

Reedsburg Public Library
Library Board Minutes
August 13, 2020

Members present: Steve Balda, Linda Bruun, Natalie Buckner, Kate Campbell, Joleen McBride, Tom Seamonson, Dana Westedt; Also present, Sue Ann Kucher, Library Director

Call to Order: President McBride called the meeting to order at 6:34 p.m.

Approval of the Agenda: Campbell moved to approve the agenda as presented. Bruun seconded. All approved.

Minutes of the July meeting: Balda moved to approve the minutes of the June meeting. Bruun seconded. All approved

Finance Report: Campbell presented the Finance Report. Bruun moved to approve the report as presented. Buckner seconded. All approved.

Bills: \$8382.70 was expended from operating funds. Balda moved to approve the bills. Campbell seconded. All approved.

Director's Report: Kucher presented the report, showing July circulation of 10,615 and 8,377 library visits. While the daily average of 335 people is lower than our traditional summer numbers, things are running smoothly and staff are continuing to work on inventory and RFID tagging in preparation for the RFID conversion later this fall. Due to latest from the Battelle labs COVID-19 study, quarantine has been extended from 72-96 hours. Delivery has increased to 3 days per week. A partial rebate of delivery costs is expected based on the reduction of services. Summer saw 274 registered readers via Beanstack. Despite the lack of in-person programming, those participating completed 990 activities, read 65,110 minutes and shared 233 reviews. The report is placed on file.

General Business: Kucher presented a proposal for fines forgiveness from August 23 – September 8, 2020. Campbell moved to approve; Bruun seconded. Kucher presented a draft Remote Work Policy. Bruun moved to approve the policy as presented. Buckner seconded. All approved. Kucher presented an update to the Emergency Policy to include public health emergencies. Balda moved to approve. Seamonson seconded. All approved. Kucher presented the preliminary 2021 Budget. Bruun approved. Westedt seconded. All approved.

Adjournment: Moved by Campbell. Seconded by Balda. All approved.