

Reedsburg Public Library
Library Board Minutes
March 9, 2023

Members Present: Kate Campbell*, Mike Gargano*, Jolene McBride, Dana Westedt*; Also present, Caitlin Opatik, Library Assistant Director, Dave Cameron

Call to Order: President McBride called the meeting to order at 6:30 p.m.

Approval of Agenda: Gargano moved to approve the agenda. Campbell seconded. All approved.

Minutes of the February Meeting: Campbell moved to approve the minutes. Gargano seconded. All approved.

Finance Report: Campbell presented finance report. Gargano moved to approve the report. Westedt seconded. All approved.

Bills: \$21,654.33 was expended from the library account for February 2023. Campbell moved to approve the report. Gargano seconded.

Director's Report: Opatik provided report in absence of Director Kucher. Reports show that in the month of February there was circulation of 10,920 items to patrons, 7,177 wireless internet uses, 8,933 library visits, and 365 public computer uses. There were 24 youth service programs offered with an average of 19 attendees per program. Director Kucher expects to be back to work part time this month after her medical leave. The Friends of the Library will be hosting their annual Pie Day sale on March 14th.

General Business:

A motion was made by Westedt to approve the Wisconsin DPI 2022 Annual Report. Gargano seconded. All approved.

Opatik provided overview of LibraryCalendar software and answered questions regarding pricing and timeline of implementation. Gargano moved to approve the purchase of LibraryCalendar software. Campbell seconded.

Dave Cameron from ADCI architectural firm presented findings on the Reedsburg Public Library Space Needs Program. Cameron plans to continue work on the assessment and plans further presentations to the library board of trustees in the near future.

Adjournment: Moved by Campbell. Seconded by Westedt. All approved.

* Indicates remote attendance