



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

Airport Commission Agenda
October 22, 2020
Reedsburg Municipal Airport, 1780 E Main Street
7:30 AM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON SEPTEMBER 24, 2020:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consideration of request for FAA approval of agreement for transfer of entitlements
- B. Discussion of Airport web page and other items related to airport
- C. Update on sky-diving lease.

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg WI.
September 24, 2020

The Reedsburg Airport Commission convened in session on September 24, 2020 at 7:30 am with the following members present: Mike Gargano, Jason Schulte, Aaron Matteson, John Chamberlin and Charlie Brumer

Also Present: Steven Zibell, Derek Horkan, Paul Schumi and Tom Parker

Motion by Schulte second by Matteson to approve the minutes from the August 19, 2020 meeting.

Motion Carried

Paul Schumi discussed his plan for the flying club and possibly starting a small plane repair business in his proposed hangar. Paul stated he has purchased a plane for the flying club and has the plane under an LLC and the flying club is an LLC, which leases the plane. Chamberlin brought up that if Paul wants to have a small business operation in the hangar that it should go on the east side. Paul stated if he did go with a business plan approach, he would need a larger hangar and was not opposed to building it on the east side. Derek had a few questions about insurance and other details on the lease. The Commission was ok with Derek to keep working with Schumi on the lease and looking to the east side for a parcel to lease.

No Action

Derek stated he has been working with the skydiving business wanting to base here in Reedsburg. Derek had concerns about liability and was having trouble getting examples of agreements at other airport facilities. The commission suggest contacting out of state facilities or even the FAA and see what they may require. No action taken at this time.

Zibell discussed some FAA funding that the BOA wants us to transfer to other airports. Zibell will get more information and discuss at the next meeting. No action taken.

Motion by Brumer seconded by Matteson to go into closed session.

Motion by Schulte seconded by Gargano to go back into open session.

Moved by Schulte second by Matteson to adjourn at 8:45 am.

Motion Carried.

Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-110, Request for FAA Approval of Agreement for Transfer of Entitlements

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Federal Aviation Administration at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ASP-110.



Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: City of Reedsburg

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47117(c) for the:

Name of Transferring Airport (and LOCID): Reedsburg Municipal Airport (C35)

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
Block Grant 65	2014	\$ 14,555.61
Block Grant 71	2015	\$ 106,603.16
Block Grant 79	2016	\$ 150,000.00
Total		\$ 271,158.77

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements:

Baraboo-Wisconsin Dells Airport, Lancaster Muni. Airport, Wittman Reg. Airport ()

Name of Receiving Airport's Sponsor: CityofBaraboo&Vil.Lake Delton;CityofLancaster;Winnebago C

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the United States of America, Federal Aviation Administration:

Signature: _____

Name: David M. Greene

Title: Director, Bureau of Aeronautics

Date:

Certification of Transferring Sponsor

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of ,

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

Certificate of Transferring Sponsor's Attorney

I, _____, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of _____. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Dated at _____ (City, State),

this day of ,

Signature of Sponsor's Attorney: _____