

Reedsburg Public Library
Library Board Minutes
July 9, 2020

Members present: Steve Balda, Linda Bruun, Kate Campbell, Joleen McBride, Tom Seamonson, Dana Westedt; Also present, Sue Ann Kucher, Library Director

Call to Order: President McBride called the meeting to order at 6:35 p.m.

Approval of the Agenda: Campbell moved to approve the agenda as presented. Balda seconded. All approved.

Minutes of the June meeting: Balda moved to approve the minutes of the June meeting. Bruun seconded. All approved

Finance Report: Campbell presented the Finance Report. Westedt moved to approve the report as presented. Bruun seconded. All approved.

Bills: \$10,068.92 was expended from operating funds. Campbell moved to approve the bills. Bruun seconded. All approved.

Director's Report: Kucher presented the report, showing June circulation of 7,075 items. And 7,618 visits. While operations are quieter than normal, things are running smoothly and staff are keeping busy with RFID tagging and inventory projects as well as online programming and in-person and curbside services. Delivery is currently received 2 days per week; all delivery and return materials being quarantined for 72 hours. More than 214 people registered for summer library program, which includes 66 adults. The report is placed on file.

General Business: Kucher presented the 2020 SCLS fees; Preliminary budget discussion, including CIP & CEP request. CEP request of \$18,000 to be reduced appropriately if RFID project can be completed with 2020 funds. Bruun moved to approve; KC seconded. Kucher presented bids for RFID conversion and self-check replacement from Bibliotheca, TechLogic and Envisionware. Bruun moved to select Envisionware based on low bid, and staff recommendation. Seamonson seconded. All approved.

Adjournment: Moved by Campbell. Seconded by Balda. All approved.