

COMMON COUNCIL AGENDA
March 9, 2020
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on February 24, 2020
2. Approve/Deny: Appointment of Kurt Muchow to the Reedsburg Industrial & Commercial Development Commission.
3. Approve/Deny: February 2020 paid bills.

II. GENERAL BUSINESS:

1. Approve/Deny: First Reading and set a Public Hearing for April 13, 2020 on Ordinance #1905-20 amending Chapter 556 - Tourist Rooming Houses.
2. Approve/Deny: Americans with Disabilities Act - Transition Plan.

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Plan Commission: Approve/Deny: Second Reading and Public Hearing on Ordinance 1902-20 - Annexation of parcels 030-1171-02000 & 030-1171-01000 from the Town of Reedsburg to the City of Reedsburg.

IV. CITY ADMINISTRATOR REPORTS:

1. Alternate side parking
2. Business Park sign

V. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 1st Meeting Committees: Reedsburg Area Development, Airport Commission, Personnel Committee, Library Board (any other committees or commissions with report).

VI. OFFICE OF THE MAYOR:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

VII. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

City of Reedsburg Meeting of the Common Council

February 24, 2020

Present: Mayor Dave Estes, Aldermen Brandt Werner, Craig Braunschweig, Mike Gargano, Phil Peterson, Dave Knudsen, and Tom Seamonson.

Absent: Aldermen Dave Moon, Jason Schulte, and Calvin Craker

Others Present: Tim Becker, Jacob Crosetto, Pat Cummings, Brian Duvalle, Derek Horkan, Steve Zibell, Matt Scott, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting the minutes from the Common Council meeting held on February 10, 2020; and appointing Terry Langer as an Election Worker.

Motion: Braunschweig, Second: Seamonson to approve the consent agenda. Motion carried 6-0.

GENERAL BUSINESS

- A. Approve/Deny: Resolution 4396-20 Re-Naming the Business Park of Reedsburg to the Donald H. Lichte Business Park.
 - a. **Motion: Werner, Second: Knudsen approve Resolution 4396-20 as presented. Motion carried 6-0.**
- B. Approve/Deny: First Reading and set a Public Hearing for March 23, 2020 on Ordinance 1904-20 - Use of Facsimile Firearms, Chapter 282-3.
 - a. **Motion: Peterson, Second: Braunschweig to approve setting the public hearing on Ordinance 1904-20 for March 23, 2020 at 6:00 P.M. in the Common Council Chamber. Motion carried 6-0.**
- C. Approve/Deny: Amending the time of the Common Council regular meetings, per Chapter 104- 14.
 - a. **Motion: Knudsen, Second: Braunschweig to set the meeting time at 6:00 P.M. for the Common Council starting with the March 9th meeting. Motion carried 6-0.**

Motion: Seamonson, Second: Braunschweig to adjourn.

Motion carried 6-0. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

ARTICLE V

Industrial and Commercial Development Commission
[Adopted as Sec. 1.105 of the former Municipal Codebook;
amended 12-8-2008]

§ 21-15. Creation; membership. [Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]

The Industrial and Commercial Development Commission is created. The Commission shall have seven members. Two Commissioners shall be members of the Common Council and shall serve during their terms as Council members. Five Commissioners shall serve staggered terms of three years. The Commissioners shall be appointed by the Mayor subject to confirmation by the Council and may include a maximum of two non-City residents based on their expertise. The members of the Commission shall elect the officers of the Commission.

§ 21-16. General jurisdiction.

The Commission shall carry on all projects of the City concerned with industrial development and recruitment and may work with any private organization for such purpose. The Commission may also recruit and promote commercial development and work with the Community Development Authority and Community Development Block Grant Committee in such commercial efforts.

§ 21-17. Financial records and reports.

All revenues raised by taxes by industrial development promoted by the Commission shall be handled by the Commission, which shall keep accurate records of its expenditures and make a financial report to the Council during December of each year.

§ 21-18. Powers and duties.

- A. The Commission may acquire and develop sites for industrial purposes to the extent permitted by § 66.1101, Wis. Stats., and acquire sites for industry that will expand the municipal tax base pursuant to §§ 67.04(2)(a) and 62.22(1), Wis. Stats., and can recommend to the City and its Community Development Authority and Community Development Block Grant Committee the acquisition of sites for commercial development.

- B. The Commission may construct, own, lease and maintain buildings it acquires for public purposes and may convey property for a fair consideration.

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS RUC	02/06/2020	253.08	253.08	02/13/2020
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					253.08	253.08	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS RUC	02/06/2020	2,372.68	2,372.68	02/13/2020
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					2,372.68	2,372.68	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-0	LIFE INS - MARCH	02/16/2020	117.30	117.30	02/27/2020
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					117.30	117.30	
10-212910 SUNDRY ACCOUNTS PAYABLE							
190940	SAUK COUNTY TREASURER	276-1623-0000	2019 INTEREST/PENALTY REIMBURSEMENT PARCEL#276-1623-00000	02/19/2020	30.78	30.78	02/19/2020
Total 10-212910 SUNDRY ACCOUNTS PAYABLE:					30.78	30.78	
10-213430 LIFE INSURANCE DEDUCTIONS							
130675	SECURIAN FINANCIAL GROUP I	002832L-0320	LIFE INS - MARCH	02/06/2020	1,537.92	1,537.92	02/13/2020
Total 10-213430 LIFE INSURANCE DEDUCTIONS:					1,537.92	1,537.92	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA-0220	POLICE OFFICERS UNION DUES	02/04/2020	546.00	546.00	02/13/2020
Total 10-213610 UNION DUES DEDUCTIONS:					546.00	546.00	
10-213810 DEFERRED COMPENSATION							
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	02/05/2020	50.00	50.00	02/13/2020
263283	NORTH SHORE BANK FSB	DEFERREDCO	ANITA YOUNG TA MOD	02/19/2020	50.00	50.00	02/27/2020
Total 10-213810 DEFERRED COMPENSATION:					100.00	100.00	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS	02/06/2020	387.48	387.48	02/13/2020
Total 10-213915 VISION PREMIUMS:					387.48	387.48	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS	02/06/2020	3,426.08	3,426.08	02/13/2020
Total 10-213925 DENTAL PREMIUMS:					3,426.08	3,426.08	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-0	LIFE INS - MARCH	02/16/2020	226.02	226.02	02/27/2020
Total 10-213935 METLIFE PREMIUMS:					226.02	226.02	
10-213945 AFLAC PREMIUMS							
263208	AFLAC	728243	AFLAC PREMIUMS	02/24/2020	387.76	387.76	02/27/2020
Total 10-213945 AFLAC PREMIUMS:					387.76	387.76	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-216110	COUNTY & STATE TAXES						
190940	SAUK COUNTY TREASURER	FEB2020SETT	FEBRUARY SETTLEMENT	02/10/2020	763,149.12	763,149.12	02/13/2020
Total 10-216110 COUNTY & STATE TAXES:					763,149.12	763,149.12	
10-217110	SCHOOL DISTRICT TAXES						
190962	SCHOOL DIST OF REEDSBURG	FEB2020SETT	FEBRUARY SETTLEMENT	02/10/2020	1,488,649.24	1,488,649.24	02/13/2020
Total 10-217110 SCHOOL DISTRICT TAXES:					1,488,649.24	1,488,649.24	
10-217210	VOC, TECH, ADULT EDUCATION TAX						
130590	MADISON COLLEGE	FEB2020SETT	FEB SETTLEMENT	02/10/2020	158,019.52	158,019.52	02/13/2020
Total 10-217210 VOC, TECH, ADULT EDUCATION TAX:					158,019.52	158,019.52	
10-217620	MOBILE HOME TAXES-SCHOOL						
190962	SCHOOL DIST OF REEDSBURG	MHT#0120	MOBILE HOME TAX - JANUARY 2020	02/11/2020	3,656.39	3,656.39	02/13/2020
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,656.39	3,656.39	
10-511100-03	COUNCIL - OPERATING						
180804	REEDSBURG AREA CHAMBER	5840	2020 ANNUAL MEETING, DINNER & AWARDS CEREMONY	02/18/2020	570.00	570.00	02/27/2020
Total 10-511100-03 COUNCIL - OPERATING:					570.00	570.00	
10-513500-03	ADMINISTRATOR - OPERATING						
262630	BMO HARRIS BANK CREDIT CA	5848-0120	TRAINING	01/28/2020	240.00	240.00	02/20/2020
262005	WCMA	BECKER02202	FULL MEMBERSHIP RENEWAL - ADMINSTRATOR BECKER	02/20/2020	175.00	175.00	02/27/2020
Total 10-513500-03 ADMINISTRATOR - OPERATING:					415.00	415.00	
10-514110-03	LEGISLATIVE SUPPORT-OPERATING						
262891	GENERAL CODE	PG000020862	SUPPLEMENT PROJECT NO.2 - CITY HALL	01/31/2020	1,293.72	1,293.72	02/13/2020
140729	NEWS PUBLISHING INC	99105839-012	NOTICES / ADS / LEGALS	01/31/2020	388.88	388.88	02/13/2020
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					1,682.60	1,682.60	
10-514130-05	ADMIN/GEN MGMT ISF						
262630	BMO HARRIS BANK CREDIT CA	8268-0120	CEILING FAN	01/28/2020	161.33	161.33	02/20/2020
262165	CITIES & VILLAGES MUTUAL IN	BM-20-4335	2020 BOILER & MACHINERY INSURANCE PREMIUMS	01/01/2020	1,851.00	1,851.00	02/18/2020
262165	CITIES & VILLAGES MUTUAL IN	CL-20-2037	2020 LIABILITY COVERAGE PREMIUM	01/01/2020	28,343.00	28,343.00	02/18/2020
20094	CONCENTRIC INTEGRATION	0211237	2020 SUPPORT SERVICES-CITY HALL	01/24/2020	378.82	378.82	02/13/2020
80442	HARDER CORP	M185728	CAN LINERS - CUSTODIAN	02/07/2020	477.23	477.23	02/13/2020
261269	LENNY'S HEATING & AIR CONDI	LHAC03120	FAN CENTERS-PD	01/31/2020	180.00	180.00	02/13/2020
261269	LENNY'S HEATING & AIR CONDI	LHAC03120	LABOR-PD	01/31/2020	180.00	180.00	02/13/2020
160650	PETERSON SANITATION INC	1072-0220	HALL- UTILITIES	02/03/2020	192.00	192.00	02/13/2020
160650	PETERSON SANITATION INC	1072-0220	GARABAGE & REFUSE	02/03/2020	192.00	192.00	02/13/2020
160650	PETERSON SANITATION INC	1072-0220	SHOP	02/03/2020	88.00	88.00	02/13/2020
160650	PETERSON SANITATION INC	1072-0220	RACA	02/03/2020	104.00	104.00	02/13/2020
160650	PETERSON SANITATION INC	1072-0220	PARKS	02/03/2020	112.00	112.00	02/13/2020
160650	PETERSON SANITATION INC	1072-0220	GARBAGE SERVICE	02/03/2020	111.02	111.02	02/13/2020
180890	REEDSBURG TRUE VALUE	800027-0120	SUPPLIES	01/25/2020	181.51	181.51	02/13/2020
262628	RHYME BUSINESS PRODUCTS	26483357	COPIER MACHINES	02/13/2020	801.02	801.02	02/27/2020

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261310	TOP TIER LLC	7477	REPLACED CARTIDGES & FLUSHOMETER FAUCET & TOILET - PD	02/06/2020	174.50	174.50	02/13/2020
211058	US CELLULAR	0356414130	CELL PHONES	02/08/2020	233.24	233.24	02/27/2020
Total 10-514130-05 ADMIN/GEN MGMT ISF:					33,760.67	33,760.67	
10-514240-03 TRAINING							
262630	BMO HARRIS BANK CREDIT CA	5848-0120	TRAINING	01/28/2020	819.00	819.00	02/20/2020
262839	JACOB CROSETTO	JC022420	MILEAGE REIMBURSEMENT	02/24/2020	38.82	38.82	02/27/2020
Total 10-514240-03 TRAINING:					857.82	857.82	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-0120	SUPPLIES	01/28/2020	60.42	60.42	02/20/2020
262630	BMO HARRIS BANK CREDIT CA	8243-0120	CITY HALL SUPPLIES & CHAIR	01/28/2020	242.39	242.39	02/20/2020
262641	ELECTION SYSTEMS & SOFTW	1118598	DS 200'S ELECTIONS	02/12/2020	6,280.00	6,280.00	02/27/2020
261631	IMT INSURANCE	SCHULZ02242	SCHULZ NOTARY RENEWAL	02/21/2020	20.00	20.00	02/27/2020
262839	JACOB CROSETTO	JC022420	MILEAGE REIMBURSEMENT	02/24/2020	38.81	38.81	02/27/2020
110551	KRUEGER OFFICE SUPPLIES	85539	PEN REFILLS-CITY HALL	01/28/2020	3.27	3.27	02/13/2020
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					6,644.89	6,644.89	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	146674	ASSESSOR SERVICES & 2020 REVALUATION PROGRAM	02/01/2020	11,136.24	11,136.24	02/13/2020
Total 10-515200-03 ASSESSMENT OF PROPERTY:					11,136.24	11,136.24	
10-515510-03 PAYROLL ACCOUNTING - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-0120	UATTEND	01/28/2020	79.00	79.00	02/20/2020
Total 10-515510-03 PAYROLL ACCOUNTING - OPERATING:					79.00	79.00	
10-515940-03 FLEX PLAN ADMINISTRATION							
50315	EMPLOYEE BENEFITS	2794122	BENNY FEE & ADMIN FEE CREDIT	02/06/2020	46.17-	46.17-	02/27/2020
50315	EMPLOYEE BENEFITS	2808625	BENNY FEE & ADMIN FEE	02/15/2020	148.50	148.50	02/27/2020
Total 10-515940-03 FLEX PLAN ADMINISTRATION:					102.33	102.33	
10-516110-03 COUNSEL							
20138	BOARDMAN & CLARK LLP	215516	GEN. LABOR MATTERS - SERVICES	01/28/2020	63.00	63.00	02/13/2020
120585	LAROWE GERLACH TAGGERT L	5200.000-335	GENERAL BUSINESS	02/07/2020	1,090.85	1,090.85	02/27/2020
120585	LAROWE GERLACH TAGGERT L	5200.004-190	CITY OF REEDSBURG PD - GENERAL	02/07/2020	279.00	279.00	02/27/2020
Total 10-516110-03 COUNSEL:					1,432.85	1,432.85	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	537944000002	GAS- POLICE PARK ST	02/17/2020	327.87	327.87	02/27/2020
10024	ALLIANT ENERGY/WP&L	603020000002	GAS-CITY HALL	02/17/2020	418.98	418.98	02/27/2020
10024	ALLIANT ENERGY/WP&L	775543000002	GAS- POLICE	02/17/2020	154.92	154.92	02/27/2020
10024	ALLIANT ENERGY/WP&L	854384000002	GAS- 131 S PARK ST	02/17/2020	1,095.43	1,095.43	02/27/2020
180906	REEDSBURG UTILITY	23095-0220	TELEPHONE- INTERNET - CITY HALL	02/20/2020	965.06	965.06	02/27/2020
180906	REEDSBURG UTILITY	780220	TELEPHONE- INTERNET - FIRE DEPT	02/20/2020	202.88	202.88	02/27/2020

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-517110-03 HALL-UTILITIES:					3,165.14	3,165.14	
10-521100-03 PD ADMINISTRATION - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	3561-0120	TRAINING - PD	01/28/2020	697.00	697.00	02/20/2020
262118	DIANE FRY	DF012820	CPR RENEWAL/BLOODBORNE & NARCAN TRAINING FOR ALL OFFICERS - PD	01/29/2020	105.00	105.00	02/13/2020
70345	GALLS INC	014806318	SAFETY VEST - PD	01/21/2020	156.95	156.95	02/13/2020
262483	JOHN DEERE FINANCIAL	11113-06024-0	GAS - PD	02/14/2020	1,477.12	1,477.12	02/27/2020
263351	LA FORCE	1123604	REPLACE DOOR LOCKS-AMORY/EVIDENCE ROOMS	01/24/2020	140.00	140.00	02/27/2020
261374	LK DESIGN STUDIO LLC	8146	PROFESSIONAL HEADSHOT SESSION FRIE - PD	02/10/2020	25.00	25.00	02/27/2020
262289	QUEST DIAGNOSTICS	9186053193	DRUG TESTING - PD	01/28/2020	20.00	20.00	02/13/2020
180795	REEDSBURG AREA AMBULANC	RAAS020120	BLOOD DRAWS - JANUARY 2020	02/01/2020	385.00	385.00	02/13/2020
180795	REEDSBURG AREA AMBULANC	RAAS021720	3 CASES OF GLOVES	02/17/2020	207.30	207.30	02/27/2020
261257	RICHARD WOLF	RW020520	MENARDS WOOD FOR CARE IN K9 SQUAD-PD	02/05/2020	41.20	41.20	02/13/2020
261354	SAUK COUNTY CHIEF'S ASSOC	SCCA021320	SAUK COUNTY'S CHIEF'S ASSOCIATION 2020 DUES	02/13/2020	100.00	100.00	02/27/2020
190937	SAUK COUNTY SHERIFF'S OFFI	50020	2019 VEHICLE WINTERIZATION SAFETY CHECKS HANDBOOKS - PD	01/31/2020	100.00	100.00	02/13/2020
190937	SAUK COUNTY SHERIFF'S OFFI	SCSO020520	PRISON TRANSPORT - JANUARY 2020	02/05/2020	193.50	193.50	02/13/2020
191006	STANDARD INSURANCE CO	630950 0001-0	DIABILITY INS	02/18/2020	853.26	853.26	02/27/2020
262521	THE PSYCHOLOGY CENTER	136447	DAVID FRIE	01/16/2020	463.50	463.50	02/13/2020
262614	VERIZON WIRELESS	9848177032	AIRCARDS - PD	02/10/2020	320.08	320.08	02/27/2020
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					5,284.91	5,284.91	
10-521900-03 POLICE UNIFORM ALLOWANCE							
261208	BAYCOM INC	EQUIPINV_024	APX WIRELESS RSM -WOLF UNIFORM ALLOWANCE - PD	02/06/2020	240.00	240.00	02/27/2020
30190	CHECKERED FLAG LLC	17743	1/2 ZIP TO LOGO AND EMBROIDERY - MEINHARDT UNIFORM ALLOWANCE - PD	01/16/2020	13.00	13.00	02/27/2020
30190	CHECKERED FLAG LLC	17809	HATS WITH PATCH SEWN & EMBROIDERY WOLF UNIFORM ALLOWANCE - PD	02/05/2020	36.00	36.00	02/27/2020
30190	CHECKERED FLAG LLC	17854	INITIAL ISSUE FRIE- REMOVE & SEW PATCHES ON VEST & JACKET SLEEVES = PD	02/20/2020	17.00	17.00	02/27/2020
70345	GALLS INC	014788238	T-SERIES LEVEL III LIGHT - PUGH CLOTHING ALLOWANCE - PD	01/17/2020	158.98	158.98	02/13/2020
70345	GALLS INC	014806134	HANDCUFF CASE BELT CLIP - PUGH CLOTHING ALLOWANCE - PD	01/21/2020	24.78	24.78	02/13/2020
70345	GALLS INC	014906935	ONE LINE BRASS NAMEPLATE	01/31/2020	13.25	13.25	02/13/2020
70345	GALLS INC	014943929	EQUIPMENT & BALLISTIC HOLDER INITIAL ISSUE NEW DETECTIVE - PD	02/05/2020	86.20	86.20	02/27/2020
262917	STYLE N' STITCHES	7495	T-SHIRT, LONG SLEEVE SHIRT, SWEATSHIRT, JACKET - BOTTEN CLOTHING ALLOWANCE - PD	01/01/2020	155.00	155.00	02/13/2020
263004	TOP PACK DEFENSE LLC	3586	KYDEX TOURNIQUET TACO LE, LOCKM PANTS, BELT LOOP - CUTRELL CLOTHING ALLOWANCE - PD	01/30/2020	257.18	257.18	02/13/2020
263004	TOP PACK DEFENSE LLC	3587	INITIAL ISSUE NAVY PANTS - DETECTIVE - PD	01/31/2020	142.69	142.69	02/13/2020
263004	TOP PACK DEFENSE LLC	3666	PISTOL TACO U MOUNTS, HIGH SPEED GEAR DUTY PISTOL TACO - CALI UNIFORM ALLOWANCE - PD	02/14/2020	215.06	215.06	02/27/2020
263004	TOP PACK DEFENSE LLC	3667	SHIRTS, PANTS, HANDCUFF				

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			KEY, TOURQUET - EBERLE UNIFORM ALLOWANCE - PD	02/14/2020	294.39	294.39	02/27/2020
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					1,653.53	1,653.53	
10-523100-03 FIRE ADMINISTRATION-OPERATING							
263545	BACKDRAFT OPCO LLC	INV202012232	RECURRING SUBSCRIPTION FEE FP-1 FIRE PACKAGE - FIRE	02/07/2020	1,420.00	1,420.00	02/27/2020
20120	BEST SERVICE	164540	CLEAN MATS & TOWELS - FIRE	11/26/2019	40.13	40.13	02/13/2020
20120	BEST SERVICE	165051	CLEAN MATS & TOWELS - FIRE	12/24/2019	47.72	47.72	02/13/2020
20120	BEST SERVICE	165844	CLEAN MATS & TOWELS - FIRE	02/04/2020	32.34	32.34	02/13/2020
20120	BEST SERVICE	166110	CLEAN MATS & TOWELS - FIRE	02/18/2020	36.38	36.38	02/27/2020
30190	CHECKERED FLAG LLC	17844	EMBROIDER LOGO ON INSPECTOR JACKET - PD	02/17/2020	17.94	17.94	02/27/2020
262168	COUNTRY COMPUTER	012491	LENOVO THINKPAD E590 NOTEBOOK INSPECTORS LAPTOP - FIRE	02/07/2020	1,407.00	1,407.00	02/13/2020
60270	FASTENAL COMPANY	WIBAR216770	OIL DRI - FIRE	01/20/2020	89.52	89.52	02/13/2020
110551	KRUEGER OFFICE SUPPLIES	85676	STACK TRAY, STAPLER, TAPE DISPENSER, SCISSORS, NOTES NEW INSPECTOR - FIRE	02/11/2020	54.71	54.71	02/27/2020
120600	LICHTE INS AGENCY INC	VF00010748-2	BLANKET ACCIDENT INS.	01/02/2020	1,788.00	1,788.00	02/27/2020
261507	NORTH STAR EMERGENCY VE	2313	REMOVE & REPLACE FAULTY WATEROUS SHIFT MECHANISM, TRANSMISSION FLUID - FIRE	01/30/2020	1,892.56	1,892.56	02/13/2020
180855	REEDSBURG AREA MEDICAL	97036980	EMPLOYMENT TESTING - FIRE	01/27/2020	160.00	160.00	02/27/2020
263373	UNITED COOPERATIVE	0711865-0120	ROADMASTER GAS -FIRE	01/31/2020	250.13	250.13	02/27/2020
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					7,236.43	7,236.43	
10-524100-03 BUILDING INSPECTION-OPERATING							
60321	FEDDERLY CHRYSLER DODGE	01187	MULTI POINT VEHICLE INSPECTION ON BUILDING INSPECTOR TRUCK	01/30/2020	35.74	35.74	02/27/2020
261657	JAMES O. SANDBERG SR	JS021120	INSPECTION 2/11/20 AT RAMC	02/11/2020	35.00	35.00	02/13/2020
261657	JAMES O. SANDBERG SR	JS021920	INSPECTION 2/19/20 E MAIN	02/19/2020	35.00	35.00	02/27/2020
261657	JAMES O. SANDBERG SR	JS022120	INSPECTION 2/21/20 N WEBB	02/21/2020	35.00	35.00	02/27/2020
60300	JOHN DEER FINANCIAL	753318274202	GAS USAGE - BUILDING INSPECTION	02/14/2020	62.55	62.55	02/27/2020
263349	SWWBIA	DUVALLE0207	2020 SWWBIA MEMBERSHIP - DUVALLE	02/07/2020	40.00	40.00	02/13/2020
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					243.29	243.29	
10-525600-03 COMMUNICATIONS - OPERATING							
261215	FOX VALLEY TECHNICAL COLL	700187876	OPEN RECORDS OVERVIEW AND ADV - KARLL - PD	02/13/2020	195.00	195.00	02/27/2020
60398	FRONTIER	2094-012403-5	BASIC SERVICE - PD	02/07/2020	58.00	58.00	02/27/2020
60398	FRONTIER	8846-092602-5	BASIC SERVICE - PD	02/10/2020	58.00	58.00	02/27/2020
110552	KRUEGER PRINTING INC	23704	#10 REGULAR ENVELOPES - PD	01/28/2020	95.00	95.00	02/13/2020
180906	REEDSBURG UTILITY	20369-0220	TELEPHONE- INTERNET -PD	02/20/2020	1,210.31	1,210.31	02/27/2020
211058	US CELLULAR	0356414130	CELL PHONES	02/08/2020	366.29	366.29	02/27/2020
Total 10-525600-03 COMMUNICATIONS - OPERATING:					1,982.60	1,982.60	
10-541100-03 FLEET, SHED, & MACH - OPS							
10011	AIRGAS	9967864909	CARBON DIOXIDE/OXYGEN	01/31/2020	27.06	27.06	02/13/2020
10024	ALLIANT ENERGY/WP&L	432084000022	GAS- SHOP	02/17/2020	1,151.45	1,151.45	02/27/2020
10045	ARING EQUIPMENT CO INC	D21070	PARKING BREAK ISSUES, VALVE - SHOP	02/04/2020	1,922.27	1,922.27	02/13/2020
20066	BADGER WELDING SUPPLIES	3573473	OXYGEN / ACETYLENE	01/31/2020	6.20	6.20	02/13/2020
262630	BMO HARRIS BANK CREDIT CA	8250-0120	SUPPLIES	01/28/2020	134.99	134.99	02/20/2020

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262630	BMO HARRIS BANK CREDIT CA	8250-0120	FARM & FLEET RETURN	01/28/2020	39.99-	39.99-	02/20/2020
20157	BROOKS TRACTOR INC.	S96093	JOHN DEERE LOADER	01/30/2020	71.52	71.52	02/13/2020
20157	BROOKS TRACTOR INC.	S96321	LAMP FOR JD LOADER - SHOP	02/07/2020	80.72	80.72	02/13/2020
30172	CARQUEST OF REEDSBURG	1600-0120	PARTS & SUPPLIES	01/31/2020	477.02	477.02	02/13/2020
262278	CINTAS CORP	8404496883	EMERGENCY KIT SUPPLIES & CLEANED - SHOP	01/31/2020	132.25	132.25	02/13/2020
80458	HARTJE LUMBER INC	MN284071	LUMBER - SHOP	01/09/2020	36.34	36.34	02/13/2020
80458	HARTJE LUMBER INC	MN284178	LUMBER - SHOP	01/10/2020	27.43	27.43	02/13/2020
80458	HARTJE LUMBER INC	MN284568	LUMBER - SHOP	01/20/2020	102.76	102.76	02/13/2020
80458	HARTJE LUMBER INC	MNN284421	LUMBER - SHOP	01/15/2020	26.46	26.46	02/13/2020
80455	HARTJE TIRE CENTER INC	40-71367	TIRE DISPOSAL, PLOW TRUCK-SHOP	01/29/2020	476.81	476.81	02/13/2020
60300	JOHN DEER FINANCIAL	753318274202	PARTS	02/14/2020	102.32	102.32	02/27/2020
261316	KIMBALL MIDWEST	7736103	WHEEL, GLOVES, O RINGS - SHOP	02/13/2020	63.89	63.89	02/27/2020
110551	KRUEGER OFFICE SUPPLIES	85397	NOTEPADS, PENCILS	01/10/2020	9.46	9.46	02/13/2020
110551	KRUEGER OFFICE SUPPLIES	85437	PAPER CLIPS-SHOP	01/15/2020	1.18	1.18	02/13/2020
110552	KRUEGER PRINTING INC	23692	TIME CLOCK CARDS-SHOP	01/28/2020	137.50	137.50	02/13/2020
120400	LA FARGE TRUCK CENTER	T207704	SHIELD, CAB HEAT, FASTENER - SHOP	01/30/2020	188.65	188.65	02/13/2020
120400	LA FARGE TRUCK CENTER	T207855	BATTERY, BRACKET BATTERY, LEFT RIGHT SHOP	01/27/2020	845.36	845.36	02/13/2020
120400	LA FARGE TRUCK CENTER	T208038	WHEEL BLOWER-SHOP	01/31/2020	23.57	23.57	02/13/2020
120400	LA FARGE TRUCK CENTER	T208124	BRACKET, CLAMPS, PARTS - SHOP	02/12/2020	518.40	518.40	02/27/2020
120400	LA FARGE TRUCK CENTER	T208194	GLASS, KIT, CONVEX GLASS - SHOP	02/17/2020	52.18	52.18	02/27/2020
120400	LA FARGE TRUCK CENTER	T208195	BRACKET, CLAMPS, PARTS - CREDIT SHOP	02/17/2020	456.20-	456.20-	02/27/2020
130655	MEYER OIL COMPANY	693207	DIESEL FUEL	01/28/2020	4,059.05	4,059.05	02/13/2020
130655	MEYER OIL COMPANY	95709A	DIESEL FUEL	02/17/2020	45.18	45.18	02/27/2020
262419	MUCHOW & SOUTH CENTRAL	11491	CHECKED RADIANT TUBE HEATER, IGNITER-SHOP	01/27/2020	160.00	160.00	02/13/2020
261203	OLSEN SAFETY EQUIPMENT C	0373236-IN	INSULTED GLVS, GAS CALIBRATION-SHOP	01/27/2020	354.42	354.42	02/13/2020
180844	QUILLIN'S INC	01177009	CLEANING SUPPLIES, PLATES, CUPS - SHOP	01/16/2020	15.13	15.13	02/13/2020
180820	REEDSBURG FARMERS CO	42449	1 TUBE AND LABOR- SHOP	01/24/2020	40.00	40.00	02/13/2020
180890	REEDSBURG TRUE VALUE	800027-0120	SUPPLIES	01/25/2020	189.89	189.89	02/13/2020
180906	REEDSBURG UTILITY	202280220	TELEPHONE- INTERNET - PUBLIC WORKS	02/20/2020	131.65	131.65	02/27/2020
261955	ROCK OIL REFINING INC	283000	USED OIL FILTERS - SHOP	01/07/2020	45.00	45.00	02/13/2020
262502	SEATS INCORPORATED	SEATS012320	2 ADAPTER PLATES, 2 USED LEGACY SEATS	01/23/2020	800.00	800.00	02/13/2020
263539	STEVE HERRITZ	SH020920	REIMBURSEMENT GAS FOR SNOWBLOWER	02/09/2020	4.50	4.50	02/13/2020
191030	SUPERIOR CHEMICAL CORP	252665	CLEANER - SHOP	02/13/2020	156.05	156.05	02/27/2020
201029	T & M GENERAL CONTRACTOR	23213	REPLACE 3 DAMAGED PANELS ON BUILDING FROM END LOADER ACCIDENT	02/13/2020	592.00	592.00	02/27/2020
261284	TRUCK COUNTRY OF WISC	X20163412301	INSULATION HEAT SHIELD	02/04/2020	249.84	249.84	02/13/2020
221074	VIKING EXPRESS MART	61050-0120	DIESEL - SHOP	01/31/2020	420.78	420.78	02/13/2020
231160	WISCONSIN METAL SALES INC	395195	HOT ROLLED ANGLE, FLAT - SHOP	02/12/2020	68.00	68.00	02/27/2020
Total 10-541100-03 FLEET, SHED, & MACH - OPS:					13,451.09	13,451.09	
10-542700-03 CITY ENGINEER/PW ADMIN-OPS							
262630	BMO HARRIS BANK CREDIT CA	8250-0120	TRAINING	01/28/2020	338.00	338.00	02/20/2020
Total 10-542700-03 CITY ENGINEER/PW ADMIN-OPS:					338.00	338.00	
10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS							
80470	HILLS WIRING INC	75130	DAMAGED TRAFFIC SIGNAL	01/27/2020	10,296.55	10,296.55	02/13/2020
80470	HILLS WIRING INC	75219	RED LIGHT OUT AT N W CORNER OF MAIN & PARK	02/13/2020	273.57	273.57	02/27/2020

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180906	REEDSBURG UTILITY	1306	TREE TRIMMING FOR CITY STREET DEPT	12/31/2019	8,698.33	8,698.33	02/13/2020
201025	TAPCO	I661459	STREET SIGNS	02/04/2020	5,990.37	5,990.37	02/13/2020
201025	TAPCO	I662652	SIGN 60X18X125 HIP WHITE SQUARE CORNERS	02/19/2020	1,007.38	1,007.38	02/27/2020
221070	VIERBICHER ASSOCIATES INC	180217-00014	VIKING DR - 8TH STREET SIGNALS	02/12/2020	877.50	877.50	02/27/2020
Total 10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS:					27,143.70	27,143.70	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
70400	GRAYS INC	36057	CURB GAURD, BOLTS, BLADE, NUTS - SHOP	01/30/2020	5,881.00	5,881.00	02/13/2020
70405	GRINDER SHEET METAL	6145 6175 619	LABOR CUTTING, REPAIR BUCKET EDGE, LABOR PUNCH HOLES	01/31/2020	425.15	425.15	02/13/2020
180820	REEDSBURG FARMERS CO	321715	SCALE USE - SHOP SALT	01/02/2020	28.00	28.00	02/13/2020
180820	REEDSBURG FARMERS CO	321865	SCALE USE - SHOP	01/14/2020	38.00	38.00	02/13/2020
180820	REEDSBURG FARMERS CO	321982	SCALE USE - SHOP	01/22/2020	28.00	28.00	02/13/2020
180820	REEDSBURG FARMERS CO	322013	SCALE USE - SHOP	01/24/2020	20.00	20.00	02/13/2020
180820	REEDSBURG FARMERS CO	322268	SAND RECEIPTS	02/13/2020	16.00	16.00	02/27/2020
180820	REEDSBURG FARMERS CO	322282	SCALE USE - SHOP	02/14/2020	16.00	16.00	02/27/2020
190938	SAUK COUNTY HIGHWAY DEPT	4490	TREATED WINTER MIX SAND - SHOP	02/07/2020	46,437.93	46,437.93	02/27/2020
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					52,890.08	52,890.08	
10-544700-03 FLOOD DAMAGE							
263541	PRECISION APPRAISAL	REEDSBURGF	FLOODPLAIN APPRAISAL CONTRACT 20TAX PARCELS	02/14/2020	8,335.00	8,335.00	02/27/2020
Total 10-544700-03 FLOOD DAMAGE:					8,335.00	8,335.00	
10-552100-03 RECREATION CENTER - OPERATING							
262361	GREAT LAKES COCA-COLA DIS	2796207618	SODA - REC DEPT	02/03/2020	180.30	180.30	02/13/2020
80480	HOLIDAY WHOLESALE INC	9302511	CANDY, NAPKINS	02/21/2020	224.78	224.78	02/27/2020
Total 10-552100-03 RECREATION CENTER - OPERATING:					405.08	405.08	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	2613740000-0	GAS- POOL	01/27/2020	66.16	66.16	02/13/2020
262630	BMO HARRIS BANK CREDIT CA	0439-0120	POOL TRAINING	01/28/2020	50.00	50.00	02/20/2020
Total 10-552300-03 SWIMMING POOL - OPERATING:					116.16	116.16	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
120593	LIBERTY FLAG & SPECIALTY	02200043	INSTALL FLAGS - FEBRUARY PRIMARY	02/18/2020	112.50	112.50	02/27/2020
Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					112.50	112.50	
10-554100-03 PARKS - OPERATING							
80458	HARTJE LUMBER INC	MN283879	LUMBER, PREM DECKING, SCREWS - PARKS	01/06/2020	1,050.46	1,050.46	02/13/2020
60300	JOHN DEER FINANCIAL	753318274202	FERTILIZER, CHAIN SAW, SUPPLIES	02/14/2020	260.88	260.88	02/27/2020
60300	JOHN DEER FINANCIAL	753318274202	GAS USAGE - PARKS	02/14/2020	368.01	368.01	02/27/2020
130643	MCFARLANE MFG CO INC	IV36241	GRAY PAINT - PARKS	01/30/2020	13.86	13.86	02/13/2020
180820	REEDSBURG FARMERS CO	321712	SHELLED CORN - PARKS	01/02/2020	10.00	10.00	02/13/2020
180820	REEDSBURG FARMERS CO	321782	SHELLED CORN - PARKS	01/06/2020	6.00	6.00	02/27/2020
180890	REEDSBURG TRUE VALUE	800027-0120	SUPPLIES	01/25/2020	774.90	774.90	02/13/2020
180906	REEDSBURG UTILITY	236770220	TELEPHONE-PARKS DEPT	02/20/2020	74.60	74.60	02/27/2020
263005	SAUK COUNTY HEALTH DEPAR	19-15712048-2	REEDSBURG SOUTH PARK				

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			WELL-DNR ANNUAL WATER SAMPLE - PARKS	01/20/2020	60.00	60.00	02/13/2020
261466	SLAMA'S LAWN & SPORT	9464	USED JD 366 BLADE	01/29/2020	600.00	600.00	02/13/2020
211058	US CELLULAR	0356414130	CELL PHONES	02/08/2020	77.62	77.62	02/27/2020
Total 10-554100-03 PARKS - OPERATING:					3,296.33	3,296.33	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-0	GAS- RACA	02/03/2020	1,531.78	1,531.78	02/13/2020
262630	BMO HARRIS BANK CREDIT CA	0439-0120	INVENTORY FEE FOR CHEMICALS	01/28/2020	210.13	210.13	02/20/2020
180906	REEDSBURG UTILITY	202750220	TELEPHONE- RACA	02/20/2020	31.88	31.88	02/27/2020
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					1,773.79	1,773.79	
10-561100-03 TREE PLANTING							
262791	TREE HEALTH MANAGEMENT	10146	EMERALD ASH BORER TRUNK INJECTION TREATMENT	01/31/2020	3,641.50	3,641.50	02/13/2020
Total 10-561100-03 TREE PLANTING:					3,641.50	3,641.50	
10-563300-03 LONG RANGE PLANNING-OPERATING							
211058	US CELLULAR	0356414130	CELL PHONES	02/08/2020	38.56	38.56	02/27/2020
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					38.56	38.56	
10-564300-03 HISTORIC PRESERVATION							
180890	REEDSBURG TRUE VALUE	C1118239	PAINTER TAPE, BRUSH, ROLLER, DROPCLOTH FOR HISTORY ROOM/PART OF COUNTY GRANT	12/31/2019	204.87	204.87	02/13/2020
Total 10-564300-03 HISTORIC PRESERVATION:					204.87	204.87	
10-564400-03 INDUSTRIAL DEVELOPMENT							
120595	DON LICHT	DL-0220	CHAIRPERSON EXPENSES	02/01/2020	40.00	40.00	02/13/2020
261370	SAUK COUNTY DEVELOPMENT	082417272	2020 SUPPORT OF SCDC - MEMBERSHIP DUES	02/11/2020	9,475.00	9,475.00	02/13/2020
221070	VIERBICHER ASSOCIATES INC	200018-00002	RIDC-2020 GENERAL	02/11/2020	1,035.00	1,035.00	02/27/2020
Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					10,550.00	10,550.00	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
261835	GATLIN D FENWICK	GF0220	INCUBATOR MONTHLY PAYMENT - FEBRUARY 2020	02/07/2020	1,000.00	1,000.00	02/13/2020
261398	JEAN MOORE	JM0220	INCUBATOR MONTHLY PAYMENT - FEBRUARY 2020	02/07/2020	700.00	700.00	02/13/2020
261416	MERVIN JAECH	NGSLLC-0220	INCUBATOR MONTHLY PAYMENT - FEBRUARY 2020	02/01/2020	250.00	250.00	02/13/2020
180906	REEDSBURG UTILITY	237860220	TELEPHONE- FOOD PANTRY	02/20/2020	32.09	32.09	02/27/2020
263408	TRAEDER RENTAL	LMM-0220	INCUBATOR MONTHLY PAYMENT - FEBRUARY 2020	02/01/2020	1,000.00	1,000.00	02/13/2020
263490	WALKER FAMILY DAYCARE LLC	WFD-0220	MONTHLY INCUBATOR PROGRAM - FEBRUARY 2020	02/01/2020	500.00	500.00	02/13/2020
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					3,482.09	3,482.09	
10-564950-03 PERSONNEL - EDUCATION ASSIST.							
262630	BMO HARRIS BANK CREDIT CA	3561-0120	PFC MEETING	01/28/2020	38.00	38.00	02/20/2020
263450	DAVID ESTES SR	DE020520	VIKING FOODS FOR PFC MEETING 2/5/20	02/05/2020	26.64	26.64	02/13/2020
180906	REEDSBURG UTILITY	23786-0120	TELEPHONE- FOOD PANTRY	02/05/2020	31.69	31.69	02/13/2020

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Total 10-564950-03 PERSONNEL - EDUCATION ASSIST.:					96.33	96.33	
11-517110-03 300 VINE ST. UTILITIES							
10024	ALLIANT ENERGY/WP&L	417517741002	GAS-BOYS & GIRLS CLUB	02/17/2020	502.02	502.02	02/27/2020
10024	ALLIANT ENERGY/WP&L	6250757162-0	GAS- EAGLE ST	01/29/2020	107.44	107.44	02/13/2020
Total 11-517110-03 300 VINE ST. UTILITIES:					609.46	609.46	
15-515120-03 MUNICIPAL COURT - OPERATING							
211058	US CELLULAR	0356414130	CELL PHONES	02/08/2020	27.13	27.13	02/27/2020
262499	WISCONSIN MUNICIPAL JUDGE	WMJA2020DU	2020 WMJA MEMBERSHIP DUES - JUDGE CARDO GORSUCH	02/07/2020	100.00	100.00	02/13/2020
261568	WISCONSIN SUPREME COURT	56-0276	CONTINUING JUDICIAL EDUCATION MAY 1, 2020 - APRIL 30, 2021	01/28/2020	700.00	700.00	02/27/2020
Total 15-515120-03 MUNICIPAL COURT - OPERATING:					827.13	827.13	
15-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-0120	COURT FEES - JANUARY	01/31/2020	4,619.07	4,619.07	02/13/2020
Total 15-515121-03 STATE FEES - COURT:					4,619.07	4,619.07	
15-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES-0120	COURT FEES - JANUARY	01/31/2020	1,429.01	1,429.01	02/13/2020
Total 15-515122-03 COUNTY FEES - COURT:					1,429.01	1,429.01	
15-515123-03 RESTITUTION FEES - COURT							
261580	BS BAR & GRILL	NSFD13120	NSF CHECK	01/31/2020	60.00	60.00	02/13/2020
263407	DAYNA BUCHANAN	DB013020	TEEN COURT EXPENSE- PIZZA & SODA	01/30/2020	23.24	23.24	02/13/2020
180844	QUILLIN'S INC	NSF013120	QUILLENS NSF	01/31/2020	100.00	100.00	02/13/2020
180855	REEDSBURG AREA MEDICAL	RESTITUTION	NICHOLE HONDEL 1/1/2012	01/31/2020	120.00	120.00	02/13/2020
180890	REEDSBURG TRUE VALUE	RESTITUTION	SHANNON QUINLAN-THEFT OF YETI COOLER CUP 9/28/19	01/31/2020	59.99	59.99	02/13/2020
180906	REEDSBURG UTILITY	RESTITUTION	ROSARIO RESTITUTION	01/31/2020	100.00	100.00	02/13/2020
191007	STEVES AUTO SERVICE INC	RESTITUTION	NSF - PHILLIPPI	01/31/2020	120.00	120.00	02/13/2020
263374	TEDS & FRED'S	NSF013120	NSF UPTAGRAW & MCCLAREN	01/31/2020	63.38	63.38	02/13/2020
221076	VIKING VILLAGE	NSF013120	NSF-POLKINGHORN & DREWS	01/31/2020	90.20	90.20	02/13/2020
Total 15-515123-03 RESTITUTION FEES - COURT:					736.81	736.81	
15-515126-03 TEEN COURT EXPENSES							
110551	KRUEGER OFFICE SUPPLIES	85530	NAME BADGES TEEN COURT	01/27/2020	4.29	4.29	02/13/2020
263544	WISCONSIN TEEN COURT	WTCA022020	VOTING MEMBERSHIP - TEEN COURT - BUCHANAN	02/20/2020	50.00	50.00	02/27/2020
Total 15-515126-03 TEEN COURT EXPENSES:					54.29	54.29	
15-516110-03 PROSECUTION - REEDSBURG							
120585	LAROWE GERLACH TAGGERT L	5200.005-276	PROSECUTIONS/CODE ENFORCEMENTS/PRPROPERTY MNTN - EXPENSES	02/07/2020	12.65	12.65	02/27/2020
120585	LAROWE GERLACH TAGGERT L	5200.005-276	PROSECUTIONS/CODE ENFORCEMENTS/PRPROPERTY MNTN - SERVICES	02/07/2020	2,728.00	2,728.00	02/27/2020
261327	RICHARDS-BRIA LAW OFFICE L	112271	COURT STIPULATIONS	02/01/2020	598.25	598.25	02/13/2020

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Total 15-516110-03 PROSECUTION - REEDSBURG:					3,338.90	3,338.90	
15-516120-03 PROSECUTION - LA VALLE							
120585	LAROWE GERLACH TAGGERT L	5200.018-19	TOWN OF LAVALLE PROSECUTION - SERVICES	02/07/2020	31.00	31.00	02/27/2020
Total 15-516120-03 PROSECUTION - LA VALLE:					31.00	31.00	
20-511000-03 LABORATORY							
262630	BMO HARRIS BANK CREDIT CA	8243-0120	USPS - PACKAGE FOR WWTP	01/28/2020	7.40	7.40	02/20/2020
262117	ENVIRONMENTAL RESOURCE	927702	CHEMICALS - WWTP	02/18/2020	446.30	446.30	02/27/2020
140718	NCL OF WISCONSIN INC	434518	AMMONIA - WWTP	01/29/2020	417.02	417.02	02/13/2020
261946	TOTAL WATER OF BARABOO LL	098858	WWTP	01/31/2020	105.40	105.40	02/13/2020
Total 20-511000-03 LABORATORY:					976.12	976.12	
20-512000-03 OUTSIDE TESTING							
30160	CT LABORATORIES	151402	SUB MERCURY LL/ULL	01/29/2020	400.00	400.00	02/13/2020
Total 20-512000-03 OUTSIDE TESTING:					400.00	400.00	
20-521000-03 GEN TREATMENT/SOLIDS - OPS							
261448	B & M TECHNICAL SERVICES IN	7763	WWTP 02 SENSOR	01/21/2020	903.66	903.66	02/13/2020
262066	GRAINGER	9420594369	WWTP ECEL BALLAST, LAMPTS, 120/277V	01/23/2020	87.52	87.52	02/13/2020
80435	HACH COMPANY	11829171	SWIVEL & CLAMP - WWTP	02/07/2020	1,083.94	1,083.94	02/27/2020
110551	KRUEGER OFFICE SUPPLIES	85571	WWTP PAPER TOWELS, STICKY NOTES, PENS	01/30/2020	44.51	44.51	02/13/2020
10020	L W ALLEN LLC	101832	WIRE IN, TRANSFORMER FOR BLOWER 7,8,9,10 WWTP	01/24/2020	284.14	284.14	02/13/2020
10020	L W ALLEN LLC	102110	WIRE IN NEW HACH ORP UNIT THOMAS ROAD FAIL	02/10/2020	286.80	286.80	02/27/2020
190980	SERVICE ELECTRIC	20152	ADDING CIRCUIT FOR SMALL PROBE READ OUT PANEL, PARTS - WWTP	02/11/2020	533.06	533.06	02/27/2020
190985	SHARE CORPORATION	118320	GLOVES, PICK UP TOOL, HEAD LAMP-WWTP	01/31/2020	156.92	156.92	02/13/2020
201064	TOWN & COUNTRY	21263	INDUSTRIAL & INFLUENT LOADINGS	02/20/2020	1,530.00	1,530.00	02/27/2020
261601	VULCAN INDUSTRIES INC	20101-15759	BOXES OF LONGOPAC SCREENING BAGS - WWTP	02/20/2020	364.00	364.00	02/27/2020
Total 20-521000-03 GEN TREATMENT/SOLIDS - OPS:					5,274.55	5,274.55	
20-522000-03 LIME							
150255	OMNI MATERIALS INC	342403	70/30 FINES - WWTP	12/31/2019	6,669.16	6,669.16	02/13/2020
150255	OMNI MATERIALS INC	342465	60/40 FINES-WWTP	01/12/2020	7,131.16	7,131.16	02/13/2020
150255	OMNI MATERIALS INC	342671	60/40 FINES-WWTP	02/09/2020	7,179.42	7,179.42	02/27/2020
Total 20-522000-03 LIME:					20,979.74	20,979.74	
20-526000-03 UTILITIES - BIO-SOLIDS							
10024	ALLIANT ENERGY/WP&L	680894000002	GAS- WWTP	02/17/2020	657.49	657.49	02/27/2020
180905	REEDSBURG UTILITY	000616113-012	ELECTRIC	01/31/2020	6,959.86	6,959.86	02/13/2020
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					7,617.35	7,617.35	
20-527000-04 TREATMENT PLAN PROJECT (CIP)							
201064	TOWN & COUNTRY	21264	WWTF FACILITIES PLAN	02/20/2020	2,503.00	2,503.00	02/27/2020

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Total 20-527000-04 TREATMENT PLAN PROJECT (CIP):					2,503.00	2,503.00	
20-531000-03 COLLECTION SYSTEM							
40276	DIGGERS HOTLINE INC	200 1 99501	NOTICES- JANUARY	01/31/2020	25.87	25.87	02/27/2020
Total 20-531000-03 COLLECTION SYSTEM:					25.87	25.87	
20-531000-04 REPLACEMENT FUND (INTERNAL)							
221070	VIERBICHER ASSOCIATES INC	190312-00000	PUBLIC WORKS GARAGE; 2020 N DEWEY - MARY AVE	02/12/2020	2,143.50	2,143.50	02/27/2020
Total 20-531000-04 REPLACEMENT FUND (INTERNAL):					2,143.50	2,143.50	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
10024	ALLIANT ENERGY/WP&L	5239740000-0	GAS- WWTP	02/14/2020	65.26	65.26	02/27/2020
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					65.26	65.26	
20-541000-03 GENERAL ADMIN/TRAINING - OPS							
262630	BMO HARRIS BANK CREDIT CA	8250-0120	TRAINING	01/28/2020	301.81	301.81	02/20/2020
180855	REEDSBURG AREA MEDICAL	97329850	EMPLOYMENT TESTING - WWTP	01/31/2020	58.00	58.00	02/13/2020
211058	US CELLULAR	0356414130	CELL PHONES	02/08/2020	38.97	38.97	02/27/2020
Total 20-541000-03 GENERAL ADMIN/TRAINING - OPS:					398.78	398.78	
20-545000-03 LICENSES/PERMITS							
261943	MUNICIPAL ENVIRONMENTAL G	MEGWD02202	2020 MEMBERSHIP DUES WWTP	02/20/2020	1,022.78	1,022.78	02/27/2020
Total 20-545000-03 LICENSES/PERMITS:					1,022.78	1,022.78	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
30172	CARQUEST OF REEDSBURG	1600-0120	PARTS & SUPPLIES	01/31/2020	11.08	11.08	02/13/2020
262278	CINTAS CORP	8404496880	EMERGENCY SUPPLIES & CLEANED - WWTP	01/31/2020	80.86	80.86	02/27/2020
180890	REEDSBURG TRUE VALUE	800027-0120	SUPPLIES	01/25/2020	55.06	55.06	02/13/2020
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					147.00	147.00	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
10024	ALLIANT ENERGY/WP&L	7723830000-0	GAS- WWTP	02/17/2020	950.93	950.93	02/27/2020
180905	REEDSBURG UTILITY	000616113-012	ELECTRIC	01/31/2020	4,639.90	4,639.90	02/13/2020
180906	REEDSBURG UTILITY	205240220	TELEPHONE- INTERNET - WWTP	02/20/2020	694.92	694.92	02/27/2020
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					6,285.75	6,285.75	
20-565000-03 PHOSPHORUS COMPLIANCE							
263359	JUNEAU COUNTY	JUNEAU02212	ANNUAL PAYMENT WPDES PERMIT - WWTP	02/21/2020	32,671.19	32,671.19	02/27/2020
263360	MONROE COUNTY LAND CONS	MONROE0221	MONROE COUNTY LAND CONSERVATION DEPT	02/21/2020	13,995.79	13,995.79	02/27/2020
263358	SAUK COUNTY CPZ	SAUK022120	ANNUAL WPDES PERMIT - WWTP	02/21/2020	116,668.56	116,668.56	02/27/2020
263542	VERNON COUNTY LAND & WAT	VERNON0221	WWTP WPDES ANNUAL PERMIT	02/21/2020	20,835.54	20,835.54	02/27/2020
Total 20-565000-03 PHOSPHORUS COMPLIANCE:					184,171.08	184,171.08	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-593200-04 REPLACEMENT FUND EXP (INT)							
261364	MULCAHY/SHAW WATER INC	322358	WWTP PARTS FOR UV BULB REPLACEMENT	01/31/2020	24,233.61	24,233.61	02/13/2020
261466	SLAMA'S LAWN & SPORT	9485	NEW JD 2735M 2TRAC MOWER, 60" DECK, SERIAL#38881 - WWTP	01/31/2020	5,350.00	5,350.00	02/13/2020
Total 20-593200-04 REPLACEMENT FUND EXP (INT):					29,583.61	29,583.61	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	1072-0220	CONTRACT SERVICES	02/03/2020	32,104.50	32,104.50	02/13/2020
Total 21-546100-03 CONTRACT SERVICES:					32,104.50	32,104.50	
21-546300-03 OPERATING EXPENSES							
190987	SHRED-IT USA LLC	8129034290	SHREDDING - CITY HALL	01/22/2020	86.24	86.24	02/13/2020
190987	SHRED-IT USA LLC	8129034653	SHREDDING - PD	01/22/2020	78.97	78.97	02/13/2020
Total 21-546300-03 OPERATING EXPENSES:					165.21	165.21	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	1072-0220	GARBAGE & REFUSE - STICKERS	02/03/2020	1,430.00	1,430.00	02/13/2020
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					1,430.00	1,430.00	
23-541100-03 EQUIPMENT REPLACEMENT							
262205	MID-STATE EQUIPMENT	K73793	ENG OIL FILTER, FUEL FILTER, OIL	01/02/2020	326.95	326.95	02/13/2020
262205	MID-STATE EQUIPMENT	K75394	GLASS DOOR, DOOR SEAL - CITY HALL	02/05/2020	167.43	167.43	02/13/2020
262248	VERMEER WISCONSIN INC	40018898	WIRE HARNESS CONNECTOR AND LABOR-SHOP	01/29/2020	278.27	278.27	02/13/2020
Total 23-541100-03 EQUIPMENT REPLACEMENT:					772.65	772.65	
23-543300-03 CURB, SWEEPING, BRUSH - OPS							
263540	RENEWABLE FOREST PRODUC	1051	GRINDING SERVICES, EXCAVATING, MOBILIZATION	02/07/2020	12,725.00	12,725.00	02/13/2020
Total 23-543300-03 CURB, SWEEPING, BRUSH - OPS:					12,725.00	12,725.00	
23-543750-03 SNOW REMOVAL							
261190	RAY ZOBEL & SONS INC	49312	QUAD AXLE DUMP HAULING SNOW & SALT	01/30/2020	700.00	700.00	02/13/2020
Total 23-543750-03 SNOW REMOVAL:					700.00	700.00	
23-544500-03 STORM SEWER REPAIRS							
60300	JOHN DEER FINANCIAL	753318274202	GAS USAGE - PW	02/14/2020	1,061.42	1,061.42	02/27/2020
60300	JOHN DEER FINANCIAL	753318274202	GAS USAGE - PW	02/14/2020	353.81	353.81	02/27/2020
130655	MEYER OIL COMPANY	693207	DIESEL FUEL	01/28/2020	1,353.02	1,353.02	02/13/2020
Total 23-544500-03 STORM SEWER REPAIRS:					2,768.25	2,768.25	
30-591100-03 PRINCIPAL ON DEBT							
261283	BOARD OF COMMISSIONERS O	0000018027	TRUST FUNDS PRINCIPAL AND INTEREST PAYMENTS	02/20/2020	95,294.18	95,294.18	02/27/2020
Total 30-591100-03 PRINCIPAL ON DEBT:					95,294.18	95,294.18	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30-591700-03 PRINCIPAL ON LAND CONTRACTS							
261283	BOARD OF COMMISSIONERS O	0000018027	TRUST FUNDS PRINCIPAL AND INTEREST PAYMENTS	02/20/2020	84,219.30	84,219.30	02/27/2020
Total 30-591700-03 PRINCIPAL ON LAND CONTRACTS:					84,219.30	84,219.30	
41-542600-03 TAXI CAB EXPENSES							
263508	RUNNING INC	22404	MONTHLY CAB SERVICE JANUARY 2020	02/05/2020	9,134.87	9,134.87	02/13/2020
Total 41-542600-03 TAXI CAB EXPENSES:					9,134.87	9,134.87	
42-516110-03 ATTORNEY FEES							
120585	LAROWE GERLACH TAGGERT L	5200.000-335	AIRPORT	02/07/2020	147.25	147.25	02/27/2020
Total 42-516110-03 ATTORNEY FEES:					147.25	147.25	
42-517110-03 AIRPORT UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	126604000002	GAS- AIRPORT	02/11/2020	226.30	226.30	02/27/2020
10024	ALLIANT ENERGY/WP&L	407927291401	GAS- AIRPORT	01/28/2020	78.13	78.13	02/13/2020
10024	ALLIANT ENERGY/WP&L	5765710000-0	GAS- AIRPORT	02/21/2020	17.16	17.16	02/27/2020
180906	REEDSBURG UTILITY	280150220	TELEPHONE- INTERNET - AIRPORT	02/20/2020	32.25	32.25	02/27/2020
180906	REEDSBURG UTILITY	521830220	INTERNET-DOT GPS STATION	02/20/2020	74.95	74.95	02/27/2020
180906	REEDSBURG UTILITY	96780220	TELEPHONE- INTERNET - AIRPORT	02/20/2020	113.73	113.73	02/27/2020
Total 42-517110-03 AIRPORT UTILITIES, CELL PHONES:					542.52	542.52	
42-545300-03 AIRPORT OPERATING (FBO)							
130663	METCO	183905	AIRPORT LABOR FOR JET PUMP	01/30/2020	218.00	218.00	02/13/2020
262342	QTPOD	79616	BASE NETWORK ACCESS & SUPPORT AGREEMENT ONE YEAR - AIRPORT	02/05/2020	945.00	945.00	02/13/2020
262918	REEDSBURG AVIATION LLC	RA-0220	AIRPORT MANAGEMENT	02/01/2020	3,400.00	3,400.00	02/13/2020
Total 42-545300-03 AIRPORT OPERATING (FBO):					4,563.00	4,563.00	
42-545300-04 AIRPORT OUTLAY							
130612	MSA PROFESSIONAL SERVICE	R02068020.0-1	MSA WI VFW AIRPORT LAND RELEASE	02/14/2020	1,845.15	1,845.15	02/27/2020
Total 42-545300-04 AIRPORT OUTLAY:					1,845.15	1,845.15	
42-545350-03 AIRPORT FUEL							
262976	ARROW ENERGY	125937	AVIATION GAS - AIRPORT	02/06/2020	28,011.81	28,011.81	02/13/2020
Total 42-545350-03 AIRPORT FUEL:					28,011.81	28,011.81	
45-521400-03 K-9 EXPENSES							
263543	WISCONSIN K9 WORKSHOP FU	HOEGE022420	K9 WORKSHOP - HOEGE - PD	02/24/2020	225.00	225.00	02/27/2020
Total 45-521400-03 K-9 EXPENSES:					225.00	225.00	
45-521500-03 DARE PROGRAM EXPENSES							
30190	CHECKERED FLAG LLC	17736	DARE SHIRTS LOGO PRINTED ON BACK - PD	01/15/2020	190.75	190.75	02/13/2020
Total 45-521500-03 DARE PROGRAM EXPENSES:					190.75	190.75	

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48-554600-03 CONSERVE SAUK FILM FEST EXP.							
263537	BARABOO PUBLIC LIBRARY	BPL010220	POPCORN BAGS, POPCORN, OIL FOR CONSERVE SAUK FILM FESTIVAL	01/02/2020	120.52	120.52	02/13/2020
Total 48-554600-03 CONSERVE SAUK FILM FEST EXP.:					120.52	120.52	
56-517110-03 UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	406694000002	GAS- LIBRARY	02/17/2020	737.92	737.92	02/27/2020
Total 56-517110-03 UTILITIES, CELL PHONES:					737.92	737.92	
56-551300-03 LIBRARY OPERATING							
20070	BAKER & TAYLOR	2035082187	Books	01/29/2020	980.95	980.95	02/13/2020
20070	BAKER & TAYLOR	2035104504	Books	02/10/2020	135.14	135.14	02/27/2020
262630	BMO HARRIS BANK CREDIT CA	8318-0120	BOOKS & SUPPLIES	01/28/2020	81.32	81.32	02/20/2020
261246	BOOK PAGE	S46109	BOOKPAGE-MAGAZINE	01/25/2020	354.00	354.00	02/13/2020
30174	CENTER POINT LARGE PRINT	1757266	Large Print Books	02/01/2020	272.64	272.64	02/27/2020
262960	DAVIS HOME FURNISHINGS AN	1002913	COMMUNITY ROOM SOLAR SHADES	02/13/2020	3,088.00	3,088.00	02/27/2020
70300	GALE	69810378	LARGE PRINT BOOKS - FEBRUARY CHRISTIAN FICTION 2	02/06/2020	75.72	75.72	02/27/2020
70300	GALE	69810643	LARGE PRINT BOOKS - FEBRUARY CHRISTIAN ROMANCE 2	02/06/2020	47.23	47.23	02/27/2020
70300	GALE	69900199	LARGE PRINT BOOKS - FEBRUARY SILHOUETTE 3	02/12/2020	65.22	65.22	02/27/2020
70300	GALE	69965847	LARGE PRINT BOOKS - FEBRUARY CLEAN READS 3	02/18/2020	69.72	69.72	02/27/2020
70300	GALE	69978126	LARGE PRINT BOOKS - FEBRUARY WHEELER WESTERN 2	02/19/2020	40.48	40.48	02/27/2020
60335	GORDON FLESCH CO INC	12854037	COPIERS BASE 2/7/20- 3/6/20;COPIES 1/3/20-1/31/20	02/07/2020	339.22	339.22	02/13/2020
90510	INGRAM	3912487	Books	02/11/2020	203.37	203.37	02/27/2020
90510	INGRAM	43752141	Books	01/29/2020	839.34	839.34	02/13/2020
263498	LANGUAGE SERVICES DEL NO	2020004CCC3	CUANDO CUENTOS CUENTAS BILINGUAL FAMILY PROGRAM 3/10/2020	01/28/2020	100.00	100.00	02/27/2020
263498	LANGUAGE SERVICES DEL NO	202002CC2	COLORING COLARADO BILINGUAL STORYTIME 2/27/2020	01/28/2020	100.00	100.00	02/13/2020
262461	MEREDITH BOOKS	10001286359-	BHG ANNUAL RECIPIES 2019	01/31/2020	35.91	35.91	02/13/2020
262620	MIDWEST TAPE	98567695	AUDIO BOOKS ON CD	02/04/2020	196.95	196.95	02/13/2020
262620	MIDWEST TAPE	98594336	BOOKS ON CD	02/10/2020	249.93	249.93	02/27/2020
262620	MIDWEST TAPE	98631994	BOOKS ON CD	02/18/2020	111.97	111.97	02/27/2020
180844	QUILLIN'S INC	01172498	SENIOR MONDAY FUNDAY - JG	01/01/2020	10.07	10.07	02/13/2020
180844	QUILLIN'S INC	01174340	TEEN TIME & AFTER SCHOOL BOOK CLUB	01/07/2020	14.50	14.50	02/13/2020
180844	QUILLIN'S INC	01176464	TEEN TIME & AFTER SCHOOL BOOK CLUB	01/14/2020	14.53	14.53	02/13/2020
180844	QUILLIN'S INC	01176468	BINDING SUPPLIES-WAXED PAPER	01/14/2020	1.99	1.99	02/13/2020
180844	QUILLIN'S INC	01178707	PALM OF THE HAND	01/21/2020	4.58	4.58	02/13/2020
180844	QUILLIN'S INC	01181486	TEEN TIME & AFTER SCHOOL BOOK CLUB	01/30/2020	10.76	10.76	02/13/2020
180844	QUILLIN'S INC	02117346	TEEN TIME & AFTER SCHOOL BOOK CLUB	01/21/2020	17.29	17.29	02/13/2020
180844	QUILLIN'S INC	02118291	SENIOR MONDAY FUNDAY - JG	01/26/2020	27.38	27.38	02/13/2020
180844	QUILLIN'S INC	02118676	AFTER SCHOOL BOOK CLUB	01/28/2020	14.98	14.98	02/13/2020
180791	RECORDED BOOKS INC	76601691	AUDIO BOOKS ON CD	01/24/2020	83.47	83.47	02/13/2020
180791	RECORDED BOOKS INC	76602016	AUDIO BOOKS ON CD	01/27/2020	83.47	83.47	02/13/2020
180791	RECORDED BOOKS INC	76602431	AUDIO BOOKS ON CD	01/27/2020	209.80	209.80	02/13/2020
180791	RECORDED BOOKS INC	76606135	AUDIO BOOKS ON CD	02/04/2020	299.00	299.00	02/13/2020
180906	REEDSBURG UTILITY	203040220	TELEPHONE- INTERNET - LIBRARY	02/20/2020	642.44	642.44	02/27/2020

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190987	SHRED-IT USA LLC	8129034652	SHREDDING - LIBRARY	01/22/2020	84.85	84.85	02/13/2020
191005	SOUTH CENTRAL LIBRARY SYS	20-110	SCLS DELIVERY SERVICE 2020	01/30/2020	2,938.00	2,938.00	02/13/2020
191005	SOUTH CENTRAL LIBRARY SYS	20-310	ANNUAL FEE FOR MY PC TIME MANAGEMENT	01/31/2020	210.00	210.00	02/13/2020
70374	SYNCHRONY BANK/AMAZON	2020-AMAZ01	DVDS MONITOR STAND CLEANING SUPPLIES COMMUNITY ROOM SUPPLIES FOL FUNDS	02/05/2020	941.55	941.55	02/13/2020
263033	TURNER WATERCARE	8120-01	WATER SERVICE COMMUNITY ROOM STAFF-FOL FUNDS	01/31/2020	23.25	23.25	02/13/2020
Total 56-551300-03 LIBRARY OPERATING:					13,019.02	13,019.02	
70-521100-03 POLICE EQUIPMENT							
261208	BAYCOM INC	COUNTERINV-	SIREN SPEAKER, ANTENNA, BRASS MOUNT - PD	02/12/2020	890.68	890.68	02/27/2020
261208	BAYCOM INC	EQUIPINV_024	BROTHER PJ7 PRINTER POLICE DEPT	02/04/2020	610.00	610.00	02/13/2020
70345	GALLS INC	014809593	FORD POLICE INTERCEPTOR UTILILITY SLID - PD	01/21/2020	67.01	67.01	02/13/2020
70345	GALLS INC	014970728	DOOR PANELS, WINDOW BARRIE, BUMPER, SQUAD#33	02/07/2020	2,831.95	2,831.95	02/27/2020
70345	GALLS INC	014995094	PUSH ALUMINUM BUMPER - PD	02/11/2020	769.00	769.00	02/27/2020
Total 70-521100-03 POLICE EQUIPMENT:					5,168.64	5,168.64	
70-554100-03 PARKS VEHICLES & EQUIPMENT							
130643	MC FARLANE MFG CO INC	ES72812	KUBOTA K42965 TRACTOR WITH BLADE & SNOWBLOWER - PARKS	01/30/2020	49,170.00	49,170.00	02/13/2020
130643	MC FARLANE MFG CO INC	ES72997	KUBOTA TIRES - PARKS	01/31/2020	2,050.00	2,050.00	02/13/2020
Total 70-554100-03 PARKS VEHICLES & EQUIPMENT:					51,220.00	51,220.00	
75-517100-03 MUNICIPAL CAMPUS							
201029	T & M GENERAL CONTRACTOR	23214	DOWNPAYMENT ON BATHROOM, HALLWAY, BREAKROOM, STORAGE ROOM - CITY HALL	02/13/2020	10,000.00	10,000.00	02/27/2020
Total 75-517100-03 MUNICIPAL CAMPUS:					10,000.00	10,000.00	
75-521100-03 POLICE STATION							
263146	ARCHITECTURAL DESIGN CONS	13824	POLICE DEPT ADDITION	01/31/2020	51,690.02	51,690.02	02/27/2020
263297	DEPT. OF SAFETY & PROFESSI	PD020720	PD BUILDING REVIEW	02/07/2020	1,350.00	.00	02/13/2020
263297	DEPT. OF SAFETY & PROFESSI	PD02072020	PD NEW ADDITION	02/07/2020	1,350.00	1,350.00	02/17/2020
Total 75-521100-03 POLICE STATION:					54,390.02	53,040.02	
75-543100-03 STREET RECONSTRUCTION							
231140	WI DEPT OF TRANS BBS	395-00001609	PRELIMINARY REEDSBURG - PROJECT #39550300104 STH 33 WEST	02/03/2020	1,014.62	1,014.62	02/13/2020
Total 75-543100-03 STREET RECONSTRUCTION:					1,014.62	1,014.62	
75-551200-03 PUBLIC WORKS SHOP							
263146	ARCHITECTURAL DESIGN CONS	13814	ARCHITECTUAL SERVICES PUBLIC WORKS FACILITY	01/31/2020	31,068.63	31,068.63	02/27/2020
263297	DEPT. OF SAFETY & PROFESSI	PW020720	PW WENGEL DR BUILDING REVIEW	02/07/2020	3,400.00	.00	02/13/2020
263297	DEPT. OF SAFETY & PROFESSI	PW02072020	PUBLIC WORKS BUILDING	02/07/2020	3,400.00	3,400.00	02/14/2020
263538	NATIONAL TANK OUTLET	64110	STORAGE TANK FOR BRINE- SHOP	02/04/2020	5,658.99	5,658.99	02/13/2020
221070	VIERBICHER ASSOCIATES INC	180342-00011	PUBLIC WORKS GARAGE	02/12/2020	597.50	597.50	02/27/2020

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 75-551200-03 PUBLIC WORKS SHOP:					44,125.12	40,725.12	
90-556100-03 CHAMBER OF COMMERCE (70%)							
180804	REEDSBURG AREA CHAMBER	2019 4TH QUA	2019 4TH QUARTER ROOM TAX	02/06/2020	10,476.25	10,476.25	02/13/2020
Total 90-556100-03 CHAMBER OF COMMERCE (70%):					10,476.25	10,476.25	
Grand Totals:					3,363,333.36	3,358,583.36	

Dated: _____

City Administrator: _____

Dated: _____

City Clerk-Treasurer: _____

Dated: _____

Mayor: _____

STAFF REPORT

AGENDA ITEM: _____

To: Common Council
By: Brian Duvalle, Planning/Building
Date of Meeting: March 9, 2020

Subject: Request to amend Tourist Rooming Houses (TRH); ORD 1905-20 (1st Reading)

BACKGROUND AND REQUEST

We own the property located at 430 La Valle Street in Reedsburg. We would like to get a permit to run this property as a short-term rental property, but do not reside at this property.

Our personal property is located at E4848 Meyer Rd, Reedsburg. We would appreciate your consideration to change the ordinance of the property having to be owner occupied to run a short-term rental from the property.

Thank you for your consideration.

Richard & Karen McBain

The current ordinance for tourist housing (e.g. AirBNB, VRBO, etc) only allows them if the structure is owner occupied. The reasons for this are: 1) to help prevent proliferation of them in Reedsburg, and 2) to better police them with the owner living onsite. Renting by the night can increase the likelihood of neighbor conflicts (e.g. noise, traffic, trash, etc) and reduced property values. In the past, Reedsburg has had three TRHs. Two were owner occupied and never had a nuisance complaint to my knowledge, while the third was not owner occupied and had numerous complaints.

Another way to address non-owner occupied properties is through the Plan Commission. The third TRH noted above went through a Conditional Use Permit (CUP) hearing in 2018. It was reviewed as a CUP because TRHs are not listed as a use in the zoning ordinance; TRHs have their own chapter in City code. However, this leads to two different procedures and two different boards reviewing them. The proposed ordinance would make all TRH requests and appeals through Clerk Dept licensing and Ordinance Committee review.

FINANCIAL IMPACT

NA

STAFF RECOMMENDATION

Plan Commission recommends approval.

ACTION:

If the Mayor and City Council are ready, the following action may be made:

Motion to approve/deny – 1st Reading of Ordinance 1905-20 & set public hearing for 4/13/20.

Attachments: Ordinance 1905-20, e-mail

Calendar of Actions:

1st Reading at Council:	March 9, 2020
Public Hearing Noticed:	March 19, 2020
2nd Reading at Council/Public Hearing:	April 13, 2020
Published, Enactment Date:	April 23, 2020

ORDINANCE NO. 1905-20
(Amending Chapter 556 – Tourist Rooming Houses)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to amend Chapter 556 by removing the requirement that a Tourist Rooming House be owner-occupied.

SECTION II: PROVISIONS AMENDED.

City of Reedsburg Code Chapter 556 is hereby amended by this ordinance:

§ 556-2(C) ***A property owner may operate one (1) non-owner occupied TRH; otherwise*** only the owner occupant of the property may operate a TRH.

§ 556-2(D) The license shall remain in effect, subject to annual reviews by the Building Inspector, to verify in writing that a lodging license has been obtained and is current and the conditions attached to the license and all requirements of this chapter are adhered to. Reapplication for renewal shall be required with a change in ownership, alterations to the operational rules, noncompliance with the standards of this chapter, or documented violations. ***If there are two/three nuisance violations during an annual licensing period, the license may be revoked following a hearing by the Ordinance Committee.***

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 556.

Dated this 13th day of April 2020.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:
Public Hearing Noticed:
2nd Reading at Council/Public Hearing:
Published, Enactment Date:

March 9, 2020
March 19, 2020
April 13, 2020
April 23, 2020

Chapter 556

Tourist Rooming Houses

[HISTORY: Adopted by the Mayor and Common Council of the City of Reedsburg 11-28-2016 by Ord. No. 1837-16. Amendments noted where applicable.]

§ 556-1 **Purpose.**

The purpose of this chapter is to establish local license, administration and enforcement standards for tourist rooming houses.

§ 556-2 **Definition; license and registration; room tax.**

A "tourist rooming house" (TRH) is any lodging place or tourist cabin and cottage, other than hotels and motels, in which sleeping accommodations are offered for pay to tourists or transients. It does not include private boarding or rooming houses not accommodating tourists or transients, bed-and-breakfast establishments or units operated by a hotel, motel or resort.

- A. The TRH shall have a current license from the Department of Agriculture, Trade and Consumer Protection or the successor state licensing agency.
- B. the owner shall register with the Clerk-Treasurer's office and pay room tax as required under Chapter 72, Finance and Taxation, of the Code of the City of Reedsburg.
- C. **A property owner may operate one (1) non-owner occupied TRH; otherwise** only the owner-occupant of the property may operate a TRH.
- D. The license shall remain in effect, subject to annual reviews by the Building Inspector, to verify in writing that a lodging license has been obtained and is current and the conditions attached to the license and all requirements of this chapter are adhered to. Reapplication for renewal shall be required with a change in ownership, alterations to the operational rules, noncompliance with the standards of this chapter, or documented violations. **If there are two/three nuisance violations during an annual licensing period, the license may be revoked following a hearing by the Ordinance Committee. [Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**

§ 556-3 **Standards for tourist rooming houses.**

- A. The TRH shall comply with Ch. 97, Wis. Stats., and Ch. ATCP 72, Wis. Adm. Code, or the successor statute and/or administrative code that is in effect at the time.
- B. The maximum number of tenants allowed to reside in the TRH for overnight accommodations shall not exceed two persons per bedroom, plus two persons.
- C. Each TRH shall have a registry available on site for inspection, indicating the identity of all guests and dates of stay. The registry shall include all information from the current registry year and the year immediately prior.
- D. Contact information shall be posted on an exterior wall near the main and/or transient entrance and an

interior common area of the TRH with a minimum display area of five inches by seven inches. The following must be provided:

- (1) Address of property.
 - (2) Emergency contact information (police, fire, ambulance).
 - (3) Owner's and local contact person's telephone numbers.
 - (4) Maximum number of occupants allowed.
- E. No TRH shall be located within 250 feet from any other TRH, bed-and-breakfast, or boardinghouse unless approved by the Ordinance Committee.
- F. At least one on-site, off-street, paved parking space shall be available.
- G. No tourist shall use a gas grill, charcoal grill, or other similar device on or under any combustible surface or use a recreational camping vehicle in conjunction with the TRH.
- H. Garbage and refuse shall be stored inside a building or concealed from public and neighbor view. It shall be placed in proper containers and comply with Chapter **518**, Solid Waste, of the Code of the City of Reedsburg.
- I. Performance standards shall comply with Chapter **690**, Zoning, of the Code of the City of Reedsburg. The appearance of the dwelling shall not be altered in a manner that would cause the premises to differ from its residential character either by the use of colors, materials, construction, lighting, signs, or the emission of sounds, odors, dust, vibrations, or other effects that can carry beyond the premises.



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: _____

To: Common Council
By: Brian Duvalle, Planning/Building
Date of Meeting: March 9, 2020

Subject: American's With Disabilities Act Transition Plan

BACKGROUND AND REQUEST

Title II of the ADA requires the City to have a transition plan. This plan covers existing conditions, what has been done to comply with the ADA and what needs to be done. There are two main areas for accessibility: physical barriers (buildings, steps, counters, parks, etc) and programming barriers (rec programs, communications, meetings, etc). The Plan was compiled with input from city departments and was reviewed by CVMIC.

If approved, there will then be an annual review to gauge progress and incorporate with the CIP as it relates to improvements of city facilities.

FINANCIAL IMPACT

None for the plan itself.

STAFF RECOMMENDATION

Staff recommends approval.

ACTION:

If the Mayor and City Council are ready, the following action may be made:

Motion to approve/deny – American's With Disabilities Act Transition Plan

Attachments: ADA Plan

March 9, 2020

CITY OF REEDSBURG, WISCONSIN

AMERICAN'S WITH DISABILITIES ACT TRANSITION PLAN

In 1990, the Federal Government enacted the Americans with Disabilities Act (ADA). Title II of the ADA requires public entities that employ 50 or more people to develop a transition plan, which outlines the steps and schedule for making facilities accessible to individuals. The City of Reedsburg (City) has elected to undertake a transition plan (Plan) because several significant changes to facilities operated and used by the City were contemplated.

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I. PURPOSE

The purpose of the Plan is to ensure that the citizens of Reedsburg are provided full access to programs, services and activities in as timely a fashion as is reasonably possible. The elected officials and staff believe the ability to accommodate disabled persons is essential to good customer service, the quality of life Reedsburg residents seek to enjoy and to effective governance.

This Plan has been prepared after careful study of all of the City's programs, services and activities. The City, in preparing this document, has received input from the following individuals:

Tim Becker, City Administrator
Matt Scott, Parks & Rec Director
Steve Zibell, DPW/City Engineer
Sue Ann Kucher, Library Director
Brian Duvalle, Planner/Bldg. Inspector
Jamie Schulz, Receptionist
Josh Kowalke, Ambulance Director
Patrick Cummings, Chief of Police

Title II of the ADA requires that each of Reedsburg's facilities, services, programs and activities, when viewed in their entirety, be readily accessible and usable by individuals with disabilities. This Plan identifies two (2) forms of barriers: physical barriers and programmatic barriers.

Physical Barriers include physical features such as, but not limited to, the following:

1. Facility
2. Parking
3. Paths of entry/travel
4. Doorways
5. Restrooms
6. Service counters
7. Stairways
8. Curb ramps

Programmatic Barriers include, but are not limited to, the following:

1. Building signage
2. Customer communications and interaction
3. Access to public telephones
4. Emergency notifications, alarms, visible signals
5. Communications (via internet, public meetings, telephone)
6. Participation opportunities for events sponsored by the City
7. Type of program

City facilities, programs, services, policies, practices and procedures will continue to be surveyed on an on-going basis, and the Plan may be revised from time to time to account for changes to City activities. An accessibility inventory of facilities and programs will be conducted to ensure all deficiencies are identified and documented appropriately.

This Plan has been posted to the City's web site for review and consideration by the general public. In addition, notice has been provided of its existence in the City's official and unofficial City publications. Any individual may submit comments on the accessibility of City programs and facilities by contacting the City's ADA Coordinator or his/her designee by phone at (608) 524-6404.

II. PHYSICAL BARRIERS

The City owns a limited number of properties, and accordingly does not have many options on locations from which it can offer programs, activities and services without incurring significant financial cost. These facilities are as follows:

City Hall – 134 S Locust St
Fire Dept – 131 S Park St
Police Dept – 200 S Park St
Ambulance Garage – 230 Railroad St
Library – 370 Vine St
DPW Shop – 412 S Walnut St
Wastewater Treatment Plant (WWTP) – 850 Division St
Lions Bldg. – 1403 Viking Dr
RACA – 1411 Viking Dr
Boys & Girls Club – 310 Vine St

Anna Stone Park – 300 W. 2nd St
City Park – 222 N. Park St
Dog Park – 600 S. Golf Course Rd
Ernstmeyer Park – 946 Joseph Circle
Huntington Park – 1400 Wellington Dr
Nishan Park – 1700 8th St
Wellness Park – 1301 19th St
Oak Park – 550 N. Oak St
Popple Nature Area – 425 N. Webb Ave
Ramsey Park – 433 S. Preston St
Roloff Park – 231 Barbara Ann Dr
Skate Park – 145 Granite Ave
Smith Conservancy – 333 Granite Ave
South Park – 850 Division St
Veterans Memorial – 1700 8th St
Webb Park – 425 N. Webb Ave
Sorom Park – 344 S. Willow St

A self-evaluation/assessment of each of the Reedsburg's physical facilities has been conducted in conjunction with the preparation of this Plan. Summaries of these evaluations are included as Appendix _ attached hereto and by this reference incorporated herein. Deficiencies in the physical features of facilities that diminish the ability of disabled persons to benefit from the City's programs, services and activities are identified. A correction plan or other course of action is noted for each deficiency, along with a schedule for completion of the correction.

1. BASELINE CONDITIONS

Each of the City's facilities was reviewed in light of several "baseline" conditions, including:

- A. Access to parking and entry into the facilities themselves;
- B. Access to a clear and distinct path of travel;
- C. Access to programs and services themselves;
- D. Access to public areas and restrooms; and
- E. Access to related amenities.

2. CRITERIA FOR DETERMINING EXISTENCE OF IMPEDIMENT

Criteria were established to determine whether corrective action needs to be taken at a particular facility. The criteria include, but are not limited to:

- A. **The nature of unique programs or services.** Some facilities and sites are the only location that a particular program or service may be provided;
- B. **Facilities already in compliance with ADA accessibility guidelines.** Some of the Reedsburg's facilities were constructed or underwent major renovations after the effective date of the ADA;
- C. **Ability to relocate programs from one facility to another accessible facility.** Because the City offers special programs and services at more than one location, consideration was given to distribution of the special programs and services when viewed in their entirety;
- D. **Staff input.** Self-evaluation surveys were also conducted with department representatives to identify how programs and services are provided by each City department;
- E. **Current state of accessibility.** The current condition of each facility in terms of barriers already removed, or planned to be removed, as identified by City administration;
- F. **Cost.** The cost of alternatives to physical barrier removal versus the cost of an alternative corrective action plan; and
- G. **Public use.** The population served by a particular program or service and whether the public can obtain service from an alternative City location.

3. BRIEF SUMMARY OF EXISTING CITY FACILITIES

Below is a summary of the City's facilities, the City's use of such facilities and the City's progress toward eliminating physical barriers to disabled persons at these facilities.

A. City Hall – Administration

In 1999, Reedsburg conducted a city hall space needs analysis. From and even before that time, the City has been working toward a solution that will provide long-term storage and office space needs, adequate meeting space, a location that can be easily found by City residents so that those residents can conduct business with the City and office space that is accessible to all residents and customers of the City.

In 2006-2007, the City explored options for remodeling City Hall from which it could provide services and offer programs and activities. Options considered included an elevator and ADA-compliant bathrooms. In May 2007, the City Council voted down this proposal. The City then began studying alternative solutions to make its services, programs and activities fully accessible to all residents.

Since 2007, the City has implemented smaller measure to ensure accessibility. The Rec Center bathrooms were closed and new ones constructed to ADA Title II standards. The City Hall Council Chambers will be updated in 2016 but will include maintenance only, no structural, use, or floor changes. Plans are in place for compliant City Hall window counter space. Other items being investigated include ADA parking on the west side of City Hall, the main floor public bathrooms, and the entrance ramp on the building's east side.

B. Reedsburg Police, Fire, & Ambulance Buildings

The current RPD building was constructed in 2003. Police functions that are open to the public in that facility are accessible to all individuals and are ADA-compliant. Building features include a fully accessible customer service counter, a fully accessible restroom and fully accessible hallways, doors and offices.

The fire department building was built in 1971. It has entrances to each the garage and office area that can accommodate wheelchairs but no power activation buttons. Additionally, the interior routes between the garage and offices are not accessible due to a step. There are three bathrooms in the building, none of which are ADA-compliant. There is no elevator to the second floor. The building is not open to the public, although a public event or two is held each year in the garage (e.g. crafters market).

The ambulance building was built in 1998, with a 962 square foot garage addition constructed in 2014. It contains accessible bathrooms with proper turning radii and grab bars, drinking fountains, hallways, doors and offices. However, like the FD, the entrance doors do not contain power activation buttons. The vestibule and conference rooms are useable by the general public during monthly meetings; the remaining building space is for employees only.

C. Public Works Facility Improvements

Public Works buildings include the shop at 412 S Walnut St and the Wastewater Treatment Plant (WWTP) at 850 Division St. The shop is not intended for use by the public. The WWTP contains a small area open to the public.

The Public Works garage at 412 S Walnut St is not intended as a public building. It is currently used to store vehicles, machinery and tools used by both the Street and Parks & Rec Departments. Maintenance activities are performed there, and the garage also contains an office, bathroom and break room spaces for the employees of both departments.

D. Curb Ramps and Pedestrian Crossings

The City has taken the following actions in regards to pedestrian ramps and crossings:

- 1) The City has implemented policies and procedures to ensure that curb ramps and other sloped surfaces were provided wherever walkways intersected curbs that were constructed or altered.
- 2) The City has implemented policies and procedures to ensure that curb ramps at pedestrian crossings were constructed to Accessibility standards.
- 3) The City has designed new curb ramps to ADA specifications.
- 4) The City has constructed new curb ramps that allow those with disabilities to go from the sidewalk on one side, across any traffic island, to sidewalks on the opposite side.
- 5) The City has evaluated pre-ADA pedestrian crossings to identify locations needed for program access. It has begun implementing such ramps.
- 6) The City has sought input from those with disabilities for the planning of streets, sidewalks, and pedestrian crossings.
- 7) The City has a mechanism which allows those with disabilities to request curb ramps. Such requests receive priority.

E. Streets and Sidewalks

The City has a revolving 10-year sidewalk inspection program. This means that the City is broken down into 11 sections and each is inspected every 10 years (two of the sections are done the same year). This program helps identify problem areas where individual sidewalk blocks can be replaced to prevent pedestrian falls and other hazards.

The City also has a Capital Improvement Plan that prioritizes and repairs dilapidated streets. Every year a worn out street or section of street is replaced, plus new curbs and ramps are installed to ADA-compliance.

F. Parks and Recreation Improvements

- 1) The Reedsburg Park and Recreation Dept offers programs at the following facilities:
 - Recreation Center – Theater workshop, dances, pot luck, Senior cards & bingo.
 - Municipal Pool – Open swim, swim lessons, and swim team.
 - Oak Park – Tee-ball, Rookie Tee-ball, youth tennis, Little League baseball, ice skating, and youth basketball.
 - Nishan Park – Adult softball, Babe Ruth baseball, Little League baseball, Girls youth softball, Legion baseball, Home Talent baseball, and Hockey (inside RACA).
 - RAHS – Youth gymnastics, Youth open gym basketball, Adult volleyball (3 leagues), Youth & Adult tennis, Theater workshop (CAL Center), and Men's basketball league.
 - Webb Middle School – Open gym basketball and volleyball.
 - Pineview School – Soccer clinic.
 - Boys & Girls Club.
- 2) There are currently deficiencies that need to be corrected for programs, such as:
 - Staff is not informed of policy of non-discrimination on basis of disability.
 - Have not informed RAHS of our non-discrimination policy as a facility provider of our programming.
 - Have not informed outside groups that, as users of City facilities, they are bound by our non-discrimination policy.

- Have not ensured that it is communicated to potential disabled participants concerning program accessibility.
- 3) Staff training & knowledge, funding and communication/advertising are all items the Dept will work on to ensure that Reedsburg is meeting its requirements for ADA accessibility.

G. Parks & Recreation Plan

1. The current Comprehensive Outdoor Recreation Plan was adopted in 2011 and will soon be updated. The Plan includes information on:
 - Goals/Objectives/Policies
 - Park Classification
 - Park & Playground Equipment Inventory
 - City Demographics
2. The Plan lists a 'Prioritization of Needs'. Under the highest priority, accessibility improvements to ADA standards of parks, equipment, and facilities is included.

III. PROGRAMMATIC BARRIERS

Reedsburg recognizes not all barriers to the City's programs, services and activities are physical in nature. Other administrative barriers exist that must be overcome to provide complete government services to those who are disabled.

1. COMMUNICATIONS

The City's Plan incorporates steps to ensure that communications with people with disabilities are as effective as communications with others, as required by 28 C.F.R. § 35.160. Effective communication means that whatever is written or spoken must be as clear and understandable to people with disabilities as it is for people who do not have disabilities. The City does coordinate 9-1-1 and emergency communications services (also referred to as Public Safety Answering Points), which are required by 28 C.F.R. § 35.162 to provide direct and equal access to persons with disabilities. The 9-1-1 calls in the City are dispatched through the Reedsburg Police Dept, as well as emergency service calls for fire and ambulance services in the City.

As to communications the City does handle, including web site communications, communications relating to City administration and open public meetings, and other communications regarding the City's programs, services and activities, the City is in the process of:

- Identifying local resources for auxiliary aids and services,
- Identifying ways of producing documents in Braille or acquiring other aids or services, including software that can convert text into speech, and
- Contacting qualified interpreter services and other providers so that interpreters and other aids and services may be available on short notice.

The City is exploring the following additional specific actions to improve communications:

- Aids and services for individuals who are deaf or hard of hearing include qualified interpreters, note takers, computer-aided transcription services, written materials, telephone handset amplifiers, assistive listening systems, telephones compatible with hearing aids, closed caption decoders, open

and closed captioning, telecommunications devices for deaf persons (TDD's), videotext displays, and exchange of written notes.

- Aids individuals with vision impairments include qualified readers, taped texts, audio recordings, Braille materials, large print materials, and assistance in locating items.
- Aids individuals with speech impairments include TDD's, computer terminals, speech synthesizers, and communication boards.

A. Agenda text.

The City has begun printing certain portions of meeting agendas in large-font type so that the content of agendas of public meetings can be more easily reviewed. Major agenda points will be printed in 14 point font.

B. Website communication.

The City has also posted, and will continue to post, agendas on the City's web site, which, when used with the free Adobe Acrobat Reader function, allows for enlargement so that the contents of agendas may be viewed from one's personal computer. The City may explore software upgrades with its web site operator to ensure handicap accessibility. The City may also consider the addition of text equivalents for every image on the web site, as well as using alternative document formats (such as HTML and Rich Text Formats) to the portable document format (pdf), which is incompatible with certain screen reader functions. The City may also request that forms and tables be modified to include descriptive HTML tags.

C. Accommodations for hearing impaired persons/use of auxiliary aids.

The bottom of each public meeting agenda includes a note that hearing impaired persons may request an appropriate format. **Furthermore, the City has equipment, available upon request, specially designed to assist hearing impaired persons to participate in City meetings in the council chambers.**

D. Participation in/accessibility to public meetings.

The City has, as discussed above, already taken substantial efforts toward ensuring public meetings are held in ADA-accessible facilities. The City conducts all public meetings in ADA accessible facilities, and will make specific accommodations, where necessary, to ensure that meetings among residents and City staff can be held within ADA-accessible facilities.

2. PROGRAMMING

Programs, Activities, Services, Rules, Policies or Procedures Evaluated for the Reedsburg Library (underlined) and *Parks & Recreation Dept* (italics):

Reedsburg Public Library, 370 Vine Street

This facility hosts library programming, to include adult & children's services and room use by outside agencies.

Park and Recreation Department: Recreation Programs:

Nishan Park – 1700 8th St; Oak Park – 55- N Oak St; Reedsburg Area High School (RAHS) – 1100 S Albert Ave; Webb Middle School – 707 N Webb Ave; Rec Center – 134 S Locust St; Municipal Pool – 425 N Webb Ave.; Pineview School – 1121 8th St;

- A. Participation of Disabled Persons – List steps taken to ensure that disabled persons (or their representatives) participate in the completion of this self-evaluation.

None

We give all patrons a chance to express concerns through a program evaluation.

- B. Nature of Program – Describe, in general, the nature of the program, including its purpose, scope, general activities and participants and any sub-elements or activities that are a part of the program.

Literacy activities for youth and adults, including storytimes, book discussion, book talks and reader's advisory, educational presentations, craft and maker-type programs. Staff and outside organization training, public educational and informational presentations.

Recreation Programs – to provide residents with recreational and leisure services that are affordable and accessible to all.

For each element or sub-element or activity that is part of the program, determine any that are or have the potential to be barriers or render the program inaccessible to disabled persons and list them on the summary (last page). Consider such services or benefit such as transportation services, health services/insurance/other benefits, housing, financial aid, counseling services, food services and social, recreational or athletic activities.

- C. Recruitment and advertisement.

- 1) Does the public entity engage in any of the following activities to recruit program participants, or otherwise inform persons of the program's existence?

a)	Meetings or oral presentations	<u>X</u> Yes	No
b)	Printed recruitment materials	X Yes	No
c)	Advertisements	<u>X</u> Yes	No
d)	Other (specify)	<u>X</u> Yes	No

Website www.reedsburglibrary.org

Radio PSAs

a)	Meetings or oral presentations	X Yes	No
b)	Printed recruitment materials	X Yes	No
c)	Advertisements	X Yes	No
d)	Other (specify)	X Yes	No

Website, TV

If yes to any of the above, briefly describe activities involved and materials used.

Meetings and oral presentations are given at local schools, service organization meetings and local radio and cable TV to promote services, programs and activities. Printed materials are displayed in-library, posted at local businesses, distributed in schools and in some cases mailed or e-mailed to potential participants. Library website is promoted in all oral and printed handouts and publications.

We use all the above to promote recreational activities. When we have a program, we use the newspaper too and the website to promote the activity. We also print a booklet

with not only city-sponsored activities, but also recreational opportunities in the community are listed.

2) List below the following:

- Barriers to ensuring accessibility and opportunities for full participation by disabled persons;
- Barriers to ensuring effective communication with persons with vision and hearing impairments;
- Barriers to including a notice of the public entities compliance with ADA in all materials and advertisements.

Use by outside agencies requires responsible agency to adhere to Library Meeting Room Policy in ensuring accessibility and opportunity for full participation for the non-library program. Since most programs do not require advance sign-up or registration, the potential needs of attendees with disabilities may not be known in advance.

- *Staff, training, money, and knowledge.*
- *Knowledge of ways to communicate with those groups.*
- *None*

D. Program Eligibility Requirements and Admission

1) Are there any limitations on the number of qualified disabled persons who may participate in or be admitted to the program? Yes X No

X Yes No

i. If no, proceed to "2" below.

ii. If yes, list steps to be taken to eliminate the limitation(s).

Hire more staff & hire more qualified and trained staff.

2) Are any criteria or tests used in the admission process? Yes X No

Yes X No

If yes, list and describe briefly all criteria (e.g., good health, residency, requirements, letters of recommendation) and all tests (including the skill, level of achievement, or other factors being tested, whether they are written or oral tests, the method of administration) used in the admissions process, and indicate how they relate to the program.

3) List all criteria and tests from "2" above that are (or could be) barriers which would result in a disproportionate or adverse impact on disabled program applicants. Discuss briefly the (potential) negative impact for each barrier.

4) Is an interview required before an applicant enters the program?

Yes X No

5) Are any forms required for admission in the program, testing or submission of other admissions criteria?

Yes X No

X Yes No

Internet, paper forms, & Phone registration.

6) Do the forms listed in "5" above contain a notice of your organization's compliance with the ADA?

☒ Yes No
Yes ☒ No

If yes, proceed to "7" below.

If no, list steps to ensure the inclusion of notices of your compliance with the ADA in all materials on summary form (last page).

The notice can be added to future forms.

- 7) List steps to ensure that applicants are not asked pre-admission inquiries as to the nature and extent of a disability, and that no forms or other written materials make mandatory inquiries related to disability.

Sign-up for programs and events is generally not required. Those events that do require sign up are simply to ensure that supply needs and space restrictions are addressed. No information beyond name and contact information is requested.

We do not include that question on any of our forms. We ask for medical conditions and special accommodation needed. Both of those questions are answered voluntarily.

E. Participation in the Program

- 1) Are post-admission inquiries made regarding disabled status to make accommodations for disabled persons?

Yes ☒ No
Yes ☒ No

If no, proceed to "2" below.

If yes, list steps to ensure that information is provided to participants of the City's desire to obtain information on accommodation needs. Such information should be gathered voluntarily, not be used to adversely affect any disabled person and be kept confidential.

Is there any orientation for new participants?

Yes ☒ No
Yes ☒ No

- 2) List below all written materials, tools, equipment or other aids or devices used for the program.

A wide variety of event types falls under the Library's programming umbrella. The most common materials, equipment, aids and devices include books, music, DVD, LED/LCD projector and craft supplies.

Athletic Balls, arts & crafts materials, gymnastics equipment, and wheelchair lift at pool.

- 3) For each item above, list on the summary sheet (last page) all barriers to use of all written materials, booklets, equipment or other aids or devices used for the program.

None

- 4) Are there boards, councils or similar bodies on which program participants serve:

Yes ☒ No
Yes ☒ No

If yes, list barriers to ensuring equal opportunities for selection to, and participation in, such boards by disabled persons on the summary sheet (last page).

- 5) Are these facilities accessible to people with disabilities, including people who use wheelchairs? Is the program "when viewed in its entirety," accessible?
(Refer to Building and Site Accessibility Checklist)

☒ Yes No

☒ Yes No

If yes, explain alternative accessibility measures here. If no, list as barrier on summary sheet (last page).

Accessibility measures include appropriate spacing of furnishings, accessible restrooms and powered entry doors.

Access to all buildings and facilities are wheelchair accessible be it a park, rec facility or school. We have a wheelchair lift at the pool, and all restroom facilities are handicap accessible. Parking at all facilities have adequate handicap parking stalls.

F. Staff Information

List steps here that have been taken or have been scheduled to ensure that all staff involved in this program (i.e., recruitment, admission, testing, the conduct of the program, the provision of any services or benefit) will be informed periodically of, and understand fully, your policy of non-discrimination on the basis of disability. List any steps have not been taken to date.

Provision of library services, at its very core, regularly involves provision of services to and accommodations for individuals with a variety of physical and other impairments, restrictions and needs. Our employee handbook states, in part, "All members of the public are to be welcomed fairly and courteously, without discrimination".

Staff is not informed on policy of non-discrimination on basis of disability.

G. "Outside" Persons and Organizations

- 1) List below all "outside" persons and organizations that are involved in the provision of any aid, benefit or service for the program (as discussed in sections "C" through "E" above). Specify how they are involved.

We utilize a variety of community partners and vendors, including professional entertainers, local authors, educators and other individuals to provide library programs. Library staff members are present for all Library-sponsored events. Additionally, the Library Meeting and Community Rooms are made available for reservation by members of the public.

Reedsburg School District provides facilities for some programs.

- 2) List steps that have been taken to inform those listed above of your organization's commitment to non-discrimination on the basis of disability. Remember that the non-discrimination mandate extends to the awarding of procurement contracts. If steps have not been taken to notify "outside" persons or organizations, list them as deficiencies.

Outside groups or individuals utilizing the Library meeting spaces must sign an application in which they agree to abide by the Library's policies, including the Meeting Room Acceptable Use guidelines which read, in part:

- Meeting rooms are intended primarily for the use of the library's programs and library- sponsored activities. When not required for library use, the rooms will be available for use by community and other not-for-profit groups and local businesses, for programs of an informational, educational, cultural or civic nature. Admission fees may not be charged.
- Meeting rooms are available during regular library hours. However, groups may request to continue past library closing time by indicating this on the application. The request must be approved by the Library Director.
- All promotional material relating to events must clearly state that the meeting is not sponsored by the library. Use of the library as the contact for any group is prohibited.
- Groups using the meeting rooms must agree to meet ADA requirements and provide requested accommodations to meetings and programs.
- Library Staff may attend or observe any meeting or program at any time.

Have not informed the High School of our non-discrimination policy as a facility provider to our program.

- 3) For each "outside" person or organization listed in "G1" above, list steps that have been taken to ensure that their provision of aid, benefits or services do not constitute a barrier for the disabled. This includes certifications from such persons or individuals that they comply with the ADA. If such steps have not been taken to date, list them as deficiencies on the summary sheet (last page).

Agreement with the Library's policy on the application form, and occasional drop-in or review of program or promotional materials are the steps taken to-date.

Schools per federal law must comply with ADA. I believe the schools are strictly monitored and the law enforced.

- 4) List those persons and organizations from "G1" above that receive "significant assistance" from your organization in the provision of aids, benefits or services to your program participants (example - rent or use City facilities, involve City staff in assistance or coordination of programs).

- *Reedsburg School District – use of athletic facilities*
- *People of rent shelters/RACA for parties*
- *General public use of parks and facilities*
- *Youth sport groups who use athletic facilities*

- 5) List steps taken to ensure that outside persons or organizations listed in "G4" above do not discriminate on the basis of disability. If no steps have been taken to provide assurance, list as a deficiency.

Have not yet taken steps to ensure that outside groups who use our facilities do not discriminate based on disability.

H. Facilities Used

NOTE: The definition of "facility" under the ADA includes all or any portion of buildings, structures, equipment, roads, walks, parking lots or other real or personal property or interest in such property, owned, operated or leased.

- i. List steps to ensure periodic communications with (potential) disabled program participants concerning accessible and inaccessible facilities. If such steps have not been taken, list them as deficiencies on the summary sheet (last page).

Library staff regularly interacts with our program participants and library users during the routine provision of programs and services to ensure the needs of library users are met by our programming and facilities.

Steps have not been taken to ensure periodic communication with potential disabled program participants concerning accessible and inaccessible facilities.

- ii. Is the facility in question considered "historic" (i.e., is it either on National Register of Historic Places or on a state or local list of historic places?)
Yes X No
Yes X No

If yes, list steps to ensure program accessibility, including any structural changes. If structural changes would compromise the historic value, list alternative methods to ensure program accessibility. (Note: If the program held at a historic facility is not a "historic preservation" program, it must be relocated if structural accessibility is not possible.)

If no steps have been taken, list as deficiency on summary sheet (last page)

- 3) Barriers to ensuring accessibility and opportunities for full participation by disabled persons; Barriers to ensuring effective communication with persons with vision and hearing impairments; Barriers to including a notice of the public entities compliance with ADA in all materials and advertisements.

Use by outside agencies requires responsible agency to adhere to Library Meeting Room Policy to ensure accessibility and opportunity for full participation for the non-library program.

Since most programs do not require advance sign-up or registration, the potential needs of attendees with disabilities may not be known in advance.

- 4) Barriers to Devices used in programming:

Books – limitations for users with visual impairment. Large print, audio and braille materials are available upon advance request.

Music – Limitations for users who may be deaf or hard of hearing. ASL assistance may be available upon request.

PowerPoint presentations, DVD, LED/LCD projector – limitations for users with hearing or visual impairment. Generally both audio and visual representations are available in this instance. Closed captioned or described versions of some content may be available upon advance request.

Craft Supplies – Some limitations for the visually or mobility impaired, which is often overcome with program alterations or available assistance.

3. 9-1-1 AND EMERGENCY COMMUNICATION SERVICES.

These services are part of the Reedsburg Police Dept and Dispatch Center. The Department has a Policy & Procedures manual that was issued in February 2001 and updated in 2019. The following item shall be corrected once the current equipment is updated/replaced: not all additional emergency service features, such as automatic number and location identification, are available to TTY users. Call takers do not respond to silent, open line calls by querying the line with TTY. The current equipment in use cannot meet this standard.

The following items are within ADA compliance:

- A. There is TTY equipment at all call-taking positions.
- B. Refresher training for TTY equipment is not offered as much as voice equipment, which shall be every six months.
- C. Procedures are in place for maintaining TTY equipment as effective as voice equipment.
- D. A back-up plan is in place for TTY equipment in case of malfunctions or power failure.
- E. Response time and quality for TTY users is the same for other users.
- F. Hours of operation are the same for TTY uses as other users.
- G. Call takers can switch between TTY and voice mode during calls.
- H. TTY training is mandatory for all communications personnel.
- I. Telephone emergency services are tested to ensure direct, equal access for TTY users.

4. EMERGENCY MANAGEMENT

- A. The following items may be in ADA compliance through the Sauk County Emergency Operations Plan (Annex E – Public Protection Plan) and the Red Cross:
 - 1) There are written procedures to ensure that the City regularly seeks out input from those with disabilities.
 - 2) The City does seek input from those with disabilities when staging emergency simulations.
 - 3) The City has planned for people with disabilities needing individualized notification, transportation and other assistance.
 - 4) The City has identified resources for those with disabilities needing additional assistance.
 - 5) There are written procedures for notification in addition to the City's warning siren.
 - 6) There is a plan for those with disabilities who require assistance leaving their homes.
 - 7) There are written plans for those with disabilities to evacuate or to assist them in evacuating.
 - 8) There is voluntary, confidential registry for those with disabilities to request notification, transportation or other assistance.
 - 9) There is emergency transportation plan that identifies resources for those with disabilities.
 - 10) There are plans or policies to ensure those with disabilities are transported to shelters with their families.
 - 11) There are plans or policies to ensure that those with disabilities are not separated from service animals.
 - 12) Additional training may be needed for first responders, staff and volunteers according to Chapter 7 and its addenda (facilities, evacuation, transportation, security, etc).
 - 13) Emergency facilities have been surveyed for accessibility; there are no current plans for future surveys.

- 14) There are policies to ensure that programs relocated from a damaged facility remain accessible.
- B. The following items are within ADA compliance:
 - 1) There are policies to ensure that medical & social services and other benefit programs are accessible to those with disabilities as well as for the application procedures.
 - 2) There are policies to ensure that medical & social services and other benefit programs are effectively communicated to those with disabilities while giving them primary consideration.
 - 3) There are policies that ensure repaired and rebuilt government facilities comply with Title II of the ADA.

5. WEBSITE ACCESSIBILITY

- A. The City of Reedsburg has its own website, which is maintained by City Hall staff. The following items require correction for ADA compliance:
 - 1) The top of each page does not have a 'skip navigation' link.
 - 2) Links do not have a text description that can be read by a screen reader.
 - 3) Photos, graphs, maps, and other images do not have HTML tags with text equivalents of the material being visually conveyed.
 - 4) All website documents are not available in HTML or other text-based format.
 - 5) Webpages are not designed so that they can be viewed using visitors' web browser and operating system settings for color and font.
 - 6) The City does not have a written policy and formal procedure to ensure that added content has been made accessible.
 - 7) The website manager does not check the HTML of new webpages to confirm accessibility before posting.
 - 8) When PDF documents are added, text-based versions are not always added with them.
 - 9) There has been no formal training on accessibility for website staff, nor have they received copies of "Accessibility of State and Local Government Websites to People with Disabilities".
 - 10) No plan is currently in place to make inaccessible content on the website accessible, and no plan to improve the website has been posted.
 - 11) There are no procedures in place to assure a quick response to those with disabilities who are having difficulty in accessing the website.
 - 12) Disability groups have not been consulted for feedback.
 - 13) The website does not have a website accessibility policy, and no products have been used to test website accessibility.
 - 14) The website does have some online forms.
- B. The following items do not apply to the City's website:
 - 1) The website does not have data charts or tables.
 - 2) The website does not have video files.
 - 3) The website does not have audio files.
- C. The following items are within ADA compliance:
 - 1) The website home page contains locatable information for use in reporting accessibility problems and requesting accessible services and information.
 - 2) There are alternative ways for accessing web-based information, programs, activities, and services for those who cannot use computers.

6. ADA GRIEVANCE COORDINATION/ADMINISTRATION

The City has established an ADA Grievance Policy and Procedures (Appendix A), including a grievance form (Appendix B). The City has affixed ADA grievance policy signs to City facilities, and has appointed the Planner as the ADA Coordinator. That individual will, on a case by case basis, forward ADA grievances to the Ordinance Committee. The ADA Coordinator will provide a forum for affected persons to bring about direct communication with the City in the event of potential ADA violations. It is the City's hope that good communication will ensure that the City provides a forum in which individuals can raise issues related to access.

7. ACCOMMODATION OF DISABLED PERSONS IN MUNICIPALLY SPONSORED PROGRAMS

The City is committed to allowing persons with disabilities to participate in municipally sponsored programs. This includes recreation opportunities sponsored by the City's parks and recreation program, community forums and other events hosted or sponsored by the City. The City will achieve this goal by integrating all of the steps outlined above into these programs, including providing for effective communications and ensuring meeting and events are, to the extent possible, held in ADA-accessible facilities.

8. CONCLUSION/ACTION LOG

The City is taking the actions referenced above and will continue to look for and timely remedy barriers to access in an effort to ensure that the disabled citizens of Reedsburg are given access to the City's programs, services and activities.

To confirm follow-up on corrective actions required under the Plan, the City will institute an ADA Action Log, documenting its efforts at compliance with the ADA. At a minimum, the Action Log will identify items that are not ADA compliant and will include anticipated completion dates. From and after the adoption of this Plan by the Reedsburg Common Council, the ADA Action Log will be updated on an annual basis. The ADA Action Log shall be available upon request.

APPENDIX A - Notice



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 (ADA), the City of Reedsburg (City) will not discriminate against qualified individuals with disabilities on the basis of disability in the City's services, programs, or activities.

Employment: The City does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the US Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing or vision impairments.

Modifications to Policies and Procedures: The City will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in City offices or areas where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City, should contact City Hall (608-524-6404, cityhall@ci.reedsburg.wi.us) as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a City program, service, or activity is not accessible to persons with disabilities and complaints of disability-based discrimination against applicants for City employment or City employees should be directed to City Hall (608-524-6404; cityhall@ci.reedsburg.wi.us).

The City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

APPENDIX B – Grievance Procedure

GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Reedsburg (City).

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or an audio recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 30 calendar days after the alleged violation to:

City of Reedsburg
ADA Coordinator
134 S. Locust St
Reedsburg, WI 53959
cityhall@ci.reedsburg.wi.us

Within 15 calendar days after receipt of the complaint, the ADA Coordinator will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator will respond in writing, and where appropriate in a format accessible to the complainant such as large print, Braille, or audio recording. The response will explain the position of the City and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Reedsburg Ordinance Committee.

Within 30 calendar days after receipt of the appeal, the Ordinance Committee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the ADA Coordinator will respond in writing based on the outcome of the Ordinance Committee, and where appropriate, in a format accessible to the complainant with a final resolution of the complaint.

All written complaints received by the ADA Coordinator, appeals to the Ordinance Committee, and responses from these two offices will be retained for at least three years.

APPENDIX C – Grievance Form

Grievance Procedure Form under the Americans with Disabilities Act

The complaint shall be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

ADA Coordinator
City of Reedsburg
134 S. Locust St
Reedsburg, WI 53959
cityhall@ci.reedsburg.wi.us

Please fill out form completely. Alternative means of filing complaints, such as personal interviews or a recording of the complaint will be made available for persons with disabilities upon request.

Grievant/Designee: _____

Address: _____

City, State, and Zip Code: _____

Telephone Primary: _____

Telephone Secondary: _____

Program, department, or organization which you believe has discriminated:

Name: _____

Address: _____

City, State, and Zip Code: _____

Telephone Number: _____

Date of Alleged Discrimination: _____

Please describe the alleged acts of discrimination, providing the name(s) where possible of individuals involved in the incident:

Have efforts been made to resolve this complaint through the internal grievance procedure of the program, department, or organization?

Yes: _____ No: _____

If yes, what is the status of this grievance?

Has this complaint been filed with any bureau of the Department of Justice or any other Federal, State, or local civil rights agency or court?

Yes: _____ No: _____

If yes:

Agency or Court: _____

Contact Person: _____

Address: _____

City, State, and Zip Code: _____

Telephone Number: _____

Date Filed: _____

Do you require the City's response to this grievance be provided in an alternate format?

___ Yes ___ No. (If yes, please check preferred format):

___ Large Print ___ Audio-Cassette ___ Computer Disc ___ Braille

___ Other (please specify)



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
Prepared By: Brian Duvalle, Planning and Building
Date of Meeting: March 9, 2020

Subject: 2nd reading, Ordinance 1902-20 – Brantley Annexation

BACKGROUND AND REQUEST

REQUEST: Annexation

APPLICANT: Ricky & Mary Brantley

LOCATION: E6635 Fawn Valley Dr; Parcel #s 030-1171-01000 & 030-1171-02000

ZONING: R-2 Residential

DESCRIPTION: Consider annexation of the above listed parcels from the Town of Reedsburg to the City of Reedsburg.

STAFF RECOMMENDATION

The Plan Commission recommends approval.

ACTION:

If the Mayor and City Council are ready, the following actions may be made:

Motion to approve/deny 2nd Reading for ORD 1902-20

ATTACHMENTS

ORD 1902-20, Map, Petition

ORDINANCE NO. 1902-20
(Annexation – Parcel #s 030-1171-02000 & 030-1171-01000)

WHEREAS, A Petition for Direct Annexation by Unanimous Approval (the “Petition”) pursuant to the provisions of Wis. Stat. sec. 66.0217(2) was filed with the City of Reedsburg on January 13, 2020; and,

WHEREAS, the Petition complies with the requirements of Wis. Stat. sec. 66.0217(5) with respect to information contained therein; and,

WHEREAS, the Wisconsin Department of Administration has reviewed the information in the petition pertaining to the proposed annexation pursuant to Wis. Stat. sec. 66.0217(6) and has determined that the proposed annexation is in the public interest; and,

WHEREAS, the City of Reedsburg Planning Commission has reviewed and recommended acceptance of the Petition; and,

WHEREAS, the Common Council finds the proposed annexation is in the best interests of the City, will promote the economic prosperity of the City and is consistent with the City’s planning and growth objectives;

NOW THEREFORE, the Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: ANNEXATION AND DESCRIPTION OF ANNEXED TERRITORY:

The Petition is hereby accepted, and the territory described and depicted therein is hereto and incorporated herein, is hereby annexed to the City of Reedsburg. The MBR number is **14284**.

SECTION II: MAP:

The map attached to the Petition reasonably shows the boundaries of the annexed territory and the relation of the annexed territory to the affected municipalities.

SECTION III: POPULATION:

The population of the territory annexed is two (2).

SECTION IV: FILING:

The City Clerk shall record a copy of this ordinance with the Sauk County Register of Deeds and send a certified copy of this ordinance to the Department of Administration, any company that provides utility service to the annexed property, and the School District of Reedsburg.

SECTION V: WARD DESIGNATION:

The annexed territory is hereby added to the City of Reedsburg Ward 9, Aldermanic District 3. The City of Reedsburg petitions the Sauk County Board of Supervisors that the annexed territory be moved from Supervisor District 11 to Supervisor District 9.

SECTION VI: VALIDITY

Should any section, clause or provision of the Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION VII: CONFLICTING PROVISIONS REPEALED:

All ordinances in conflict with any provision of this Ordinance are hereby repealed.

SECTION VIII: EFFECTIVE DATE:

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION IX: PART OF CODE:

This Ordinance becomes part of the zoning map of the City of Reedsburg.

Dated this 9th day of March 2020.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:

February 10, 2020

Public Hearing Noticed:

February 20 & 27, 2020

2nd Reading at Council/Public Hearing:

March 9, 2020

Published, Enactment Date:

March 19, 2020

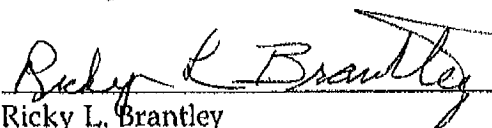
Annexation Petition Agreement

This Agreement is by and between the Ricky L. Brantley and Mary A. Brantley (Brantley's) and the City of Reedsburg (the City)

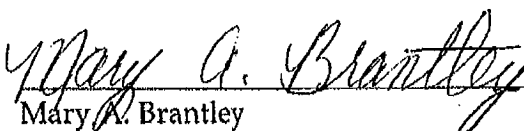
Brantley's have petitioned the City of Reedsburg for direct annexation by unanimous approval. In connection with the City's consideration and approval of their petition Brantley's state and agree as follows:

1. Not later than June 30, 2021 Brantley's will connect to the City's sanitary sewer and watermain services and will pay for each lateral and City fees including, without limitation, water impact and sewer connection.
2. Pursuant to the City's requirements, Brantley's will abandon and discontinue the private well on their property upon connection to City water.
3. If Brantley's fail to observe this promise to connect or fail to abandon they will pay the City liquidated damages in the amount of \$5,000.00 which may be collected as a special charge pursuant to Wis. Stat. sec. 66.0627.

Date: February 4, 2020


Ricky L. Brantley

Date: February 4, 2020


Mary A. Brantley

CITY OF REEDSBURG

Date: February 10, 2020


David Estes, Mayor

Date: February 10, 2020


Jacob Crosetto, Clerk/ Treasurer



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

January 14, 2020

PETITION FILE NO. 14284

JACOB CROSETTO, CLERK
CITY OF REEDSBURG
134 S LOCUST ST
REEDSBURG, WI 53959-1934

REBECCA MEYER, CLERK
TOWN OF REEDSBURG
S3886 GROTE HILL RD
REEDSBURG, WI 53959

Subject: BRANTLEY ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF REEDSBURG to the CITY OF REEDSBURG (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of February 03, 2020. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

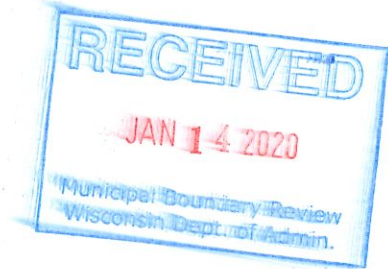
Name: **RICKY L. AND MARY A. BRANTLEY**

Address: **E6635 FAWN VALLEY DRIVE**

REEDSBURG, WI 53959

Email:

Office use only:



1. Town where property is located: **REEDSBURG**

2. Petitioned City or Village: **REEDSBURG**

3. County where property is located: **SAUK**

4. Population of the territory to be annexed: **2**

5. Area (in acres) of the territory to be annexed: **1.53**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel):

Petitioners phone:

608-524-4032

Town clerk's phone:

608-524-3753

City/Village clerk's phone:

608-524-6404

Contact Information if different than petitioner:

Representative's Name and Address:

JOSEPH J. HASLER, ESQ.

110 EAST MAIN STREET

P.O. BOX 231

REEDSBURG, WI 53959

Phone: **608-524-8231**

E-mail: **JJHASLER@LGTLAWFIRM.COM**

Surveyor or Engineering Firm's Name & Address:

VIERBICHER ASSOCIATES, INC.

400 VIKING DRIVE

REEDSBURG, WI 53959

Phone: **608-524-6468**

E-mail:

Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☒ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
 - OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☐ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 1-14-20

Payee: Brantley

Check Number: 8336

Check Date: 1-9-20

Amount: \$400

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☐ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☐ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☐ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

- ☐ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☐ The land may NOT be described only by:
- Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

- ☐ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
 - Bearings and distances along all parcel boundaries as described.
 - All adjoiners as referenced in the description.
- ☐ The map must include a **graphic scale**.
- ☐ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

- ☐ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).
- ☐ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

CITY OF REEDSBURG
OFFICE OF CITY ATTORNEY

110 Main Street
Post Office Box 231
Reedsburg, Wisconsin 53959-0231

Telephone (608) 524-8231
Facsimile (608) 524-4766

January 10, 2020

Wisconsin Dept. of Administration
Municipal Boundary Review
P.O. Box 1645
Madison, Wisconsin 53701

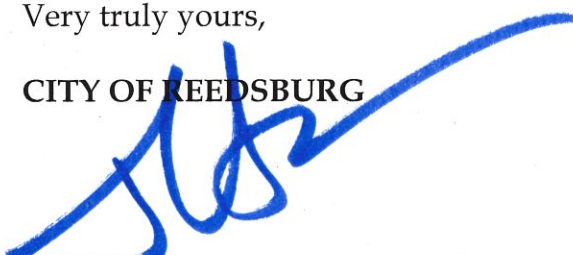
Re: Ricky L. and Mary A. Brantley Annexation

Dear Sir or Madam:

Enclosed is a Request for Annexation Review along with a check in the amount of \$400.00 for the required fees. Thank you.

Very truly yours,

CITY OF REEDSBURG



Joseph J. Hasler
Assistant City Attorney

JJH/ka
Enclosure
cc: Brian Duvalle
Town of Reedsburg Clerk

**PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL**

TO: City Clerk
City of Reedsburg
134 S. Locust Street
Reedsburg, WI 53959

TO: Town Clerk
Town of Reedsburg
600 West Main Street
Reedsburg, WI 53959

We, the undersigned, do hereby respectively petition the City of Reedsburg, Wisconsin, to annex the real estate described hereinafter to the City of Reedsburg, which is to be detached from the Township of Reedsburg, County of Sauk, Wisconsin to the City of Reedsburg and that the subject property be zoned R-2 Residential upon annexation.

The property, which is the subject of this petition, is contiguous to the current boundaries of the City of Reedsburg. A complete and accurate legal description and a scaled map of the area is attached hereto and incorporated herein by reference as EXHIBIT "A".

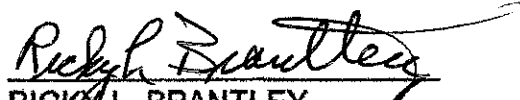
This instrument constitutes a Petition for Direct Annexation pursuant to Wis. Stat. sec. 66.0217(2). The number of electors residing within the boundaries of this property is two (2) and the undersigned are the electors and sole owners and fee title holders to these properties. Therefore, pursuant to Wis. Stat. sec. 66.0217(4), no notice or publication is required.

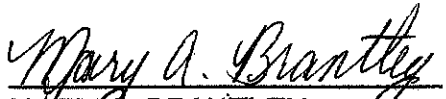
A copy of this Petition is being mailed to the State of Wisconsin, Department of Administration, for review as required by Wis. Stat. sec. 66.0217(6), Wisconsin Statutes along with the requisite Department of Administration annexation fee.

Tax Parcel Number	Owner of Record	Acres	Electors
030-1171-02000	Ricky L. and Mary A. Brantley	0.48	2
030-1171-01000	Ricky L. and Mary A. Brantley	0.62	0

SIGNATURES OF OWNERS

Jan 8, 2020
Date: December __, 2019


RICKY L. BRANTLEY


MARY A. BRANTLEY

SIGNATURES OF ELECTORS

Ricky L. Brantley
Name: Ricky L. Brantley

Jan 9 2020
Date: December _____, 2019

Mary A. Brantley
Name: Mary A. Brantley

Date: December _____, 2019
January 9, 2020

PART OF FAWN VALLEY DRIVE AND SAUK COUNTY HIGHWAY "H", (VIKING DRIVE) ALONG WITH
LOTS 1 & 2 OF SANDY MEADOWS SUBDIVISION, LOCATED IN THE SW ¼ OF THE NE ¼ AND
THE NW ¼ OF THE SE ¼ OF SECTION 2, T12N, R4E, TOWN OF REEDSBURG, SAUK COUNTY, WI

Part of Fawn Valley Drive and Sauk County Highway "H", (Viking Drive) along with Lots 1 and 2 of Sandy Meadows Subdivision, located in the SW 1/4 of the NE 1/4 and the NW 1/4 of the SE 1/4 of Section 2, T12N, R4E, Town of Reedsburg, Sauk County, Wisconsin, bounded by a line described as follows:

Commencing at the East Quarter Corner of Section 2, T12N, R4E; Thence, S89°22'W, along the south line of the northeast Quarter of said Section 2, 2322.5 feet, more or less, to the point of Beginning. (P.O.B.) of this annexation description;

Thence, S89°22'W, along the said south line of the said northeast quarter of Section 2, T12N, R4E, 293.7 feet, more or less, to the centerline of Sauk County Highway "H", (Viking Drive) and the beginning of a non-tangent curve, concave to the southeast;

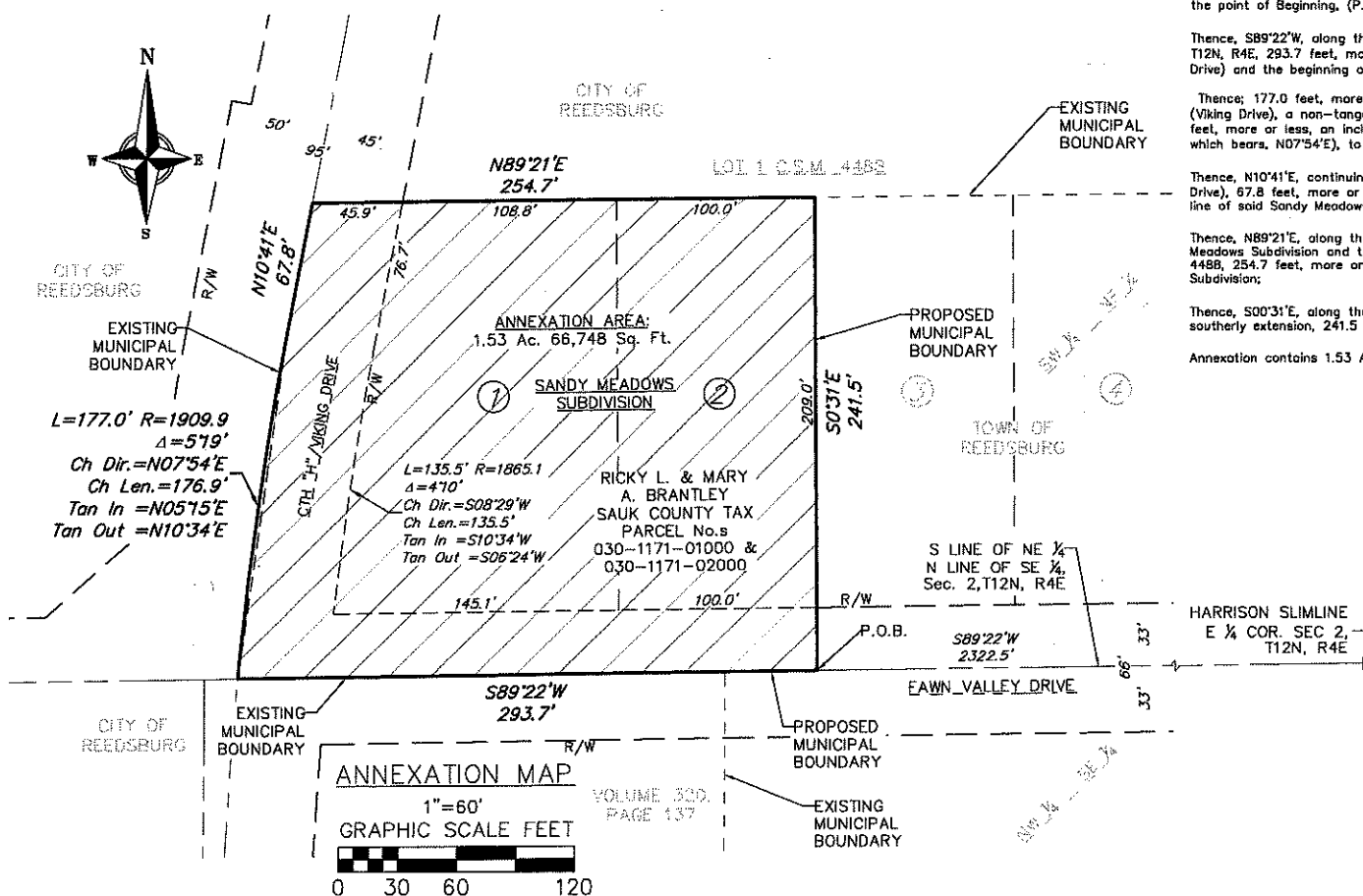
Thence; 177.0 feet, more or less, along the said centerline of Sauk County Highway "H", (Viking Drive), a non-tangent curve concave to the southeast, having a radius of 1909.9 feet, more or less, an included angle of 05°19', (a chord of 176.9 feet, more or less, which bears, N07°54'E), to the end of said curve;

Thence, N10°41'E, continuing along the centerline of said Sauk County Highway "H", (Viking Drive), 67.8 feet, more or less, to its intersection with the westerly extension of the north line of said Sandy Meadows Subdivision;

Thence, N89°21'E, along the said westerly extension and the north line of said Sandy Meadows Subdivision and the south line of Lot 1 of Sauk County Certified Survey Map No. 448B, 254.7 feet, more or less to the northeast corner of Lot 2 of said Sandy Meadows Subdivision;

Thence, S00°31'E, along the east line of said Lot 2 of Sandy Meadows Subdivision and its southerly extension, 241.5 feet, more or less returning to the Point of Beginning;

Annexation contains 1.53 Ac. 66,748 Sq. Ft. more or less.





DONALD H. LICHTER
BUSINESS PARK
OF REEDSBURG
EAST ENTRANCE

ARKIN SALES, INC.

VARC, INC.

L.F. PAINTING

HANKSCRAFT

ZINGA

SERVICE LINE

REEDSBURG UTILITY

REEDBURG PUBLIC WORKS

FRIEDE & ASSOCIATES

RAY ZOBEL & SONS, INC.

LAKE SIDE FOODS

PETERSON & COMPANY FITNESS