



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

Parks and Recreation Committee Agenda
October 20, 2020
Reedsburg City Hall, 134 S Locust Street
5:15 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON SEPTEMBER 15, 2020:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Presentation from South Central Wisconsin Tobacco Free Coalition (via Zoom)
- B. Update on Splash Pad project
- C. Update on department operations and projects
- D. Consideration of RFP for Nishan Park mural project from the Arts Committee.

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI 53959
September 15, 2020

The Parks and Recreation Committee convened in regular session on Tuesday, September 15, 2020, at 5:15 p.m. at Northwest Recreational Area with the following members present:

Present: Phil Peterson
Calvin Craker
Jake Stanek
Tom Seamonson

Absent: Aaron Bauer

Minutes: Moved by Seamonson, seconded by Craker to approve July 21, 2020 minutes.

1. Park Projects Update.

No Action Taken

2. Committee Walk-Through of Northwest Recreational Area.

No Action Taken

Motion by Craker, seconded by Stanek to adjourn at 5:30pm.

Motion Carried 4-0

Submitted by Matt Scott

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



September 28, 2020

City of Reedsburg
c/o Matt Scott
134 S. Locust Street
Reedsburg, WI 53959

Dear Mr. Scott,

This will advise you that the 2020 (FY 21 Funding) project rankings and recommendations for outdoor recreation grant assistance funding for State Stewardship, Federal Recreational Trails Program (RTP) and Federal Land & Water Conservation (LWCF) programs are now complete.

I am pleased to inform you that the City's application for the **Webb Park Splash Pad** has been tentatively selected to receive a Federal Land and Water Conservation (LWCF) grant in the amount of **\$399,750**. The 2020 grant cycle was very competitive. The Department received 75 applications statewide requesting \$22.8 million in grant assistance for public outdoor recreation projects.

This letter represents tentative selection of your project for grant funding. Prior to execution of final grant agreements, I will work closely with you to update project details and complete all reviews, approvals, and consultations required under applicable federal laws, state statutes, and administrative rules. These awards are contingent on successful completion of the review and approval process. Please note that the final grant amount may change based on updated project information and detailed review of eligible project costs. I will contact you soon to discuss next steps. *The City should not start construction, prior to execution of signed grant agreement unless it is willing to assume the risk of absorbing those costs.*

If you are no longer interested in receiving these grants, please let me know as soon as possible so that the Department can contact other applicants on the ranked list of projects regarding tentative grant awards.

I will remain as your primary Department point of contact for this project. Please call me at 608-669-5982 or email me at Cheryl.Housley@Wisconsin.gov at any time.

Again, congratulations on the tentative selection of your project. I look forward to working with you.

Sincerely,

Cheryl Housley
Community Services Specialist
BUREAU OF COMMUNITY AND FINANCIAL ASSISTANCE

cc: Raine Gardner & Becky Binz - MSA

Report Criteria:

Actual Amounts
All Accounts
Summarize Payroll Detail
Print Period Totals
Print Grand Totals
Page and Total by FUND
All Segments Tested for Total Breaks
[Report]. Account Number = "48446100"

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
SPLASH PAD DONATIONS			01/01/2017 (00/17) Balance	48-446100			.00
10/08/2018	CR	1030072	SPLASH PAD DONATIONS - VIKING VILLAGE			1,467.00-	
			10/31/2018 (10/18) Period Totals and Balance		.00 *	1,467.00- *	1,467.00-
11/14/2018	CR	1030420	SPLASH PAD DONATION - SKINNER TRANSF			500.00-	
11/26/2018	CR	1030481	SPLASH PAD DONATION - KNUTH CONCRET			500.00-	
			11/30/2018 (11/18) Period Totals and Balance		.00 *	1,000.00- *	2,467.00-
12/12/2018	CR	1030621	VIKING VILLAGE DONATION - SPLASH PAD			3,926.58-	
			12/31/2018 (12/18) Period Totals and Balance		.00 *	3,926.58- *	6,393.58-
03/11/2019	CR	1031156	SPLASH PAD - TROOP 7059			102.00-	
			03/31/2019 (03/19) Period Totals and Balance		.00 *	102.00- *	102.00-
04/22/2019	CR	1031500	SPLASH PAD - THOMAS PASIC			500.00-	
			04/30/2019 (04/19) Period Totals and Balance		.00 *	500.00- *	602.00-
05/13/2019	CR	1031701	SPLASH PAD DONATION - VIKING VILLAGE			801.75-	
			05/31/2019 (05/19) Period Totals and Balance		.00 *	601.75- *	1,203.75-
09/16/2019	CR	1033178	Miscellaneous BRAT STAND - VIKING VILLAG			918.10-	
			09/30/2019 (09/19) Period Totals and Balance		.00 *	918.10- *	2,121.85-
10/15/2019	CR	1033406	Miscellaneous - KNUTH CONCRETE			300.00-	
			10/31/2019 (10/19) Period Totals and Balance		.00 *	300.00- *	2,421.85-
11/14/2019	CR	1033648	SPLASH PAD DONATIONS - VIKING VILLAGE			348.00-	
			11/30/2019 (11/19) Period Totals and Balance		.00 *	348.00- *	2,769.85-
12/10/2019	CR	1033838	SPLASH PAD DONATION - VIKING VILLAGE I			5,727.81-	
12/10/2019	CR	1033839	SPLASH PAD DONATION - VIKING VILLAGE			271.00-	
			12/31/2019 (12/19) Period Totals and Balance		.00 *	5,998.81- *	8,768.66-
02/11/2020	CR	1034221	SPLASH PAD DONATION - VIKING VILLAGE			231.00-	
02/21/2020	CR	1034293	SPLASH PAD DONATIONS - REEDSBURG JA			1,500.00-	
			02/29/2020 (02/20) Period Totals and Balance		.00 *	1,731.00- *	1,731.00-
03/05/2020	CR	1034429	SPLASH PAD - ZINGA			250.00-	
03/09/2020	CR	1034463	DONATION - EDWARD JONES			1,000.00-	
			03/31/2020 (03/20) Period Totals and Balance		.00 *	1,250.00- *	2,981.00-
09/03/2020	CR	1035923	SPLASH PAD DONATIONS - VIKING VILLAGE			1,694.00-	
09/03/2020	CR	1035924	SPLASH PAD DONATIONS - VIKING VILLAGE			1,555.63-	
			09/30/2020 (09/20) Period Totals and Balance		.00 *	3,249.63- *	6,230.63-
10/06/2020	CR	1036114	SPLASH PAD DONATIONS - VIKING VILLAGE			1,182.16-	
10/06/2020	CR	1036115	SPLASH PAD DONATIONS -			200,000.00-	
10/13/2020	CR	1036137	SPLASH PAD DONATIONS - THOMAS SEAM			3,100.00-	
			10/31/2020 (10/20) Period Totals and Balance		.00 *	204,282.16- *	210,512.79-
YTD Encumbrance			.00 YTD Actual	-210,512.79 Total	-210,512.79 YTD Budget	.00 Unearned	(210,512.79)

Number of Transactions: 21 Number of Accounts: 1

Total COMMUNITY RECREATION PROGRAMS:

Number of Transactions: 21 Number of Accounts: 1

Grand Totals:

Debit	Credit	Proof
.00	225,675.03-	225,675.03-
Debit	Credit	Proof
.00	225,675.03-	225,675.03-

Matt Scott

From: Arts Committe
Sent: Monday, October 19, 2020 11:01 AM
To: Phil Peterson; Matt Scott
Subject: Nishan Park Art Project
Attachments: NISHAN RFP.docx

Phil/Matt:

Attached is a Request For Proposal for the Nishan Park mural project. It has gotten initial approval from the Art Committee. Would like you to review it. I was told that the Park and Rec. Committee would have to approve it, and then it would go before the full City Council for approval before it can be published and distributed.

You'll notice dates have been left open, because it isn't know when final approval will be made. In my experience this type of project takes about 9 months from posting to installation.

The Art Committee has designated \$5,000 to this project, and we will be making an application to the Room Tax Committee for additional funding. It is hoped the Park and Rec Committee would match the amount set aside by the Art Committee.

I'm sure there will be questions. So feel free to contact me.

Glen Slaats
Chair, Arts Committee

CALL FOR ARTISTS
REQUESTS FOR PROPOSALS (RFP) FOR CITY OF REEDSBURG
PUBLIC ART INSTALLATION

The Project

- The City of Reedsburg, Wisconsin through its Public Art Committee and Parks and Recreation Committee is seeking an artist (s) to create a site specific original art work for installation on a structure facing Viking Drive (Cty Hwy H) at Nishan Park in the Northeastern section of the city.
- Through a competitive process this opportunity is open to established professional artists.
- The application deadline is 5:00pm (CST), _____
- Applications will be reviewed and commission awarded _____.
- Installation dedication _____

The Award

- A maximum of \$12-15,000 Commission for the artist(s) selected to create the public art piece.

Project Intent

Under a joint agreement with the Reedsburg Park and Recreation Committee a vision for a mural project has been developed to highlight Reedsburg's designation as the site of the first recognized Little League in the state of Wisconsin. It is also a desire the design for the project include images of cultural, historical, and geographical significant features of the non-glaciated areas of Wisconsin. (relational images – Baraboo Ridge, International Crane Foundation, Barn Quilts, Amish Culture, Indigenous Peoples, etc.) We are seeking an installation that will have a long-lasting impact on local citizens as well as visitors to our community.

The outdoor installation is situated on an unobstructed site on a prominent highway connecting with the Wisconsin Dells area leading into Reedsburg and would be a distinct welcoming image on this entryway to the community.

Upon commissioning of the work, the artist(s) will enter into an agreement with the City of Reedsburg on maintenance responsibilities of the piece and who will be allowed to make repairs.

Detailed Information about the site and visual background and surroundings

Upon completion the installation will face a northeasterly direction. The installation must be structurally sound and be able to withstand the variety of weather conditions experienced during the year in Wisconsin.

The commission is intended to cover all costs of design, production, labor, material and installation including artist's fees, engineering fees, and insurance prior to and during installation. The artist is responsible for costs and coordination of installation, site preparation and related services. The City of Reedsburg will provide limited technical support and referrals. Commissioned artwork, once installed, will become the property of the City of Reedsburg.

Project dimensions are 28 ft wide by 25 ft high, mounted 7 ft HAAT on three 8 inch metal I-beams spaced approximately 10 ft apart. Electrical service is available. Located on city owned property.

Pictures of the site are attached.

Eligibility

To be eligible for consideration for this project an artist must have a proven track record of successful public art installations. The applicant shall have demonstrated an ability to amicably work with the sponsoring organization and selection committee; and in dealings with local government agencies and community organizations. Preference will be given to artist with demonstrated ability in creating durable outdoor installations.

Evidence of insurability will be required.

How to apply

The application should provide a letter of interest, an artist statement and a personal resume with photographs (slides, digital images, photographs) representing existing installed work, documented with artist name title, date of work, medium, dimensions, and references from previous purchasers.

The application must include a conceptual design drawing/sketch in color with budget details which provide specifics of the materials to be used, size and weight.

The application must provide requirements for installation of the piece including site preparation and equipment needed to assist in the installation.

Jurors & Selection Process

The jury will consist of members of the Reedsburg Arts Committee, Reedsburg Park and Recreation Committee and invited local professional artists and/or representatives of recognized arts organizations. Applications will be reviewed by the jury committee and finalists will be chosen. The jury will conduct interviews with the applicant before a final decision is made. The jurors reserve the right to reject any and all proposals.

Reminder of deadlines

All material must be received by 5pm, _____

Mailing instructions:

Reedsburg Art Committee
RFP Application
134 South Locust St.
PO Box 490
Reedsburg, WI 53959

