

Parks and Recreation Committee Agenda
August 15, 2023
Reedsburg City Hall Council Chambers
5:15 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON JULY 18, 2023:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consideration of amendment to the Youth Hockey Agreement which sets the lease payments for 2024-2026
- B. Consideration of electrical improvements at City Park - Jenny Tourdot
- C. Consideration of 2024 CIP/CEP budgets
- D. Update of department projects and programs

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI 53959
July 18, 2023

The Parks and Recreation Committee convened in regular session on Tuesday, July 18, 2023, at 5:15 p.m. at the Reedsburg City Hall Council Chamber with the following members present:

Present: Tom Seamonson
Aaron Bauer
Jake Stanek

Absent: Phil Peterson and Missy Frenz

Also Present: Monica Liegel and Matt Bushweiler

Minutes: Moved by Bauer, seconded by Stanek to approve June 20, 2023 minutes.

Motion Carried 3-0

1. Consideration of draft (2) of the Comprehensive Outdoor Recreation Plan (CORP).

Moved by Seamonson, seconded by Stanek to approve 2023-2028 Comprehensive Outdoor Recreation Plan as presented.

Motion Carried 3-0

2. Consideration of naming Granite Avenue area Mackey Park.

Moved by Bauer, seconded by Stanek to approve the area as presented on map to be named Mackey Park.

Motion Carried 3-0

3. Consideration of changes to park hour's ordinance.

Moved by Stanek, seconded by Bauer to make parks hours from 5:00am to 10:00pm.

Motion Carried 3-0

4. Update of department projects and programs.

No Action Taken

Motion by Bauer, seconded by Seamonson to adjourn at 6:15 pm.

Motion Carried 3-0

Submitted by Matt Scott

AMENDMENT TO LEASE AGREEMENT

CITY OF REEDSBURG, Landlord

And

SOUTH CENTRAL CYCLONES YOUTH HOCKEY ASSOCIATION, Tenant

The Lease Agreement between the City of Reedsburg, Landlord and the RWD Youth Hockey Association, Tenant for the term of three (3) years commencing January 1, 2024 through and including January 1, 2026, shall be renewed for the following terms at the stated annual rent:

Term	Rent
January 1, 2024 – December 31, 2024	\$13,000.00
January 1, 2025 – December 31, 2025	\$13,000.00
January 1, 2026 – December 31, 2026	\$13,000.00

All other terms and conditions of the Lease Agreement shall remain in full force and effect during the period of extension provided for herein.

Dated this _____ day of _____, 2023.

LANDLORD:

CITY OF REEDSBURG

A Wisconsin Municipal Corporation

David G. Estes, Mayor

Timothy Becker, City Administrator

TENANT:

SOUTH CENTRAL CYCLONE

YOUTH HOCKEY ASSOCIATION

A Wisconsin not-for-profit corporation

_____, President

_____, Secretary

ATTN: Jenny
Date: 4/28/2023

524 S. Albert Av.
Reedsburg, WI 53959-0098
PH: (608) 524-4232
Fax: (608) 524-8594
E-mail: servelec@rucls.net

Service Electric of Reedsburg II, Inc.

Submitted to: Community Lights	Phone: (608)415-0420
Address: communitylights22@gmail.com	Job name: Christmas Lighting Receptacles
City, state, and zip code: Reedsburg, WI 53959	Job location: City Park

Electrical Price #1

This price is for furnishing and installing (2) GFCI receptacles (each on a separate 20amp breaker) at the existing small pavilion on the East side of City Park and (2) GFCI receptacles (each on a separate 20amp breaker) on the South side of City Park near the large pine tree. These new GFCI receptacles are for Christmas lighting (provided by others). Two existing sidewalks will need to be crossed to install these new receptacles. Boring under the sidewalks will be done for each installation. All trenches will be backfilled to "rough" grade. Final grading and re-seeding will be completed by others. The GFCI receptacles on the South side of the park will be mounted on a new free-standing treated wood structure and will be fed from the existing panel near the Stage area (West Side). The GFCI receptacles at the pavilion will be mounted on an existing column. The pavilion receptacles will be fed from the existing panel in the bathroom building. PVC conduit will be used in both installations (no direct buried wire figured).

Total \$7,257.00

Electrical Price #2

This price is for furnishing and installing a new 200amp electrical panel in the existing bathroom building. The existing meter socket is a 200amp socket and will not need to be changed, so only the electrical panel, conduit, and wire will need to be changed out. The existing wiring will be re-connected to this new 200amp panel.

Total \$1,938.00

Authorized Signature:
Timothy L. Brandt



CIP 2024-2028

2024

Nishan Parking Lots.....\$200,000
New Park Improvements.....\$25,000
Park Improvements.....\$25,000
Recreation Equipment\$15,000
Signs & Monuments.....\$8,000
Aquatics.....\$8,000
Nishan Ball Fields.....\$8,000
Farmers Market..... \$25,000
TOTAL.....\$314,000

2025

Tree Inventory.....\$35,000
Tennis Court Repaint.....\$35,000
Great Sauk Trail.....\$20,000
Aquatics/Pool House.....\$15,000
New Park Improvement.....\$10,000
Park Improvements.....\$10,000
Recreation Equipment.....\$15,000

Signs & Monuments.....\$8,000
Nishan Ball Fields.....\$5,000
Oak Bathrooms.....\$100,000
TOTAL.....\$253,000

2026

Recreation Equipment.....\$10,000
Parks Improvements.....\$35,000
Nishan Ball Fields.....\$5,000
Oak Tennis Courts.....\$95,000
Ramsay Restrooms.....\$100,000
TOTAL.....\$245,000

2027

Sorom Restrooms.....\$100,000
Parks Improvements.....\$10,000
Nishan Ball Fields.....\$8,000
Recreation Equipment.....\$10,000
RACA ROOF.....\$200,000
Webb Park Improvements.....\$30,000
TOTAL.....\$328,000

2028

Ana Stone Park Restrooms.....\$100,000
Webb Park Seal Coat.....\$20,000
Park Improvements.....\$10,000
Recreation Equipment.....\$10,000
Nishan Ball Fields.....\$8,000
TOTAL.....\$148,000

CIP

Interfund Transfer to TID/Enterprise		\$	(117,500)	\$	(650,000)	\$	-	\$	-			
SUB-TOTAL Revenue		\$	2,157,050	\$	4,907,500	\$	5,266,000	\$	728,000	\$	615,000	
***** TOTAL Revenue Plus Fund Balance		\$	2,157,050	\$	4,907,500	\$	5,266,000	\$	728,000	\$	615,000	
GENERAL FUND PROJECTS:												
Municipal Campus Maintenance												
75	517100-03	City Hall - Misc.	\$	50,000	\$	25,000	\$	50,000	\$	25,000	\$	25,000
75	517100-03	ReValuation - City-Wide	\$	-	\$	-	\$	-	\$	75,000	\$	-
75	517100-03	City Hall - HVAC	\$	-	\$	70,000	\$	-	\$	-		
75	517100-03	Renovation Historic Preservation Room										
75	517100-03	Fire Station	\$	-	\$	-	\$	-	\$	-		
75	517100-03	Police Station	\$	-	\$	-	\$	-	\$	-		
		Police Station Expansion					\$	-	\$	-		
75	517100-03	Greenwood Cemetery	\$	5,000	\$	5,000						
75	551200-03	Public Works Facility - Fin. Advisor/ Cost Analysis	\$	-	\$	-	\$	-	\$	-		
		Public Works Facility - Architect /Construction	\$	-	\$	-	\$	-	\$	-		
		Public Works Facility - WW Portion	\$	-	\$	-	\$	-	\$	-		
		Public Works Facility - Storm Water Portion					\$	-	\$	-		
75	551100-03	Library Facility / Paint and Carpet	\$	25,000	\$	5,000	\$	-	\$	-		
75	554540-03	Other Buildings-Shop Demo	\$	-	\$	50,000	\$	-	\$	-		
75	554540-03	Essential Buildings-Space Needs Studies	\$	-	\$	-	\$	-	\$	-		
75	551200-03	Other Essential Buildings - Reserve Fund	\$	-	\$	-	\$	-	\$	-		
		10 year Comp Plan Update due 2023	\$	75,000	\$	15,000	\$	-				
75	595050-03	Public Art Program	\$	5,000	\$	5,000	\$	5,000	\$	5,000	\$	5,000
		SUB TOTAL MUNICIPAL CAMPUS MAINTENANCE	\$	160,000	\$	175,000	\$	55,000	\$	105,000	\$	30,000
Parks and Recreational Facility Improvements												
75	554800-03	Aquatics - Pool House / Reconstruction	\$	-	\$	12,000	\$	50,000	\$	8,000	\$	15,000
		Aquatics - Study (Splash Pad Design, Engineering)	\$	-	\$	-		\$		-		

		2021	2022	2023	2024	2025	2026	
Pickle Ball Courts	\$ -	\$ 10,000	\$ 15,000	-	-	-	-	100,000
Aquatics - Splash Pad Construction	\$ -	\$ 750,000	-	-	-	-	-	-
Nishan Field House	\$ -	\$ 3,000,000	\$ 4,685,359	-	-	-	-	-
Ramsey Park Restrooms	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Anna Stone Restrooms	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Great Sauk Trail - Reedsburg Area Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
New Park Improvement	\$ -	\$ -	\$ 45,000	\$ 50,000	\$ 10,000	\$ 20,000	\$ 10,000	-
Nishan Ball Fields	\$ -	\$ 15,000	\$ 12,000	\$ 8,000	\$ 5,000	\$ 5,000	\$ 5,000	8,000
Nishan Concession Stand / Sheds / Pole Barn	\$ -	\$ -	\$ -	\$ -	-	-	-	-
Nishan Parking Lots	\$ 25,000	\$ -	-	\$ 200,000	-	-	-	-
North/City/Other Park Reconstruct / Equipment	\$ -	\$ -	-	\$ -	-	-	-	-
Oak Bathroom Replacement	\$ -	\$ -	-	\$ -	\$ 100,000	-	-	-
Oak Tennis Court Resurface and Paint	\$ -	\$ -	\$ 15,000	-	-	\$ 95,000	-	-
Parks Improvements	\$ 10,000	\$ 25,000	\$ 20,000	\$ 25,000	\$ 10,000	\$ 35,000	\$ 35,000	10,000
RACA Roof/Repairs	\$ 30,000	-	\$ 9,000	\$ -	-	-	-	200,000
Recreation Equipment	\$ 10,000	\$ 5,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 10,000	10,000
School and City Tennis Court Resurface/Paint	\$ -	\$ -	-	-	\$ 35,000	-	-	-
Signs and Monuments	\$ 6,000	\$ 10,000	\$ 7,000	\$ 8,000	\$ 8,000	-	-	-
Tree Inventory, CORP Plan, Other plans	\$ -	\$ -	\$ 12,000	-	\$ 35,000	-	-	-
Webb Park Improvements	\$ -	\$ 17,000	\$ -	\$ -	-	-	-	-
Willow Park Bathroom Improvements	\$ -	\$ -	-	-	-	-	\$ 100,000	20,000
SUB TOTAL PARKS & REC IMPROVEMENTS	\$ 231,000	\$ 3,844,000	\$ 4,880,359	\$ 314,000	\$ 253,000	\$ 245,000	\$ 358,000	148,000
Street Projects (Includes Sewer and Storm Water)								
S. Oak Street - E. Main Street to Plum Street								
75 S43100-03 Street Reconstruction	\$ -	\$ -	\$ -	-	\$ 113,000	-	-	-
20 531000-04 Sewer Collection Mains	\$ -	\$ -	-	-	\$ 30,000	-	-	-
23 544800-04 Storm water Infrastructure	\$ -	\$ -	-	-	\$ 10,000	-	-	-
N. Dewey Avenue - 19th Street to 21st Street								
75 543100-03 Street Reconstruction	\$ 76,500	\$ -	-	-	-	-	-	-

CEP

	Ladder Truck	\$	-	\$	-	\$	-	\$	-	
	S.C.B.A. Replacement (Shared Cost)	\$	-	\$	-	\$	-	\$	-	
	Siren - Fire Department	\$	-	\$	-	\$	-	\$	-	
	Sub Total	\$	15,000	\$	15,000	\$	152,500	\$	152,500	\$
54100-03	Recreation/Library/Cemetery									
	Mower	\$	-	\$	-	\$	-	\$	-	
	Truck	\$	-	\$	-	\$	-	\$	-	
	Cemetery Total	\$	-							
51100-03	Library									
	Switch/Firewall/CCTV Updates		\$	5,000						
	Digital MicroFilm Reader (Replacement)									
	Self Check Kiosk	\$	5,000	\$	-	\$	-			
	Replacement PCs	\$	5,000							
	Library Total	\$	10,000	\$	5,000					
54100-03	Parks									
	Pickup Truck - General	\$	-	\$	27,000					
	Trailer	\$	-	\$	-					
	Salting Equipment	\$	-	\$	-					
	JD1445 Mower 72" Deck			\$	-					20,000
	JD3720 Tractor	\$	-	\$	-					10,000
	John Deere Mower 2TRK 60" - Z925A	\$	-	\$	-					60,000
	Kubota Tractor	\$	-							\$
	Land Pride Pull Grooming Mower			\$	28,000					\$25,000
	Land Pride Pull Grooming Mower			\$	-					
	Massey Fergeson	\$	-	\$	-					
	New Tractor	\$	-	\$	-					
	Trail Groomer	\$	-	\$	-					
	Mower Trailer	\$	-	\$	5,000					
	Sub Total P&R Sub Total	\$	-	\$	32,000	\$	55,000	\$	33,000	\$60,000
										\$20,000
										\$35,000