

COMMON COUNCIL AGENDA
November 23, 2020
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS) AMENDED ON 11/23/2020 AT 10:00AM:

1. Approve minutes for the meeting held on November 9, 2020

II. GENERAL BUSINESS:

1. Approve/Deny: Cancellation of December 28, 2020 Common Council Meeting.
2. (**Agenda Amendment 11/23/2020 at 10:00am**) Approve/Deny: Planned Development Group site plan **AMENDMENT** for Huntington Park Apartments, LLC on parcel 276-2200-52000 at 1820 Huntington Park Drive with Plan Commission conditions. The amendment is to provide a side setback for building #2 of 13'8" instead of previously approved 17'.

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Public Works: Approve/Deny: Second Reading and Public Hearing on Ordinance 1913-20 Amending Chapter 615 - Speed Limit on Eighth Street between Viking Drive and N. Golf Course Road.
2. Plan Commission: Approve/Deny: Second Reading and Public Hearing on Ordinance 1914-20 Amending Chapter 647 - Subdivision Street Names.
3. Plan Commission: Approve/Deny: First Reading and set a Public Hearing for January 11, 2021 for Ordinance #1915-20 - Amend Zoning from B-1 to B-3 for 139 S. Walnut Street - former Safe Harbor Homeless Shelter (parcel #276-0996-00000).
4. Plan Commission: Approve/Deny: First Reading and set a Public Hearing for January 11, 2021 for Ordinance #1916-20 - Amend zoning from R-3 Residential to R-2 Residential for Fawn Valley Condominiums on Fawn Valley Drive/Fawn Valley Court (parcel #275-2046-12000).



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

IV. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 1st Meeting Committees: Historic Preservation, Utility Commission, CDA, Parks & Recreation, Public Works, RICDC, Reedsburg Area Development, Airport Commission, Personnel Comm., Plan Commission, Library Board (any other committees or commissions with report).

V. CLOSED SESSION:

1. Per section 19.85(1)(e) of the Wisconsin statutes, the Common Council will consider entering closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically related land acquisition and loan consolidation.

VI. ADJOURN:



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City of Reedsburg Meeting of the Common Council
November 9, 2020

Present: Mayor Dave Estes, Aldermen Craig Braunschweig, Dave Moon, Jason Schulte (via Zoom), Mike Gargano, Calvin Craker, Phil Peterson (via Zoom), Dave Knudsen, Adam Kaney.
Absent: Alderman Tom Seamonson.
Others Present: Tim Becker, Jacob Crosetto, Pat Cummings, Derek Horkan, Matt Scott, Brian Duvalle, Sue Ann Kucher, Citizens, Press.

Alderman Phil Peterson called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meeting held on October 26 and 28, 2020; October 2020 paid bills; and the October 2020 Building Permit Report.

Motion: Craker, Second: Braunschweig to approve the consent agenda. Motion carried 8-0.

GENERAL BUSINESS

- A. Approve/Deny: Public Hearing on Resolution 4420-20 adopting the 2021 budget and setting the 2021 tax levy.
 - a. **Motion: Gargano, Second: Braunschweig to approve Resolution 4420-20 and set the 2021 tax levy as presented. Motion carried 7-1 with Craker voting no.**
- B. Approve/Deny: Resolution 4421-20 authorizing participation in the Local Government Investment Pool.
 - a. **Motion: Knudsen, Second: Kaney to approve Resolution 4421-20 as presented. Motion carried 8-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS

- A. Plan Commission: Approve/Deny Second reading and Public Hearing on Ordinance 1912-20 Annexation of parcels 030-0401-00000 & 030-0400-010000 from the Town of Reedsburg to the City of Reedsburg, petitioners: RSMJ, LLC and Ernest & Anna Marshall.
 - a. **Motion: Kaney, Second: Gargano to approve Ordinance 1912-20 as presented. Motion carried 8-0.**

Motion: Gargano, Second: Braunschweig to adjourn.

Motion carried 8-0. Meeting adjourned at 6:12 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

ORDINANCE NO. 1913-20
(Speed Limit on Eighth Street, Chapter 615-2)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to reduce the speed limit on Eighth Street from Viking Drive (CTH H) to approximately 2,450 feet east from Crestview Drive from 35mph to 25mph and from 2,450 east of Crestview Drive east to N. Golf Course Road from 45mph to 35mph.

SECTION II: PROVISION AMENDED.

City of Reedsburg Code Section 615-2(B) is hereby amended by this ordinance.

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 615-2.

Dated this 23rd day of November 2020.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:

October 26, 2020

Public Hearing Noticed:

November 5, 2020

2nd Reading at Council/Public Hearing:

November 23, 2020

Published, Enactment Date:

December 3, 2020

PUBLIC WORKS COMMITTEE AGENDA

Wednesday, May 16, 2018

5:30 P.M.

CITY HALL

AMENDED

CALL TO ORDER:

APPROVAL OF MINUTES: April 18, 2018

THE BOARD WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE BOARD BY MEMBERS OF THE PUBLIC. THE BOARD WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

GENERAL BUSINESS:

1. Discuss creating Public Works Strategic Plan.
2. Consideration of spring clean-up.
3. Consideration of a street name change - Reedsburg Road to Eighth Street.
4. **Consideration of speed limit change on Reedsburg Road from 45 to 35 mph.**
5. Consideration of installing stop sign at Booster Blvd and South Pine Street and removing stop sign at South Pine Street and Booster Blvd.
6. Consideration of CMAR for WWTP.
7. Annual Review Code of Ethics.
8. *Consider Sanitary Sewer credit -261 Third Street.*

ADJOURN

Dated: May 10, 2018

Date Amended : May 11, 2018

Notice is hereby given that a majority of the members of the Common Council may attend this meeting to gather information about a subject over which the Common Council has decision-making responsibility. If a quorum of the Common Council attends this meeting, no action will be taken by the Common Council at this meeting.

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the City Clerk at 524-6404, 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI
May 16, 2018

The Public Works Committee for the City of Reedsburg convened for their regular meeting, on May 16, 2018 at 5:30 p.m. in the Reedsburg Center Conference Room with the following members present:

Members Present: Brandt Werner, Calvin Craker, Charlie Backeberg, Dave Knudsen and Tom Seamonson

Also Present: Steven Zibell

Motion by Seamonson seconded by Backeberg to approve the minutes from April 18, 2018 meetings.

Motion Carried

Zibell discussed and handed out a draft Public Works Strategic Plan. Committee wanted time to look it over and bring it back to the next meeting.

No Action

Zibell discussed having another spring cleanup day. The Committee felt it was a good idea to have a dumpster for junk and another one just for scrap metal. The Committee didn't want to take TV's or other electronics since this will be done in August and residents can always use curbside pickup. Werner thought it would be best to have it on a Saturday from 8 to 4. Zibell stated to have it the weekend after Butterfest unless something else was scheduled. The Committee agreed to have it on a Saturday and for junk and scrap metal only.

No Action

Zibell discussed possibly changing the street name along the new school site from Reedsburg Road to Eighth Street. Motion by Knudsen seconded by Craker to proceed with changing the name of Reedsburg Road to Eighth Street all the way to Golf Course Road.

RES: 4342-18

Motion Carried

Zibell discussed changing the speed limit along the new school site from 45mph to 35mph. Knudsen suggested changing the existing 35 mph zone to 25mph and the 45 mph zone to 35 mph. Motion by Knudsen seconded by Backeberg to change the speed limit from 35mph to 25mph and 45 mph to 35mph along Reedsburg Road from East Ridge Drive to Golf Course Road.

Motion Carried

Zibell discussed installing a stop sign on Booster and South Pine and also removing the stop sign on South Pine and Booster. Motion by Seamonson seconded by Backeberg to install a stop sign at Booster and South Pine and remove the stop sign at South Pine and Booster.

Motion Carried

Zibell discussed the CMAR report for the wastewater treatment plant. Zibell stated everything was in good shape except out influent grade and our sludge storage grade. Zibell stated the plan

was to improve our sludge storage within the next two years. Our low grade on influent is due to the capacity of the plant rating back in 2006. We can help with this grade if we end up doing another facility plan which may need to be done in the near future depending on what's in our issued permit. Motion by Backeberg seconded by Knudsen to approve the CMAR.

Motion Carried

Zibell presented a sewer credit request for 261 Third Street. The committee felt they wanted to see another months billing before they too any action. Motion by Knudsen seconded by Craker to table until next meeting.

Motion Carried

Werner presented the annual code of ethics.

Motion by Knudsen seconded by Craker to adjourn.

Motion Carried

Adjourned at 6:15 p.m.
Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer
City of Reedsburg

ORDINANCE NO. 1914-20
(Amend Subdivision Street Naming)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to amend the Subdivision ordinance to delete the section on street names that does not allow a person's first name. Newer street signs reduce the risk of theft.

SECTION II: PROVISION DELETED.

City of Reedsburg Code Section 647-7(L)(10) is hereby deleted by this ordinance.

~~(10) The use of first names as street names is prohibited, except for war veterans, as referenced above, as the signs are too attractive to thieves.~~

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 674.

Dated this 23rd day of November 2020.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:

October 26, 2020

Public Hearing Noticed:

November 5, 2020

2nd Reading at Council/Public Hearing:

November 23, 2020

Published, Enactment Date:

December 3, 2020



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: _____

To: Common Council
By: Brian Duvalle, Planning/Building
Date of Meeting: November 23, 2020

SUBJECT: ORDINANCE NO. 1914-20; Delete section on street and first person names

BACKGROUND AND REQUEST

In early 2007, the subdivision ordinance was amended that added a section on street names, prohibiting first person names. Apparently, street signs in Ernstmeyer Subs were being stolen because they had such names.

However, current street signs are mechanically different and reduce the threat of theft. Therefore it is believed that this section is no longer relevant and needed in the ordinance.

RECOMMENDATION

Plan Commission unofficially recommends approval as they have discussed the matter and officially recommended approval of the new street name (Beverly J) for the 18th Ernstmeyer Addition.

ACTION:

If the Mayor and City Council are ready, the following action may be made:
Motion to approve/deny – 2nd Reading of Ordinance 1914-20

Attachments: Ord 1914-20

ORDINANCE NO. 1914-20
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Dated this 23rd day of November 2020.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:

October 26, 2020

Public Hearing Noticed:

November 5, 2020

2nd Reading at Council/Public Hearing:

November 23, 2020

Published, Enactment Date:

December 3, 2020

Plan Commission & Common Council
Staff Report

DATE: 11/23/2020

APPLICANT: Safe Harbor Homeless Shelter

LOCATION: 139 S Webb Ave, Parcel #0996

ZONING: B-1 Business

DESCRIPTION: Consider rezoning property from B-1 Business to B-3 Business

General Findings

SURROUNDING LAND USES:

- North – Commercial
- West – Commercial, Residential
- South – Residential
- East –Commercial

ZONING:

- North- B-1 Business
- West- B-3 Business, B-1 Business
- South- B-3 Business
- East- B-1 Business

TOPOGRAPHY: Flat slopes

STREET R.O.W./TRAFFIC/ACCESS: S Webb Ave; 66' ROW

ENVIRONMENTAL HAZARDS/CONDITIONS: None known

COMPREHENSIVE PLAN DESIGNATION: Commercial

COMMENTS:

POLICE:

FIRE:

PUBLIC WORKS:

UTILITIES:

SCHOOLS:

PARKS:

ADMINISTRATOR:

STAFF COMMENTS: a pending property owner intends to use the property as a single-family dwelling. Therefore, like the recent Parkview B&B, rezoning to B-3 would permit this and a future shelter. The house to the south and west are zoned B-3.

Exhibit List

- A. City of Reedsburg Comprehensive Plan
- B. Zoning Ordinance, City of Reedsburg, Wisconsin
- C. Tuesday, November 10, 2020, Plan Commission Agenda
- D. Land Use Change Application
- E. Staff Report
- F. Request for Review and Comment
- G. Notice of Public Meeting

City of Reedsburg Land Use Application

134 S. Locust St.
PO Box 490
Reedsburg, WI 53959

Ph: 608-524-6404
Fax: 608-524-8458
bduvalle@ci.reedsburg.wi.us

As of 11-30-2020
the owner will be
Benjamin &
Latonia
Jones

APPLICANT: Safe Harbor Homeless Shelter, Inc.

ADDRESS: 51265B Summit Pt. **CITY:** LaValle **STATE:** WI

ZIP: 53941 **PHONE:** 608-464-3295 **FAX:** _____

E-MAIL: cputoath@gmail.com

PROPERTY OWNER: (if different from Applicant) _____

LOCATION: 139 S. Webb Ave. **PARCEL #:** 276-0996-00000

LAND USE REQUEST

(Please describe one or more as applicable – attach extra pages/maps if necessary)

☐ **Certified Survey Map (CSM):** _____

☐ **Conditional Use Permit:** _____

For **CONDITIONAL USE PERMIT** requests, also answer "A & B" on back page.

☐ **Preliminary Plat:** _____ **Final Plat:** _____ **Name of Plat:** _____

☒ **Rezoning - From:** B1 **To:** B3 **TID #** _____

☐ **Site Plan Review:** (See "B" on back page) _____

☐ **Zoning Appeal / Interpretation:** _____

☐ **Zoning Variance:** _____

For **VARIANCE** requests, also answer "C" on back page.

☐ **Other or Annexation:** _____

AFFIDAVIT

I certify that the information and plans submitted are true and accurate to the best of my knowledge. I also give permission to City zoning officials to enter my property for inspection purposes and for a temporary Zoning sign to be placed in my yard prior to the meeting.

Darryl Sving 11/10/2020
Applicant Signature / Date

Darryl Sving 11/10/2020
Owner Signature / Date president

Extraterritorial Committee Date: _____
Plan Commission Date: _____
Board of Zoning Appeals Date: _____
City Council Action & Date: _____

Account #10-461500-00

**The applicant or representative MUST
ATTEND the meeting.**

G:\wpnnet\Zoning - Planning\Land Use Appl.doc

Cond Use; Site Plan \$153	_____
Cond Use-Agriculture \$400	_____
Variance \$112	_____
Rezoning \$200	_____
C.S.M. \$171	_____
Subdivision Plat \$610	_____
- w/ Stormwater Plan \$100	_____
Flood Plain Zone \$189	_____
Annexation \$200	_____
Plan Amend \$200	_____
Date Paid	_____
Receipt #	_____

ORDINANCE NO. 1915-20
(Zoning Change – 139 South Webb Ave; Parcel #276-0996-00000)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE.

This property contains the current Safe Harbor Homeless Shelter. The new owner intends to use the dwelling as a single-family residence. The proposed B-3 zone will allow both the current residence and potentially a future shelter again.

SECTION II: PROVISION AMENDED.

The zoning map for the City of Reedsburg as set forth in the official map provided for in the Ordinances for the City of Reedsburg is hereby permanently amended so as to zone the territory listed below in the manner set forth below.

SECTION III: PROPERTY ZONING

Parcel #276-0996-00000 – 139 South Webb Avenue, Reedsburg, Wisconsin, is hereby zoned B-3 Business Local

A property map may be obtained or accessed from the City Clerk at Reedsburg City Hall, 134 S. Locust St, Reedsburg, WI; (608) 524-6404; www.reedsburgwi.gov .

SECTION IV: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VII: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 690.

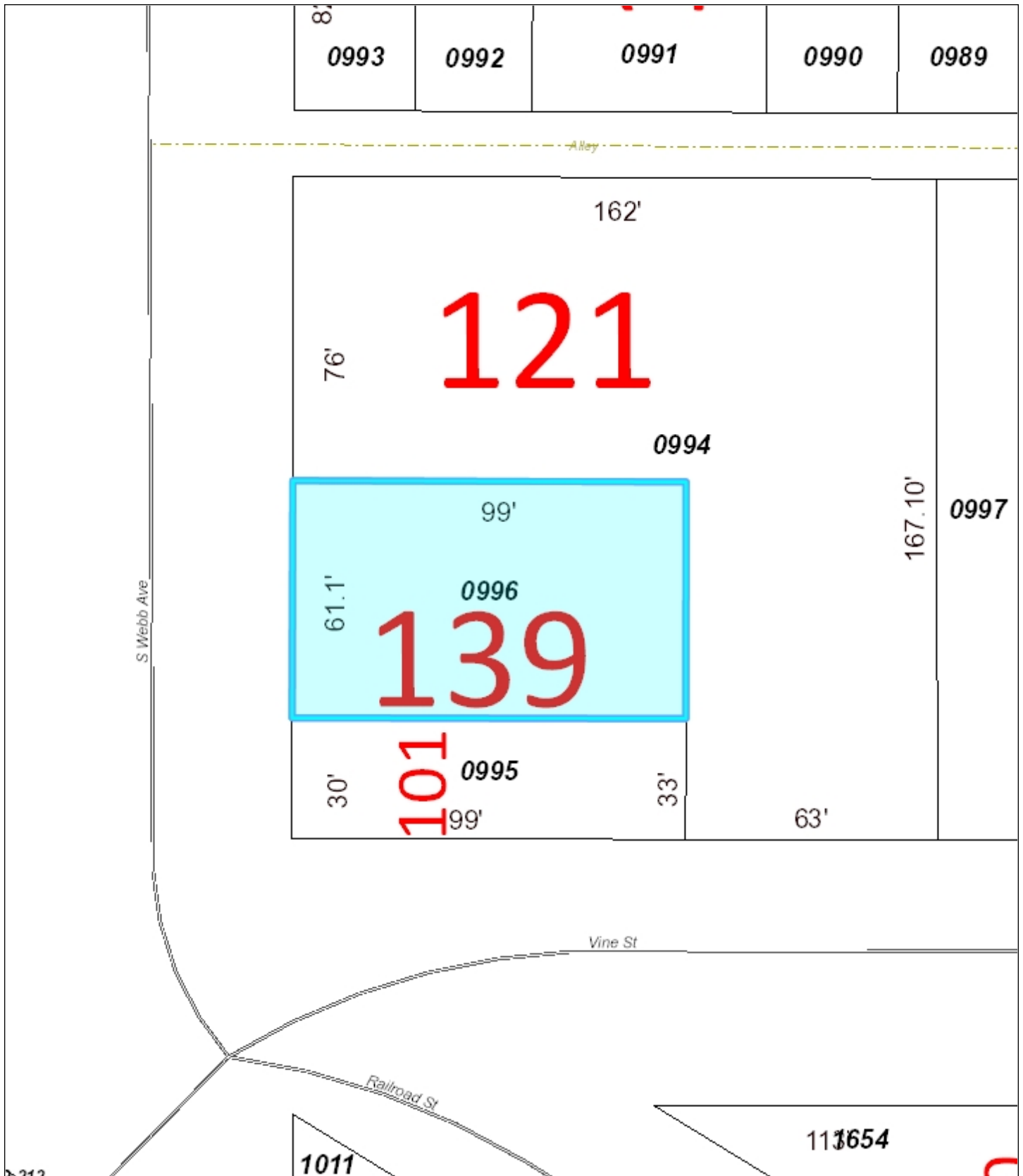
Dated this 11th day of January 2021.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:
Public Hearing Noticed:
2nd Reading at Council/Public Hearing:
Published, Enactment Date:

November 23, 2020
December 3 & December 10, 2020
January 11, 2021
January 21, 2021



City of Reedsburg GIS

DISCLAIMER: The City of Reedsburg does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 35'

CITY OF REEDSBURG

134 S. Locust Street
PO Box 490
Reedsburg, WI 53959
608-524-6404

Print Date: 11/4/2020

Common Council
Staff Report

DATE: 11/23/2020

APPLICANT: Fawn Valley Estates LLC, Shea Geffert, Managing Member

LOCATION: Fawn Valley Condominiums on Fawn Valley Dr; Parcel #2046-12000

ZONING: R-3 Residential

DESCRIPTION: Consider rezoning for Fawn Valley Estates to R-2 Residential

General Findings

SURROUNDING LAND USES:

- North – Residential
- West – Commercial
- South – Open Space
- East – Residential, Open Space

ZONING:

- North- R-2 Residential
- West- B-2 Business
- South- B-2 Business
- East- Agricultural

TOPOGRAPHY: Slopes up to south, east

STREET R.O.W./TRAFFIC/ACCESS: Fawn Valley Dr; 66' ROW

ENVIRONMENTAL HAZARDS/CONDITIONS: None known

COMPREHENSIVE PLAN DESIGNATION: Residential

COMMENTS:

POLICE:

FIRE:

PUBLIC WORKS:

UTILITIES: *asked for verification that a 10' utility easement will not be removed along west lot line of Outlot 1.*

SCHOOLS:

PARKS:

ADMINISTRATOR:

ORDINANCE NO. 1916-20
(Zoning Change – Proposed Fawn Valley Estates Subdivision; Parcel #276-2046-12000)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE.

This property contains part of the current Fawn Valley Condominium with the intention of 4-unit dwellings. The property is proposed to be re-platted as Fawn Valley Estates Subdivision with the intention of 1- or 2-family dwellings.

SECTION II: PROVISION AMENDED.

The zoning map for the City of Reedsburg as set forth in the official map provided for in the Ordinances for the City of Reedsburg is hereby permanently amended so as to zone the territory listed below in the manner set forth below.

SECTION III: PROPERTY ZONING

Parcel #276-2046-12000 – Reedsburg, Wisconsin, is hereby zoned R-2 Residential.

S 2-12-4 PRT N1/2 SE1/4 = CSM 5165 LOT 1 EXC FAWN VALLEY CONDOMINIUMS
(EXPANSION LANDS) (FMLY PRT CSM'S 3822 & 4737) (S/RESTR PER D-884733)
(S/EASE'S PER D-1025964 & D-1178778) 7.79A

A property map may be obtained or accessed from the City Clerk at Reedsburg City Hall, 134 S. Locust St, Reedsburg, WI; (608) 524-6404; www.reedsburgwi.gov.

SECTION IV: VALIDITY.

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SECTION V: CONFLICTING PROVISIONS REPEALED.

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SECTION VI: EFFECTIVE DATE.

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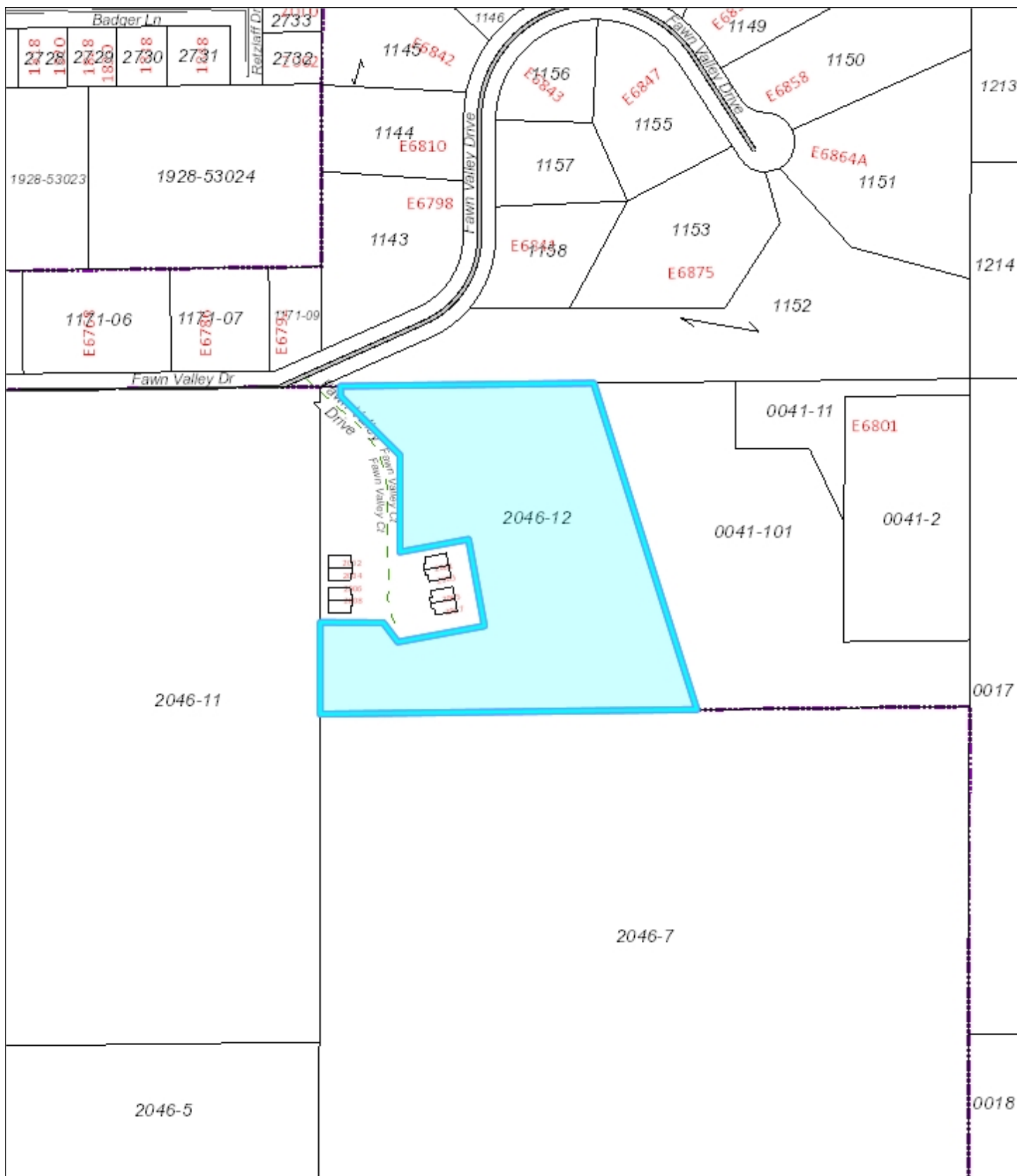
Dated this 11th day of January 2021.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:
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City of Reedsburg GIS

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SCALE: 1" = 277'

CITY OF REEDSBURG

134 S. Locust Street
PO Box 490
Reedsburg, WI 53959
608-524-6404

Print Date: 11/17/2020