

Parks and Recreation Committee Agenda  
May 19, 2026  
Reedsburg City Hall Council Chambers  
**5:15 PM**

*NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.*

CALL TO ORDER

APPROVAL OF MINUTES

**I. APPROVE MINUTES FOR THE MEETING HELD ON APRIL 21, 2026:**

**THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING**

**I. GENERAL BUSINESS:**

A. Consideration of fees for park facilities and equipment

**II. ADJOURN:**



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI 53959  
April 21, 2026

The Parks and Recreation Committee convened in regular session on Tuesday, April 21, 2026, at 5:15 p.m. at the Reedsburg City Hall Council Chamber with the following members present:

**Present:** Aaron Bauer  
Phil Peterson  
Missy Frenz  
David Zeller

**Absent:** Jake Stanek

**Also Present:** Max Buckner and Mayor Estes

**Minutes:** Moved by Bauer, seconded by Zeller to approve March 17, 2026, minutes.

Motion Carried 4-0

**1. Consideration of installing permanent sign boards in city parks for permanent story walks – Reedsburg Public Library**

Motion by Bauer, seconded by Frenz to approve placement of sign boards with locations being approved by the Parks & Recreation Director.

Motion Carried 4-0

**2. Consideration of food truck policies.**

No Action Taken

**3. Consideration of proposed hockey rink location.**

Motion by Peterson, seconded by Zeller to approve proposed location for new hockey rink with further details to come.

Motion Carried 4-0

**4. Annual Review Code of Ethics**

No Action Taken

Motion by Frenz, seconded by Bauer to adjourn at 5:55 pm.

Motion Carried 4-0

Submitted by Matt Scott

**MEMODANDUM**

---

To: Park and Recreation Committee Members  
Prepared By: Matt Scott  
Date: 5/14/26  
Subject: Requested fees for Park facilities and equipment.

---

**Concession Stand/Shelter – Legends Park**

Suggested fee of \$200/Day

**Community Market Pavilion**

Suggested fee of \$150/Day plus the cost of moving tables

**Portable Staging Unit**

Suggested fee of \$500

Cost includes time for two men (\$200, 4 hours), a truck for delivery (\$50) and the rental fee (\$250). Set up and take down of the staging is included in the fee.