

COMMON COUNCIL AGENDA  
January 27, 2025  
REEDSBURG CITY HALL COUNCIL CHAMBERS  
**5:30 PM**

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

**THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.**

**I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):**

1. Approve/Deny: minutes for the Common Council meeting held on January 13, 2025.
2. Receive: 2024 Ambulance Annual Report.
3. Receive: 2024 Reedsburg Police Department Annual Report.

**II. GENERAL BUSINESS:**

1. Approve/Deny: Proposed changes to the City of Reedsburg Employee Handbook regarding pay for holidays worked and sick leave donation policy.

**III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:**

1. Plan Commission: Certified Survey Maps Related to the Purchase of the Lands' End Property.
  - i. Approve/Deny: Resolution 4566-25 – 1901 8th Street – Parcel 276-2046-50000.
  - ii. Approve/Deny: Resolution 4567-25 – 1701 Lands End Lane – Parcel 276-2046-11000.
2. Plan Commission: Approve/Deny: Resolution 4568-25 – Courtyards MHC – Parcel 276-2260-11000.

**IV. CITY ADMINISTRATOR REPORTS:**

1. **February Primary Election:** Mark your calendars for the upcoming primary election on Tuesday, February 18. Remember, the deadline to register to vote is Wednesday, January 29. Early in-person voting begins on Tuesday, February 4, and will take place at City Hall during regular business hours.
2. **Alternate Side Parking Reminder:** As a reminder, alternate side parking regulations remain in effect. Please ensure vehicles are parked on the correct side of the street to assist with snow



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

removal and maintain clear roadways. Thank you for your cooperation.

3. **Pet Licenses:** All dog and cat owners are reminded to obtain or renew their pet licenses for 2025. Licenses can be acquired at City Hall. Proof of rabies vaccination is required at the time of application.
4. **Property Taxes:** A reminder that property tax payments are due soon. Full payments or the first installment must be submitted by Friday, January 31. Payments can be made at City Hall or by mail. Avoid late fees by submitting your payment on time.
5. **Lands' End Property Closing:** We are excited to announce that the closing on the Lands' End property is scheduled for Wednesday, January 29.

**V. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:**

1. 2nd Meeting Committees: Parks & Recreation, REDC, Public Works, Utility Commission, Plan Commission, Library Board, Zoning Board, CDA (any other committees or commissions with reports).

**VI. OFFICE OF THE MAYOR:**

**VII. CLOSED SESSION:**

1. Per section 19.85(1) (g) of the Wisconsin Statutes, the Common Council will consider entering into closed session to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

**VIII. ADJOURN:**



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

City of Reedsburg Meeting of the Common Council  
January 13, 2025

Present: Mayor Dave Estes, Alderpersons Dave Moon, Sonny Hyde, Missy Frenz, Phil Peterson, Dave Knudsen, Jake Kummer, and Adam Kaney.  
Absent: Alderpersons Mike Gargano and Jason Schulte.  
Others Present: City Attorney Max Buckner, Public Works Director Steve Zibell, Parks and Recreation Director Matt Scott, Building Inspector/Zoning Administrator Brian Duvalle, Finance Director/Clerk-Treasurer Jacob Crosetto.

Mayor Dave Estes called the regular session of the Common Council to order at 5:30 p.m. in the Common Council Chambers.

**Approve Consent Agenda:** consisting of the approval of Cigarette, Tobacco, and Electronic Vaping Device Retail License Application for Dolgencorp, LLC DBA Dollar General Store #25774; 50 Alexander Ave. Reedsburg, WI 53959; Class "A" Beer and "Class A" Liquor Licenses for Dolgencorp, LLC DBA Dollar General Store #25774; 50 Alexander Ave. Reedsburg, WI 53959; approval of the minutes from the Council meetings held on 12/9/2024 and 12/16/2024; approval of the December 2024 Monthly Paid Bills Report; approval of the December 2024 Monthly Building Permit Report; and approval of the December 2024 Ambulance Monthly Activity Report.

**Motion: Kaney, Second: Knudsen to approve the consent agenda. Motion carried 7-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

- A. Reedsburg Utility Commission: Approve/Deny: Resolution 4569-25 Approving and Authorizing Execution of Loan-Related Documents for the USDA Rural Utility ReConnect Program.
  - a. **Motion: Peterson, Second: Kaney to approve Resolution 4569-24 as presented. Motion carried 7-0.**
- B. Parks Committee: Approve/Deny: Concept Plan for "The Gathering Place" and Accompanying Restroom Building at 115 N. Webb Avenue.
  - a. **Motion: Peterson, Second: Hyde to approve the Concept Plan for The Gathering Place and Accompanying Restroom Building as presented. Motion carried 7-0.**

**Motion: Knudsen, Second: Hyde to enter Closed Session per Section 19.85(1)(e) of the Wisconsin statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**Motion carried 7-0. Time: 6:14 p.m.**

**Motion: Peterson, Second: Knudsen to exit Closed Session and enter Open Session.**  
**Motion carried 7-0. Time: 6:39 p.m.**

**Motion: Knudsen, Second: Hyde to approve the hiring of Rebecca Richards-Bria of Richards-Bria Law Office as the City of Reedsburg Municipal Prosecutor and Joseph Hasler of Miller, Spankowski & Waldinger as City Attorney effective Feb. 1, 2025.**  
**Motion carried 7-0.**

**Motion: Frenz, Second: Kaney to adjourn.**  
**Motion carried 7-0. The meeting adjourned at 6:40 p.m.**

Respectfully submitted,

Jacob Crosetto  
Finance Director/City Clerk-Treasurer



CITY OF  
REEDSBURG  
AMBULANCE

ANNUAL  
REPORT

2024

## Contents

|                                                        |    |
|--------------------------------------------------------|----|
| About Reedsburg Ambulance.....                         | 3  |
| Vision and Mission Statements .....                    | 4  |
| A Message from Director Josh Kowalke .....             | 5  |
| Financial Management .....                             | 5  |
| Fundraising .....                                      | 6  |
| Safe Haven Baby Box .....                              | 6  |
| Strategic Plan .....                                   | 6  |
| Ambulance Replacement.....                             | 7  |
| Addition .....                                         | 8  |
| Tactical EMS Team.....                                 | 8  |
| Medical Director .....                                 | 9  |
| EMR Training .....                                     | 9  |
| Grants.....                                            | 9  |
| Operations .....                                       | 10 |
| Exercises .....                                        | 10 |
| Annual Call Volume.....                                | 11 |
| Top 10 Incident Types based on Dispatch .....          | 11 |
| Call Disposition Breakdown.....                        | 12 |
| Destinations Transported To .....                      | 13 |
| Response Times for 911 Response.....                   | 14 |
| Response Times for Interfacility Transport .....       | 14 |
| Interfacility Transport from Location .....            | 14 |
| Response with Lights and Sirens.....                   | 15 |
| New Captain and Continuing Education .....             | 15 |
| Organizational Chart .....                             | 17 |
| Service Area.....                                      | 18 |
| Medical Community Involvement.....                     | 18 |
| Blood Drives .....                                     | 18 |
| Community Events.....                                  | 19 |
| Funding.....                                           | 19 |
| Payor Mix.....                                         | 19 |
| Income Sources .....                                   | 20 |
| LifeQuest Phase Collections.....                       | 20 |
| Charges vs. Receivables .....                          | 21 |
| Mobile Integrated Health Program – Community EMS ..... | 21 |
| Educational Classes.....                               | 22 |
| Future Plans.....                                      | 22 |

## About Reedsburg Ambulance

The City of Reedsburg Ambulance has been proudly serving the community since 1973. Initially operating with a dedicated team of ambulance attendants, the service began with a single ambulance housed in a modest one-room garage on Vine Street in Reedsburg. This small but vital facility served as our home for 25 years.

In 1998, we moved to a larger, purpose-built facility on Railroad Street to accommodate the growing needs of the community. This new building provided space for our three ambulances, crew quarters, a training room, office areas, and an attached garage. Recognizing the need for future growth, a 900-square-foot expansion was added in 2014, increasing capacity to house six vehicles.

Over the years, the City of Reedsburg Ambulance has continuously evolved to meet the needs of our community:

2005: Upgraded from EMT Basic to EMT IV Tech service.

2011: Advanced to the Paramedic level, hiring a full-time Director and three full-time Paramedics.

2012: Became the second service in Wisconsin to achieve Critical Care Paramedic certification.

2013: Added a fourth ambulance to our fleet in response to increasing 911 calls and medical transfers.

2015: Acquired a fifth ambulance through a donation from a retiring ambulance service.

In 2015, we also launched the Mobile Integrated Health program in partnership with Reedsburg Area Medical Center and Home Health United. This innovative program helps bridge the gap between hospital discharge and home care. Paramedics conduct home visits with recently discharged patients, offering follow-up care and support over the course of a month, ultimately reducing hospital readmissions.

Recognizing the importance of accommodating our growing team, plans for expanded staff quarters began in 2018. Construction on the addition started in late 2022 and was substantially completed by November 2023. This modern facility now features nine bedrooms, a locker room, a report office, a kitchen, a dining room, and a living room, enhancing the comfort and efficiency of our operations.

In 2024, we introduced the Safe Haven Baby Box at our Railroad Street facility. This initiative provides a safe and anonymous option for parents in crisis to surrender their newborns, reflecting our unwavering commitment to community care and safety.

Today, the City of Reedsburg Ambulance is staffed by a dedicated team of 36 EMTs, Advanced EMTs, Paramedics, and Critical Care Paramedics. We proudly serve 18 municipalities, responding to an average of 2,500 calls per year.

With a rich history of growth and innovation, the City of Reedsburg Ambulance remains committed to delivering exceptional care and adapting to the evolving needs of our community.

## Vision and Mission Statements

### **Vision Statement**

To be the premier ambulance service in Sauk County; setting the standard through a professional attitude, dedication to excellence in care and training, and a dedication to the community.

### **Mission Statement**

The mission of City of Reedsburg Ambulance is to provide the members of the communities that we serve with the highest standards of pre-hospital care through the use of proactive, progressive, and science-based medical practices. We are dedicated to the health of the communities we serve and the patients we treat while maintaining the dignity of our patients and keeping in mind that we are treating a person, not an illness. We believe it is important to provide and maintain a dedication to excellence in training, professionalism, and leadership.

### **Core Values**

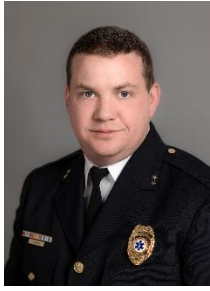
**Excellence:** Providing uncompromising service through commitment, efficiency, and accountability.

**Safety:** The standard which requires practices, means, methods, operations, or processes to provide a safe, healthful place of employment and patient experience.

**Compassion:** Always being mindful of another person's feelings and concerns. Acting with the same level of care we would extend to our family.

**Respect:** For all people – Our patients; their families; our customers; our colleagues in the medical professions; our Paramedics, EMTs, and staff; and for one another.

## A Message from Director Josh Kowalke



2024 has been a busy and exciting year for Reedsburg Ambulance. We have now had a full year in our new addition, and it has truly been a great benefit to ambulance staff. The updated living quarters and workspace give our staff a great place to rest, recharge, and work in between calls.

This was also our first full year as a City Department, and I'm happy to say the transition has gone smoothly. Working with the City of Reedsburg has been a great experience. Together, we've had some important conversations about the future of our service, especially when it comes to costs and staffing.

Staffing continues to be one of our biggest challenges, but we have made significant improvements to staffing with part-time staff. In 2025, we will be adding a new Captain position focused on training and education. This position will focus on staff improvement, meeting renewal requirements, and new staff orientation. Our Community EMS program has also grown, and we are now visiting people who call ambulances often to help connect them with the right services.

Looking ahead, I'm excited about 2025. From upgrading our fleet to continuing to invest in our staff, there's a lot to look forward to. I'm so grateful for the hard work of our team and the support of our community.



## Financial Management

With the transition from the Commission to the City of Reedsburg, Assistant Chief Phil Raupp has transitioned out of the financial management of the organization. The City now handles all financial aspects of the ambulance. Chief Raupp now focuses on operations and quality assurance for the organization.

Since 2010, the City of Reedsburg Ambulance has partnered with LifeQuest Services, based in Wautoma, Wisconsin, for comprehensive ambulance billing and collection services. LifeQuest, a reputable firm serving hundreds of EMS agencies nationwide, manages the billing process by receiving our run reports and billing the appropriate insurance companies or patients directly. Their expertise ensures compliance with current ambulance billing standards. Additionally, as a licensed collection agency, LifeQuest handles unpaid accounts seamlessly, alleviating this administrative burden from our staff.

In 2022, EMS Management & Consultants (EMS|MC) expanded their Midwest market with the acquisition of LifeQuest Services. This transition has been smooth, and we continue to benefit

from the enhanced resources and expertise that EMS|MC offers. Outsourcing our billing operations remains a prudent choice, given the complex and ever-evolving landscape of ambulance billing regulations.

## Fundraising

For the past 42 years, the dedicated employees of the Reedsburg Ambulance have upheld the tradition of hosting a bowling tournament. Historically spanning three weekends, the tournament was condensed to a single weekend in 2021, continuing the spirit of camaraderie and community involvement. Alongside the tournament, we conducted a successful fundraising mailing campaign aimed at enhancing the tools and resources available to our crews.

Thanks to the incredible support of our community, we achieved our fundraising goals. These efforts allowed us to purchase a LUCAS device for our third 911 ambulance, significantly improving our ability to deliver high-quality chest compressions during cardiac emergencies. Additionally, we were able to invest in a treadmill and rowing machine for our station, providing our crews with access to essential fitness equipment.

Physical exercise plays a critical role in EMS. The demanding nature of the job requires our team to maintain physical readiness to meet the challenges of long shifts, high-stress situations, and physically intensive tasks. These new fitness resources not only promote health and wellness but also ensure that our responders are prepared to perform at their best when it matters most.

We are proud to continue fostering both community engagement and the well-being of our team through these initiatives.

## Safe Haven Baby Box

In June 2024, we installed Wisconsin's first Safe Haven Baby Box at our facility. This initiative provides a secure and anonymous option for parents to safely surrender their newborns, ensuring the infants receive immediate care. The climate-controlled box is accessible from the building's exterior; once a baby is placed inside, the exterior door locks automatically, and our paramedics are promptly alerted to retrieve the infant. This addition underscores our commitment to community safety and support for parents in crisis.



## Strategic Plan

In February 2023, the City of Reedsburg Ambulance held a strategic planning session to establish goals for a two-year plan. These goals reflect our commitment to advancing the quality

of care and support we provide to our community and staff. Below is an update on each goal, as we look ahead to creating a new plan in 2025:

- **Expand Community EMS:** Our Community EMS program now includes five paramedics who have completed specialized training. We continue to explore funding opportunities and strategies to expand the program further, ensuring we meet the evolving needs of our community.
- **Collaborate with RAMC for Training:** Collaboration with RAMC has led to the introduction of PALS training for their staff, a significant step in fostering shared knowledge between EMS and hospital employees. Additionally, we continue to provide monthly training sessions for area Emergency Medical Responder (EMR) agencies.
- **Support Emergency Medical Responders:** Our monthly training sessions for EMR agencies provide essential skill-building opportunities and reinforce our commitment to supporting these vital responders in the region.
- **Promote Employee Health and Wellness:** We have made significant progress in promoting staff well-being, adding a treadmill and rowing machine to our facility and emphasizing mental health resources. These additions reflect our commitment to creating a healthy and supportive work environment.
- **Refine Transfer Philosophy:** An updated transfer policy prioritizes staff safety and well-being, ensuring a balanced workload while maintaining close collaboration with area hospitals to streamline transfer processes.
- **Strengthen Staffing and Recruitment:** We have maintained a full roster and continue to attract a robust pool of EMT applicants. A new position is planned for 2025 to support our growing needs, and we are actively evaluating staffing models and an internship program to enhance recruitment and retention.

As we approach 2025, we recognize the need to conduct a new strategic planning session to set updated goals that reflect the continued growth and evolving priorities of our service. This forward-looking approach will ensure we remain aligned with the needs of our community and our team while maintaining the highest standards of service and care.

## Ambulance Replacement



Reedsburg Ambulance continues to make strides in maintaining and upgrading its fleet to meet the needs of our community. Currently, we operate three box-style ambulances and two van-style Ford Transit ambulances. Guided by the Fleet Management Plan, we remain committed to keeping our vehicles modern, efficient, and cost-effective.

We have an ambulance ordered to replace Ambulance 511, a 911 remounted ambulance, which is now expected to arrive in the spring of 2025. This remount project involves reusing the box from a retired 911 ambulance, a strategy that saves approximately \$50,000 compared to purchasing a brand-new ambulance. This approach reflects

our ongoing efforts to manage resources responsibly while maintaining high-quality emergency services.

Looking ahead, the new additions and upgrades to our fleet will help us continue to serve our community with excellence and efficiency.

## Addition

In 2018, a space needs assessment highlighted the necessity for expanded crew quarters, a report writing room, and a separate living space apart from the training and meeting areas. After years of planning, collaboration with the Wisconsin Department of Natural Resources, and a detailed design process with ADCI, the project moved forward with construction beginning in January 2023. Despite delays due to supply chain challenges, the addition was completed in November 2023, and we've now been fully utilizing the space for over a year.

The new addition has been transformative for our staff. With nine new bedrooms, a modernized kitchen, a dining room, a locker room, a comfortable living space, and a designated report writing area, the facility meets the needs of our growing team and enhances daily operations. The staff deeply appreciate the improved work environment, which promotes both comfort and efficiency.

This project would not have been possible without the unwavering support from the communities we serve. Their backing underscores the strong commitment to EMS and ensures that our team is well-equipped to serve the community for years to come. The addition stands as a testament to the dedication of both Reedsburg Ambulance and the community we proudly serve.

## Tactical EMS Team



The City of Reedsburg Ambulance continues its support of the Sauk County Emergency Response Team (ERT) through the participation of three paramedics on the Tactical EMS Team. This specialized team responds alongside the ERT to critical incidents, providing advanced medical care in high-pressure and potentially hazardous environments where their expertise is essential.

The ERT is composed of police officers and sheriff's deputies from across Sauk County. Our Tactical EMS Team, which includes paramedics from various organizations, works collaboratively to ensure the safety and well-being of both responders and civilians during these operations. Equipped with advanced

training and specialized gear, our paramedics are prepared to perform effectively in the most challenging conditions.

## Medical Director

Dr. Christopher Stahmer from Madison Emergency Physicians (MEP) continues to provide exceptional medical direction for the City of Reedsburg Ambulance. Dr. Stahmer is highly engaged with our team, regularly conducting ride-alongs, offering quality assurance and constructive feedback, and leading training sessions to ensure our crews deliver the highest standard of care.



Our service operates under regional protocols provided by MEP, which encompass scopes of practice for all levels of care, from Emergency Medical Responder to Critical Care Paramedic. These comprehensive protocols ensure consistency and excellence in patient care across the region. In 2024, MEP completed a protocol update, further enhancing the guidelines we follow in the field.

We are proud of the collaboration and support provided by Dr. Stahmer and MEP, which plays a vital role in maintaining our commitment to exceptional medical services for our community.

## EMR Training

We maintain a close working relationship with our area EMS agencies, including Loganville, LaValle, Hillpoint, and North Freedom. Dr. Christopher Stahmer serves as the Medical Director for these agencies as well as for the City of Reedsburg Ambulance, ensuring consistent medical oversight and protocol adherence across the region.

Since July 2018, we have been sending a staff member to each of these agencies to conduct monthly training sessions. These sessions provide multiple benefits: they serve as a refresher course, potentially eliminating the need for a formal refresher class, and they allow EMS personnel to stay current on essential skills and assessments by practicing them regularly. This approach ensures that providers are well-prepared and confident in their abilities, reinforcing high standards of patient care throughout our area.

## Grants

In 2024, the City of Reedsburg Ambulance received funding through the Wisconsin Funding Assistance Program (FAP). This grant enabled us to sponsor several local individuals through EMT initial education, expanding our team of skilled responders. Additionally, we procured new ballistic vests for our ambulances, enhancing safety during active or violent situations.

We have also applied for the FAP grant for 2025, recognizing the critical role this funding plays in supporting our operations. Notably, the state's commitment to emergency medical services has

significantly increased, with FAP funding rising from \$2.2 million to \$25 million statewide. This substantial investment reflects Wisconsin's dedication to strengthening EMS resources across the state.

In addition, we have submitted an application for the Federal Firefighter Assistance Grant (FFAG) to support the purchase of a new ambulance and a new cardiac monitor. Decisions on these grants will be made in 2025. If successful, this funding will further enhance our fleet and equipment, ensuring we continue to provide high-quality care to our community.

We are grateful for these opportunities to secure funding, which enable us to improve our services and maintain the safety and well-being of both our responders and those we serve.

## Operations

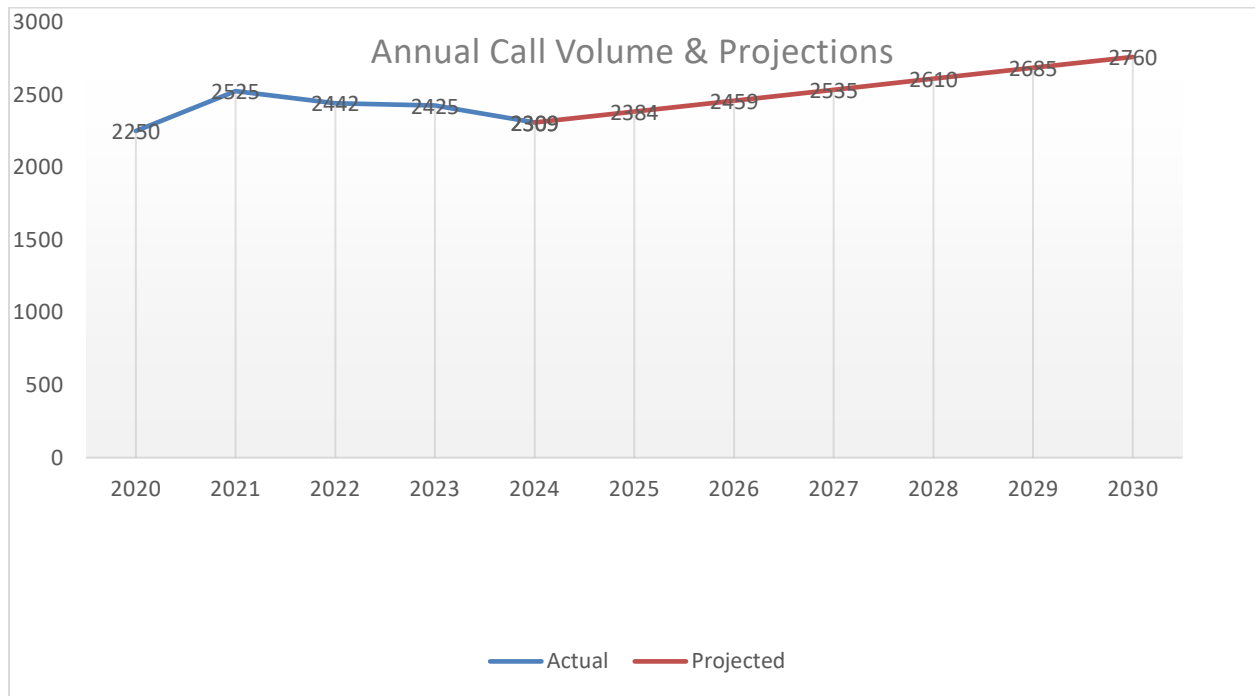
Reedsburg Ambulance staffs two ambulances daily, each with a minimum of one Paramedic alongside other EMTs or Paramedics. A fly car is deployed for high-acuity calls or when the first-out ambulance is staffed by two EMTs or Advanced EMTs. The second ambulance is staffed with two crew members. On Fridays and Saturdays, we staff a third ambulance during peak call times from noon to midnight. Three additional ambulances are available for staffing as needed to handle calls, special events, and transfers. Crew members are scheduled or called in based on demand, ensuring flexibility and responsiveness to community needs.

## Exercises

In 2024, Reedsburg Ambulance participated in several important exercises, including a regional power outage simulation which included various agencies from all of Sauk County. We also were part of a mass casualty incident (MCI) exercise in collaboration with the Reedsburg Fire Department (RFD), Reedsburg Police Department (RPD), and Reedsburg Area Medical Center (RAMC). These exercises are invaluable in strengthening coordination, communication, and response capabilities among area and regional partners.

Training alongside other emergency services and healthcare providers ensures that all agencies are prepared to work seamlessly during real-world emergencies. Such exercises help identify potential challenges, refine response strategies, and build the trust and teamwork necessary for effective crisis management. By engaging in these readiness activities, we enhance our ability to provide swift and efficient care to our community when it matters most.

## Annual Call Volume



## Top 10 Incident Types based on Dispatch

|                                 |     |        |
|---------------------------------|-----|--------|
| Falls                           | 331 | 19.37% |
| Breathing Problem               | 125 | 7.31%  |
| Fire Standby                    | 92  | 5.38%  |
| Sick Person                     | 70  | 4.10%  |
| Traffic/Transportation Incident | 70  | 4.10%  |
| Motor Vehicle Crash             | 68  | 3.98%  |
| Chest Pain (Non-Traumatic)      | 62  | 3.63%  |
| Abdominal Pain/Problems         | 51  | 2.98%  |
| Pain                            | 50  | 2.93%  |
| Weakness/Lethargic              | 48  | 2.81%  |

## Call Disposition Breakdown

|                                                                           |       |        |
|---------------------------------------------------------------------------|-------|--------|
| Treated, Transported                                                      | 1,239 | 53.66% |
| Refused Eval/Care (w/o Trans)                                             | 59    | 2.56%  |
| Standby-No Support Provided                                               | 58    | 2.51%  |
| Eval, No Treatment/Trans Req'd                                            | 53    | 2.30%  |
| Lift Assist                                                               | 47    | 2.04%  |
| Treated, Released (per protocol)                                          | 39    | 1.69%  |
| Treated, Released (AMA)                                                   | 25    | 1.08%  |
| Canceled (Prior to Arrival At Scene)                                      | 20    | 0.87%  |
| Canceled on Scene (No Pt Found)                                           | 16    | 0.69%  |
| Dead at Scene-Resuscitation Attempted (w/o Trans)                         | 14    | 0.61%  |
| Canceled on Scene (No Pt Contact)                                         | 11    | 0.48%  |
| Dead at Scene-No Resuscitation Attempt (w/o Trans)                        | 6     | 0.26%  |
| Patient Treated, Transported by Another EMS Unit                          | 5     | 0.22%  |
| Transported to Landing Zone, Care Transferred                             | 5     | 0.22%  |
| Treated, Transported by Private Vehicle                                   | 4     | 0.17%  |
| Assist, Agency                                                            | 2     | 0.09%  |
| Patient Treated, Released (ALS per protocol)                              | 2     | 0.09%  |
| Standby-Support Provided                                                  | 2     | 0.09%  |
| Assist, Public                                                            | 1     | 0.04%  |
| Patient Treated, Transported by this EMS Unit (EMS + Hospital Staff Care) | 1     | 0.04%  |
| Treated, Transferred Care to Another EMS Unit                             | 1     | 0.04%  |

## Destinations Transported To

|                                         |       |
|-----------------------------------------|-------|
| REEDSBURG AREA MED CTR                  | 1,003 |
| SSM Health St Marys Hosp-Madison        | 213   |
| UW HOSP & CLINICS-MADISON               | 124   |
| SSM Health St Clare Hosp-Baraboo        | 76    |
| Unitypoint Health-Meriter-Madison       | 69    |
| WI-Nursing Home                         | 68    |
| Middleton Mem VA Hosp-Madison           | 30    |
| WI Assisted Living Facility             | 22    |
| WI-Other Unlisted Facility              | 17    |
| WI Residence                            | 16    |
| SAUK PRAIRIE HOSP-PRAIRIE DU SAC        | 14    |
| Gundersen Lutheran Med Ctr-La Crosse    | 11    |
| WI-Assisted Living Facility             | 9     |
| American Family Children's Hosp-Madison | 9     |
| MILE BLUFF MED CTR-MAUSTON              | 4     |
| Landing Zone                            | 3     |
| ST AGNES HOSP-FOND DU LAC               | 2     |
| SSM Health St Marys Hosp-Janesville     | 2     |
| RICHLAND HOSP-RICHLAND CENTER           | 2     |
| Marshfield Med Ctr-Marshfield           | 2     |
| Froedtert Mem Lutheran Hosp-Milwaukee   | 2     |
| Children's Hosp of WI-Milwaukee         | 2     |
| WI-Other Hospital                       | 1     |
| WI-Mental Health Facility               | 1     |
| UW Health - East Madison Hospital       | 1     |
| Mayo Clinic Health System in La Crosse  | 1     |
| Marshfield Med Ctr - Weston             | 1     |
| Aurora Med Ctr-St Lukes-Milwaukee       | 1     |
| Ascension NE WI Mercy Hosp-Oshkosh      | 1     |

## Response Times for 911 Response

| Avg Unit Notified to Enroute in Minutes | Avg Unit Enroute to Arrived at Scene in Minutes | Avg Unit Arrived on Scene to Left Scene in Minutes | Avg Unit Left Scene to Arrived at Destination in Minutes | Avg Unit Arrived at Destination to Unit Back In Service in Minutes | Number of Runs |
|-----------------------------------------|-------------------------------------------------|----------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------------|----------------|
| 1.93                                    | 7.19                                            | 24.60                                              | 12.88                                                    | 23.50                                                              | 1,709          |

## Response Times for Interfacility Transport

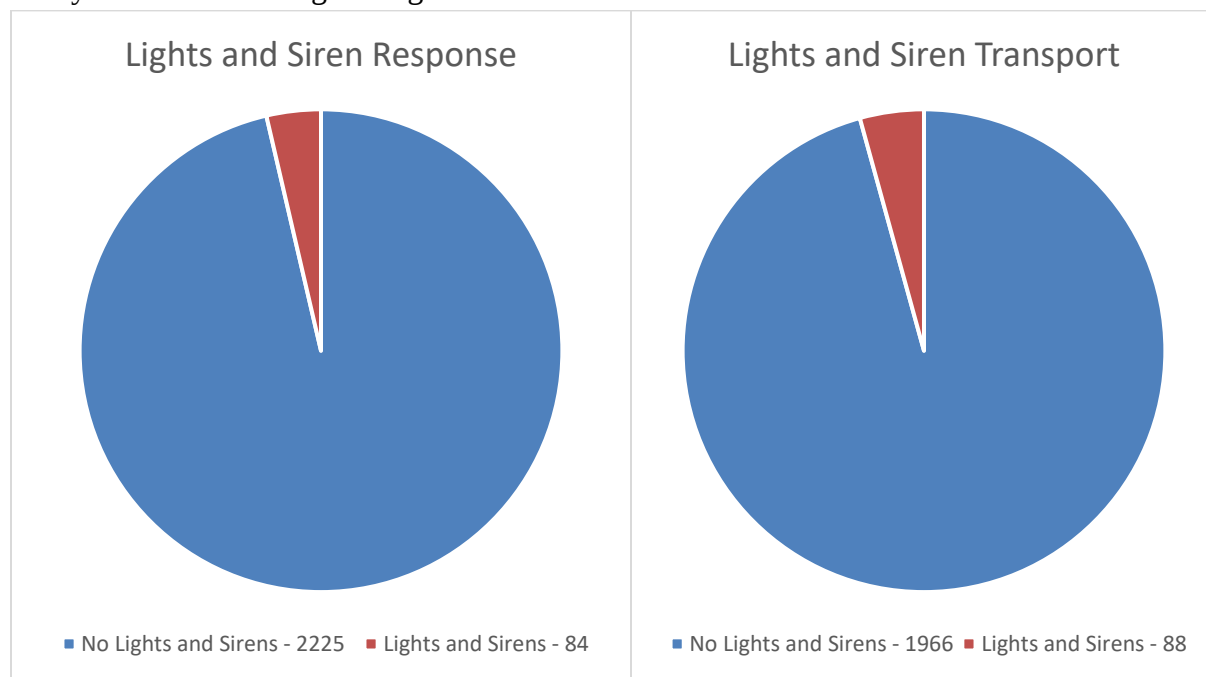
| Avg Unit Notified to Enroute in Minutes | Avg Unit Enroute to Arrived at Scene in Minutes | Avg Unit Arrived on Scene to Left Scene in Minutes | Avg Unit Left Scene to Arrived at Destination in Minutes | Avg Unit Arrived at Destination to Unit Back In Service in Minutes | Number of Runs |
|-----------------------------------------|-------------------------------------------------|----------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------------|----------------|
| 2.20                                    | 11.31                                           | 26.02                                              | 59.52                                                    | 84.54                                                              | 588            |

## Interfacility Transport from Location

|                                               |     |
|-----------------------------------------------|-----|
| REEDSBURG AREA MED CTR                        | 485 |
| SSM Health St Clare Hosp-Baraboo              | 78  |
| WI Residence                                  | 51  |
| WI-Nursing Home                               | 51  |
| SAUK PRAIRIE HOSP-PRAIRIE DU SAC              | 36  |
| WI Assisted Living Facility                   | 14  |
| WI-Residence                                  | 8   |
| RICHLAND HOSP-RICHLAND CENTER                 | 6   |
| WI-Other Unlisted Facility                    | 5   |
| MILE BLUFF MED CTR-MAUSTON                    | 3   |
| SAUK COUNTY HEALTH CARE CENTER                | 3   |
| Gundersen St Josephs Hosp & Clinics-Hillsboro | 1   |
| WI-Airport                                    | 1   |
| WI-Police/Jail                                | 1   |

## Response with Lights and Sirens

Reedsburg Ambulance is highly mindful of the risks associated with the use of lights and sirens and limits their use to only the most critical situations. We follow a strict protocol that outlines when lights and sirens are appropriate, prioritizing safety for both our crews and the public. Recognizing the inherent dangers, we often forgo lights and sirens when responding to calls and use them sparingly during patient transport. This cautious approach reflects our commitment to safety while maintaining the highest standard of care.



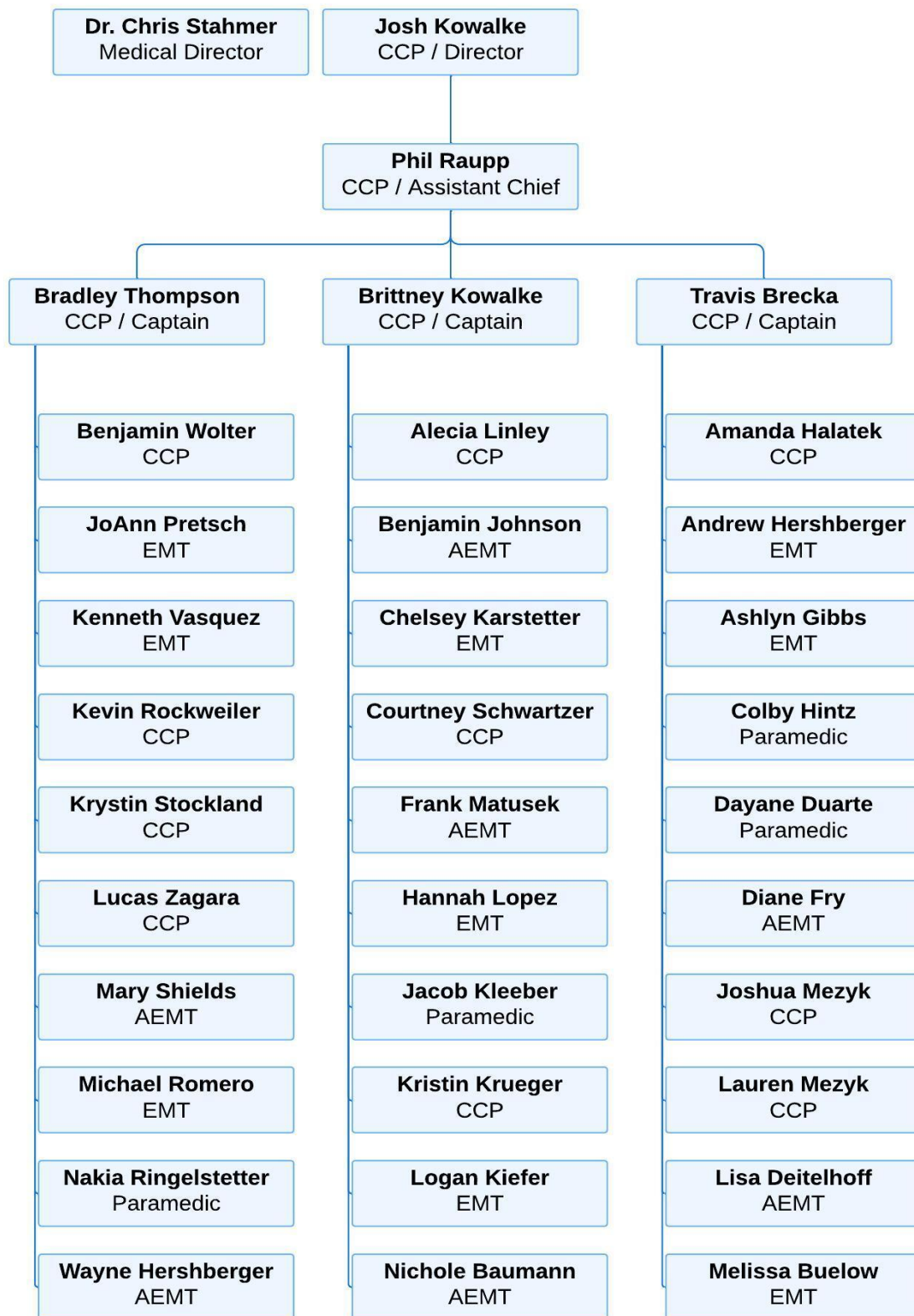
## New Captain and Continuing Education

In 2025, Reedsburg Ambulance will add a new Captain position focused on training and education. This Captain will work one 24-hour shift per week on duty and be available during the week for training sessions and new employee orientations. This role is integral to the success of our continuing education program, which ensures that our EMTs and Paramedics are equipped with the latest knowledge and skills.

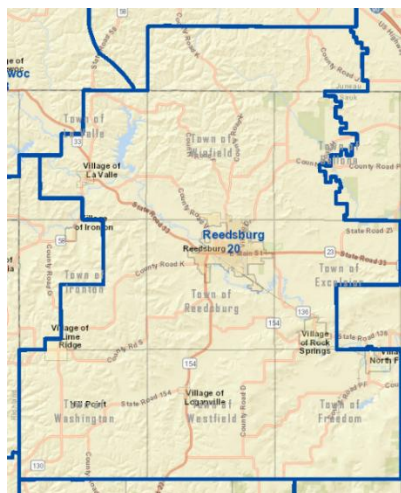
Our comprehensive continuing education program includes a variety of in-house training sessions approved by our Medical Director. Three separate training topics are offered each month, with sessions held twice daily. These sessions include both lectures and scenario-based training and count toward refresher hours for Wisconsin licensure and the National Registry. We also invite outside speakers to present on specialized topics, helping us meet recertification requirements.

Additionally, we provide opportunities for EMTs and Paramedics to advance their certifications, such as transitioning from EMT to Advanced EMT or from Paramedic to Critical Care Paramedic. To support these advancements, we offer a monthly stipend for EMTs attending Paramedic school and provide tuition reimbursement upon obtaining their Paramedic license. This new Captain position will play a key role in sustaining and enhancing our robust training and education initiatives.

## Organizational Chart



## Service Area



Our service area includes the following municipalities Town of Dellona, Town of Freedom, Town of Ironton, Town of LaValle, Village of Loganville, Village of North Freedom, Town of Reedsburg, the City of Reedsburg, Town of Seven Mile Creek, Town of Westfield, Village of LaValle, Town of Excelsior, Town of Lyndon, Village of Lime Ridge, Town of Washington, Village of Rock Springs, and Town of Winfield.

## Medical Community Involvement

Reedsburg Ambulance collaborates closely with key medical stakeholders in our community to enhance healthcare delivery and emergency response. We are an active member of the Trauma Team Committee at Reedsburg Area Medical Center, contributing to ongoing improvements in trauma care. Additionally, we partner with Madison College to provide hands-on mentoring opportunities for EMT and Paramedic students, fostering the next generation of skilled professionals. Our service also actively participates in the South Central Regional Trauma Advisory Council (SCRTAC) and the South Central Wisconsin Healthcare Emergency Readiness Coalition, working regionally to strengthen healthcare and emergency preparedness efforts.

## Blood Drives

In partnership with ImpactLife, the City of Reedsburg Ambulance has started hosting blood drives at our station every eight weeks. ImpactLife is the exclusive blood provider for 16 Wisconsin hospitals, including Reedsburg Area Medical Center and surrounding communities. By facilitating these regular blood drives, we contribute to maintaining a steady blood supply for local hospitals, directly supporting patient care in our region. This collaboration underscores our commitment to community health and the well-being of those we serve.



## Community Events

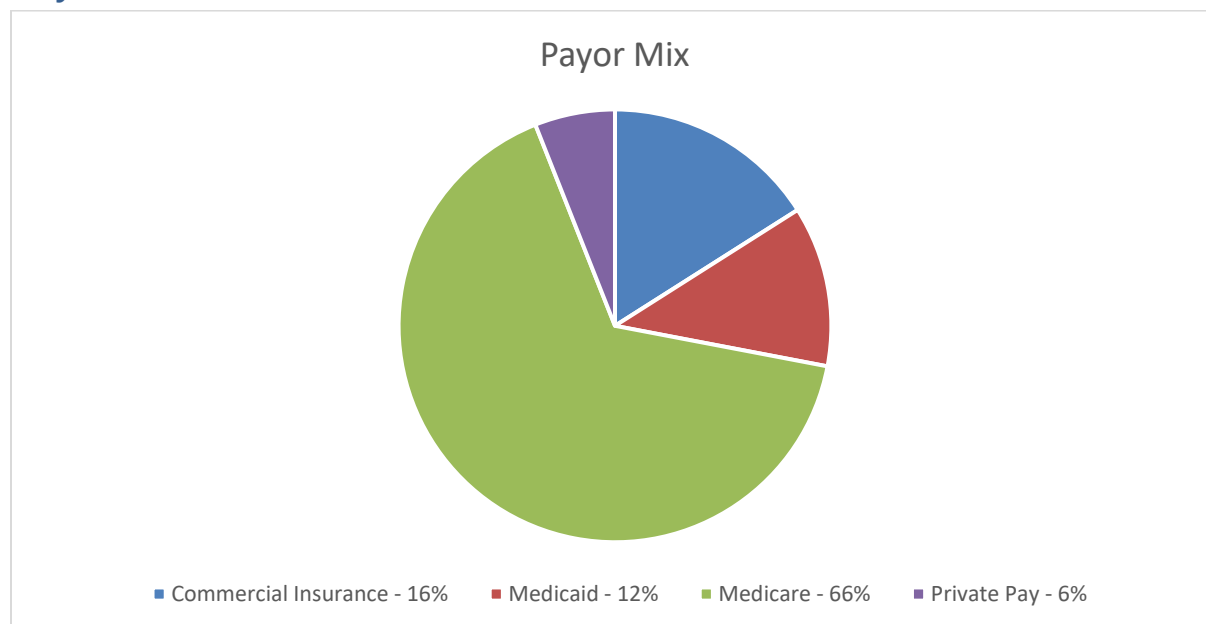
We work closely with community partners to provide medical care at various events and provide various tours and educational opportunities. We provide this service for events that are held for charitable organizations. This year we participated in or stood by at:

- Stop the Bleed at RAHS Health Classes
- Madison College Nursing 5K
- 4K Classroom Visits
- Chapparral Emergency Services Parade
- Girl Scout Station Visit
- Fly-In Drive-in Breakfast
- Run for the Butter
- Butterfest Parade
- Freedom Fest
- North Freedom Easter Egg Hunt
- Sugar Maple MX Track Standby
- Bulls & Barrels
- Loganville Parade
- RAHS Football Games
- Vet Fest
- Reedsburg Cookie Walk
- Webb Career Expo
- Party in City Park
- Shop with a Hero

## Funding

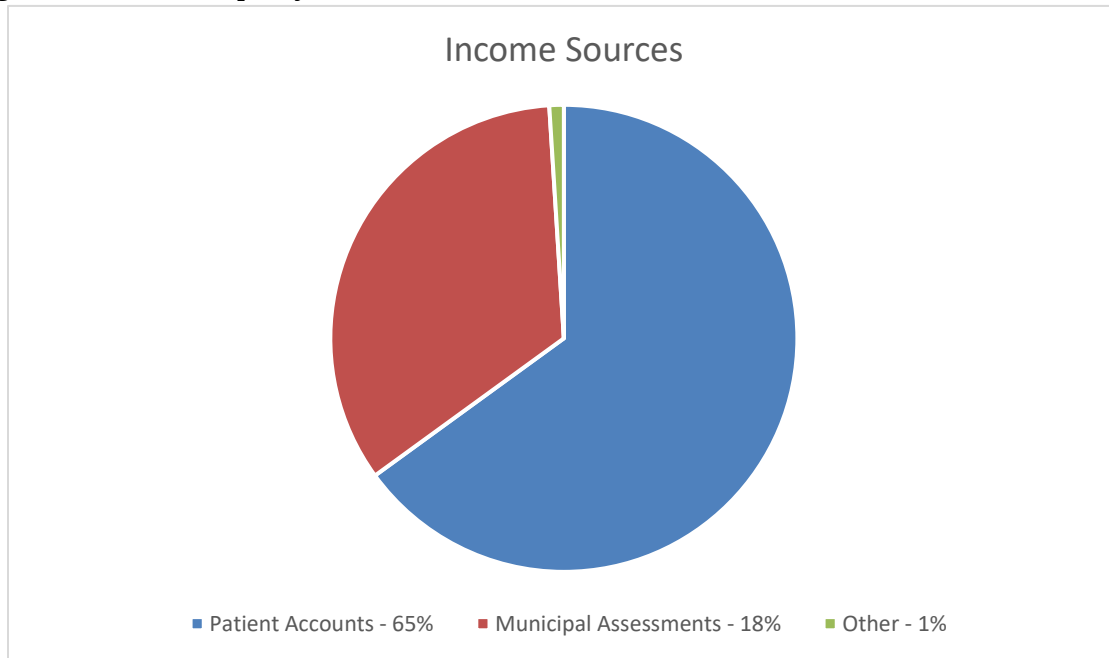
Reedsburg Ambulance is funded by billing our patients and through assessments from the municipalities that we serve.

## Payor Mix



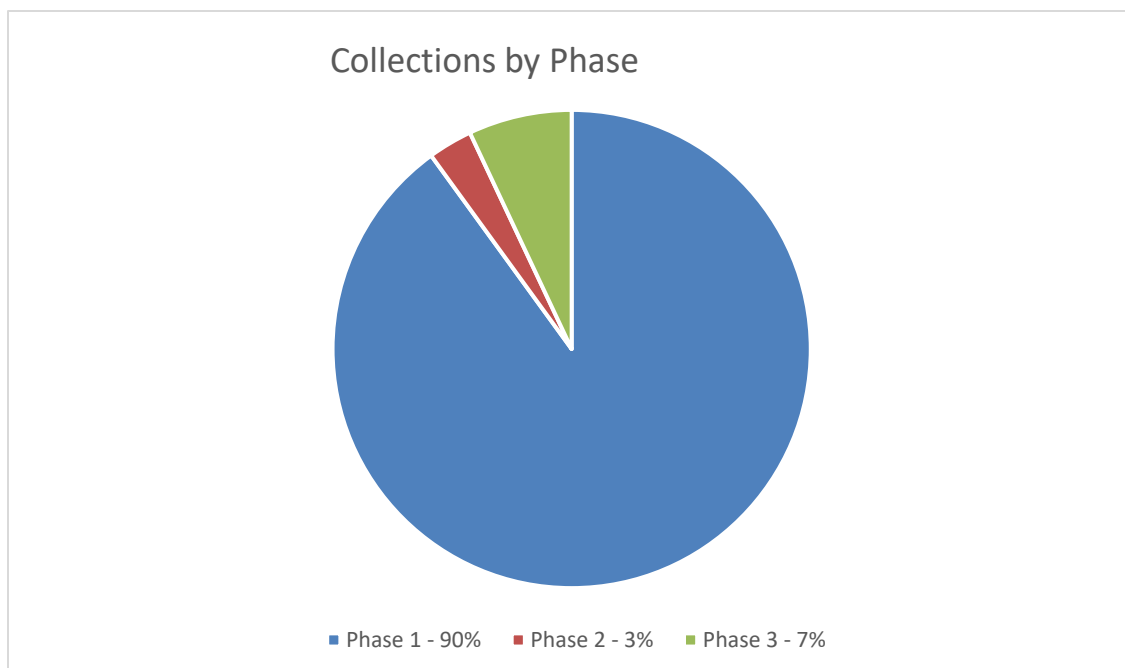
## Income Sources

We have three main income sources for ambulance expenses, patient accounts, an assessment charged to each municipality, and other income such as income from CPR classes.



## LifeQuest Phase Collections

LifeQuest uses a three-phase system for collections. A patient has 180 days to pay their bill in phase one. After phase one, the account moves to phase two which is the first of the collections phase. After ninety days, the account is moved to phase three. As the account moves into phases



two and three, LifeQuest gets a higher percentage of the amount collected due to the different collection methods used. For 2020, the percentage collected per phase is as follows:

## Charges vs. Receivables

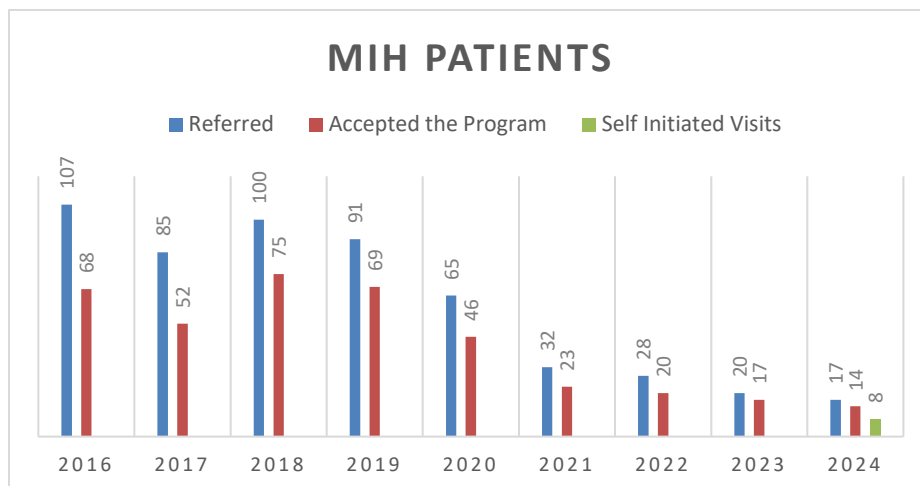
| Charges     | Revenue     | Adjustments | Paid to LifeQuest |
|-------------|-------------|-------------|-------------------|
| \$4,305,201 | \$1,320,951 | \$2,530,588 | \$110,237         |

## Mobile Integrated Health Program – Community EMS

In 2015, we launched our Mobile Integrated Health Program in collaboration with Reedsburg Area Medical Center (RAMC), initially focusing on patients within the City of Reedsburg. By 2016, the program expanded to include all patients referred by RAMC, regardless of residence. The program involves conducting a home visit and four follow-up phone calls, aiming to prevent hospital readmissions by addressing patient needs promptly. RAMC reimburses us for each patient referred, and the program has been well-received, allowing us to identify and rectify issues such as medication errors before they necessitate readmission.

We became a licensed Community EMS Service in 2023. Five of our paramedics have completed the State of Wisconsin Community EMS Curriculum through UW Milwaukee and are now licensed Community EMS Medics. This licensure enables us to broaden our services, including proactive visits to individuals who frequently call for ambulance assistance. By identifying their underlying needs, we connect them with appropriate services, reducing emergency calls and enhancing their overall well-being. We also have focused on fall programs with Captain Thompson offering fall prevention classes in our community.

Our Community EMS program exemplifies a proactive approach to healthcare, focusing on prevention and continuity of care. By working collaboratively with local healthcare providers and addressing the unique needs of our community, we strive to improve health outcomes and reduce the strain on emergency medical services.



## Educational Classes

Reedsburg Ambulance is a leader in community education, offering a variety of training opportunities to empower individuals with lifesaving skills. We host monthly CPR classes at our station, enabling community members to learn this vital skill. Additionally, we provide "Escaping Violent Encounters," a defensive training class designed for healthcare providers. This class equips participants with the ability to identify potentially violent situations, avoid escalation, and utilize verbal and physical techniques to safely escape.

For advanced medical training, we offer Pediatric Advanced Life Support (PALS) and Advanced Cardiac Life Support (ACLS) courses, not only for our staff but also for other healthcare providers. We also offer Stop the Bleed training, further extending our commitment to safety and preparedness across the community.

## Future Plans

The greatest needs of Reedsburg Ambulance continue to center on ensuring the sustainability and growth of our services to meet the evolving demands of our community. As call volumes increase and the complexity of emergency medical care expands, maintaining a highly trained and adequately staffed team remains a top priority. Recruitment and retention of skilled EMTs and Paramedics require competitive wages, ongoing training opportunities, and support systems to prevent burnout and promote mental and physical well-being.

Additionally, our fleet and equipment require continuous upgrades to stay aligned with industry standards. The delay in receiving a remounted ambulance has highlighted the importance of a robust and flexible fleet to ensure operational readiness. Reliable equipment, such as cardiac monitors and transport cots, and updated technology for patient care and communication are essential to providing exceptional service.

Sustained funding remains a critical need to support these priorities. While grants and partnerships have provided substantial support, consistent funding streams are necessary to invest in personnel, infrastructure, and equipment. As we look to the future, the commitment of our community and stakeholders will be instrumental in addressing these needs and ensuring that Reedsburg Ambulance continues to deliver the highest quality care to our area.

# Reedsburg Police Department

## Annual Report



# 2024

**Patrick B. Cummings**  
**Chief of Police**

# Mission Statement & Strategic Goals

## Mission

The Reedsburg Police Department will provide a well-trained and professional staff to deliver the highest level of service through the enforcement of laws and the protection of life, property and the constitutional rights of all. We will make a positive impact by meeting the present and future needs of the public through a continued partnership with our community.

## Strategic Goals

The following goals are established to support the mission:

- The Department will seek maximum efficiency in its goal of effectively addressing its basic mission
- The Department will ensure a focused response for identifiable community problems. Emphasis will be to solve problems through education, cooperation, and enforcement of the law
- The Department recognizes that its personnel are the most valuable resource and a conscious effort will be made to fully develop this resource through training and mentoring
- As a means of ensuring that the Department is administered and operates effectively and efficiently, "state of the art" methods and resources will be deployed. This strategic goal will rely on compliance with the published accreditation standards of the Wisconsin Law Enforcement Accreditation Group

\*The Mission and Goals are reviewed annually to provide the most up-to-date, comprehensive service, insuring community satisfaction.



# Contents

|                          |    |
|--------------------------|----|
| Sworn Police Staff       | 4  |
| Civilian Police Staff    | 5  |
| Organizational Chart     | 6  |
| A Message from the Chief | 7  |
| The Year in Review       | 8  |
| Calls by Shift           | 9  |
| Detective Bureau         | 10 |
| School Resource Officers | 11 |
| City Growth              | 12 |
| Index Crimes             | 13 |
| Statistics               | 14 |
| Communications Center    | 15 |
| Personnel Changes        | 17 |
| Recruiting               | 20 |
| K9 Program               | 21 |
| Evidence                 | 22 |
| Headlines                | 23 |

# Sworn Police Staff...

| Officer                       | Primary Assignment                           | Unit |
|-------------------------------|----------------------------------------------|------|
| Chief Patrick Cummings        | Chief Executive Officer                      | 128  |
| Deputy Chief Andrew Stelter   | Administration                               | 127  |
| Lieutenant Andrew Foesch      | Administration/Communications                | 126  |
| Sergeant Richard Wolf         | B Shift Commander                            | 129  |
| Sergeant Mark Eberle          | A Shift Commander                            | 137  |
| Sergeant Jesse Spears         | Detective Bureau                             | 136  |
| Sergeant Joshua Hoege         | C Shift Commander                            | 142  |
| Detective David Frie          | Detective Bureau                             | 154  |
| Detective Timothy Knuth       | Detective Bureau                             | 130  |
| Officer Martin Pugh           | School Resource Officer                      | 135  |
| Officer Will Botten           | Patrol (Field Training Officer)              | 140  |
| Officer Kyle Yeager           | Patrol (Field Training Officer)              | 148  |
| Officer Christopher Gallagher | Patrol (K9 Handler & Field Training Officer) | 157  |
| Officer Andrew Meeker         | Patrol (Field Training Officer)              | 158  |
| Officer Andrew Reithmeyer     | Patrol Field Training Officer)               | 159  |
| Officer Bryce Beauchaine      | Patrol                                       | 161  |
| Officer Andrew Teply          | Patrol                                       | 162  |
| Officer Isaiah Schlagel       | Patrol                                       | 165  |
| Officer Kristi Seidl          | School Resource Officer                      | 166  |
| Officer Brady Konkel          | Patrol                                       | 167  |
| Officer Collin Moore          | Patrol                                       | 168  |

# Civilian Police Staff...

## Communications:

|                    |                                 |     |
|--------------------|---------------------------------|-----|
| Kelsey Rego        | Administrative Assistant        | 538 |
| Dori Helm          | Civilian Support Specialist     | 522 |
| Jon Peters         | Operator/Receptionist           | 534 |
| Lynette Richardson | Operator                        | 535 |
| Victoria Pyfferoen | Operator                        | 537 |
| Jen Carlson        | Operator                        | 539 |
| Colette Penland    | Operator                        | 540 |
| Dan Meinhardt      | Operator (Part-time)            | 532 |
| Kathy Laatsch      | Evidence Technician (Part-time) | 600 |

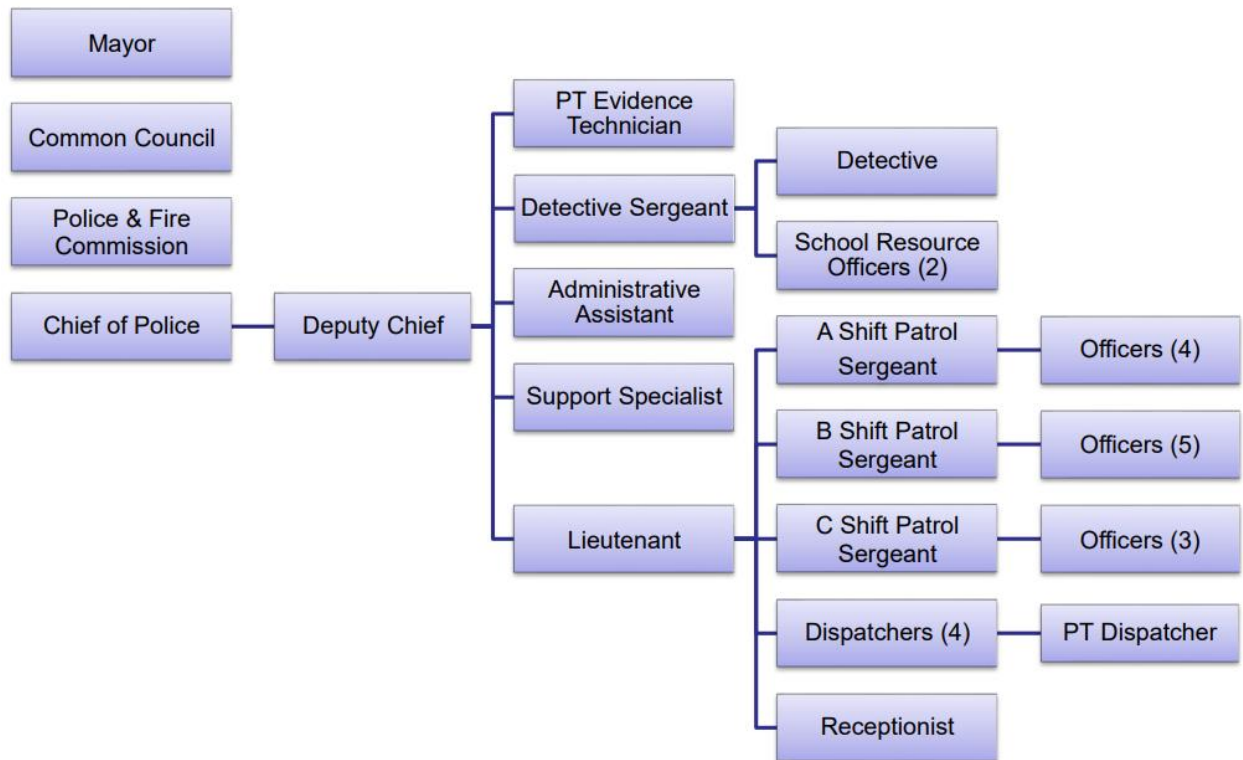
## Chaplain:

|                         |                 |     |
|-------------------------|-----------------|-----|
| Pastor Benjamin Seamans | Police Chaplain | 701 |
|-------------------------|-----------------|-----|



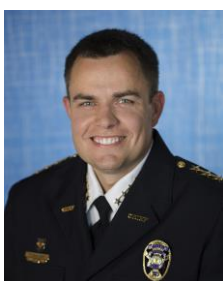
Reedsburg Police Communications

# Organizational Chart...



# A Message from the Chief...

Honorable David G. Estes,  
Mayor of the City of Reedsburg  
Members of the Common Council,



On behalf of the men and women of the Reedsburg Police Department, it is an honor to submit to you the 2024 Annual Report of the Reedsburg Police Department. With 2024 ending, it is important to reflect on our progress and challenges experienced throughout the past year.

As the City grows both in population and geographically, the police department continues to receive a high demand for services, logging 11,173 calls for service. Investigations continue to grow in complexity. The Detective Bureau gained a second Detective in December of 2024, which has already proven to be helpful. An additional Patrol Sergeant position to be added in 2025 will help cover gaps in supervision and bring needed reinforcements out into the community.

Another significant challenge of 2024 was replacing a number of staff who departed or retired. Hiring and training new employees is time-consuming; however, the importance of this process is vital to our department. The field training officers have been instrumental in shaping our department for the future while Lieutenant Andrew Foesch has done an excellent job as our field training coordinator.

Achieving accredited status is an on-going process that helps to maintain the efficiency, efficacy and professionalism of the Department. Several officers and dispatchers are involved in this process year-round to work with administration on the process. In December 2023, we had our “on-site” accreditation visit, where assessors visited the police department for three days to fully and comprehensively examine our policies, procedures and activity. On January 5, 2024 we received our Certificate of Accreditation.

I would like to thank the Mayor, the Common Council, the Police and Fire Commission, the City Administrator and the community for their continued support and I am pleased to present the 2024 Annual Report of the Reedsburg Police Department.

*Patrick B. Cummings*  
Chief of Police

# The Year in Review...

This is a sampling of the issues faced by the Reedsburg Police Department in 2024:

- Calls for service 11,173.
- Total arrests 1,163.
- Disturbances 499.
- Weapons Violations 12.
- Obstructing/Resisting an Officer Violations 71.
- Check Welfares 369.
- Emergency Detentions 15.
- Traffic complaints, warnings and/or citations 3852.
- Traffic accidents 238.
- Impaired drivers 54.
- Drug/narcotics violations 96.
- Search Warrants 35.
- Burglaries/thefts/auto thefts 214.
- Assaults/Battery 74.
- Sexual Assaults 22.
- Cleared 100% of all sexual assaults.

# Patrol Shifts...

## A – Shift:



A-Shift, or Dayshift, is commanded by Sgt. Mark Eberle. Sgt. Eberle is responsible for supervising the patrol officers on his shift.

## B – Shift:



B-Shift is often the busiest shift for calls for service and has the most officers assigned to it for that reason. Sgt. Rich Wolf is responsible for supervising the patrol officers on his shift.

## C – Shift:



Sgt. Joshua Hoege commands the C-Shift, often known as night shift.

# Detective Bureau...

Detectives are assigned cases that are too lengthy and complex for general patrol officers to handle. Using these investigators frees up patrol to handle “in-progress” calls. In 2024, the Detective Bureau worked on 636 investigations. These investigations range from retail thefts to narcotics to death investigations. Detectives executed 35 search warrants as well.



Sgt. Jesse Spears supervises the Detective Bureau and School Resource Officers.



Det. David Frie joined the department in 2020.



Det. Tim Knuth was promoted in December 2024.

# School Resource Officers...



Ofc. Marty Pugh is the school resource officer at the Reedsburg Area High School. Ofc. Pugh also manages the City of Reedsburg Designated (Sex) Offender Program and assists with the Teen Court Program.

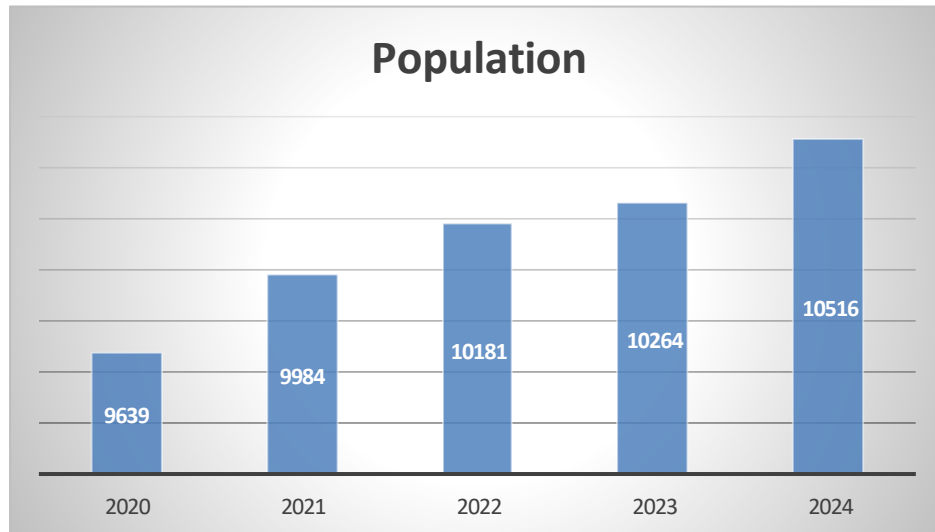


Ofc. Kristi Seidl is the school resource officer for K-8<sup>th</sup> grade. Ofc. Seidl joined our department mid-year and has quickly built partnerships within the school district. Ofc. Seidl also assists the Reedsburg Municipal Court with the Teen Court Program.

The school resource officers handled 365 calls for services. They both participate in the School Safety Intervention Team. The school resource officers help facilitate school and community events. Both officers strive to build relationships with the youth within our community.

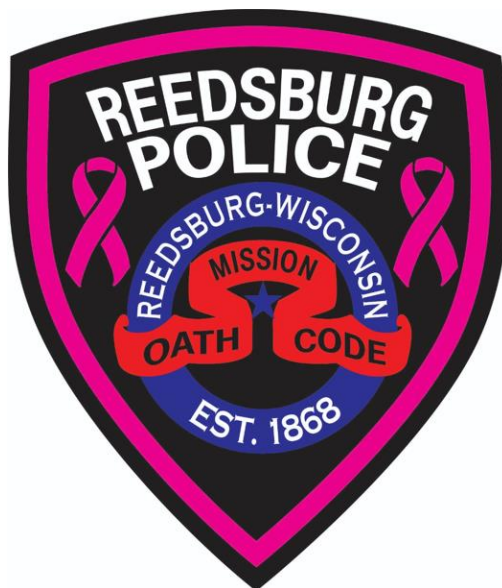


# City Growth...

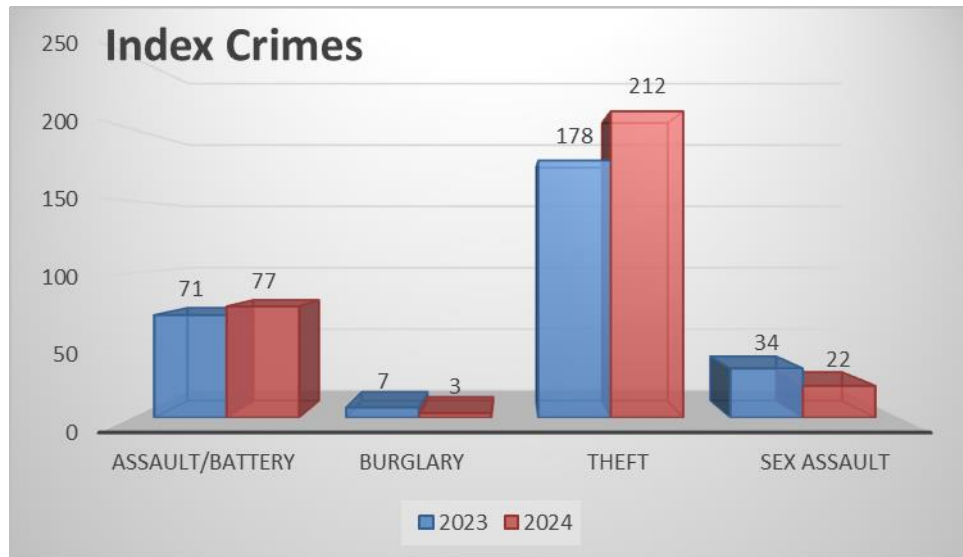


The City of Reedsburg continues as one of the fastest growing communities in Sauk County. According to US Census estimations\*\*, our population has increased sharply over the last five years. With this comes a need for additional law enforcement services.

\*\*US Census estimation.



# Index Crimes...



Index crimes are described as the most serious of crimes. It is often very difficult to be proactive enough to prevent crime from occurring.



# Statistics...

## Use of Force Incidents:

| <u>DATE</u> | <u>TIME</u> | <u>CHARGE</u>                                                   | <u>METHOD</u> | <u>HISTORY</u> |
|-------------|-------------|-----------------------------------------------------------------|---------------|----------------|
| 1/14/2024   | 22:54       | 1st degree Recklessly Endangering Safety, DC, Resisting Officer | Empty Hands   | No             |
| 1/24/2024   | 10:54       | Resisting an Officer, CCK, Misdemeanor/Felony Bail Jumping      | Taser         | Yes            |
| 1/30/2024   | 19:58       | Resisting an Officer                                            | Taser         | Yes            |
| 4/2/2024    | 20:39       | Resisting an Officer                                            | Empty Hands   | No             |
| 5/29/2024   | 16:35       | Resisting an Officer, DC                                        | Empty Hands   | No             |
| 8/21/2024   | 18:57       | Resisting an Officer, Battery to LE                             | Empty Hands   | Yes            |

Empty Hands techniques are used to overpower resistive behavior. Force beyond that was not necessary.

## Training:

Training is critically important in law enforcement and the Reedsburg Police Department continues to place a high value on training its staff. Sworn officers are trained in proper Use of Force, De-escalation, Duty to Intervene, Implicit Bias, Ethics, Crisis Intervention, Firearms, Emergency Vehicle Operations, CPR and Bloodborne Pathogens, Incident Command System and many more trainings that are specialized. All staff review department policies on an annual basis.

## Emergency Detention/Transports:

Emergency detentions are used when a subject is either mentally ill and in need of hospitalization or a subject is incapacitated by alcohol. These cases are normally triaged at Reedsburg Area Medical Center and then it is the Police Department's responsibility to transport them to a specialized hospital, typically Madison or Winnebago County. These cases not only take several hours to triage, the transports are extremely time consuming. The transports often require the use of two employees to complete safely.

# Communications Center...

The Reedsburg Police Department maintains a 24/7 dispatch and communications center providing dispatch service to police, fire, ambulance, DPW and Utilities. This highly productive unit receives and processes all calls for service and documentation for the Police Department's activities. The communications personnel also staff the front counter/reception area for the Police Department and is the only 24/7 call center in the City. The Communications Center issues Wisconsin vehicle registrations as well as processing worthless checks, parking citations and open records requests. This is all done while dispatching Police (11,173 calls), Fire (284 calls), Ambulance (2,309 calls) and Utilities. This is a sample of the activity in the Communications Center:



Administrative Assistant Kelsey Rego handles many duties to include open records requests. The department processed 391 records requests in 2024.



Receptionist Jon Peters handles walk-in traffic in the department lobby and helps our Dispatchers when call volume increases. The department processed 309 Wisconsin registrations in 2024.



Lieutenant Andy Foesch supervises the Communications Center, which is the heart of the police department. Lt. Foesch is the department's Training Coordinator, Accreditation Manager and helps manage grant submissions to ensure our staff can attend additional trainings and/or receive new equipment.

## Grants:

The Reedsburg Police Department received over \$23,000 in grant reimbursement in 2024. The department received the following: ~\$14,000 for traffic enforcement, \$4,800 for training, \$2,500 CVMIC Law Enforcement Safety Mitigation and ~\$1,700 from Anti-Meth Drug Grant.

## Other Agency Assists:

The Reedsburg Police Department assisted other law enforcement agencies a total of 603 times in 2024. The Police Department is honored to assist outside agencies and frequently requests assistance from those same agencies.

2024 Easter Candy Hunt at City Park with First Responders



# Personnel Changes in 2024...



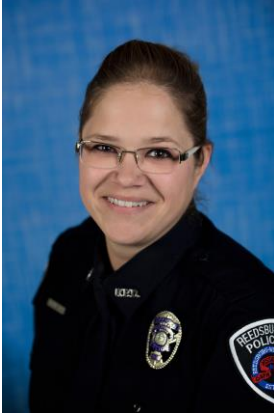
Tim Knuth was promoted to Detective



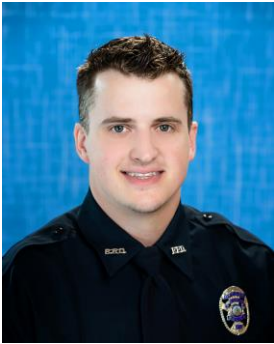
Summer Karll retired as Patrol Officer (School Resource Officer)



Chris Cali resigned as Patrol Officer



Kim Bleske resigned as Patrol Officer



Jesse Anderson resigned as Patrol Officer



Isaiah Schlagel was hired as Patrol Officer



Krisit Seidl was hired as Patrol Officer (School Resource Officer)



Brady Konkel was hired as Patrol Officer



Collin Moore was hired as Patrol Officer and graduated from the 720-hour Law Enforcement Academy in December of 2024.

# Recruiting...

Lieutenant Andy Foesch and Sergeant Jesse Spears attend college career fairs to help promote the Reedsburg Police Department. Officers Chris Gallagher and Andrew Teply have assisted with this program as well. College students are able to ask questions and gain insight on the Reedsburg Police Department. In 2025, the department will also begin a partnership with a nearby technical college to become involved in a Mentor Program with college students.



# K9 Program...

Officer Chris Gallagher with K9 Remi



K9 Remi joined the department on July 11, 2022. Remi's handler, Officer Chris Gallagher, teamed up with Remi to complete weeks of training to prepare for patrol. We thank all of the citizens and businesses who have donated to the K9 program.

# Evidence...

The integrity of the Reedsburg Police Department evidence room continues to be a high priority and Evidence Tech Kathy Laatsch leads the way. The evidence room added 578 physical items with another 1730 digital items in 2024. The State Crime Lab helped process 28 evidence items while the State Hygiene Lab received 53 items. Another 247 items of found property were brought into the department.

The Reedsburg Police Department collected 680 pounds of prescription medication that had been placed in the Pill and Drug Disposal Drop-Box in the department lobby over the last 12 months! These prescriptions were turned over to the Wisconsin Department of Justice in October for safe disposal as part of the Drug Take Back Initiative.

The secure drop-box allows the public to safely dispose of all unwanted, unneeded or expired medications. Participants are reminded that needles/sharps are not allowed in the drop-box.

Pictured below are Detective Sergeant Jesse Spears and Evidence Tech Kathy Laatsch.



# Headlines from 2024...

## **Police Department Earns Re-Accreditation Status**

In December 2023, the police department had their “on-site” accreditation visit, where assessors visited the police department for three days to fully and comprehensively examine policies, procedures and activity. On January 5, 2024 the department received a Certificate of Accreditation.

## **Woman Arrested after Throwing Knives**

A Wisconsin Dells female was taken into custody Sunday night after police responded to a domestic disturbance complaint.

## **Local Man Arrested After Resisting Arrest**

A Reedsburg man was arrested Wednesday morning after police attempted to take him into custody on numerous warrants for his arrest

## **Local Men Arrested After Resisting and Threatening Police**

Two Reedsburg men were arrested Tuesday evening after police attempted to take one of the men into custody on a warrant.

## **Local Man Arrested on Firearms Charges**

A local Reedsburg man was arrested this past weekend for endangering the safety of others during a disturbance.

## **Local Man Arrested for Possession of Child Pornography**

A local Reedsburg man was taken into custody Wednesday for possessing child pornography.

## **Local Teen Taken into Custody for Causing Terroristic Threats**

A local Reedsburg teen was taken into custody Wednesday for causing Terrorist Threats.

## **Reedsburg Couple Arrested for Burglary**

A Reedsburg couple were arrested for Burglary after stealing items from an apartment building.

## **Search Warrant Execution and Drug Seizure**

Police executed search warrants on two houses in Reedsburg and arrested a local man for possession of 1074 grams of Cocaine, which held an estimated street value of \$22,000.00. This was a joint investigation with US Postal Service, Sauk County Sheriff's Department, WI Department of Justice and the WI State Patrol.

## **Joint Training Exercise**

Reedsburg Police, Fire & EMS will be holding a joint training exercise at Westside Elementary School. Emergency vehicles and personnel will be present in the area.

## **Sauk County Highway Safety Task Force commits to Drive Sober or Get Pulled Over holiday campaign**

The Sauk County Sheriff's Office, Lake Delton, Baraboo, Reedsburg, and Sauk Prairie Police Departments are stepping up enforcement to get impaired drivers off the roads this holiday season.



Shop with a Hero Kids Program- Christmas 2024



## Wisconsin Law Enforcement Accreditation Group, Inc.

*Challenging Wisconsin's Law Enforcement Agencies to Achieve Excellence*

Be it hereby known that the

### **REEDSBURG POLICE DEPARTMENT**

Has fully demonstrated its voluntary commitment to law enforcement excellence by its compliance to a body of standards deemed essential to the protection of the life, safety, and rights of the citizens it serves, and;

Has exemplified the best professional practices in the conduct of its responsibilities and therefore;

Is hereby, upon the recommendation of the members of the Governing Board of the Wisconsin Law Enforcement Accreditation Group; awarded this

### **Certificate of Accreditation**

Effective the 5<sup>th</sup> day of January, 2024

And is recognized as a Wisconsin accredited law enforcement agency  
For a period of three years

A handwritten signature in black ink, reading "Mark Ferguson".

Mark Ferguson  
President, WILEAG

Except as provided above, when a holiday is observed on a day which an employee is not scheduled to work, the employee shall be paid one (1) day at his or her basic wage rate for the holiday.

Employees on a leave of absence (whether paid or unpaid) or on layoff are not eligible for holiday pay. Absence attributable to paid vacations, paid jury duty or funeral leave shall not affect an employee's eligibility for holiday pay provided that the employee otherwise works the employee's scheduled work hours on the preceding and following days.

## **B. Work on Holidays**

### **Police Department**

1. If the employee works on the holiday, the employee may:
  - a. Receive pay for the time worked up to eight (8) hours at double time ~~and one-half (21.5)~~ of the employee's regular straight time pay; or
2. If the employee does not work on the holiday, the employee may:
  - a. Receive pay for the holiday up to eight (8) hours at straight time pay.

### **Other General Employees**

Time worked on Holidays shall be compensated a minimum for call-in as indicated in Section 206 above when called in to work on holidays, in addition to holiday pay.

## **C. Personal Days**

### **General Non-Represented Employees and Police Non-Represented Employees**

Employees are allowed to take four (4) days per year, limited to one (1) day per quarter, for personal leave at the discretion of the employee but with prior approval of their supervisor. These days will be subtracted from the employee's sick leave.

### **Police Represented Employees**

Represented Police non-training employees are allowed to take one (1) day per year for personal leave at the discretion of the employee but with prior approval of their supervisor if they have not used any sick leave for the previous twelve (12) months. This personal day may not be carried over from calendar year to calendar year.

A. Sick Leave Donation Program:

The Sick Leave Donation Program has been established to assist employees faced with a serious medical illness or injury to themselves or an immediate family member. The Leave Donation Program allows employees to voluntarily transfer accrued sick time hours to another eligible employee within the City.

1. Donating Employee

To qualify as a donating employee, an employee must be a training or regular status employee of the City with accrued sick leave to cover donated time.

2. Requesting Employee

The requesting employee must be on an approved leave under the Federal Family and Medical Leave Act. The employee must also demonstrate a need of at least 40 hours of donated leave.

The period in which an employee may receive donated leave is the period of Family and Medical qualified leave which would otherwise be unpaid because leave balances have been reduced to zero. Employees may not receive workers compensation benefits prior to, or while receiving donated leave.

3. Qualifying Event

To receive donated leave, an employee must apply for and receive approval for leave under the Family and Medical Leave Policy. Employees may request leave for a serious health condition affecting themselves, their spouse, parent, child, stepchild or someone with whom the employee has an "In Loco Parentis" relationship. ~~Donated leave may not be used for parental leave following the birth or placement of a child for adoption or foster care~~

4. Sick Leave Accruals

Donating employees may donate accrued sick leave which will be converted on a straight hour for hour basis to the recipient employee's sick leave account. Donated hours can only be credited for subsequent use. Any hours donated after the payroll cut off shall not be retroactively applied.

The donated leave, when converted, will be treated and utilized as sick leave for all authorized purposes. If the donated sick leave is unused when the employee returns to work, the recipient employee may retain the sick leave hours or return them to the original donating employee.

Employees, while using donated leave on an approved Family Medical Leave, will continue to be eligible for City paid health benefits.

## 211 Bereavement Leave

Employees may take up to three (3) consecutive working days of paid Bereavement leave with pay for the death of a parent, spouse, brother, sister, children/step children, father-in-law, mother-in-law, son-in-law, daughter-in-law, sister-in-law, brother-in-law, grandparent, grandchild.

RESOLUTION  
(CSM – 1901 8<sup>th</sup> Street – Parcel 276-2046-50000)

File No. 4566-25

Resolved, that this Certified Survey located in the City of Reedsburg is hereby approved by the Common Council of the City of Reedsburg.

STATE OF WISCONSIN)  
COUNTY OF SAUK     )

I hereby certify that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 27<sup>th</sup> day of January 2025, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 27<sup>th</sup> day of January 2025.

---

Jacob Crosetto  
City Clerk

## **Plan Commission**

**DATE OF MEETING:** January 14, 2025

**APPLICANT:** Neil Pfaff, Vierbicher

**LOCATION:** 1901 8th St; 276-2046-50000

**PROPOSED LAND USE CHANGE:** Certified Survey Map

**DESCRIPTION OF PROPERTY/IMPROVEMENTS:** Consider recommending Resolution 4566-25 to divide property into three lots and create new public street.

## **General Findings**

### **SURROUNDING LAND USES:**

- North – Commercial
- West – Commercial; church
- South – Residential
- East – Vacant

### **ZONING:**

- North – B-2 Business
- West – R-2 Residential; B-2 Business
- South – R-2 Residential
- East – B-2 Business

**TOPOGRAPHY:** Slopes up to south

**STREET R.O.W./TRAFFIC/ACCESS:** 8<sup>th</sup> St, Explorers Tr; 66' ROW

**ENVIRONMENTAL HAZARDS/CONDITIONS:** None known

**COMPREHENSIVE PLAN DESIGNATION:** Commercial

## **Exhibit List**

- A. City of Reedsburg Comprehensive Plan
- B. Zoning Ordinance, City of Reedsburg, Wisconsin
- C. January 14, 2025, Plan Commission Agenda
- D. Land Use Change Application
- E. Staff Report
- F. Request for Review and Comment
- G. Notice of Public Meeting

N89°53'31"W 654.19'

1.286 Acres  
56,032 Sq. Ft.

DEDICATED TO THE PUBLIC

589°53'31"F 462.95'

5.702 Acres  
248,372 Sq. Ft.

**LOT 2**  
0.646 Acres  
28,186Sq. Ft.

— EXPLORERS TRAIL,  
DEDICATED TO THE PUBLIC

LOT 3  
CSM 2950

**LOT 1**  
8.449 Acres  
368,037 Sq. Ft.

LOT 2  
CSM 2950

## EXPLORERS TRAIL

(NORTH 615.66')  
N00°02'36"E 615.69'

UTILITY EASEMENT PER CSM 2950  
N0°02'36"E 800.14'

A circular red seal for a Wisconsin Land Surveyor. The outer ring contains the text "WISCONSIN" at the top and "LAND SURVEYOR" at the bottom, separated by two five-pointed stars. The center of the seal contains the text "MARC A. LONDO", "LIC. #2696-008", and "BARABOO, WI" in three lines.

S0°12'45"W 793.74'

UTILITY EASEMENT PER CSM 2950

LOT 1  
CSM 4823

LOT 4  
CSM 4823

UTILITY EASEMENT PER CSM 4823

(366.01')

500°12'45"W  
32.62'

1.31.5.71'

S89°20'33"W 2631.09'  
(N89°17'10"E 2631.42')

GRAPHIC SCALE: 1" = 100'

### ***SURVEY LEGEND***

● FOUND 3/4" Ø IRON ROD  
 ⊙ SET 3/4" X 18" SOLID IRON RE-ROD, MIN. WT. 1.50 LBS./FT.  
 ( ) INDICATES RECORDED AS  
 DISTANCES ARE MEASURED TO THE  
 NEAREST HUNDREDTH OF A FOOT

TAX PARCEL: 276-2046-50000  
FIELDWORK COMPLETED: 12/6/2024

**vierbicher**  
planners | engineers | advisors



Job #: 240753  
Date: 12/18/2024  
Rev:  
Drafted By: mlon  
Checked By: sdjs

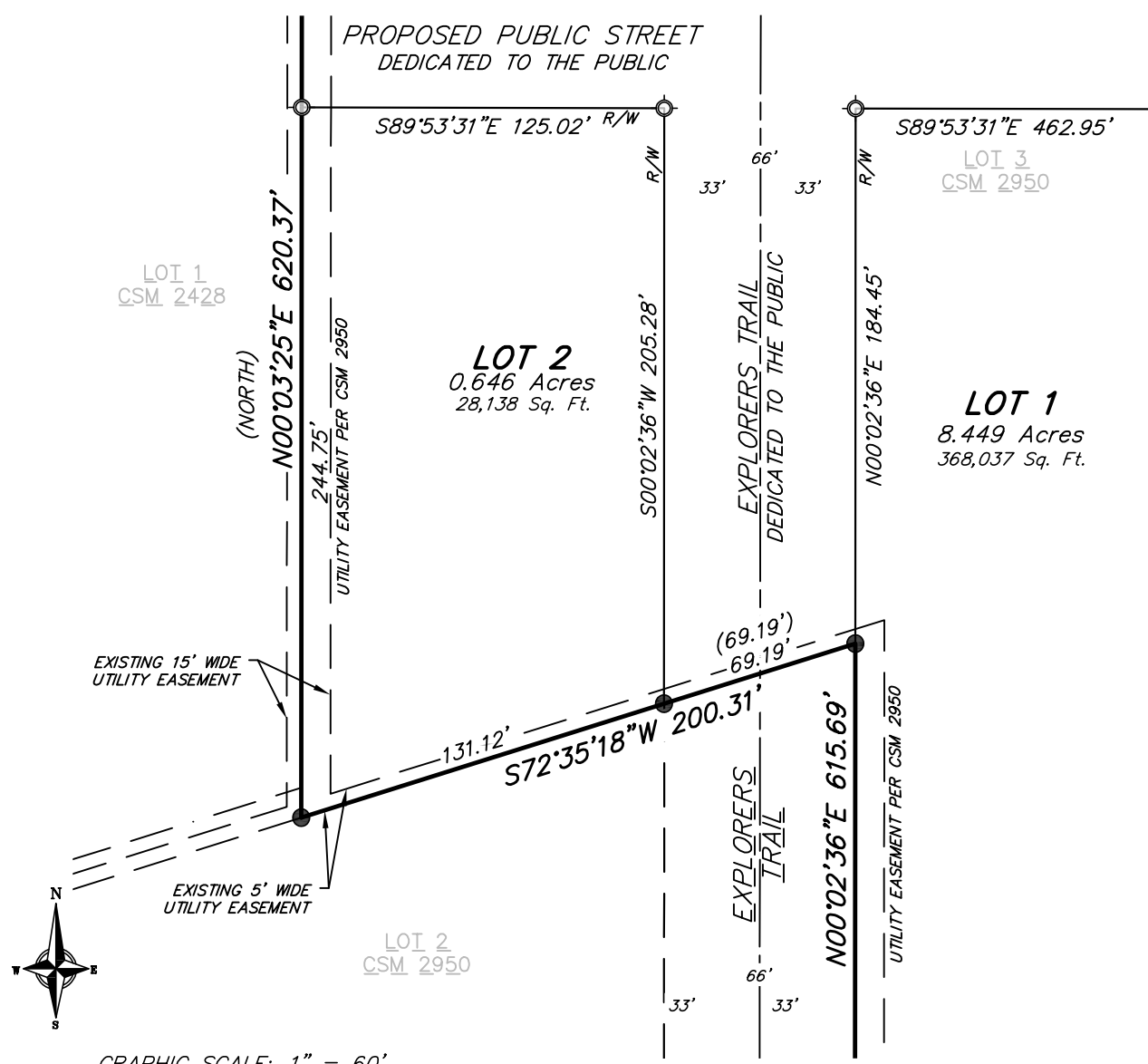
SURVEYED FOR:  
Justin Schweikert  
VP of Operations  
Lands' End  
2 Lands End Lane  
Dodgeville, WI 53533

SURVEYED BY:  
Vierbicher Associates, Inc.  
201 E Main St  
Suite 100  
Reedsburg, WI 53959  
(608) 524-6468

**SHEET  
2 OF 6**

CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF LOT 3 OF SAUK COUNTY CERTIFIED SURVEY MAP 2950, RECORDED AS DOCUMENT NO. 603607 IN VOLUME 13, PAGES 2950, 2950A AND 2950B IN THE OFFICE OF THE SAUK COUNTY REGISTER OF DEEDS LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 2, T12N, R4E, CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN



SURVEY LEGEND

- FOUND 3/4" Ø IRON ROD
  - ⊙ SET 3/4" X 18" SOLID IRON RE-ROD, MIN. WT. 1.50 LBS./FT.
  - ( ) INDICATES RECORDED AS
- DISTANCES ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT



**vierbicher**  
planners | engineers | advisors



Job #: 240753  
Date: 12/18/2024  
Rev:  
Drafted By: mlon  
Checked By: sdis

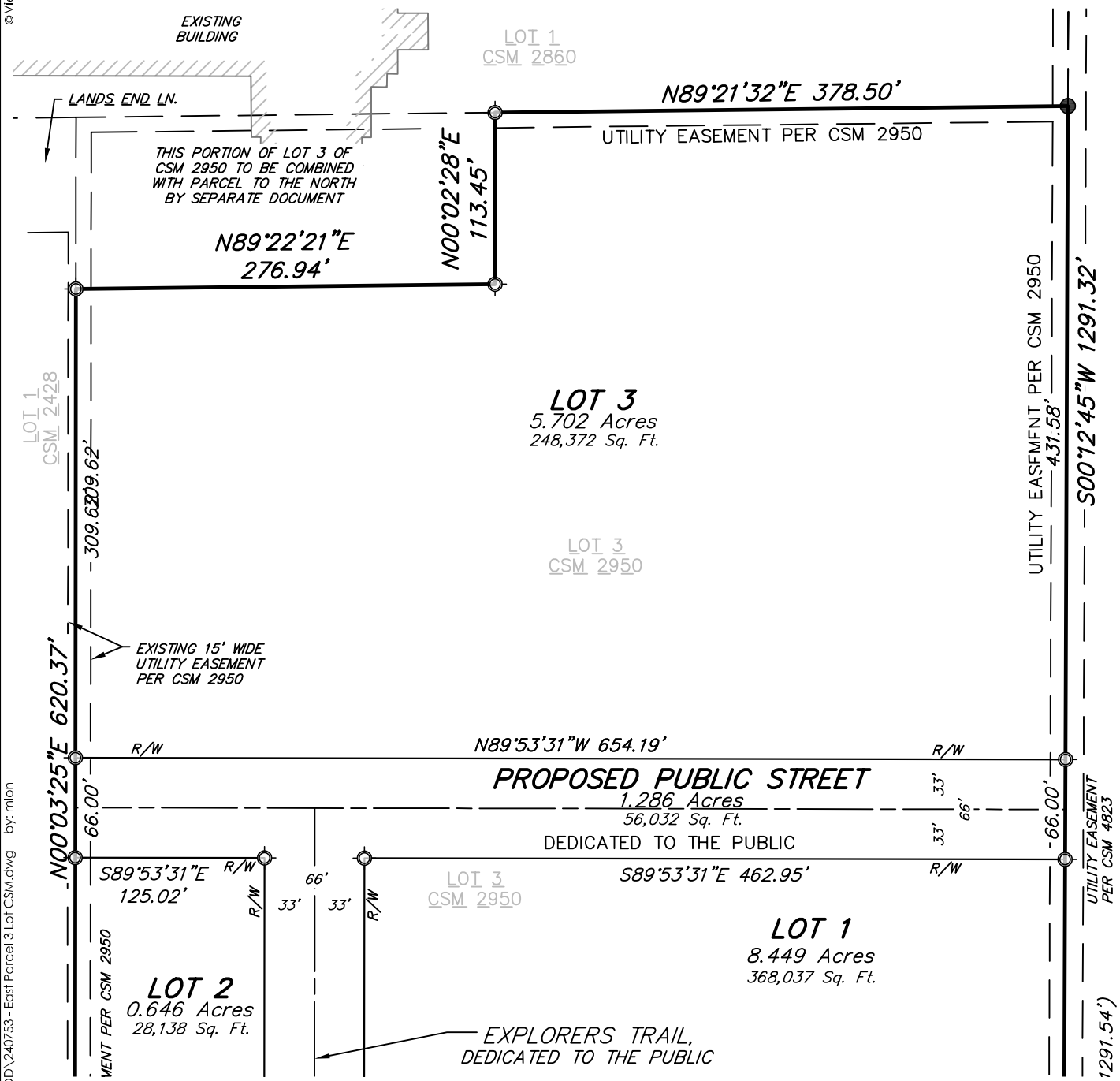
SURVEYED FOR:  
Justin Schweikert  
VP of Operations  
Lands' End  
2 Lands End Lane  
Dodgeville, WI 53533

SURVEYED BY:  
Vierbicher Associates, Inc.  
201 E Main St  
Suite 100  
Reedsburg, WI 53959  
(608) 524-6468

**SHEET**  
**3 OF 6**

CERTIFIED SURVEY MAP No.

PART OF LOT 3 OF SAUK COUNTY CERTIFIED SURVEY MAP 2950, RECORDED AS DOCUMENT NO. 603607 IN VOLUME 13, PAGES 2950, 2950A AND 2950B IN THE OFFICE OF THE SAUK COUNTY REGISTER OF DEEDS LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 2, T12N, R4E, CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN



©Vierbicher Associates, Inc.  
19 Dec 2024 - 1:37p R:\Lands\End\240753 - Reedsburg Call Center\CADD\240753 - East Parcel 3 Lot CSM.dwg by: mlon

|                                                              |  |                                                                                              |                                                                                                                                     |                                                                                                                                       |                                |
|--------------------------------------------------------------|--|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <p><b>vierbicher</b><br/>planners   engineers   advisors</p> |  | <p>Job #: 240753<br/>Date: 12/18/2024<br/>Rev:<br/>Drafted By: mlon<br/>Checked By: sdis</p> | <p><u>SURVEYED FOR:</u><br/>Justin Schweikert<br/>VP of Operations<br/>Lands' End<br/>2 Lands End Lane<br/>Dodgeville, WI 53533</p> | <p><u>SURVEYED BY:</u><br/>Vierbicher Associates, Inc.<br/>201 E Main St<br/>Suite 100<br/>Reedsburg, WI 53959<br/>(608) 524-6468</p> | <p><b>SHEET<br/>4 OF 6</b></p> |
|--------------------------------------------------------------|--|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|

CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF LOT 3 OF SAUK COUNTY CERTIFIED SURVEY MAP 2950, RECORDED AS DOCUMENT NO. 603607 IN VOLUME 13, PAGES 2950, 2950A AND 2950B IN THE OFFICE OF THE SAUK COUNTY REGISTER OF DEEDS LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 2, T12N, R4E, CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Marc A. Londo, Wisconsin Professional Land Surveyor No. 2696, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the subdivision regulations of the City of Reedsburg, and under the direction of Justin Schweikert, I have surveyed, divided, mapped and dedicated this Certified Survey; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is located in the Southwest Quarter of the Southeast Quarter of Section 2, T12N, R4E, City of Reedsburg, Sauk County, Wisconsin, containing 16.084 acres of land and described as follows:

Part of Lot 3 Saul County Certified Survey Map No. 2950, recorded as Document No. 603607 in Volume 13, Pages 2950, 2950A and 2950B in the Office of the Sauk County Register of Deeds, located in the Southwest Quarter of the Southeast Quarter of Section 2, T12N, R4E, City of Reedsburg, Sauk County, Wisconsin and bounded by a line described as follows.

Commencing at a found Harrison Standard Monument at the southeast corner of Section 2, T12N, R4E; Thence, S89°20'33"W, along the south line of the Southeast Quarter of said Section 2, 1315.38 feet; Thence, N00°12'45"E, along the southerly extension of the east line of Lot 3 of Sauk County Certified Survey Map No. 2950, 32.62 feet, to a found 3/4" diameter iron rod at the north right-of-way line of 8th Street and the southeast corner of said Lot 3 of Sauk County Certified Survey Map No. 2950 and the Point of Beginning (P.O.B.) of this description;

Thence, S89°18'45"W, along said north right-of-way line of 8th Street, 460.68 feet to a found 3/4" diameter iron rod at the southwest corner of said Lot 3 of Sauk County Certified Survey Map No. 2950; Thence, N00°02'36"E, along the west line of said Lot 3 of Sauk County Certified Survey Map No. 2950 and the east right-of-way line of Explorers Trail, 615.69 feet, to a found 3/4" diameter iron rod at the northeast corner of Viking View Drive as depicted on said Sauk County Certified Survey Map No. 2950; Thence, S72°35'18"W, along the north right-of-way line of said Viking View Drive and the north line of Lot 2 of said Sauk County Certified Survey Map No. 2950, 200.31 feet, to a found 3/4" diameter iron rod at the southeast corner of Lot 1 of Sauk County Certified Survey Map No. 2428; Thence, N00°03'25"E, along the west line of said Lot 3 of Sauk County Certified Survey Map No. 2950 and the east line of said Lot 1 of Sauk County Certified Survey Map No. 2428, 620.37 feet to a set 3/4" diameter iron rod; Thence, N89°22'21"E, 276.94 feet, to a set 3/4" diameter iron rod; Thence, N00°02'28"E, 113.45 feet, to a set 3/4" diameter iron rod at the north line of said Lot 3 of Sauk County Certified Survey Map No. 2950 and the south line of Lot 1 of Sauk County Certified Survey Map No. 2860; Thence, N89°21'32"E, along the said south line of Lot 1 of Sauk County Certified Survey Map No. 2860 and the north line of said Lot 3 of Sauk County Certified Survey Map No. 2950, 378.50 feet to a found 3/4" diameter iron rod at the northeast corner thereof; Thence, S00°12'45"W, along the east line of said Lot 3 of Sauk County Certified Survey Map No. 1291.32 feet, returning to the Point of Beginning.

Certified Survey Map contains 16.084 Ac., 700,627 Sq. Ft., (14.797 Ac., 644,595 Sq. Ft. excluding the right-of-way of the proposed public streets and is subject to all other easements and rights-of-way of record.

Marc A. Londo, WI PLS #2696  
Vierbicher Associates, Inc

Date



©Vierbicher Associates, Inc.  
19 Dec 2024 - 1:35p R:\Lands\End\240753 - Reedsburg Call Center\CADD\240753 - East Parcel 3 Lot CSM.dwg by: mlon

|                                               |  |                  |                                                                                                                  |                                                                                                                    |                 |
|-----------------------------------------------|--|------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-----------------|
| vierbicher<br>planners   engineers   advisors |  | Job #: 240753    | SURVEYED FOR:<br>Justin Schweikert<br>VP of Operations<br>Lands' End<br>2 Lands End Lane<br>Dodgeville, WI 53533 | SURVEYED BY:<br>Vierbicher Associates, Inc.<br>201 E Main St<br>Suite 100<br>Reedsburg, WI 53959<br>(608) 524-6468 | SHEET<br>5 OF 6 |
|                                               |  | Date: 12/18/2024 |                                                                                                                  |                                                                                                                    |                 |
|                                               |  | Rev:             |                                                                                                                  |                                                                                                                    |                 |
|                                               |  | Drafted By: mlon |                                                                                                                  |                                                                                                                    |                 |
|                                               |  | Checked By: sdis |                                                                                                                  |                                                                                                                    |                 |

CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF LOT 3 OF SAUK COUNTY CERTIFIED SURVEY MAP 2950, RECORDED AS DOCUMENT NO. 603607 IN VOLUME 13, PAGES 2950, 2950A AND 2950B IN THE OFFICE OF THE SAUK COUNTY REGISTER OF DEEDS LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 2, T12N, R4E, CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN

OWNER'S CERTIFICATE

Lands' End, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this map.

IN WITNESS WHEREOF, the said Lands' End. has caused these presents to be signed by its corporate officer on

this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Justin Schweikert. Lands' End  
VP of Operations

State of Wisconsin )  
)ss.  
County of Sauk)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, the above named Justin Schweikert, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin

My Commission expires: \_\_\_\_\_

CITY OF REEDSBURG APPROVAL CERTIFICATE

Resolved, that this Certified Survey Map in the City of Reedsburg, Lands' End, owner, is hereby approved by the Common Council of the City of Reedsburg.

Dave G. Estes \_\_\_\_\_ Date  
Mayor

I hereby certify that the foregoing is a copy of a resolution adopted by the common council of the City of Reedsburg.

Jacob Crosetto \_\_\_\_\_ Date  
City Clerk-Treasurer/Finance Director

REGISTER OF DEEDS CERTIFICATE

Received for recording this \_\_\_\_\_ day of \_\_\_\_\_, 2025, at \_\_\_\_\_ o'clock \_\_\_\_\_.m.  
and recorded in Volume \_\_\_\_\_ of Certified Survey Maps on pages \_\_\_\_\_ as  
Document No. \_\_\_\_\_.

Brent Bailey,  
Sauk County Register of Deeds



©Vierbicher Associates, Inc.  
19 Dec 2024 - 1:33p R:\Lands' End\240753 - Reedsburg Call Center\CADD\240753 - East Parcel 3 Lot CSM.dwg by: mlon

RESOLUTION  
(CSM – 1701 Lands End Lane – Parcel 276-2046-11000)

File No. 4567-25

Resolved, that this Certified Survey located in the City of Reedsburg is hereby approved by the Common Council of the City of Reedsburg.

STATE OF WISCONSIN)  
COUNTY OF SAUK     )

I hereby certify that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 27<sup>th</sup> day of January 2025, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 27<sup>th</sup> day of January 2025.

---

Jacob Crosetto  
City Clerk

## **Plan Commission**

**DATE OF MEETING:** January 14, 2025

**APPLICANT:** Matt Muchow, Vierbicher

**LOCATION:** Courtyards Mobile Home Park; 276-2260-11000

**PROPOSED LAND USE CHANGE:** Certified Survey Map

**DESCRIPTION OF PROPERTY/IMPROVEMENTS:** Consider recommending Resolution 4567-25 to divide property into three lots.

## **General Findings**

### **SURROUNDING LAND USES:**

- North – School
- West – Residential
- South – Commercial
- East – Residential

### **ZONING:**

- North – Government
- West – R-2 Residential
- South – B-2 Business
- East – R-2 Residential

**TOPOGRAPHY:** Flat slopes

**STREET R.O.W./TRAFFIC/ACCESS:** N Wengel & Huntington Park Dr; 66' ROW

**ENVIRONMENTAL HAZARDS/CONDITIONS:** None known

**COMPREHENSIVE PLAN DESIGNATION:** High density residential

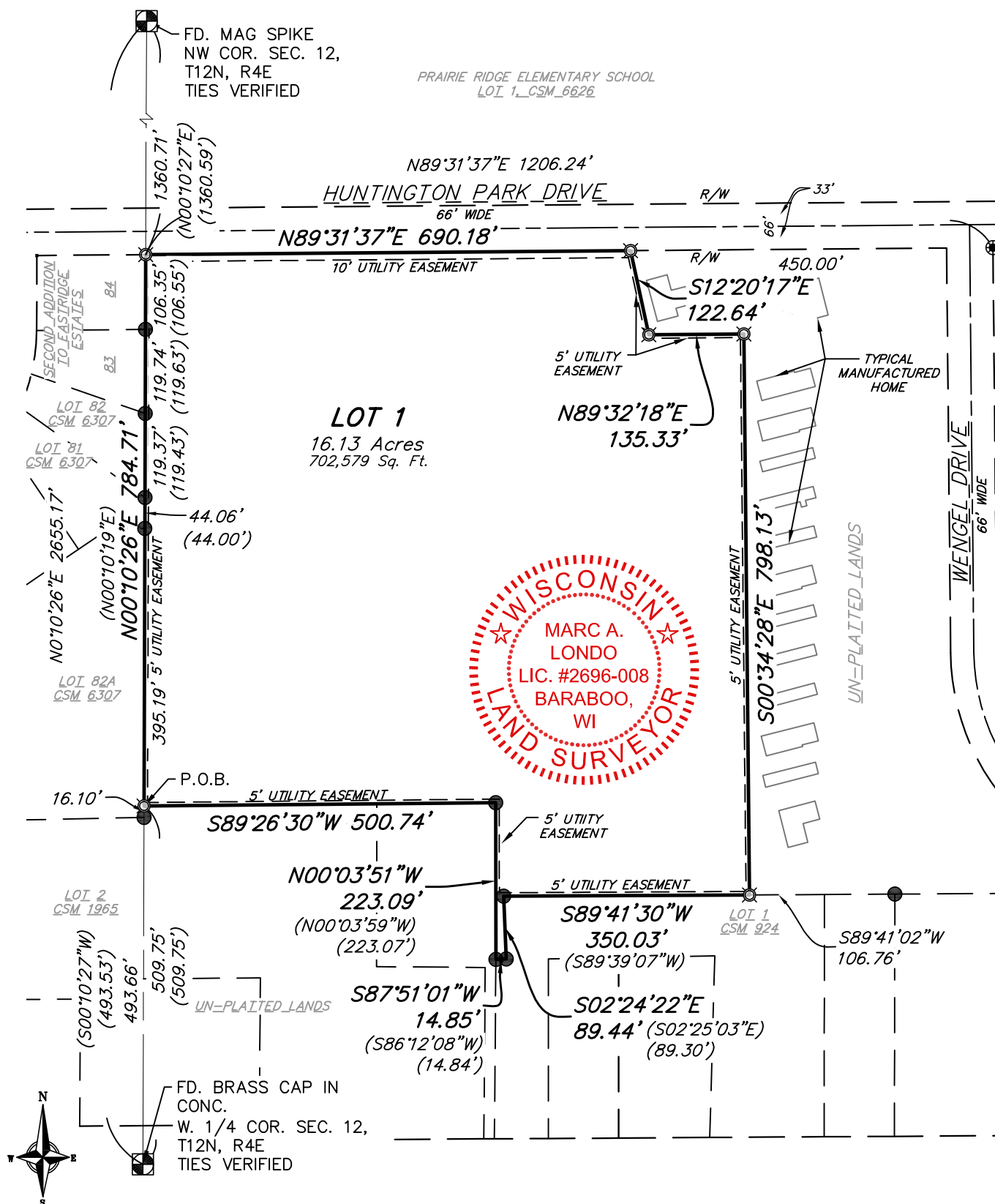
## **Exhibit List**

- A. City of Reedsburg Comprehensive Plan
- B. Zoning Ordinance, City of Reedsburg, Wisconsin
- C. January 14, 2025, Plan Commission Agenda
- D. Land Use Change Application
- E. Staff Report
- F. Request for Review and Comment
- G. Notice of Public Meeting

09 Jan 2025 - 1:43p R:\Maplewood Communities\240772 - Reedsburg Courtyards\CADD\240772 - 2024-12-24 1 Lot CSM.dwg by: mlon

*CERTIFIED SURVEY MAP No.*

PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF  
SECTION 12, T12N, R4E, CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN



### SURVEY LEGEND

-  PUBLIC LAND CORNER AS NOTED  
 FOUND 3/4" Ø IRON ROD  
 SET 3/4" X 18" SOLID IRON RE-ROD, MIN. WT. 1.50 LBS./FT.  
 ( ) INDICATES RECORD MEASUREMENT  
 DISTANCES ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT

GENERAL NOTES:

1. See sheet 2 of 3 for Surveyor's Certificate, see sheet 3 of 3 for Owner's Certificate, City of Reedsburg Approval Certificate and Register of Deeds Certificate.

TAX PARCEL: 276-2260-11000

FIELDWORK COMPLETED: 1/6/2025 & 1/10/2025

**vierbicher**  
planners | engineers | advisors



Job #: 240772  
Date: 01/09/2025  
Rev:  
Drafted By: mlon  
Checked By: sdis

SURVEYED FOR:  
Matheus De Matos  
Maplewood Communities  
6111 Broken Sound  
Parkway NW, Suite 200  
Boca Raton, FL 33487

**SURVEYED BY:**  
*Verbicher Associates, Inc.*  
 201 E Main St  
 Suite 100  
 Reedsburg, WI 53959  
 (608) 524-6468

***SHEET  
1 OF 3***

©Vierbicher Associates, Inc.  
by: mlon  
R:\Maplewood Communities\240772 - Reedsburg Courtyards\CADD\240772 - 2024-12-24 1 Lot CSW.dwg  
09 Jan 2025 - 1:42p

**CERTIFIED SURVEY MAP No. \_\_\_\_\_**  
**PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF**  
**SECTION 12, T12N, R4E, CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN**

SURVEYOR'S CERTIFICATE

I, Marc A. Londo, Wisconsin Professional Land Surveyor No. 2696, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the subdivision regulations of the City of Reedsburg, and under the direction of Matheus De Matos, I have surveyed, divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is located in the Southwest Quarter of the Northwest Quarter of Section 12, T12N, R4E, City of Reedsburg, Sauk County, Wisconsin, containing 16.13 acres of land and described as follows:

Legal Description  
Part of the Southwest Quarter of the Northwest Quarter of Section 12, T12N, R4E, City of Reedsburg, Sauk County, Wisconsin, described as follows

Commencing at a found Brass Cap in Concrete at the West Quarter Corner of said Section 12, T12N, R4E;  
Thence, N00°10'26"E, along the west line of the said Northwest Quarter of Section 12, T12N, R4E and the east line of said Lot 2 of Sauk County Certified Survey Map No. 1965 and the east of Lot 82A of Sauk County Certified Survey Map No. 6307, 509.75 feet, to a set 3/4" diameter iron rod and the Point of Beginning (P.O.B.) of this description;

Thence, N00°10'26"E, continuing along the said west line of the Northwest Quarter of Section 12, T12N, R4E, the east Lot 82A, 81 and 82 of Sauk County Certified Survey Map No. 6307 and the east line of Lots 83 and 84 of Second Addition to Eastridge Estates, 784.71 feet to a set 3/4" diameter iron rod at the northeast corner thereof and the south right-of-way line of Huntington Park Drive;  
Thence, N89°31'37"E, along the said south right-of-way line of Huntington Park Drive, 690.18 feet, to a set 3/4" diameter iron rod;  
Thence, S12°20'17"E, 122.64 feet, to a set 3/4" diameter iron rod;  
Thence, N89°32'18"E, 135.33 feet, to a set 3/4" diameter iron rod;  
Thence, S00°34'28"E, 798.13 feet, to a set 3/4" diameter iron rod at the north line of Lot 1 of Sauk County Certified Survey Map No. 924;  
Thence, S89°41'30"W, along the north line of said Lot 1 of Sauk County Certified Survey Map No. 924, 350.03 feet, to a found 3/4" diameter iron rod at the northwest corner thereof;  
Thence, S02°24'22"E, along the west line of said Lot 1 of Sauk County Certified Survey Map No. 924, 89.44 feet, to a found 3/4" diameter iron rod;  
Thence, S87°51'01"W, along the north line of said Lot 1 of Sauk County Certified Survey Map No. 924, 14.85 feet, to a found 3/4" diameter iron rod at the northwest corner thereof;  
Thence, N00°03'51"E, 223.09 feet, to a found 3/4" diameter iron rod;  
Thence, S89°26'30"W, 500.74 feet, returning to the Point of Beginning

Certified Survey Map contains 16.13 Acres, 702,579 Sq. Ft., and is subject to all other easements and rights-of-way of record.

Marc A. Londo, WI PLS #2696  
Vierbicher Associates, Inc

Date



©Vierbicher Associates, Inc.  
by: mlon  
R:\Maplewood Communities\240772 - Reedsburg Courtyards\CADD\240772 - 2024-12-24 1 Lot CSM.dwg  
09 Jan 2025 - 1:41p

**CERTIFIED SURVEY MAP No. \_\_\_\_\_**  
**PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF**  
**SECTION 12, T12N, R4E, CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN**

OWNER'S CERTIFICATE  
Maplewood Communities, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land described on this Certified Survey Map to be surveyed, divided and mapped as represented on this map.  
IN WITNESS WHEREOF, the said Maplewood Communities. has caused these presents to be signed by its corporate officer on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Matheus De Matos  
Maplewood Communities

State of Wisconsin )  
                                  )ss.  
County of Sauk )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, the above named Matheus De Matos, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires: \_\_\_\_\_

CITY OF REEDSBURG APPROVAL CERTIFICATE  
Resolved, that this Certified Survey Map in the City of Reedsburg, Maplewood Communities, owner, is hereby approved by the City of Reedsburg Common Council.

\_\_\_\_\_  
Dave G. Estes, Mayor  
Date  
I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Reedsburg.

\_\_\_\_\_  
Jacob Crosetto, Clerk/Treasurer  
Date

REGISTER OF DEEDS CERTIFICATE  
Received for recording this \_\_\_\_\_ day of \_\_\_\_\_, 2025, at \_\_\_\_\_ o'clock \_\_\_\_\_.m. and recorded in Volume \_\_\_\_\_ of Certified Survey Maps on pages \_\_\_\_\_, as Doc. No. \_\_\_\_\_.  
\_\_\_\_\_  
Brent Bailey, Sauk County Register of Deeds



RESOLUTION  
(CSM – Courtyards MHC – Parcel 276-2260-11000)

File No. 4568-25

Resolved, that this Certified Survey located in the City of Reedsburg is hereby approved by the Common Council of the City of Reedsburg.

STATE OF WISCONSIN)  
COUNTY OF SAUK     )

I hereby certify that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 27<sup>th</sup> day of January 2025, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 27<sup>th</sup> day of January 2025.

---

Jacob Crosetto  
City Clerk