

Reedsburg Arts Committee Agenda  
October 6, 2020  
Reedsburg City Hall Council Chambers  
**12:15 PM**

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. <https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings>

*NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.*

CALL TO ORDER

APPROVAL OF MINUTES

**I. APPROVE MINUTES FOR THE MEETING HELD ON AUGUST 11, 2020.:**

**THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING**

**I. GENERAL BUSINESS:**

- A. Sub-Committee Reports
  - a. Policy and Document Oversight
  - b. Maintenance and Budget - Budget to Date
  - c. Social Media and Community Awareness
- B. Nishan Park Request for Proposal
  - a. Review/Modify Nishan Park RFP
- C. Meeting Time
  - a. Approve/Deny recommendation to set meeting time to 6:30pm, the first Tuesday of the month, effective first meeting in January 2021
- D. New Business
  - a. Gatlin resignation
  - b. Recruitment of members
  - c. Challenge Grant application flyers
  - d. Opportunities for short term installations for year end
  - e. Update of Mural Update and Crosswalk

**II. ADJOURN:**



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

# Reedsburg Arts Committee

## Meeting Minutes

**Date:** August 11, 2020

**Call to Order:** 12:15 p.m.      **Meeting Location:** Reedsburg City Hall, 134 South Locust

**Members Present:**

Glen Slaats, Chair  
Jennifer Stanek

Gatlin Fenwick  
Katie Schofield

Lee Gnatzig  
Beth Voigt

**Members Absent:** Michelle Zuelke

**Others Present:** None

Motion to approve the previous meeting minutes: July 7, 2020. Motion by Stanek with discussion about removing details in future minutes, Second by Gnatzig. Motion Carried.

**General Business:**

1. Sub Committee Reports (discussion only)
  - a. Policy & Documentation Oversight – Recommend Approval of Grant Agreement Form
  - b. Maintenance & Budget – Budget Year to Date
  - c. Social Median & Community Awareness
2. 2020 Challenge Grant Update (discussion)
3. Nishan Park Project
  - a. Presentation to Park & Rec Committee
  - b. Future Funding – Park & Rec, Room Tax, Sauk County Grant Creation of RFP
  - c. Timeline – Sept/Oct release; Jan/Feb review; July Installation
4. Grant Application Review and Process (discussion)
  - a. Approve/Deny Historic Preservation Committee Grant Application
    - i. Motion to approve by Stanek, amended to \$500, second by Fenwick. Motion carried.
5. New Business:
  - a. Council approval of Touchdown Tavern Grant
  - b. Meeting time survey
  - c. Share rendering of crosswalk
6. Adjourn
  - a. Motion to adjourn by Schofield, Second by Gnatzig
    - i. Motion carried. Meeting adjourned at 1:21 p.m.

Respectfully Submitted,

Gatlin Fenwick, Secretary

**Reedsburg Arts Committee Budget 2020 (9/30/20)**

**Beginning Budget Balance** (estimated) \$15,150

**Designated Expenditures**

Maintenance*	\$0
Arts Grants	\$1,200
Challenge Grant (In-Cahoots)	\$1,500
Nishan RFP	\$5,000**

**UNDESIGNATED/CARRY OVER BALANCE** \$500

**AVAILABLE FUNDS** \$3,200

\*Establish designated account with annual 10% contribution

\*\* Arts Committee initiated Public Art Installation

**CALL FOR ARTISTS**  
**REQUESTS FOR PROPOSALS (RFP) FOR CITY OF REEDSBURG**  
**PUBLIC ART INSTALLATION**

**The Project**

- The City of Reedsburg, Wisconsin through its Public Art Committee and Parks and Recreation Committee is seeking an artist (s) to create a site specific original art work for installation on a structure facing Viking Drive (Cty Hwy H) at Nishan Park in the Northeastern section of the city.
- Through a competitive process this opportunity is open to established professional artists.
- The application deadline is 5:00pm (CST), \_\_\_\_\_
- Applications will be reviewed and commission awarded \_\_\_\_\_.
- Installation dedication \_\_\_\_\_

**The Award**

- **A maximum of \$15,000 Commission for the artist(s) selected to create the public art piece.**

**Project Intent**

Under a joint agreement with the Reedsburg Park and Recreation Committee a vision for the project has been developed to highlight Reedsburg's designation as the site of the first recognized Little League in the state of Wisconsin and at the same time include images of cultural, historical, and geographical significant features of the non-glaciated areas of Wisconsin. (relational images – Baraboo Ridge, International Crane Foundation, Barn Quilts, Amish Culture, Indigenous Peoples, etc.) We are seeking an installation that will have a long-lasting impact on local citizens as well as visitors to our community.

The outdoor installation is situated on an unobstructed site on a prominent highway connecting with the Wisconsin Dells area leading into Reedsburg and would be a distinct welcoming image on this entryway to the community.

Upon commissioning of the work, the artist(s) will enter into an agreement with the City of Reedsburg on maintenance responsibilities of the piece and who will be allowed to make repairs.

### **Detailed Information about the site and visual background and surroundings**

Upon completion the installation will face a northeasterly direction. The installation must be structurally sound and be able to withstand the variety of weather conditions experienced during the year in Wisconsin.

The commission is intended to cover all costs of design, production, labor, material and installation including artist's fees, engineering fees, and insurance prior to and during installation. The artist is responsible for costs and coordination of installation, site preparation and related services. The City of Reedsburg will provide limited technical support and referrals. Commissioned artwork, once installed, will become the property of the City of Reedsburg.

Project dimensions are 28 ft wide by 25 ft high, mounted 7 ft HAAT on three 8 inch metal I-beams spaced approximately 10 ft apart. Electrical service is available. Located on city owned property.

Pictures of the site are attached.

### **Eligibility**

To be eligible for consideration for this project an artist must have a proven track record of successful public art installations. The applicant shall have demonstrated an ability to amicably work with the sponsoring organization and selection committee; and in dealings with local government agencies and community organizations. Preference will be given to artist with demonstrated ability in creating durable outdoor installations.

Evidence of insurability will be required.

### **How to apply**

The application should provide a letter of interest, an artist statement and a personal resume with photographs (slides, digital images, photographs) representing existing installed work, documented with artist name title, date of work, medium, dimensions, and references from previous purchasers.

The application must include a conceptual design drawing/sketch in color with budget details which provide specifics of the materials to be used, size and weight.

The application must provide requirements for installation of the piece including site preparation and equipment needed to assist in the installation.

### **Jurors & Selection Process**

The jury will consist of members of the Reedsburg Arts Committee and the Reedsburg Park and Recreation Committee. Applications will be reviewed by the jury committee and finalists will be chosen. The jury will conduct interviews with the applicant before a final decision is made. The jurors reserve the right to reject any and all proposals.

**Reminder of deadlines**

All material must be received by **5pm**, \_\_\_\_\_

**Mailing instructions:**

Reedsburg Art Committee  
RFP Application  
134 South Locust St.  
PO Box 490  
Reedsburg, WI 53959

