

Historic Preservation Agenda
July 13, 2026
Reedsburg City Hall - Recreation Center
4:30 PM

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON JUNE 8, 2026:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Discuss local museum planning – current collection and proposed forms
- B. Discuss applying for 2026 CLG grant

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.



HISTORIC PRESERVATION COMMISSION MINUTES

Reedsburg, WI
June 8, 2026

Alder Aaron Bauer called the meeting of the Historic Preservation Commission to order at 4:30 PM in Reedsburg City Hall.

Present: Joan Martin, Nancy Manion, Jan Aslaksen, Stephanie Hasler, Jeff Seering

Absent:

Staff: Brian Duvalle

Approval of Minutes

Motion by Hasler, seconded by Martin to approve the 5/11/26 minutes.

Motion approved

Consider annual \$40 SSL fee for HPC website

Motion by Aslaksen, seconded by Hasler to approve the payment.

Motion approved

Discuss local museum planning

Discuss mission statement

Discussion was held on the mission of a future museum to be an education and gathering space. Martin stated that she accepted a few items from citizens rather than have those items disposed of. Discussion held on what the museum should contain, such as items on industry, commerce, clubs, pre-history and a “hook” (hops boom, butter, dairy, etc).

Discussion was held on a workshop space, coordinating with Log Village at some point, reviewing the Carnegie Library & Nishan/City Hall property deeds, rotating exhibits and genealogy space.

Discuss Monica Liegel donation

No action taken

Motion by Aslaksen, seconded by Manion to adjourn at 5:28 PM.

Motion approved

Respectfully submitted,

Brian Duvalle, Planner/Building Inspector

Temporary Custody Receipt
Waupaca Historical Society
321 South Main Street Waupaca, WI 54981
(715) 256-9980

This is to acknowledge the receipt of the items listed below by the Waupaca Historical Society from:

Name: _____		Date: _____	
Address: _____			
City: _____	State: _____	Zip: _____	Phone #: _____
Name of legal owner, if different _____			

These items listed below are left in the custody of the Waupaca Historical Society to be considered as:

- _____ An unconditional donation. The Museum reserves the right to keep, lend, or otherwise dispose of the donated item(s).
_____ To be considered for acquisition.
_____ For other. Please specify _____

Disposition if not accepted for donation:

- _____ Please dispose of or destroy
_____ Source will pick up

If the rightful owner does not pick up the object(s) within 60 days of being notified, ownership of said object(s) shall automatically transfer to the Waupaca Historical Society (WHS). It is the responsibility of the depositor to inform the WHS in writing of a change in address and/or ownership during the duration of the deposit.

Items and Descriptions

If the WHS decides to accept any/all of your deposited objects, a Deed of Gift listing the objects accepted into the collection shall be forwarded to you for your signature. Accepted objects are an outright, permanent donation and given unconditionally to the WHS to be used at the discretion of the organization. **If you do not sign and return the Deed of Gift within sixty (60) days of receipt of said form, the accepted object(s) will automatically become an unrestricted donation to the WHS.**

The WHS shall give all objects, in its custody, the same care as those belonging to the WHS. The organization does not assume responsibility in case of loss or damage by theft, fire, or otherwise. The WHS does not provide additional insurance for temporarily deposited artifacts.

Depositor's Signature _____ Date _____

WHS Representative _____ Title _____

Waupaca Historical Society
321 South Main Street
Waupaca, WI 54981

Deed of Gift

Accession Number:

I, the DONOR listed below, hereby unconditionally give as an unrestricted gift, transferring all rights, title, and interests associated with the materials described below, including copyright and other literary rights, to the Waupaca Historical Society (WHS). I certify that I am the lawful owner of said object(s) and that I have complete authority to make this gift. It is mutually understood and agreed that the WHS will, in turn, ensure the opportunity for the preservation and public use of the material. I acknowledge that the WHS will have full authority and discretion in the event that it is deemed appropriate to dispose of or transfer the gifted object(s) for whatever reason, pursuant to their collection policies. I acknowledge that the WHS is released from the responsibility of contacting me or my heirs prior to making such arrangements.

<i>Donor Name</i>	<i>Telephone</i>
<i>Mailing Address</i>	
<i>Description of Object(s)</i>	
<i>Donor Signature</i>	<i>Date</i>

Waupaca Historical Society acknowledges receipt of the gifted object(s):

<i>Name of WHS Representative</i>	<i>Title of Representative</i>
<i>Signature</i>	<i>Date</i>