



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

Historic Preservation Agenda
August 11, 2020
Reedsburg City Hall Council Chambers
5:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON JULY 14, 2020:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consider future date for Frank Pettis and Nishan Chapel dedications.
- B. Consider policy for accepting donated historical items; local history room.
- C. Consider local television/film history segments.
- D. Consider historical sites, signs and markers.

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.



HISTORIC PRESERVATION COMMISSION MINUTES

Reedsburg, WI
July 14, 2020

Alder Jason Schulte called the meeting of the Historic Preservation Commission to order on Tuesday, March 10, 2020, at 5:00 PM in Reedsburg City Hall.

Present: Jeannine Mueller, Orris Smith, Lee Gnatzig, Missy Frenz, Monica Liegel

Absent: Shannon Waiss

Staff: Brian Duvalle

Approval of Minutes

Motion by Smith, seconded by Gnatzig to approve the 6/9/20 minutes.

Motion approved

Consider possible future uses of Nishan Chapel.

No action taken.

Consider future date for Frank Pettis and Nishan Chapel dedications.

Discussion held on new dates. Will review again in August.

Consider local television/film history segments.

Gnatzig is continuing work on Herbert Webb video. He would like to apply to Arts Committee for 2020 and Covid 19 video.

Motion by Gnatzig, seconded by Liegel to approve submitting application to Arts Committee and their In Cahoots grant.

Motion approved

Consider donated historical items and history room.

No action taken.

Motion by Liegel, seconded by Gnatzig to adjourn at 5:20 PM.

Motion approved

Respectfully submitted,

Brian Duvalle
Planner/Building Inspector

SAMPLE

Collections Donation Information Form

Donor Contact Information:

Name: _____

Address: _____

Day Phone: _____ Evening Phone: _____

Email Address: _____

☐ I have read the Collections Donation Fact Sheet and understand the general policies and procedures for donations to the Antiochian Heritage Museum & Library (AHML).

Signature: _____ Date: _____

A. Object Information

Please list the item(s) that you are interested in donating, with a detailed description and a photograph of each one (photo taken alongside a ruler, if possible). Use reverse side or attach separate pages as necessary, including the following information:

Name/Kind of Object(s): _____

Name of Owner (if different from above): _____

Date of Object: _____ Measurements (length x width x height): _____

Condition: ___ excellent ___ very good ___ good ___ fair ___ poor

Condition details: _____

B. Historical Background:

Please provide any historical information about the item(s). Use reverse side or attach additional pages as necessary.

1. How was the item used? (by whom? when? where?)
2. When and where was it made and/or purchased?
3. Is there cultural significance to the item(s) (i.e. ceremonial, traditional, etc.) or other information you'd like to share?

C. Family History Information:

Please answer as completely as possible. Use reverse side or attach additional pages as necessary.

1. When did your family (or item's owner) come to the U.S., and where did they come from? What year / country?
2. Where in the U.S. did the family settle, and how did they make their living?
3. Where do offspring, if any, currently reside, and what are their occupations?
4. Are there significant events in this immigration story, or other details which you believe are important to share?

Source: <https://www.antiochianvillage.org/wp-content/uploads/AHML-Donation-Policies-Procedures.pdf>

SAMPLE

Acquisition Guidelines

Thank you for considering a donation to the Museum. Please review the following guidelines for Museum acquisitions:

1. The item(s) must be consistent with and relevant to the stated purpose, scope, and activities of the Museum.
2. Primary consideration will be given to the Museum's ability to provide proper care and storage for any object. No item(s) will be considered for acquisition if future care and preservation needs exceed the Museum's resources. Donations that include financial support for long-term storage and preservation are encouraged.
3. Items must have clear title and be free of copyright restrictions.
4. Donors must provide verifiable record of authenticity and provenance for all proposed donations. The Museum will make every effort to ascertain that items offered are not stolen, wrongfully converted, or acquired under false pretences. The Museum is bound by international antiquities laws. Foreign antiquities must have documentation indicating that they were exported from their country of origin prior to the 1970 UNESCO Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property. The provenance of acquired items shall be a matter of public record.
5. If the Museum discovers that it has acquired item (s) in violation of the above statement, the Museum shall seek to return the item(s) to the legal owner or shall seek to determine the proper means of disposition through recognized authorities.
6. A 30-day examination period may be requested for any proposed acquisition.
7. All acquisitions are to be outright and unconditional. The Museum cannot guarantee that objects donated will be placed on exhibition, or that they will be exhibited or stored intact as a single collection. In addition, please be aware that curatorial decisions made during cataloging of new collections may result in objects being deemed more appropriate for use in our education department or to be offered for sale to benefit the Museum.
8. All donations to the Museum's collections are irrevocable upon the formal and physical transfer to the Museum.
9. All legal instruments of conveyance and warranty of title, signed by the donor/seller/agent setting forth an adequate description of the items involved and the precise conditions of the transfer shall accompany all acquisitions.
10. All acquisitions by gift or bequest to the Museum will remain in the possession of the Museum for as long as they retain their physical integrity and authenticity, and as long as they remain useful for the purposes of the Museum.
11. Federal law prevents the Museum from providing identification services or appraisal values for donated items. Donors are responsible for appraisals of value.

Source: <https://hearstmuseum.berkeley.edu/object-donation/>