



CITY OF REEDSBURG
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Airport Commission Agenda
January 23, 2025
Reedsburg Municipal Airport, 1780 E Main Street
7:30 AM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON NOVEMBER 7TH & 13TH, 2024
:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Present taxiway and apron alternatives that satisfy the planned Runway 7/25 and Runway 18/36 ultimate layouts
- B. Update on forecast approval, Exhibit A map, RSA inventory, and interim Airport Layout Plan that shows the Viking Drive extension and force main changes
- C. Consideration of selling City owned Hangar #12 (formerly Pat Volk's Hangar)

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg WI.
November 7, 2024

The Reedsburg Airport Commission convened in session on November 7, 2024, at 7:30 am with the following members present: Mike Gargano, John Chamberlin, Bernie Jernander and Aaron Matteson

Also present: Steven Zibell, Tom Parker and Jacob Crosetto

Motion by Chamberlin seconded by Matteson to approve the meeting minutes held on August 22, 2024.

Motion Carried

Motion by Matteson seconded by Chamberlin to enter closed session per section 19.85(1)(E) of the Wisconsin Statutes.

Motion Carried

Motion by Chamberlin seconded by Matteson to come back into open session.

Motion Carried

The members wanted more time to review the Taxi proposals and decided to set another meeting date of November 13 at 7:30 am.

Parker gave a quick update on current projects. Zibell gave a status on current hangar compliance. Zibell would try to get a response from Max Buchner on next steps for Hangar owners in non-compliance.

No Action

Moved by Chamberlin second by Matteson to adjourn at 8:41 am.

Motion Carried.

Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer

Reedsburg WI.
November 13, 2024

The Reedsburg Airport Commission convened in session on November 13, 2024, at 7:30 am with the following members present: Mike Gargano, Jason Schulte, John Chamberlin, Bernie Jernander and Aaron Matteson

Also present: Steven Zibell and Jacob Crosetto

Motion by Chamberlin seconded by Jernander to enter closed session per section 19.85(1)(E) of the Wisconsin Statutes.

Motion Carried

Motion by Schulte seconded by Matteson to come back into open session.

Motion Carried

Jacob Crosetto presented the tabulation of ranking sheets from the closed session, Running Inc. came in with the most points. The members discussed the results and Crosetto explained how he came up with the scores from all the evaluations including price. Motion was made by Matteson seconded by Jernander to approve Running Inc.'s RFP for the City of Reedsburg taxi service.

Motion Carried

The Commission discussed the hangar compliance and decided another inspection should be done on Steve Rinehart's Hangar before further action is taken.

No Action

Moved by Chamberlin second by Shulte to adjourn at 8:15 am.

Motion Carried.

Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer



AGENDA

Reedsburg Municipal Airport – Airport Master Plan Update

January 23, 2025

7:30 a.m.

Reedsburg Municipal Airport / Virtual

Copies to: Attendees

- I. Welcome & Introductions
- II. Updated Project Schedule
- III. Facility Recommendations & Alternatives
 - A. Runway 7/25 and Parallel Taxiway Recommendations and Selected Alternative (Review)
 - B. Runway 18/36 Facility Recommendations (Review)
 - C. Taxiway and Apron area alternatives
- IV. Other Project Items
 - A. ALP Pen and Ink Changes - Submitted
 - B. Land Release / land use change
 - 1. Forcemain work coordination
 - 2. SEH is working to get the ALP approved for the easement for Viking Drive
 - C. Exhibit A – revisions to be submitted
 - D. Viking Drive Extension airspace review
- V. Next Steps
 - A. Remaining facility recommendations and alternatives (minimal)
 - B. Capital Improvement Plan and implementation schedule (CIP)
 - C. Airport Layout Plan and Exhibit A update based on proposed development

Microsoft Teams

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