



CITY OF REEDSBURG
134 South Locust Street, PO Box 490
Reedsburg, WI 53959
PH. 608-524-6404 FAX. 608-524-8458
www.reedsburgwi.gov

**Airport Commission Agenda
August 24, 2023
Reedsburg City Hall Council Chambers
7:30 AM**

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON JULY 27, 2023:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consider purchase of Hangar #12 from Pat Volk
- B. Update on current projects

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg WI.
July 27, 2023

The Reedsburg Airport Commission convened in session on July 27, 2023 at 7:30 am with the following members present: Mike Gargano, John Chamberlin, Jason Schulte and Aaron Matteson

Also Present: Steven Zibell, Tom Parker, Collin from DOT and Mathew, Ryan, Brenda, Kaci from SHE, Bill Pierce and Bill Shore.

Motion by Schulte second by Chamberlin to approve the minutes from the May 29, 2023 meeting.

Motion Carried

Mathew from SEH presented alternative ideas for the crosswind runway and taxi way. Mathew also got into the details of what a runway needs specifically for takeoffs to be funded by FAA for future projects. He stated the current rule is 500 takeoffs for a runway to get funding. The Commission had a good discussion on alternatives and ultimately came up with option 1E alternative 2B. This would be a small turnaround at the west end of our current crosswind runway. As discussed these improvement options would be in the plan and the Airport / City is not committed to building these improvements. Mathew also discussed the current Master Plan Schedule.

No Action

Aaron stated the low end for an Airport manager is around \$50,000/year and the high end is \$75,000. Zibell stated Tom only receives a payment and no benefits since this position is a contract and not a City employee. Motion made by Schulte to increase Tom Parkers wage to \$52,000 per year, seconded by Chamberlin.

Motion Carried

Zibell gave an update on the Viking Drive project and other projects happening within the Airport.

No Action

Moved by Chamberlin second by Schulte to adjourn at 9:30 am.

Motion Carried.

Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer

AIRCRAFT HANGAR PURCHASE AGREEMENT

This Aircraft Hangar Purchase Agreement (Agreement) is by and between Pat Volk (Seller) and the City of Reedsburg (Purchaser).

RECITALS

- A. City/Purchaser owns and operates Reedsburg Airport (Airport).
- B. Pursuant to a certain lease, Seller has caused to have constructed a private aircraft hangar (Hangar) on Airport ground space leased from the City.
- C. Seller wishes to sell and Purchaser wishes to purchase the Hangar which is commonly referred to as Hangar 12.

AGREEMENT

1. Sale of Property.

- A. Seller will sell and Purchaser will purchase the personal property known as Hangar 12 which has an approximate size of 50' x 45'.
- B. Seller shall transfer ownership of the Hangar by Bill of Sale which will cover the Hangar structure and any personal property in the structure which Seller does not remove prior to closing.
- C. The Bill of Sale will represent and warrant that Seller has full and good title to the Hangar, full authority to sell and transfer the Hangar, and that the Hangar is being sold free and clear of all liens, encumbrances, liabilities and adverse claims of every nature and description.
- D. Seller will provide to Purchaser as-built blueprints, plans and specifications, and building maintenance and repair records that Seller has in his possession at the time of closing.

2. Purchase Price.

The Purchase Price shall be \$56,000, payable in full at closing.

3. Closing.

This transaction will be closed at a location designated by the City not less than 21 days after satisfactions of the Approvals Contingencies set forth in Section 8.

4. Occupancy and Possession.

Occupancy and possession of the Hangar shall be given to the City at the time of closing.

5. Termination of Lease.

Closing shall have the effect of terminating the ground space lease between the parties and each party represents and warrants that neither has liability nor claims in connection with the lease.

6. Inspection and Testing.

Prior to closing, City may investigate and inspect the Hangar to determine, in City's sole discretion, whether the Hangar is suitable for City's intended use. With prior notice to Seller, City and City's employees, agents and representatives shall have the right to enter upon the Hangar at any reasonable time to make whatever tests or inspections of the Hangar they desire to make at City's sole cost. If the City determines the Hangar is not acceptable to City in City's full discretion, City shall have the right to terminate this Agreement by written notice to Seller.

7. As Is Condition.

The Hangar is being sold on an "As Is" basis with all faults. Seller makes no representation or implied warranties, representations or guarantees as to the quality, character, performance or condition of the Hangar, and specifically disclaims any implied warranties of merchantability for fitness for a particular purpose or similar implied warranties. City acknowledges that City is not relying on any statements by Seller with respect to the Hangar and is making its own independent evaluation of the Hangar based on inspections performed

by City.

8. Approvals Contingency.

Closing is contingent on approval of the transaction by the Airport Commission and the Reedsburg Common Council.

9. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute the same Agreement. This Agreement may be executed by electronic signature or facsimile which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature.

10. Binding Effect.

This Agreement shall be binding upon and inure to the benefit of the parties, their respective heirs, executors, administrators, successors and assigns.

Dated: 3 August, 2023

Patrick L Volk
Pat Volk

City of Reedsburg

Dated: _____, 2023

By: David G. Estes, Mayor

Dated: _____, 2023

By: Jacob Crosetto, Clerk/Treasurer