

Airport Commission Agenda
April 25, 2024
Reedsburg Municipal Airport, 1780 E Main Street
7:30 AM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON NOVEMBER 30, 2023:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consideration of entering into a hangar lease for Lot #26
- B. Consideration of installing an operation counter
- C. Discussion of Airport Master Plan
- D. Consideration of May 16th the next meeting date

II. ADJOURN:



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Reedsburg WI.
November 30, 2023

The Reedsburg Airport Commission convened in session on November 30, 2023 at 7:30 am with the following members present: Mike Gargano, John Chamberlin, Jason Schulte, Bernie Jernander and Aaron Matteson

Also present: Steven Zibell, Tom Parker, Matt (SEH), Brenda (SHE) and Colin (BOA)

Motion by Schulte second by Jernander to approve the minutes from the October 26, 2023 meeting.

Motion Carried

Matt from SHE discussed the draft plan for runway 7-25. Matt stated future reconstruction may not be fully funded for the entire length due to new classifications. Since a B2 small under 12,500 lbs. may be the largest aircraft recommended. Matt also went over different runway length options with obstructions that would need to be removed. There was a good discussion with many questions amongst the members. At this time, no action was taken and was for information only. Zibell stated this discussion would be placed back on the next agenda since more time was needed to make decisions for the Master Plan.

No Action

Notion by Jernander seconded by Schulte to adjourn.

Motion Carried

Moved by Chamberlin second by Schulte to adjourn at 9:43 am.

Motion Carried.

Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer

Steve Zibell

From: Davidson, Colin P - DOT <colin.davidson@dot.wi.gov>
Sent: Monday, April 15, 2024 12:51 PM
To: Steve Zibell
Subject: C35 - Operations Counters

Follow Up Flag: Follow up
Flag Status: Flagged

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Steve,

We spoke previously about encouraging the airport to install an operations counter to track flights and aircraft types going forward to support a future narrative update to the Master Plan. The goal here would be to show that the number of operations of B-II Large and larger/faster aircraft are much more than are being recorded using the traditional methods we are using in the master plan. This could help in justify additional runway length than we are currently able to document.

Below are four companies that I received information about from others and each one does generally the same thing. There may be slight differences where some companies may have historical data available now for purchase while others require the installation of equipment at the airport. But these are some options if the airport would like to begin this effort to research. We almost utilized 1200 aero for a Master Plan at an airport for one of my Master Plans, but the airport already had equipment installed by Maritime Information Systems, so that historical data will be used instead. We are utilizing Invisible Intelligence at another airport currently in preparation for their Master Plan.

1200 aero <https://www.1200.aero/>

Maritime Information Systems, Inc. / MotionInfo <https://www.motioninfo.com/>

Airport Monitoring Systems <https://www.airportmonitoring.com/>

Invisible Intelligence [Invisible Intelligence LLC - Invisible Intelligence LLC Home.](#)

I'm happy to help answer any questions as you all investigate this. Unfortunately since planning contracts cannot be amended, we cannot include this cost in the Master Plan at this point. However, I think the cost is fairly minimal.

Regards,

Colin Davidson, P.E.*
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Airport Development Engineer
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