

COMMON COUNCIL AGENDA
April 13, 2020
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on March 23, 2020
2. Approve/Deny: Paid bills for March 2020
3. Approve/Deny: Original Alcohol Beverage Retail License for Calabria Pizza & Pasta LLC, William Paukstat, member, 251 E. Main Street.
4. March 2020 Monthly Building Reports
5. Proclamation: Public Safety Telecommunications Week, April 12-18, 2020.
6. Proclamation: Arbor Day April 24, 2020.
7. Appointment: John Dietrich to the Ethics Committee.

II. OFFICE OF THE MAYOR:

1. City Hall hours based on Safer at Home order.

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Public Works: Approve/Deny: Award low bid to Friede and Associates for construction of the Public Works/Parks Department Building.
2. Public Works: Approve/Deny: Award low bid to Koenig Construction for expansion of the Police Department.
3. Approve/Deny: Initial Resolution #4407-20 Authorizing General Obligation Bonds in the Amount not to exceed \$5,525,000 for Buildings for the Housing of Machinery and Equipment.
4. Approve/Deny: Initial Resolution #4408-20 Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,900,000 for Construction of Police Facilities.
5. Approve/Deny: Resolution #4409-20 Directing Publication of Notice to Electors Relating to Bond Issues.



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

6. Approve/Deny: Resolution #4410-20 Establishing Parameters for the Sale of Not to Exceed \$7,425,000 General Obligation Bonds, Series 2020A.
7. Plan Commission: Approve/Deny: Second Reading and Public Hearing on Ordinance 1905-20 Tourist Rooming Houses - Amending Chapter 556.

IV. GENERAL BUSINESS:

1. Approve/Deny: Resolution 4406-20 affirming the Small Business Emergency Fund Loan Program.
2. Approve/Deny: Staff recommendation to appoint the City's primary financial institution.

V. ADJOURN:



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City of Reedsburg Meeting of the Common Council

March 9, 2020

Present: Mayor Dave Estes, Aldermen Brandt Werner, Craig Braunschweig, Dave Moon, Jason Schulte, Mike Gargano, Calvin Craker, Phil Peterson, Dave Knudsen, and Tom Seamonson.

Absent: None

Others Present: Tim Becker, Jacob Crosetto, Pat Cummings, Brian Duvalle, Derek Horkan, Steve Zibell, Matt Scott, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meeting held on March 9, 2020; and appointing Arlene Ketchpaw to serve as an election inspector.

Motion: Seamonson, Second: Braunschweig to approve the consent agenda. Motion carried 9-0.

GENERAL BUSINESS

- A. Approve/Deny: Second Reading and Public Hearing for Ordinance 1904-20 Facsimile Firearms, amending Chapter 282 - Firearms & Weapons.
 - a. **Motion: Peterson, Second: Schulte to approve Ordinance 1904-20 as presented. Motion carried 9-0.**
- B. Approve/Deny: Resolution 4392-20 to institute a one-year Affordable Housing Extension to TID #3.
 - a. **Motion: Werner, Second: Seamonson to approve Resolution 4392-20 as presented. Motion carried 9-0.**
- C. Approve/Deny: Resolution 4393-20 to institute a one-year Affordable Housing Extension to TID #5.
 - a. **Motion: Gargano, Second: Schulte to approve Resolution 4393-20 as presented. Motion carried 9-0.**
- D. Approve/Deny: Resolution 4394-20 to institute a one-year Affordable Housing Extension to TID #7.
 - a. **Motion: Braunschweig, Second: Werner to approve Resolution 4394-20 as presented. Motion carried 9-0.**
- E. Approve/Deny: Resolution 4405-20 Declaring a Health Emergency Response to COVID-19
 - a. **Motion: Seamonson, Second: Gargano to approve Resolution 4405-20 as presented. Motion carried 9-0.**
- F. Approve/Deny: CDBG Requirement: Resolution 4399-20 Prohibiting the use of Excessive Force and the Barring of Entrances for Non-Violent Civil Rights Demonstrations.
 - a. **Motion: Peterson, Second: Schulte to approve Resolution 4399-20 as presented. Motion carried 9-0.**
- G. Approve/Deny: CDBG Requirement: Resolution 4400-20 Citizen Participation Plan.
 - a. **Motion: Gargano, Second: Seamonson to approve Resolution 4400-20 as presented. Motion carried 9-0.**
- H. Approve/Deny: CDBG Requirement: Residential Anti-Displacement and Relocation Assistance Plan.
 - a. **Motion: Schulte, Second: Gargano to approve the Residential Anti-Displacement and Relocation Assistance Plan. Motion carried 9-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES, AND COMMISSIONS

- A. Public Works Committee: Approve/Deny: Awarding of 2020 Street Work Bids; C&G Contract A, Sidewalk Contract B, Crushed Aggregate Base Course, Asphalt Pavement, Annual Rental Contract and Seal Coat Various Streets.
 - a. **Motion: Werner, Second: Craker to award the 2020 street work bids as presented. Motion carried 9-0.**
- B. Public Works Committee: Approve/Deny: Resolution 4403-20 Ordering the Repair and Installation of Sidewalks on Various Streets
 - a. **Motion: Knudsen, Second: Werner to approve Resolution 4403-20 as presented. Motion carried 9-0.**

Motion: Peterson, Second: Gargano to enter into closed session per section 19.85(1)(e) of the Wisconsin statutes or the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

require a closed session.

Motion carried 9-0; Time: 6:37 p.m.

Motion: Gargano, Second: Braunschweig to exit closed session and enter open session.

Motion carried 9-0; Time: 6:56 p.m.

Motion: Werner, Second: Peterson to approve Resolution 4398-20 forgiving the 2018 PILOT/Special Assessment for Sharratt Warehouse and Distribution, LLC.

Motion carried 9-0

Motion: Schulte, Second: Braunschweig to adjourn.

Motion carried 9-0. Meeting adjourned at 6:59 p.m.

Respectfully submitted,

Jacob Crosetto

City Clerk-Treasurer/Finance Director

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION - MARCH 2020	03/16/2020	252.64	252.64	03/26/2020
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					252.64	252.64	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL - MARCH 2020	03/16/2020	2,284.64	2,284.64	03/26/2020
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					2,284.64	2,284.64	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-0	LIFE INS - APRIL	03/16/2020	117.30	117.30	03/26/2020
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					117.30	117.30	
10-213430 LIFE INSURANCE DEDUCTIONS							
130675	SECURIAN FINANCIAL GROUP I	002832L-0420	LIFE INS - APRIL	03/04/2020	1,567.17	1,567.17	03/12/2020
Total 10-213430 LIFE INSURANCE DEDUCTIONS:					1,567.17	1,567.17	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA-0320	POLICE OFFICERS UNION DUES	03/11/2020	546.00	546.00	03/26/2020
Total 10-213610 UNION DUES DEDUCTIONS:					546.00	546.00	
10-213810 DEFERRED COMPENSATION							
263283	NORTH SHORE BANK FSB	DEFERREDCO	ANITA YOUNG TA MOD	03/04/2020	50.00	50.00	03/12/2020
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	03/18/2020	50.00	50.00	03/26/2020
Total 10-213810 DEFERRED COMPENSATION:					100.00	100.00	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION - MARCH 2020	03/16/2020	401.96	401.96	03/26/2020
Total 10-213915 VISION PREMIUMS:					401.96	401.96	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL - MARCH 2020	03/16/2020	3,469.88	3,469.88	03/26/2020
Total 10-213925 DENTAL PREMIUMS:					3,469.88	3,469.88	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-0	LIFE INS - APRIL	03/16/2020	226.02	226.02	03/26/2020
Total 10-213935 METLIFE PREMIUMS:					226.02	226.02	
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	MHT#0220	MOBILE HOME TAX - FEBRUARY 2020	03/09/2020	3,686.82	3,686.82	03/12/2020
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,686.82	3,686.82	
10-435575 PARADE/SPECIAL EVENT PERMITS							
263021	REEDSBURG ROTARY CLUB	RCR032420	REFUND FLY IN DRIVE IN 6/7/2020 CANCELLED	03/24/2020	61.00	61.00	03/26/2020
Total 10-435575 PARADE/SPECIAL EVENT PERMITS:					61.00	61.00	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-442100	POLICE REVENUES						
263550	DANIEL URBINA	URBINA03092	OVERPAYMENT ON CITATION - URBINA	03/09/2020	350.98	350.98	03/26/2020
Total 10-442100 POLICE REVENUES:					350.98	350.98	
10-511100-03 COUNCIL - OPERATING							
261605	COUNTRY CHARM	17573	PLANT - STEINHORST	03/03/2020	50.00	50.00	03/12/2020
261605	COUNTRY CHARM	17586	FUNERAL PLANT - LICHT	03/10/2020	50.00	50.00	03/26/2020
Total 10-511100-03 COUNCIL - OPERATING:					100.00	100.00	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-0220	ELECTION SUPPLIES	02/28/2020	320.54	320.54	03/31/2020
140729	NEWS PUBLISHING INC	99105839-022	NOTICES / ADS / LEGALS	02/29/2020	1,089.30	1,089.30	03/12/2020
180844	QUILLIN'S INC	01187363	PLATES FOR ELECTION	02/18/2020	2.99	2.99	03/12/2020
180890	REEDSBURG TRUE VALUE	800027-0220	SUPPLIES	02/26/2020	46.96	46.96	03/12/2020
221075	VIKING VILLAGE INC	00348930	ELECTION SUPPLIES	02/18/2020	74.15	74.15	03/12/2020
221075	VIKING VILLAGE INC	00384693	ELECTION SUPPLIES	02/17/2020	24.43	24.43	03/12/2020
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					1,558.37	1,558.37	
10-514130-05 ADMIN/GEN MGMT ISF							
20096	BEAVER GLASS	BGI031820	LAMINATED GLASS - PD	03/18/2020	263.00	263.00	03/26/2020
262630	BMO HARRIS BANK CREDIT CA	8268-0220	CEILING FAN	02/28/2020	126.60	126.60	03/31/2020
262795	CARPETS ELITE	SC031820	DOWNPAYMENT FOR FLOOR WAXING IN RECREATION CENTER	03/18/2020	500.00	500.00	03/18/2020
262165	CITIES & VILLAGES MUTUAL IN	WC-20-1069	2020 WORKER'S COMPENSATION PREMIUMS - 2ND QTR	03/15/2020	17,246.00	17,246.00	03/26/2020
20094	CONCENTRIC INTEGRATION	0211840	SUPPORT SERVICES IMPROVEMENTS	02/21/2020	895.38	895.38	03/12/2020
261269	LENNY'S HEATING & AIR CONDI	LHAC0320	PUMPS - PD	03/20/2020	5,637.00	5,637.00	03/26/2020
261269	LENNY'S HEATING & AIR CONDI	LHAC0320A	ECOCIRC PUMP PARTIAL PAYMENT - LIBRARY	03/20/2020	3,000.00	3,000.00	03/26/2020
130664	MID-AMERICAN RESEARCH CH	0689564-IN	DISINFECTANT TOWELS - CUSTODIAN	02/28/2020	620.52	620.52	03/12/2020
160650	PETERSON SANITATION INC	10720320	HALL- UTILITIES	03/02/2020	192.00	192.00	03/12/2020
160650	PETERSON SANITATION INC	10720320	GARBAGE & REFUSE	03/02/2020	192.00	192.00	03/12/2020
160650	PETERSON SANITATION INC	10720320	SHOP	03/02/2020	88.00	88.00	03/12/2020
160650	PETERSON SANITATION INC	10720320	RACA	03/02/2020	104.00	104.00	03/12/2020
160650	PETERSON SANITATION INC	10720320	PARKS	03/02/2020	112.00	112.00	03/12/2020
160650	PETERSON SANITATION INC	10720320	GARBAGE SERVICE	03/02/2020	111.02	111.02	03/12/2020
180890	REEDSBURG TRUE VALUE	800027-0220	SUPPLIES	02/26/2020	46.35	46.35	03/12/2020
262628	RHYME BUSINESS PRODUCTS	26677463	COPIER MACHINES	03/16/2020	816.98	816.98	03/26/2020
190957	SCHILLING PAPER COMPANY	760495-00	TOWELS & BATH TISSUE	02/27/2020	326.46	326.46	03/12/2020
190957	SCHILLING PAPER COMPANY	760982-00	ROLL TOWEL DISPENSORS	03/09/2020	128.52	128.52	03/12/2020
190957	SCHILLING PAPER COMPANY	762348-00	TOWELS, DISPENSER, STAND, PURELL SANITIZER	03/12/2020	306.83	306.83	03/26/2020
190957	SCHILLING PAPER COMPANY	763369-00	PURELL DISPENSER, STAND, MOP	03/12/2020	81.40	81.40	03/26/2020
261296	SCHINDLER ELEVATOR CORP.	8105282684	ELEVATOR QUARTERLY BILLING PREVENTIVE MAINTENANCE - PD	03/01/2020	1,033.89	1,033.89	03/12/2020
191009	STAPLES BUSINESS CREDIT	181159587	CLEANING SUPPLIES	01/30/2020	396.63	396.63	03/12/2020
191030	SUPERIOR CHEMICAL CORP	255118	CLEANER & DISINFECTANT - SHOP	03/11/2020	72.97	72.97	03/26/2020
211058	US CELLULAR	0361891949	CELL PHONES	03/08/2020	233.25	233.25	03/26/2020
Total 10-514130-05 ADMIN/GEN MGMT ISF:					32,530.80	32,530.80	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-514240-03 TRAINING							
262630	BMO HARRIS BANK CREDIT CA	5848-0220	TRAINING	02/28/2020	222.38	222.38	03/31/2020
261384	GOODMAN'S BEHAVIORAL	GBHC031120	EAP - CITY	03/11/2020	190.00	190.00	03/26/2020
262839	JACOB CROSETTO	JC030920	MILEAGE REIMBURSEMENT TO WMCA DISTRICT MEETING 116 MILES	03/09/2020	66.70	66.70	03/12/2020
Total 10-514240-03 TRAINING:					479.08	479.08	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8243-0220	TRAINING	02/28/2020	26.64	26.64	03/31/2020
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - CITY HALL	03/14/2020	33.35	33.35	03/26/2020
110551	KRUEGER OFFICE SUPPLIES	85597	UNV 10062 MESSAGE STAMP, PAID	02/03/2020	8.22	8.22	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85623	UNV 15262 REDROPE EXPANDING FILE POCKETS 5.2 EXPANSION, LETTER SIZE	02/05/2020	14.99	14.99	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85638	NAMEPLATE DARRIN FRYE AND CHARLIE BRUMER	02/06/2020	24.89	24.89	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85699	CITY OF REEDSBURG STAMP	02/13/2020	27.29	27.29	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85740	PEN ZER-2 ERASER REFILL FOR PENTEL CLIK ERASERS 2 PACK	02/19/2020	1.91	1.91	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85768	RED FILE FOLDERS, RETRACTABLE PENS, CORRECTION TAPE	02/24/2020	69.35	69.35	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85785	COLOR PAPER CELESTIAL BLUE	02/26/2020	16.13	16.13	03/12/2020
190945	SAUK COUNTY REGISTER OF D	ANNEX-BRAN	RECORDING FEE - ANNEXATION BRANTLEY FAWN VALLEY 2020	03/10/2020	30.00	30.00	03/10/2020
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					252.77	252.77	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	147174	ASSESSOR SERVICES-MARCH	03/01/2020	4,475.24	4,475.24	03/12/2020
Total 10-515200-03 ASSESSMENT OF PROPERTY:					4,475.24	4,475.24	
10-515510-03 PAYROLL ACCOUNTING - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-0220	UATTEND	02/28/2020	79.00	79.00	03/31/2020
Total 10-515510-03 PAYROLL ACCOUNTING - OPERATING:					79.00	79.00	
10-515520-03 GENERAL ACCOUNTING - OPERATING							
261263	MARLIN PRINTING & GRAPHIC	653184	VOUCHERS PAYABLE CHECKS	03/03/2020	328.82	328.82	03/12/2020
Total 10-515520-03 GENERAL ACCOUNTING - OPERATING:					328.82	328.82	
10-515940-03 FLEX PLAN ADMINISTRATION							
50315	EMPLOYEE BENEFITS	2828694	HEALTH CARE FSA CREDIT	03/10/2020	30.78-	30.78-	03/26/2020
50315	EMPLOYEE BENEFITS	2838237	BENNY FEE & ADMIN FEE	03/15/2020	148.50	148.50	03/26/2020
Total 10-515940-03 FLEX PLAN ADMINISTRATION:					117.72	117.72	
10-516110-03 COUNSEL							
20138	BOARDMAN & CLARK LLP	216639	GEN. LABOR MATTERS - SERVICES	02/26/2020	43.00	43.00	03/12/2020
120585	LAROWE GERLACH TAGGERT L	5200.000-337	GENERAL BUSINESS - SERVICES	02/29/2020	488.25	488.25	03/12/2020
120585	LAROWE GERLACH TAGGERT L	5200.000-337	GENERAL BUSINESS - SERVICES	02/29/2020	.65	.65	03/12/2020
120585	LAROWE GERLACH TAGGERT L	5200.004-192	CITY OF REEDSBURG PD - GENERAL	02/29/2020	155.00	155.00	03/12/2020
120585	LAROWE GERLACH TAGGERT L	5200.008-1185	LITIGATION - COURT FOR				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			F.D.S.	02/29/2020	62.00	62.00	03/12/2020
Total 10-516110-03 COUNSEL:					748.90	748.90	
10-517100-03 MAINT OF BUILDINGS - OPERATING							
10024	ALLIANT ENERGY/WP&L	8543840000-0	GAS- FIRE	03/18/2020	641.59	641.59	03/26/2020
180906	REEDSBURG UTILITY	78-0320	TELEPHONE- INTERNET -FIRE	03/20/2020	202.88	202.88	03/26/2020
Total 10-517100-03 MAINT OF BUILDINGS - OPERATING:					844.47	844.47	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	5379440000-0	GAS - PD	03/18/2020	239.75	239.75	03/26/2020
10024	ALLIANT ENERGY/WP&L	6030200000-0	GAS-CITY HALL	03/18/2020	238.65	238.65	03/26/2020
10024	ALLIANT ENERGY/WP&L	7755430000-0	GAS - PD	03/18/2020	139.63	139.63	03/26/2020
180906	REEDSBURG UTILITY	23095-0320	TELEPHONE- INTERNET - CITY HALL	03/20/2020	967.67	967.67	03/26/2020
180905	REEDSBURG UTILITY	RUC0220	HALL UTILITIES	02/24/2020	6,262.34	6,262.34	03/12/2020
190957	SCHILLING PAPER COMPANY	765676-00	TOWELS, BATH TISSUE, WIPES	03/19/2020	442.94	442.94	03/26/2020
Total 10-517110-03 HALL-UTILITIES:					8,290.98	8,290.98	
10-521100-03 PD ADMINISTRATION - OPERATING							
261358	AXON ENTERPRISE INC	SI-1646859	SPARE CARDTRIDGE BATTERY PACK & BASIC INSTRUCTOR SCHOOL- PD	03/11/2020	813.00	813.00	03/26/2020
262630	BMO HARRIS BANK CREDIT CA	3561-0220	TRAINING - PD	02/28/2020	354.00	354.00	03/31/2020
262630	BMO HARRIS BANK CREDIT CA	5848-0220	PD- DISCS	02/28/2020	128.15	128.15	03/31/2020
40400	DWD-UNEMPLOYMENT INSURA	000009987317	UNEMPLOYMENT	03/10/2020	740.00	740.00	03/12/2020
262483	JOHN DEERE FINANCIAL	11113-06024-0	GAS - PD	03/14/2020	1,110.30	1,110.30	03/26/2020
261374	LK DESIGN STUDIO LLC	8022	DESIGN AND SETUP GROUP PRINT & METAL PRINT- PD	03/12/2020	550.00	550.00	03/26/2020
261374	LK DESIGN STUDIO LLC	8169	PROFESSIONAL HEADSHOT - KARLL	03/12/2020	25.00	25.00	03/26/2020
262599	NASRO	5309	BASIC SRO REGISTRATION PUGH - PD	03/18/2020	445.00	445.00	03/26/2020
263554	NATIONAL TACTICAL OFFICERS	5010	20-201 REGISTRATON FEE JESSE SPEARS SWAT TEAM LEADER DEVELOPMENT - PD	03/23/2020	750.00	750.00	03/26/2020
180795	REEDSBURG AREA AMBULANC	RAAS030120	BLOOD DRAWS -FEBRUARY 2020	03/01/2020	175.00	175.00	03/12/2020
180855	REEDSBURG AREA MEDICAL	RAMC031020	EMPLOYMENT TESTING - PD	03/10/2020	987.10	987.10	03/26/2020
190937	SAUK COUNTY SHERIFF'S OFFI	20195	INSERVICE - PD	03/23/2020	336.30	336.30	03/26/2020
190937	SAUK COUNTY SHERIFF'S OFFI	SCSO031220	PRISON TRANSPORT - FEBRUARY 2020	03/12/2020	715.98	715.98	03/26/2020
261965	SUMMER KARLL	SK022720	TRAINING MEAL REIMBURSEMENT AND FUEL	02/27/2020	38.11	38.11	03/12/2020
262000	TACTICAL SOLUTIONS	7686	CERTIFICATION OF RADAR UNITS AND TUNING FORKS COMPLETE - PD	02/13/2020	390.00	390.00	03/12/2020
262553	THE POLICE AND SHERIFFS PR	131503	HOLOVIEW SECURE ID CARDS - PD	02/28/2020	47.92	47.92	03/12/2020
262614	VERIZON WIRELESS	9850265044	AIR CARDS - PD	03/10/2020	320.08	320.08	03/26/2020
261326	WATCHGUARD VIDEO	SRINV0020096	FAN REPAIR, HD CABLE REPLACEMENT, REPAIR OF UNIT DVR2 - PD	03/05/2020	152.00	152.00	03/26/2020
263104	WHEEL CITY MOTORS INC	001228	OIL FILTER AND TIRE ROTATION FORD TAURUS - PD	03/03/2020	28.00	28.00	03/12/2020
263104	WHEEL CITY MOTORS INC	001240	LUBE OIL FILTER/ROTATION SQ#34 - PD	03/06/2020	58.00	58.00	03/12/2020
263104	WHEEL CITY MOTORS INC	001245	OIL FILTER, TIRE ROTATION - PD	03/10/2020	58.00	58.00	03/26/2020
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					8,221.94	8,221.94	
10-521900-03 POLICE UNIFORM ALLOWANCE							
261208	BAYCOM INC	EQUIPINV-025	BATT, CARRY ACCESORY				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
261208	BAYCOM INC	EQUIPINV-025	BELT CLIP - WOLF CLOTHING ALLOWANCE - PD	03/18/2020	62.00	62.00	03/26/2020
263125	CHRIS CALI	CC022620	APX WIRELESS, CASE ACCESSORY BELT, - DUNSE CLOTHING ALLOWANCE - PD	03/18/2020	302.00	302.00	03/26/2020
263548	DAVID FRIE	DF030920	BOOTS, BUSINESS CARDS, AR-15 MAGS	02/26/2020	134.94	134.94	03/12/2020
262118	DIANE FRY	DF030220	REIMBURSEMENT FOR CASEPHONE AND BUSINESS CARDS - PD	03/09/2020	48.78	48.78	03/12/2020
261980	DSC COMMUNICATIONS	2200496	WALKING STORE-SHOES	03/02/2020	152.92	152.92	03/12/2020
261980	DSC COMMUNICATIONS	2200814	BOTTEN-RSM IMPRES APX SERIES NOISE CANCELLING	02/21/2020	100.92	100.92	03/12/2020
263553	DUNSE, MICHA	MD032020	APX REMOTE SPEAKER MIC - NOISE CANCELLING - KNUTH CLOTHING ALLOWANCE - PF	03/19/2020	100.92	100.92	03/26/2020
262553	THE POLICE AND SHERIFFS PR	132125	LEVEL IV BODY ARMOR, CAT TZ HOLDER - DUNSE CLOTHING ALLOWANCE - PD	03/20/2020	300.00	300.00	03/26/2020
263004	TOP PACK DEFENSE LLC	3858	HOLOVIEW SECURE ID CARDS - FOESCH UNIFORM ALLOWANCE - PD	03/16/2020	17.55	17.55	03/26/2020
			SMITH & WESSON LEVER LOCK HANDCUFF - BLEKSE - PD	03/06/2020	46.29	46.29	03/26/2020
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					1,266.32	1,266.32	
10-523100-03 FIRE ADMINISTRATION-OPERATING							
20120	BEST SERVICE	166374	CLEAN MATS & TOWELS - FIRE	03/03/2020	38.53	38.53	03/12/2020
20120	BEST SERVICE	166635	CLEAN MATS & TOWELS - FIRE	03/17/2020	37.08	37.08	03/26/2020
20120	BEST SERVICE	OTC49697	LINEN BAGS, TABLE CLOTH - FIRE	03/02/2020	19.96	19.96	03/12/2020
262630	BMO HARRIS BANK CREDIT CA	4733-0220	TRAINING - FIRE	02/28/2020	459.69	459.69	03/31/2020
262630	BMO HARRIS BANK CREDIT CA	4733-0220	SUPPLIES/PARTS - FIRE	02/28/2020	2,918.78	2,918.78	03/31/2020
263549	FDFRIENDLY.COM LLC	250	6 FANS - FIRE	03/01/2020	268.80	.00	03/16/2020
100520	JEFFERSON FIRE & SAFETY	IN115320	HONEYWELL HEM PATCH, LTRS ORG SEWN ON-	02/20/2020	265.83	265.83	03/12/2020
100520	JEFFERSON FIRE & SAFETY	IN115920	SCOTT SAFETY REPAIR, BATTERY BOARD ASSEMBLY - FIRE	02/25/2020	98.70	98.70	03/26/2020
110551	KRUEGER OFFICE SUPPLIES	85843	RING BINDERS, INDEX TABX, HIGHLIGHTERS FOR MABAS BOOKS - FIRE	03/03/2020	37.89	37.89	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85860	CARTRIDGES - FIRE	03/04/2020	280.06	280.06	03/26/2020
110551	KRUEGER OFFICE SUPPLIES	85868	CARTRIDGES FOR LABEL MAKER MABAS BOOKS - FIRE	03/05/2020	71.97	71.97	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85881	CASE COPY PAPER - FIRE	03/09/2020	40.80	40.80	03/12/2020
110551	KRUEGER OFFICE SUPPLIES	85895	LAMINATES TIMES PRESS - FIRE	03/09/2020	20.00	20.00	03/26/2020
110552	KRUEGER PRINTING INC	23814	BUSINESS CARDS - DEMPSEY - FIRE	03/12/2020	116.00	116.00	03/26/2020
180890	REEDSBURG TRUE VALUE	800195-0220	FILTERS, TAPE, BATTERIES - FIRE	02/26/2020	61.41	61.41	03/12/2020
211075	UNITED COOPERATIVE	0711865-0220	ROADMASTER - FIRE	02/29/2020	136.25	136.25	03/26/2020
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					4,871.75	4,602.95	
10-524100-03 BUILDING INSPECTION-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8268-0220	USB	02/28/2020	12.65	12.65	03/31/2020
261657	JAMES O. SANDBERG SR	JS031320	INSPECTION BIORIGINAL	03/13/2020	35.00	35.00	03/26/2020
261657	JAMES O. SANDBERG SR	JS031620	3/13/20				
261657	JAMES O. SANDBERG SR	JS031620	INSPECTION RAMC 3/16/20	03/16/2020	35.00	35.00	03/26/2020
261657	JAMES O. SANDBERG SR	JS032020	INSPECTION 3/20/20 8TH ST	03/20/2020	35.00	35.00	03/26/2020
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - BUILDING INSPECTION	03/14/2020	35.45	35.45	03/26/2020
180890	REEDSBURG TRUE VALUE	800027-0220	SUPPLIES	02/26/2020	15.84	15.84	03/12/2020

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					168.94	168.94	
10-525100-03 EMERGENCY GOVERNMENT							
180905	REEDSBURG UTILITY	RUC0220	EMERGENCY GOVERNMENT	02/24/2020	88.58	88.58	03/12/2020
Total 10-525100-03 EMERGENCY GOVERNMENT:					88.58	88.58	
10-525200-03 EMERGENCY GENERATOR							
130655	MEYER OIL COMPANY	162884	DIESEL FUEL - FIRE	03/19/2020	142.97	142.97	03/26/2020
130655	MEYER OIL COMPANY	162885	DIESEL FUEL - PD	03/19/2020	118.98	118.98	03/26/2020
130655	MEYER OIL COMPANY	95971A	12/1 POWER GEN DIESEL PROTECTION - FIRE & PD	03/19/2020	31.00	31.00	03/26/2020
Total 10-525200-03 EMERGENCY GENERATOR:					292.95	292.95	
10-525600-03 COMMUNICATIONS - OPERATING							
60398	FRONTIER	2094-012403-5	BASIC SERVICE - PD	03/07/2020	58.00	58.00	03/26/2020
60398	FRONTIER	8846-092602-5	BASIC SERVICE - PD	03/10/2020	58.00	58.00	03/26/2020
180906	REEDSBURG UTILITY	20369-0320	TELEPHONE- INTERNET -PD	03/20/2020	1,206.92	1,206.92	03/26/2020
211058	US CELLULAR	0361891949	CELL PHONES	03/08/2020	271.27	271.27	03/26/2020
261482	WILEAG	WILEAG2020	ANNUAL PROGRAM FEES AND WIPAC MEMBERSHIP- PD	03/10/2020	650.00	650.00	03/12/2020
Total 10-525600-03 COMMUNICATIONS - OPERATING:					2,244.19	2,244.19	
10-541100-03 FLEET, SHED, & MACH - OPS							
10011	AIRGAS	9968622690	CARBON DIOXIDE/OXYGEN	02/29/2020	26.24	26.24	03/12/2020
10024	ALLIANT ENERGY/WP&L	4320840000-0	GAS- SHOP	03/18/2020	780.65	780.65	03/26/2020
20165	AUTO-WARES GROUP	635252080	SHOP- POWER STEERING FLUID	02/07/2020	24.29	24.29	03/12/2020
20066	BADGER WELDING SUPPLIES	3578508	OCYGEN / ACETYLENE	02/29/2020	5.80	5.80	03/12/2020
261208	BAYCOM INC	SRVCE0000000	NWO ANTENNA MOUNT FIXED	02/27/2020	150.00	150.00	03/12/2020
262630	BMO HARRIS BANK CREDIT CA	8250-0220	PARTS - SHOP	02/28/2020	770.00	770.00	03/31/2020
20157	BROOKS TRACTOR INC.	192787	OIL LEAK, PARKS, LABOR 544K LOADER - SHOP	02/28/2020	3,203.96	3,203.96	03/12/2020
30172	CARQUEST OF REEDSBURG	16000220	PARTS & SUPPLIES	02/29/2020	931.08	931.08	03/12/2020
263523	CERTIFIED LABORATORIES	3883406	PREMALUBE RED - SHOP	03/12/2020	363.10	363.10	03/26/2020
262278	CINTAS CORP	8404537749	EMERGENCY KIT SUPPLIES AND CLEANED - SHOP	02/29/2020	186.41	186.41	03/12/2020
60321	FEDDERLY CHRYSLER DODGE	125664	BRACKET FOR DODGE PICKUP HIT & RUN - SHOP	03/13/2020	235.70	235.70	03/26/2020
60321	FEDDERLY CHRYSLER DODGE	125678	REC KIT CURLY'S TRUCK FROM HIT & RUN - SHOP	03/17/2020	268.00	268.00	03/26/2020
80455	HARTJE TIRE CENTER INC	40-72295	SERVICE CALL & DISMOUNT 24" RIM TIRE, REPAIRS & PARTS - SHOP	03/16/2020	181.50	181.50	03/26/2020
60100	JFTCO INC	SIMS0003808	REPAIR ELECTRIC SYSTEM ON GRADER - SHOP	03/20/2020	850.77	850.77	03/26/2020
60300	JOHN DEER FINANCIAL	75331-82742-0	PARTS	03/14/2020	97.15	97.15	03/26/2020
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PW	03/14/2020	1,165.90	1,165.90	03/26/2020
261316	KIMBALL MIDWEST	7784786	PAINT - SHOP	03/05/2020	158.10	158.10	03/12/2020
262949	LAWSON PRODUCTS	9307426450	STEEL FLAT WASHERS, CAP SCREWS, RING POTTER PIN - SHOP	02/28/2020	133.04	133.04	03/12/2020
130655	MEYER OIL COMPANY	693443	DIESEL FUEL	02/28/2020	3,055.73	3,055.73	03/12/2020
130655	MEYER OIL COMPANY	95632A	MOBIL D1300 - SHOP	02/07/2020	752.40	752.40	03/12/2020
130655	MEYER OIL COMPANY	95844A	LP CYLINDER FILL	02/28/2020	19.00	19.00	03/12/2020
130655	MEYER OIL COMPANY	96020A	30# CYLINDER REFILL - SHOP	03/17/2020	19.00	19.00	03/26/2020
262205	MID-STATE EQUIPMENT	MSE031820	2020 BOBCATE T595 - SHOP - TRADED IN 2019	03/18/2020	1,750.00	1,750.00	03/26/2020
180844	QUILLIN'S INC	01187036	CUPS - SHOP	02/17/2020	3.89	3.89	03/12/2020
180844	QUILLIN'S INC	01189280	SOAP, WATER - SHOP	02/24/2020	21.95	21.95	03/12/2020

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
180820	REEDSBURG FARMERS CO	42488	1 FITTING - SHOP	02/24/2020	6.00	6.00	03/12/2020
180890	REEDSBURG TRUE VALUE	800027-0220	SUPPLIES	02/26/2020	214.01	214.01	03/12/2020
180906	REEDSBURG UTILITY	20228-0320	TELEPHONE- INTERNET - SHOP	03/20/2020	124.61	124.61	03/26/2020
180905	REEDSBURG UTILITY	RUC0220	GARAGE	02/24/2020	763.28	763.28	03/12/2020
190955	SCHIEFELBEIN BODY SHOP LL	433	2017 RAM 1500 PICKUP REPAIR - SHOP	02/17/2020	1,294.80	1,294.80	03/12/2020
190985	SHARE CORPORATION	122830	CITRA SOLVE II - SHOP	03/12/2020	225.39	225.39	03/26/2020
262528	SKINNER SHOP	WI001012	CHECK BRAKES, REPLACE WHEEL SEAL - SHOP	02/27/2020	306.76	306.76	03/12/2020
262528	SKINNER SHOP	WI001017	2003 IHC ROCKWELL STEER BRAKE SHOE KIT, GOVERNOR GASKET - SHOP	03/09/2020	366.44	366.44	03/12/2020
191030	SUPERIOR CHEMICAL CORP	254956	CLEANER - SHOP	03/10/2020	61.20	61.20	03/12/2020
221074	VIKING EXPRESS MART	61050-0220	FUEL - SHOP	02/29/2020	616.89	616.89	03/12/2020
231160	WISCONSIN METAL SALES INC	102003	TORCH HOSE - SHOP	03/17/2020	42.00	42.00	03/26/2020
231160	WISCONSIN METAL SALES INC	397361	TORCH HOSE - SHOP	03/17/2020	42.00	42.00	03/26/2020
Total 10-541100-03 FLEET, SHED, & MACH - OPS:					19,217.04	19,217.04	
10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS							
262962	BLACKSTONE TECHNOLOGIES	201175	HIGH PERFORMANCE PATCH - SHOP	03/11/2020	1,669.20	1,669.20	03/26/2020
130655	MEYER OIL COMPANY	95977A	30# CYLINDER REFILL - SHOP	03/13/2020	19.00	19.00	03/26/2020
180905	REEDSBURG UTILITY	RUC0220	TRAFFIC CONTROL	02/24/2020	238.73	238.73	03/12/2020
221070	VIERBICHER ASSOCIATES INC	190312-00008	RUC, PUBLIC WORKS, 2020 N DEWEY - MARY AVE	03/10/2020	2,634.00	2,634.00	03/26/2020
Total 10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS:					4,560.93	4,560.93	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
261190	RAY ZOBEL & SONS INC	49386	HAULING SNOW AND SALT - SHOP	02/28/2020	2,450.00	2,450.00	03/12/2020
190938	SAUK COUNTY HIGHWAY DEPT	4527	ROAD SALT	03/11/2020	24,320.65	24,320.65	03/26/2020
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					26,770.65	26,770.65	
10-544200-03 STREET LIGHTING							
180905	REEDSBURG UTILITY	RUC0220	STREET LIGHTS	02/24/2020	14,830.87	14,830.87	03/12/2020
Total 10-544200-03 STREET LIGHTING:					14,830.87	14,830.87	
10-545200-03 PARKING LOTS							
180905	REEDSBURG UTILITY	RUC0220	PARKING LOTS	02/24/2020	153.08	153.08	03/12/2020
Total 10-545200-03 PARKING LOTS:					153.08	153.08	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	261374000002	GAS-425 WEBB AVE	02/25/2020	54.82	54.82	03/12/2020
261277	AMY SCHULTZ	AS031020	MILEAGE REIMBURSEMENT FOR LIFE GUARD TRAINING	03/10/2020	129.38	129.38	03/12/2020
262630	BMO HARRIS BANK CREDIT CA	0439-0220	TRAINING - POOL	02/28/2020	300.00	300.00	03/31/2020
180906	REEDSBURG UTILITY	23677-0320	TELEPHONE-PARKS DEPT	03/20/2020	74.60	74.60	03/26/2020
180905	REEDSBURG UTILITY	RUC0220	POOL	02/24/2020	202.90	202.90	03/12/2020
191030	SUPERIOR CHEMICAL CORP	254957	PRE SPOTTER, ENZYMATIC CITRUS, WEED KILLER	03/10/2020	624.50	624.50	03/12/2020
Total 10-552300-03 SWIMMING POOL - OPERATING:					1,386.20	1,386.20	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
120593	LIBERTY FLAG & SPECIALTY	01200017	4 FLAGS	01/07/2020	563.00	563.00	03/12/2020
180905	REEDSBURG UTILITY	RUC0220	CELEBRATIONS/ENTERTAINMENT	02/24/2020	30.28	30.28	03/12/2020

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					593.28	593.28	
10-554100-03 PARKS - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	0439-0220	PARTS - SHOP	02/28/2020	229.99	229.99	03/31/2020
30172	CARQUEST OF REEDSBURG	16000220	PARTS & SUPPLIES	02/29/2020	65.32	65.32	03/12/2020
261593	I-D SIGNS LLC	712434	REPAINT LITTLE LEAGUE 4X4	02/26/2020	139.00	139.00	03/12/2020
60300	JOHN DEER FINANCIAL	75331-82742-0	FERTILIZER, CHAIN SAW, SUPPLIES	03/14/2020	821.83	821.83	03/26/2020
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PARKS	03/14/2020	148.41	148.41	03/26/2020
110554	KOENECKE FORD-MERCURY I	105161	FILTER, MOTORCRAFT SAE - PARKS	03/16/2020	69.54	69.54	03/26/2020
110554	KOENECKE FORD-MERCURY I	105173	RESISTOR ASSEMBLY & LOUVRE - PARKS	03/23/2020	65.61	65.61	03/26/2020
120593	LIBERTY FLAG & SPECIALTY	02200050	7 FLAGS - PARKS	02/21/2020	565.40	565.40	03/26/2020
130648	MENARDS	34915	11-1/4"X48 VALUE SHELF - PARKS	03/10/2020	14.94	14.94	03/26/2020
130655	MEYER OIL COMPANY	96020A	30# CYLINDER REFILL - PARKS	03/17/2020	19.00	19.00	03/26/2020
180890	REEDSBURG TRUE VALUE	800027-0220	SUPPLIES	02/26/2020	151.02	151.02	03/12/2020
180905	REEDSBURG UTILITY	RUC0220	PARKS	02/24/2020	1,626.40	1,626.40	03/12/2020
191030	SUPERIOR CHEMICAL CORP	254957	PRE SPOTTER, ENZYMATI CITRUS, WEED KILLER	03/10/2020	1,249.68	1,249.68	03/12/2020
191030	SUPERIOR CHEMICAL CORP	255119	CLEANER & DISINFECTANT - PARKS	03/11/2020	72.97	72.97	03/26/2020
262065	TOM'S GUN & ARCHERY	1718	8 MORRELL YELLOW JACKET TARGETS - PARKS	03/19/2020	310.38	310.38	03/26/2020
211058	US CELLULAR	0361891949	CELL PHONES	03/08/2020	77.62	77.62	03/26/2020
Total 10-554100-03 PARKS - OPERATING:					5,627.11	5,627.11	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	607765000-03	GAS - RACA	03/02/2020	1,152.09	1,152.09	03/12/2020
180906	REEDSBURG UTILITY	20275-0320	TELEPHONE- RACA	03/20/2020	32.37	32.37	03/26/2020
180905	REEDSBURG UTILITY	RUC0220	RACA	02/24/2020	3,873.28	3,873.28	03/12/2020
191030	SUPERIOR CHEMICAL CORP	254957	PRE SPOTTER, ENZYMATI CITRUS, WEED KILLER	03/10/2020	624.50	624.50	03/12/2020
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					5,682.24	5,682.24	
10-561100-03 TREE PLANTING							
262290	TIMBERLINE CONSTRUCTION L	705309	STUMP GRIND, CLEANUP, 17 STUMPS - PARKS	03/02/2020	2,655.00	2,655.00	03/26/2020
262290	TIMBERLINE CONSTRUCTION L	705310	STUMP GRINDING, CLEANUP, DISPOSE STUMPS AT VARIOUS CITY LOCATIONS	03/10/2020	5,290.00	5,290.00	03/26/2020
Total 10-561100-03 TREE PLANTING:					7,945.00	7,945.00	
10-563300-03 LONG RANGE PLANNING-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8268-0220	TRAINING	02/28/2020	184.00	184.00	03/31/2020
180890	REEDSBURG TRUE VALUE	800027-0220	SUPPLIES	02/26/2020	.99	.99	03/12/2020
211058	US CELLULAR	0361891949	CELL PHONES	03/08/2020	38.56	38.56	03/26/2020
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					223.55	223.55	
10-564400-03 INDUSTRIAL DEVELOPMENT							
180905	REEDSBURG UTILITY	RUC0220	INDUSTRIAL DEVELOPMENT	02/24/2020	14.53	14.53	03/12/2020
221070	VIERBICHER ASSOCIATES INC	200018-00003	RIDC- 2020 GENERAL	03/13/2020	660.00	660.00	03/26/2020
Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					674.53	674.53	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
261835	GATLIN D FENWICK	GF0320	INCUBATOR MONTHLY				

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261398	JEAN MOORE	JM0320	PAYEMENT - MARCH 2020	03/04/2020	1,000.00	1,000.00	03/12/2020
			INCUBATOR MONTHLY- MARCH 2020	03/01/2020	700.00	700.00	03/12/2020
261416	MERVIN JAECH	NGSLLC0320	INCUBATOR MONTHLY-MARCH 2020	03/01/2020	250.00	250.00	03/12/2020
180905	REEDSBURG UTILITY	RUC0220	CDA	02/24/2020	32.00	32.00	03/12/2020
263408	TRAEDER RENTAL	LMM-0320	INCUBATOR MONTHLY PAYMENT - MARCH 2020	03/01/2020	1,000.00	1,000.00	03/12/2020
263490	WALKER FAMILY DAYCARE LLC	WFD-0320	INCUBATOR MONTHLY PAYEMENT - MARCH 2020	03/01/2020	500.00	500.00	03/12/2020
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					3,482.00	3,482.00	
10-564950-03 PERSONNEL - EDUCATION ASSIST.							
180906	REEDSBURG UTILITY	23786-0320	TELEPHONE- FOOD PANTRY	03/20/2020	31.73	31.73	03/26/2020
Total 10-564950-03 PERSONNEL - EDUCATION ASSIST.:					31.73	31.73	
11-517110-03 300 VINE ST. UTILITIES							
10024	ALLIANT ENERGY/WP&L	4175177410-0	GAS - VINE ST	03/18/2020	325.49	325.49	03/26/2020
10024	ALLIANT ENERGY/WP&L	6250751162-02	GAS- EAGLE ST	02/27/2020	108.32	108.32	03/12/2020
180905	REEDSBURG UTILITY	RUC0220	TIF 6 HARDWARE STORE	02/24/2020	634.41	634.41	03/12/2020
Total 11-517110-03 300 VINE ST. UTILITIES:					1,068.22	1,068.22	
15-515120-03 MUNICIPAL COURT - OPERATING							
211058	US CELLULAR	0361891949	CELL PHONES	03/08/2020	27.13	27.13	03/26/2020
Total 15-515120-03 MUNICIPAL COURT - OPERATING:					27.13	27.13	
15-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-0220	COURT FEES - FEBRUARY	02/29/2020	5,569.81	5,569.81	03/12/2020
Total 15-515121-03 STATE FEES - COURT:					5,569.81	5,569.81	
15-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES-0220	COURT FEES - FEBRUARY	02/29/2020	2,170.02	2,170.02	03/12/2020
Total 15-515122-03 COUNTY FEES - COURT:					2,170.02	2,170.02	
15-515123-03 RESTITUTION FEES - COURT							
261580	BS BAR & GRILL	NSF022920	RESTITUTION	02/29/2020	46.00	46.00	03/12/2020
263546	KNIGHTS OF COLUMBUS	RESTITUTION	RESTITUTION	02/29/2020	113.00	113.00	03/12/2020
263267	KWIK TRIP #838	RESTITUTION	RESTITUTION - BLYNN	02/29/2020	16.00	16.00	03/12/2020
160770	PRESTIGE LANDSCAPING LLC	NSF022920	RESTITUTION - RAUPP	02/29/2020	60.46	60.46	03/12/2020
180844	QUILLIN'S INC	NSF022920	NSF PEREZ, SHEPHERD	02/29/2020	100.00	100.00	03/12/2020
180855	REEDSBURG AREA MEDICAL	RESTITUTION	RESTITUTION - STODDARD	02/29/2020	180.00	180.00	03/12/2020
261202	REEDSBURG TRAVEL PLAZA	NSF022920	RESTITUTION	02/29/2020	18.67	18.67	03/12/2020
191007	STEVES AUTO SERVICE INC	NSF022920	NSF - PHILLIPPI	02/29/2020	157.51	157.51	03/12/2020
263374	TEDS & FRED'S	NSF022920	NSF	02/29/2020	250.64	250.64	03/12/2020
221076	VIKING VILLAGE	RESTITUTION	RESTITUTION	02/29/2020	143.93	143.93	03/12/2020
221100	VOYAGEUR INN & CONFERENC	RESTITUTION	RESTITUTION - ZOBAL	02/29/2020	21.96	21.96	03/12/2020
Total 15-515123-03 RESTITUTION FEES - COURT:					1,108.17	1,108.17	
15-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES-0220	COURT FEES - FEBRUARY	02/29/2020	98.97	98.97	03/12/2020
Total 15-515125-03 TOWN OF LAVALLE FEES - COURT:					98.97	98.97	

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15-516110-03 PROSECUTION - REEDSBURG							
120585	LAROWE GERLACH TAGGERT L	5200.005-278	PROSECUTIONS/CODE ENFORCEMENTS/PRPRTY MNTN - SERVICES	02/29/2020	3,549.50	3,549.50	03/12/2020
120585	LAROWE GERLACH TAGGERT L	5200.005-278	PROSECUTIONS/CODE ENFORCEMENTS/PRPRTY MNTN - MATERIALS	02/29/2020	38.60	38.60	03/12/2020
Total 15-516110-03 PROSECUTION - REEDSBURG:					3,588.10	3,588.10	
15-516120-03 PROSECUTION - LA VALLE							
120585	LAROWE GERLACH TAGGERT L	5200.018-21	TOWN OF LAVALLE PROSECUTION - SERVICES	02/29/2020	100.75	100.75	03/12/2020
Total 15-516120-03 PROSECUTION - LA VALLE:					100.75	100.75	
20-511000-03 LABORATORY							
110551	KRUEGER OFFICE SUPPLIES	85694	BIG GSM 609BK ROUND PEN, SMD 68620 TAB, INSERTM REPLACEMENTS	02/13/2020	10.09	10.09	03/12/2020
140718	NCL OF WISCONSIN INC	435531	PHOSPHATE SOLUTION - WWTP	02/24/2020	38.42	38.42	03/12/2020
140718	NCL OF WISCONSIN INC	435916	AMMONIA, DISPENSING JUG, VACUUM PUMP, PHOSPHORUS TEST - WWTP	03/02/2020	1,795.78	1,795.78	03/12/2020
140718	NCL OF WISCONSIN INC	436002	TRANSFERPETTE - WWTP	03/04/2020	288.90	288.90	03/12/2020
140718	NCL OF WISCONSIN INC	436251	DISP PIPET TIPS - WWTP	03/10/2020	88.57	88.57	03/26/2020
140718	NCL OF WISCONSIN INC	436703	AMMONIA - WWTP	03/19/2020	2,841.43	2,841.43	03/26/2020
261357	TELEDYNE INSTRUMENTS INC	S020388701	TUBE DISCHARGE TUBING - WWTP	03/19/2020	301.00	301.00	03/26/2020
261946	TOTAL WATER OF BARABOO LL	0307802	DEMENERALIZED WATER - WWTP	02/03/2020	111.40	111.40	03/12/2020
Total 20-511000-03 LABORATORY:					5,475.59	5,475.59	
20-512000-03 OUTSIDE TESTING							
30160	CT LABORATORIES	152063	MERCURY - WWTP	02/28/2020	440.00	440.00	03/12/2020
Total 20-512000-03 OUTSIDE TESTING:					440.00	440.00	
20-521000-03 GEN TREATMENT/SOLIDS - OPS							
262278	CINTAS CORP	8404537747	EMERGENCY KIT SUPPLIES & CLEANED - WWTP	02/29/2020	37.15	37.15	03/26/2020
262322	DORNER COMPANY	151602-IN	WASHERS, PLUG, PARTS - WWTP	02/20/2020	1,720.00	1,720.00	03/12/2020
261364	MULCAHY/SHAW WATER INC	322409	SENSOR SLEEVE, FITTINGS - WWTP	02/27/2020	513.66	513.66	03/12/2020
261203	OLSEN SAFETY EQUIPMENT C	0374543-IN	COLD WEATHER FULLU DIPPED GRIPPER GLOVES - WWTP	03/09/2020	41.22	41.22	03/26/2020
191030	SUPERIOR CHEMICAL CORP	254954	VEG KILLER - WWTP	03/10/2020	399.60	399.60	03/26/2020
Total 20-521000-03 GEN TREATMENT/SOLIDS - OPS:					2,711.63	2,711.63	
20-522000-03 LIME							
150255	OMNI MATERIALS INC	342776	60/40 FINES-WWTP	02/23/2020	3,597.29	3,597.29	03/26/2020
Total 20-522000-03 LIME:					3,597.29	3,597.29	
20-524000-03 POLYMER							
261758	AQUACHEM OF AMERICA INC	5072AQ	POLYMER - WWTP	02/24/2020	10,759.86	10,759.86	03/12/2020
Total 20-524000-03 POLYMER:					10,759.86	10,759.86	

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20-525200-03 EMERGENCY GENERATOR							
130655	MEYER OIL COMPANY	162836	PREMIUM DIESEL FUEL - WWTP	03/12/2020	532.07	532.07	03/26/2020
Total 20-525200-03 EMERGENCY GENERATOR:					532.07	532.07	
20-526000-03 UTILITIES - BIO-SOLIDS							
180906	REEDSBURG UTILITY	000616113-022	ELECTRIC - WWTP	02/28/2020	6,904.85	6,904.85	03/12/2020
180905	REEDSBURG UTILITY	RUC0220	UTILITIES - TREATMENT PLANT #70	02/24/2020	3,293.24	3,293.24	03/12/2020
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					10,198.09	10,198.09	
20-527000-04 TREATMENT PLAN PROJECT (CIP)							
201064	TOWN & COUNTRY	21402	WWTF FACILITIES PLAN	03/19/2020	2,290.00	2,290.00	03/26/2020
Total 20-527000-04 TREATMENT PLAN PROJECT (CIP):					2,290.00	2,290.00	
20-531000-03 COLLECTION SYSTEM							
40276	DIGGERS HOTLINE INC	200 2 99501	NOTICES- FEBRUARY	02/29/2020	55.72	55.72	03/26/2020
Total 20-531000-03 COLLECTION SYSTEM:					55.72	55.72	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
180905	REEDSBURG UTILITY	RUC0220	UTILITIES LIFT STATION	02/24/2020	831.94	831.94	03/12/2020
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					831.94	831.94	
20-541000-03 GENERAL ADMIN/TRAINING - OPS							
261262	WI DEPT. OF NATURAL RESOU	BOWER03042	CERTIFICATION EXAM - BOWERS - WWTP	03/04/2020	50.00	50.00	03/12/2020
Total 20-541000-03 GENERAL ADMIN/TRAINING - OPS:					50.00	50.00	
20-541100-03 NORTH SIDE INTERCEPTOR							
211058	US CELLULAR	0361891949	CELL PHONES	03/08/2020	39.04	39.04	03/26/2020
Total 20-541100-03 NORTH SIDE INTERCEPTOR:					39.04	39.04	
20-543000-03 BILLING/COLLECTIONS							
180906	REEDSBURG UTILITY	1353	JOINT ALLOCATION SEWER & STORM WATER EXPENSES 1ST QTR 2019 - BILLED IN 2020	03/17/2020	37,237.51	37,237.51	03/26/2020
Total 20-543000-03 BILLING/COLLECTIONS:					37,237.51	37,237.51	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
30172	CARQUEST OF REEDSBURG	16000220	PARTS & SUPPLIES	02/29/2020	9.88	9.88	03/12/2020
40269	DELUXE DISTRIBUTORS	5147	CASE GLOVES - WWTP	02/28/2020	214.80	214.80	03/12/2020
130664	MID-AMERICAN RESEARCH CH	0689563-IN	CITRUS DEGREASER - WWTP	02/28/2020	120.54	120.54	03/12/2020
262419	MUCHOW & SOUTH CENTRAL	11688	INSTALLED MODULATING COMPONENTS ON MAKEUP AIR UNIT - PARTS - WWTP	03/18/2020	1,510.00	1,510.00	03/26/2020
262419	MUCHOW & SOUTH CENTRAL	11693	AIR FILTER - WWTP	03/19/2020	120.00	120.00	03/26/2020
180825	REEDSBURG FIRE DEPT	7803	CHECK EXTINGUISHERS - WWTP	02/29/2020	63.25	63.25	03/12/2020
180890	REEDSBURG TRUE VALUE	800027-0220	SUPPLIES	02/26/2020	138.18	138.18	03/12/2020
261266	SAFE-FAST INC	INV227942	RAINGEAR PANTS, JACKET, WINTER BOMBER - WWTP	02/27/2020	157.44	157.44	03/12/2020
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					2,334.09	2,334.09	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
180906	REEDSBURG UTILITY	000616113-022	ELECTRIC - WWTP	02/28/2020	4,603.23	4,603.23	03/12/2020
180906	REEDSBURG UTILITY	20524-0320	TELEPHONE- INTERNET - WWTP	03/20/2020	690.55	690.55	03/26/2020
180905	REEDSBURG UTILITY	RUC0220	UTILITIES - TREATMENT PLANT	02/24/2020	2,805.61	2,805.61	03/12/2020
211040	USA BLUE BOOK	158110	SENSOR GAS ALERT MAX XT - WWTP	02/27/2020	186.54	186.54	03/12/2020
261207	ZORN COMPRESSOR & EQUIP	308386-00	FILTERS, PARTS - WWTP	03/20/2020	1,320.29	1,320.29	03/26/2020
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					9,606.22	9,606.22	
20-593200-04 REPLACEMENT FUND EXP (INT)							
262419	MUCHOW & SOUTH CENTRAL	11653	REPLACE LARGE EXHAUST FAN BUILDING 10 - WWTP	03/09/2020	8,800.00	8,800.00	03/26/2020
Total 20-593200-04 REPLACEMENT FUND EXP (INT):					8,800.00	8,800.00	
21-435580 GARBAGE/RECYCLING REVENUE							
263551	THERESA KOLB	TK031220	REFUND RETURNED RECLINER	03/12/2020	40.00	40.00	03/26/2020
Total 21-435580 GARBAGE/RECYCLING REVENUE:					40.00	40.00	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	10720320	CONTRACT SERVICES	03/02/2020	32,104.50	32,104.50	03/12/2020
Total 21-546100-03 CONTRACT SERVICES:					32,104.50	32,104.50	
21-546300-03 OPERATING EXPENSES							
190987	SHRED-IT USA LLC	8129252877	SHREDDING - CITY HALL	02/22/2020	86.24	86.24	03/12/2020
190987	SHRED-IT USA LLC	8129253249	RECYCLE/SHREDDING - PD	02/22/2020	78.97	78.97	03/12/2020
Total 21-546300-03 OPERATING EXPENSES:					165.21	165.21	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	10720320	GARBAGE & REFUSE - STICKERS	03/02/2020	860.00	860.00	03/12/2020
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					860.00	860.00	
23-513600-03 BILLING							
180906	REEDSBURG UTILITY	1353	CITY STORM WATER	03/17/2020	5,143.35	5,143.35	03/26/2020
Total 23-513600-03 BILLING:					5,143.35	5,143.35	
23-541100-03 EQUIPMENT REPLACEMENT							
262982	MERCHANTS BANK EQUIPMEN	216034	2016 ELGIN PELICAN NR WATERLE STREET SWEEPER PAYMENT #4	02/20/2020	40,129.85	40,129.85	03/12/2020
262205	MID-STATE EQUIPMENT	MSE031820	2020 BOBCATE T595 - SHOP	03/18/2020	1,750.00	1,750.00	03/26/2020
Total 23-541100-03 EQUIPMENT REPLACEMENT:					41,879.85	41,879.85	
23-543300-03 CURB, SWEEPING, BRUSH - OPS							
263489	MACQUEEN EQUIPMENT	P14509	HEAVY TUBE & HEAVY TUBE BROOM RED - SHOP	03/20/2020	913.00	913.00	03/26/2020
Total 23-543300-03 CURB, SWEEPING, BRUSH - OPS:					913.00	913.00	
23-544500-03 STORM SEWER REPAIRS							
30262	CROELL INC.	415216	4000 PSI	03/11/2020	122.00	122.00	03/26/2020

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30262	CROELL INC.	416177	4000 PSI	03/19/2020	122.00	122.00	03/26/2020
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PW	03/14/2020	388.63	388.63	03/26/2020
130655	MEYER OIL COMPANY	693443	DIESEL FUEL	02/28/2020	1,018.57	1,018.57	03/12/2020
Total 23-544500-03 STORM SEWER REPAIRS:					1,651.20	1,651.20	
41-542600-03 TAXI CAB EXPENSES							
263508	RUNNING INC	22546	FEBRUARY 2020 SIX PUNCH CARDS	02/29/2020	210.00	210.00	03/12/2020
263508	RUNNING INC	22576	MONTHLY CAB SERVICE - FEBRUARY 2020	03/03/2020	7,383.50	7,383.50	03/12/2020
Total 41-542600-03 TAXI CAB EXPENSES:					7,593.50	7,593.50	
42-517110-03 AIRPORT UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	1266040000-0	GAS- AIRPORT	03/11/2020	233.85	233.85	03/26/2020
10024	ALLIANT ENERGY/WP&L	4079272914-0	GAS- AIRPORT	02/26/2020	65.10	65.10	03/12/2020
180906	REEDSBURG UTILITY	28015-0320	TELEPHONE- AWOS STATION	03/20/2020	32.25	32.25	03/26/2020
180906	REEDSBURG UTILITY	52183-0320	INTERNET - DOT GPS STAT	03/20/2020	74.95	74.95	03/26/2020
180906	REEDSBURG UTILITY	9678-0320	TELEPHONE- INTERNET - AIRPORT	03/20/2020	113.73	113.73	03/26/2020
Total 42-517110-03 AIRPORT UTILITIES, CELL PHONES:					519.88	519.88	
42-545300-03 AIRPORT OPERATING (FBO)							
262918	REEDSBURG AVIATION LLC	RA-0320	AIRPORT MANAGEMENT - MARCH	03/01/2020	3,400.00	3,400.00	03/12/2020
180905	REEDSBURG UTILITY	RUC0220	AIRPORT	02/24/2020	939.42	939.42	03/12/2020
Total 42-545300-03 AIRPORT OPERATING (FBO):					4,339.42	4,339.42	
42-545300-04 AIRPORT OUTLAY							
130612	MSA PROFESSIONAL SERVICE	R02068020.0-2	VFW AIRPORT LAND RELEASE	03/16/2020	2,255.00	2,255.00	03/26/2020
Total 42-545300-04 AIRPORT OUTLAY:					2,255.00	2,255.00	
45-521400-03 K-9 EXPENSES							
262265	RIVER VALLEY VETERINARY CL	28012	XENA BRAVECTO CHEW - PD	03/04/2020	100.45	100.45	03/12/2020
262265	RIVER VALLEY VETERINARY CL	28434	K9 EXAM, VACCINES - PD	03/20/2020	158.32	158.32	03/26/2020
262265	RIVER VALLEY VETERINARY CL	28455	BX, NAIL TRIM, MEDICATION, FLUIDS - K9 - PD	03/23/2020	496.94	496.94	03/26/2020
190937	SAUK COUNTY SHERIFF'S OFFI	HOEGE030420	CONFERENCE REGISTRATION HOEGE - 2020 K9 STREET SURVIVAL TRAINING - PD	03/04/2020	150.00	150.00	03/12/2020
Total 45-521400-03 K-9 EXPENSES:					905.71	905.71	
56-517110-03 UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	4066940000-0	GAS- LIBRARY	03/18/2020	458.84	458.84	03/26/2020
Total 56-517110-03 UTILITIES, CELL PHONES:					458.84	458.84	
56-551300-03 LIBRARY OPERATING							
20070	BAKER & TAYLOR	2035130593	Books	02/21/2020	74.50	74.50	03/12/2020
20070	BAKER & TAYLOR	2035143857	Books	02/28/2020	586.54	586.54	03/12/2020
20070	BAKER & TAYLOR	2035165140	Books	03/10/2020	95.28	95.28	03/26/2020
20070	BAKER & TAYLOR	3195934	CREDIT FOR RETURN RETURN ITEM ON INV2034934244	01/07/2020	13.18-	13.18-	03/12/2020
262630	BMO HARRIS BANK CREDIT CA	8318-0220	BOOKS & SUPPLIES	02/28/2020	276.20	276.20	03/31/2020
30174	CENTER POINT LARGE PRINT	2035165140	Large Print Books	03/01/2020	272.64	272.64	03/26/2020
262020	FINDAWAY WORLD LLC	316978	AUDIO BOOKS	03/11/2020	360.95	360.95	03/26/2020

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70300	GALE	70088374	LARGE PRINT BOOKS	03/05/2020	50.23	50.23	03/26/2020
70300	GALE	70088533	LARGE PRINT BOOKS	03/05/2020	70.47	70.47	03/26/2020
70300	GALE	70135286	LARGE PRINT BOOKS	03/17/2020	69.72	69.72	03/26/2020
60335	GORDON FLESCH CO INC	12884164	COPIERS BASE 3/07/2020-4/06/2020; COPIES 1/31/2020-2/28/2020	03/07/2020	405.83	405.83	03/12/2020
80490	HOME NEWS	RPL202003HN	SUBSCRIPTION RENEWAL 1 YEAR	03/01/2020	41.00	41.00	03/12/2020
90510	INGRAM	43334613CR	Books - CREDIT RETURNED ITEM	01/01/2020	11.19-	11.19-	03/12/2020
90510	INGRAM	44140790	Books	02/28/2020	640.88	640.88	03/12/2020
90510	INGRAM	44189762	Books	03/03/2020	133.61	133.61	03/12/2020
90510	INGRAM	44216422	Books	03/05/2020	168.88	168.88	03/26/2020
262162	JOLEEN CLARK	RPL20200310J	MILEAGE TO SCLS 120 MI @ 57.5	03/10/2020	69.00	69.00	03/12/2020
263498	LANGUAGE SERVICES DEL NO	202003CC3	COLORING COLORADO BILINGUAL STORYTIME 3/26/2020	01/28/2020	100.00	100.00	03/12/2020
262620	MIDWEST TAPE	98663131	BOOKS ON CD	02/25/2020	34.99	34.99	03/12/2020
262620	MIDWEST TAPE	98724404	DVDS AND AUDIO BOOKS	03/09/2020	217.42	217.42	03/26/2020
170500	QUILL CORPORATION	5022350	Supplies - TAPE, WHITE-OUT, TONER, SANITIZER	02/25/2020	603.04	603.04	03/12/2020
180844	QUILLIN'S INC	02123298	PROGRAMMING - ASBC SNACKS	02/25/2020	9.13	9.13	03/12/2020
180844	QUILLIN'S INC	1182499	PROGRAMMING - ASBC SNACKS	02/02/2020	11.99	11.99	03/12/2020
180844	QUILLIN'S INC	1183041	PROG - AFTERSCHOOL BOOK CLUB	02/04/2020	3.03	3.03	03/12/2020
180844	QUILLIN'S INC	1184961	PROGRAMMING - ASBC SNACKS	02/10/2020	12.48	12.48	03/12/2020
180791	RECORDED BOOKS INC	76624765	Audio Books	03/10/2020	181.20	181.20	03/26/2020
180906	REEDSBURG UTILITY	20304-0320	INTERNET - LIBRARY	03/20/2020	334.95	334.95	03/26/2020
180906	REEDSBURG UTILITY	20304-0320	TELEPHONE- LIBRARY	03/20/2020	284.26	284.26	03/26/2020
180906	REEDSBURG UTILITY	20304-0320	TELEVISION - LIBRARY	03/20/2020	27.13	27.13	03/26/2020
180905	REEDSBURG UTILITY	RUC0220	LIBRARY UTILITIES	02/24/2020	1,004.86	1,004.86	03/12/2020
190987	SHRED-IT USA LLC	8129253248	SHREDDING - LIBRARY	02/22/2020	84.85	84.85	03/12/2020
191005	SOUTH CENTRAL LIBRARY SYS	20-338	DELL OPTIPLEX 3070 PC - LOCAL HISTORY REPLACEMENT	03/18/2020	578.00	578.00	03/26/2020
70374	SYNCHRONY BANK/AMAZON	436656893548	DVDS, AUDIO CDS, CUSTODIAL SUPPLIES, OFFICE SUPPLIES	02/10/2020	632.75	632.75	03/12/2020
263033	TURNER WATERCARE	8120-02	WATER SERVICE	02/29/2020	23.25	23.25	03/12/2020
Total 56-551300-03 LIBRARY OPERATING:					7,434.69	7,434.69	
63-513500-03 ADMINISTRATIVE COSTS							
262912	EHLERS & ASSOCIATES, INC	81993	JRB MEETING, PREPARATION SUPPLEMENT REPORT FOR TIDS	01/01/2020	1,500.00	1,500.00	03/04/2020
Total 63-513500-03 ADMINISTRATIVE COSTS:					1,500.00	1,500.00	
64-513500-03 ADMINISTRATIVE COSTS							
262912	EHLERS & ASSOCIATES, INC	81993	JRB MEETING, PREPARATION SUPPLEMENT REPORT FOR TIDS	01/01/2020	1,500.00	1,500.00	03/04/2020
Total 64-513500-03 ADMINISTRATIVE COSTS:					1,500.00	1,500.00	
65-513500-03 ADMINISTRATIVE COSTS							
262912	EHLERS & ASSOCIATES, INC	81993	JRB MEETING, PREPARATION SUPPLEMENT REPORT FOR TIDS	01/01/2020	1,500.00	1,500.00	03/04/2020
Total 65-513500-03 ADMINISTRATIVE COSTS:					1,500.00	1,500.00	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
66-513500-03 ADMINISTRATIVE COSTS							
262912	EHLERS & ASSOCIATES, INC	81993	JRB MEETING, PREPARATION SUPPLEMENT REPORT FOR TIDS	01/01/2020	1,500.00	1,500.00	03/04/2020
Total 66-513500-03 ADMINISTRATIVE COSTS:					1,500.00	1,500.00	
67-513500-03 ADMINISTRATIVE COSTS							
262912	EHLERS & ASSOCIATES, INC	81993	JRB MEETING, PREPARATION SUPPLEMENT REPORT FOR TIDS	01/01/2020	1,500.00	1,500.00	03/04/2020
Total 67-513500-03 ADMINISTRATIVE COSTS:					1,500.00	1,500.00	
68-513500-03 ADMINISTRATIVE COSTS							
262912	EHLERS & ASSOCIATES, INC	81993	JRB MEETING, PREPARATION SUPPLEMENT REPORT FOR TIDS	01/01/2020	1,500.00	1,500.00	03/04/2020
Total 68-513500-03 ADMINISTRATIVE COSTS:					1,500.00	1,500.00	
69-513500-03 Administration Costs							
262912	EHLERS & ASSOCIATES, INC	81993	JRB MEETING, PREPARATION SUPPLEMENT REPORT FOR TIDS	01/01/2020	2,000.00	2,000.00	03/04/2020
Total 69-513500-03 Administration Costs:					2,000.00	2,000.00	
69-565200-03 SITE DEVELOPMENT							
221070	VIERBICHER ASSOCIATES INC	190112-00001	ENTERPRISE DRIVE PART OF FREEZER PLANT WORK	03/06/2020	3,157.50	3,157.50	03/12/2020
Total 69-565200-03 SITE DEVELOPMENT:					3,157.50	3,157.50	
70-521100-03 POLICE EQUIPMENT							
262630	BMO HARRIS BANK CREDIT CA	3561-0220	SUPPLIES	02/28/2020	308.00	308.00	03/31/2020
Total 70-521100-03 POLICE EQUIPMENT:					308.00	308.00	
70-523100-03 FIRE VEHICLES & EQUIPMENT							
263552	THE UNIFORM SHOPPE	297248	UNIFORM ALLAN - FIRE	03/06/2020	317.85	317.85	03/26/2020
263552	THE UNIFORM SHOPPE	297249	UNIFORM KLEEBER - FIRE	03/06/2020	330.80	330.80	03/26/2020
263552	THE UNIFORM SHOPPE	297250	UNIFORM HORKAN - FIRE	03/06/2020	317.85	317.85	03/26/2020
263552	THE UNIFORM SHOPPE	297251	UNIFORM POWELL - FIRE	03/06/2020	317.85	317.85	03/26/2020
263552	THE UNIFORM SHOPPE	297252	UNIFORM FINNEGAN - FIRE	03/06/2020	317.85	317.85	03/26/2020
263552	THE UNIFORM SHOPPE	297253	UNIFORM - WESTERWELLE - FIRE	03/06/2020	317.85	317.85	03/26/2020
263552	THE UNIFORM SHOPPE	297254	UNIFORM KNUTH - FIRE	03/06/2020	57.90	57.90	03/26/2020
Total 70-523100-03 FIRE VEHICLES & EQUIPMENT:					1,977.95	1,977.95	
70-541100-03 PUBLIC WORKS EQUIPMENT							
262630	BMO HARRIS BANK CREDIT CA	8250-0220	PARTS	02/28/2020	690.00	690.00	03/31/2020
Total 70-541100-03 PUBLIC WORKS EQUIPMENT:					690.00	690.00	
75-521100-03 POLICE STATION							
263146	ARCHITECURAL DESIGN CONS	13892	PROFESSIONAL SERVICES - POLICE DEPT ADDITION	02/29/2020	9,124.56	9,124.56	03/26/2020
Total 75-521100-03 POLICE STATION:					9,124.56	9,124.56	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
75-543100-03 STREET RECONSTRUCTION							
231140	WI DEPT OF TRANS BBS	395-00001643	HWY 33 WEST PROJECT #39550300104	03/02/2020	1,130.41	1,130.41	03/12/2020
Total 75-543100-03 STREET RECONSTRUCTION:					1,130.41	1,130.41	
75-551200-03 PUBLIC WORKS SHOP							
263547	AMERICAN BUILDINGS COMPA	25026796	ENGINEERING DRAWINGS - NEW SHOP	03/05/2020	26,902.50	26,902.50	03/12/2020
263146	ARCHITECURAL DESIGN CONS	13882	PROFESSIONAL SERVICES PUBLIC WORKS FACILITY	02/29/2020	11,662.32	11,662.32	03/26/2020
Total 75-551200-03 PUBLIC WORKS SHOP:					38,564.82	38,564.82	
75-554800-03 PARKS IMPROVEMENTS							
80458	HARTJE LUMBER INC	48772	ADD OVERHANGE TO BOTH ENDS OF NEW BUILDING NISHAN PARK	03/20/2020	1,500.00	1,500.00	03/26/2020
263371	LEE RECREATION LLC	12667-20	LAT PULL DOWN, CAPTAINS CHAIR, BURKE TILE SQUARE - WELLNESS PARK	03/13/2020	10,401.00	10,401.00	03/26/2020
130612	MSA PROFESSIONAL SERVICE	R0206802201	REEDSBURG POOL BEAM REPAIR	02/28/2020	1,600.00	1,600.00	03/12/2020
Total 75-554800-03 PARKS IMPROVEMENTS:					13,501.00	13,501.00	
90-564200-03 SPECIAL EVENT GRANT (30%)							
262556	REEDSBURG AREA HISTORICA	RAHS030520	ROOM TAX APPROVED 3/4/2020	03/05/2020	3,000.00	3,000.00	03/12/2020
262557	REEDSBURG ARTS LINK	RAL030520	ROOM TAX REWARD APPROVED 3/4/2020	03/05/2020	540.00	540.00	03/12/2020
Total 90-564200-03 SPECIAL EVENT GRANT (30%):					3,540.00	3,540.00	
Grand Totals:					469,152.05	468,883.25	

Dated: _____

City Administrator: _____

Dated: _____

City Clerk-Treasurer: _____

Dated: _____

Mayor: _____

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 4-14-2020 ending: 6-30-2020
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Reedsburg

County of Sauk Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1024161081-03</u>	
FEIN Number <u>84-4676412</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$ <u>100.00</u>
☒ Class C wine	\$ <u>125.00</u>
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>25.00</u>
TOTAL FEE	\$ <u>250.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Calabria Pizza and Pasta LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Paukstat</u>	(First) <u>William</u>	(Middle Name) <u>John</u>	Home Address (Street, City or Post Office, & Zip Code) <u>903 S. Park St. Reedsburg, WI 53959</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Calabria Pizza and Pasta LLC Business Phone Number (608) 524-7888
2. Address of Premises 251 E Main St Post Office & Zip Code 53959

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Dining room, Kitchen, Bathrooms

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? M & E Group LLC

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☒ Yes ☐ No
The Owner
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 4/1/2020 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last First, M.I.) <u>Paukstat William J</u>	Title/Member <u>OWNER</u>	Date <u>3-6-2020</u>
Signature <u>William J Paukstat</u>	Phone Number <u>608-415-3312</u>	Email Address <u>bill.paukstat@yahoo.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3-6-2020</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
From: Brian Duvalle, Planning and Building
Date of Meeting: April 13, 2020

Subject: Monthly Building Permit Report

BACKGROUND AND REQUEST

On a routine basis the building inspector presents to the Common Council the actions of the proceeding monthly activity.

ANALYSIS

PERMITS

	Mar 2019	Mar 2020	Total Change
Zoning	3	1	-2
Building	9	19	+10

VALUE

	Mar 2019	Mar 2020	Total Change
Zoning	\$6,800	\$800	(\$6000)
Building	\$245,793	\$1,055,526	\$809,733

STAFF RECOMMENDATION

Recommend the Monthly Building Permit Report be received and filed by the Common Council.

NOTES

**PROCLAMATION
DESIGNATING APRIL 12-18 2020 AS
NATIONAL PUBLIC SAFETY
TELECOMMUNICATIONS WEEK**

WHEREAS, our Public Safety Dispatchers are the first and most critical contact with our citizens during an emergency; and

WHEREAS, emergencies can occur anytime that require the prompt response of police officers, firefighters and emergency medical services; and

WHEREAS, Public Safety Dispatchers are the single vital link for our police officers and firefighters and carry the responsibility of their safety by monitoring their radio activity while providing them with updated information and insuring their safety; and

WHEREAS, the safety of our police officers, firefighters, paramedics and citizens is dependent on the skill, accuracy and dedication of the City of Reedsburg Public Safety Telecommunications personnel; and

WHEREAS, our Public Safety Dispatchers have contributed to the safety of our community through their compassion and professionalism

NOW, THEREFORE, BE IT RESOLVED that I, David Estes, Mayor of the City of Reedsburg, hereby formally dedicates April 12-18, 2020 as National Public Safety Telecommunications Week in the City of Reedsburg and publicly salutes the service of the Public Safety Dispatchers in our community and in communities across the nation.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Reedsburg to be affixed this 13th day of April in the year 2020.



David G. Estes

David Estes,
Mayor, City of Reedsburg

Proclamation

Recognizing **ARBOR DAY** 2020

- WHEREAS:** In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- WHEREAS:** Arbor Day is now observed throughout the nation and the world including the last Friday of April in Wisconsin; and
- WHEREAS:** trees provide many benefits to the community, including air purification, windbreaks, noise reduction, shade and energy savings; and
- WHEREAS:** planting trees and maintaining older trees provides an opportunity for community interaction, volunteerism, economic development, and environmental conservation; and
- WHEREAS:** trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and

NOW, THEREFORE, BE IT RESOLVED that I, David Estes, Mayor of the City of Reedsburg, do hereby proclaim April 24th, 2020, as *Arbor Day* in the City of Reedsburg, and encourage citizens to take advantage of the benefits of the parks and other natural areas in our community when safe to do so.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Reedsburg to be affixed this 13th day of April in the year 2020.

David Estes,
Mayor, City of Reedsburg

CITIZEN PARTICIPATION PACKET/APPLICATION

Dear Mayor and Members of the City Council,

Date: 3-26-2020

I am a City of Reedsburg resident and interested in serving on the following boards, commissions or committees.

Please place a "X" in the box for the committees for which you are interested:

Committees	X
Airport Commission – manages the Reedsburg Airport	
Block Grant Committee – provides housing and small business loans	
Board of Review – considers appeals of property assessments	
Board of Zoning Appeals – considers hardship variances to the Zoning and Building Codes	
City Plan Commission – plans and manages the growth and development of the City and extraterritorial areas	
Community Development Authority – economic development body of the City, works on redevelopment of properties for economic development	
Ethics Committee – advise employees and elected officials about application of the ethics code	X
Finance Committee – review bills, set financial policies	
Historic Preservation Committee – advise the Mayor and City Council regarding historic properties	
Industrial Development Commission – direct development of Reedsburg's Industrial areas	
Library Board – manage the library	
Ordinance Committee – advise the Mayor and City Council about new laws and review applications for various licenses	
Parks and Recreation Committee – advise on the operation of park, recreation and forestry programs	
Personnel Committee – set personnel policies, participate in labor negotiations	
Police and Fire Commission – civil service body for the Police and Fire Departments	
Public Safety Committee – advises the Mayor and Common Council on matters regarding the Police, Fire, Ambulance and Emergency Management Departments	
Public Works – advise the Mayor and City Council about streets, sidewalks, wastewater treatment plant and other facilities	
Reedsburg Arts Committee – art policy development	
Room Tax Commission – manage the room tax funds for tourism promotion and development	
Utility Commission – manages the water, electrical & telecommunications utility	

Name: John Deitrich Telephone: 608-415-3829
 Address: 800 Mary Ave, Reedsburg, WI 53959 Email: deitrich@racls.net
 Qualifications/Special Interest: 9 yrs. Alder 2 yrs. Mayor 5 yrs County Board

Return this application to: Mayor's Office
 City of Reedsburg
 134 S. Locust St., PO BOX 490
 Reedsburg, WI 53959-0490

For more information call City Hall 608-524-6404 or email us at cityhall@ci.reedsburg.wi.us



State of Wisconsin
Department of Health Services

Tony Evers, Governor
Andrea Palm, Secretary

EMERGENCY ORDER #12
SAFER AT HOME ORDER

WHEREAS, in December, 2019, a novel strain of the coronavirus was detected, now named COVID-19, and it has spread throughout the world, including every state in the United States;

WHEREAS, on January 30, 2020, the World Health Organization declared COVID-19 to be a Public Health Emergency of International Concern;

WHEREAS, on March 12, 2020, Governor Tony Evers declared a public health emergency to direct all resources needed to respond to and contain COVID-19 in Wisconsin;

WHEREAS, Governor Evers designated the Department of Health Services as the lead agency to respond to the emergency and directed the Department to take all necessary and appropriate measures to prevent and respond to incidents of COVID-19 in Wisconsin;

WHEREAS, on March 13, 2020, President Donald Trump proclaimed a National Emergency concerning COVID-19;

WHEREAS, as of March 23, 2020, 332,930 people around the world have tested positive for COVID-19, including 33,404 in the United States and 416 in Wisconsin;

WHEREAS, as of March 23, 2020, within the past 72 hours, positive COVID-19 cases have risen in the United States from 15,219 to 33,404 (119% increase) and have risen in Wisconsin from 206 to 416 (102% increase). Five Wisconsinites have passed away as a result of COVID-19. Public health officials estimate that the actual number of Wisconsinites infected with COVID-19 is significantly higher and likely present in every county in the state;

WHEREAS, at the current growth in the number of people infected, the number of people needing medical care due to COVID-19 will significantly exceed the amount of available healthcare resources;

WHEREAS, the entire State of Wisconsin – including residents, businesses, community organizations, and government – need to take all possible actions to reduce further spread of COVID-19 to save lives;

WHEREAS, social distancing – the practice of keeping at least six feet apart from others and avoiding direct physical contact – is the only effective means of slowing the rate of infection. Despite prior emergency orders banning mass gatherings, the rates of infection continue to drastically increase, necessitating additional measures to slow the rate of infection and save lives; and

WHEREAS, this is a critical moment in Wisconsin and we must all do our part to cease non-essential travel, business, and social interactions;

NOW THEREFORE, under the authority of Wis. Stat. § 252.02(3) and (6) and all powers vested in me through Executive Order #72, and at the direction of Governor Tony Evers, I, Andrea Palm, Secretary-designee of the Wisconsin Department of Health Services, order the following:

- 1. Stay at home or place of residence.** All individuals present within the State of Wisconsin are ordered to stay at home or at their place of residence, with exceptions outlined below. To the extent individuals are using shared or outdoor spaces other than their home or residence, they must at all times as reasonably possible maintain social distancing of at least six (6) feet from any other person consistent with Social Distancing Requirements as defined below, except that they do not need to maintain social distancing between family members in a single living unit or household members. All persons may leave their homes or residences only for the following functions as are defined in this Order:
 - a. Essential Activities** (defined in section 11);
 - b. Essential Governmental Functions** (defined in section 12);
 - c. To operate Essential Businesses and Operations** (defined in section 13);
 - d. To perform non-essential Minimum Basic Operations** (defined in section 14);
 - e. Essential Travel** (defined in section 15); and
 - f. Special Situations** (defined in section 8, 9, and 10).

Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter. Governmental and other entities are strongly urged to make such shelter available as soon as possible to the maximum extent practicable and to follow the Wisconsin Department of Health Services (DHS) and the U.S. Centers for Disease Control and Prevention (CDC) guidance on COVID-19 risk mitigation practices.

Individuals whose homes or residences are unsafe or become unsafe, such as victims of domestic violence, are permitted and urged to leave

their home and stay at a safe alternative location. For purposes of this Order, homes or residences include hotels, motels, shared rental units, dormitories, shelters, and similar facilities.

- 2. Non-essential business and operations must cease.** All for-profit and non-profit businesses with a facility in Wisconsin, except Essential Businesses and Operations as defined below, are required to cease all activities at facilities located within Wisconsin, except:

- a. Minimum Basic Operations, as defined below, and
- b. Any operations consisting exclusively of employees or contractors performing activities at their own home or residences (i.e., working from home).

All businesses, including Essential Businesses and Operations, shall, to the greatest extent possible, use technology to avoid meeting in person, including virtual meetings, teleconference, and remote work (i.e., work from home). Businesses may not engage in door-to-door solicitation, regardless of its purpose or status as an Essential Business or Operation.

All Essential Businesses and Operations are encouraged to remain open. To the greatest extent feasible, Essential Businesses and Operations shall comply with Social Distancing Requirements as defined in this Order; in doing so, Essential Businesses and Operations shall, to the greatest extent possible, ensure that both employees and members of the public are maintaining six-foot social distancing, including but not limited to when any customers are standing in line.

- 3. Prohibited activities.** All public and private gatherings of any number of people that are not part of a single household or living unit are prohibited, except for the limited purposes expressly permitted in this Order. Nothing in this Order prohibits the gathering of members of a single household or living unit. Landlords or rental property managers shall avoid entering leased residential premises unless emergency maintenance is required.

- 4. Closures.** All of the following facilities shall be closed:

- a. **Public and private K-12 schools and public libraries.** Except for facilitating distance learning or virtual learning, public and private K-12 schools are closed for pupil instruction and extracurricular activities. Libraries shall close for all in-person services, but may continue to provide on-line services and programming. Schools and public libraries may be used for Essential Government Functions and food distribution. This

section does not apply to facilities operated by the Wisconsin Department of Corrections or the Department of Military Affairs including the Challenge Academy.

- b. Places of public amusement and activity.** Whether indoors or outdoors, including but not limited to amusement parks, carnivals, water parks, licensed public or private swimming pools, splash pads, aquariums, zoos, museums, arcades, fairs, children's play centers, playgrounds, funplexes, theme parks, bowling alleys, movie and other theaters, concert and music halls, country clubs, social clubs, and gyms and fitness centers.
- c. Salons and spas.** This includes, but is not limited to, hair salons, barber shops, nail salons, day spas, electrolysis providers, waxing salons, eyebrow-care establishments, tattoo parlors, body art establishments, and tanning facilities.

- 5. Prohibited and permitted travel.** All forms of travel are prohibited, except for Essential Travel as defined in this Order. Individuals riding on public transit must comply with Social Distancing Requirements to the greatest extent possible.
- 6. Follow DHS and CDC guidelines.** When taking any action permitted under this Order, all individuals, organizations, government bodies, and any other permitted group of individuals shall, to the extent possible, follow DHS guidelines located here:
<https://www.dhs.wisconsin.gov/covid-19/index.htm>.

All Essential Businesses and Operations and all businesses performing Minimum Basic Operations shall comply with DHS guidelines for businesses located here: <https://www.dhs.wisconsin.gov/covid-19/employers.htm>.

- 7. Elderly people and those who are vulnerable as a result of underlying health conditions should take additional precautions.** People at high risk of severe illness from COVID-19 and people who are sick are urged to stay in their home or residence to the extent possible except as necessary to seek medical care. Nothing in this Order prevents DHS and local health officials from issuing and enforcing isolation and quarantine orders pursuant to Wis. Stat. ch. 252 and local ordinances.

SPECIAL SITUATIONS

- 8. Healthcare and Public Health Operations.** For purposes of this Order, individuals may leave their residence to work for or obtain services at any Healthcare and Public Health Operations.

Healthcare and Public Health Operations includes, but is not limited to: hospitals; medical facilities; clinics; ambulatory surgery centers for response to urgent health issues or related COVID-19 activities; manufacturers, technicians, logistics, and warehouse operators and distributors of medical equipment, personal protective equipment (PPE), medical gases, pharmaceuticals, blood and blood products, vaccines, testing materials, laboratory supplies, cleaning, sanitizing disinfecting or sterilization supplies, and tissue and paper towel products; dental offices; pharmacies; public health entities, including those that compile, model, analyze, and communicate public health information; pharmaceutical, pharmacy, medical device and equipment, and biotechnology companies (including operations, research and development, manufacture, and supply chain); healthcare information technology companies; organizations collecting blood, platelets, plasma, and other necessary materials; obstetricians, gynecologists, and midwife practices; eye care centers, including those that sell glasses and contact lenses; home health agencies and providers; mental health and substance abuse providers; detoxification and alcohol or drug treatment programs and facilities; syringe access programs, and naloxone distribution programs; other healthcare facilities and suppliers and providers of any related or any ancillary healthcare services; entities that transport and dispose of medical materials and remains; personal care agencies; hospices; allied health providers; acupuncturists; massage therapists; chiropractors; and adult family homes.

Specifically included in Healthcare and Public Health Operations are manufacturers, technicians, logistics, and warehouse operators and distributors of medical equipment, personal protective equipment (PPE), medical gases, pharmaceuticals, blood and blood products, vaccines, testing materials, laboratory supplies, cleaning, sanitizing disinfecting or sterilization supplies, and tissue and paper towel products.

Healthcare and Public Health Operations also includes veterinary care and all healthcare services provided to animals. Non-essential veterinary care should be avoided.

Cafeterias and food service in health care facilities may remain open for staff and authorized visitors only, subject to the following restrictions:

- a.** Self-service operations of salad bars, beverages stations, and buffets are prohibited.

- b. Customers are prohibited from self-dispensing any unpackaged food or beverage.
- c. Customers and staff shall comply with Social Distancing Requirements, including in seating areas and lines.

Healthcare and Public Health Operations shall be broadly construed to avoid any impediments to the delivery of healthcare, broadly defined. Healthcare and Public Health Operations does not include fitness and exercise gyms, hair salons, barber shops, nail salons, day spas, electrolysis providers, tattoo parlors, body art establishments, tanning facilities, and similar facilities.

- 9. Human Service Operations.** For purposes of this Order, individuals may leave their residence to work for or obtain services at any state, institutional, or community-based setting providing human services to the public.

Human Service Operations includes, but is not limited to: long-term care and assisted living facilities, as long as the facility follows all current DHS Recommendations for Prevention of COVID-19 in Long-Term Facilities and Assisted Living Facilities and all applicable U.S. Centers for Disease Control Recommendations; residential settings and shelters for adults, seniors, children, victims of domestic abuse, people with disabilities, people with substance use disorders, or mental illness; transitional facilities; home-based settings to provide services to individuals with physical, intellectual, or developmental disabilities, seniors, adults, or children; adult day care, adult day services, and supportive home care; field offices that provide and help to determine eligibility for basic needs including food, cash assistance, medical coverage, vocational services, or rehabilitation services; developmental centers; adoption agencies; businesses that provide food, shelter, social services, or other necessities of life for economically disadvantaged individuals, individuals with physical, intellectual, or developmental disabilities, or otherwise needy individuals.

Human Services Operations shall be construed broadly to avoid any impacts to the delivery of human services, broadly defined.

- 10. Essential Infrastructure.** For purposes of this Order, individuals may leave their residence to provide any services or perform any work necessary to offer, provide, operate, maintain, and repair Essential Infrastructure.

Essential Infrastructure includes, but is not limited to: food production, distribution, fulfillment centers, storage facilities, marinas, and sales; construction (including, but not limited to, construction required in

response to this public health emergency, hospital construction, construction of long-term care and assisted living facilities, public works construction, school construction, Essential Business and Operations construction, construction necessary for Essential Governmental Functions, and housing construction, except that optional or aesthetic construction should be avoided); building management and maintenance; airport operations; operation and maintenance of utilities, including water, sewer, gas, and electric (including power generation, distribution, production of raw materials, and Wisconsin Department of Natural Resources-certified and registered drinking water and wastewater testing laboratories); Wisconsin Home Energy Assistance, Low Income Home Energy Assistance Program, and Public Benefits Energy Assistance Program offices, customer service centers, and public intake centers; distribution centers; oil and biofuel refining; roads, highways, railroads, and public transportation; ports; cybersecurity operations; flood control; solid waste and recycling collection and removal; and internet, video, and telecommunications systems (including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services).

Essential Infrastructure shall be construed broadly to avoid any impacts to essential infrastructure, broadly defined.

DEFINITIONS

11. Essential Activities. Individuals may leave their home or residence to perform any of the following:

- a. Health and safety.** To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members, including pets, such as, by way of example only and without limitation, obtaining medical supplies or medication, seeking emergency services, or visiting a health care or behavior health care professional. Individuals should rely on telehealth options whenever feasible.
- b. Necessary supplies and services.** To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by way of example only and without limitation: canned food, dry goods, fresh fruits and vegetables, gasoline, propane, pet supply, fresh meats, fish, and poultry, and any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences.

- c. Outdoor activity.** To engage in outdoor activity, including visiting public and state parks, provided individuals comply with Social Distancing Requirements as defined below. Such activities include, by way of example and without limitation, walking, biking, hiking, or running. Individuals may not engage in team or contact sports such as by way of example and without limitation, basketball, ultimate frisbee, soccer, or football, as these activities do not comply with Social Distancing Requirements. Playgrounds are closed.
- d. Certain types of work.** To perform work at Essential Businesses or Operations or to otherwise carry out activities specifically permitted in this Order, including Minimum Basic Operations and obtaining supplies needed to work from home.
- e. Take care of others.** To care for a family member, friend, or pet in another household, and to transport family members, friends, or pets as allowed in this Order.

12. Essential Governmental Functions. Essential Governmental Functions means all services provided by the State, tribal, or local governments needed to ensure the continuing operation of the government body and provide and support the health, safety, and welfare of the public. Each government body shall determine its Essential Government Function, if any, and identify employees and contractors necessary to the performance of those functions.

For purposes of this Order, all paid or volunteer first responders including law enforcement, EMS, and firefighters; first responder training academies; building inspectors; emergency management personnel; emergency dispatchers; court personnel, jurors and grand jurors; corrections personnel; hazardous materials responders; child protection and child welfare personnel; housing and shelter personnel; National Guard and military; and others working for or to support Essential Businesses and Operations are categorically exempt from this Order.

This section does not limit the ability or authority of the Wisconsin Supreme Court to use its constitutional supervisory authority over lower courts to limit or adjust court functions in response to the Public Health Emergency. This section does not limit the ability or authority of the Wisconsin Legislature to meet or conduct business.

Government bodies should continue to follow the Wisconsin Department of Justice's Office of Open Government guidance regarding

holding government meetings, and should consult directly with that office regarding specific open meetings questions. The guidance is available here: <https://www.doj.state.wi.us/news-releases/office-open-government-advisory-additional-information-regarding-covid-19-and-open>. Government bodies with additional questions about open meetings requirements should consult with the Wisconsin Department of Justice's Office of Open Government.

13. Essential Businesses and Operations. All entities described in this section shall meet Social Distancing Requirements between all individuals on the premises to the extent possible. Essential Businesses and Operations shall, to the greatest extent possible, use technology to avoid meeting in person, including virtual meetings, teleconference, and remote work (i.e., work from home). For the purposes of this Order, Essential Businesses and Operations means Healthcare and Public Health Operations, Human Services Operations, Essential Infrastructure, and Essential Governmental Functions, and the following:

- a. CISA List.** Any business or worker identified in the U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA), *Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response*, updated March 23, 2020, and any subsequent versions of this Memorandum.
- b. Stores that sell groceries and medicine.** Grocery stores, bakeries, pharmacies, farm and produce stands, supermarkets, food banks and food pantries, convenience stores, and other establishments engaged in the retail sale of groceries, canned food, dry goods, frozen foods, fresh fruits and vegetables, pet supply, fresh meats, fish, poultry, prepared food, alcoholic and non-alcoholic beverages, and any other household consumer products (such as cleaning and personal care products). Such establishments shall:
 - i. Close all seating intended for consuming food.
 - ii. Cease any self-service operations of salad bars, beverage stations, and buffets.
 - iii. Except for grocery stores, prohibit customers from self-dispensing all unpackaged food.
 - iv. Abide by Social Distancing Requirements.

This section should not be interpreted to provide an exemption for businesses engaged in the sale of food or beverage ancillary

to its primary purpose, such as those businesses required to close under Section 4 who also may engage in some food or beverage sales.

c. Food and beverage production, transport, and agriculture.

Food and beverage manufacturing, production, processing, transportation, and cultivation; farming, livestock, fishing, baking, and other production agriculture, including cultivation, marketing, production, and distribution of animals and goods for consumption; businesses that provide food, shelter, and other necessities of life for animals, including animal shelters, boarding, rescues, kennels, and adopting facilities; farm and agriculture equipment, supplies, and repair services.

d. Restaurants. Restaurants shall close, except as follows:

- i. Restaurants may remain open for food take-out or delivery service only.
- ii. Alcohol sales must comply with section 13.e. below.
- iii. Customers may enter the above establishments only for the purpose of ordering, pick up, and paying for food or beverage or both.
- iv. No seating may be provided.
- v. Food and drink may not be consumed on premises, either indoors or outdoors.
- vi. Establishments shall meet Social Distancing Requirements between all individuals on the premises to the extent possible.
- vii. Cease any self-service operations of salad bars, beverage stations, and buffets.
- viii. Customers are prohibited from self-dispensing any unpackaged food or beverage.

e. Bars. This includes breweries, brewpubs, wineries, distilleries, and alcohol beverage retailers. Such establishments shall close, except as follows:

- i. Carryout sales of alcohol beverages and food are allowed, if permitted by state law and municipal ordinance.
- ii. Delivery of alcohol beverages to retail customers is prohibited.
- iii. Wineries holding direct wine shippers' permits may make deliveries of wine in accordance with their permit.

- iv. Customers may enter the above establishments only for the purpose of ordering, pick up, and paying for food or beverage or both.
- v. No seating may be provided.
- vi. Food and drink may not be consumed on premises, either indoors or outdoors.
- vii. Establishments shall meet Social Distancing Requirements between all individuals on the premises to the extent possible.
- viii. Self-service operations of salad bars, beverage stations, and buffets are prohibited.
- ix. Customers are prohibited from self-dispensing any unpackaged food or beverage.

f. Child care settings. Secretary-designee Andrea Palm's Emergency Order #6 remains in effect, with the following amendments:

- i. Child care settings shall prioritize care for families as follows:
 - 1. Tier 1: employees, contractors, and other support staff working in health care;
 - 2. Tier 2: employees, contractors, and other staff in vital areas including but not limited to military; long term care; residential care; pharmacies; child care; child welfare; government operations; public safety and critical infrastructure such as sanitation, transportation, utilities, telecommunications; grocery and food services; supply chain operations; and other sectors as determined by the Secretary of the Department of Children and Families.
- ii. Child care settings include all licensed and certified child care providers who may provide care for any age or ages of children up to 13 years of age, unless specially licensed for children with disabilities up to 19 years of age.

g. Organizations that provide charitable and social services.

Businesses and religious and secular nonprofit organizations, including prevocational group supportive employment, food banks and food pantries, when providing food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals, individuals who need assistance as a result of this public health emergency, and people with disabilities.

- h. Weddings, funerals, and religious entities.** Religious facilities, entities, groups, and gatherings, and weddings and funerals, except that any gathering shall include fewer than 10 people in a room or confined space at a time and individuals shall adhere to Social Distancing Requirements as much as possible.
- i. Funeral establishments.** Funeral establishments, as defined in Wis. Stat. § 445.01(6), except that any gathering shall include fewer than 10 people in a room or confined space at a time and individuals shall adhere to Social Distancing Requirements as much as possible.
- j. Media.** Newspapers, television, radio, and other media services.
- k. Gas stations and businesses needed for transportation.** Gas stations; auto and motorcycle supply, repair and sales; boat supply, repair, and sales; and bicycle supply, repair, and sales.
- l. Financial institutions and services.** Banks, credit unions, and other depository or lending institutions; licensed financial service providers; insurance services; personnel necessary to perform essential functions at broker dealers and investment advisor offices.
- m. Hardware and supplies stores.** Hardware stores and businesses that sell electrical, plumbing, heating, and construction material.
- n. Critical trades.** Building and Construction Tradesmen and Tradeswomen, and other trades including but not limited to plumbers, electricians, carpenters, laborers, sheet metal, iron workers, masonry, pipe trades, fabricators, finishers, exterminators, pesticide application, cleaning and janitorial staff for commercial and governmental properties, security staff, operating engineers, HVAC, painting, moving and relocation services, forestry and arborists, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, Essential Governmental Functions, and Essential Businesses and Operations.
- o. Mail, post, shipping, logistics, delivery, and pick-up services.** Post offices and other businesses that provide shipping and delivery services, and businesses that ship or

deliver groceries, food, beverages, goods or services to end users or through commercial channels.

- p. Laundry services.** Laundromats, dry cleaners, industrial laundry services, and laundry service providers.
- q. Supplies to work from home.** Businesses that sell, manufacture, or supply products needed for people to work from home.
- r. Supplies for Essential Businesses and Operations and Essential Governmental Functions.** Businesses that sell, manufacture, or supply other Essential Businesses and Operations and Essential Governmental Functions with the support or supplies necessary to operate, including computers; audio and video electronics; household appliances; IT and telecommunication equipment; hardware; paint; flat glass; electrical, plumbing, and heating materials; construction materials and equipment; sanitary equipment; personal hygiene products; food, food additives, ingredients, and components; medical and orthopedic equipment; firearm and ammunition suppliers and retailers for purposes of safety and security; optics and photography equipment; diagnostic; food and beverages; chemicals; paper and paper products; soaps and detergents.
- s. Transportation.** Airlines, taxis, transportation network providers (such as Uber and Lyft), vehicle rental services, paratransit, and other private, public, and commercial transportation and logistics providers necessary for Essential Activities and other purposes expressly authorized in this Order.
- t. Home-based care and services.** Home-based care for seniors, adults, children, and/or people with disabilities, substance use disorders, and/or mental illness, including caregivers or nannies who may travel to the child's home to provide care, and other in-home services including meal delivery.
- u. Professional services.** Professional services, such as legal or accounting services, insurance services, real estate services (including appraisal, home inspection, and title services). These services shall, to the greatest extent possible, use technology to avoid meeting in person, including virtual meetings, teleconference, and remote work (i.e., work from home).

- v. Manufacture, distribution, and supply chain for critical products and industries.** Manufacturing companies, distributors, and supply chain companies producing and supplying essential products and services in and for industries such as pharmaceutical, technology, biotechnology, healthcare, chemicals and sanitation, waste pickup and disposal, agriculture, food and beverage, transportation, energy, steel and steel products, petroleum and fuel, mining, construction, national defense, communications, and products used by other Essential Governmental Functions and Essential Businesses and Operations.
- w. Critical labor union functions.** Essential activities include the administration of health and welfare funds and personnel checking on the well-being and safety of members providing services in Essential Business and Operations, provided the checks are done by telephone or remotely where possible.
- x. Hotels and motels.** Hotels and motels, except that such establishments shall:
- i. Comply with requirements of 12.b, 12.d. and 12.e.
 - ii. Close swimming pools, hot tubs, and exercise facilities.
 - iii. Prohibit guests from congregating in lobbies or other common areas, including providing adequate space to adhere to Social Distancing Requirements while queuing for front desk services.
- y. Higher educational institutions.** Higher educational institutions, for purposes of facilitating distance learning, performing critical research, or performing essential functions as determined by the institution.
- z. WEDC designated businesses.** In the exceptional circumstance that a business is not listed in this Order as an Essential Business or Operations but believes that it should be included in that designation, the business should consult the information page on the Wisconsin Economic Development Corporation (WEDC) website, here: www.wedc.org/essentialbusiness. If a business still believes that it does not fall within the meaning of Essential Businesses and Operations, it may apply to the Wisconsin Economic Development Corporation (WEDC) using the provided form requesting designation as such.

14. Minimum Basic Operations. For the purposes of this Order, Minimum Basic Operations include the following, provided that employees comply with Social Distancing Requirements, to the extent possible, while carrying out such operations:

- a. The minimum necessary activities to maintain the value of the business's inventory, preserve the condition of the business's physical plant and equipment, ensure security, process payroll and employee benefits, or for related functions, including where these functions are outsourced to other entities.
- b. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.

15. Essential Travel. Individuals engaged in any Essential Travel must comply with Social Distancing Requirements to the extent possible. For the purposes of this Order, Essential Travel includes:

- a. Any travel related to the provision of or access to Essential Activities, Special Situations, Essential Governmental Functions, Essential Businesses and Operations, or Minimum Basic Operations.
- b. Travel to care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons.
- c. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, or any other related services.
- d. Travel to return to a place of residence from outside the jurisdiction.
- e. Travel required by law enforcement or court order, including to transport children pursuant to a custody agreement.
- f. Travel required for non-residents to return to their place of residence outside Wisconsin. Individuals are strongly encouraged to verify that their transportation out of Wisconsin remains available and functional prior to commencing such travel.

16. Social Distancing Requirements. For purposes of this Order, Social Distancing Requirements includes maintaining social distancing of six (6) feet between people; washing hands with soap and water for at least

20 seconds as frequently as possible or using hand sanitizer; covering coughs or sneezes (into the sleeve or elbow, not hands); regularly cleaning high-touch surfaces; not shaking hands; and following all other public health recommendations issued by DHS and the U.S. Centers for Disease Control.

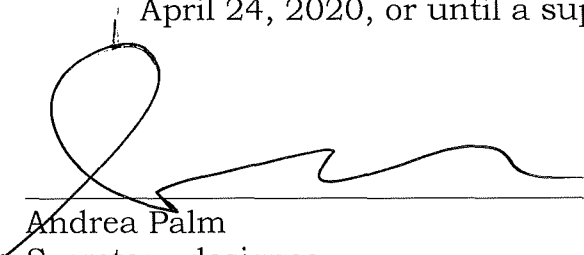
ENFORCEMENT

17. Enforcement. This Order is enforceable by any local law enforcement official, including county sheriffs. Violation or obstruction of this Order is punishable by up to 30 days imprisonment, or up to \$250 fine, or both. Wis. Stat. § 252.25.

18. Severability. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

19. Supremacy. This Order supersedes any local order that is in conflict with this order.

20. Duration. This Order shall become effective at 8:00 a.m. on Wednesday, March 25, 2020 and will remain in effect until 8:00 a.m. on Friday, April 24, 2020, or until a superseding order is issued.



Andrea Palm
Secretary-designee
Department of Health Services
State of Wisconsin

03/24/2020

Date



Tony Evers

Office of the Governor | State of Wisconsin

Updated on 3/24/20

Safer at Home FAQs

Governor Tony Evers and Wisconsin Department of Health Services (DHS) Secretary-designee Andrea Palm issued a [Safer at Home order](#) to mitigate the spread of COVID-19, effective at 8 am on Wednesday March 25th. This order will remain in effect until 8 am on Friday, April 24th or until a superseding order is issued.

Where does the Safer at Home order apply?

This order applies to the entire state. All Wisconsinites must stay at home as much as possible and non-essential businesses and operations must cease, with limited exceptions for minimum basic operations and working from home. All public and private gatherings of any number of people that are not part of a single household or living unit are prohibited, except for the limited exceptions contained in the order.

What are social distancing requirements?

Under the order, social distancing requirements include:

1. Maintaining social distancing of six feet between people;
2. Washing hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer;
3. Covering coughs or sneezes (into the sleeve or elbow, not hands);
4. Regularly cleaning high-touch surfaces;
5. Not shaking hands; and
6. Following all other public health recommendations issues by DHS and the U.S. Centers for Disease Control.

Is this order mandatory?

Yes. All Wisconsinites need to do their part to keep their family, friends, neighbors and communities safe.

Individuals may leave their homes for the following reasons:

1. To perform essential governmental functions, to work at essential businesses and operations, to do minimum basic operations for non-essential businesses, and essential travel, all of which is defined in the order;
2. To obtain services at or to work for health care and public health operations, certain human services operations, or essential infrastructure;
3. To perform tasks that are essential to health and safety such as obtaining medical supplies or medication, seeking emergency services, or visiting a health care professional;
4. To obtain necessary services or supplies such as food, gasoline, pet supplies, and other household consumer products;
5. To engage in outdoor activity, as long as they maintain social distancing; and
6. To care for a family members, friend, or pet in another household, and to transport family members, friends, or pets as allowed under the order.

Will I be required to carry documentation to leave my home?

No. Individuals do not need special permission to leave their homes, but they must comply with this order as to when it is permissible to leave home. Similarly, if a business is an essential business or operation as outlined in this order, it does not need documentation or certification to continue work that is done in compliance with this order.

Can I go outside for walks, outdoor exercise, or to play?

Yes. You may engage in outdoor activities that meet social distancing requirements. You may travel to public and state parks for walks, hikes, and bike rides. No team or contact sports are permitted. Playgrounds are closed.

What is considered an essential business?

Please read the order carefully to determine what is considered an essential business or operation. Even if a business or operation is essential, there are still important restrictions on how the business can operate. For example, all entities that remain open as essential businesses or operations must implement social distancing as much as possible and use technology to avoid meeting in person, including virtual meetings, teleconference, and remote work (i.e., work from home). The order contains specific restrictions on each kind of essential business and operation.

Essential businesses and operations include the following, which are clarified in detail in the Order:

1. Any business or worker identified in the U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA) [memo](#), and any subsequent version of this memo
2. Stores that sell groceries and medicine, including bakeries, provided they: (i) close all seating intended for consuming food; (ii) cease any self-service operations of salad bars, beverage stations, and buffets; (iii) except for grocery stores, prohibit customers from self-dispensing all unpackaged food; and (iv) abide by social distancing requirements.
3. Food and beverage production, transport, and agriculture
4. Restaurants and bars, for take-out and delivery service of food
5. Organizations that provide charitable and social services, including food banks and shelters
6. Religious entities as long as any gathering includes fewer than 10 people in a room or confined space at a time and individuals adhere to social distancing requirements as much as possible.
7. Weddings and funerals as long as any gathering includes fewer than 10 people in a room or confined space at a time and individuals adhere to social distancing requirements as much as possible.
8. News media
9. Gas stations and businesses needed for transportation
10. Financial institutions and services
11. Hardware and supplies stores
12. Critical trades
13. Mail, post, shipping, logistics, delivery, and pick-up services
14. Laundry services
15. Supplies to work from home
16. Supplies for essential businesses and operations and essential governmental functions
17. Transportation to and from activities permitted in the order
18. Home-based care and services
19. Professional services
20. Manufacture, distribution, and supply chain for critical products and industries
21. Critical labor union functions
22. Hotels and motels
23. Higher educational institutions for purposes of facilitating distance learning, performing critical research, or other essential functions

In the exceptional circumstance that a business is not explicitly listed as an essential business or operation, but believes it should be included, businesses should consult the information page on the Wisconsin Economic Development Corporation (WEDC) website, here: <https://wedc.org/essentialbusiness/>.

In addition to essential businesses and operations, healthcare and public health operations, human services operations, essential infrastructure, essential governmental functions will continue to operate.

Will restaurants and bars remain open?

Restaurants may remain open for food take-out or delivery only and no seating may be provided. Carryout sales of alcohol beverages and food are allowed if permitted by state law and municipal ordinance. Customers may enter these establishments only for the purpose of ordering, picking up, and paying for food or beverage. Food and drink may not be consumed on the premises, either indoors and outdoors.

Any self-service operations of salad bars, beverage stations, and buffets must cease. Customers are prohibited from self-dispensing any unpackaged food or beverage.

Social distancing requirements must be implemented as much as possible.

Will hotels and motels remain open?

Hotels and motels are essential businesses and operations and can remain open if they follow the guidelines imposed on stores that sell groceries and medicine, restaurants, and bars. Guests are prohibited from congregating in lobbies or other common areas and social distancing requirements must be implemented. Hotel and motel swimming pools, hot tubs, and exercise facilities must close.

Does this order apply to child care settings?

Child care settings are essential businesses and operations. Secretary-designee Andrea Palm's [Emergency Order #6](#) remains in effect, with the following amendments:

Child care settings must prioritize care for families as follows:

Tier 1: Employees, contractors, and other support staff working in health care

Tier 2: Employees, contractors, and staff in vital areas outlined in the order

Child care settings include all licensed and certified child care providers who may provide care for any age or ages of children up to 13 years of age, unless specially licensed for children with disabilities up to 19 years of age.

Please see the Department of Children and Families [FAQ on this topic](#) for additional information.

Can I proceed with a wedding or funeral as planned?

Weddings and funerals can proceed as long as any gathering includes fewer than 10 people in a room or confined space at a time and individuals adhere to social distancing requirements as much as possible. If you need to travel to attend a wedding or funeral, you should check before you leave that your means of travel is still available. If travel is to another state, you should read any orders in place in that state before you leave.

What if I still have to go to work?

All essential businesses and operations are encouraged to remain open, but are encouraged to have employees work from home if it is possible for them to complete their job duties remotely. If you are a worker at one of these businesses, you must implement social distancing requirements as much as possible.

What if my business or operation is not essential?

Your business must close. Individuals are encouraged to work from home where possible.

You are permitted to do the minimum basic operations to maintain the value of your business's inventory, preserve the condition of the business's physical plant and equipment, ensure security, process payroll and employee benefits, or for related functions, including where these functions are outsourced to other entities.

Can I travel?

All forms of travel are prohibited unless explicitly excepted. Individuals utilizing mass transit must maintain social distancing of at least six feet as much as possible. Essential travel that is exempt includes:

1. Any travel related to essential activities, essential governmental functions, essential businesses and operations, or non-essential businesses' minimum basic operations.
2. Travel to care for elderly, minors, dependents, persons with disabilities, or vulnerable persons.
3. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, or any other services.
4. Travel to return to a place of residence from outside the jurisdiction.
5. Travel required by law enforcement or court order, including to transport children pursuant to a custody agreement.
6. Travel required for non-residents to return to their place of residence outside Wisconsin.

Individuals who work outside of Wisconsin are allowed to commute to other states for work purposes, as long as they comply with this order and orders from other states.

Does this order change the school closure order?

A previous order mandating the closure of public and private K-12 schools at 5pm on Wednesday, March 18th is still in effect. All schools must remain closed for instructional and extracurricular activities for the duration of the public health emergency or until a subsequent order lifts this specific restriction. Schools may be used for facilitating distance or virtual learning, essential government functions, and food distribution.

Are personal care businesses allowed to remain open?

No. All hair salons, barber shops, nail salons, day spas, electrolysis providers, waxing salons, eyebrow-care establishments, tattoo parlors, body art establishments and tanning facilities must close.

Will public libraries remain open?

Libraries must close for all in-person services, but may continue to provide online services and programming. Libraries may be used for essential government functions and food distribution.

Does the order specify places that must close?

Yes. All non-essential businesses and operations must close. K-12 schools and public libraries are closed, with some exceptions including virtual learning and on-line services. Additionally, all amusement parks, carnivals, water parks, licensed public or private swimming pools, splash pads, aquariums, zoos, museums, arcades, fairs, children's play centers, playgrounds, funplexes, theme parks, bowling alleys, movie and other theaters, concert and music halls, country clubs, social clubs, and gyms and fitness centers. This order applies to the above places and those like them whether they are indoors or outdoors.

Can I obtain care or boarding for my pet?

Non-essential veterinary care should be avoided, but you may leave your home to obtain necessary veterinary care and supplies for your pet. Grooming services must close. Pet boarding and daycare is an essential business and operation that may remain open.

Am I able to proceed with plans to move out of my house?

Moving and relocation services are essential businesses and operations.

Will golf courses remain open?

Golf courses are not considered essential businesses. Staff can perform minimum basic operations as defined in the order.

Are landscaping businesses allowed to operate?

Landscape businesses are not considered essential businesses or operations. Staff can perform minimum basic operations as defined in the order.

Can local government bodies continue to conduct business?

All state, tribal, and local essential governmental functions can continue. This means that government bodies should continue all functions needed to ensure the continuing operation of the government body and provide and support the health, safety, and welfare of the public. Each government body is responsible for determining what functions, if any are necessary and identify employees and contractors necessary to perform those functions.

Government bodies should continue to follow the Wisconsin Department of Justice's Office of Open Government [guidance](#) regarding holding government meetings, and should consult directly with that office regarding specific open meetings questions.

My local government also issued an order like this. Which one do I follow?

You must follow the statewide order issued by DHS Secretary-designee Andrea Palm. If a local order conflicts with the statewide order, you must follow the statewide order.

How will this order be enforced?

This order is enforceable by any local law enforcement official, including county sheriffs. Violation or obstruction of this order is punishable by imprisonment, fines, or both. Wis. Stat. § 252.25.



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**CITY OF REEDSBURG
NEW PUBLIC WORKS FACILITY**

**REEDSBURG, WI
18-178 11-07-2019**

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
Prepared By: Steven Zibell, Public Works
Date of Meeting: April 13, 2020

Subject: Public Works / Parks Building bids

BACKGROUND AND REQUEST

Back on March 19th we opened bids for the Public Works / Parks building. Six contractors bid on this project with Friede and Associates being the low bid in the amount of \$5,246,455.00 attached is a bid tabulation showing all the bidders and amounts. This also includes a new salt shed and cold storage shed.

Another major part of this project is the actual steel frame building which we have gotten a proposal from American Buildings Company in the amount of \$463,085.00. This proposal is through a program called Sourcwell which is a Federal Government program. This program uses a Federal bidding process to get the best price on certain items. Reedsburg is a member of this program and we have used this in the past when the original Police Department was built.

Another item we have looked at to replace is our salt brine maker we use for winter operations. We looked into the Sourcwell program and we can purchase a new brine maker through the program from Monroe Truck and equipment for a price of \$29,756.00. Our current brine maker was made by City employees and has served us well over the years but it will need some work to move it into the new building and the new maker will make our brine operation more efficient.

Public Works has also looked into doing a few solar panels on the new site to offset some electricity cost. All Sky energy has given us a quote to install a 20 kW panel which would have a pay back in 10 years or less depending on if we can get a grant from WPPI to offset some cost. An estimate cost from All Sky Energy is \$42,735.00.

We will have other smaller items also that we will need to purchase along with Architect fees. Attached is an overall budget sheet showing expenses for this project including expenses from last year for site preparation. The total cost we are figuring with everything above is close to \$5,590,920.

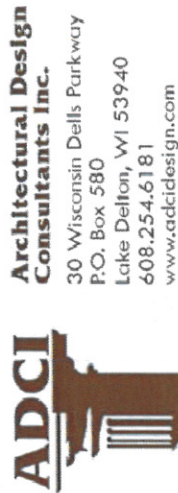
STAFF RECOMMENDATION

Public Works Committee has reviewed this project several times over the last year and they feel comfortable with all the prices we have received. The Public Works Committee and staff are recommending to accept the low bid from Friede and Associates along with the other items mentioned above and listed on the attached budget sheet.

Attachment:
Bid Tab
ADCI Award Recommendation
Budget sheet

BID TABULATION

PROJECT NAME: Reedsburg Public Works Facility
 PROJECT NO: 18-178
 PROJECT ARCHITECT: Dave Cameron
 BID DUE DATE: March 19, 2020 - 2:00 PM CT
 BID DELIVERY LOCATION: Reedsburg City Clerks Office
 PRIVATE / PUBLIC BID OPENING: Public



PLAN HOLD	PLAN HOLDER Name Address	CONTACT INFORMATION	BID SECURITY Y / N	ADDENDA RECOGNIZED				BASE BID AMOUNT	ALTERNATE BIDS		
				1	2	3	4		ALT. BID #1	ALT. BID #2	ALT. BID #3
1	Fowler & Hammer, Inc 313 Monitor Street LaCrosse, WI 54603	Contact: Eric Lehmann Phone: 608-782-6849 Mobile: 608-785-7055 Fax: 608-785-7055 e-mail: elehmann@fowlerhammer.com	X	X	X	X	X	\$6,000,000.00	-\$175,000.00	-	-
2	Friede & Associates 500 Utility Court PO Box 248 Reedsburg, WI 53959	Contact: Jeff Behnke Phone: 608-524-4383 Mobile: 608-393-0131 Fax: 608-524-8393 e-mail: jabehnke@friede.com	X	X	X	X	X	\$5,246,455.00	-\$12,500.00	-	-
3	Harmony Construction Mgmt 906 Jonathon Drive Madison, WI 53713	Contact: Jason Jackson Phone: 608-224-3310 Mobile: 608-206-3435 Fax: 608-223-4392 e-mail: jjackson@harmonycm.net	X	X	X	X	X	\$5,886,305.00	-\$10,000.00	-	-
4	Mike Koenig Construction Co 3502 Behrens Parkway Sheboygan, WI 53081	Contact: Pete Schmoll Phone: 920-457-0923 Mobile: 920-619-3150 Fax: 920-457-1024 e-mail: petes@mikekoenigconstruction.com	X	X	X	X	X	\$5,432,000.00	-\$10,000.00	-	-
5	Sullivan Design Build 1314 Emil Street Madison, WI 53713	Contact: Jeremy Vaske Phone: 608-257-2289 Mobile: 608-438-4450 Fax: 608-438-4450 e-mail: jeremy@sullivanbuild.com	X	X	X	X	X	\$5,505,950.00	\$0.00	-	-
6	Vogel Bros Building Co PO Box 7696 Madison, WI 53707	Contact: Ted Kelly Phone: 608-241-5454 Mobile: 608-381-3300 Fax: 608-381-3300 e-mail: tkelly@vogelbldg.com	X	X	X	X	X	\$5,368,000.00	-\$5,000.00	-	-
Comments:		Opening By: _____ Date: _____							Witness By: _____ Date: _____		



Architectural Design Consultants, Inc.

30 Wisconsin Dells Parkway
PO Box 580
Lake Delton, WI 53940

Phone: 608.254.6181
Email: info@adcidesign.com
Web: adcidesign.com

Award Recommendation

March 25, 2020

Mr. Steve Zibell
Public Works Director
City of Reedsburg
134 S Locust St
Reedsburg, WI 53959

**RE: City of Reedsburg
Reedsburg Public Works Facility
ADCI Project No. 18-178**

Steve:

This letter serves to summarize the bid results for your new Public Works Facility project and to provide our recommended course of action based on the current bidding climate and professional experience.

We have had opportunity to talk to Friede & Associates about the details of their bid and they have clarified that all items per the contract documents are included in their Lump Sum Bid, verifying that their bid is complete and qualifying. With this review complete, we recommend the Contract for Work be awarded as follows:

Contract Award to: Friede & Associates, LLC
500 Utility Drive
Reedsburg, WI 53959

Contract Terms:

1. Lump Sum Base Bid: **\$ 5,246,455.00**
2. No Alternate Bids Are Applicable
3. Bid Bond was properly executed and attached to the submitted bid
4. All four Addenda were acknowledged on the submitted bid
5. Bid has been verified as fully conforming to the contract document requirements
6. AIA Document A305 – Contractor's Qualification Statement has been submitted
7. AIA Document G705 – List of Subcontractors has been submitted

Please keep in mind that the awarded contract amount is the lump sum base bid with no alternates. We recommend that a project contingency of 5-8% be set aside for owner options, discoveries and unforeseen conditions during construction.

If you have questions or require additional information please feel free to contact me by phone or email at d.cameron@adcidesign.com, 608.254.6181.

Sincerely,

Architectural Design Consultants, Inc.

David E Cameron, AIA, LEED AP BD+C
Partner, Senior Project Architect

cc: Tim Becker, ADCI Project Files

Public Works / Parks Building

Friede Construction:	\$5,246,455.00
American Building:	\$463,085.00
ADCI:	\$229,540.00
CVT Soils	\$4,145.00
Site Work:	\$450,000.00
Bulk Oil	\$3,700.00
Brine Maker:	\$29,756.00
All Sky Solar:	\$42,735.00
Misc. Items:	\$25,000.00

Total Public Works / Parks:	\$6,494,416.00
------------------------------------	-----------------------

20 Sanitary Fund 12%	\$773,607.04
23 Storm Water Fund 2%	\$129,888.32

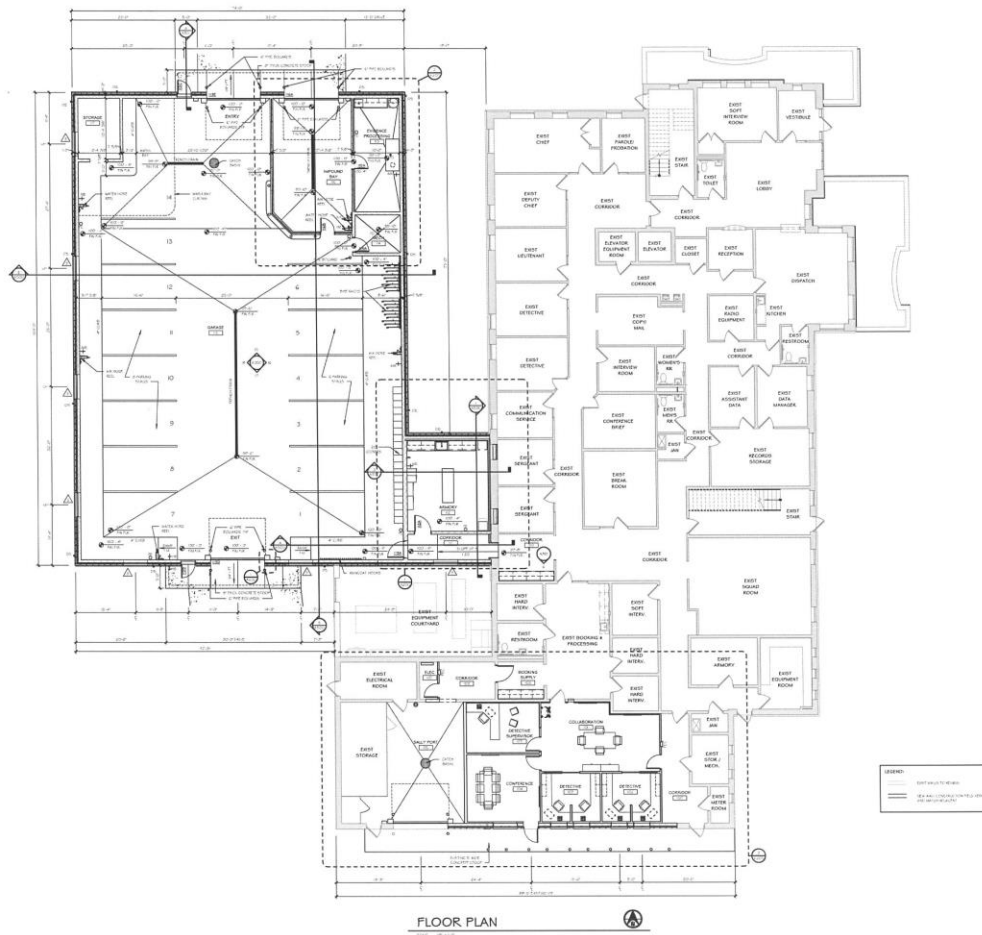
Total General Fund PW/Parks	\$5,590,920.64
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Police Station

Koenig Construction	\$1,674,000.00
ADCI	\$173,500.00
CVT Soils	\$1,580.00
Misc. items	\$10,000.00

Total Police	\$1,859,080.00
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Grand Total General Fund	\$7,450,000.64
---------------------------------	-----------------------



ADCI Architectural Design Consultants, Inc. 30 Wisconsin Dells Parkway • P.O. Box 580 Lake Delton, WI 53601-0580 Phone: (608) 254-6131 Fax: (608) 254-2139 These drawings are the property of ADCI and are to be used only for the project and location specified. No part of these drawings may be reproduced or transmitted in any form or by any means electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without permission in writing from ADCI.	
CITY OF REEDSBURG POLICE DEPT ADDITION / RENOVATION PROJECT NO. 15-001	
DATE: 11/15/16 DRAWN BY: J. JENSEN CHECKED BY: J. JENSEN DATE: 08/01/16 DRAWN BY: J. JENSEN CHECKED BY: J. JENSEN	SHEET NO. 15-001 SHEET TOTAL 15-001
A101	

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
Prepared By: Steven Zibell, Public Works
Date of Meeting: April 13, 2020

Subject: Police Department Addition / Renovation Bids

BACKGROUND AND REQUEST

Back on March 19th we opened bids for the Police Department project. Six contractors bid on this project with Mike Koenig Construction Co being the low bid in the amount of \$1,674,000 attached is a bid tabulation showing all the bidders and amounts. This includes remodeling the old garage area into offices and a new garage area on the west side of the current building. Attached is a budget sheet showing some other miscellaneous cost for this project for a total price of \$1,859,080.00.

Since we haven't worked with this contractor, ADCI and staff have done some reference checks and we have had positive remarks.

STAFF RECOMMENDATION

Public Works Committee have reviewed the bids along with other associated cost. The Public Works Committee and staff are recommending to accept the low bid from Mike Koenig Construction Co along with the other items mentioned listed on the attached budget sheet.

Attachment:
Bid Tab
ADCI Award Recommendation
Budget sheet

BID TABULATION

PROJECT NAME: Reedsburg Police Dept Addition / Renovation
 PROJECT NO: 19-069
 PROJECT ARCHITECT: ADCI PROJECT NO: Dave Cameron
 BID DUE DATE: March 19, 2020 - 2:00 PM CT
 BID DELIVERY LOCATION: Reedsburg City Clerks Office
 PRIVATE / PUBLIC BID OPENING: Public



PLAN HOLD	PLAN HOLDER Name Address	CONTACT INFORMATION	BID SECURITY Y / N	ADDENDA RECOGNIZED				BASE BID AMOUNT	ALTERNATE BIDS		
				1	2	3	4		ALT. BID #1	ALT. BID #2	ALT. BID #3
1	Fowler & Hammer, Inc 313 Monitor Street LaCrosse, WI 54603	Contact: Eric Lehmann Phone: 608-782-6849 Mobile: 608-785-7055 Fax: 608-785-7055 e-mail: elehmann@fowlerhammer.com	X	X	X	X	NO	\$1,730,000.00	-\$10,000.00	\$5,200.00	-
2	Friede & Associates 500 Utility Court PO Box 248 Reedsburg, WI 53959	Contact: Jeff Behnke Phone: 608-524-4383 Mobile: 608-393-0131 Fax: 608-524-8393 e-mail: jabehnke@friede.com	X	X	X	X	X	\$1,763,557.00	-\$12,500.00	\$5,000.00	-
3	Harmony Construction Mgmt 906 Jonathan Drive Madison, WI 53713	Contact: Jason Jackson Phone: 608-224-3310 Mobile: 608-206-3435 Fax: 608-223-4392 e-mail: jjackson@harmonycm.net	X	X	X	X	X	\$1,755,544.00	-\$10,000.00	\$7,500.00	-
4	Mike Koenig Construction Co 3502 Behrens Parkway Sheboygan, WI 53081	Contact: Richard Peterson Phone: 920-457-0923 Mobile: 920-457-1024 Fax: 920-457-1024 e-mail: richardp@mikekoenigconstruction.	X	X	X	X	X	\$1,674,000.00	-\$10,000.00	\$6,480.00	-
5	US Vet General Contracting LLC 5350 Paulson Road McFarland, WI 53558	Contact: Jerry Bush Phone: 608-807-4761 Mobile: 608-712-0864 Fax: 608-229-1099 e-mail: jbush@usvetllc.com	X	X	X	X	X	\$1,767,893.00	\$0.00	\$5,000.00	-
6	Vogel Bros Building Co PO Box 7696 Madison, WI 53707	Contact: Nick Schuch Phone: 608-241-5454 Mobile: 608-440-0893 Fax: 608-440-0893 e-mail: nschuch@vogelbldg.com	X	X	X	X	X	\$1,735,000.00	-\$5,000.00	\$5,500.00	-
Comments:		Opening By: _____ Date: _____							Witness By: _____ Date: _____		



Architectural Design Consultants, Inc.

30 Wisconsin Dells Parkway
PO Box 580
Lake Delton, WI 53940

Phone: 608.254.6181
Email: info@adcidesign.com
Web: adcidesign.com

Award Recommendation

March 25, 2020

Mr. Patrick Cummings
Chief of Police
Reedsburg Police Department
200 S Park St
Reedsburg, WI 53959

**RE: City of Reedsburg
Police Department Addition / Renovation
ADCI Project No. 19-069**

Patrick:

This letter serves to summarize the bid results for Reedsburg Police Department Addition / Renovation project and to provide our recommended course of action based on the current bidding climate and professional experience.

We have had opportunity to talk to Mike Koenig Construction about the details of their bid and they have clarified that all items per the contract documents are included in their Lump Sum Bid, verifying that their bid is complete and qualifying. With this review complete, we recommend the Contract for Work be awarded as follows:

Contract Award to: Mike Koenig Construction Co, Inc
3502 Behrens Parkway
Sheboygan, WI 53081

Contract Terms:

1. Lump Sum Base Bid: **\$ 1,674,000.00**
2. No Alternate Bids Are Applicable
3. Bid Bond was properly executed and attached to the submitted bid
4. All four Addenda were acknowledged on the submitted bid
5. Bid has been verified as fully conforming to the contract document requirements
6. AIA Document A305 – Contractor's Qualification Statement has been submitted
7. AIA Document G705 – List of Subcontractors has been submitted

Please keep in mind that the awarded contract amount is the lump sum base bid with no alternates. We recommend that a project contingency of 5-8% be set aside for owner options, discoveries and unforeseen conditions during construction.

If you have questions or require additional information please feel free to contact me by phone or email at d.cameron@adcidesign.com, 608.254.6181.

Sincerely,

Architectural Design Consultants, Inc.

David E Cameron, AIA, LEED AP BD+C
Partner, Senior Project Architect

cc: Tim Becker, ADCI Project Files

Public Works / Parks Building

Friede Construction:	\$5,246,455.00
American Building:	\$463,085.00
ADCI:	\$229,540.00
CVT Soils	\$4,145.00
Site Work:	\$450,000.00
Bulk Oil	\$3,700.00
Brine Maker:	\$29,756.00
All Sky Solar:	\$42,735.00
Misc. Items:	\$25,000.00

Total Public Works / Parks:	\$6,494,416.00
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20 Sanitary Fund 12%	\$773,607.04
23 Storm Water Fund 2%	\$129,888.32

Total General Fund PW/Parks	\$5,590,920.64
------------------------------------	-----------------------

Police Station

Koenig Construction	\$1,674,000.00
ADCI	\$173,500.00
CVT Soils	\$1,580.00
Misc. items	\$10,000.00

Total Police	\$1,859,080.00
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Grand Total General Fund	\$7,450,000.64
---------------------------------	-----------------------

RESOLUTION

(INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$5,525,000 FOR BUILDINGS FOR THE HOUSING OF MACHINERY AND EQUIPMENT)

NO. 4407-20

BE IT RESOLVED by the Common Council of the City of Reedsburg, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$5,525,000 for the public purpose of paying the cost of buildings for the housing of machinery and equipment.

Adopted, approved and recorded April 13, 2020.

David G. Estes
Mayor

ATTEST:

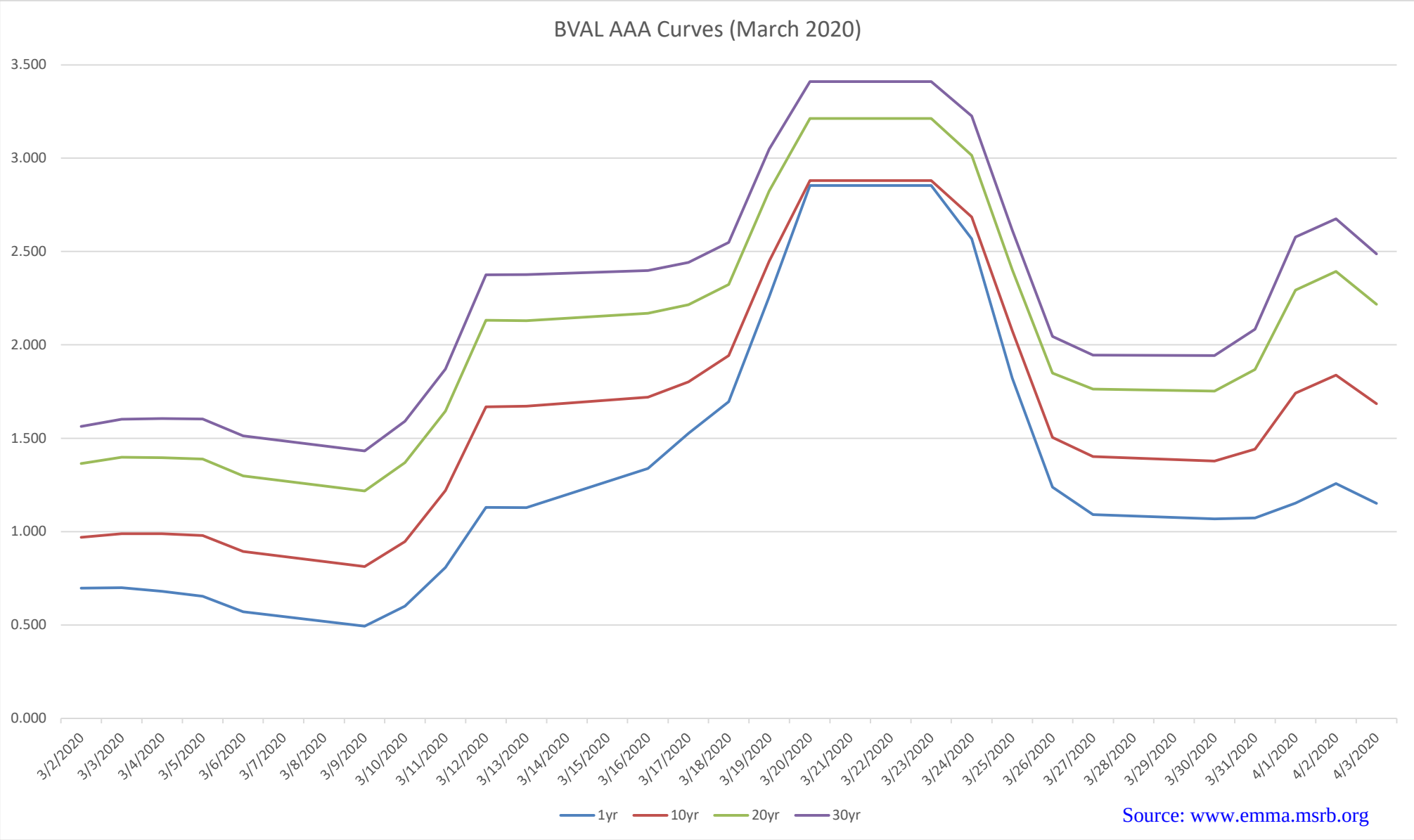
Jacob Crosetto
City Clerk

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4407-20, dated April 13, 2020.

Date Passed: April 13, 2020.

Vote: _____



BVAL AAA Municipal Curves is a market index that uses real-time trades and contributed sources to reflect movement in the Municipal Market. It is populated with high quality US Municipal Bonds with an average rating of "AAA" from Moody's and S&P. These Curves are often used by underwriters as a factor when determining the yield levels at which a new issue of Municipal Securities will be offered to investors.



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 SOUTH MOORLAND ROAD, SUITE 504
BROOKFIELD, WI 53005
414-434-9644
FAX: 414-226-2014

CITY OF REEDSBURG

Report on Financing DPW/Parks and Police Department Projects with \$7,425,000 General Obligation Corporate Purpose Bonds Series 2020A

April 13, 2020

Prepared by: Carol Wirth, President, Wisconsin Public Finance Professionals, LLC

Initial Resolutions

The borrowing process for the issuance of general obligation bonds begins with the adoption of Initial Resolutions in accordance with Wisconsin's bonding Statutes.

The two projects are categorized under the purpose language of the bonding Statutes as: \$5,525,000 for **"buildings for the housing of machinery and equipment,"** known as the "DPW/Parks project"; and, \$1,900,000 for **"construction of police facilities"** known as the "Police Department project." Therefore, two Initial Resolutions are prepared for these purposes including their respective not-to-exceed borrowing dollar amounts for consideration/adoption by the Common Council.

Bond Market Preparations

The City is preparing to enter the bond market to fund the projects by reviewing structuring options, preparation of the Official Statement (including 2019 financial information) and application for a Moody's rating. The City's existing Moody's rating is "A1." Documents are distributed to the marketplace, the sale of the 2020 Bonds is advertised and underwriters are instructed how to place their bids on a specific date and time. Bids are received and verified and the winning underwriter is notified, subject to approval by the City.

2020 Bonds New Issue Details

The Bonds may be amortized over a maximum of 20 years. The Bonds are general obligations of the City and are secured by taxes levied on all taxable property in the City. The repayment schedule presented herein is based on interest rates available during the week of April 6 for tax-exempt bank qualified municipal bonds. The goal of the repayment schedule is to: 1. maintain a stable levy amount for the combined existing City purposes debt service and the new 2020 Bonds close to the 2019 tax levy of \$811,710, and 2. repay the 2020 Bonds as soon as possible, and 3. have an option to prepay early.

\$7,425,000 G.O. Corporate Purpose Bonds Combined with Existing City Purpose Debt Service

Calendar Year	Principal (03/01)	Rates	Estimated Interest	Total Est. 2020 Bonds D/S	Existing City Purpose D/S	Combined Est. Debt Service
2020	-	-	-	-	811,710.00	811,710.00
2021	100,000.00	3.000%	233,233.11	333,233.11	583,055.00	916,288.11
2022	100,000.00	3.000%	197,180.00	297,180.00	523,477.00	820,657.00
2023	100,000.00	3.000%	194,180.00	294,180.00	519,635.00	813,815.00
2024	625,000.00	3.000%	183,305.00	808,305.00	-	808,305.00
2025	640,000.00	3.000%	164,330.00	804,330.00	-	804,330.00
2026	660,000.00	3.000%	144,830.00	804,830.00	-	804,830.00
2027	680,000.00	3.000%	124,730.00	804,730.00	-	804,730.00
2028	705,000.00	3.000%	103,955.00	808,955.00	-	808,955.00
2029	725,000.00	3.000%	82,505.00	807,505.00	-	807,505.00
2030	745,000.00	3.000%	60,455.00	805,455.00	-	805,455.00
2031	765,000.00	2.000%	41,630.00	806,630.00	-	806,630.00
2032	780,000.00	2.100%	25,790.00	805,790.00	-	805,790.00
2033	800,000.00	2.200%	8,800.00	808,800.00	-	808,800.00
-	\$7,425,000.00	TIC 2.20%	\$1,564,923.11	\$8,989,923.11	\$2,437,877.00	\$11,427,800.11

Note: 2021 Debt Service may be reduced by excess premium from investors. The preliminary pricing information prepared as of this date reflects \$222,470 of excess premium. The actual amount will be known on the date bids are received.

The 2020 Bonds have a prepayment date beginning March 1, 2030.

\$7,425,000 Preliminary Pricing Summary as of April 6, 2020

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
03/01/2021	Serial Coupon	3.000%	1.350%	100,000.00	101.085%	101,085.00
03/01/2022	Serial Coupon	3.000%	1.450%	100,000.00	102.537%	102,537.00
03/01/2023	Serial Coupon	3.000%	1.475%	100,000.00	103.968%	103,968.00
03/01/2024	Serial Coupon	3.000%	1.500%	625,000.00	105.326%	658,287.50
03/01/2025	Serial Coupon	3.000%	1.550%	640,000.00	106.498%	681,587.20
03/01/2026	Serial Coupon	3.000%	1.650%	660,000.00	107.269%	707,975.40
03/01/2027	Serial Coupon	3.000%	1.700%	680,000.00	108.156%	735,460.80
03/01/2028	Serial Coupon	3.000%	1.800%	705,000.00	108.553%	765,298.65
03/01/2029	Serial Coupon	3.000%	1.900%	725,000.00	108.747%	788,415.75
03/01/2030	Serial Coupon	3.000%	2.000%	745,000.00	108.746%	810,157.70
03/01/2031	Serial Coupon	2.000%	2.100%	765,000.00	99.047%	757,709.55
03/01/2032	Serial Coupon	2.100%	2.200%	780,000.00	98.974%	771,997.20
03/01/2033	Serial Coupon	2.200%	2.300%	800,000.00	98.905%	791,240.00
Total	-	-	-	\$7,425,000.00	-	\$7,775,719.75

Amount of 2020 Bonds	\$7,425,000.00
Est. Reoffering Premium	350,719.75
Sub-Total	\$7,775,719.75
Total Est .Expenses Paid by Underwriter (Underwriting, Municipal Advisor, Bond Counsel, Rating)	\$(128,250.00)
Total Purchase Price	\$7,647,469.75
True Interest Cost (TIC)	2.1946620%

All expenses of issuance will be paid by the winning underwriter and included in the true interest rate.

2020 Municipal Market Volatility

During the month of March, the municipal market experienced unprecedented volatility with a swing from record-low yields at the beginning of the month, to a 200 basis point selloff, and finishing the week ending March 27 with a rally that erased much of those losses. For the first time ever, Federal intervention in the markets allowed the Fed to purchase short and long-term municipal bonds to stabilize the market. Issuers cancelled scheduled bond sales during this time, placing them on a day-to-day status. During the week of March 30, the market began showing signs of activity with lower rates and a more normalized yield curve. Municipalities began bringing issues to market. By Wednesday, April 1, the general market lost another ½%, which some attributed to not only liquidity problems in the market, but end-of-quarter portfolio sell-offs. On Thursday and Friday, the market moved up and down 10 to 15 basis points, which, in what used to be considered a “normally functioning market” would be quite drastic. However, with 50 basis-point daily moves occurring over the past month, this type of movement is viewed as “almost steady.”

The City’s Bonds are designated as “tax-exempt bank qualified” Bonds. The bank qualified market is more stable than the general (non-bank qualified) market. Banks are large purchasers of the bank qualified securities since they receive a tax advantage on the interest on these investments. One Wisconsin issue sold on April 3 and two Wisconsin issues sold on April 6, tax-exempt bank qualified bonds at levels close to those included in this report which may be viewed as some “stability” during volatile times.

Authorizing/Parameters Resolution

The acceptance of the bid from the underwriter whose bid results in the lowest true interest cost to the City occurs with the adoption of a resolution awarding the City’s bonds to that underwriter and locks in the final interest rates, principal maturities and tax levy (“award resolution”). In prior years, the City’s borrowings included receiving a final commitment from the underwriter in the morning followed by Council action on the award resolution that evening at the regularly scheduled Council meeting.

In response to recent unprecedented market volatility, as well as the challenges COVID-19 placed on individuals, local governments and businesses, various alternative and flexible procedures are being implemented. Therefore, an alternative form of award resolution for the City’s 2020 Bonds, known as a “parameters resolution,” is presented for Council action today. While at this time, it is the intent to proceed with a timeline accepting underwriters’ bids on June 22, 2020, the parameters resolution provides the City with flexibility to react to market conditions and reschedule the bid acceptance on a day-to-day basis, if necessary, to best manage these challenges and the City’s borrowing goals.

The parameters resolution (Page 1) delegates authority to the City Administrator or the City Clerk-Treasurer/Finance Director, to accept the bid and award the 2020 Bonds to the winning bidder, with the execution of an Approving Certificate (Exhibit A), on the date the bids are actually received, subject to certain parameters described in Section 1 and 2. The other sections include provisions typically found in a standard award resolution including the borrowing terms, levy of taxes, State and Federal requirements, etc. Approval of the parameters resolution by the Council on April 13th will not require Council action to award the 2020 Bonds to the winning bidder in June or on any day of sale chosen by the City. All funds are anticipated to be wired to the City on July 2 for deposit in the respective project accounts.

RESOLUTION

(INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$1,900,000 FOR CONSTRUCTION OF POLICE FACILITIES)

NO. 4408-20

BE IT RESOLVED by the Common Council of the City of Reedsburg, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,900,000 for the public purpose of paying the cost of construction of police facilities.

Adopted, approved and recorded April 13, 2020.

David G. Estes
Mayor

ATTEST:

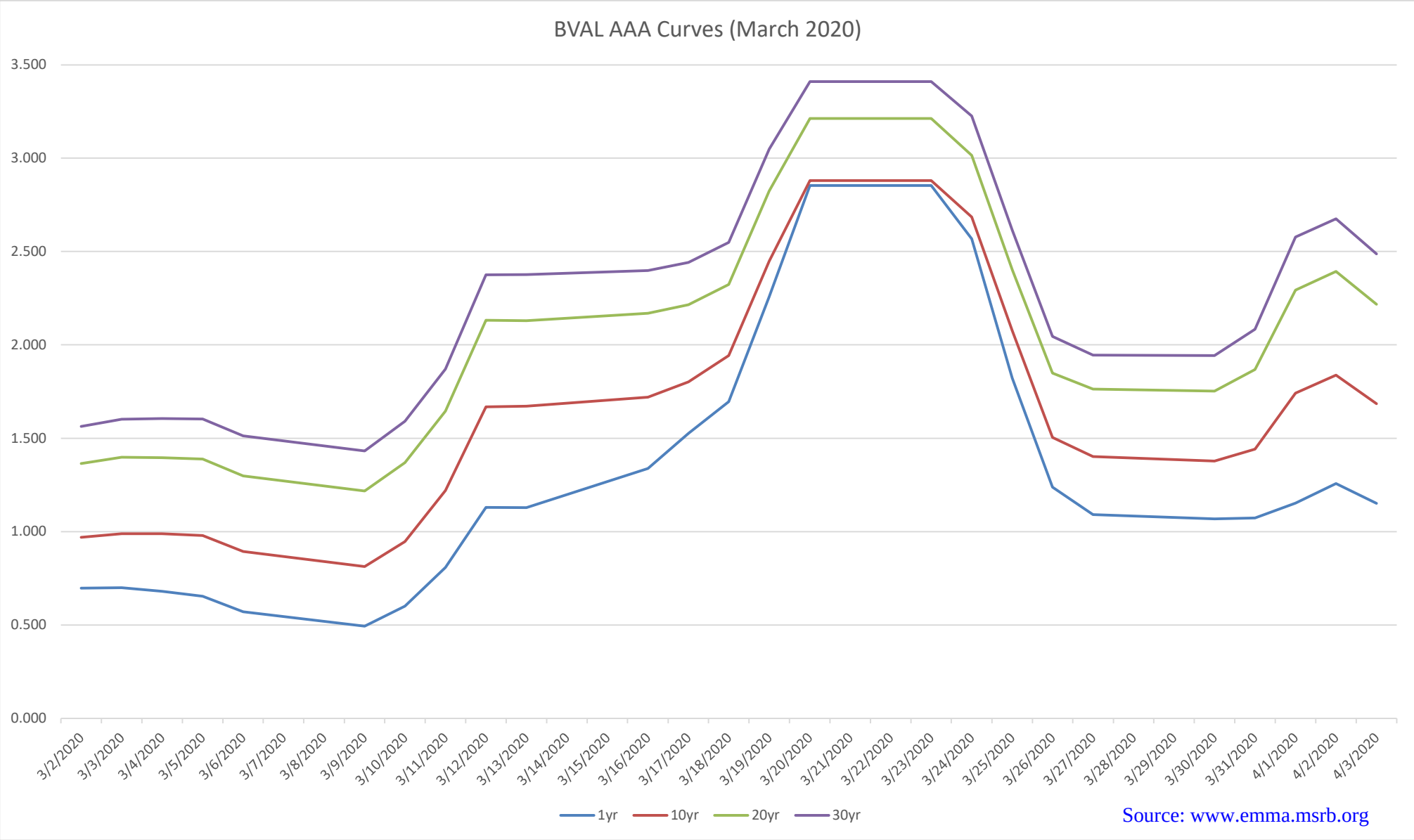
Jacob Crosetto
City Clerk

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4408-20, dated April 13, 2020.

Date Passed: April 13, 2020.

Vote: _____



BVAL AAA Municipal Curves is a market index that uses real-time trades and contributed sources to reflect movement in the Municipal Market. It is populated with high quality US Municipal Bonds with an average rating of "AAA" from Moody's and S&P. These Curves are often used by underwriters as a factor when determining the yield levels at which a new issue of Municipal Securities will be offered to investors.



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 SOUTH MOORLAND ROAD, SUITE 504
BROOKFIELD, WI 53005
414-434-9644
FAX: 414-226-2014

CITY OF REEDSBURG

Report on Financing DPW/Parks and Police Department Projects with \$7,425,000 General Obligation Corporate Purpose Bonds Series 2020A

April 13, 2020

Prepared by: Carol Wirth, President, Wisconsin Public Finance Professionals, LLC

Initial Resolutions

The borrowing process for the issuance of general obligation bonds begins with the adoption of Initial Resolutions in accordance with Wisconsin's bonding Statutes.

The two projects are categorized under the purpose language of the bonding Statutes as: \$5,525,000 for **"buildings for the housing of machinery and equipment,"** known as the "DPW/Parks project"; and, \$1,900,000 for **"construction of police facilities"** known as the "Police Department project." Therefore, two Initial Resolutions are prepared for these purposes including their respective not-to-exceed borrowing dollar amounts for consideration/adoption by the Common Council.

Bond Market Preparations

The City is preparing to enter the bond market to fund the projects by reviewing structuring options, preparation of the Official Statement (including 2019 financial information) and application for a Moody's rating. The City's existing Moody's rating is "A1." Documents are distributed to the marketplace, the sale of the 2020 Bonds is advertised and underwriters are instructed how to place their bids on a specific date and time. Bids are received and verified and the winning underwriter is notified, subject to approval by the City.

2020 Bonds New Issue Details

The Bonds may be amortized over a maximum of 20 years. The Bonds are general obligations of the City and are secured by taxes levied on all taxable property in the City. The repayment schedule presented herein is based on interest rates available during the week of April 6 for tax-exempt bank qualified municipal bonds. The goal of the repayment schedule is to: 1. maintain a stable levy amount for the combined existing City purposes debt service and the new 2020 Bonds close to the 2019 tax levy of \$811,710, and 2. repay the 2020 Bonds as soon as possible, and 3. have an option to prepay early.

\$7,425,000 G.O. Corporate Purpose Bonds Combined with Existing City Purpose Debt Service

Calendar Year	Principal (03/01)	Rates	Estimated Interest	Total Est. 2020 Bonds D/S	Existing City Purpose D/S	Combined Est. Debt Service
2020	-	-	-	-	811,710.00	811,710.00
2021	100,000.00	3.000%	233,233.11	333,233.11	583,055.00	916,288.11
2022	100,000.00	3.000%	197,180.00	297,180.00	523,477.00	820,657.00
2023	100,000.00	3.000%	194,180.00	294,180.00	519,635.00	813,815.00
2024	625,000.00	3.000%	183,305.00	808,305.00	-	808,305.00
2025	640,000.00	3.000%	164,330.00	804,330.00	-	804,330.00
2026	660,000.00	3.000%	144,830.00	804,830.00	-	804,830.00
2027	680,000.00	3.000%	124,730.00	804,730.00	-	804,730.00
2028	705,000.00	3.000%	103,955.00	808,955.00	-	808,955.00
2029	725,000.00	3.000%	82,505.00	807,505.00	-	807,505.00
2030	745,000.00	3.000%	60,455.00	805,455.00	-	805,455.00
2031	765,000.00	2.000%	41,630.00	806,630.00	-	806,630.00
2032	780,000.00	2.100%	25,790.00	805,790.00	-	805,790.00
2033	800,000.00	2.200%	8,800.00	808,800.00	-	808,800.00
-	\$7,425,000.00	TIC 2.20%	\$1,564,923.11	\$8,989,923.11	\$2,437,877.00	\$11,427,800.11

Note: 2021 Debt Service may be reduced by excess premium from investors. The preliminary pricing information prepared as of this date reflects \$222,470 of excess premium. The actual amount will be known on the date bids are received.

The 2020 Bonds have a prepayment date beginning March 1, 2030.

\$7,425,000 Preliminary Pricing Summary as of April 6, 2020

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
03/01/2021	Serial Coupon	3.000%	1.350%	100,000.00	101.085%	101,085.00
03/01/2022	Serial Coupon	3.000%	1.450%	100,000.00	102.537%	102,537.00
03/01/2023	Serial Coupon	3.000%	1.475%	100,000.00	103.968%	103,968.00
03/01/2024	Serial Coupon	3.000%	1.500%	625,000.00	105.326%	658,287.50
03/01/2025	Serial Coupon	3.000%	1.550%	640,000.00	106.498%	681,587.20
03/01/2026	Serial Coupon	3.000%	1.650%	660,000.00	107.269%	707,975.40
03/01/2027	Serial Coupon	3.000%	1.700%	680,000.00	108.156%	735,460.80
03/01/2028	Serial Coupon	3.000%	1.800%	705,000.00	108.553%	765,298.65
03/01/2029	Serial Coupon	3.000%	1.900%	725,000.00	108.747%	788,415.75
03/01/2030	Serial Coupon	3.000%	2.000%	745,000.00	108.746%	810,157.70
03/01/2031	Serial Coupon	2.000%	2.100%	765,000.00	99.047%	757,709.55
03/01/2032	Serial Coupon	2.100%	2.200%	780,000.00	98.974%	771,997.20
03/01/2033	Serial Coupon	2.200%	2.300%	800,000.00	98.905%	791,240.00
Total	-	-	-	\$7,425,000.00	-	\$7,775,719.75

Amount of 2020 Bonds	\$7,425,000.00
Est. Reoffering Premium	350,719.75
Sub-Total	\$7,775,719.75
Total Est .Expenses Paid by Underwriter (Underwriting, Municipal Advisor, Bond Counsel, Rating)	\$(128,250.00)
Total Purchase Price	\$7,647,469.75
True Interest Cost (TIC)	2.1946620%

All expenses of issuance will be paid by the winning underwriter and included in the true interest rate.

2020 Municipal Market Volatility

During the month of March, the municipal market experienced unprecedented volatility with a swing from record-low yields at the beginning of the month, to a 200 basis point selloff, and finishing the week ending March 27 with a rally that erased much of those losses. For the first time ever, Federal intervention in the markets allowed the Fed to purchase short and long-term municipal bonds to stabilize the market. Issuers cancelled scheduled bond sales during this time, placing them on a day-to-day status. During the week of March 30, the market began showing signs of activity with lower rates and a more normalized yield curve. Municipalities began bringing issues to market. By Wednesday, April 1, the general market lost another ½%, which some attributed to not only liquidity problems in the market, but end-of-quarter portfolio sell-offs. On Thursday and Friday, the market moved up and down 10 to 15 basis points, which, in what used to be considered a “normally functioning market” would be quite drastic. However, with 50 basis-point daily moves occurring over the past month, this type of movement is viewed as “almost steady.”

The City’s Bonds are designated as “tax-exempt bank qualified” Bonds. The bank qualified market is more stable than the general (non-bank qualified) market. Banks are large purchasers of the bank qualified securities since they receive a tax advantage on the interest on these investments. One Wisconsin issue sold on April 3 and two Wisconsin issues sold on April 6, tax-exempt bank qualified bonds at levels close to those included in this report which may be viewed as some “stability” during volatile times.

Authorizing/Parameters Resolution

The acceptance of the bid from the underwriter whose bid results in the lowest true interest cost to the City occurs with the adoption of a resolution awarding the City’s bonds to that underwriter and locks in the final interest rates, principal maturities and tax levy (“award resolution”). In prior years, the City’s borrowings included receiving a final commitment from the underwriter in the morning followed by Council action on the award resolution that evening at the regularly scheduled Council meeting.

In response to recent unprecedented market volatility, as well as the challenges COVID-19 placed on individuals, local governments and businesses, various alternative and flexible procedures are being implemented. Therefore, an alternative form of award resolution for the City’s 2020 Bonds, known as a “parameters resolution,” is presented for Council action today. While at this time, it is the intent to proceed with a timeline accepting underwriters’ bids on June 22, 2020, the parameters resolution provides the City with flexibility to react to market conditions and reschedule the bid acceptance on a day-to-day basis, if necessary, to best manage these challenges and the City’s borrowing goals.

The parameters resolution (Page 1) delegates authority to the City Administrator or the City Clerk-Treasurer/Finance Director, to accept the bid and award the 2020 Bonds to the winning bidder, with the execution of an Approving Certificate (Exhibit A), on the date the bids are actually received, subject to certain parameters described in Section 1 and 2. The other sections include provisions typically found in a standard award resolution including the borrowing terms, levy of taxes, State and Federal requirements, etc. Approval of the parameters resolution by the Council on April 13th will not require Council action to award the 2020 Bonds to the winning bidder in June or on any day of sale chosen by the City. All funds are anticipated to be wired to the City on July 2 for deposit in the respective project accounts.

City of Reedsburg

Impact of 2020 Borrowing on City's Debt Limit

April 2020

The City's statutory General Obligation debt limit is 5% of equalized valuation

2019 Equalized Valuation (most recent available) -	\$662,445,700
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Statutory General Obligation Debt Limit – 5% -	<u>\$ 33,122,285</u>
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The City's existing General Obligation Debt (Prior to 2020 Bonds) -	\$ 17,538,848
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2020 General Obligation Bonds -	<u>\$ 7,425,000</u>
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Total General Obligation Debt Outstanding -	<u>\$ 24,963,848</u>
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City's General Obligation Debt Limit Available After 2020 Bonds	\$ 8,158,437
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24.63%

The City's debt limit increases each year as the Equalized Value increases. The 2018 Equalized Value increased by 5.5% (which provided \$1,570,000 of additional debt limit); and the 2019 Equalized Value increased by 10.4% (which provided \$3,110,000 of additional debt limit).

Also, the City's debt limit increases each year as the principal payments are paid each year on the outstanding general obligation debt. The total principal payments scheduled on an annual basis range from \$1.5 million over the next five years, and increase to a range of \$1.6 - \$1.7 million for the next five years.

Note: The General Obligation figures referenced above include G.O. debt issued for all purposes including City, TID and Communications Utility.

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Note: The General Obligation figures referenced above include G.O. debt issued for all purposes including City, TID and Communications Utility.

RESOLUTION

(RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS RELATING TO BOND ISSUES)

NO. 4409-20

WHEREAS, initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City of Reedsburg, Sauk County, Wisconsin (the "City") and it is now necessary that said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Adopted, approved and recorded April 13, 2020.

David G. Estes
Mayor

ATTEST:

Jacob Crosetto
City Clerk

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4409-20, dated April 13, 2020.

Date Passed: April 13, 2020.

Vote: _____

CITY OF REEDSBURG

NOTICE TO ELECTORS RELATING TO BOND ISSUES

NOTICE IS HEREBY GIVEN, that on April 13, 2020, at a meeting of the Common Council of the City of Reedsburg, the following resolutions were adopted and recorded pursuant to Section 67.05(1), Wisconsin Statutes:

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$5,525,000
FOR BUILDINGS FOR THE HOUSING OF MACHINERY AND EQUIPMENT

BE IT RESOLVED by the Common Council of the City of Reedsburg, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$5,525,000 for the public purpose of paying the cost of buildings for the housing of machinery and equipment.

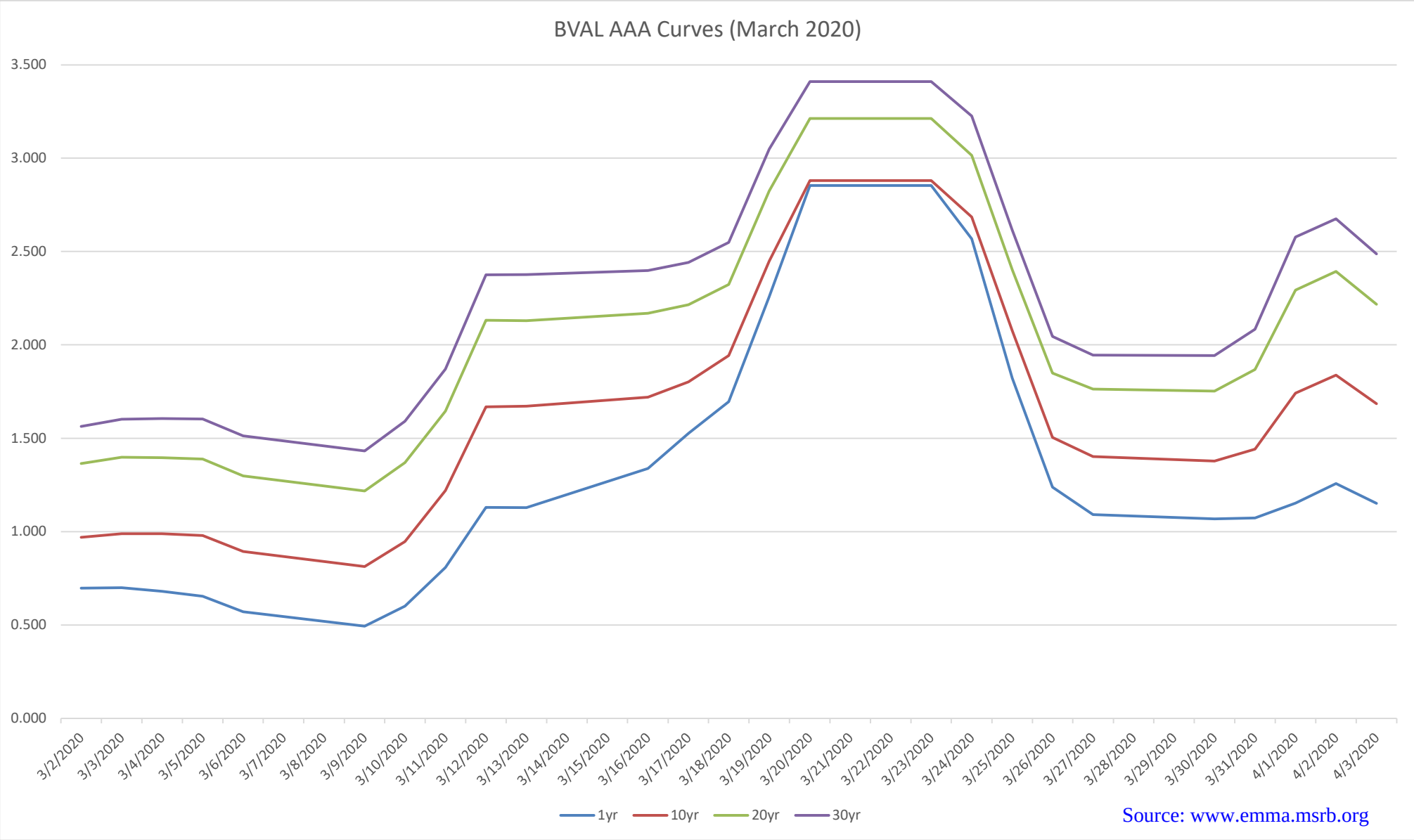
INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED
\$1,900,000 FOR CONSTRUCTION OF POLICE FACILITIES

BE IT RESOLVED by the Common Council of the City of Reedsburg, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,900,000 for the public purpose of paying the cost of construction of police facilities.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that an initial resolution need not be submitted to the electors unless within 30 days after adoption of the initial resolution a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for governor in the City at the last general election. A petition may be filed with respect to any one or more of the initial resolutions.

City of Reedsburg

Jacob Crosetto
City Clerk



BVAL AAA Municipal Curves is a market index that uses real-time trades and contributed sources to reflect movement in the Municipal Market. It is populated with high quality US Municipal Bonds with an average rating of "AAA" from Moody's and S&P. These Curves are often used by underwriters as a factor when determining the yield levels at which a new issue of Municipal Securities will be offered to investors.



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 SOUTH MOORLAND ROAD, SUITE 504
BROOKFIELD, WI 53005
414-434-9644
FAX: 414-226-2014

CITY OF REEDSBURG

Report on Financing DPW/Parks and Police Department Projects with \$7,425,000 General Obligation Corporate Purpose Bonds Series 2020A

April 13, 2020

Prepared by: Carol Wirth, President, Wisconsin Public Finance Professionals, LLC

Initial Resolutions

The borrowing process for the issuance of general obligation bonds begins with the adoption of Initial Resolutions in accordance with Wisconsin's bonding Statutes.

The two projects are categorized under the purpose language of the bonding Statutes as: \$5,525,000 for **"buildings for the housing of machinery and equipment,"** known as the "DPW/Parks project"; and, \$1,900,000 for **"construction of police facilities"** known as the "Police Department project." Therefore, two Initial Resolutions are prepared for these purposes including their respective not-to-exceed borrowing dollar amounts for consideration/adoption by the Common Council.

Bond Market Preparations

The City is preparing to enter the bond market to fund the projects by reviewing structuring options, preparation of the Official Statement (including 2019 financial information) and application for a Moody's rating. The City's existing Moody's rating is "A1." Documents are distributed to the marketplace, the sale of the 2020 Bonds is advertised and underwriters are instructed how to place their bids on a specific date and time. Bids are received and verified and the winning underwriter is notified, subject to approval by the City.

2020 Bonds New Issue Details

The Bonds may be amortized over a maximum of 20 years. The Bonds are general obligations of the City and are secured by taxes levied on all taxable property in the City. The repayment schedule presented herein is based on interest rates available during the week of April 6 for tax-exempt bank qualified municipal bonds. The goal of the repayment schedule is to: 1. maintain a stable levy amount for the combined existing City purposes debt service and the new 2020 Bonds close to the 2019 tax levy of \$811,710, and 2. repay the 2020 Bonds as soon as possible, and 3. have an option to prepay early.

\$7,425,000 G.O. Corporate Purpose Bonds Combined with Existing City Purpose Debt Service

Calendar Year	Principal (03/01)	Rates	Estimated Interest	Total Est. 2020 Bonds D/S	Existing City Purpose D/S	Combined Est. Debt Service
2020	-	-	-	-	811,710.00	811,710.00
2021	100,000.00	3.000%	233,233.11	333,233.11	583,055.00	916,288.11
2022	100,000.00	3.000%	197,180.00	297,180.00	523,477.00	820,657.00
2023	100,000.00	3.000%	194,180.00	294,180.00	519,635.00	813,815.00
2024	625,000.00	3.000%	183,305.00	808,305.00	-	808,305.00
2025	640,000.00	3.000%	164,330.00	804,330.00	-	804,330.00
2026	660,000.00	3.000%	144,830.00	804,830.00	-	804,830.00
2027	680,000.00	3.000%	124,730.00	804,730.00	-	804,730.00
2028	705,000.00	3.000%	103,955.00	808,955.00	-	808,955.00
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2031	765,000.00	2.000%	41,630.00	806,630.00	-	806,630.00
2032	780,000.00	2.100%	25,790.00	805,790.00	-	805,790.00
2033	800,000.00	2.200%	8,800.00	808,800.00	-	808,800.00
-	\$7,425,000.00	TIC 2.20%	\$1,564,923.11	\$8,989,923.11	\$2,437,877.00	\$11,427,800.11

Note: 2021 Debt Service may be reduced by excess premium from investors. The preliminary pricing information prepared as of this date reflects \$222,470 of excess premium. The actual amount will be known on the date bids are received.

The 2020 Bonds have a prepayment date beginning March 1, 2030.

\$7,425,000 Preliminary Pricing Summary as of April 6, 2020

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
03/01/2021	Serial Coupon	3.000%	1.350%	100,000.00	101.085%	101,085.00
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City of Reedsburg

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April 2020

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2020 General Obligation Bonds -	<u>\$ 7,425,000</u>
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Total General Obligation Debt Outstanding -	<u>\$ 24,963,848</u>
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Also, the City's debt limit increases each year as the principal payments are paid each year on the outstanding general obligation debt. The total principal payments scheduled on an annual basis range from \$1.5 million over the next five years, and increase to a range of \$1.6 - \$1.7 million for the next five years.

Note: The General Obligation figures referenced above include G.O. debt issued for all purposes including City, TID and Communications Utility.

RESOLUTION

(RESOLUTION ESTABLISHING PARAMETERS
FOR THE SALE OF NOT TO EXCEED \$7,425,000
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2020A)

NO. 4410-20

WHEREAS, the Common Council of the City of Reedsburg, Sauk County, Wisconsin (the "City") has heretofore adopted (1) an initial resolution authorizing the issuance of general obligation bonds in an amount not to exceed \$5,525,000 for the public purpose of paying the cost of buildings for the housing of machinery and equipment; and (2) an initial resolution authorizing the issuance of general obligation bonds in an amount not to exceed \$1,900,000 for the public purpose of paying the cost of construction of police facilities (collectively, the "Project") (the above-referenced initial resolutions are referred to herein as the "Initial Resolutions");

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 15 days following the adoption of the Initial Resolutions, the City Clerk shall cause a notice to electors to be published in the Reedsburg Independent, stating the purpose and maximum principal amount of the bond issues authorized by the Initial Resolutions and describing the opportunity and procedure for submitting a petition requesting a referendum on the bond issues authorized by the Initial Resolutions;

WHEREAS, the time to file such a petition shall expire on May 13, 2020;

WHEREAS, it is the finding of the Common Council that it is in the best interest of the City to direct its financial advisor, Wisconsin Public Finance Professionals, LLC ("WPFP"), to take the steps necessary for the City to offer and sell general obligation bonds authorized by the Initial Resolutions designated "General Obligation Corporate Purpose Bonds, Series 2020A" (the "Bonds") at public sale and to obtain bids for the purchase of the Bonds; and

WHEREAS, in order to facilitate the sale of the Bonds in a timely manner, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to the City Administrator or the City Clerk-Treasurer/Finance Director (each, an "Authorized Officer") of the City the authority to accept on behalf of the City the bid for the Bonds that results in the lowest true interest cost for the Bonds (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Sale of the Bonds; Parameters. For the purpose of paying costs of the Project, the City is authorized to borrow pursuant to Section 67.04 Wisconsin Statutes and the Initial Resolutions, the principal sum of not to exceed SEVEN MILLION FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$7,425,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 16 of this Resolution, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the City, Bonds aggregating the principal amount of not to exceed SEVEN MILLION FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$7,425,000). The amount of Bonds to be issued pursuant to each of the Initial Resolutions shall be determined by the Authorized Officer and set forth in the Approving Certificate. The purchase price to be paid to the City for the Bonds shall not be less than 100% nor more than 104% of the principal amount of the Bonds.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Corporate Purpose Bonds, Series 2020A"; shall be issued in the aggregate principal amount of up to \$7,425,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity amount may be increased or decreased by up to \$100,000 per maturity amount and that the aggregate principal amount of the Bonds shall not exceed \$7,425,000. The schedule below assumes the Bonds are issued in the aggregate principal amount of \$7,425,000.

<u>Date</u>	<u>Principal Amount</u>
03/01/2021	\$100,000
03/01/2022	100,000
03/01/2023	100,000
03/01/2024	625,000
03/01/2025	640,000
03/01/2026	660,000
03/01/2027	680,000
03/01/2028	705,000
03/01/2029	725,000
03/01/2030	745,000
03/01/2031	765,000
03/01/2032	780,000
03/01/2033	800,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2021. The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) will not exceed 4.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Bonds maturing on March 1, 2031 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on March 1, 2030 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2020 through 2032 for the payments due in the years 2021 through 2033 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Corporate Purpose Bonds, Series 2020A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers

whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or the City Treasurer (the "Fiscal Agent") unless a fiscal agent is specified in the Approving Certificate.

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized

representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Conditions on Issuance and Sale of the Bonds. The issuance of the Bonds and the sale of the Bonds to the Purchaser are subject to the following conditions:

(a) approval by the Authorized Officer of the principal amount, definitive maturities, interest rates and purchase price for the Bonds, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate; and

(b) expiration of the petition period provided for under Section 67.05(7)(b), Wisconsin Statutes, without the filing of a sufficient petition for a referendum with respect to the Initial Resolutions authorizing the issuance of the Bonds to finance the Project; and

The Bonds shall not be issued, sold or delivered until these conditions are satisfied. Upon satisfaction of these conditions, the Authorized Officer is authorized, but not required, to execute a Proposal with the Purchaser providing for the sale of the Bonds to the Purchaser.

Section 17. Official Statement. The Common Council hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Bonds and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 13, 2020.

David G. Estes
Mayor

ATTEST:

Jacob Crosetto
City Clerk

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4410-20, dated April 13, 2020.

Date Passed: April 13,
2020.

Vote: _____

EXHIBIT A

CERTIFICATE APPROVING THE PRELIMINARY OFFICIAL STATEMENT
AND DETAILS OF
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2020A

The undersigned [City Administrator] [City Clerk-Treasurer/Finance Director] of the City of Reedsburg, Sauk County, Wisconsin (the "City"), hereby certify that:

1. Resolution. On April 13, 2020, the Common Council of the City adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$7,425,000 General Obligation Corporate Purpose Bonds, Series 2020A of the City (the "Bonds") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Bonds, and to determine the details for the Bonds within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Bonds is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Bonds. On the date hereof, the Bonds were offered for public sale and the bids set forth on the Bid Tabulation attached hereto as Schedule I and incorporated herein by this reference were received. The institution listed first on the Bid Tabulation (the "Purchaser") offered to purchase the Bonds in accordance with the terms set forth in the Proposal attached hereto as Schedule II and incorporated herein by this reference (the "Proposal"). Wisconsin Public Finance Professionals, LLC recommends the City accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Bonds shall be issued in the aggregate principal amount of \$_____, which is not more than the \$7,425,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule III and incorporated herein by this reference. The amount of each annual principal payment due on the Bonds is not more than \$_____ more or less per maturity amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03/01/2021	\$100,000	\$_____
03/01/2022	100,000	_____
03/01/2023	100,000	_____
03/01/2024	625,000	_____
03/01/2025	640,000	_____
03/01/2026	660,000	_____
03/01/2027	680,000	_____

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03/01/2028	\$705,000	\$_____
03/01/2029	725,000	_____
03/01/2030	745,000	_____
03/01/2031	765,000	_____
03/01/2032	780,000	_____
03/01/2033	800,000	_____

The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 4.0%, as required by the Resolution.

4. Purchase Price of the Bonds. The Bonds shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Bonds which is not less than 100% nor more than 104% of the principal amount of the Bonds as required by the Resolution.

5. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same respectively falls due, the full faith, credit and taxing powers of the City have been irrevocably pledged and there has been levied on all of the taxable property in the City, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule IV.

6. Purpose of the Bonds. The Bonds are issued for the following public purposes in the following amounts: \$_____ for buildings for the housing of machinery and equipment; and \$_____ for construction of police facilities.

7. Expiration of Petition Period. The petition period provided for under Section 67.05(7)(b), Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Initial Resolutions authorizing the issuance of the Bonds.

8. Approval. This Certificate constitutes my approval of the Proposal, and the definitive maturities, interest rates, and purchase price for the Bonds, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2020 pursuant to the authority delegated to me in the Resolution.

Timothy M. Becker
City Administrator]

Jacob Crosetto
City Clerk-Treasurer/Finance Director]

SCHEDULE I TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by Wisconsin Public Finance Professionals, LLC
and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Proposal

To be provided by Wisconsin Public Finance Professionals, LLC
and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Wisconsin Public Finance Professionals, LLC
and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE IV TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Wisconsin Public Finance Professionals, LLC
and incorporated into the Certificate.

(See Attached)

COPY

EXHIBIT B

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA
STATE OF WISCONSIN DOLLARS
SAUK COUNTY
NO. R-____ CITY OF REEDSBURG \$_____
GENERAL OBLIGATION CORPORATE PURPOSE BOND, SERIES 2020A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, 20____, 20____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the City of Reedsburg, Sauk County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2021 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the City Clerk or City Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, in an amount of \$_____ for the public purpose of paying the cost of buildings for the housing of machinery and equipment; and in an amount of \$_____ for the public purpose of paying the cost of construction of police facilities, as authorized by resolutions adopted on April 13, 2020, as supplemented by a Certificate Approving the Preliminary Official

Statement and Details of General Obligation Corporate Purpose Bonds, Series 2020A, dated _____, 2020 (collectively, the "Resolutions"). Said Resolutions are recorded in the official minutes of the Common Council for said dates.

The Bonds maturing on March 1, 2031 and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, 2030 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation and date of the Bonds called for redemption, CUSIP number, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the

Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Reedsburg, Sauk County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF REEDSBURG
SAUK COUNTY, WISCONSIN

By: _____
David G. Estes
Mayor

(SEAL)

By: _____
Jacob Crosetto
City Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

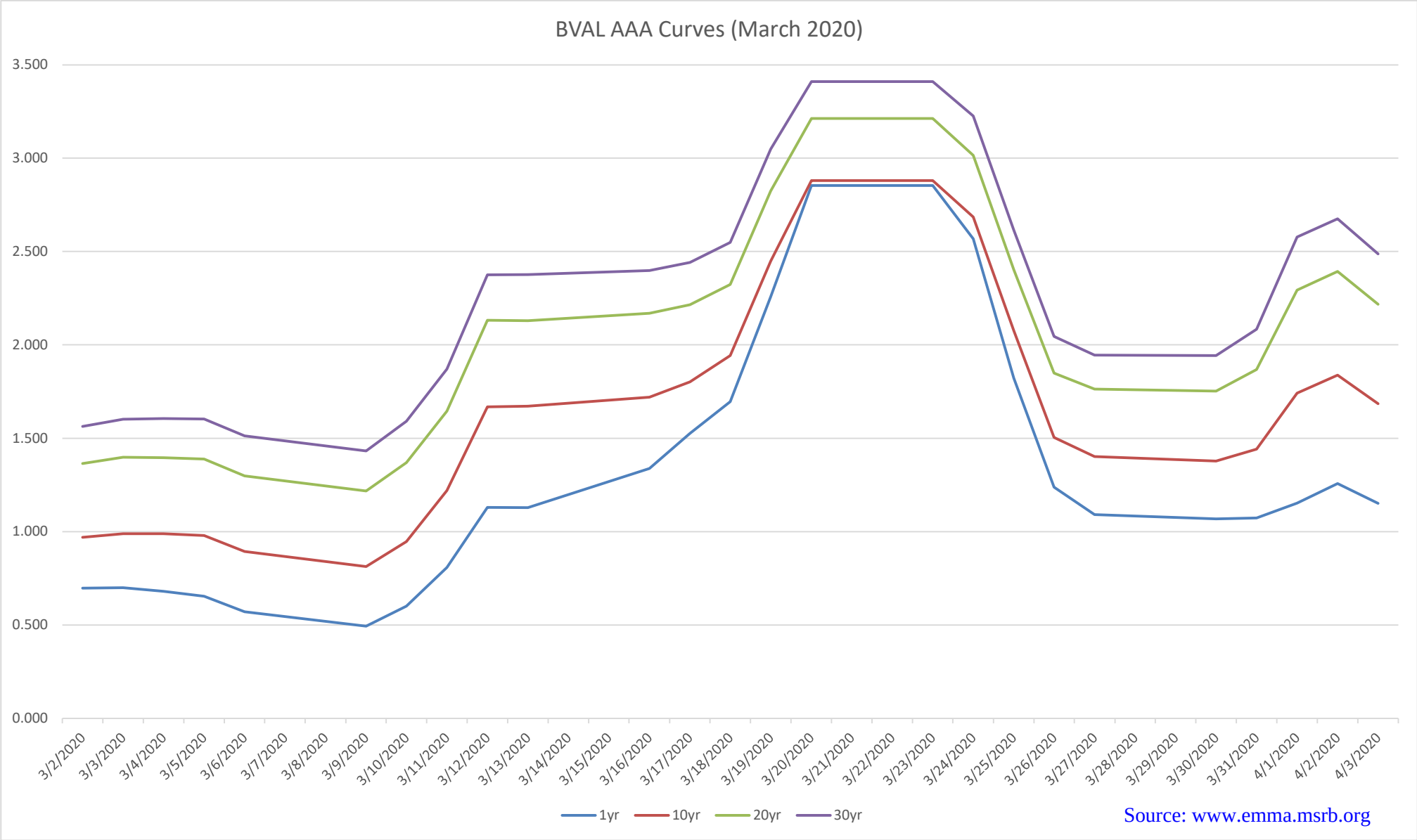
Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



BVAL AAA Municipal Curves is a market index that uses real-time trades and contributed sources to reflect movement in the Municipal Market. It is populated with high quality US Municipal Bonds with an average rating of "AAA" from Moody's and S&P. These Curves are often used by underwriters as a factor when determining the yield levels at which a new issue of Municipal Securities will be offered to investors.



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 SOUTH MOORLAND ROAD, SUITE 504
BROOKFIELD, WI 53005
414-434-9644
FAX: 414-226-2014

CITY OF REEDSBURG

Report on Financing DPW/Parks and Police Department Projects with \$7,425,000 General Obligation Corporate Purpose Bonds Series 2020A

April 13, 2020

Prepared by: Carol Wirth, President, Wisconsin Public Finance Professionals, LLC

Initial Resolutions

The borrowing process for the issuance of general obligation bonds begins with the adoption of Initial Resolutions in accordance with Wisconsin's bonding Statutes.

The two projects are categorized under the purpose language of the bonding Statutes as: \$5,525,000 for **"buildings for the housing of machinery and equipment,"** known as the "DPW/Parks project"; and, \$1,900,000 for **"construction of police facilities"** known as the "Police Department project." Therefore, two Initial Resolutions are prepared for these purposes including their respective not-to-exceed borrowing dollar amounts for consideration/adoption by the Common Council.

Bond Market Preparations

The City is preparing to enter the bond market to fund the projects by reviewing structuring options, preparation of the Official Statement (including 2019 financial information) and application for a Moody's rating. The City's existing Moody's rating is "A1." Documents are distributed to the marketplace, the sale of the 2020 Bonds is advertised and underwriters are instructed how to place their bids on a specific date and time. Bids are received and verified and the winning underwriter is notified, subject to approval by the City.

2020 Bonds New Issue Details

The Bonds may be amortized over a maximum of 20 years. The Bonds are general obligations of the City and are secured by taxes levied on all taxable property in the City. The repayment schedule presented herein is based on interest rates available during the week of April 6 for tax-exempt bank qualified municipal bonds. The goal of the repayment schedule is to: 1. maintain a stable levy amount for the combined existing City purposes debt service and the new 2020 Bonds close to the 2019 tax levy of \$811,710, and 2. repay the 2020 Bonds as soon as possible, and 3. have an option to prepay early.

\$7,425,000 G.O. Corporate Purpose Bonds Combined with Existing City Purpose Debt Service

Calendar Year	Principal (03/01)	Rates	Estimated Interest	Total Est. 2020 Bonds D/S	Existing City Purpose D/S	Combined Est. Debt Service
2020	-	-	-	-	811,710.00	811,710.00
2021	100,000.00	3.000%	233,233.11	333,233.11	583,055.00	916,288.11
2022	100,000.00	3.000%	197,180.00	297,180.00	523,477.00	820,657.00
2023	100,000.00	3.000%	194,180.00	294,180.00	519,635.00	813,815.00
2024	625,000.00	3.000%	183,305.00	808,305.00	-	808,305.00
2025	640,000.00	3.000%	164,330.00	804,330.00	-	804,330.00
2026	660,000.00	3.000%	144,830.00	804,830.00	-	804,830.00
2027	680,000.00	3.000%	124,730.00	804,730.00	-	804,730.00
2028	705,000.00	3.000%	103,955.00	808,955.00	-	808,955.00
2029	725,000.00	3.000%	82,505.00	807,505.00	-	807,505.00
2030	745,000.00	3.000%	60,455.00	805,455.00	-	805,455.00
2031	765,000.00	2.000%	41,630.00	806,630.00	-	806,630.00
2032	780,000.00	2.100%	25,790.00	805,790.00	-	805,790.00
2033	800,000.00	2.200%	8,800.00	808,800.00	-	808,800.00
-	\$7,425,000.00	TIC 2.20%	\$1,564,923.11	\$8,989,923.11	\$2,437,877.00	\$11,427,800.11

Note: 2021 Debt Service may be reduced by excess premium from investors. The preliminary pricing information prepared as of this date reflects \$222,470 of excess premium. The actual amount will be known on the date bids are received.

The 2020 Bonds have a prepayment date beginning March 1, 2030.

\$7,425,000 Preliminary Pricing Summary as of April 6, 2020

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
03/01/2021	Serial Coupon	3.000%	1.350%	100,000.00	101.085%	101,085.00
03/01/2022	Serial Coupon	3.000%	1.450%	100,000.00	102.537%	102,537.00
03/01/2023	Serial Coupon	3.000%	1.475%	100,000.00	103.968%	103,968.00
03/01/2024	Serial Coupon	3.000%	1.500%	625,000.00	105.326%	658,287.50
03/01/2025	Serial Coupon	3.000%	1.550%	640,000.00	106.498%	681,587.20
03/01/2026	Serial Coupon	3.000%	1.650%	660,000.00	107.269%	707,975.40
03/01/2027	Serial Coupon	3.000%	1.700%	680,000.00	108.156%	735,460.80
03/01/2028	Serial Coupon	3.000%	1.800%	705,000.00	108.553%	765,298.65
03/01/2029	Serial Coupon	3.000%	1.900%	725,000.00	108.747%	788,415.75
03/01/2030	Serial Coupon	3.000%	2.000%	745,000.00	108.746%	810,157.70
03/01/2031	Serial Coupon	2.000%	2.100%	765,000.00	99.047%	757,709.55
03/01/2032	Serial Coupon	2.100%	2.200%	780,000.00	98.974%	771,997.20
03/01/2033	Serial Coupon	2.200%	2.300%	800,000.00	98.905%	791,240.00
Total	-	-	-	\$7,425,000.00	-	\$7,775,719.75

Amount of 2020 Bonds	\$7,425,000.00
Est. Reoffering Premium	350,719.75
Sub-Total	\$7,775,719.75
Total Est .Expenses Paid by Underwriter (Underwriting, Municipal Advisor, Bond Counsel, Rating)	\$(128,250.00)
Total Purchase Price	\$7,647,469.75
True Interest Cost (TIC)	2.1946620%

All expenses of issuance will be paid by the winning underwriter and included in the true interest rate.

2020 Municipal Market Volatility

During the month of March, the municipal market experienced unprecedented volatility with a swing from record-low yields at the beginning of the month, to a 200 basis point selloff, and finishing the week ending March 27 with a rally that erased much of those losses. For the first time ever, Federal intervention in the markets allowed the Fed to purchase short and long-term municipal bonds to stabilize the market. Issuers cancelled scheduled bond sales during this time, placing them on a day-to-day status. During the week of March 30, the market began showing signs of activity with lower rates and a more normalized yield curve. Municipalities began bringing issues to market. By Wednesday, April 1, the general market lost another ½%, which some attributed to not only liquidity problems in the market, but end-of-quarter portfolio sell-offs. On Thursday and Friday, the market moved up and down 10 to 15 basis points, which, in what used to be considered a “normally functioning market” would be quite drastic. However, with 50 basis-point daily moves occurring over the past month, this type of movement is viewed as “almost steady.”

The City’s Bonds are designated as “tax-exempt bank qualified” Bonds. The bank qualified market is more stable than the general (non-bank qualified) market. Banks are large purchasers of the bank qualified securities since they receive a tax advantage on the interest on these investments. One Wisconsin issue sold on April 3 and two Wisconsin issues sold on April 6, tax-exempt bank qualified bonds at levels close to those included in this report which may be viewed as some “stability” during volatile times.

Authorizing/Parameters Resolution

The acceptance of the bid from the underwriter whose bid results in the lowest true interest cost to the City occurs with the adoption of a resolution awarding the City’s bonds to that underwriter and locks in the final interest rates, principal maturities and tax levy (“award resolution”). In prior years, the City’s borrowings included receiving a final commitment from the underwriter in the morning followed by Council action on the award resolution that evening at the regularly scheduled Council meeting.

In response to recent unprecedented market volatility, as well as the challenges COVID-19 placed on individuals, local governments and businesses, various alternative and flexible procedures are being implemented. Therefore, an alternative form of award resolution for the City’s 2020 Bonds, known as a “parameters resolution,” is presented for Council action today. While at this time, it is the intent to proceed with a timeline accepting underwriters’ bids on June 22, 2020, the parameters resolution provides the City with flexibility to react to market conditions and reschedule the bid acceptance on a day-to-day basis, if necessary, to best manage these challenges and the City’s borrowing goals.

The parameters resolution (Page 1) delegates authority to the City Administrator or the City Clerk-Treasurer/Finance Director, to accept the bid and award the 2020 Bonds to the winning bidder, with the execution of an Approving Certificate (Exhibit A), on the date the bids are actually received, subject to certain parameters described in Section 1 and 2. The other sections include provisions typically found in a standard award resolution including the borrowing terms, levy of taxes, State and Federal requirements, etc. Approval of the parameters resolution by the Council on April 13th will not require Council action to award the 2020 Bonds to the winning bidder in June or on any day of sale chosen by the City. All funds are anticipated to be wired to the City on July 2 for deposit in the respective project accounts.

City of Reedsburg

Impact of 2020 Borrowing on City's Debt Limit

April 2020

The City's statutory General Obligation debt limit is 5% of equalized valuation

2019 Equalized Valuation (most recent available) -	\$662,445,700
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Statutory General Obligation Debt Limit – 5% -	<u>\$ 33,122,285</u>
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The City's existing General Obligation Debt (Prior to 2020 Bonds) -	\$ 17,538,848
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2020 General Obligation Bonds -	<u>\$ 7,425,000</u>
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Total General Obligation Debt Outstanding -	<u>\$ 24,963,848</u>
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City's General Obligation Debt Limit Available After 2020 Bonds	\$ 8,158,437
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24.63%

The City's debt limit increases each year as the Equalized Value increases. The 2018 Equalized Value increased by 5.5% (which provided \$1,570,000 of additional debt limit); and the 2019 Equalized Value increased by 10.4% (which provided \$3,110,000 of additional debt limit).

Also, the City's debt limit increases each year as the principal payments are paid each year on the outstanding general obligation debt. The total principal payments scheduled on an annual basis range from \$1.5 million over the next five years, and increase to a range of \$1.6 - \$1.7 million for the next five years.

Note: The General Obligation figures referenced above include G.O. debt issued for all purposes including City, TID and Communications Utility.

STAFF REPORT

AGENDA ITEM: _____

To: Common Council
By: Brian Duvalle, Planning/Building
Date of Meeting: April 13, 2020

Subject: Request to amend Tourist Rooming Houses (TRH); ORD 1905-20 (2nd Reading)

BACKGROUND AND REQUEST

We own the property located at 430 La Valle Street in Reedsburg. We would like to get a permit to run this property as a short-term rental property, but do not reside at this property.

Our personal property is located at E4848 Meyer Rd, Reedsburg. We would appreciate your consideration to change the ordinance of the property having to be owner occupied to run a short-term rental from the property.

Thank you for your consideration.

Richard & Karen McBain

The current ordinance for tourist housing (e.g. AirBNB, VRBO, etc) only allows them if the structure is owner occupied. The reasons for this are: 1) to help prevent proliferation of them in Reedsburg, and 2) to better police them by having the owner living onsite. Renting by the night can increase the likelihood of neighbor conflicts (e.g. noise, traffic, trash, etc) and reduced property values. In the past, Reedsburg has had three TRHs. Two were owner occupied and never had a nuisance complaint to my knowledge, while the third was not owner occupied and had numerous complaints.

Another way to address non-owner occupied properties is through the Plan Commission. The third TRH noted above went through a Conditional Use Permit (CUP) hearing in 2018. It was reviewed as a CUP because TRHs are not listed as a use in the zoning ordinance; TRHs have their own chapter in City code. However, this leads to two different procedures and two different boards reviewing them. The proposed ordinance would make all TRH requests and appeals go through Clerk Dept licensing and Ordinance Committee review.

In discussion with legal counsel and reviewing other ordinances (e.g. Madison, Sturgeon Bay & Ashwaubenon were recently highlighted by WAPA), I added a condition for non-owner occupied dwellings. The ownership cannot be a trust, LLC or similar type. This will help eliminate an owner who might try to skirt the requirement of only operating one TRH and help ensure more local ownership versus an absentee landlord. Other ordinances also place limits on the number of days a non-occupied dwelling can be rented. State law does require at least 180 days, and that number can be consecutive.

ACTION:

If the Mayor and City Council are ready, the following action may be made:
Motion to approve/deny – 2nd Reading of Ordinance 1905-20

Attachments: Ordinance 1905-20

Calendar of Actions:

1st Reading at Council:	March 9, 2020
Public Hearing Noticed:	March 19, 2020
2nd Reading at Council/Public Hearing:	April 13, 2020
Published, Enactment Date:	April 23, 2020

ORDINANCE NO. 1905-20
(Amending Chapter 556 – Tourist Rooming Houses)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to amend Chapter 556 by removing the requirement that a Tourist Rooming House be owner-occupied.

SECTION II: PROVISIONS AMENDED.

City of Reedsburg Code Chapter 556 is hereby amended by this ordinance:

§ 556-2 Definitions; license and registration; room tax.

A "tourist rooming house" (TRH) is any lodging place or tourist cabin and cottage, other than hotels and motels, in which sleeping accommodations are offered for pay to tourists or transients. It does not include private boarding or rooming houses not accommodating tourists or transients, bed-and-breakfast establishments or units operated by a hotel, motel or resort. *"Owner" means the holder of record of an estate in possession in fee simple, or for life, in land or real property, or a vendee of record under a land contract for the sale of an estate in possession in fee simple or for life but does not include the vendor under a land contract. A tenant in common or joint tenant is an owner to the extent of his or her interest.*

§ 556-2(C) *An Owner, but not a limited liability company (LLC), trust, non-profit or other corporate entity, may operate one (1) non-owner occupied TRH, otherwise only the owner-occupant of the property may operate a TRH. A non-owner occupied property is limited to 180 consecutive operating days during a licensing period.*

§ 556-2(D) The license shall remain in effect, subject to annual reviews by the Building Inspector, to verify in writing that a lodging license has been obtained and is current and the conditions attached to the license and all requirements of this chapter are adhered to. Reapplication for renewal shall be required with a change in ownership, alterations to the operational rules, noncompliance with the standards of this chapter, or documented violations. *If there are two nuisance violations during an annual licensing period, the license may be revoked following a hearing by the Ordinance Committee.*

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 556.

Dated this 13th day of April 2020.

David G. Estes, Mayor

1st Reading at Council:
Public Hearing Noticed:
2nd Reading at Council/Public Hearing:
Published, Enactment Date:

Jacob Crosetto, Clerk/Treasurer

March 9, 2020
March 19, 2020
April 13, 2020
April 23, 2020

RESOLUTION

(Creating a Small Business Emergency Assistance Fund Loan Program)

NO. 4406-20

The City Council of the City of Reedsburg, Sauk County, Wisconsin, by this resolution, adopted by a majority of the Common Council with a quorum present and voting and proper notice having been given, resolves and orders as follows:

WHEREAS, Ordinance No. 48-4 and 48-5 of the City of Reedsburg Code empowers the Mayor to have executive direction and control of the Office of Emergency Management and shall be responsible for carrying out the provisions of this ordinance and Chapter 323, Wis. Stats. to include proclaiming the existence or threatened existence of a local emergency when the City of Reedsburg is affected a public calamity and the City Council is not in session, and;

WHEREAS, the Mayor of the City of Reedsburg by Resolution No. 4405-20, passed March 23, 2020 to publish April 2, 2020 declared a Health Emergency Response to the COVID-19 Coronavirus.

WHEREAS, the economic situation for the City of Reedsburg and its for-profit businesses having been closed or restricted in operation pursuant to Emergency Order #12 "Safer at Home" Order may need financial assistance in form of loan and;

That the City Council of the City of Reedsburg was not in session and could not immediately be called into session;

NOW, THEREFORE, IT IS HEREBY ORDERED that the Common Council does hereby affirm the Mayor's decision that a Small Business Emergency Assistance Fund Loan Program be created, a copy of which is available for inspection at the Reedsburg City Hall or City of Reedsburg website, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00) to be funded by Capital Improvement Funds and shall be available through the City of Reedsburg effective April 1, 2020, and;

IT IS FURTHER ORDERED that during the existence of said local emergency this Emergency Fund Loan Program shall remain in effect on or until May 31, 2020 at which time it shall expire at 3:00 p.m. central daylight time. This proclamation is subject to ratification, alteration, modification or repeal by the City Council as soon as it can meet, but the subsequent action taken by the City Council does not affect the prior validity of this proclamation.

ADOPTED on this 13rd Day of April, 2020.

David G. Estes, Mayor

Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4406-20, dated March 23, 2020.

Date Passed: April 13, 2020.

Vote: _____

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council

Prepared By: Jacob Crosetto, City Clerk-Treasurer/Finance Director

Through: Tim Becker, City Administrator

Date of Meeting: April 13, 2020

Subject: Professional Banking Services for the City of Reedsburg

BACKGROUND AND REQUEST

In January of 2020, the City Clerk-Treasurer/Finance Director issued a Request for Proposals for professional banking services for fiscal years 2020-2025.

Relationships with financial institutions – banks, depositories, broker-dealers, custodians, investment advisers – are amongst the most important for the public treasury. The selection, engagement and on-going maintenance of all financial relationships is key.

The Government Finance Officers Association recommends that state and local governments establish a procurement process and assure periodic reviews of banking services. Adhering to a defined due diligence in selecting banking services and establishing proper controls will help a government achieve its objectives of appropriate and cost-effective banking services while protecting its funds and reducing risk to its reputation. Governments should consider including the following practices in their procurement of banking services:

1. Periodically initiate a process of competitive procurement in accordance with the state and local laws and regulations, for major banking services. The process should use a request for proposals (RFP) that should include services, fees, earnings credit rates, and availability schedules for deposited funds. In addition, it is important to utilize independent bank evaluation services to verify creditworthiness of the financial institution prior to award of a contract and throughout the contract period.
2. Have contracts for banking services that specify services, fees, and other components of compensation. If applicable, this should include tri-party depository contracts that require that the custodian complies with collateral requirements.
3. Identify a primary relationship manager who will serve as a central point of contact, understand the needs of the entity and be able to offer recommendations for service improvements.

4. Evaluate the relative benefits and costs of paying for services through direct fees, compensating balances, or a combination of the two (blended). Factors to consider in this evaluation are the earnings credit rate, reserve requirements and insurance fees on deposits.

5. Evaluate the government's needs in comparison to the costs and benefits of specific banking services, including: electronic banking, account maintenance, safety and security, and various treasury management services.

The City contracts currently with BMO Harris. Upon Council's approval, staff will work to execute a contract swiftly to initiate the planning of the audit to ensure reporting deadlines are met and the required banking communications with Council, the Finance Committee, and management.

ANALYSIS

In January 2020, the City issued a Request for Proposals to seek qualified financial institutions. The RFP was posted on the City's website, and notices were sent to approximately 10 firms, of which 5 responded:

- Associated Bank
- BMO Harris
- Community First Bank
- Reedsburg State Bank
- WCCU

An initial evaluation was performed and staff recommended three finalists – Associated, BMO, and Community First. Interviews with these three institutions were completed on Thursday, April 2.

Following an evaluation process, staff recommended BMO Harris as the best proposal to the Common Council. Staff recommends that the City pursue a five-year agreement with BMO Harris, with the option of a 5 year extension in 2025.

The evaluation was conducted by staff of the five proposals. The weighted evaluation criteria, developed by staff, included charges for services, strength and stability, comprehensiveness of service provided, assigned relationship managers, earnings, service enhancements, public sector experience, and other resources. Based on the initial review of proposals, the City Clerk-Treasurer/Finance Director also conducted reference checks and spoke to the firms directly with any clarifying questions. As a result of this process, the City Administrator and City Clerk-Treasurer/Finance Director, and staff are recommending **BMO Harris** remain as our primary banker.

BMO Harris is an incredibly stable financial institution, as referenced by their Tier 1 capital ratio. In the current uncertain financial market, we are looking for stability and a balance sheet that can withstand

any market, volatile or otherwise. We are very comfortable with their relationship team, including the local bankers and branch manager. Our treasury management team, based in Madison, has frequently made themselves available to meet in person, typically within 24 hours.

BMO's proposal included security features that others were not able offer, as well additional treasury solutions such as online payment portals, remote deposit, and bank-at-work/financial education programs for City Staff. As an act of good faith, BMO also amended their fee structure in order to ensure that the City would not pay fees based on provided account analysis statements.

FINANCIAL IMPACT

Minimal to none. The BMO Harris Proposal was very competitive, so much so that based on analysis, the City will not have to pay any fees whatsoever.

STAFF RECOMMENDATION

The City Clerk-Treasurer/Finance Director recommends to the Common Council:

1. Award RFP to BMO Harris Bank for professional Banking services; and
2. Authorize the City Clerk-Treasurer/Finance Director to negotiate and execute a five-year agreement with BMO Harris, with an additional five-year extension contingent on Common Council approval.