

**Community Development Authority**

Meeting Minutes

August 20, 2025

Alder Jason Schulte called the meeting to order at 6:15 PM.

**Present:** Alder Sonny Hyde, Beth DeForge, Jodi Beyer, Matt Smuksta, Todd Polk

**Absent:**

**Staff:** Brian Duvalle

Motion by DeForge, seconded by Beyer to approve the 7/15/25 minutes.

Motion approved

**Consider closed Session per sec. 19.85(1)(e), Stats., conducting specified public business requiring a closed session, for competitive reasons, to review business plan for startup business under the Business Incubator Program.**

Motion by Polk, seconded by DeForge to approve moving to closed session.

Motion approved

**Reconvene into Open Session.**

Motion by Polk, seconded by Beyer to approve moving to open session.

Motion approved

**Consider 1<sup>st</sup>-year funding for Christl Klear Consulting and Learning Centers under the Business Incubator Program.**

Motion by Smuksta, seconded by Hyde to approve \$2000 / six months upon starting business services at this location.

Motion approved

**Consider 1<sup>st</sup>-year funding for TNT Sharpening LLC under the Business Incubator Program.**

Motion by Schulte, seconded by Polk to deny request based on it being an existing business looking at a new building rather than a new business.

Motion approved

**Consider additional 1<sup>st</sup>-year funding for StudioBE LLC under the Business Incubator Program.**

Motion by DeForge, seconded by Beyer to approve \$300 / six months.

Motion approved

**Consider updates to Incubator Plan**

Discussion held on proposed changes to the plan, such as lease agreements. Max Buckner will draft a new version for review and approval.

Motion by Smuksta, seconded by Polk to adjourn at 7:21 p.m.

Motion approved

Respectfully submitted,

Brian Duvalle, Planner/Bldg. Inspector