



CITY OF REEDSBURG
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Public Works Committee Agenda
July 19, 2023
Reedsburg City Hall Council Chambers
5:30 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON JUNE 21, 2023:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consideration of CIP/CEP 2024 budget
- B. Update of current projects

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI
June 21, 2023

The Public Works Committee for the City of Reedsburg convened for a regular meeting, on June 21, 2023 at 5:30 p.m. at the Reedsburg Center Conference Room with the following members present:

Members Present: Charlie Backeberg, Phil Peterson, Jamison Sporakowski and Jason Schulte

Also Present: Steven Zibell

Motion by Schulte seconded by Peterson to approve the minutes from May 17, 2023 meeting.

Motion Carried

Zibell presented 9 bids for the proposed EDA Business Park expansion. Zibell stated the low bid from H James & Sons with an alternate bid item is \$3,921,612.96. Zibell stated since the project came in under budget staff recommends including the alternate bid item which includes extra grading for a detention area on the northeast corner of the property. Motion by Backeberg seconded by Sporakowski to recommend H. James & Sons, Inc. low bid along with the alternate bid item in the amount of \$3,921,612.96 contingent on Common Council and EDA approval.

Motion Carried

Zibell gave a brief update on current projects along with the WWTP project.

No Action

Motion by Schulte seconded by Sporakowski to adjourn.

Motion Carried

Adjourned at 6:00 p.m.
Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer
City of Reedsburg

City of Reedsburg Capital Improvement Plan 2022 - 2027

DRAFT

7/12/2023

Account	Description	Beginning Fund Balance	2022	2023	2024	2025	2026	2027
75 411100	Property Tax Levy	\$	747,500	\$ 704,500	\$	\$	\$	700,000
75 425250	Private Donations Webb/Field House	\$	-	\$ 2,720,000	-	-	700,000	\$ 700,000
75 000000	Webb Fund Room Tax	\$	-	\$ 120,000	-	-	-	-
75 485100	Reimbursement - Hospital Project	\$	-	-	-	-	-	-
75 0	Bonding	\$	-	\$ 750,000	-	-	-	-
75 485160	Reimbursement - School District	\$	5,000	\$ 5,000	-	-	-	-
75 425450	DNR Grant	\$	400,000	-	-	-	-	-
75 485200	Grant Funds - Energy, Other	\$	-	-	-	-	-	-
75 485250	Donations Support - Recreation Equip/Grants	\$	-	-	-	-	-	-
75 485100	Donations Support - Developers Park Impac	\$	-	\$ 95,000	-	-	-	-
75 485000	Contributed Capital - Gen Fund	\$	-	-	-	-	-	-
75 485015	Contributed Funds - Municipal Court	\$	-	-	-	-	-	-
20 426000	Contributed Funds - Waste Water Fund	\$	115,000	\$ 150,000	150,000	75,000	-	-
75 485021	Contributed Funds - Solid Waste Fund	\$	60,000	-	-	-	-	-
23 422000	Contributed Funds - Storm Water	\$	30,000	\$ 165,000	135,000	75,000	-	-
48 446100	Splashpad Donations	\$	363,000	-	-	-	-	-
75 485041	Contributed Funds - Taxi Fund	\$	-	-	-	-	-	-
75 485042	Contributed Funds - Airport	\$	-	-	-	-	-	-
75 485043	Contributed Funds - Park Impact Funds	\$	-	-	-	-	-	-
75 485055	Contributed Funds - Library	\$	-	-	-	-	-	-
75 0	Over 30% GF Assessment Overage	\$	-	\$ 616,000	-	-	-	-
25 444140	Special Assessments	\$	-	-	-	-	-	-
	Investment Income Greenwood	\$	5,000	-	-	-	-	-
75 485250	Contr. Cap. - Rec. Equip.	\$	-	-	-	-	-	-
	CDBG Close Funding	\$	175,000	\$ 240,000	-	-	-	-
	ARPA Funding 600k	\$	650,000	\$ 34,500	-	-	-	-
	Misc Revenue - TID 6 Old Theater	\$	500,000	\$ 100,000	-	-	-	-
	Interfund Transfer to TID/Enterprise	\$	(650,000)	-	-	-	-	-
	SUB-TOTAL Revenue	\$	2,400,500	\$ 5,700,000	719,000	850,000	700,000	700,000
*****	TOTAL Revenue Plus Fund Balance	\$	2,400,500	\$ 5,700,000	719,000	850,000	700,000	700,000

GENERAL FUND PROJECTS:

Municipal Campus Maintenance		2022	2023	2024	2025	2026	2027
75	517100-03 City Hall - Misc.	\$ 25,000	\$ 50,000	\$ 25,000	\$ 100,000	\$ 150,000	
75	517100-03 ReValuation - City-Wide	\$ -	\$ -	\$ 57,000	\$ -	\$ 75,000	
75	517100-03 City Hall - HVAC	\$ 70,000	\$ -	\$ -			
75	517100-03 Renovation Historic Preservation Room	\$ -	\$ -				
75	517100-03 Fire Station	\$ -	\$ -				
75	517100-03 Police Station	\$ -	\$ -				\$ 150,000
	Police Station Expansion	\$ -	\$ -				
75	517100-03 Greenwood Cemetery	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	
75	551200-03 Public Works Facility - Fin. Advisor/ Cost Analysis	\$ -	\$ -	\$ -			
	Public Works Facility - Architect /Construction	\$ -	\$ -	\$ -			
	Public Works Facility - WW Portion	\$ -	\$ -	\$ -			
	Public Works Facility - Storm Water Portion	\$ -	\$ -	\$ -			
75	551100-03 Library Facility / Paint and Carpet	\$ 5,000	\$ 12,000	\$ -			
75	554540-03 Other Buildings-Shop Demo	\$ 50,000	\$ -	\$ -			
75	554540-03 Essential Buildings-Space Needs Studies	\$ -	\$ -	\$ -			
75	551200-03 Other Essential Buildings - Reserve Fund	\$ -	\$ -	\$ -			
	10 year Comp Plan Update due 2023	\$ 15,000	\$ -				
75	595050-03 Historic Pres/Art	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
	SUB TOTAL MUNICIPAL CAMPUS MAINTENANCE	\$ 175,000	\$ 67,000	\$ 87,000	\$ 110,000	\$ 235,000	\$ 150,000
Parks and Recreational Facility Improvements		2022	2023	2024	2025	2026	2027
75	554800-03 Aquatics - Pool Furnace	\$ -	\$ 50,000	\$ -			
	Aquatics - Pool House / Reconstruction	\$ 12,000	\$ -	\$ 5,000	\$ 15,000		
	Aquatics - Study (Splash Pad Design, Engineering)	\$ -	\$ -	\$ -			
	City Park Restroom Reno	\$ -	\$ 20,000	\$ -			
	CORP Plan	\$ 17,000	\$ 15,000	\$ -			
	Granite Avenue Park and Smith Conservancy	\$ -	\$ -	\$ -			
	Great Sauk Trail - Reedsburg Area Planning	\$ -	\$ -	\$ -	\$ 20,000		

		2022	2023	2024	2025	2026	2027
Street Projects (Includes Sewer and Storm Water)							
S. Oak Street - E. Main Street to Plum Street							
75	543100-03 Street Reconstruction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	531000-04 Sewer Collection Mains	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	544800-04 Storm water Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Laurel Street Fourth St to Eighth St							
75	543100-03 Street Reconstruction	\$ -	\$ 320,000				
20	531000-04 Sewer Collection Mains	\$ -	\$ 150,000	\$ -			
23	544800-04 Storm water Infrastructure	\$ -	\$ 15,000	\$ -			
Plum Street - S. Willow Street to S. Dewey Avenue							
75	543100-03 Street Reconstruction	\$ -	\$ -	\$ 275,000			
20	531000-04 Sewer Collection Mains	\$ -	\$ -	\$ 150,000			
23	544800-04 Storm water Infrastructure	\$ -	\$ -	\$ 10,000			
New Park Improvement		\$ -	\$ 45,000	\$ 10,000	\$ 10,000	\$ 25,000	
Nishan Ball Fields		\$ 15,000	\$ 12,000	\$ 5,000	\$ 5,000	\$ 5,000	
Nishan Concession Stand / Sheds / Pole Barn		\$ -	\$ -	\$ -			
Nishan Field House		\$ -	\$ 4,700,000	\$ -			
Nishan Parking Lots		\$ -	\$ 31,700	\$ 100,000	\$ 200,000		
Theater Park/Inclusive Park		\$ -	\$ -	\$ 50,000			
Oak Bathroom Replacement		\$ -	\$ -	\$ -	\$ 100,000		
Oak Tennis Court Resurface and Paint		\$ -	\$ 15,000	\$ 95,000			
Parks Improvements		\$ 25,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	
Pickle Ball Courts		\$ 10,000	\$ 15,000				
RACA Painting/Repairs		\$ -	\$ 9,000	\$ -			
Recreation Equipment		\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
School and City Tennis Court Resurface/Paint		\$ -	\$ -	\$ -	\$ 35,000		
Signs and Monuments		\$ 10,000	\$ 7,000	\$ 7,000	\$ 7,000		
Urban Forest Mgmt, Tree Inv, Ash Borer Response		\$ -	\$ -	\$ -	\$ 35,000		
Willow Park Bathroom Replacement		\$ -	\$ -	\$ -			
SUB TOTAL PARKS & REC IMPROVEMENTS		\$ 94,000	\$ 4,949,700	\$ 292,000	\$ 247,000	\$ 250,000	\$ -

Eighth Street - N. Dewey Avenue to Viking Drive

75	543100-03	Street Reconstruction	\$	-					
20	531000-04	Sewer Collection Mains	\$	-					
23	544800-04	Storm water Infrastructure	\$	-					

N. Willow Third Street - Eighth Street

75	543100-03	Street Reconstruction	\$	-					\$400,000
75	543100-03	Traffic Signal Poles, Electronics.	\$	-					\$200,000
20	531000-04	Sewer Collection Mains	\$	-					\$50,000
23	544800-04	Storm water Infrastructure	\$	-					

Laurel Street E. Main to Fourth St

75	543100-03	Street Reconstruction	\$	350,000	\$	-			
20	531000-04	Sewer Collection Mains	\$	100,000	\$	-			
23	544800-04	Storm water Infrastructure	\$	15,000	\$	-			

STH 33 - Albert Avenue to City Limits (City Portion)

75	543100-03	Street Reconstruction	\$	-	\$	10,000			
20	531000-04	Sewer Collection Mains	\$	-	\$	-			
23	544800-04	Storm water Infrastructure	\$	-	\$	-			

Downtown

75	543100-03	Street Reconstruction	\$	-	\$	-	\$	600,000	\$
20	531000-04	Sewer Collection Mains	\$	-	\$	-	\$	75,000	
23	544800-04	Storm water Infrastructure	\$	-	\$	-			

(Prop Acq& Water Mair

75	543100-03	Street Reconstruction	\$	-					
20	531000-04	Sewer Collection Mains	\$	-					
23	544800-04	Storm Water Collection	\$	-					

K Street - S. Albert to City Limits (City portion)

75	543100-03	Street Reconstruction	\$	150,000	\$	-			
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CDBG Golf Course/Main Street HEI Project									
75	543100-03	Street New/Reconstruction/Design,	\$	-	\$	526,890	\$	-	\$
75	543100-03	Traffic Signal Poles, Electronics.	\$	-	\$	-	\$	-	\$
20	531000-04	Sewer Collection Mains	\$	-	\$	25,916	\$	-	\$
23	544800-04	Storm water Infrastructure	\$	-	\$	31,120	\$	-	\$
75	543400-03	Water Infrastructure	\$	-	\$	41,074	\$	-	\$
Enterprise Dr. - (Support Warehouse Project)									
75	543100-03	Street New/Reconstruction/Design,	\$	-	\$	-	\$	-	\$
75	543100-03	Traffic Signal Poles, Electronics.	\$	-	\$	-	\$	-	\$
20	531000-04	Sewer Collection Mains	\$	-	\$	-	\$	-	\$
23	544800-04	Storm water Infrastructure	\$	-	\$	-	\$	-	\$
RUC,	75	543400-03	Water Infrastructure	\$	-	-	\$	-	\$
R R Crossing Maintenance / Repair (Industrial Park)									
75	543100-03	Street Reconstruction at R&R	\$	-	\$	-	\$	-	\$
75	543100-03	R R Track Crossing Repair / Maint.	\$	-	\$	-	\$	-	\$
20	531000-04	Sewer Collection Mains	\$	-	\$	-	\$	-	\$
23	544800-04	Storm water Infrastructure	\$	-	\$	-	\$	-	\$
RUC,	75	543400-03	Water Infrastructure	\$	-	-	\$	-	\$
Labansky Road Sewer & Water Project 2022									
75	543100-03	Reconstruction	\$	300,000	\$	-	\$	-	\$
23	544800-04	Storm water Infrastructure	\$	50,000	\$	-	\$	-	\$
RUC,	75	543400-03	Water Infrastructure	\$	300,000	-	\$	-	\$
Waste Water (20) Program									
75	531020-03	Trickling Filter Project	\$	-	\$	-	\$	-	\$
75	531020-03	Blower Replacement Project	\$	-	\$	-	\$	-	\$
Airport (42) Program									

[illegible]

City of Reedsburg DRAFT 7/12/2023

Capital Equipment 2022-2027

Description		2022	2023	2024	2025	2026	2027
General Fund Departments							
Revenue							
70-411100	Beginning Fund Balance -(Previous Year Audit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Property Tax Levy	\$ 196,800	\$ 261,100	\$ 743,000	\$ 400,000	\$ 400,000	\$ 500,000
	Expenditure Restraint Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Taxi Capital	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
20-426000	Wastewater Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23-422000	Stormwater Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Grant Funds - Rain Gauge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Interfund Transfer to Enterprise & Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SubTotal	\$ 211,800	\$ 261,100	\$ 743,000	\$ 400,000	\$ 400,000	\$ 500,000
	Total with Fund Balance	\$ 211,800	\$ 261,100	\$ 743,000	\$ 400,000	\$ 400,000	\$ 500,000
General Government							
70-517100-03	City Hall Equip/Admin/Planning/Zoning/Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Dodge Van	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Muni Court	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Auditing	\$ 600	\$ 600	\$ 600	\$ -	\$ -	\$ -
	Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	General Government	\$ 600	\$ 600	\$ 600	\$ -	\$ -	\$ -
Fire Department							
70-523100-03	Fire Department Equipment	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	Command Truck	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Rescue Truck (Shared Cost)	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
	Spartan LFD (shared cost)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

[illegible]

[illegible]

Totals	\$	(13,000)	\$	-	\$	-	\$	165,000	\$	195,000	\$	310,000
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Special Revenue and Other Funds		2022	2023	2024	2025	2026	2,027
Audit	Beginning Fund Balance	\$	-	-	-	-	-
xxxx15	Expenditure Restraint Funds	\$	-	-	-	-	-
20-426000	4 Contributed Funds - Municipal Court	\$	-	-	-	-	-
23-422000	4 Contributed Funds - Waste Water Fund	\$	42,000	-	-	-	-
xxxx41	4 Contributed Funds - Storm Water	\$	42,500	73,000	-	-	-
xxxx42	4 Contributed Funds - Taxi Cab (Shared Ride)	\$	33,000	33,000	-	-	-
xxxx56	4 Contributed Funds - Airport	\$	-	-	-	-	-
	4 Contributed Funds - Library	\$	-	-	-	-	-
	4 Contributed Funds - Other Funds	\$	-	-	-	-	-
xxxx,,	Interfund Transfer Amounts	\$	-	-	-	-	-
	Enterprise Fund Revenue	\$	75,500	\$ 148,000	\$	-	-
Municipal Court		\$	-	-	-	-	-
xxxx15	4 Information System - Chamber Equipment	\$	-	-	-	-	-
xxxx15		\$	-	-	-	-	-
Municipal Court Sub Total		\$	-	\$	-	-	-
Waste Water Fund Equipment (Fund 20):		\$	-	-	-	-	-
	Chevy Truck 3/4 Service Truck and Eq.	\$	-	-	-	-	-
	Generator	\$	-	-	-	-	-
	Mini Excavator 60% (Storm 40%)	\$	-	42,000	-	-	-
	Woods Mower	\$	-	-	-	-	-
	Trailer Spreader	\$	-	-	-	-	-
Waste Water Sub Total		\$	-	\$ 42,000	\$ 45,000	\$ 45,000	\$ 45,000
Storm Water Fund Equipment (Fund 23):		\$	-	-	-	-	-
	Sterling SC8000 Sweeper (5 Year Lease)	\$	42,500	45,000	-	-	-
	Mini Excavator 40% (WW 60%)	\$	-	28,000	-	-	-

Storm Water Sub Total	\$	42,500	\$	73,000	\$	-	\$	-	\$	-	\$	-
Taxi - Shared Ride (Fund 41):	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
41-542700-04 4 Dodge Grand Caravan	\$	33,000	\$	33,000	\$	33,000	\$	33,000	\$	33,000	\$	33,000
41-542700-04 4 Communication Radios (1 Base, 5 Vehicles)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
41-542700-04 4 Leased Space - In New 2020 Contract (Transit)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Taxi Sub Total	\$	33,000	\$	33,000	\$	33,000	\$	33,000	\$	33,000	\$	33,000
Airport (Fund 42):	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
xxxx42 4 Dodge Van	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
xxxx42 4 FBO Equipment	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Airport Sub Total	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Library (Fund 56)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
xxxx56 4 TV, Video Equipment	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
xxxx56 4 Shelves	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Library Sub Total	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Info. Systems-Enterprise Funds (Sewer, Storm Wtr)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Info. Systems-Enterprise Funds (Transit, Airport)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Subtotal Enterprise Technology Budget	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Enterprise & Other Fund Departments - Grand Total	\$	75,500	\$	148,000	\$	135,000	\$	90,000	\$	45,000	\$	-
Ending Fund Balance	\$	-	\$	-	\$	(135,000)	\$	(90,000)	\$	(45,000)	\$	-