

Reedsburg Public Library
Library Board Minutes
November 9, 2023

Members Present: Stephen Balda, Natalie Buckner, Kate Campbell, Mike Gargano, Joleen McBride, Dana Westedt; Also present, Sue Ann Kucher, Library Director

Call to Order: McBride called the meeting to order at 6:30 p.m.

Approval of the Agenda: Gargano moved to approve the agenda. Balda seconded. All approved.

Minutes of the October Meeting: Buckner moved to approve the minutes of the October meeting. Campbell seconded. All approved.

Finance Report: Campbell presented the finance report. Westedt moved to approve the report. Gargano seconded. All approved.

Bills: \$10,657.32 was expended from library operating; \$60.07 from utilities. Balda moved to approve the bills. Buckner seconded. All approved.

Director's Report: 11,579 items checked out and 11,116 visitors in October, with public room use of 160. The library checked out it's 10 millionth item on 11/2. Considerable savings to be had from switching copy vendors. Will have limited weekly programs through November and December. Friends Grateful Bread Sale 11/13. Awaiting contract for the newspaper project. DPI Annual Report will require standardization of job titles in 2024; with requirement for standardization and availability of the staff compensation survey report, may look to a review of wages in early 2024. Lindsay Schultz's last day at the library was November 2. Scheduling has been a challenge due to staff changes, illness and scheduled time away, which will continue through the holidays. Sue Ann attended state library association convention in October; Wendy is ½ way through the Sauk County Leadership Institute.

General Business: Kucher shared updates to 2024 budget; City passed budget as requested; City staff receiving 4% COLA; library staff at 3% as recommended in planning; County set to pass budget on 11/14. Kucher proposed a change to the Youth Services Librarian posting to adjust wage range as well as a change to duties and wage range of the new Youth Services Assistant position; Balda moved to approve reposting of the Youth Services Librarian position with a wage range of \$23-\$26 per hour; Consideration of the Assistant position was tabled until Librarian position is filled. Westedt Seconded; all approved. Kucher presented a proposal for the digitization of Yearbooks to be hosted on Recollection Wisconsin. Campbell moved to approve; Balda seconded; all approved. Gargano moved the slate of 2024 meeting dates, 2nd Thursday of each month at **6:00p.m.** beginning January 11. Buckner seconded; all approved. Kucher requested a change to the December meeting day/time due to a conflict. December meeting will take place at 5:00pm on 12/14.

Adjournment: Moved by Campbell. Seconded by Westedt. All approved.