

Reedsburg Public Library  
Library Board Minutes  
October 3, 2024

Members Present: Stephen Balda, Kate Campbell, Clair Fedderly, Mike Gargano, Joleen McBride, Dana Westedt; Also present, Sue Ann Kucher, Library Director; Caitlin Opatik, Assistant Director

Call to Order: McBride called the meeting to order at 6:00 p.m.

Approval of the Agenda: Westedt moved to approve the agenda. Campbell seconded. All approved.

Minutes of the August Meeting: Balda moved to approve the minutes of the August meeting. Gargano seconded. All approved.

Finance Report: Campbell presented the finance report. Westedt moved to approve the report. Balda seconded. All approved.

Bills: \$16,501.38 was expended from library operating; 1949.05 from utilities. Westedt moved to approve the bills. Fedderly seconded. All approved.

Director's Report: Kucher shared stats for August and September circulation, door count, cardholders, room use, volunteer hours and programming. Fall programs include 125<sup>th</sup> Anniversary historical programs. October 23 will be a reception honoring the 125<sup>th</sup> year of service, including a presentation on the history of the library. Work on digitization projects and RFID tagging continues; Opatik has started the Sauk County Institute on Leadership. All staff are doing online security training offered by SCLS; Kucher presented at Reedsburg Chamber of Commerce on September 19. Kucher attended the Wisconsin Tech Days Conference and will attend the Wisconsin Library Association Conference in Green Bay. Friends' Grateful Bread day will take place on Monday, November 18.

General Business: Kucher presented updated Employee Handbook; Campbell moved to approve changes; Westedt seconded. All approved. Kucher presented cost projections for Hoopla, with proposal to cease Hoopla services with transition to Overdrive individual advantage to manage high hold lists. Gargano moved to approve; Campbell seconded. All approved; Kucher presented a proposal for copy, scanning and faxing services with current printing vendor; KC moved to table until further negotiations & pricing are received. Westedt Seconded; All approved. Kucher shared proposal for 2025 budget request. Gargano moved to approve as presented; Fedderly seconded; all approved.

Adjournment: Moved by Campbell. Seconded by Westedt. All approved.