



CITY OF REEDSBURG
134 South Locust Street, PO Box 490
Reedsburg, WI 53959
PH. 608-524-6404 FAX. 608-524-8458
www.reedsburgwi.gov

Parks and Recreation Committee Agenda
October 15, 2024
Reedsburg City Hall Council Chambers
5:15 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON SEPTEMBER 17, 2024
:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consideration of Splash Pad options
- B. Consideration of Legends Park concession stand bids
- C. Update on department projects and programs

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI 53959
September 17, 2024

The Parks and Recreation Committee convened in regular session on Tuesday, September 17, 2024, at 5:15 p.m. at the Reedsburg City Hall Council Chamber with the following members present:

Present: Jake Stanek
Missy Frenz
Adam Kaney
Phil Peterson
Aaron Bauer

Minutes: Moved by Frenz, seconded by Kaney to approve July 16, 2024, minutes.

Motion Carried 5-0

1. Consideration of proposal for services from MSA for Splash Pad at Legends Park.

Moved by Bauer, seconded by Stanek to approve the MSA proposal for consultant services for Legends Splash Pad.

Motion Carried 5-0

2. Discuss Community Market grant opportunities.

Moved by Kaney, seconded by Bauer to approve the conceptual plan for Community Market improvements and to adjust CIP to be included in 2025.

Motion Carried 5-0

3. Update of department projects and programs.

No Action Taken

Motion by Bauer, seconded by Frenz to adjourn at 6:20 pm.

Motion Carried 5-0

Submitted by Matt Scott

MSA

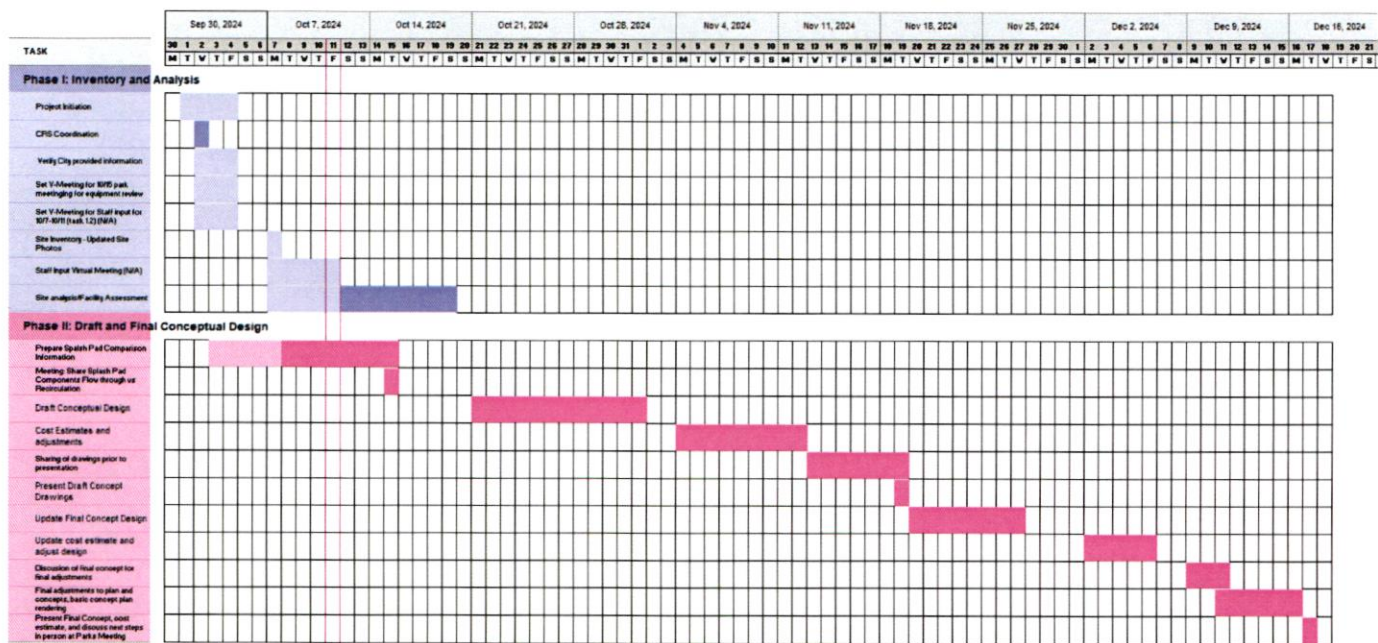
City of Reedsburg Splash Pad
Preliminary Findings & Collaboration

October 15, 2024

Purpose: Informational meeting on findings, progress, discussion of flow-through vs. recirculation, and examples.

MSA can provide additional component cut sheets and requested information as a follow-up to the meeting. Examples provided are preliminary, conceptual design phase can incorporate additional selections of components.

Schedule: Conceptual Design Schedule



Analysis:

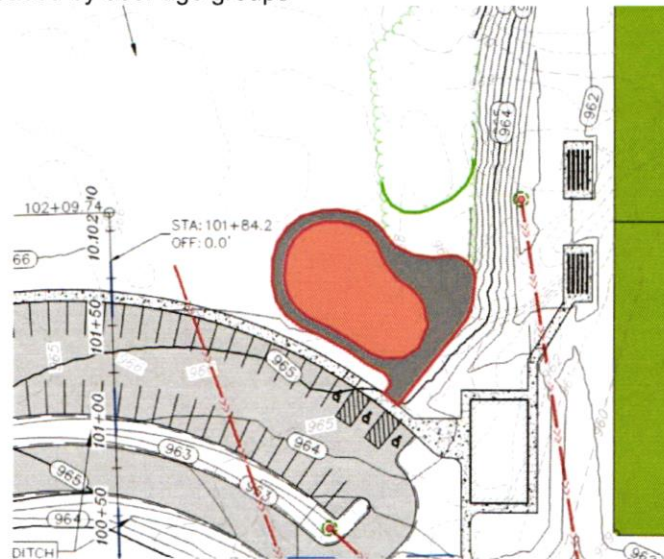
Considering adjustment of splash pad location from original park plan and move closer to southeast corner near the tree line and accessible parking stalls. Provides easier access to accessible stalls, closer proximity to concessions stand/restrooms, potential visibility to soccer field (Elevation and tree coverage challenges), and maintains a larger area for future development in the main clearing.

Reviewing the code for recirculation requirements, the proposed concession stand/restroom building appears to achieve the necessary restroom, changing room, and water fountain requirements. A mechanical building is required for a recirculating system.

Water service and storm sewer are already designed/installed to the splash pad area. A sanitary design concept has been provided in case a recirculation pad is chosen.

Storm sewer depth and increased pond capacity (Preliminary pond size investigation already conducted by Vierbicher) will require finalization if a flow-through system is selected.

Review zones of play based by user age groups



Flow-through vs. Recirculation:

Recirculation: Pool water

- Recirculation / re-use of water – minimal discharge of previously potable water from water system
 - More sustainable and conservation-minded
 - Less budget expenditure on water supply
- No limit on discharge:
 - Features can be more dramatic and have increased flow
 - Larger features are available (Structures and slides)
- Certified Pool and Spa Operator (CPO) on staff required.
 - Daily visits to test and adjust chemicals
 - Chemical budget required
- Gated entry and fencing may be required or staffed by attendant during operational hours
- Initial capital costs approximately 25% more
- May have a smaller square footage of larger, more dynamic features
- Requires underground surge tank, mechanical building (10'x20'), restrooms, changing rooms, showers, and water fountain (Concession building may handle all except mechanical requirements)
- Less moss/organic buildup due to water treatment which should require less maintenance

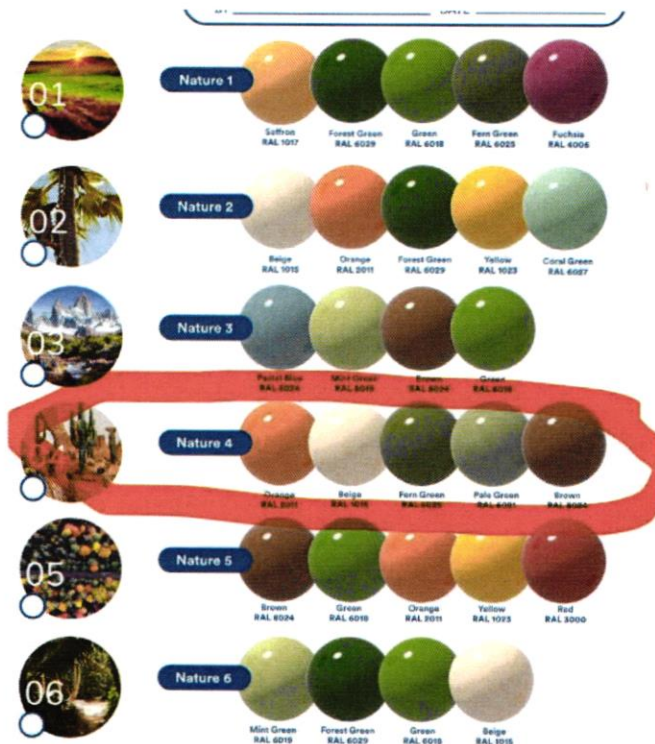
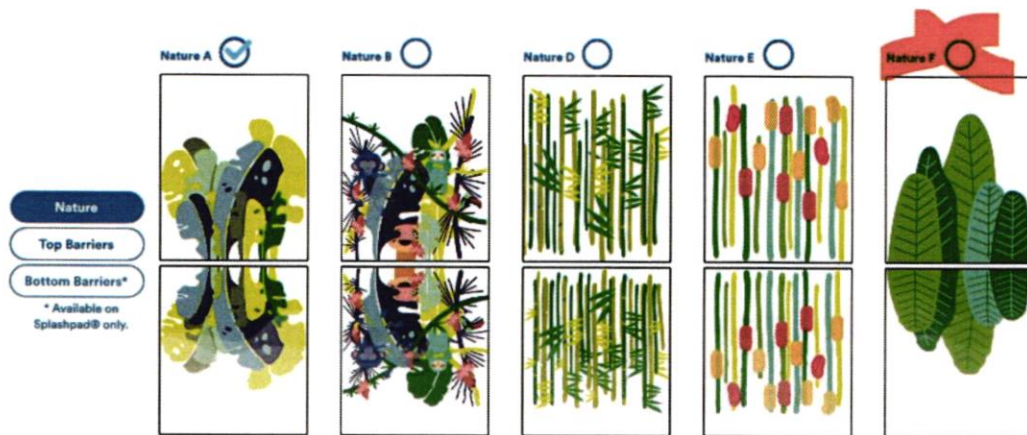
Flow-through: Webb Park – current splash pad.

- Direct discharge of potable water to storm or sanitary
 - Poor conservation and sustainability
 - Requires larger storm water pond
 - Discharge to Pond – potential irrigation for soccer field – irrigation infrastructure
- Limited on Gallons per minute due to total discharge per day by WDNR: 50,000 gallons per day.
 - Limits size of features and amount of water discharged per feature (Dial back flows)
- No mechanical building required: Generally a cabinet can house water manifold and controls
- No chemicals or staff Certified Pool and Spa Operator (CPO) on staff required.
 - Daily visits not required to test chemicals
- Fence or staff attendant not required.
- Initial Capital costs approximately 25% less.

- May be able to have a larger square footage of smaller or ground-based features.
 - May experience moss/organic buildup like Webb Park that requires regular cleaning.
- Theme:

Webb Park incorporated a nature theme, utilizing boulders, themed components of a riverside palette.

Legends Park: Reviewing woods type natural them incorporating “grass” components and larger tree components.



Design Considerations: General

Colored concrete base to enhance play area



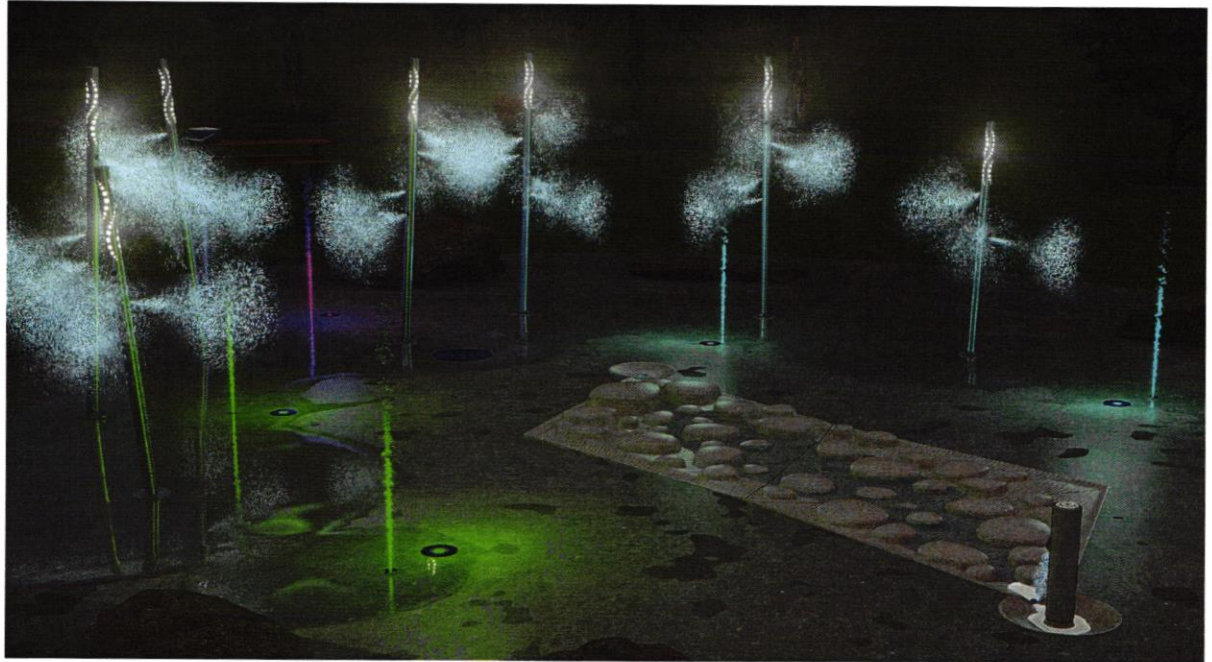
Mix of high and low, misting and spraying components for varying degrees of water supply and play potential.

Mix of interactive components (Spray guns, activation buttons) to enhance activation of splash pad.

Examples:









October 15, 2024

Steve Zibell
City of Reedsburg
134 S. Locust St
Reedsburg, WI 53959

Re: NW Recreation Area Restroom-Concession Building
Vierbicher Project No. 230314
Reedsburg, WI
Bid Results & Notice of Award

Dear Steve:

We have reviewed the bids received on September 24, 2024, for the above-referenced project. Three (3) bids were received. The Legends Park Concession Building bid plus the Alternate bid for the Irrigation System ranged in price from \$476,365.00 to \$554,300.00. Friede & Associates was the low bidder. A tabulation of all bids received is attached.

Following the bid opening, the City and Vierbicher worked with Friede & Associates to identify cost-saving options, reducing the project cost by \$13,600. The bid price, including the irrigation system and the identified savings, is \$462,765. These cost-saving options will be processed through a change order after the bid is awarded. The total project costs for the proposed Legend Park improvements are below the budgeted amount.

The bid submitted by Friede & Associates meets the requirements of the bidding documents and is therefore considered responsive. We therefore recommend acceptance of the bid submitted by Friede & Associates.

Attached, please find the Notice of Award for the above referenced project. Once the contract has been awarded by the City of Reedsburg, please have the Notice of Award signed, then scan and email to our attention. We will then forward the documents onto the Contractor for execution.

We have transitioned to a paperless work atmosphere, if requested, hard copies shall be sent to and from our office.

If you have any questions, please let us know.

Sincerely,

Matt Muchow, PE

Enclosures Notice of Award
 Bid Tabulation

SECTION 00 51 00

NOTICE OF AWARD

Date: September 24, 2024

Project: NW Rec Area Restroom-Concession Building

Owner: City of Reedsburg

Engineer's Project No.: 230314

Bidder: Friede & Associates LLC

Bidder's Address: PO Box 248, Reedsburg, WI 53959

You are notified that your Base Bid with Alternate Irrigation System dated September 24, 2024, for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for

furnishing and installation of labor and materials for construction of an approximately 1826 square foot Restroom/Concession/Pavilion Building. Work will include General Construction Items, Ventilation System, Plumbing, Electrical, Foundations, Concrete Slabs, Site Improvements and miscellaneous items for construction for the building as shown on the "Plans" and related items. Alternate Bids will be taken for the Base Bid Metal Roof Panels and for a soccer field irrigation system., restoration of the work area, and other miscellaneous items in conformance with the Contract Documents.

The Contract Price of your Contract is Four Hundred Seventy Six Thousand, Three Hundred Sixty Five Dollars (\$476,365.00).

1 copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

3 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the Owner 1 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:
Insurance Certificates as indicated by the General Conditions (Paragraph 5.03)

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Reedsburg

Owner

By: _____
Authorized Signature

Title

Date

BID TABULATION									
NW Recreation Area Restroom-Concession Building									
ENGINEER'S PROJECT #									
Bid Open September 24, 2024 at 1:00 PM									
Apparent Low Bid									
Reedsburg - NW Recreation Area Restroom-Concession Building				Friede & Associates LLC		Harmony Construction Management		Olympic Builders General Contractors	
Bid Item Number	Item Description	Units of Measure	Estimated Quantity	Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount
Restroom-Concession Building									
1	Includes Restroom/Concessions/Pavilion Building, related items, utility services and laterals, sidewalks, masonry general construction with metal roof panels.	LS	1	\$ 423,515.00	\$ 423,515.00	\$ 511,524.00	\$ 511,524.00	\$ 513,600.00	\$ 513,600.00
Subtotal - Restroom-Concession Building				\$	423,515.00	\$	511,524.00	\$	513,600.00
Alternate Bid - Roof Deduct Item									
2	For Alternate Bid Exterior Metal Roof Panels. This item is the cost savings which will be deducted from the Base Bid if accepted by the OWNER	LS	1	\$ (720.00)	\$ (720.00)	\$ (2,200.00)	\$ (2,200.00)	\$ -	\$ -
Subtotal - Roof Deduct Item				\$	(720.00)	\$	(2,200.00)	\$	-
Alternate Bid - Irrigation System									
3	Includes design, layout, labor, materials, installation, controls and monitoring, start-up testing, OWNER training, operation and maintenance information and record drawings.	LS	1	\$ 52,850.00	\$ 52,850.00	\$ 49,500.00	\$ 49,500.00	\$ 40,700.00	\$ 40,700.00
Subtotal - Irrigation System				\$	52,850.00	\$	49,500.00	\$	40,700.00
TOTAL - NW Recreation Area Restroom-Concession Bldg + Alternate Irrigation System				\$	476,365.00	\$	561,024.00	\$	554,300.00