

COMMON COUNCIL AGENDA
November 27, 2023
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on November 13, 2023
2. Approve/Deny: Canceling the Common Council meeting scheduled for December 25, 2023.

II. MAYOR PROCLAMATIONS & PRESENTATIONS:

1. Presentation: ImpactLife presentation.

III. GENERAL BUSINESS:

1. Approve/Deny: Changing the Common Council's regular meeting time to 5:30pm beginning January 2024.
2. Approve/Deny: Resolution 4532-23 Renaming Prothero Drive to South Viking Drive between Commercial Avenue and eventually E. Main Street.
3. Approve/Deny: Resolution 4533-23 Dedicating Prothero Drive between S. Wengel Drive and S. Golf Course Road.
4. Approve/Deny: Resolution 4534-23 Renaming Viking Drive to North Viking Drive, north of E. Main Street to the City Limits and to South Viking Drive south of E. Main Street to Commercial Avenue.

IV. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Plan Commission: Second Reading and Public Hearing on Ordinance 1965-23 amending the zoning at 420 Plum Street, South School Estates, from R-3 Residential to B-3 Business. Applicant: Dan DeBaets.

V. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

1. 2nd Meeting Committees: Public Works, Utility Commission, Plan Commission, CDA (any other committees or commissions with reports).

VI. OFFICE OF THE MAYOR:

VII. ADJOURN:



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City of Reedsburg Meeting of the Common Council
November 13, 2023

Present: Mayor Dave Estes, Alderpersons David Moon, Sonny Hyde, Jason Schulte, Mike Gargano, Missy Frenz, Phil Peterson, Dave Knudsen, Tom Seamonson and Adam Kaney.

Absent: None.

Others Present: Timothy M. Becker, City Administrator, Finance Director/City Clerk-Treasurer Jacob Crosetto, City Attorney Max Buckner, Police Chief Pat Cummings, Public Works Director Steve Zibell, Parks and Recreation Director Matt Scott, Building Inspector/Zoning Administrator Brian Duvalle, Citizens, Press.

Mayor Dave Estes called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meetings held on October 23 and 26, 2023; October 2023 Financial Report; and October 2023 Building Permit Report.

Motion: Gargano, Second: Seamonson to approve the consent agenda. Motion carried 9-0.

GENERAL BUSINESS:

- A. Approve/Deny: Resolution. 4531-23 adopting the FY2024 Budget – All Funds setting the tax levy.
 - a. **Motion: Peterson, Second: Kaney to approve Resolution 4351-23 as presented. Motion carried 9-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

- A. Airport Commission: Approve/Deny: Sale of City-Owned Hangar.
 - a. **Motion: Schulte, Second: Knudsen to approve the sale of the city-owned hangar. Motion carried 9-0.**

Motion: Frenz, Second: Hyde to adjourn.
Motion carried 9-0. Meeting adjourned at 6:26 p.m.

Respectfully submitted,

Finance Director/City Clerk-Treasurer
Jacob Crosetto

RESOLUTION
(Renaming Prothero Drive to South Viking Drive)

File No. 4532-23

WHEREAS, the Common Council of the City of Reedsburg wishes to rename Prothero Drive east of Commercial Drive to South Viking Drive, eventually connecting S. Viking Drive to E. Main Street, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Reedsburg that is hereby renames Prothero Drive east of Commercial Drive to South Viking Drive, eventually connecting South Viking Drive to E. Main Street.

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of The City of Reedsburg on the 27th day of November, 2023 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 27th day of November, 2023.

Mayor David G. Estes

City Clerk/Treasurer Jacob Crosetto

Michael Eugene Prothero

PFC Michael Eugene Prothero

Private First Class Michael Eugene Prothero started his tour in Vietnam on June 4, 1968. Fifteen days later, he became a casualty of the war when he stepped on a land mine and was mortally wounded. He was 19 years old.



Pfc Prothero was an infantryman with Company B, 1st Battalion, 501 Infantry in the 101st Airborne division of the US Army. The 101 Airborne the "Screaming Eagles", have a history going back to September 10, 1921 when the division headquarters was organized at Milwaukee, Wisconsin. The "Screaming Eagle" nickname became associated with the division as the successor to the traditions of the Wisconsin volunteer regiments of the Civil War.

In almost 7 years of combat in Vietnam, elements of the 101st participated in 15 campaigns. Operation "Nevada Eagle" was the largest single campaign they participated in. This campaign last 288 days, beginning May 17, 1968 and ending February 28, 1969. This is the campaign Pfc Prothero was involved in when he was killed. The objective was to secure the coastal lowlands in the Thua Thien province. This province is where the capital city of Hue is located and where Marine Private Jerome Schuett, also from Reedsburg, had been killed earlier in the year.

RESOLUTION

(Dedicating Prothero Drive between S. Wengel Drive and S. Golf Course Road)

File No. 4533-23

WHEREAS, the Common Council of the City of Reedsburg wishes to dedicate Prothero Drive east of S. Wengel Drive to South Golf Course Road, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Reedsburg that is hereby dedicates Prothero Drive east of S. Wengel Drive to South Golf Course Road.

STATE OF WISCONSIN)
COUNTY OF SAUK)

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Dated this 27th day of November, 2023.

Mayor David G. Estes

City Clerk/Treasurer Jacob Crosetto

RESOLUTION
(Changing the Name of Viking Drive to North Viking Drive and South Viking Drive)

File No. 4534-23

WHEREAS, the Common Council of the City of Reedsburg wishes to rename Viking Drive to North Viking Drive north of East Main Street to the City Limits and create South Viking Drive south of East Main Street to Commercial Avenue, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Reedsburg that is hereby renames Viking Drive to North Viking Drive north of East Main Street to the City Limits and create South Viking Drive south of East Main Street to Commercial Avenue.

STATE OF WISCONSIN)
COUNTY OF SAUK)

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Dated this 27th day of November, 2023.

Mayor David G. Estes

City Clerk/Treasurer Jacob Crosetto

ORDINANCE NO. 1965-23
(Zoning Change – 420 Plum Street; parcel #276-1640-20000)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE.

Consider rezoning property from R-3 Residential to B-3 Business.

SECTION II: PROVISION AMENDED.

The zoning map for the City of Reedsburg as set forth in the official map provided for in the Ordinances for the City of Reedsburg is hereby permanently amended so as to zone the territory listed below in the manner set forth below.

SECTION III: PROPERTY ZONING

Lot 1 of Parcel 276-1640-20000, Reedsburg, Wisconsin, is hereby zoned B-3 Business.

A property map may be obtained or accessed from the City Clerk at Reedsburg City Hall, 134 S. Locust St, Reedsburg, WI; (608) 524-6404; www.reedsburgwi.gov .

SECTION IV: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VII: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 690.

Dated this 27th day of November 2023.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:
Public Hearing Noticed:
2nd Reading at Council/Public Hearing:
Published, Enactment Date:

October 23, 2023
November 2 & November 9, 2023
November 27, 2023
December 7, 2023

City of Reedsburg Land Use Application

134 S. Locust St.
PO Box 490
Reedsburg, WI 53959

Ph: 608-524-6404
Fax: 608-524-8458
bduvalle@ci.reedsburg.wi.us

APPLICANT: South School Estates Dan Nebacts

ADDRESS: 420 Plum St CITY: Reedsburg STATE: WI

ZIP: 53959 PHONE: 608 963-4082 PARCEL #: 1640-2

E-MAIL: Dan @ DCEReedsburg.com

PROPERTY OWNER: (if different from Applicant) _____

LOCATION: (if different from address above) 420 Plum St

LAND USE REQUEST

(Please describe one or more as applicable – attach extra pages/maps if necessary)

☐ **Certified Survey Map (CSM):** _____

☐ **Conditional Use Permit:** _____

For **CONDITIONAL USE PERMIT** requests, also answer "A, B & C" on back page.

☐ **Preliminary Plat:** _____ **Final Plat:** _____ **Name of Plat:** _____

☒ **Rezoning - From:** R-3 **To:** B-3 **TID #** _____

☐ **Site Plan Review:** (See "B & C" on back page) _____

☐ **Zoning Appeal / Interpretation:** _____

☐ **Zoning Variance:** _____

For **VARIANCE** requests, also answer "D" on back page.

☐ **Other or Annexation:** _____

AFFIDAVIT

I certify that the information and plans submitted are true and accurate to the best of my knowledge. I also give permission to City zoning officials to enter my property for inspection purposes and for a temporary Zoning sign to be placed in my yard prior to the meeting.

Dan [Signature] 12/15/23
Applicant Signature / Date

Dan [Signature] 12/15/23
Owner Signature / Date

Account #10-461500-00

**The applicant or representative
MUST ATTEND the meeting(s).**

G:\wpnet\Zoning - Planning\Land Use Appl.doc

Cond Use Permit	\$200	_____
Cond Use-Agriculture	\$400	_____
Variance	\$125	_____
Rezoning	\$200	_____
C.S.M.	\$175	_____
Subdivision Plat	\$610	_____
- w/ Stormwater Plan	\$100	_____
Site Plan Review	\$175	_____
Annexation	\$200	_____
Plan Amend	\$200	_____
Date Paid		_____
Receipt #		_____

Staff Report

DATE: 10/10/23

APPLICANT: City of Reedsburg

LOCATION: 420 Plum St; Parcel #276-1640-20000

ZONING: R-3 Multi-family Residential

DESCRIPTION OF PROPERTY/IMPROVEMENTS: Rezone parcel to B-3 Business. The applicant wishes to add future commercial tenants to the building. The R-3 zone as done back when the original re-development was to be solely multi-family residential.

General Findings

SURROUNDING LAND USES:

- North – Residential
- West – Residential
- South – Residential
- East – Residential

ZONING:

- North – R-1 Residential
- West – R-1 Residential
- South – R-1 Residential
- East – R-1 Residential; Government

TOPOGRAPHY: Flat slopes

STREET R.O.W./TRAFFIC/ACCESS: Plum/S Park/S Locust St; 66' ROW

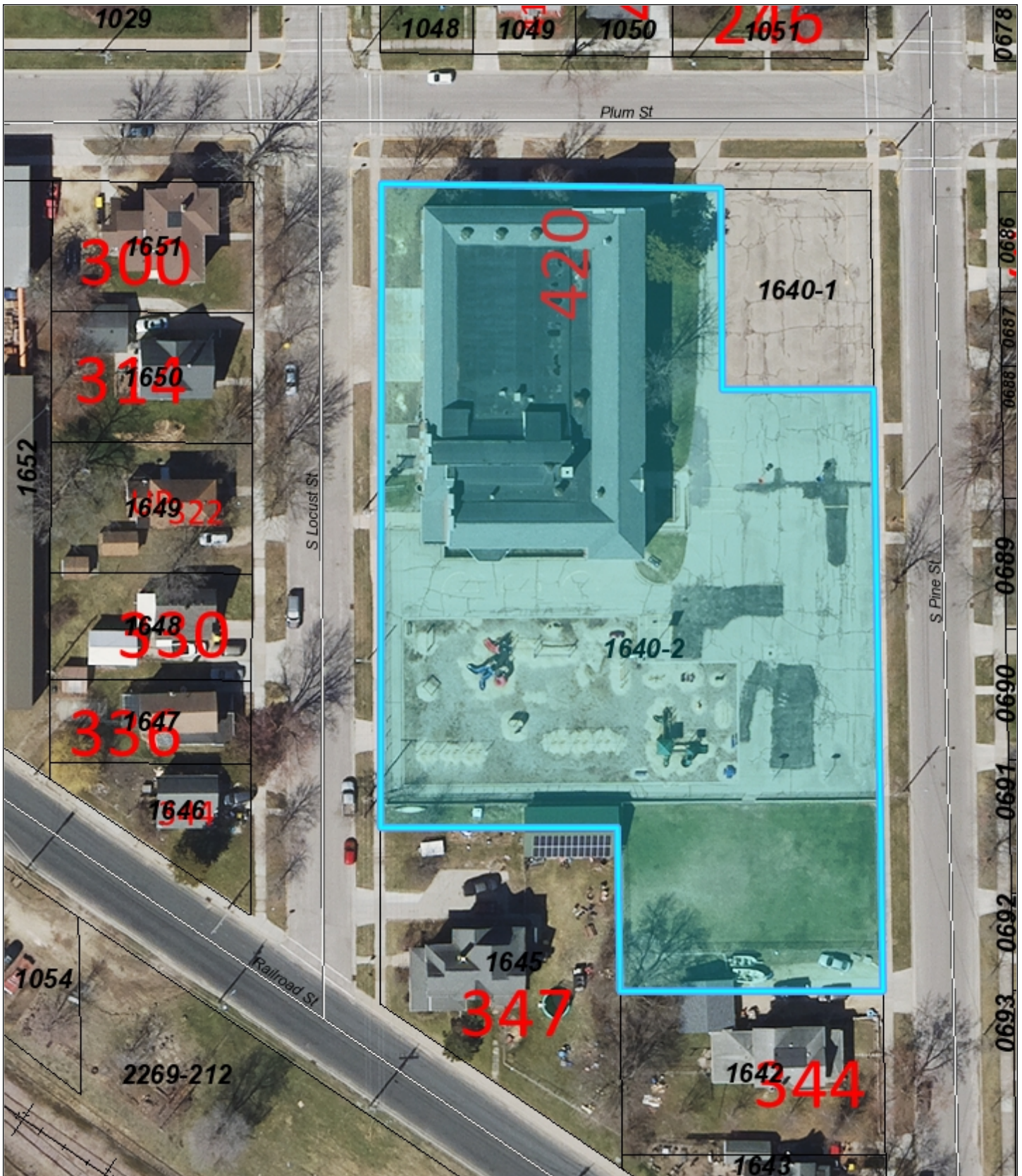
ENVIRONMENTAL HAZARDS/CONDITIONS: None known

COMPREHENSIVE PLAN DESIGNATION: Government & Institutional

STAFF COMMENTS: There is an existing office being used in the building, and a proposal to add a commercial kitchen as well. Therefore to add commercial tenants to the building, the property needs to be rezoned first. If approved, any commercial use would then require a CUP and most likely DSPS review.

Exhibit List

- A. City of Reedsburg Comprehensive Plan
- B. Zoning Ordinance, City of Reedsburg, Wisconsin
- C. October 10, 2023, Plan Commission Agenda
- D. Land Use Change Application
- E. Staff Report
- F. Notice of Public Meeting



City of Reedsburg GIS

DISCLAIMER: The City of Reedsburg does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 69'

CITY OF REEDSBURG

134 S. Locust Street
PO Box 490
Reedsburg, WI 53959
608-524-6404

Print Date: 10/2/2023