

COMMON COUNCIL AGENDA
April 10, 2023
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on March 27, 2023
2. Approve/Deny: March 2023 Payment Report
3. Proclamation: Recognizing Arbor Day 2023 - April 28, 2023
4. Proclamation: Designating April 9th - 15th, 2023 as National Public Safety Telecommunications Week.
5. Approve/Deny Application for Temporary Class B/Class B Retailer's License for Reedsburg Jaycees for Reedsburg Butterfest, June 12th - 18th, 2023, at the Jaycees Building & RACA Building in Nishan Park, 1403 Viking Drive.
6. Approve/Deny Application for Temporary Class B/Class B Retailer's License for Reedsburg Jaycees for Hunter's Night Out, November 4, 2023, at the Jaycees Building in Nishan Park, 1403 Viking Drive.
7. Receive March 2023 Building Permit Report
8. Approve/Deny: 2023 Emergency Operations Plan

II. GENERAL BUSINESS:

1. Resolution: Approve/Deny: Resolution 4509-23 Recognizing World Migratory Bird Day on May 23, 2023.
2. Approve/Deny: Bid for 2023 Grass Mowing and Junk Removal
3. Approve/Deny: Amendment to the Development Agreement with Reedsburg HIE for construction of the Holiday Inn Express in TID 9.
4. Approve/Deny: Second Reading and Public Hearing for Ordinance 1951-23 - Amending Chapter



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

21, Article V - Changing the name of the Industrial & Commercial Commission to the Economic Development Commission.

III. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 1st Meeting Committees: Historic Preservation, (any other committees or commissions with report).

IV. OFFICE OF THE MAYOR:

1. Reminder: Reorganizational Meeting - **Tuesday, April 18, 2023 at 5:00PM**

V. CLOSED SESSION:

1. Per section 19.85(1)(e) of the Wisconsin statutes, the Common Council will consider entering closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, as it relates specifically to funding provided to the Reedsburg Area Ambulance Service.

VI. ADJOURN:



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City of Reedsburg Meeting of the Common Council
March 27, 2023

Present: Mayor Dave Estes, Alderpersons Sonny Hyde, Craig Braunschweig, Jason Schulte (via Zoom), Mike Gargano (via Zoom), Missy Frenz, Phil Peterson, Dave Knudsen, Tom Seamonson, and Adam Kaney.

Absent: None

Others Present: City Administrator Tim Becker, Finance Director/City Clerk-Treasurer Jacob Crosetto, Police Chief Pat Cummings, City Attorney Maximilian Buckner, Public Works Director Steve Zibell, Parks and Recreation Director Matt Scott, Building Inspector/Zoning Administrator Brian Duvalle, Citizens, Press.

Mayor Dave Estes called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meeting held on March 13, 2023; approval of Application for Temporary Class B/Class B Retailer's License for Sacred Heart School, 545 N. Oak Street, for the Sacred Heart Athletic Brat Feed on April 22, 2023; and Appointment of David Moon to the Police & Fire Commission.

Motion: Kaney, Second: Schulte to approve the consent agenda. Motion carried 9-0.

GENERAL BUSINESS:

- A. Approve/Deny: Legal Services Agreement with Boardman & Clark LLP for legal services related to the Wastewater Treatment Plant construction as required by the USDA.
 - a. **Motion: Peterson, Second: Kaney to approve the Legal Services Agreement with Boardman Clark as presented. Motion carried 9-0.**
- B. Approve/Deny: First Reading and set a Public Hearing for April 24, 2023 on Ordinance 1954-23, amending Chapter 104 to Establish a Summer Common Council Meeting Schedule.
 - a. **Motion: Braunschweig, Second: Knudsen to approve setting the public hearing on Ordinance 1954-23 for April 24, 2023 as presented. Motion carried 9-0.**
- C. Approve/Deny: Second Reading and Public Hearing for Ordinance 1953 - Amending Chapter 349 Intoxicating Liquor and Fermented Beverages.
 - a. **Motion: Schulte, Second: Kaney to approve Ordinance 1953-23 as presented. Motion carried 9-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

- A. Plan Commission: Approve/Deny: Second Reading and Public Hearing for Ordinance 1952-23, rezoning parcel 276-0928-00000 - Lot 2, 330-2nd Street, from B-1 Business to B-3 Business. Application: First Presbyterian Church of Reedsburg
 - a. **Motion: Braunschweig, Second: Hyde to approve Ordinance 1952-23 as presented. Motion carried 9-0.**
- B. Public Works: Approve/Deny: 2023 Asphalt Pavement Bid
 - a. **Motion: Seamonson, Second: Kaney to approve the 2023 Asphalt Pavement Bid to D.L. Gasser as presented. Motion carried 9-0.**
- C. Public Works: Approve/Deny: 2023 Crushed Aggregate Bid
 - a. **Motion: Knudsen, Second: Peterson to approve the 2023 Crushed Aggregate Bid to Ray Zobel and Sons as presented. Motion carried 9-0.**
- D. Public Works: Approve/Deny: 2023 Curb & Gutter Bid
 - a. **Motion: Seamonson, Second: Braunschweig to approve the 2023 Curb and Gutter Bid to Renhack as presented. Motion carried 9-0.**
 - b. **Motion: Peterson, Second: Kaney to approve the 2023 Sidewalk Bid to T&M Construction as presented. Motion carried 9-0.**
- E. Public Works: Approve/Deny: 2023 Equipment Bid
 - a. **Motion: Knudsen, Second: Braunschweig to approve the 2023 Equipment Rental Bid to Ray Zobel and Sons as presented. Motion carried 9-0.**

Motion: Kaney, Second: Frenz to adjourn.

Motion carried 9-0. Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - MARCH 2023	03/02/2023	361.92	361.92	03/10/2023
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					361.92	361.92	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - MARCH 2023	03/02/2023	3,294.68	3,294.68	03/10/2023
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					3,294.68	3,294.68	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-0	RUC EMPLOYEE METLIFE PREMIUMS	02/16/2023	66.70	66.70	03/10/2023
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					66.70	66.70	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA- 0323	POLICE OFFICERS UNION DUES	03/01/2023	645.00	645.00	03/10/2023
Total 10-213610 UNION DUES DEDUCTIONS:					645.00	645.00	
10-213810 DEFERRED COMPENSATION							
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMPENSATION	03/01/2023	150.00	150.00	03/10/2023
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMPENSATION	03/15/2023	150.00	150.00	03/23/2023
Total 10-213810 DEFERRED COMPENSATION:					300.00	300.00	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - MARCH	03/02/2023	416.52	416.52	03/10/2023
Total 10-213915 VISION PREMIUMS:					416.52	416.52	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS- MARCH 2023	03/02/2023	3,952.56	3,952.56	03/10/2023
Total 10-213925 DENTAL PREMIUMS:					3,952.56	3,952.56	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-0	CITY EMPLOYEE METLIFE PREMIUMS	02/16/2023	291.13	291.13	03/10/2023
Total 10-213935 METLIFE PREMIUMS:					291.13	291.13	
10-213955 SECURIAN ACC. PREMIUMS							
130675	SECURIAN FINANCIAL GROUP I	002832L-0423	GROUP LIFE PLAN - APRIL 2023	03/06/2023	1,817.73	1,817.73	03/10/2023
130675	SECURIAN FINANCIAL GROUP I	76038-0323	LIFE INS	03/01/2023	99.76	99.76	03/10/2023
Total 10-213955 SECURIAN ACC. PREMIUMS:					1,917.49	1,917.49	
10-213965 LIBERTY NATIONAL PREMIUMS							
263911	GLOBAL LIFE LIBERTY NATION	28826-0223	GROUP LIFE PREMIUMS	03/01/2023	3,522.15	3,522.15	03/10/2023
Total 10-213965 LIBERTY NATIONAL PREMIUMS:					3,522.15	3,522.15	
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	MHT#0223	MOBILE HOME TAX - FEBRUARY 2023	03/14/2023	3,614.88	3,614.88	03/23/2023

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,614.88	3,614.88	
10-433200 DOG & CAT LICENSES							
190940	SAUK COUNTY TREASURER	DOGTAGS022	2023 DOG TAGS #4501-4699	02/27/2023	972.00	972.00	03/01/2023
Total 10-433200 DOG & CAT LICENSES:					972.00	972.00	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
264177	ANDREWS TECHNOLOGY HMS,	REED101	UKG WEB BASE TIME & ATTENDANCE SYSTEM 5 YR TERM	03/15/2023	9,615.00	9,615.00	03/23/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	ELECTION SEALS & MEALS	02/28/2023	169.32	169.32	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	8243-0223	ELECTION STAMPS	02/28/2023	315.00	315.00	03/24/2023
262641	ELECTION SYSTEMS & SOFTW	CD2053924	DS200-3; EXPRESS VOTE 2 MAINTENANCE & FIRMWARE LICENSE	03/03/2023	971.25	971.25	03/23/2023
140729	NEWS PUBLISHING INC	105708	PUBLIC NOTICES	02/28/2023	656.37	656.37	03/10/2023
263331	PARAGON DEVELOPMENT SYS	15161955	ELECTRONIC HP CARE PACK	03/03/2023	500.00	500.00	03/10/2023
221075	VIKING VILLAGE INC	152300-0223	MUFFINS, COOKIES, COFFEE CREAMER FOR FEBRUARY ELECTION	02/28/2023	88.66	88.66	03/10/2023
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					12,315.60	12,315.60	
10-514240-03 TRAINING							
262630	BMO HARRIS BANK CREDIT CA	5848-0223	MTA TRAINING	02/28/2023	125.00	125.00	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	WGFOA 2023 MEMBERSHIP	02/28/2023	25.00	25.00	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	WMCA MEMBERSHIP - CROSETTO	02/28/2023	65.00	65.00	03/24/2023
Total 10-514240-03 TRAINING:					215.00	215.00	
10-514250-03 TECHNOLOGY							
30248	COMPUTER CONNECTIONS OF	191871	HARD DRIVE FOR OFFICE COMPUTER	02/23/2023	121.49	121.49	03/10/2023
20094	CONCENTRIC INTEGRATION	0243691	2022 SUPPORT SERVICES AGREEMENT	02/20/2023	4,155.00	4,155.00	03/10/2023
20094	CONCENTRIC INTEGRATION	0243698	2022 TIME & MATERIALS - SUPPORT SERVICES	02/20/2023	1,997.50	1,997.50	03/10/2023
20094	CONCENTRIC INTEGRATION	0244104	2022 TIME & MATERIALS - SUPPORT SERVICES, DELL OPTIPLEX COMPUTERS PD	02/27/2023	1,384.89	1,384.89	03/10/2023
262628	RHYME BUSINESS PRODUCTS	33488389	HP DESIGN JET AGREEMENT	02/20/2023	172.00	172.00	03/10/2023
262628	RHYME BUSINESS PRODUCTS	33538427	COPY MACHINES	02/27/2023	815.01	815.01	03/23/2023
190980	SERVICE ELECTRIC	23164	FIBER OPTIC LINE PARTS, LABOR AT CITY HALL	03/01/2023	1,566.66	1,566.66	03/10/2023
211058	US CELLULAR	567096366	CH CELL PHONES	03/08/2023	213.80	213.80	03/23/2023
Total 10-514250-03 TECHNOLOGY:					10,426.35	10,426.35	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-0223	BUSINESS PRIME MEMBERSHIP	02/28/2023	499.00	499.00	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	OFFICE SUPPLIES	02/28/2023	108.16	108.16	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	8243-0223	POSTAGE	02/28/2023	6.74	6.74	03/24/2023
262839	JACOB CROSETTO	JC022423	MILEAGE REIMBURSEMENT TO COUNTY	02/24/2023	41.92	41.92	03/01/2023
110551	KRUEGER OFFICE SUPPLIES	92999	DYMO LABEL WRITER 450 TWIN TURBO FOR PC - ELECTIONS	02/28/2023	385.00	385.00	03/10/2023
180845	REEDSBURG INDEPENDENT	RI2023	2 YEAR SUBSCRIPTION	03/08/2023	96.00	96.00	03/23/2023
190945	SAUK COUNTY REGISTER OF D	MHINZE	HINZE RECORDING FEE	03/17/2023	30.00	30.00	03/17/2023

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					1,166.82	1,166.82	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	167180	INTERNET POSTING OF PARCELS & PROFESSIONAL SERVICES	03/10/2023	3,816.64	3,816.64	03/10/2023
Total 10-515200-03 ASSESSMENT OF PROPERTY:					3,816.64	3,816.64	
10-515510-03 PAYROLL ACCOUNTING - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-0223	UATTEND	02/28/2023	105.00	105.00	03/24/2023
Total 10-515510-03 PAYROLL ACCOUNTING - OPERATING:					105.00	105.00	
10-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY US, LLP	BT2332952	PROFESSIONAL SERVICES - AUDITING	02/20/2023	15,062.00	15,062.00	03/10/2023
Total 10-515700-03 INDEPENDENT AUDITING:					15,062.00	15,062.00	
10-515940-03 FLEX PLAN ADMINISTRATION							
50315	EMPLOYEE BENEFITS	3965978	BEST FLEX PLAN	03/15/2023	168.75	168.75	03/23/2023
Total 10-515940-03 FLEX PLAN ADMINISTRATION:					168.75	168.75	
10-516110-03 COUNSEL							
20138	BOARDMAN & CLARK LLP	263586	ATTORNEY SERVICES	02/14/2023	5,312.00	5,312.00	03/10/2023
20138	BOARDMAN & CLARK LLP	264624	ATTORNEY SERVICES	03/09/2023	3,984.00	3,984.00	03/23/2023
20138	BOARDMAN & CLARK LLP	264637	ATTORNEY SERVICES	03/09/2023	4,176.00	4,176.00	03/23/2023
Total 10-516110-03 COUNSEL:					13,472.00	13,472.00	
10-517100-03 MAINT OF BUILDINGS - OPERATING							
10024	ALLIANT ENERGY/WP&L	4175177410-0	300 VINE ST-GAS	02/16/2023	920.98	920.98	03/10/2023
120593	LIBERTY FLAG & SPECIALTY C	1958	HALYARD-WHITE 5/16" WIRE-CORE, SNAP CLIPS-BRONZE SNAP CLIPS 3"	01/25/2023	185.02	185.02	03/23/2023
261278	PROTECTION TECHNOLOGIES	22791	ANNUAL MONITOR SERVICE 2023	03/14/2023	325.00	325.00	03/23/2023
190957	SCHILLING PAPER COMPANY	908155-00	PAPER TOWELS	02/23/2023	285.60	285.60	03/10/2023
261296	SCHINDLER ELEVATOR CORP.	8106189751	ELEVATOR QUARTERLY BILLING - PD	03/01/2023	1,193.66	1,193.66	03/10/2023
190980	SERVICE ELECTRIC	23175	REPAIR EAST ENTRY LIGHTS LABOR AT CITY HALL	03/07/2023	129.00	129.00	03/23/2023
190980	SERVICE ELECTRIC	23199	HEAT TAPE PROJECT AT PD, PARTS & LABOR	03/13/2023	1,529.31	1,529.31	03/23/2023
191009	STAPLES BUSINESS CREDIT	206825196	CLEANING SUPPLIES	02/20/2023	495.45	495.45	03/10/2023
Total 10-517100-03 MAINT OF BUILDINGS - OPERATING:					5,064.02	5,064.02	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	5379440000-0	200 S PARK ST-GAS	02/16/2023	978.81	978.81	03/10/2023
10024	ALLIANT ENERGY/WP&L	5586440478-0	GAS - SOUTH SCHOOL GYM	02/24/2023	1,903.40	1,903.40	03/10/2023
10024	ALLIANT ENERGY/WP&L	6030200000-0	134 S LOCUST ST- GAS	02/16/2023	881.97	881.97	03/10/2023
10024	ALLIANT ENERGY/WP&L	7755430000-0	327 VINE ST GARAGE- GAS	02/16/2023	264.86	264.86	03/10/2023
180890	REEDSBURG TRUE VALUE	800027-0223	SUPPLIES	02/25/2023	2.00	2.00	03/10/2023
180906	REEDSBURG UTILITY	180906	CH-TELEPHONE, INT, CABLE,	03/20/2023	756.26	756.26	03/23/2023
180906	REEDSBURG UTILITY	5865830323	SOUTH SCHOOL- NON BASIC, INTERNET	03/20/2023	197.74	197.74	03/23/2023
180906	REEDSBURG UTILITY	780323	FIRE DEPT- TELEPHONE,INTERNET,CABLE	03/20/2023	247.62	247.62	03/23/2023
180905	REEDSBURG UTILITY	RUC 0223	HALL - UTILITIES	02/22/2023	6,147.92	6,147.92	03/10/2023

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-517110-03 HALL-UTILITIES:					11,380.58	11,380.58	
10-519500-03 WORKERS COMPENSATION							
262165	CITIES & VILLAGES MUTUAL IN	2023 APP 104	WORKERS COMPENSATION - QUARTLERY	03/17/2023	18,783.50	18,783.50	03/23/2023
Total 10-519500-03 WORKERS COMPENSATION:					18,783.50	18,783.50	
10-521100-03 PD ADMINISTRATION - OPERATING							
263714	BELCO VEHICLE SOLUTIONS L	8063	2021 DURANGO INSTALL WHELEN REAR LIGHT BAR - PD	03/05/2023	345.00	345.00	03/23/2023
263714	BELCO VEHICLE SOLUTIONS L	8067	2022 UTILITY #37 REPLACED WATCHGUARD CABLE - PD	03/05/2023	57.50	57.50	03/23/2023
262630	BMO HARRIS BANK CREDIT CA	3561-0223	TRAINING EXPENSES -PD	02/28/2023	1,049.38	1,049.38	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	MOTION SENSOR ALERT SYSTEM - PD	02/28/2023	89.99	89.99	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	DISPLAY CASE - PD	02/28/2023	64.99	64.99	03/24/2023
261631	IMT INSURANCE	KARLL022323	SURETY BOND - KARLL - PD	02/23/2023	20.00	20.00	03/10/2023
261631	IMT INSURANCE	PUGH022323	SURETY BOND - PUGH - PD	02/23/2023	20.00	20.00	03/10/2023
261631	IMT INSURANCE	SPEARS02232	SURETY BOND - SPEARS - PD	02/23/2023	20.00	20.00	03/10/2023
261631	IMT INSURANCE	STELTER0223	SURETY BOND - STELTER - PD	02/23/2023	20.00	20.00	03/10/2023
264175	KIM BLESKE	KB022423	FOOD TRAINING DETECTIVE BOOTCAMP REIMBURSEMENT - BLESKE - PD	02/24/2023	51.24	51.24	03/10/2023
264128	KWIK TRIP INC	00501352-022	GAS - PD	03/02/2023	2,259.34	2,259.34	03/14/2023
261374	LK DESIGN STUDIO LLC	9427	PROFESSIONAL HEADSHOT ANDREW TEPLY	01/19/2023	25.00	25.00	03/10/2023
130590	MADISON COLLEGE	58578	TUITION & FEES - TRAINING MEEKER - PD	03/15/2023	135.00	135.00	03/23/2023
262877	MOTOROLA SOLUTIONS INC	8281577098	CABLE ASSEMBLY, DVR TO HI-FI MIC, 180"-PD	02/21/2023	25.00	25.00	03/10/2023
180795	REEDSBURG AREA AMBULANC	RAAS030123	LEGAL BLOOD DRAWS - FEBRUARY 2023	03/01/2023	280.00	280.00	03/10/2023
180855	REEDSBURG AREA MEDICAL	CARNAHAN03	CARNAHAN BLOOD DRAW - PD	03/05/2023	74.00	74.00	03/23/2023
180890	REEDSBURG TRUE VALUE	800233-0223	GARBAGE DISPOSAL CLEANER FOR PD BREAKROOM	02/25/2023	5.49	5.49	03/10/2023
263104	WHEEL CITY MOTORS INC	003527	#34, 35, 37 LUBE OIL FILTERS, TIRE ROTATIONS - PD	02/23/2023	189.00	189.00	03/10/2023
263104	WHEEL CITY MOTORS INC	003544	#36 OIL CHANGE, OIL FILTER & TIRE ROTATION - PD	03/09/2023	63.00	63.00	03/23/2023
264029	WISCONSIN LAW ENFORCEME	0000207	STELTER, SPEARS SYMPOSIUM FEES - PD	03/04/2023	100.00	100.00	03/23/2023
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					4,893.93	4,893.93	
10-521900-03 POLICE UNIFORM ALLOWANCE							
30190	CHECKERED FLAG LLC	20936	INITIAL ISSUE, NEW DISPATCHER, SHIRTS FOR PENLAND	02/20/2023	162.50	162.50	03/10/2023
261750	ENTENMANN-ROVIN CO.	0171660-IN	FOESCH UNIFORM ALLOWANCE, DOME BADGE & PIERCED BADGE BACK	02/23/2023	140.25	140.25	03/10/2023
70345	GALLS INC	023616997	LAWPRO CORPORAL INSIGNIA INITIAL ISSUE - PD	02/20/2023	28.70	28.70	03/10/2023
263004	TOP PACK DEFENSE LLC	10107	TLR-1 HL GUN LIGHT, PANTS MEEKER CLOTHING ALLOWANCE - PD	02/20/2023	234.68	234.68	03/10/2023
263004	TOP PACK DEFENSE LLC	10141	OVAL BADGE HOLDER DELUXE - WOLF CLOTHING ALLOWANCE - PD	02/23/2023	22.49	22.49	03/10/2023
263004	TOP PACK DEFENSE LLC	10142	NAME TAG & SERVING SINCE - INITIAL ISSUE FOR PROMOTION - FOESCH	02/23/2023	67.60	67.60	03/10/2023
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					656.22	656.22	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-523100-03 FIRE ADMINISTRATION-OPERATING							
20120	BEST SERVICE	180741	LINEN BAGS, TOWELS - FIRE	03/03/2023	71.43	71.43	03/10/2023
262630	BMO HARRIS BANK CREDIT CA	1794-0223	CHIEF OFFICER DUES - FIRE	02/28/2023	285.00	285.00	03/10/2023
263995	ESO SOLUTIONS INC	ESO-102252	ER- FIRE PACKAGE	01/30/2023	1,633.00	1,633.00	03/10/2023
264128	KWIK TRIP INC	00501352-022	GAS - FIRE	03/02/2023	137.97	137.97	03/14/2023
180890	REEDSBURG TRUE VALUE	800195-0223	PARTS, AIRHOSE, 4 PK D BATTERIES - FIRE	02/25/2023	50.66	50.66	03/10/2023
263776	STEVEN DEMPSEY	SD-0323	HOTSPOT CHARGE TO RUN IPAD ON PERSONAL CELL PHONE	03/01/2023	20.00	20.00	03/10/2023
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					2,198.06	2,198.06	
10-523200-03 PUBLIC FIRE PROTECTION							
180906	REEDSBURG UTILITY	000468929-02	PUBLIC FIRE PROTECTION	02/22/2023	27,119.17	27,119.17	03/10/2023
Total 10-523200-03 PUBLIC FIRE PROTECTION:					27,119.17	27,119.17	
10-524100-03 BUILDING INSPECTION-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8268-0223	SWWBIA MEMBERSHIP	02/28/2023	43.90	43.90	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	8268-0223	NFPA TRAINING - BUILDING	02/28/2023	65.00	65.00	03/24/2023
261657	JAMES O. SANDBERG SR	JS030123	INSPECTION MATC 3/1/2023	03/01/2023	35.00	35.00	03/10/2023
261657	JAMES O. SANDBERG SR	JS031723	ELECTRICAL INSPECTION MATC	03/17/2023	35.00	35.00	03/23/2023
264128	KWIK TRIP INC	00501352-022	GAS - BUILDING INSPECTOR	03/02/2023	35.29	35.29	03/14/2023
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					214.19	214.19	
10-525100-03 EMERGENCY GOVERNMENT							
180905	REEDSBURG UTILITY	RUC 0223	EMERGENCY GOVERNMENT	02/22/2023	93.03	93.03	03/10/2023
Total 10-525100-03 EMERGENCY GOVERNMENT:					93.03	93.03	
10-525600-03 COMMUNICATIONS - OPERATING							
263787	AT&T MOBILITY	287304672169	CELL PHONES - PD	02/23/2023	796.42	796.42	03/23/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	NOTARY STAMPER - PD	02/28/2023	23.99	23.99	03/24/2023
263066	KATHY LAATSCH	KL022123	POSTAGE FOR BAT TO HYGEINE LAB	02/21/2023	30.65	30.65	03/10/2023
110551	KRUEGER OFFICE SUPPLIES	93026	MEMO PADS, PACKAGING TAPE, SCISSORS - PD	03/06/2023	75.72	75.72	03/23/2023
262164	LANGUAGE LINE SERVICE	10946950	OVER THE PHONE INTERPRETATION - PD	02/28/2023	49.46	49.46	03/23/2023
180906	REEDSBURG UTILITY	20369-0223	INTERNET/CABLE/TELEPHONE - PD	02/20/2023	1,547.13	1,547.13	03/10/2023
180906	REEDSBURG UTILITY	20369-0323	TELEPHONE, INTERNET, CABLE - PD	03/20/2023	1,547.13	1,547.13	03/28/2023
261629	WISCONSIN DEPT OF FINANCI	CARLSON031	NOTARY - CARLSON - PD	03/16/2023	20.00	20.00	03/23/2023
261629	WISCONSIN DEPT OF FINANCI	KARLL031623	NOTARY - KARLL - PD	03/16/2023	20.00	20.00	03/23/2023
261629	WISCONSIN DEPT OF FINANCI	PUGH031623	NOTARY - PUGH - PD	03/16/2023	20.00	20.00	03/23/2023
261629	WISCONSIN DEPT OF FINANCI	SPEARS03162	NOTARY - SPEARS - PD	03/16/2023	20.00	20.00	03/23/2023
261629	WISCONSIN DEPT OF FINANCI	STELTER0316	NOTARY - STELTER - PD	03/16/2023	20.00	20.00	03/23/2023
Total 10-525600-03 COMMUNICATIONS - OPERATING:					4,170.50	4,170.50	
10-541100-03 FLEET, SHED, & MACH - OPS							
10011	AIRGAS	99949993741	CYL OXYGEN 125-SHOP	03/20/2023	33.54	33.54	03/23/2023
10024	ALLIANT ENERGY/WP&L	7380027668-0	600 S WENGEL DR-GAS	02/16/2023	2,623.33	2,623.33	03/10/2023
20066	BADGER WELDING SUPPLIES	37570556	OXYGEN & ACEYLENE	02/28/2023	11.20	11.20	03/10/2023
20096	BEAVER GLASS	BGI022823	REPLACE DRIVERS SIDE MIRROR 1500 RAM	02/28/2023	63.00	63.00	03/10/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	DISPENSER KEY	02/28/2023	32.32	32.32	03/24/2023
20157	BROOKS TRACTOR INC.	700997	CONTROL VALVE & ENGINE CONTROL FOR 544K LOADER -				

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			SHOP	02/23/2023	5,620.13	5,620.13	03/10/2023
20157	BROOKS TRACTOR INC.	J03781	FLOODLAMP - SHOP	01/03/2023	95.90	95.90	03/10/2023
30172	CARQUEST OF REEDSBURG	1600-0223	PARTS & SUPPLIES	02/28/2023	1,000.29	1,000.29	03/10/2023
262278	CINTAS CORP	4147463071	SHOP EMPLOYEE CLOTHES	02/23/2023	129.11	129.11	03/10/2023
			CLEAN, MAT, SCRAPER				
262278	CINTAS CORP	4148201531	SCRAPER, MAT, CLEAN SHOP	03/02/2023	129.11	129.11	03/10/2023
			EMPLOYEES CLOTHES				
262278	CINTAS CORP	4149592024	CLEAN WORK CLOTHING-	03/16/2023	129.16	129.16	03/23/2023
			SHOP				
60270	FASTENAL COMPANY	WIBAR239082	PARTS - SHOP	02/22/2023	43.75	43.75	03/10/2023
60300	JOHN DEER FINANCIAL	75331-82742-0	PARTS	03/14/2023	145.67	145.67	03/23/2023
261316	KIMBALL MIDWEST	100811683	PAINT, STRIPPER - SHOP	03/01/2023	184.17	184.17	03/10/2023
261316	KIMBALL MIDWEST	100811822	EAR PLUGS, SAFETY, BATTERY	03/01/2023	585.84	585.84	03/10/2023
			- SHOP				
110551	KRUEGER OFFICE SUPPLIES	92977	RUBBER BANDS, PENCILS-	02/27/2023	8.05	8.05	03/10/2023
			SHOP				
110552	KRUEGER PRINTING INC	27477	LABOR TIME CARDS - SHOP	03/02/2023	185.00	185.00	03/23/2023
264128	KWIK TRIP INC	00501352-022	GAS - PW	03/02/2023	2,418.51	2,418.51	03/14/2023
261667	LAKES GAS CO.	1817466	TRUCK CHARGE- CYLINDER	02/27/2023	10.00	10.00	03/10/2023
261667	LAKES GAS CO.	1876395	TRUCK CHARGE CYLINDER -	03/09/2023	10.00	10.00	03/23/2023
			SHOP				
262949	LAWSON PRODUCTS	9310435240	SCREWS, OTHER PARTS, -	03/15/2023	279.35	279.35	03/23/2023
			SHOP				
130655	MEYER OIL COMPANY	108230A	LP CYLINDER FILL - SHOP	02/28/2023	48.00	48.00	03/10/2023
130655	MEYER OIL COMPANY	108292A	POWERFLOW HE HYD 46 -	03/09/2023	196.70	196.70	03/23/2023
			SHOP				
130655	MEYER OIL COMPANY	191549	PREMIUM DIESEL FUEL FOR	03/02/2023	92.80	92.80	03/10/2023
			LOADER				
130655	MEYER OIL COMPANY	702345	GAS & DIESEL	02/28/2023	1,864.93	1,864.93	03/10/2023
263372	O'REILLY AUTO PARTS	2341-177935	FOG CAPSULES - SHOP	02/22/2023	57.37	57.37	03/10/2023
263372	O'REILLY AUTO PARTS	2341-179153	OIL FILTERS - SHOP	03/06/2023	90.68	90.68	03/23/2023
263372	O'REILLY AUTO PARTS	2341-179272	OIL FILTER - SHOP	03/07/2023	136.02	136.02	03/23/2023
263372	O'REILLY AUTO PARTS	2341-180273	ST70RS LIGHT	03/16/2023	5.59	5.59	03/23/2023
263372	O'REILLY AUTO PARTS	2341-180330	LEF LIGHT X 4, HYD FITTING	03/17/2023	85.72	85.72	03/23/2023
261378	PLATINUM CHEMICALS INC	9031-09	1 CASE MULTI PURPOSE HAND	03/01/2023	456.00	456.00	03/10/2023
			WIPES - SHOP				
180890	REEDSBURG TRUE VALUE	800027-0223	SUPPLIES	02/25/2023	270.69	270.69	03/10/2023
180906	REEDSBURG UTILITY	202280323	PUB WORKS- TEL, INTERNET,	03/20/2023	193.60	193.60	03/23/2023
			CABLE				
180905	REEDSBURG UTILITY	RUC 0223	GARAGE	02/22/2023	1,813.83	1,813.83	03/10/2023
263389	SCHMITZ JANITORIAL SUPPLY	11561	CLEANING SUPPLIES, GLOVES	03/01/2023	574.00	574.00	03/23/2023
			- SHOP				
263389	SCHMITZ JANITORIAL SUPPLY	11589	BROOMS, SQUEEGEES,	03/06/2023	634.45	634.45	03/23/2023
			BRUSHES - SHOP				
263389	SCHMITZ JANITORIAL SUPPLY	11591	BROOM, DELUXE SCRATCHER	03/06/2023	108.30	108.30	03/23/2023
			- SHOP				
262528	SKINNER SHOP	WI001444	SERVICE TO GET TRUCK	02/28/2023	658.85	658.85	03/10/2023
			STARTED, TROUBLESHOOT &				
			LABOR - SHOP				
262528	SKINNER SHOP	WI001446	REPLACE STEER AXLE LEAF	03/08/2023	1,674.04	1,674.04	03/23/2023
			SPRINGS, PARTS - SHOP				
263525	THE ALSTAR COMPANY LLC	30802	SOCKETS, O RINGS - SHOP	03/15/2023	161.51	161.51	03/23/2023
261284	TRUCK COUNTRY OF WISC	X201804125:0	VALVE ASSEMBLY RELAY	03/03/2023	293.88	293.88	03/10/2023
			COMB - SHOP				
Total 10-541100-03 FLEET, SHED, & MACH - OPS:					23,154.39	23,154.39	
10-542700-03 CITY ENGINEER/PW ADMIN-OPS							
262630	BMO HARRIS BANK CREDIT CA	8250-0223	ICLOUD STORAGE	02/28/2023	.99	.99	03/24/2023
Total 10-542700-03 CITY ENGINEER/PW ADMIN-OPS:					.99	.99	
10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS							
262962	BLACKSTONE TECHNOLOGIES	232047	HIGH PERFORMANCE PATCH	03/02/2023	2,126.40	2,126.40	03/10/2023
264176	JODY A KROHN	KROHNCLAIM	CLAIM REIMBURSEMENT FOR				
			DAMAGE TO VEHICLE BY PW -				

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180890	REEDSBURG TRUE VALUE	800027-0223	KROHN	03/13/2023	6,641.97	6,641.97	03/14/2023
180905	REEDSBURG UTILITY	RUC 0223	SUPPLIES	02/25/2023	115.98	115.98	03/10/2023
190938	SAUK COUNTY HIGHWAY DEPT	5747	TRAFFIC CONTROL	02/22/2023	271.54	271.54	03/10/2023
190980	SERVICE ELECTRIC	23115	MSA PROFESSIONAL SERVICES ANNUAL BRIDGE INSPECTION	03/07/2023	1,480.64	1,480.64	03/23/2023
			REPLACING GREEN LIGHT AT VIKING & MAIN SOUTH END OF INTERSECTION, PARTS & LABOR	02/06/2023	209.00	209.00	03/23/2023
Total 10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS:					10,845.53	10,845.53	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
70400	GRAYS INC	38119	ICE GUARD, FSE STP, KENNAMETAL CARBIDE BLADE, BOLTS & NUTS-SHOP	03/17/2023	9,743.00	9,743.00	03/23/2023
180890	REEDSBURG TRUE VALUE	800027-0223	SUPPLIES	02/25/2023	87.99	87.99	03/10/2023
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					9,830.99	9,830.99	
10-544200-03 STREET LIGHTING							
180905	REEDSBURG UTILITY	RUC 0223	STREET LIGHTS	02/22/2023	14,804.91	14,804.91	03/10/2023
Total 10-544200-03 STREET LIGHTING:					14,804.91	14,804.91	
10-545200-03 PARKING LOTS							
180905	REEDSBURG UTILITY	RUC 0223	PARKING LOTS	02/22/2023	153.08	153.08	03/10/2023
Total 10-545200-03 PARKING LOTS:					153.08	153.08	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	2613740000-0	GAS - POOL	02/16/2023	54.82	54.82	03/10/2023
262002	PEAK SOFTWARE SYSTEMS IN	025620	SPORTSMAN CORE 6 MONTHS	03/10/2023	1,891.50	1,891.50	03/23/2023
180906	REEDSBURG UTILITY	536770323	PARKS DEPT TELEPHONE & INTERNET-POOL	03/20/2023	109.55	109.55	03/23/2023
180905	REEDSBURG UTILITY	RUC 0223	POOL	02/22/2023	217.70	217.70	03/10/2023
263389	SCHMITZ JANITORIAL SUPPLY	11560	GLOVES, TOWELS, CHAMOIS - PARKS	03/01/2023	543.00	543.00	03/10/2023
Total 10-552300-03 SWIMMING POOL - OPERATING:					2,816.57	2,816.57	
10-552600-03 ADULT VOLLEYBALL							
30190	CHECKERED FLAG LLC	21013	HEATHER CARDINAL T-SHIRTS	03/17/2023	97.50	97.50	03/23/2023
Total 10-552600-03 ADULT VOLLEYBALL:					97.50	97.50	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
180905	REEDSBURG UTILITY	RUC 0223	CELEBRATIONS/ENTERTAINMENT	02/22/2023	31.27	31.27	03/10/2023
Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					31.27	31.27	
10-554100-03 PARKS - OPERATING							
263998	1ST AYD CORPORATION	PSI597506	METAL DEGREASER, CLEANER, MOP, POLYURETHAN PALM COATED GLOVE-PARKS	03/06/2023	224.29	224.29	03/23/2023
70405	GRINDER SHEET METAL	8448	WELD ALUMINUM TRAILER FENDERS, LABOR & MATERIAL - PARKS	02/15/2023	35.00	35.00	03/10/2023
80458	HARTJE LUMBER INC	MN362139	STANDARD REMOTES - PARKS	02/08/2023	213.20	213.20	03/10/2023
80458	HARTJE LUMBER INC	MN362204	STANDARD REMOTES - PARKS	02/09/2023	284.84	284.84	03/10/2023

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80458	HARTJE LUMBER INC	MN362300	REMOTES - PARKS	02/13/2023	13.64	13.64	03/10/2023
60300	JOHN DEER FINANCIAL	75331-82742-0	FERTILIZER, CHAIN SAW, SUPPLIES	03/14/2023	545.56	545.56	03/23/2023
264128	KWIK TRIP INC	00501352-022	GAS- PARKS	03/02/2023	347.99	347.99	03/14/2023
264174	PIONEER ATHLETICS	INV870866	BRITE STRIPE ULTRA 5 GAL PAINT - PARKS	02/20/2023	1,046.40	.00	03/13/2023
261285	PIONEER MANUFACTURING C	INV870866	BRITE STRIPE ULTRA - PARKS	02/21/2023	1,046.40	1,046.40	03/10/2023
180820	REEDSBURG FARMERS CO	47002	OIL CHANGE, OIL, TIRE REPAIR, COMPUTER SENSOR REPAIR - PARKS	02/27/2023	180.45	180.45	03/10/2023
180820	REEDSBURG FARMERS CO	47006	TIRE REPAIR - PARKS	02/28/2023	25.00	25.00	03/10/2023
180820	REEDSBURG FARMERS CO	RFC011323	POWER KING, DISPOSAL, VANGUARDS, CARLISLE MULTI & DISPOSAL - PARKS	01/13/2023	914.00	914.00	03/10/2023
180890	REEDSBURG TRUE VALUE	800027-0223	SUPPLIES	02/25/2023	792.21	792.21	03/10/2023
180905	REEDSBURG UTILITY	RUC 0223	PARKS	02/22/2023	1,546.36	1,546.36	03/10/2023
211058	US CELLULAR	567096366	PARKS CELL PHONES	03/08/2023	67.08	67.08	03/23/2023
Total 10-554100-03 PARKS - OPERATING:					7,282.42	6,236.02	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-0	GAS- RACA	03/01/2023	2,306.83	2,306.83	03/10/2023
180906	REEDSBURG UTILITY	20275-0323	RACA-BASIC TELEPHONE	03/20/2023	33.60	33.60	03/23/2023
180905	REEDSBURG UTILITY	RUC 0223	RACA	02/22/2023	3,541.87	3,541.87	03/10/2023
264178	REEDSBURG YOUTH HOCKEY	RYH031623	CITY'S PORTION OF FLOORING AT RACA BATHROOMS	03/16/2023	2,700.00	2,700.00	03/23/2023
263389	SCHMITZ JANITORIAL SUPPLY	11590	STRONG HOLDS, TOWELS - RACA	03/06/2023	224.00	224.00	03/10/2023
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					8,806.30	8,806.30	
10-563300-03 LONG RANGE PLANNING-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8268-0223	APA/AICP MEMBERSHIP	02/28/2023	656.00	656.00	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	8268-0223	PLANETIZEN COURSE SUBSCRIPTION	02/28/2023	144.00	144.00	03/24/2023
110551	KRUEGER OFFICE SUPPLIES	93041	NAMEPLATE PHALEN	03/07/2023	17.25	17.25	03/23/2023
211058	US CELLULAR	567096366	LONG RANGE PLANNING BD CELL PHONE	03/08/2023	38.54	38.54	03/23/2023
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					855.79	855.79	
10-564300-03 HISTORIC PRESERVATION							
262630	BMO HARRIS BANK CREDIT CA	8268-0223	SITE 5 DOMAIN RENEWAL	02/28/2023	285.21	285.21	03/24/2023
Total 10-564300-03 HISTORIC PRESERVATION:					285.21	285.21	
10-564400-03 INDUSTRIAL DEVELOPMENT							
180905	REEDSBURG UTILITY	RUC 0223	INDUSTRIAL DEVELOPMENT	02/22/2023	12.76	12.76	03/10/2023
221070	VIERBICHER ASSOCIATES INC	220053-00013	RIDC- 2022 GENERAL	03/07/2023	2,159.00	2,159.00	03/23/2023
221070	VIERBICHER ASSOCIATES INC	230025-00002	RIDC-2023 GENERAL	03/07/2023	2,844.00	2,844.00	03/23/2023
Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					5,015.76	5,015.76	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
10024	ALLIANT ENERGY/WP&L	6250757162-0	134 EAGLE ST-GAS	02/16/2023	120.58	120.58	03/10/2023
10024	ALLIANT ENERGY/WP&L	8914855426-0	525 LAUREL ST	02/16/2023	14.51	14.51	03/10/2023
263591	DAVID DALE WESTEDT	DW-030123	HEADSTONES & BLOOMS MARCH 2023 INCUBATOR PAYMENT	03/01/2023	250.00	250.00	03/10/2023
263591	DAVID DALE WESTEDT	DW-030123CD	CRAFDEE'S MARCH 2023 MONTHLY INCUBATOR PAYMENT	03/01/2023	300.00	300.00	03/10/2023
264108	GREEN VALLEY WELLNESS LL	GVW-030123	INCUBATOR MONTHLY				

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263944	LORRAINES HOLDINGS	HF-03012023	PAYMENT FOR MARCH 2023	03/01/2023	550.00	550.00	03/10/2023
			INCUBATOR MONTHLY	03/01/2023	1,000.00	1,000.00	03/10/2023
			PAYMENT HOMETOWN				
			FASHIONS - MARCH 2023				
263944	LORRAINES HOLDINGS	LH-0323	INCUBATOR MONTHLY	03/01/2023	500.00	500.00	03/10/2023
			PAYMENT FLOWERBUDS				
			FLORAL - MARCH 2023				
180906	REEDSBURG UTILITY	237860323	FOOD PANTRY- BASIC	03/20/2023	33.60	33.60	03/23/2023
			TELEPHONE				
180905	REEDSBURG UTILITY	RUC 0223	CDA	02/22/2023	15.00	15.00	03/10/2023
264091	SCHULTE PROPERTIES LLC	SP-0323	INCUBATOR MONTHLY	03/01/2023	600.00	600.00	03/10/2023
			PAYMENT FOR THREE				
			MOUNTAIN GAMES - MARCH				
			2023				
264018	VV PROPERTIES LIMITED PART	VVPLP-030123	INCUBATOR MONTHLY	03/01/2023	850.00	850.00	03/10/2023
			PAYMENT PETERSON &				
			COMPANY YOGA STUDIO -				
			MARCH 2023				
261402	ZIEGLER INVESTMENTS LLC	ZI 0323	DARE 2 DREAM TEAM TOYS	03/01/2023	500.00	500.00	03/10/2023
			MARCH 2023 INCUBATOR				
			PAYMENT				
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					4,733.69	4,733.69	
11-517110-03 300 VINE ST. UTILITIES							
180905	REEDSBURG UTILITY	RUC 0223	TIF 6 HARDWARE STORE	02/22/2023	945.08	945.08	03/10/2023
Total 11-517110-03 300 VINE ST. UTILITIES:					945.08	945.08	
15-436100 COURT PENALTIES - CITY							
190934	SAUK COUNTY CLERK OF COU	SGB030723	CITATIONS - S BENAVIDES	03/07/2023	626.70	626.70	03/14/2023
Total 15-436100 COURT PENALTIES - CITY:					626.70	626.70	
15-514240-03 TRAINING							
261328	SANDRA CARDO-GORSUCH	SCG031023	HOTEL & MILEAGE	03/10/2023	355.23	355.23	03/23/2023
			REIMBURSEMENT FOR				
			JUDICIAL EDUCATION				
			SEMINAR				
Total 15-514240-03 TRAINING:					355.23	355.23	
15-515120-03 MUNICIPAL COURT - OPERATING							
211058	US CELLULAR	567096366	KRIS KOENECKE CELL PHONE	03/08/2023	11.04	11.04	03/23/2023
Total 15-515120-03 MUNICIPAL COURT - OPERATING:					11.04	11.04	
15-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-0223	COURT FEES - FEBRUARY	02/28/2023	6,251.15	6,251.15	03/10/2023
Total 15-515121-03 STATE FEES - COURT:					6,251.15	6,251.15	
15-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES-0223	COURT FEES - FEBRUARY	02/28/2023	1,915.90	1,915.90	03/10/2023
Total 15-515122-03 COUNTY FEES - COURT:					1,915.90	1,915.90	
15-515123-03 RESTITUTION FEES - COURT							
263267	KWIK TRIP #838	RESTITUTION	RESTITUTION	02/28/2023	9.45	9.45	03/10/2023
120605	LORRAINES INC	NSF022823	NSF - LINCOLN	02/28/2023	229.34	229.34	03/10/2023
160160	PAMIDA - SHOPKO 618	NSF022823	NSF - PALMER CARNEY	02/28/2023	239.33	239.33	03/10/2023
180890	REEDSBURG TRUE VALUE	NSF022823	NSF - HEATH	02/28/2023	102.99	102.99	03/10/2023
263374	TEDS & FREDs	NSF022823	NSF PALMER CARNEY	02/28/2023	137.34	137.34	03/10/2023

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
263318	VIKING LIQUOR	NSF022823	NSF LANGER	02/28/2023	111.33	111.33	03/10/2023
221076	VIKING VILLAGE	NSF022823	NSF - LANGER	02/28/2023	312.89	312.89	03/10/2023
221076	VIKING VILLAGE	RESITUTION0	RESTITUTION	02/28/2023	203.13	203.13	03/10/2023
221076	VIKING VILLAGE	RESTITUTION	RESTITUTION - CLOUD	02/28/2023	127.49	127.49	03/10/2023
261986	WESTWOOD COURT LLC	NSF022823	NSF - VALLEJO	02/28/2023	79.21	79.21	03/10/2023
Total 15-515123-03 RESTITUTION FEES - COURT:					1,552.50	1,552.50	
15-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES-0223	COURT FEES- FEBRUARY 2023	02/28/2023	664.70	664.70	03/10/2023
Total 15-515125-03 TOWN OF LAVALLE FEES - COURT:					664.70	664.70	
15-516120-03 PROSECUTION - LA VALLE							
20138	BOARDMAN & CLARK LLP	264625	ATTORNEY SERVICES	03/09/2023	240.00	240.00	03/23/2023
Total 15-516120-03 PROSECUTION - LA VALLE:					240.00	240.00	
20-510000-03 Administration - Audit Entry							
140718	NCL OF WISCONSIN INC	484525	WWTP-HYDROCHLORIC ACID, SULFURIC ACID, PIPET BULB, AMMONIA PROBE STORAGE	03/15/2023	1,085.67	1,085.67	03/23/2023
Total 20-510000-03 Administration - Audit Entry:					1,085.67	1,085.67	
20-512000-03 OUTSIDE TESTING							
30160	CT LABORATORIES	175990	SUB MERCURY LL/ULL	03/15/2023	440.00	440.00	03/23/2023
Total 20-512000-03 OUTSIDE TESTING:					440.00	440.00	
20-521000-03 GEN TREATMENT/SOLIDS - OPS							
262630	BMO HARRIS BANK CREDIT CA	8250-0223	PARKING O'HARE - WWTP	02/28/2023	66.00	66.00	03/24/2023
262630	BMO HARRIS BANK CREDIT CA	8250-0223	MEAL - WWTP	02/28/2023	18.97	18.97	03/24/2023
262729	CHRIS KLEINSCHMIT	CK031023	REIMBURSEMENT FOR ICE AT WWTP	03/10/2023	8.00	8.00	03/23/2023
262278	CINTAS CORP	5149890330	DISINFECTANT, LENS/SCREEN WIPES-WWTP	03/16/2023	36.76	36.76	03/23/2023
262066	GRAINGER	9619313647	CREDIT-RETURNED PARTS WWTP	02/23/2023	271.25-	271.25-	03/23/2023
262066	GRAINGER	9620637794	WWTP- SOLENOID VALVUE, BRASS, NC, AIR, INERT GAS	02/24/2023	283.50	283.50	03/23/2023
262066	GRAINGER	9626414834	WWTP- SOLENOID VALVE, BRASS NC, AIR, INERT GAS	03/02/2023	283.50	283.50	03/23/2023
70405	GRINDER SHEET METAL	8432	090 ALUM & CUTTING & BENDING - WWTP	02/08/2023	20.00	20.00	03/10/2023
262519	GS SYSTEMS INC	INV25519	ANNUAL RENEWAL OF CUST CARE SUBSCRIPTION FOR WIN -911/PRO EXTENDED SUPP FROM 5/20/23-5/19/24	03/09/2023	800.00	800.00	03/23/2023
130655	MEYER OIL COMPANY	108228A	AW HYD OIL 68 - WWTP	02/28/2023	242.60	242.60	03/10/2023
130664	MID-AMERICAN RESEARCH CH	0784658-IN	XLARGE NITRILE GLOVES - WWTP	02/28/2023	254.19	254.19	03/10/2023
261357	TELEDYNE INSTRUMENTS INC	S020590218	PUMP TUBING FOR AVALANCHE SAMPLERS - WWTP	03/06/2023	775.00	775.00	03/23/2023
211040	USA BLUE BOOK	281925	10 FLOAT SWITCH 40' - WWTP	02/27/2023	1,064.44	1,064.44	03/23/2023
261207	ZORN COMPRESSOR & EQUIP	390567-00	AIR FILT, OIL FIL, OIL SEP, HYDR DIESTER OIL, AEON SAMPLE KIT,LABOR-WWTP	03/17/2023	1,118.18	1,118.18	03/23/2023
Total 20-521000-03 GEN TREATMENT/SOLIDS - OPS:					4,699.89	4,699.89	
20-522000-03 LIME							
150255	OMNI MATERIALS INC	352472	60/40 FINES-WWTP	02/12/2023	3,854.40	3,854.40	03/10/2023

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
150255	OMNI MATERIALS INC	352512	60/40 FINES-WWTP	02/19/2023	3,869.67	3,869.67	03/23/2023
150255	OMNI MATERIALS INC	352557	60/40 FINES-WWTP	02/26/2023	3,878.83	3,878.83	03/23/2023
Total 20-522000-03 LIME:					11,602.90	11,602.90	
20-523000-03 Chemicals							
80496	HAWKINS INC	6410523	FERRIC CHLORIDE SOLUTION - WWTP	02/24/2023	5,751.03	5,751.03	03/10/2023
Total 20-523000-03 Chemicals:					5,751.03	5,751.03	
20-524000-03 POLYMER							
261758	AQUACHEM OF AMERICA INC	8055AQ	4 TOTES	02/22/2023	17,664.00	17,664.00	03/10/2023
Total 20-524000-03 POLYMER:					17,664.00	17,664.00	
20-526000-03 UTILITIES - BIO-SOLIDS							
10024	ALLIANT ENERGY/WP&L	6808940000-0	802 DIVISION ST-GAS	02/16/2023	947.67	947.67	03/10/2023
10024	ALLIANT ENERGY/WP&L	7723830000-0	802 DIVISION ST-GAS	02/16/2023	1,557.61	1,557.61	03/10/2023
180905	REEDSBURG UTILITY	000616113-022	UTILITIES-TREATMENT PLANT #70	02/28/2023	5,505.92	5,505.92	03/10/2023
180905	REEDSBURG UTILITY	RUC 0223	UTILITIES-TREATMENT PLANT #70	02/22/2023	2,700.18	2,700.18	03/10/2023
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					10,711.38	10,711.38	
20-527100-03 NEW WWTP PROJECT							
201064	TOWN & COUNTRY	24953	INDUSTRIAL CONTRACTS	02/16/2023	1,007.50	1,007.50	03/10/2023
201064	TOWN & COUNTRY	24958	FORCE MAIN DESIGN - CONTRACT B	02/16/2023	6,450.00	6,450.00	03/10/2023
201064	TOWN & COUNTRY	24959	WWTP FINAL DESIGN	02/16/2023	189,058.14	189,058.14	03/10/2023
Total 20-527100-03 NEW WWTP PROJECT:					196,515.64	196,515.64	
20-531000-03 COLLECTION SYSTEM							
261270	DETROIT INDUSTRIAL TOOL	594919	DIA DLB 14 X .125X1-20MM ALL CUT SUP & DIA DLB 12 X .125X1-20MM ALL CUT SUP -WWTP	03/07/2023	2,753.73	2,753.73	03/23/2023
40276	DIGGERS HOTLINE INC	230299501	FEBRUARY 2023 FEES	02/28/2023	65.67	65.67	03/10/2023
263437	SABEL MECHANICAL LLC	230073	PARTS - WWTP	02/24/2023	1,500.00	1,500.00	03/10/2023
Total 20-531000-03 COLLECTION SYSTEM:					4,319.40	4,319.40	
20-531000-04 REPLACEMENT FUND (INTERNAL)							
221070	VIERBICHER ASSOCIATES INC	220310-00006	LAUREL AND 6TH STREET RECONSTRUCTION	02/21/2023	22,843.50	22,843.50	03/10/2023
221070	VIERBICHER ASSOCIATES INC	220310-00009	LAUREL AND 6TH STREET RECONSTRUCTION	03/11/2023	1,500.00	1,500.00	03/23/2023
Total 20-531000-04 REPLACEMENT FUND (INTERNAL):					24,343.50	24,343.50	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
10024	ALLIANT ENERGY/WP&L	5239740000-0	333 S WEBB ST LIFT STA-GAS	02/16/2023	111.72	111.72	03/10/2023
180905	REEDSBURG UTILITY	RUC 0223	UTILITIES LIFT STATION	02/22/2023	859.11	859.11	03/10/2023
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					970.83	970.83	
20-541000-03 GENERAL ADMIN/TRAINING - OPS							
263956	ILLINOIS TOLLWAY	VN5504859729	ILLINOIS TOLLWAY FEE- WWTP	03/13/2023	29.30	29.30	03/23/2023
110551	KRUEGER OFFICE SUPPLIES	93060	BROTHER P-TOUCH TZE LAMINATED TAPE CARTRIDGES	03/10/2023	16.76	16.76	03/23/2023
110551	KRUEGER OFFICE SUPPLIES	93105	MESSAGE STAMPS-PAID,				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
110551	KRUEGER OFFICE SUPPLIES	93107	COPY	03/20/2023	26.38	26.38	03/23/2023
			SHIPPING LABELS, HANGING FILE FOLDERS	03/20/2023	61.24	61.24	03/23/2023
211058	US CELLULAR	567096366	WWTP CELL PHONES	03/08/2023	92.62	92.62	03/23/2023
261262	WISCONSIN DEPT OF NATURAL	SHIMNIOK032	WW OPERATOR CERT EXAM APP-WWTP	03/21/2023	25.00	25.00	03/23/2023
Total 20-541000-03 GENERAL ADMIN/TRAINING - OPS:					251.30	251.30	
20-541300-03 TRANSPORTATION EXPENSE							
264128	KWIK TRIP INC	00501352-022	WWTP	03/02/2023	196.75	196.75	03/14/2023
180820	REEDSBURG FARMERS CO	RFC010423	CHANGE TIRE & DISPOSAL - WWTP	01/04/2023	75.00	75.00	03/10/2023
Total 20-541300-03 TRANSPORTATION EXPENSE:					271.75	271.75	
20-545000-03 LICENSES/PERMITS							
261943	MUNICIPAL ENVIRONMENTAL G	MEGWD03012	2023 MEMBERSHIP DUES - WWTP	03/01/2023	1,104.73	1,104.73	03/10/2023
Total 20-545000-03 LICENSES/PERMITS:					1,104.73	1,104.73	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
263792	BATZNER PEST CONTROL INC	35347663	WWTP PEST CONTROL	03/08/2023	87.00	87.00	03/23/2023
262630	BMO HARRIS BANK CREDIT CA	5848-0223	SUPPLIES	02/28/2023	16.99	16.99	03/24/2023
262278	CINTAS CORP	4148870267	SCRAPER MATS, CLEAN WORK CLOTHING	03/09/2023	129.16	129.16	03/23/2023
262278	CINTAS CORP	5146391864	IBUPROFEN, DAYQUIL, THERMOMETER, BBP KIT CHECKED	02/21/2023	72.77	72.77	03/10/2023
180825	REEDSBURG FIRE DEPT	8961	CHECK EXTINGUISHERS - WWTP	03/07/2023	225.25	225.25	03/23/2023
180890	REEDSBURG TRUE VALUE	800027-0223	SUPPLIES	02/25/2023	252.94	252.94	03/10/2023
261310	TOP TIER LLC	10698	PLUMBIUNG LABOR, 3/4" COPPER PRESS PXM ADAPTER, 3/4 PXP COP PRESS SLIP COUPLING	03/16/2023	152.60	152.60	03/23/2023
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					936.71	936.71	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
180905	REEDSBURG UTILITY	000616113-022	UTILITIES - TREATMENT PLANT	02/28/2023	3,670.62	3,670.62	03/10/2023
180906	REEDSBURG UTILITY	205240323	WWTP-TELEPHONE & INTERNET	03/20/2023	1,029.35	1,029.35	03/23/2023
180905	REEDSBURG UTILITY	RUC 0223	UTILITIES - TREATMENT PLANT	02/22/2023	2,405.09	2,405.09	03/10/2023
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					7,105.06	7,105.06	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	59072-0323-CI	CONTRACT SERVICES	03/01/2023	33,745.60	33,745.60	03/10/2023
Total 21-546100-03 CONTRACT SERVICES:					33,745.60	33,745.60	
21-546300-03 OPERATING EXPENSES							
160650	PETERSON SANITATION INC	59072-0323-CI	HALL-UTILITIES	03/01/2023	192.00	192.00	03/10/2023
160650	PETERSON SANITATION INC	59072-0323-CI	GARBAGE & REFUSE	03/01/2023	192.00	192.00	03/10/2023
160650	PETERSON SANITATION INC	59072-0323-CI	SHOP	03/01/2023	88.00	88.00	03/10/2023
160650	PETERSON SANITATION INC	59072-0323-CI	RACA	03/01/2023	104.00	104.00	03/10/2023
160650	PETERSON SANITATION INC	59072-0323-CI	PARKS	03/01/2023	112.00	112.00	03/10/2023
160650	PETERSON SANITATION INC	59072-0323-CI	GARBAGE SERVICE	03/01/2023	111.02	111.02	03/10/2023
160650	PETERSON SANITATION INC	59072-0323-CI	RECYCLE TONAGE	03/01/2023	2,137.80	2,137.80	03/10/2023
263931	STERICYCLE INC	8003395676	SHREDDING - CITY HALL	02/25/2023	111.08	111.08	03/10/2023
263931	STERICYCLE INC	8003395801	SHREDDING - PD	02/25/2023	106.07	106.07	03/10/2023

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 21-546300-03 OPERATING EXPENSES:					3,153.97	3,153.97	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	59072-0323-CI	GARBAGE & REFUSE - STICKERS	03/01/2023	840.00	840.00	03/10/2023
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					840.00	840.00	
23-541100-03 EQUIPMENT REPLACEMENT							
261227	DRM INDUSTRIES CORP	50081	LEAF COLLECTION SYSTEM, REPAIR ELBOW AS NEEDED, REMOVE STUCK IMPELLER	03/16/2023	1,373.91	1,373.91	03/23/2023
Total 23-541100-03 EQUIPMENT REPLACEMENT:					1,373.91	1,373.91	
23-543750-03 SNOW REMOVAL							
261190	RAY ZOBEL & SONS INC	55150	HAULING SNOW	02/28/2023	825.00	825.00	03/10/2023
Total 23-543750-03 SNOW REMOVAL:					825.00	825.00	
23-544500-03 STORM SEWER REPAIRS							
264128	KWIK TRIP INC	00501352-022	GAS - PW 25%	03/02/2023	806.17	806.17	03/14/2023
130655	MEYER OIL COMPANY	702345	GAS & DIESEL	02/28/2023	621.64	621.64	03/10/2023
Total 23-544500-03 STORM SEWER REPAIRS:					1,427.81	1,427.81	
41-542600-03 TAXI CAB EXPENSES							
263508	RUNNING INC	27470	CAB PUNCH CARDS	03/06/2023	105.00	105.00	03/10/2023
263508	RUNNING INC	27497	MONTHLY CAB EXPENSES - FEBRUARY 2023	03/07/2023	12,800.81	12,800.81	03/10/2023
Total 41-542600-03 TAXI CAB EXPENSES:					12,905.81	12,905.81	
42-517110-03 AIRPORT UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	1266040000-0	VETERANS DR. HANGER	02/16/2023	466.45	466.45	03/10/2023
10024	ALLIANT ENERGY/WP&L	4079272914-0	AIRPORT TERMINAL	02/16/2023	110.74	110.74	03/10/2023
10024	ALLIANT ENERGY/WP&L	5765710000-0	SKI HILL ROAD	02/16/2023	17.38	17.38	03/10/2023
10024	ALLIANT ENERGY/WP&L	8543840000-0	131 S PARK STREET	02/16/2023	1,485.38	1,485.38	03/10/2023
180906	REEDSBURG UTILITY	280150323	AIRPORT-TELEPHONE	03/20/2023	34.20	34.20	03/23/2023
180906	REEDSBURG UTILITY	521830323	AIRPORT-DOT GPS STAT-INTERNET	03/20/2023	100.17	100.17	03/23/2023
180906	REEDSBURG UTILITY	96780323	AIRPORT-CABLE & INTERNET	03/20/2023	91.82	91.82	03/23/2023
Total 42-517110-03 AIRPORT UTILITIES, CELL PHONES:					2,306.14	2,306.14	
42-545300-03 AIRPORT OPERATING (FBO)							
261673	AIRPORT LIGHTING COMPANY	22444	LAMP, FRANGIBLE COUPLING, DIA COLUMN	02/13/2023	335.76	335.76	03/10/2023
262918	REEDSBURG AVIATION LLC	RA-0323	AIRPORT MANAGEMENT MARCH 2023	03/01/2023	3,700.00	3,700.00	03/10/2023
180825	REEDSBURG FIRE DEPT	8923	CHECK EXTINGUISHERS, 20# & 10# EXTINGUISHERS 6 YEAR TEST - AIRPORT	03/07/2023	133.50	133.50	03/23/2023
180890	REEDSBURG TRUE VALUE	800027-0223	SUPPLIES	02/25/2023	5.88	5.88	03/10/2023
180905	REEDSBURG UTILITY	RUC 0223	AIRPORT	02/22/2023	1,130.46	1,130.46	03/10/2023
Total 42-545300-03 AIRPORT OPERATING (FBO):					5,305.60	5,305.60	
45-521400-03 K-9 EXPENSES							
262265	RIVER VALLEY VETERINARY CL	54068	REMI K-9 WELLNESS VISIT - PD	01/16/2023	73.95	73.95	03/10/2023

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Total 45-521400-03 K-9 EXPENSES:					73.95	73.95	
45-521500-03 YOUTH CRIME PREVENTION EXPENSE							
262630	BMO HARRIS BANK CREDIT CA	3561-0223	YOUTH CRIME PREVENTION - PD	02/28/2023	15.00	15.00	03/24/2023
Total 45-521500-03 YOUTH CRIME PREVENTION EXPENSE:					15.00	15.00	
48-554620-03 COMMUNITY TREE LIGHTING EXPENS							
264179	ROCK I LLC	ROCKILLC031	PARTIAL DEPOSIT FOR COMMUNITY TREE LIGHTING 2023	03/14/2023	500.00	500.00	03/23/2023
Total 48-554620-03 COMMUNITY TREE LIGHTING EXPENS:					500.00	500.00	
54-535110-03 CEMETERY OPERATING							
40400	DWD-UNEMPLOYMENT INSURA	000012298080	UNEMPLOYMENT - CEMETERY	03/06/2023	355.24	355.24	03/10/2023
264007	KENT W WESTPHAL	KW021523	REIMBURSEMENT FOR DIESEL FUEL EXCAVATORS - CEMETERY	02/15/2023	695.15	695.15	03/10/2023
264007	KENT W WESTPHAL	KW022723	GAS SURCHARGE OPEN/CLOSE CEMETERY	02/27/2023	50.00	50.00	03/10/2023
261667	LAKES GAS CO.	1858156	85.70 PROPANE AND TRUCK CHARGE - CEMETERY	03/07/2023	230.73	230.73	03/23/2023
130655	MEYER OIL COMPANY	192167	#2 FUEL OIL - GREENWOOD CEMETERY	02/24/2023	660.28	660.28	03/10/2023
130655	MEYER OIL COMPANY	702399-G	UNLEADED GASOLINE - CEMETERY	02/28/2023	73.38	73.38	03/10/2023
160650	PETERSON SANITATION INC	59072-0323-C	2 YARD CONTAINER GREENWOOD CEMETERY	03/01/2023	29.21	29.21	03/10/2023
180890	REEDSBURG TRUE VALUE	800299-0223	LABOR, BATTERY, PLEDGE, WINDOW CLEANER, SCREWS - GREENWOOD CEMETERY	02/25/2023	82.80	82.80	03/10/2023
180905	REEDSBURG UTILITY	RUC 0223	CEMETERY	02/22/2023	90.89	90.89	03/10/2023
Total 54-535110-03 CEMETERY OPERATING:					2,267.68	2,267.68	
56-517110-03 UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	4066940000-0	GAS - LIBRARY	02/16/2023	1,090.12	1,090.12	03/10/2023
180905	REEDSBURG UTILITY	RUC 0223	LIBRARY UTILITIES	02/22/2023	1,187.98	1,187.98	03/10/2023
211058	US CELLULAR	0561536261	HOTSPOT - LIBRARY	02/10/2023	28.00	28.00	03/10/2023
Total 56-517110-03 UTILITIES, CELL PHONES:					2,306.10	2,306.10	
56-551300-03 LIBRARY OPERATING							
264005	AMAZON CAPITAL SERVICES	1DJX-CKVC-LJ	DVDS, PROG SUPPLIES, LIBRARY LOVERS' GIVEAWAY	02/20/2023	201.68	201.68	03/23/2023
264005	AMAZON CAPITAL SERVICES	1KFK-PC9J-M	DVDS, PROG SUPPLIES, LIBRARY LOVERS' GIVEAWAY, LABELS, PRINTER INK	03/06/2023	626.22	626.22	03/23/2023
264005	AMAZON CAPITAL SERVICES	1QLX-LYM9-K	DVDS	03/20/2023	252.61	252.61	03/23/2023
20070	BAKER & TAYLOR	2037276350	Books	01/23/2023	84.65	84.65	03/23/2023
20070	BAKER & TAYLOR	2037277849	Books	01/24/2023	493.20	493.20	03/23/2023
20070	BAKER & TAYLOR	2037295749	Books	01/30/2023	565.43	565.43	03/23/2023
20070	BAKER & TAYLOR	2037320414	Books	02/10/2023	220.82	220.82	03/10/2023
20070	BAKER & TAYLOR	2037329899	Books	02/15/2023	996.08	996.08	03/10/2023
20070	BAKER & TAYLOR	2037334275	Books	02/17/2023	201.30	201.30	03/10/2023
20070	BAKER & TAYLOR	2037358464	Books	02/28/2023	134.06	134.06	03/23/2023
20070	BAKER & TAYLOR	2037375252	Books	03/07/2023	967.80	967.80	03/23/2023
263742	BLACKSTONE PUBLISHING	2093046	AUDIO BOOKS ON CD	03/16/2023	100.60	100.60	03/23/2023
262630	BMO HARRIS BANK CREDIT CA	9757-0223	BOOKS & SUPPLIES	02/28/2023	95.35	95.35	03/24/2023
30174	CENTER POINT LARGE PRINT	1991782	Large Print Books	03/01/2023	287.04	287.04	03/10/2023
40270	DEMCO INC	7266735	PROCESSING SUPPLIES,				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
40270	DEMCO INC	7275084	BOOK COVERS, BOOK ENDS	02/23/2023	607.14	607.14	03/10/2023
			BOOK COVERS, BOOKS	03/10/2023	332.98	332.98	03/23/2023
			SUPPORTS, CD CASES, AV				
			ALBUMS & LABELS				
70300	GALE	80720877	LARGE PRINT BOOKS -	02/15/2023	41.23	41.23	03/23/2023
			FEBRUARY WHEELER				
			WESTERN 2				
70300	GALE	80826379	LARGE PRINT BOOKS MARCH	03/02/2023	51.73	51.73	03/23/2023
			CHRISTIAN FICTION 2				
70300	GALE	80826726	LARGE PRINT BOOKS MARCH	03/02/2023	72.72	72.72	03/23/2023
			CHRISTIAN ROMANCE 2				
70340	GALE GROUP	80649176	LARGE PRINT BOOKS - FEB	02/08/2023	25.49	25.49	03/10/2023
			CHRISTIAN FICTION 2				
70340	GALE GROUP	80649491	LARGE PRINT BOOKS - FEB	02/08/2023	23.99	23.99	03/10/2023
			CHRISTIAN ROMANCE 2				
60335	GORDON FLESCH CO INC	14118855	COPIERS 3/7/2023-4/6/2023,	03/07/2023	422.68	422.68	03/23/2023
			COPIES 2/8/2023-2/27/2023				
80490	HOME NEWS	4881-23	1 YEAR SUBSCRIPTION	03/21/2023	49.00	49.00	03/23/2023
			RENEWAL				
90510	INGRAM	74201659	Books	02/01/2023	45.96	45.96	03/23/2023
90510	INGRAM	74389317	Books	02/10/2023	40.36	40.36	03/10/2023
90510	INGRAM	74441147	Books	02/14/2023	208.15	208.15	03/10/2023
90510	INGRAM	74535617	Books	02/19/2023	323.99	323.99	03/10/2023
90510	INGRAM	74552913	CREDIT REFUND	02/20/2023	6.69-	6.69-	03/10/2023
90510	INGRAM	74560659	Books	02/21/2023	106.96	106.96	03/10/2023
90510	INGRAM	74643182	CREDIT REFUND	02/24/2023	16.23-	16.23-	03/10/2023
90510	INGRAM	74676169	Books	02/28/2023	143.04	143.04	03/10/2023
90510	INGRAM	74805417	Books	03/06/2023	748.82	748.82	03/23/2023
90510	INGRAM	74851908	Books	03/07/2023	27.00	27.00	03/23/2023
90510	INGRAM	74981751	Books	03/14/2023	270.43	270.43	03/23/2023
90510	INGRAM	75007608	Books	02/15/2023	24.68	24.68	03/23/2023
90510	INGRAM	75029060	Books	03/16/2023	109.39	109.39	03/23/2023
90510	INGRAM	CR72829643	CREDIT FROM INV72829643	03/01/2023	46.50-	46.50-	03/23/2023
262817	INTERSTATE BOOKS4SCHOOL	146496	SLP INCENTIVE BOOKS	02/28/2023	4,798.95	.00	03/27/2023
262817	INTERSTATE BOOKS4SCHOOL	146496A	SLP INCENTIVE BOOKS	02/28/2023	478.95	478.95	03/28/2023
262612	JCOMP TECHNOLOGIES INC	69770	SERVICE/MAINTENANCE; TP	03/02/2023	174.84	174.84	03/10/2023
			LINK ARCHER AX21 WIFI				
			DEVICE				
264180	LIBRARY MARKET	2621	LIBRARY CALENDAR	03/14/2023	2,000.00	2,000.00	03/23/2023
			INSTALLATION &				
			CUSTOMIZATION				
262620	MIDWEST TAPE	503351755	AUDIO BOOKS ON CD	02/10/2023	106.98	106.98	03/23/2023
262620	MIDWEST TAPE	503398228	AUDIO BOOK ON CD	02/20/2023	39.99	39.99	03/10/2023
262620	MIDWEST TAPE	503441373	HOOPLA USAGE - 356 USES	02/28/2023	760.58	760.58	03/23/2023
262620	MIDWEST TAPE	503481965	AUDIO BOOKS ON CD	03/10/2023	39.99	39.99	03/23/2023
262620	MIDWEST TAPE	503481966	AUDIO BOOKS ON CD	03/10/2023	67.98	67.98	03/23/2023
180844	QUILLIN'S INC	01574427	AFTER SCHOOL BOOK CLUB,	02/15/2023	29.92	29.92	03/10/2023
			TEEN TIME				
180844	QUILLIN'S INC	1575908	AFTER SCHOOL BOOK CLUB,	02/21/2023	38.04	38.04	03/10/2023
			TEEN TIME				
180844	QUILLIN'S INC	2261431	AFTER SCHOOL BOOK CLUB,	02/07/2023	20.01	20.01	03/10/2023
			TEEN TIME				
180906	REEDSBURG UTILITY	20304-0223	INTERNET/CABLE/TELEPHONE	02/20/2023	627.56	627.56	03/10/2023
			- LIBRARY				
180906	REEDSBURG UTILITY	20304-0323	TELEPHONE, INTERNET,	03/20/2023	627.56	627.56	03/28/2023
			CABLE - LIBRARY				
191005	SOUTH CENTRAL LIBRARY SYS	22888	3 DELL OPTIPLEX PSC AND 3	01/29/2023	2,394.75	2,394.75	03/10/2023
			DELL 22" MONITORS				
263931	STERICYCLE INC	8003395800	SHREDDING LIBRARY	02/25/2023	268.42	268.42	03/10/2023
263033	TURNER WATERCARE	812003	WATER SERVICE 01/2023-	03/01/2023	91.50	91.50	03/10/2023
			2/2023				
261245	WISCONSIN LIBRARY SERVICE	497843	WILS RENEWALS;	01/16/2023	3,051.32	3,051.32	03/10/2023
			ATOZDATABASES, EBSCO				
			CONSUMER REPORTS,				
			NOVELIST PLUS				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 56-551300-03 LIBRARY OPERATING:					24,450.50	19,651.55	
69-565200-03 SITE DEVELOPMENT							
201025	TAPCO	1747919	GOLF COURSE ROAD SIGNALS	01/05/2023	1,250.00	1,250.00	03/10/2023
221070	VIERBICHER ASSOCIATES INC	210134-00020	REEDSBURG -2021 BUSINESS PARK EXPANSION	03/11/2023	40,808.00	40,808.00	03/23/2023
221070	VIERBICHER ASSOCIATES INC	220187-00008	TID 9 BUSINESS PARK HOTEL INFRASTRUCTURE	02/21/2023	13,395.00	13,395.00	03/10/2023
221070	VIERBICHER ASSOCIATES INC	220187-00009	TID 9 BUSINESS PARK HOTEL INFRASTRUCTURE	03/11/2023	1,800.00	1,800.00	03/23/2023
Total 69-565200-03 SITE DEVELOPMENT:					57,253.00	57,253.00	
75-543100-03 STREET RECONSTRUCTION							
130612	MSA PROFESSIONAL SERVICE	R02068036.0-3	PROFESSIONAL SERVICES S VIKING DR	02/21/2023	17,236.63	17,236.63	03/10/2023
231140	WISCONSIN DEPT OF TRANSP	395-00002976	K STREET PROJECT 39552070070	03/01/2023	1,495.69	1,495.69	03/10/2023
Total 75-543100-03 STREET RECONSTRUCTION:					18,732.32	18,732.32	
75-554955-03 FIELD HOUSE EXPENSES							
263146	ARCHITECTURAL DESIGN CONS	16097	PROFESSIONAL SERVICES FOR REEDSBURG FIELDHOUSE	02/28/2023	6,294.70	6,294.70	03/10/2023
Total 75-554955-03 FIELD HOUSE EXPENSES:					6,294.70	6,294.70	
90-556100-03 CHAMBER OF COMMERCE (70%)							
180804	REEDSBURG AREA CHAMBER	4THQTRROO	4TH QUARTER 2022 ROOM TAX	03/01/2023	15,661.06	15,661.06	03/10/2023
Total 90-556100-03 CHAMBER OF COMMERCE (70%):					15,661.06	15,661.06	
Grand Totals:					729,165.03	723,319.68	

Dated: _____

City Administrator: _____

Dated: _____

City Clerk-Treasurer: _____

Dated: _____

Mayor: _____

Proclamation

Recognizing **ARBOR DAY** 2023

- WHEREAS:** In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- WHEREAS:** Arbor Day is now observed throughout the nation and the world including the last Friday of April in Wisconsin; and
- WHEREAS:** trees provide many benefits to the community, including air purification, windbreaks, noise reduction, shade and energy savings; and
- WHEREAS:** planting trees and maintaining older trees provides an opportunity for community interaction, volunteerism, economic development, and environmental conservation; and
- WHEREAS:** trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and

NOW, THEREFORE, BE IT RESOLVED that I, David Estes, Mayor of the City of Reedsburg, do hereby proclaim April 28th, 2023, as *Arbor Day* in the City of Reedsburg, and encourage citizens to participate in appropriate activities and to take advantage of the benefits of the parks and other natural areas in our community.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Reedsburg to be affixed this 10th day of April in the year 2023.

David Estes,
Mayor, City of Reedsburg

**PROCLAMATION
DESIGNATING APRIL 9-15, 2023 AS
NATIONAL PUBLIC SAFETY
TELECOMMUNICATIONS WEEK**

WHEREAS, our Public Safety Dispatchers are the first and most critical contact with our citizens during an emergency; and

WHEREAS, emergencies can occur anytime that require the prompt response of police officers, firefighters and emergency medical services; and

WHEREAS, Public Safety Dispatchers are the single vital link for our police officers and firefighters and carry the responsibility of their safety by monitoring their radio activity while providing them with updated information and insuring their safety; and

WHEREAS, the safety of our police officers, firefighters, paramedics and citizens is dependent on the skill, accuracy and dedication of the City of Reedsburg Public Safety Telecommunications personnel; and

WHEREAS, our Public Safety Dispatchers have contributed to the safety of our community through their compassion and professionalism

NOW, THEREFORE, BE IT RESOLVED that I, David Estes, Mayor of the City of Reedsburg, hereby formally dedicates April 9-15, 2023 as National Public Safety Telecommunications Week in the City of Reedsburg and publicly salutes the service of the Public Safety Dispatchers in our community and in communities across the nation.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Reedsburg to be affixed this 10th day of April in the year 2023.

David Estes,
Mayor, City of Reedsburg

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3/20/23

☐ Town ☐ Village ☒ City of Reedsburg

County of Sauk

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6/12/23 and ending 6/18/23 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Reedsburg Jaycees

(b) Address 1403 Viking Drive, Reedsburg, WI 53959

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Kyle Peterson - E5593 Old Irandon Road, Reedsburg, WI 53959

* Vice President Craig Krueger - 2018 Huntington Park Drive, Reedsburg, WI 53959

Secretary Brenda Wollin - E6891A East Reedsburg Road, Reedsburg, WI 53959

Treasurer Kayla McDonough - E7217 Junction Road, Reedsburg, WI 53959

(g) Name and address of manager or person in charge of affair:

Scott McDonough - E7217 Junction Road, Reedsburg, WI 53959

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1403 Viking Drive, Reedsburg, WI 53959

(b) Lot Jaycee Building & RACA Building Block

(c) Do premises occupy all or part of building? Part of the building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Jaycee Building, RACA Building, Fair Grounds

3. Name of Event

(a) List name of the event Reedsburg Butter Festival

(b) Dates of event 6/12/23 to 6/18/23

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Kayla McDonough 3/20/23

(Signature / Date)

Reedsburg Jaycees

(Name of Organization)

Date Filed with Clerk 3-24-2023

Date Reported to Council or Board

Date Granted by Council

License No.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date:

3/20/23

☐ Town ☐ Village ☒ City of Reedsburg

County of Sauk

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 11/4/23 and ending 11/4/23 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Reedsburg Jaycees

(b) Address 1403 Viking Drive, Reedsburg, WI 53959

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Kyle Peterson - 5593 Old Tranton Road, Reedsburg, WI 53959

* Vice President Craig Krueger - 2018 Huntington Park Drive, Reedsburg, WI 53959

Secretary Brenda Wallin - 60091A East Reedsburg Road, Reedsburg, WI 53959

Treasurer Kayla McDonough - 67217 Junction Road, Reedsburg, WI 53959

(g) Name and address of manager or person in charge of affair: 608-393-3146

Scott McDonough - 67217 Junction Road, Reedsburg, WI 53959

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1403 Viking Drive, Reedsburg, WI 53959

(b) Lot Block

(c) Do premises occupy all or part of building? Part of the building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Jaycee Building

3. Name of Event

(a) List name of the event Hunter's Night Out

(b) Dates of event 11/4/23

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Kayla McDonough 3/20/23

(Signature) (Date)

Reedsburg Jaycees

(Name of Organization)

Date Filed with Clerk 3-24-2023

Date Reported to Council or Board

Date Granted by Council

License No.

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
From: Brian Duvalle, Planning and Building
Date of Meeting: April 10, 2023

Subject: Monthly Building Permit Report

BACKGROUND

On a routine basis the building inspector presents to the Common Council the actions of the proceeding monthly activity.

PERMITS

	March 2022	March 2023	Total Change
Zoning	1	6	+5
Building	9	14	+5

VALUE

	March 2022	March 2023	Total Change
Zoning	\$8,000	\$28,300	\$20,300
Building	\$1,036,900	\$2,626,200	\$1,589,300

STAFF RECOMMENDATION

Recommend the Monthly Building Permit Report be received and filed by the Common Council.

NOTES

This past month included a new permit for DRM.

City of Reedsburg
Emergency Operations Plan

April 2023



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Incident Priorities

1. Life Safety
2. Incident Stabilization
3. Property Preservation

14 Essential Incident Command System Features

1. Common Terminology helps define organizational functions, incident facilities, resource descriptions, and position titles.
2. Modular Organization develops following the Incident Command (IC) organizational structure based on the incident size/complexity and the hazard environment the incident creates.
3. Management by Objectives includes establishing overall objectives and strategies; developing assignments, plans, procedures, and protocols; establishing objectives for incident management activities and directing efforts to attain them; and measuring performance and facilitating corrective action.
4. Incident Action Plans (IAPs) communicate the overall incident objectives in the context of both operational and support activities.
5. Span of Control should range from three to seven subordinates for any individual with incident management supervisory responsibility to ensure effective and efficient incident management.
6. Incident Support Locations & Facilities are established in the vicinity of an incident to accomplish a variety of purposes (e.g., command posts, bases, camps, staging areas, mass casualty triage areas).
7. Comprehensive Resource Management maintains an accurate and up-to-date picture of resource use. Resources include personnel, equipment, supplies, and facilities potentially available for assignment/allocation in support of incident management activities.
8. Integrated Communications are facilitated by developing and using a common communications plan and interoperable communications processes and architectures.
9. The establishment & Transfer of Command must be clearly defined from the beginning of an incident. When the command is transferred, the process must capture essential information for continuing safe and effective operations.
10. Chain of Command & Unity of Command clarify reporting relationships and eliminate confusion caused by conflicting directives. The chain of command refers to the orderly line of authority within the ranks. Unity of command means

- that every individual has a designated supervisor to report to at the scene of the incident.
11. Unified Command allows agencies with different legal, geographic, and functional responsibilities to work together effectively without affecting individual agency authority, responsibility, or accountability in incidents involving multiple jurisdictions or multiagency involvement.
 12. Accountability at all jurisdictional levels and within individual functional areas is essential and relies on the following principles:
 - Check-in. All responders must report in to receive assignments.
 - IAP. Response operations must be directed and coordinated as outlined in the IAP.
 - Unity of Command. Individuals involved in incident operations will be assigned to only one supervisor.
 - Personal Responsibility. All responders are expected to use good judgment and be accountable for their actions.
 - Span of Control. Supervisors must be able to adequately supervise, manage, control, and communicate with their subordinates.
 - Resource Tracking. Supervisors must record and report resource status changes as they occur.
 13. Dispatch/Deployment of personnel/equipment should only occur when requested by an appropriate authority.
 14. Information & Intelligence Management should follow a defined process for gathering, analyzing, sharing, and managing incident-related information.

Emergency Telephone Listings

Law Enforcement:

City of Reedsburg Police Department	608 524 2376
City of Baraboo Police Department	608 355 2720
Village of Lake Delton Police Department	608 254 7571
Village of Plain Police Department	608 546 2034
Village of Spring Green Police Department	608 588 2003
Sauk Prairie Police Department	608 643 2427
City of Mauston Police Department	608 847 6363
Sauk County Sheriff's Department	608 355 4495
DNR Wardens:	608 524 3074

Fire Departments:

Reedsburg Fire Department	608 524 2376
Baraboo Fire Department	608 355 4495
Hillpoint Fire Department	Same as Above
Lake Delton Fire Department	Same as Above
LaValle Fire Department	Same as Above
Loganville Fire Department	Same as Above
North Freedom Fire Department	Same as Above
Plain Fire Department	Same as Above
Prairie du Sac Fire Department	Same as Above
Sauk City Fire Department	Same as Above
Spring Green Fire Department	Same as Above

Ambulance Services:

Reedsburg Area Ambulance	608 524 2376
Baraboo Area Ambulance	608 355 4495
Cazenovia Ambulance	608 647 8906
Lake Delton Ambulance	608 355 4495
Plain Ambulance	Same as Above
Spring Green Ambulance	Same as Above

First Responders:

LaValle	608 355 4495
Loganville	608 355 4495
North Freedom	608 355 4495

Air Medical:

UW Medflight	1 800 472 0111
Gunderson Air – LaCrosse	1 800 527 1200
Spirit of Marshfield	1 800 387 7676
Theda Star – Neenah	1 800 236 2066
Flight for Life – Milwaukee	1 800 344 1000
Mayo One - Rochester/Eau Claire	1 800 237 6822

Eagle III – Green Bay	1 800 332 4533
Life Link III – Rice Lake	1 800 328 1377
Scott Air Force Rescue	1 800 851 3051

Hospitals:

Divine Savior – Portage	608 742 4131
Meriter Hospital – Madison	608 267 6000
Mile Bluff – Mauston	608 847 6161
Moundview Memorial – Adams/Friendship	608 339 3331
Reedsburg Area Medical Center	608 524 6487
Richland Center Hospital	608 647 6321
Sauk Prairie Memorial Hospital	608 643 3311
St. Clare Hospital – Baraboo	608 356 1400
St. Joseph’s Hospital – Hillsboro	608 489 8000
St. Mary’s Hospital – Madison	608 251 6100
UW Hospital – Madison	608 263 6400
VA Hospital – Madison	608 256 1901

Emergency Management:

Wisconsin Emergency Management	608 242 3232
WEM Duty Officer 24-Hour Number	800 943 0003
Sauk County Emergency Management	608 355 3200

Utilities:

Reedsburg Utility Commission	608 768 1000
	608 524 4381
Alliant	800 758 1376 Police Only
Charter Communications	800 581 0081
Wisconsin Central Railroad	715 345 2462

Utilities (cont.):

American Transmission Company	866 899 3204
Bug Tussel	888 583 7062
Dairyland Electric Cooperative	608 788 4000
Frontier (Emergencies)	877 486 5667
Northern Natural Gas (Emergencies)	888 367 6671
Oakdale Electric Cooperative	608 372 4131
US Cellular	800 922 0204
Verizon Wireless	800 483 2000
	888 420 7701

Services:

American Red Cross	877 618 6628
ChemTec	800 424 9300
National Response Center	800 424 8802
Salvation Army	608 355 4410 Day
	800 963 5591 Pager

Sauk County Coroner	608 355 4495
Sauk County Human Services	608 355 4200
Reedsburg Library	608 524 3316
Reedsburg Library – Second Line	608 768 7323
Reedsburg School District – Admin Offices	608 524 2401
Reedsburg School District – Building Request	608 963 3725 Randy Johnson
Reedsburg School District Bus Garage	608 524 6529
After Hours – Contact Key-holders	
Able Trek Busses	608 524 3021
VARC Busses	608 524 3716

Media:

WRDB	608 524 1400
Reedsburg Independent	608 524 0387
WISC TV – Madison	608 273 3333

Red Cross Approved Shelters:

Pineview Elementary School	608 963 3725
Reedsburg Area High School	608 963 3725

Debris Management Assistance:

Petersen/Town and Country Sanitation	608 375-5856
Waste Management	608 355 3111
Zobel and Sons	608 524 2194

National Guard Armory	608 807 6626
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City of Reedsburg Emergency Management Position Designations

The City of Reedsburg has designated the following positions to act as City Emergency Management Director and Public Information Officer under the authority of the Mayor.

Emergency Management Director:

Ambulance Chief
Police Chief
Fire Chief
City Administrator
City Clerk/Treasurer/Finance Director

Public Information Officer:

City Administrator
Police Chief
Fire Chief
Ambulance Chief
City Clerk/Treasurer/Finance Director

The designated Emergency Management Director may defer that position and the position of Public Information Officer to the next available position based on the incident and the expertise of the position holder.

Emergency Operations Center Alerting List

1. City Emergency Management Director/Ambulance Chief Joshua Kowalke
Available through Dispatch – 608 524 2376
2. Mayor – David Estes or Designee (Common Council President)
Available through Dispatch – 608 524 2376
3. City Administrator – Timothy Becker
Available through Dispatch – 608 524 2376
4. Police Chief – Patrick Cummings or designee
Available through Dispatch – 608 524 2376
5. Fire Chief – Craig Douglas or designee
Available through Dispatch – 608 524 2376
6. City Engineer/DPW Director – Steve Zibell or designee
Available through Dispatch – 608 524 2376
7. Reedsburg Utility – Brett Schuppner or designee
Available through Dispatch – 608 524 2376
8. City Clerk-Treasurer – Jacob Crosetto or designee
Available through Dispatch – 608 524 2376
9. Reedsburg Ambulance Chief Joshua Kowalke or designee
Available through Dispatch – 608 524 2376
10. Reedsburg Public Library – Sue Ann Kucher, Director or designee
Available through Dispatch – 608 524 2376
11. Parks and Recreation – Matt Scott, Director or Designee
Available through Dispatch – 608 524 2376
12. Planner/Building Inspector– Brian Duvalle, or Designee
Available through Dispatch – 608 524 2376

Legal Basis and Accountability

The legal basis and accountability for the development of the Emergency Operation Plan for the City of Reedsburg is stated in the following documents and statutes:

Federal Law:

Public law 103-337	National Defense Authorization Act
Title 42, Chapter 116	Emergency Planning and Community Right-to-Know Act (EPCRA)
Public law 100-707	Robert T. Stafford Disaster Relief and Emergency Assistance Act

Wisconsin Statutes:

66.0101	Administrative Home Rule
62.11	Powers of a City
166.23	Emergency powers of cities, villages, and towns.
213.095	Police Power of Fire Chief, Rescue Squads
321.39	Call to state active duty
323	Emergency Management
895.483(2)	Civil Liability Exemptions; County Emergency Response Team –

City Ordinances:

Chapter 48 – Emergency Management

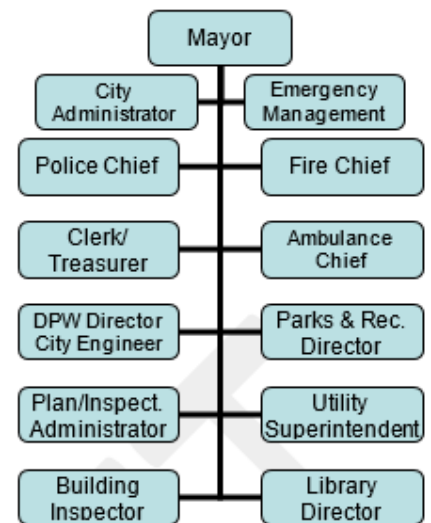
Acronyms

ChemTec	Chemical Transportation Emergency Center
CP	Command Post
DNR	Department of Natural Resources
DPW	Department of Public Works
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
FEMA	Federal Emergency Management Administration
HAZMAT	Hazardous Materials
IC	Incident Commander
ICS	Incident Command System
NIMS	National Incident Management System
PIO	Public Information Officer
UDSR	Uniformed Disaster Situation Report
WEM	Wisconsin Emergency Management

City of Reedsburg Emergency Operations Plan

- A. Purpose
 - a. This plan has been developed to provide procedures for the City of Reedsburg government agencies to respond to various types of emergencies or disasters that affect the community. This plan also illustrates the City's commitment to the National Incident Management System – Incident Command System. The City of Reedsburg Emergency Operations Plan (EOP) is to be used in conjunction with the Sauk County EOP. The City of Reedsburg EOP will be maintained following the current standards of the Sauk County EOP. A review of this plan shall be accomplished concurrently with the Sauk County plan.
- B. Situation and Assumptions
 - a. Several types of hazards pose a threat to the lives, property, or environment in Sauk County. These hazards are outlined in the Sauk County Hazard Analysis. A copy of this is located at the Reedsburg City Hall, Reedsburg Police Department, and Sauk County Emergency Management Department.
- C. Concept of Operations
 - a. Local City of Reedsburg officials have the primary responsibility for disasters that take place in the City of Reedsburg. Those officials will activate the appropriate local agencies to deal with the disaster. The Mayor or the Reedsburg Emergency Management Director is responsible for coordinating the response with Sauk County officials if County assistance is needed.
- D. Actions that the City and County should consider if this plan is activated:
 - a. City agencies assess the nature and scope of the emergency or disaster.
 - b. If the situation can be handled locally, do so using the procedures in this plan, as appropriate.
 - i. The Emergency Management Director (EMD), or their designee, identifies the primary Incident Commander (IC), advises the mayor and coordinates all emergency response actions.
 - ii. The Mayor declares a local state of emergency and notifies the Sauk County Emergency Management Department of this action.
 - iii. Forward the local declaration of emergency to the Sauk County Emergency Management.
 - iv. The EMD activates the municipal EOC or CP. Depending on availability and practicality the EOC or CP shall be located at the Police Department or other location as deemed appropriate.
 - v. Department Heads and agencies are notified by the IC to respond to the appropriate location.
 - vi. The IC issues directives as to the travel restrictions on local roads and recommends protective if necessary.
 - vii. Notify the public via the PIO of the situation and appropriate actions to take.
 - viii. Keep Sauk County officials informed as needed.
 - c. If municipal resources become exhausted or if special resources are required, request County assistance through the Sauk County Emergency Management Director.

- d. If assistance is requested, the Sauk County Emergency Management Director shall assess the situation and make the appropriate recommendations.
 - e. Sauk County Emergency Management will complete the following if appropriate:
 - i. Activate the county EOC
 - ii. Implement the county EOP
 - iii. Respond with county resources as requested.
 - iv. Activate mutual aid agreements.
 - v. Coordinate county resources with municipal resources.
 - vi. Notify the Wisconsin Emergency Management (WEM) Director.
 - vii. Assist the City with prioritizing and allocating resources.
 - f. If municipal and county resources are exhausted, the Sauk County Emergency Management Director may request assistance from the WEM Director.
 - g. If state assistance is requested, the WEM Director in conjunction with county and local emergency management directors shall assess the disaster or emergency and recommend that personnel, services, and equipment be made available for response, mitigation or recovery.
 - h. The WEM Director makes notification to the Governor's Office.
 - i. If state assistance is granted, procedures will be followed as stated in the Wisconsin EOP and Sauk County EOP.
- E. Organization
- a. Organizational chart of the Emergency Operations chain of command.
- F. Responsibilities and Tasks
- a. See attachments for specific recommended tasks and responsibilities.
- G. Resource Management
- a. Resources may be allocated from the following organizations depending on need (not inclusive):
 - i. City Department resources (See Attached, Logged by Department).
 - ii. Sauk County Resources available through County EOC
 - iii. Reedsburg School District
 - iv. American Red Cross
 - v. Salvation Army
 - vi. Southern Baptist Convention
 - vii. Police Chaplains
 - viii. Reedsburg Ministerial Association
 - ix. Wisconsin National Guard
 - x. Fort McCoy
- H. Plan Development and Maintenance
- a. The City of Reedsburg EOP Team is composed of representatives of all City Departments. These Department representatives are responsible for developing



and maintaining this plan under the direction of the Public Safety Committee and Common Council.

- b. This Team meets on an as-needed basis or as determined by the Mayor, City Administrator, or Emergency Management Director. This Team reviews incidents, changes, and new information and makes revisions in this plan.
- c. This Team also conducts after-action reviews of all exercises and major incidents.
- d. Upon updating this plan, a copy shall be forwarded to the committee of jurisdiction for approval and recommendation to the Common Council.

Dated: April 10, 2023.

Mayor

City Administrator

Clerk/Treasurer/Finance Director

Police Chief

Fire Chief

Ambulance Chief

City Engineer/DPW Director

Reedsburg Utility Superintendent

Planning/Building Inspection

Parks and Recreation Director

Library Director

Sample Documents

Declaration of a State of Emergency

Whereas, a severe XXXX event has occurred in the City of Reedsburg; and affecting XXXX

Whereas, emergency conditions exist that requires a multi-agency, multi-jurisdictional response; and

Whereas, several injuries have occurred and XXXX death(s) has been contributed to the incident; and

Whereas, the disaster has caused the commitment of all available resources to the affected areas; and

Whereas, the City of Reedsburg is asking for Sauk County assistance and requests that the county seek state and federal disaster assistance on its behalf; and

Whereas, the State of Emergency shall expire XXXX after issuance; and

Be It Resolved to protect the public peace, health, and safety, preserve lives and property, economic stability, and ensure cooperation and coordination, a Declaration of a Local State of Emergency is imposed; and

Be It Further Resolved that the City Reedsburg Common Council be notified by the filing of the written declaration with the City Clerk on the first regular business day following the declaration and the City Clerk shall present the written declaration to the City Council for ratification at its first meeting following such a declaration.

Set forth this day, the XXXX of XXXX, 20XX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Resolution Adopting Declaration of Emergency

The City Council of the City of Reedsburg, Sauk County, Wisconsin, by this resolution, adopted by a majority of the Common Council with a quorum present and voting and proper notice having been given, resolves and orders as follows:

Whereas, an emergency has been declared by XXXX of the City of Reedsburg; and

Whereas, recent events including in an XXXX has resulted in a XXXX; and (Further situational- descriptive information goes here (i.e. concerns for dam failures are being monitored)

Whereas, emergency conditions exist that requires a multi-agency, multi-jurisdictional response; and

Whereas, the disaster has caused the affected areas to commit all available resources; and

Whereas, the City of Reedsburg Declaration on its behalf; and requests that the Governor seek a Presidential Disaster; and

Whereas, the State of Emergency shall expire XXXX after issuance; and

Whereas, the declaration of an emergency is the best option and is necessary and expedient for the health, safety, welfare and good order to protect the public peace, preserve lives and property, economic stability, and ensure cooperation and coordination, the City of Reedsburg ratifies the Declaration of Emergency.

RESOLUTION NO. XXXX

ADOPTED on this XXXX Day of XXXX, XXXX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No.XXXX, dated XXXX XX, XXXX.

Date Passed: XXXX XXXX, XXXX.

Published: XXXX XX, XXXX

Vote: _____

Key Action Checklists

City of Reedsburg – Mayor

The Mayor of the City of Reedsburg is responsible for the overall supervision of the City of Reedsburg. The following tasks represent a checklist of actions that should be considered in an emergency or disaster situation.

Mayor should:

1. Ensure that the City Emergency Management Director or designee has activated the Emergency Operations Center or Command Post.
2. Report to the EOC or CP.
3. Ensure that the City Emergency Management Director or designee provides an initial damage estimate and casualty report.
4. Ensure that the City Emergency Management Director brief appropriate staff members and officials.
5. Be prepared to declare a local state of emergency.
6. Ensure an official or staff member has been identified as the Public Information Officer (PIO) or act as the City PIO.
7. In consultation with the Emergency Management Director, determine the need for County, State, or Federal assistance. City resources must be exhausted before a County, State, Federal request.
8. Ensure an Incident Commander has been identified.

City of Reedsburg –Emergency Management Director

The City Emergency Management Director coordinates all components of the emergency management program in the City of Reedsburg. This includes hazard analysis, preparedness, mitigation, response and recovery activities for natural and technological disasters or emergencies.

City Emergency Management Director should:

1. Report to the City EOC/CP.
2. Ensure those appropriate city officials and Sauk County Emergency Management Director and key facilities have been notified.
3. Activate the City EOC/CP as appropriate. Confirm appropriate participation of all EOC staff at the EOC/CP.
4. Obtain initial Uniform Disaster Situation Report and other relevant information. Relay this information to the City Administrator and/or Mayor and the Sauk County Emergency Management Director.
5. Conduct regular “as needed” briefings with key officials as to the status of the incident.
6. Evaluate available resources, including personnel, by checking with EOC staff. Obtain needed resources as the need arises.
7. Ensure that all department heads are keeping separate records related to incident expenditures.

City of Reedsburg – Incident Commander

The City of Reedsburg designated Incident Commander is responsible for the overall management of the specific incident. The IC can be the Emergency Management Director or another official based on their training and experience. These responsibilities include the overall management of the response, recovery, rescue, and mitigation of the incident. The IC has a primary objective is to promote life-safety.

The Incident Commander should:

1. Conduct initial briefing
2. Set up required organizational elements
3. Ensure Meetings/Briefings are conducted
4. Approve Authorized Action Plan
5. Manage Incident Operations
6. Approve Requests for Additional Resources
7. Authorize Information Release
8. Coordinate Staff Activities
9. Release Resources

City Clerk/Treasurer/Finance Director

The City Clerk/Treasurer/Finance Director is responsible for their assigned activities in the City of Reedsburg. The following represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Report to the City EOC/CP.
2. Maintain records indicating city expenditures incurred due to the incident.
3. Assist in the damage assessment process by:
4. Provide information regarding the dollar value of property damaged as a result of the incident.
5. Provide information regarding the owners of the affected property.
6. Delegate authority to department heads to permit the acquisition of needed equipment and supplies.
7. Assign department heads account numbers to which emergency expenditures may be charged.

Law Enforcement

The City of Reedsburg Police Department is responsible for law enforcement activities in the City of Reedsburg. The following tasks represent a checklist of actions the Police Department should consider in an emergency or disaster situation.

1. Ensure that appropriate Police Department staff has been notified and they report as the incident dictates.
2. Direct the designated law enforcement representative to report to the EOC/CP if needed.
3. Secure the affected area and perform traffic and crowd control.
4. Participate in warning the public as situation warrants.
5. Determine the scope of the incident as to immediate casualties/destruction and whether the incident has the potential to expand and escalate.
6. Direct officers to close off the damaged site area and stop all inbound traffic. Initiate an emergency pass procedure if needed.
7. Designate an initial CP if appropriate.
8. Other potential activities:
 - a. Enforce curfew restrictions in the affected areas.
 - b. Coordinate the removal of vehicles blocking evacuation or other response activities.
 - c. Assist Coroner with mortuary services.
 - d. Maintain contact with the County EOC.
 - e. Anticipate personnel needs for a 24-hour advanced period of operation, to include mutual aid.

Department of Public Works

The Department of Public Works is responsible for public works activities in the City of Reedsburg. The following checklist represents a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all appropriate department personnel have been alerted and that they report as to the situation directs.
2. Report to the City EOC/CP.
3. Review the incident with field personnel and report to the City Emergency Management Director.
4. Maintain transportation routes.
5. If necessary, coordinate flood fighting activities, including sandbagging, emergency diking, and pumping operations.
6. Coordinate with law enforcement travel restriction and road closures within the City.
7. Provide emergency generators and lighting.
8. Assist with traffic control and access to the affected area.
9. Assist with urban search and rescue operations as requested.
10. Assist private utilities as needed.
11. Report public damage to EOC/CP.
12. Assist in debris management.

Emergency Medical Services – Ambulance Service

The Reedsburg Area Ambulance Service will serve as the public health and emergency medical services liaison in the City of Reedsburg and is responsible for public health and emergency medical activities in the City of Reedsburg. They will coordinate health service activities with a representative from the Sauk County Health Department. The following tasks represent a checklist of actions this person should consider in an emergency or disaster situation.

1. Assist in evacuating nursing homes, hospitals, and other medical facilities as needed.
2. Coordinate emergency medical care to victims (hospitals/ambulances).
3. Assure that the public health needs of disaster victims are met.
4. Assume primary operational control for health-related emergencies such as pollution, contaminates, diseases and epidemics.
5. Establish a triage area, treatment, and transport areas.
6. Coordinate medical transportation.

Public Information Officer

The City Administrator or designee is responsible for public information activities in the City of Reedsburg. The following tasks represent a checklist of actions that the PIO should consider in an emergency or disaster situation.

1. The Public Information Officer shall serve as the sole point of contact for the news media and public officials.
2. Maintain liaison with the EOC/CO to have the most current and accurate information.
3. Establish a news briefing room/area and provide information at periodic intervals at City Hall or other appropriate location.
4. If traditional avenues of communication are suspended or damaged, the PIO should consider the following:
 - a. Television
 - b. Radio
 - c. Internet
 - d. Nixle
 - e. Email
 - f. SKYPE
 - g. Facebook
 - h. Newspaper
 - i. Reader Boards
 - j. Telephone Mass Calling System
 - k. Door to Door Notification
5. Conduct press tours of disaster areas within the City as the situation stabilizes.
6. Issue Public Service Announcements as directed by the EOC/CP.

Fire Services

The City of Reedsburg Fire Department is responsible for fire services activities in the City of Reedsburg. The following tasks represent a checklist of actions that the Fire Department should consider in an emergency or disaster situation.

1. Establish and/or respond to the designated staging area, CP or EOC as directed by on-scene personnel.
2. Assist law enforcement in warning the affected population.
3. Conduct a rescue operation for injured/trapped/isolated individuals.
4. Protect critical facilities and infrastructure.
5. Assist with evacuations.
6. Assist local and private utilities.
7. Other potential responsibilities:
 - a. Assist in traffic control
 - b. Assist with debris management.
 - c. Assist in flood fighting activities, including sandbagging, emergency diking, and pumping operations.
 - d. Assist in the evaluation of a Hazards Materials incident.
 - e. Utilize mutual aid if necessary (MABAS).

Building Inspection/Planning and Zoning

The Building Inspection Department and Planning and Zoning Department are responsible for damage assessment activities in the City of Reedsburg. The following tasks represent a checklist of actions these departments should consider in an emergency or disaster situation.

1. Report to the EOC/CP.
2. Record initial information from first responders such as the Police Department, Department of Public Works or the Fire Department.
3. Activate the damage assessment team which consists of representatives from Building Inspection and Planning and Zoning.
4. The damage estimate team should track the following:
 - a. Number of fatalities
 - b. Number of injuries
 - c. Number of damaged homes/businesses
 - d. Number of public utilities damaged
 - e. Number of public facilities damages including roads, bridges, etc.
 - f. Estimate public and private damages
 - g. Videotape and photograph major areas of damage
5. Provide damage assessment information to appropriate City officials.
6. Provide report to Incident Commander for release by PIO.
7. Serves as secondary Volunteer Coordinator/Liaison in the absence of primary Volunteer Coordinator/Liaison or to assist primary Volunteer Coordinator/Liaison.

Volunteer Coordinator/Liaison

Director of Parks and Recreation

The Director of Parks and Recreation is responsible for coordinating volunteer activities in the City of Reedsburg. The following tasks represent a checklist of actions these departments should consider in an emergency or disaster situation.

1. Report to the EOC/CP.
2. Record initial information and requests from first responders such as the Police Department, Department of Public Works or the Fire Department.
3. Coordinate volunteer response with Sauk County EOC and their designated Volunteer Coordinator.
4. Ensure that a record is made of all volunteers by name and activities to include dates worked, work performed, time started, and time ended (see attached forms).
5. Locate volunteers to include court defendants required to perform community service and inmates in the Sauk County Jail.
6. Maintain contact with local volunteer organizations (community groups/churches, etc.) to ensure proper documentation is being completed.
7. Act as point of contact for volunteer organizations and liaison to the Incident Commander.

Resource Lists

City Hall Resource List

Department Head:

Timothy Becker, Administrator

Vehicles:

2010 Dodge Mini-Van

Department of Public Works

Department Head:

Steve Zibell, City Engineer/Director of Public Works

WWTP:

Chris Kleinschmit (Manager)

Equipment – Vehicle Resources:

	1 Pickup with Crane
2 Case Skid-steers	2 Trailer Generators
3 John Deere Loaders	1 Portable Generator
1 Volvo Loader	1 Trailer Air Compressor
1 Champion Road Grader	1 6” Pump on Trailer
1 Cat Road Grader	2 – 3” Portable Pumps (gas)
1 Dodge Flat Bed with dump	1 Vermeer Brush Chipper
6 Dump Trucks with 6-yard box and snowplows	3 Leaf Collectors Trailer
1 AWD Dump Truck	1 Water Tanker Truck with Pump
1 Loader Mounted Snow Blower	2 Cut off Saw
5 Pickup Trucks	4 Chain Saws
1 Elgin Street Sweeper	1 Ring Saw
1 Bobcat Skid Steer	1 N.E.V. unit

Reedsburg Airport:

1 Hanger

Potential for a staging area

Department of Planning & Zoning/Building Inspection

Brian Duvalle, Planner/Building Inspector

Vehicles: 2017 Dodge Truck

Police Department

Department Head: Patrick Cummings, Chief of Police

Equipment/Vehicles Resources:

- 5 Marked Patrol units with rifle locks, medical bag, AED, mobile radio, video recording system
- 2 Marked Patrol units with rifle locks, medical bag, AED, mobile radio
- 1 Marked K-9 Patrol unit with rifle lock, medical bag, AED, mobile radio, video recording system
- 4 Unmarked Patrol Units with mobile radios and emergency lights.
- 1 Unmarked Transport car with a cage
- 22 Motorola APX 6000 portable radios
- 3 sets of waders
- 2 speed control unit on trailers, 1 hang-able speed sign
- 1 Humvee
- 3 Less Lethal shotguns
- 4 shotguns
- 10 Tasers
- 21 G22 Glock 40 cal semiauto pistols
- 3 G23 Glock 40 cal semiauto pistols
- 8 .223 AR15 Rifles

Fire Department

Craig Douglas, Fire Chief

Equipment/Vehicle Resources:

<u>Quan.</u>	<u>Resource</u>
3	4-wheel drive vehicles
2	2000 GPM Engines
1	1500 GPM Engine
1	Mercury inflatable rescue boat
2	Tankers 6000 gallon
1	4 X 4 UTV, PD, EMS & FD
4	Truck mounted generators
1	Portable generator
25	Rechargeable flashlights
1800'	1 ¾" hose
3000'	2 ½" hose
3000'	5" large dia. supply hose
4	Hurst jaws of life extrication tools
3	Hurst rescue air bags
1	100' aerial ladder truck
30	Scott self-contained breathing apparatus (SCBA)
30	Scott SCBA air tanks (spares)
2	Truck mounted winches
1	Bauer air compressor (non-portable)
5	Chain saws
1	Circular saw
25	Portable radios
1	Complete heavy rescue: -Ice/water rescue -Confined space rescue -Low angle rope rescue
10	Hip boots
4	Chest waders
24	Reflective raincoats
1	Pressure washer
3	Four gas meter
3	CO meter
12	Life jackets (PFD)
4	Swift water (PFD)

Parks and Recreation Department Resource List

Department Head: Matt Scott

Equipment/Resource List:

3 Tractors, 1 Front Cut, 1 Zero Turn

4 Trucks

2 Groomers

Reedsburg Utility Resource List

Department Head: Brett Schuppner

Vehicle Resources:

UNIT #	YEAR	MAKE	DESCRIPTION
1	2000	International	IH2000 Chassis w/ Dump Bed
3	2007	Dodge	Ram 2500 4WD Reg Cab ST w/ Utility Body
6	2003	Chevrolet	1500 4x4 blue pickup
12	2000	Ford	F250 4x4 Ford Truck w/ Lift Gate & Snowplow
15	1998	Dodge	Ram 2500 Truck w/ used utility body
16	2003	Ford	F150 4x4 white pickup
21	2008	International	4400 Chassis w/ Digger Derrick
22	2008	Dodge	Ram 1500 4WD Reg Cab-White
23	2008	Dodge	Grand Caravan 4D Wagon
24	2008	Ford	F450 4x4 white truck w/ Utility Body
25	2009	Ford	F150 4x4 white pickup
27	2009	Dodge	Grand Caravan 4d Wagon SE
28	2010	Chrysler	Town & Country 4D Wagon LX
29	2008	Ford	F350 Truck w/ flat bed
30	2008	Ford	F350 Truck w/ utility body
31	2004	GMC Sierra	C3500 Truck w/ utility body
32	2014	International	4300 4x2 Bucket Truck (60')
33	2014	Ford	F150 4x4 white pickup
34	2015	Ford	Fusion (car) white
35	2015	Ford	F150 Super cab 4x4 SS
36	2017	Ford	F550 4x4 Bucket Truck (40')
37	2017	Ram	1500 4WD Crew Cab Tradesman pick up - white
38	2018	Ram	5500 Crew Cab Truck w/ Utility Body - black
39	2018	Ram	1500 4WD Quad Cab Tradesman - black
40	2018	Ram	1500 4WD Reg Cab Tradesman - white
41	2018	Ram	3500 Crew Cab Truck w/ Flat Bed - black
42	2018	Ram	2500 4WD Reg Cab w/ Utility Body - white

Equipment Resources:

UNIT #	DESCRIPTION	MAKE/MODEL
50	Backhoe/Loader	John Deere 310D
51	Compressor	Atlas
52	Chipper	Eeger Beever
53	Trencher	Case 660
54	Flatbed Trailer w/ tilt-Trencher (16,000 lbs.)	Rugged Road
55	4" Pneumatic Hammer Boring Tool	Pierce Arrow
56	Pole Trailer	
58	Cable Reel Trailer (5,000 lbs.)	
60	Magnetic Locator	Schonstedt
61	Rammer-Compactor	
62	Diesel Engine Generator/Trailer (10,000 lbs.)	Generac
63	Forklift	Daewoo G455
64	Mower trailer w/ ramp (2,990 lbs.)	
66	Thumper (fault locator)	Magliner
67	Radar (fault locator)	Magliner
68	3-reel turret wire trailer (23,500 lbs.)	Sauber
69	Underground Locator	Ditch Witch
70	Underground Locator	Ditch Witch
71	Mower-rider	John Deere X720
72	Locator-Receiver & Transmitter	Ditch Witch
74	Mini-Excavator	Bobcat 323J
75	18' Equipment Trailer (12,000#)	Road Warrior
76	20' Equipment Trailer (12,000#)	Road Warrior
77	Underground Locator	Ditch Witch
78	Power Rake	Land Pride
79	Tractor w/ dual remotes & Loader	New Holland
80	Air Compressor	Boss Industries
81	Vibratory Plow w/ Trencher Attachment	Ditch Witch 420SX
82	Pneumatic Hammer Boring Tool	Ditch Witch
83	20' Equipment Trailer (12,000#)	Road Warrior
84	Horizontal Directional Drill on Trailer	Ditch Witch JT922
85	Fiber Splicing Cargo Trailer	Interstate
86	500 Gallon Vacuum on Tandem Trailer	Ditch Witch FX30
87	Skid Mount Straw Mulcher	Kincaid KSM20
88	Fiber Blower/Pusher	Condux
89	Magnetic Locator	Schonstedt
90	Quad Track Plow with Backhoe & Blade	Vermeer RTX750
91	Double Reel Trailer	
92	Utility Trailer - 20' Pintle Hook	Big Tex
93	60" Rotary Cutter	New Holland
94	Submersible Dewatering Pump – ½ hp 115V	
95	Horizontal Directional Drill w/ Trailer	Vermeer D20x22111
96	500 Gallon 1000 CFM Vacuum on Tandem Trailer	Vermeer CV573SGT

Reedsburg Public Library

Department Head: Sue Ann Kucher, Director

Resources:

21 public computers

10 staff computers some of the staff computers are connected to the Utility network and some are connected to the South-Central LINK network.

Response Checklist

Response Issues

- 1) Direction and Control / Incident Command
 - (a) Set Up Incident Command/Unified Command, Span of Control and Unity of Command.
- 2) Size Up the Incident
 - (a) Determine the Size of the Area Affected, Population Characteristics, and Economic Profile of the Area.
- 3) Search and Rescue
 - (a) Search the Damaged Area, Rescue the Injured, Recover Bodies
- 4) Evacuation and Shelter
 - (a) Inform People of the Areas Which Should be Evacuated, Red Cross open pre-designated shelters, consider special needs groups, special provisions for pets, determine procedures for return to the evacuated area.
- 5) Damage Assessment
 - (a) Activate Damage Assessment Team Composed of People Familiar with Property Value.
 - (b) Damage Assessment Important to Secure State and Federal Assistance. We Can't Deliver State and Federal Assistance Unless We Know Your Needs.
- 6) Public Information
 - (a) Designate people to Provide Information to the Media.
 - (b) Establish a location to meet with the media away from your EOC, such as City Hall.
 - (c) Inform Citizens of the Status of the Response and the Recovery.
- 7) Track Citizen's Needs
 - (a) Designate Someone to Keep Track of Request for Assistance and the Delivery of that Assistance.
- 8) Track Offers of Assistance
 - (a) Be Prepared to Deal with Voluntary Help – There Will be a Lot! Designate Someone to Keep track of Offers of Assistance.
 - (b) Discourage Shipments of Donated Goods.
 - (c) Identify a Location to Store Donated Goods.
- 9) Debris Clean Up and Disposal
 - (a) Work with DNR on the Proper Disposal of Debris.
 - (b) Inform the Public of Proper Separation and Disposal of Debris.
- 10) Obtain Outside Assistance (Mutual Aid)
 - (a) Activate Your Mutual Aid Agreements as Necessary.
- 11) Determine Public Health Issues
 - (a) Address Health Issues Such as Safe Water and Food, Disease, Mental Health as They Relate to Both Victims and Responders.
- 12) Site Security/Pass System
 - (a) Establish a Pass System (if available) to Access to the Area.
 - (b) Relates to Security, and Orderly Clean Up and Repair of the Affected area.

Response Timeline

A. 0-2 Hours

- ☐ Establish Incident Command System
- ☐ Notify all the agencies with a role in your plan
- ☐ Determine the size and nature of the area affected by the disaster
- ☐ Determine the number of people, buildings, and businesses affected by the disaster
- ☐ Conduct search and rescue operations as needed
- ☐ Open shelters as needed
- ☐ Determine if the area needs access control and set up roadblocks
- ☐ Begin clearing roads and streets
- ☐ Begin to determine the types and amount of outside assistance you may need
- ☐ Notify the County Emergency Management Director
- ☐ Notify Wisconsin Emergency Management
- ☐ Begin public information activities and issue protective actions for the public if necessary
- ☐ Hold one or more Command Staff briefings
- ☐ Consult your agency's Response Checklist
- ☐ Activate mutual aid agreements
- ☐ Consider the need to declare a State of Emergency

B. 2-4 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities
- ☐ Consider the need for 24-hour operations and the establishment of 12-hour shifts
- ☐ Continue shelter operations as needed
- ☐ Inform the hospital(s) of potential casualties
- ☐ Begin preparations for establishing a Pass System
- ☐ Activate damage assessment team
- ☐ Assign people to handle the request for assistance and to track the needs of Special Populations
- ☐ Assign people to track request for information on disaster victims
- ☐ Assign people to track offers of assistance and donations
- ☐ Continue clearing roads and streets
- ☐ Determine how debris will be disposed
- ☐ Begin to determine the public health effects of the disaster
- ☐ Begin to consider the needs of Special Populations
- ☐ Begin to take care of the needs of the responders
- ☐ Consult your agency's Response Checklist
- ☐ Hold one or more Command Staff Briefings

C. 4-12 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities

- ☐ Prepare for the next shift to take over
- ☐ Consider the need for ongoing mutual aid
- ☐ If necessary, activate the Pass System
- ☐ Continue to inform the hospital of potential casualties
- ☐ Continue Damage Assessment activities, compile the information collected by the damage assessment teams and report to the state
- ☐ Continue clearing roads and streets
- ☐ Take debris to an appropriate landfill
- ☐ Prepare a prioritized list of repairs to critical facilities and transportation routes
- ☐ Begin clean-up activities on public and private property
- ☐ Continue to track the request for assistance and the needs of Special Populations
- ☐ Continue to track request for information on disaster victims
- ☐ Continue to track offers of assistance and donations
- ☐ Continue shelter operations as needed
- ☐ Address the public health needs of the disaster victims and responders
- ☐ Take care of the personal needs of the responders
- ☐ Conduct several command staff briefings
- ☐ Consult your agency's response checklist
- ☐ Brief the next shift
- ☐ Coordinate with utilities in the restoration of service
- ☐ Anticipate and address Public Health issues

D. 12-24 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities
- ☐ Continue operation of the Pass System if necessary
- ☐ Continue damage assessment activities and submit UDSR
- ☐ Continue repairs to critical facilities
- ☐ Consider the need for ongoing mutual aid
- ☐ Inform the hospital(s) of casualties as necessary
- ☐ Continue cleanup activities on public and private property
- ☐ Take debris to an appropriate landfill
- ☐ Coordinate with utilities in the restoration of service
- ☐ Continue shelter operations as needed
- ☐ Keep records of agency expenses
- ☐ Anticipate and address Public Health needs
- ☐ Track the request for assistance and the needs of special populations
- ☐ Continue to track request for information on disaster victims
- ☐ Conduct several Command Staff briefings during each shift
- ☐ Brief the next shift

E. 24-48 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities
- ☐ Continue operation of the Pass System if necessary
- ☐ Continue damage assessment activities and submit UDSR

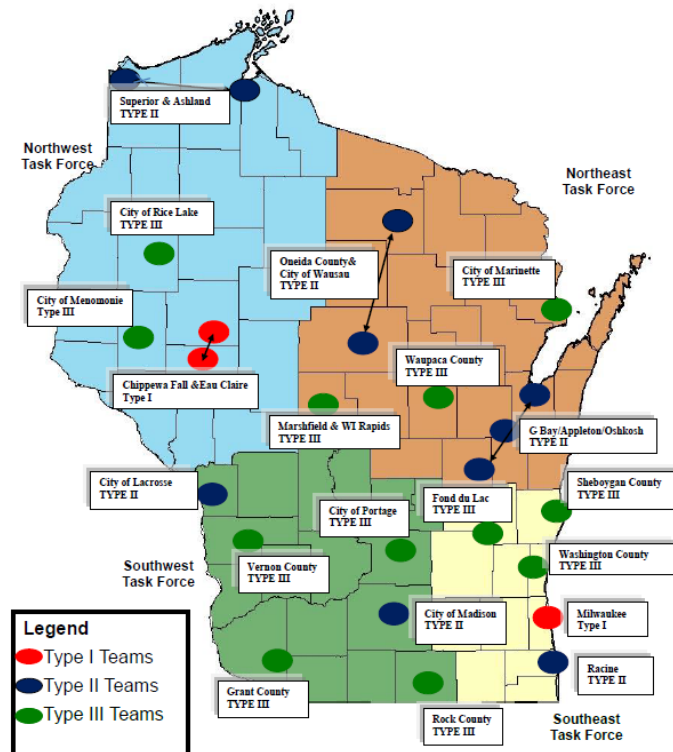
- ☐ Continue repairs to critical facilities
- ☐ Consider the need for ongoing mutual aid
- ☐ Continue cleanup activities on public and private property
- ☐ Take debris to an appropriate landfill
- ☐ Coordinate with utilities in the restoration of service
- ☐ Continue shelter operations as needed
- ☐ Keep records of agency expenses
- ☐ Anticipate and address Public Health needs
- ☐ Continue to track the request for assistance and the needs of special populations
- ☐ Continue to track request for information on disaster victims
- ☐ Coordinate activities of volunteers assisting with clean-up efforts
- ☐ Begin planning for reentry and long-term recovery
- ☐ Conduct several Command Staff briefings during each shift
- ☐ Brief the next shift

F. 48-? Hours

- ☐ Continue public information activities
- ☐ Continue operation of the Pass System if necessary
- ☐ Continue damage assessment activities and submit UDSR
- ☐ Provide updated damage estimates to the state
- ☐ Consider the need for ongoing mutual aid
- ☐ Inform the hospital(s) of casualties as necessary
- ☐ Continue cleanup activities on public and private property
- ☐ Take debris to an appropriate landfill
- ☐ Coordinate with utilities in the restoration of service
- ☐ Continue shelter operations as needed
- ☐ Keep records of agency expenses
- ☐ Anticipate and address Public health needs
- ☐ Continue to track the request for assistance and the needs of special populations
- ☐ Continue to track request for information on disaster victims
- ☐ Coordinate the activities of volunteers assisting with clean-up efforts
- ☐ Continue planning for reentry and long-term recovery
- ☐ Provide people to participate in the Preliminary Damage Assessment
- ☐ Conduct several Command Staff briefings during each shift
- ☐ Brief the next shift

Hazardous Materials Teams

1. Gather the following information:
 - a. Agency and person making the request:
 - b. Two call back numbers:
 - c. Location of the incident:
 - d. Incident Commander:
 - e. Reason for your request (the type of incident):
 - f. What specific information about the release is known (physical state, UN ID, chemical properties, etc.):
 - g. Where is staging:
 - h. What are the resources needed?
 - i. Immediately:
 - ii. Sustained deployment:
 - i. Are there any evacuations in progress?
 - j. What other resources have been requested to the scene:
 - k. What is the appropriate/safe routing to the incident?
2. With the above information contact, 1-800-943-0003, the state WEM Duty Officer.
3. Contact Emergency Management also.



Sauk County Volunteer Management System - 2017

Introduction

The Sauk County Volunteer Management System (SCVMS) model consists of a System Description (describing the structure and primary functions required for the system) and the Concept of Operations (how the system components function during each stage of response and recovery). This SCVMS is designed to address the use of volunteers for adequately filling positions required during an incident response. The SCVMS may be expanded and configured as needed to meet the incident requirements. Applying Incident Command System principles, positions in the SCVMS are structured to take on the responsibilities of any unfilled subordinate position in the response configuration, making the system highly collapsible or expandable.

Goal

Provide a safe, effective and efficient Volunteer Management System to process and ‘just-in-time’ train volunteers, both pre-registered and spontaneous, who arrive to assist Sauk County during emergencies, disasters, or other challenging events.

Objectives

- 1) Organize volunteers and volunteer groups for maximum efficiency and effectiveness in supporting incident response and recovery efforts.
- 2) Provide for the safety of volunteers.
- 3) Process and catalog volunteers to efficiently match volunteer skills with the identified incident response personnel needs.
- 4) Provide effective orientation and ‘just-in-time’ training for volunteers to understand their roles, responsibilities, and supervision issues.
- 5) Integrate the SCVMS and processed volunteers into the Incident Command System/Incident Management System (ICS/IMS) that is managing the incident.
- 6) Maximize the volunteer experience to promote increased volunteer participation in future events.

Assumptions

An extensive number of assumptions were delineated in the System Description, to provide an understanding of the basis for this model system. They explain:

- The rationale for a volunteer management system and the critical issues that must be addressed, including direct responsibility for recruiting and processing volunteers throughout the response and recovery phases, and the need for ‘just-in-time’ training.
- The rationale for using Incident Command System/Incident Management System (ICS/IMS) concepts to develop the SCVMS and for integrating the system into the ICS/IMS that is managing the incident.
- The various categories of volunteers: spontaneous versus recruited, affiliated pre-incident versus unaffiliated, pre-registered, accepted, volunteer groups, and support volunteers.

Sauk County Volunteer Management System (SCVMS) System Description

During an incident, the SCVMS will be based at a Volunteer Management Center (VMC). The location of this facility may vary and physical requirements to adequately support the SCVMS are listed within the project. The management of the SCVMS and the processing of volunteers are both located within the VMC to minimize staffing requirements. A Volunteer Point of Assembly (VPOA) is delineated, in case a separate location is needed for the initial contact with potential volunteers.

The organization of the SCVMS, based upon ICS principles and the tasks necessary for efficient management and integration of volunteers into the response and recovery are grouped according to the similarity of purpose. Not all functions or positions are staffed in all incidents Per ICS fundamentals that are dependent upon the nature and complexity of the incident. *In events where no individual is assigned to a functional position, the responsibility for accomplishing the function or task is assumed by the supervisory position for that function or task.*

The VMS Manager provides the overall supervision of the SCVMS system and is therefore responsible for the overall effectiveness of the SCVMS response. This responsibility involves:

- establishing the SCVMS control objectives as well as objectives for each operational period
- Assuring the system is adequately functioning
- Problem-solving issues that can't be resolved at a lower level
- Performing any necessary senior liaison and public information tasks
- Addressing safety issues for the VMC and volunteers (unless delegated to a safety officer).

The Operations Section achieves the objectives set by Management, which are primarily organizing and processing volunteers, and then integrating the *accepted* volunteers into the incident. Two Operation Branches are therefore described: The Volunteer Processing Branch and the Incident Integration Branch.

The Volunteer Processing Branch is focused on the volunteers themselves. This Branch is responsible for:

- The overall reception, cataloging, briefing, training, assigning, and scheduling of volunteers. Information related to all these activities is continually provided to VMS Plans for incident archiving and maintaining accountability of volunteer records.
- Establishing the Volunteer Point of Assembly (VPOA), a location where volunteers should report to for in-processing in the Volunteer Management Center (VMC). The VPOA and VMC are commonly co-located for incidents but may be located separately. Volunteers will not be allowed to participate in response unless they

have initially reported to the VPOA and are processed through the Sauk County Volunteer Management Center (VMC).

- Establishing the organized processing of incoming & outgoing volunteers. Volunteers are provided with a written orientation to the VMC and their responsibilities as volunteers. Those wishing to proceed are registered, have their credentials verified (identification/certification/qualification-the exact process to be determined by Sauk County based on the incident) and if accepted/approved, are placed on a roster according to their skillsets for a possible assignment.
- Establishing an identification system to ensure accountability and mitigate the chance of injury.
- Assure that volunteers are dressed properly for the jobs they will be conducting. *(Public information messages will clearly state what the required dress is. Safety Officer will provide a safety message, which includes proper dress to staff doing volunteer check-in.)*
- Review and verify volunteer photo identification.
- Verify volunteers are at least 18 years of age. *(Utilizing volunteers under 18 is at the discretion of the incident commander. The incident commander must approve utilizing volunteers under 18.)*
- Volunteers will give staff their ID and staff will print the information requested on the form. Registered volunteers will be given a wristband with a number. The number will correspond with the number on the registration form thus allowing identification during an emergency.
- Obtain a signed “Sauk County Volunteer Management Waiver”.
- Matching accepted/approved volunteers with appropriate incident positions that the Incident Management System has requested be filled. Volunteers without an assignment are either staged (if an expected assignment is pending) or released with a call-back mechanism in place if an appropriate position need is identified.
- Provide Volunteers who have accepted an assignment briefing. This provides a situation update and addresses job risks and safety issues, personal protective equipment (PPE) orientation, and standard volunteer operating procedures. Assignees are given the opportunity for their questions to be answered. Specific assignment tasks shift length and duration, supervisory requirements, liability and worker’s compensation details (to be determined by Sauk County) are provided either in this briefing or later at their job briefing by their direct supervisor.
- Provide Volunteers equipment and supplies as indicated by their role *(some will be equipped at the incident site)*. issue the volunteer their site access badge and arrange transportation to their worksite. Upon arrival at their designated assignment, their supervision is transferred to the designated incident (IMS) personnel where assignment-specific instructions are provided.
- Out-process volunteers that have completed their assignments and returned to the Volunteer Management Center (VMC) Include evaluation and rehabilitation and re-assignment if qualified and willing. If no further assignment is offered or accepted, out-processing will include an incident review *(a brief review of activities while managed by Sauk County)*, a performance evaluation if not accomplished by their incident supervisor, counseling as indicated, and return of volunteer issued equipment, unused supplies, and the access privilege badge. At this time the

volunteer is allowed to provide feedback on the Sauk County Volunteer Management System operations.

- The Volunteer Processing Branch may also be responsible for volunteer recruitment if this is necessary, or developing messages for ICS/IMS to publicize that no further volunteers are needed.

The Incident Integration Branch is responsible for:

- Working with the Incident Management System to identify incident volunteer needs and to monitor volunteers assigned to the incident. This could also be accomplished through the Sauk County Emergency Operations Center (EOC).
- Takes the requests for assistance and translates these into categories of current and anticipated volunteer capabilities and delineates details necessary for the assignment briefings (*specific job tasks, shift time and location, etc.*). This information is provided to the Volunteer Processing Branch and forwarded to SCVMS Plans for documentation.
- Conducts volunteer tracking while volunteers are deployed on-incident, provide briefings to ICS/IMS personnel on the role of volunteers, and maintains a 'trouble desk' function to answer questions ICS/IMS personnel or deployed volunteers may have. The Trouble Desk also assists with documenting any adverse incidents involving deployed volunteers and investigates/intervenes as indicated.

The SCVMS Logistics Section, Planning Section, and Administration/Finance Sections provide support to Management and Operations per standard incident management principles.

SCVMS TOOLKIT

ICS forms will be used for all documentation. These forms will be part of the SCVMS as an appendix. The toolkit will be maintained and kept in the Sauk County Emergency Operation Center.

FOLLOW-ON ACTIVITIES

As with any new systems development, implementation requires personnel designation, equipment purchase and storage/staging arrangements, and the follow-on steps of education, training, exercise/evaluation, and system improvements. Implementation decisions, such as a definitive procedure for verifying volunteer credentials, and other development activities are currently being conducted by Sauk County Emergency Management to ready the SCVMS for operation.

CONCLUSION

The SCVMS has been developed to enable Sauk County (Wisconsin) to effectively and efficiently integrate volunteers, as required, during emergency response and recovery. The model is consistent with the Sauk County Emergency Operations Plan and with the ICS

required by the National Incident Management System. Volunteer managers have valid tools to accomplish their volunteer-related responsibilities and volunteers are provided a structured system that enables them to safely engage as they render assistance.

Volunteer Management Waiver

NAME: _____TODAYS DATE:_____

HOME ADDRESS: _____CITY/STATE/ZIP: _____

EMERGENCY CONTACT: _____RELATIONSHIP: _____

EMERGENCY CONTACT PHONE#: _____

Release of Liability Statement

I, for myself and my heirs, executors, administrators and assigns, hereby release, indemnify and hold harmless the County of Sauk, Wisconsin, and the supervisors of the response and recovery efforts from all liability for all risk of damage or bodily injury or death or property damage, including any injury or damage caused by negligence, in connection with any volunteer effort in which I participate or which may arise from my participation in volunteer efforts or my presence on a Sauk County/City of Reedsburg site or in a Sauk County/City of Reedsburg vehicle or vehicle contracted, leased or otherwise made available for use by Sauk County/City of Reedsburg as part of said participation. Also, Sauk County/City of Reedsburg officials have permission to utilize any photographs or videos taken of me for publicity or training purposes without compensation paid to me, I will abide by all safety instructions and information provided to me during the response and recovery efforts.

Further, I expressly agree that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the State of Wisconsin and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I acknowledge that work may involve dangerous and/or strenuous activities and that bending and lifting will be a part of the job. I acknowledge that I may have to work in uneven terrain and damp, wet, Dirty, hot or cold, and muddy conditions.

I have no known physical or mental condition that would impair my capability to participate fully, as intended or expected of me.

I have carefully read the foregoing release and indemnification and understand the contents thereof and sign this release as my own free act.

Signature: _____

Date: _____

Parent or Guardian, if under 18: _____

Date: _____

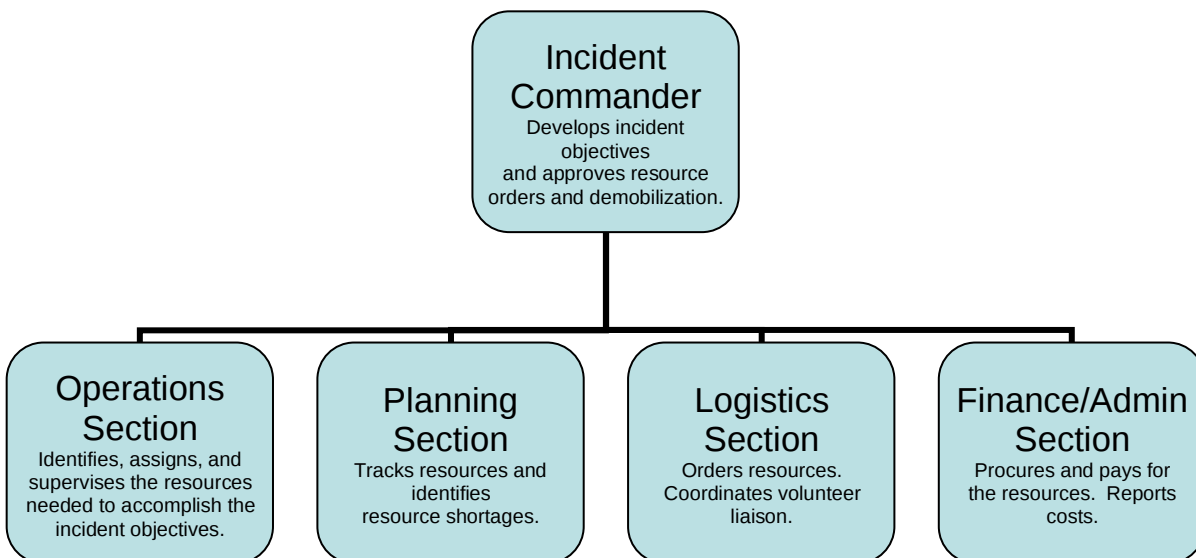
Volunteer Sign-In Log
PLEASE PRINT LEGIBLY – ONLY ONE NAME PER LINE

INCIDENT NAME: _____

INCIDENT TASK: _____

Date	Time-in (Military Time)	Time-out (Military Time)	Name	Phone	Assignment

City of Reedsburg Organizational Chart - ICS



Equipment Rate Resolution



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

RESOLUTION

FILE NO. 4275-17

**RESOLUTION OF THE CITY OF REEDSBURG CITY COUNCIL
ADOPTING THE STATE OF WISCONSIN EQUIPMENT RATE LIST
APPROVING EQUIPMENT AND VEHICLES RATES FOR THE
CITY OF REEDSBURG, WISCONSIN**

WHEREAS, the Wisconsin Department of Transportation establishes a Schedule of Classified Equipment and Vehicle Rates that are updated annually; and

WHEREAS, The City of Reedsburg uses these State Equipment Rates when issuing invoices that include charges for the use of the City of Reedsburg's owned equipment; and

WHEREAS, the adoption and use of these State Equipment and Vehicle Rates assists the City of Reedsburg in receiving reimbursement from the Federal Emergency Management Agency (FEMA) and the Wisconsin Emergency Management Agency for work performed by the City during emergency situations;

THEREFORE, BE IT RESOLVED, The City Council of the City of Reedsburg does hereby adopt the State Equipment and Vehicle Rates for the use of City's owned equipment and vehicles that are listed in Section 1:

SECTION 1:

The following published State of Wisconsin Equipment and Vehicle Rates are incorporated as part of this Resolution.

- Composite Rates (02-25-60)
- Non-Standard Rates (02-25-55) and photos
- Classified Equipment Rates (02-25-50) and photos

ADOPTED on this 27th day of March, 2017.

David G. Estes, Mayor

Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4275-17, dated March 27, 2017.

Date Passed: March 27, 2017

Vote:

9-0-0

Annex A – Plan for Pets

If you are a pet owner, your Disaster Plan must include your pets. Different disasters require different responses. If it's not safe for you to stay in the disaster, it's not safe for your pet to stay. Therefore, pet owners must take responsibility for their pets as they would for any member of their family who cannot take care of themselves in a disaster.

In the event of a disaster in which you must evacuate your family, the most important thing you can do to protect your pets is to evacuate them too. Leaving pets behind is likely to expose them to danger and may result in them being injured, lost or killed.

Because most shelters will not accept pets, except for service animals, you must plan to ensure that your family and pets will have a safe place to stay. Some warnings for disasters may be issued hours or days in advance. Prepare your pet and supplies early so that you can leave with them quickly if necessary.

- Know which hotels and motels outside your immediate area will accept pets during disasters.
- Check with friends, relatives or others outside your immediate area and determine if they would be able to shelter you and your pets or just your pets if necessary
- Make a list of veterinary offices and boarding facilities which might be able to shelter pets in emergencies
- Create a survival kit for your pet that includes:
 - Identification collar and rabies tag with up to date information. Attach phone number and address of where you'll be staying during the evacuation
 - Animal carrier or cage and leash with bedding material
 - Medications and veterinary records stored in a waterproof container. Most kennels will not allow pets without proof of vaccination.
 - Bags for handling waste
 - A two-week supply of food, water, and food bowls
 - Other items such as grooming items, toys, household bleach
- Pets may be disoriented after a disaster. Familiar sights and smells may be gone. Try to get pets back into their normal routine as soon as possible after a disaster. Behavioral problems that cause stress to the pets may have to be addressed by a veterinarian.

Pet-Friendly Accommodations

Below are listed some pet-friendly hotels and motels in and around the Reedsburg area. It is recommended that residents call the business themselves to determine the availability of rooms and housing for pets.

Name	Address	Phone
Quality Inn	2115 East Main Street, Reedsburg	608-524-8535
Reedsburg Motel	1133 E Main St, Reedsburg	608-524-2306

Annex B - Severe Weather Plan

Section A - Introduction

The purpose of this Severe Weather Plan is to provide a course of action to be used during a severe weather event to minimize the potential for injury and loss of life that can result during severe weather. This plan also identifies the most tornado-resistant areas in your building. These areas are not necessarily to be considered tornado safe; but, in our judgment, they are the "best available" for locating people during tornado warnings. This plan should be reviewed at least annually by all employees in your area to ensure that everyone knows where the severe weather shelter area is and what to do when the severe weather siren activates. Tornadoes develop from high winds associated with thunderstorm activity or in conjunction with hurricanes. Typically, spring and late summer thru early fall seasons provide the best conditions conducive to tornado formation, although, a tornado can form during any season.

Section B - Severe Weather Definitions

Tornado

A violently rotating column of air, usually pendant to a cumulonimbus, with circulation reaching the ground. It nearly always starts as a funnel cloud and may be accompanied by a loud roaring noise. On a local scale, it is the most destructive of all atmospheric phenomena.

Tornado Warning

This is issued when a tornado is indicated by radar or sighted by spotters; therefore, people in the affected area should seek shelter immediately. They can be issued without a Tornado Watch being already in effect. They are usually issued for around 30 minutes.

Tornado Watch

This is issued by the National Weather Service when conditions are favorable for the development of tornadoes in and close to the watch area. Their size can vary depending on the weather situation. They are usually issued for a duration of 4 to 8 hours. They normally are issued well in advance of the actual occurrence of severe weather. During the watch, people should review tornado safety rules and be prepared to move to a place of safety if threatening weather approaches.

Severe Thunderstorm

A thunderstorm that produces a tornado, winds of at least 58 mph and/or hail at least 1" in diameter. Structural wind damage may imply the occurrence of a severe thunderstorm. A thunderstorm wind equal to or greater than 40 mph and/or hail of at least ½" is defined as approaching severe.

Guide for determining hail sizes:

- Less than 0.50" Pea
- 0.50" – marble/mothball
- 0.75" – dime/penny
- 0.88" – Nickel
- 1.00" – quarter
- 1.25" – half-dollar
- 1.50" – walnut/ ping pong
- 1.75" – Golf Ball
- 2.00" – Hen Egg

- 2.50” – Tennis Ball
- 2.75” – Baseball
- 3.00” – Teacup
- 4.00” – Grapefruit
- 4.50” – Softball

Severe Thunderstorm Warning

This is issued when either a severe thunderstorm is indicated by radar or a spotter reports a thunderstorm producing hail one inch or larger in diameter and/or winds equal or exceed 58 mph, therefore, people in the affected area should seek safe shelter immediately. Severe thunderstorms can produce tornadoes with little or no warning. Lightning frequency is not criteria for issuing a severe thunderstorm warning. They are usually issued for a duration of one hour. They can be issued without a Severe Thunderstorm Watch being already in effect.

Severe Thunderstorm Watch

This is issued by the National Weather Service when conditions are favorable for the development of severe thunderstorms in and close to the watch area. A severe thunderstorm is a thunderstorm that produces one-inch hail or larger in diameter and/or winds equal or exceeds 58 mph. The size of the watch can vary depending on the weather situation. They are usually issued for a duration of 4 to 8 hours. They are normally issued well in advance of the actual occurrence of severe weather. During the watch, people should review severe thunderstorm safety rules and be prepared to move to a place of safety if threatening weather approaches.

Severe Weather Statement

A National Weather Service product provides follow up information on severe weather conditions that have occurred or are currently occurring.

Flash Flood

A flood that is caused by heavy or excessive rainfall in a short time, generally less than 6 hours. Also, at times a dam failure can cause a flash flood, depending on the type of dam and time during which the break occurs.

Flash Flood Warning

Issued to inform the public, emergency management, and other cooperating agencies that flash flooding is in progress, imminent, or highly likely.

Flash Flood Watch

Issued to indicate current or developing hydrologic conditions that are favorable for flash flooding in and close to the watch area, but the occurrence is neither certain nor imminent.

Section C - Thunderstorms

Thunderstorms may develop at any time of the year. Although thunderstorms can occur during any month, the more violent storms occur in the spring and summer months. Thunderstorms can be a single cell, multicell cluster, multicell line, and supercell. Supercells always form severe thunderstorms. Thunderstorms typically consist of very high winds, rain, lightning, and in many cases hail. Typically, the larger the hail is, the stronger the thunderstorm is. Hail one inch in diameter or more with winds over 58 mph indicates a severe thunderstorm where tornados are likely to be spawned. Tornado formation is most likely to occur where the hail falls. Another dangerous aspect of a thunderstorm is lightning. The best protection from lightning is to seek shelter in a nearby building. Flooding can also occur in low areas and in

areas where storm drains are blocked. It is also no surprise that severe thunderstorms can produce damaging winds with or without forming tornados.

Section D – Anatomy of a Tornado

Tornadoes form under a certain set of weather conditions in which three very different types of air come together in a certain way. Near the ground lies a layer of warm and humid air along with strong south winds. Colder air and strong west or southwest winds lie in the upper atmosphere. Temperature and moisture differences between the surface and the upper levels create what is called instability, while the change in wind with height is known as wind shear. This shear is linked to the eventual development of rotation from which a tornado may form.

A third layer of very warm dry air becomes established between the warm moist air at low levels and the cool dry air aloft. This very warm layer acts as a cap and allows the atmosphere to warm further making the air even more unstable. Things start to happen when a storm system aloft moves east and begins to lift the various layers. Through this lifting process, the cap is removed thereby setting the stage for explosive thunderstorm development as strong updrafts develop. Complex interactions between the updraft and the surrounding winds, both at storm level and near the surface, may cause the updraft to begin rotating and a tornado is born.

A tornado is a violently rotating column of air in contact with the ground with speeds of 60-300 mph. It is only visible due to water droplets mixed with dust and debris. Doppler radar will not "see" tornados. The radar only detects precipitation and light rain in the center of heavy rain indicates tornado potential. Contrary to popular belief, tornados do not leave the ground, only the intensity changes and they appear to "jump". Tornados can be categorized into three groups based on the "Fujita" scale.

- Weak - 80% of all tornados, 60-110 mph winds, path 3 miles long lasting 1-10 minutes. It causes less than 5% of all deaths.
- Strong - 19% of all tornados, 110-205 mph winds, a path less than 5 miles, lasting 10-20 minutes. Cause 30% of all deaths,
- Violent - 1% of all tornados, winds greater than 205 mph, can have a 50-mile path lasting up to 60 minutes. Cause 70% of all deaths.

The most common direction of a tornado path is from the southwest to the northeast, but they can come from any direction. Tornadoes are most likely to occur during the afternoon and evening. The most violent storms occur in April through September. The peak hours are from 12:00 noon until 7:00 P.M.

Section E – Effects of High Winds

The causes of damage to buildings by a tornado may be classified in one of three categories which include: extreme winds, missiles, collapse. All buildings have at least one undesirable structural feature relating to the effects of a tornado. Examples are large areas of glass, long roof/ceiling spans, wind tunnels, and load-bearing wall construction. The areas designated in this report are not to be considered "tornado-proof", but rather the best available areas for sheltering during a tornado and severe thunderstorm warnings.

As much as possible, the shelters were selected to:

- Avoid glass
- Avoid interior and exterior doors
- Utilize interior spaces with short spans
- Keep occupants as far away as possible from entrances
- Avoid areas expected to become wind tunnels
- Distribute locations throughout the building to facilitate rapid access

- Avoid areas where chemicals are stored
- Put as many walls as possible between you and the exterior of the building

Section F – Emergency Notification System

Severe weather alerts are transmitted by two means: via pole-mounted outdoor sirens stationed at six specific locations around the city and via severe weather radios located within City buildings. The sirens are tested audibly on the 1st Wednesday of the month at noon (this will not occur if it is storming to prevent confusion).

Watches and warnings are broadcast via the severe weather radios. Minimum actions that should be taken based on specific alerts are detailed in the next section.

Sirens will not sound for a tornado watch, only for a tornado warning which means one has been sighted in our area. The sirens will activate for three minutes when a tornado has been sighted. The primary activation location for the sirens is from the Reedsburg Police Department Communications Center. A secondary activation location is from the fire station. Sauk County also can activate the Reedsburg Tornado Sirens.

The NWS will activate Wireless Emergency Alerts (WEA) for tornado warnings. The City of Reedsburg Emergency Manager is a registered user of the Integrated Public Alerts and Warning System (IPAWS) and may use the WEA feature post-tornado or severe weather event to broadcast life safety messages.

Section G – Minimum Actions to be Taken Based on Weather Alerts

Severe Thunderstorm Watch

Be aware that conditions may be suitable for the development of a severe thunderstorm.

Severe Thunderstorm Warning

Review your severe weather action plan. Usual activities can continue but be prepared to seek shelter. Avoid going outside if possible. Department supervisors should ensure facilities are in place to respond to storm-related emergencies.

Tornado Watch

Review your severe weather action plan. Usual activities can continue but be prepared to seek shelter. Department supervisors should maintain situational awareness by continuously monitor weather reports and conditions related to the severe weather, i.e. traffic problems, storm damage, staffing and equipment needs. Police, Fire, EMS, and Public Works supervisors should establish communications and determine the need to institute a Unified Command at an Incident Command Post.

Tornado Warning

When a tornado warning is issued, the outdoor sirens will be activated, and the NWS will broadcast the warning using NOAA weather radios and Wireless Emergency Alerts (WEA) are activated through the FCC and FEMA based off the NWS alert. All employees should immediately proceed to their building's designated shelter area. Employees near a severe weather radio(s) in the building should unplug them and take them to the shelter area to monitor for additional warnings. All persons located outdoors shall seek shelter indoors immediately.

When a tornado warning is issued, Sauk County will activate the pagers of the Reedsburg Fire Department and Reedsburg Ambulance and advise of the tornado warning. If personnel are at their stations, they will

immediately seek shelter. No emergency services response should occur during a Tornado Warning for any non-emergency call until it expires, is canceled, or unless directed by a department supervisor.

Exterior doors should not be opened. Under no circumstances should persons leave buildings during a warning. During a warning, persons should take one of two positions -- The preferred position is kneeling with their head between their knees facing the wall, and the other is, seated on the floor with their backs to the wall. In either case, they should be as low as possible to reduce their potential for injuries from flying missiles or glass or debris. If available, some form of covering should be used to protect heads, arms, and legs.

Building occupants should remain in the shelter area until the National Weather Service issues a release. Listen to your radio for information.

Remember, you typically have only three minutes to reach a shelter so do not delay. Waiting can mean the difference between life and death. Everyone must be familiar with the location of the severe weather shelter area(s) in their buildings and should be briefed on what actions to take when the sirens have sounded. Persons in the shelter should tune to local radio stations, their severe weather radio, and/or NOAA weather radio for additional information.

Section H – Severe Weather Kit

Every building should have at least one Severe Weather Kit. Some buildings will have more than one. The kit should include at least the following items:

- Flashlight(s), with extra batteries
- Battery-operated Radio, with extra batteries
- NOAA Weather Radio if available
- First-aid Kit
- An A-B-C-type fire extinguisher
- Several Blankets

Section I – Shelter Area Identification

Shelter locations for the occupants of the following City-owned buildings are as follows:

1. FIRE DEPARTMENT, 131 South Park Street
 - a. Basement
2. REEDSBURG CITY HALL, 134 South Locust Street
 - a. Internal upstairs break room
 - b. Downstairs bathrooms
3. AIRPORT, 1720 E MAIN ST
 - a. Utility room
4. POLICE STATION, 200 South Park Street
 - a. Interior Restrooms
 - b. Lobby Restroom
 - c. Cognitive Graphic Interview Room
 - d. Cognitive Graphic Viewing Room
 - e. Booking
 - f. Armory
5. AMBULANCE SERVICE GARAGE, 230 Railroad Street
 - a. Interior Bathrooms
 - b. Laundry Room
6. BOYS AND GIRLS CLUB, 300 Vine Street

- a. Classrooms A and/or B
 - b. Go across the street to the PD
7. REEDSBURG PUBLIC LIBRARY, 370 Vine Street
 - a. Lobby Restrooms
 - b. Staff Breakroom / Restroom
8. PUBLIC WORKS, 414 South Walnut Street
 - a. Internal storage room
9. WASTEWATER TREATMENT PLANT, 802 Division Street
 - a. Office server room
10. SWIMMING POOL, 425 N Webb Avenue
 - a. Bathhouse/Guard House
11. RACA & CONCESSION, 1411 Viking Drive
 - a. Concession Area
 - b. Restroom Area
12. REEDSBURG UTILITIES, 501 Utility Court
 - a. Men's Locker Room/Restroom
 - b. Women's Locker Room/Restroom

Section J – Measures to be Taken When Using a Shelter Area

- All doors around shelter areas should be closed and secured during a tornado warning.
- Windows and doors with glass panels should be avoided because of potential missiles propelled by high wind.
- Chemicals and cleaning supplies should be removed from areas designated for shelter use and relocated to a non-shelter area.

Section K – Flood Alerts

- Flood notifications will take place following National Weather Service watches and warnings using weather radios, television, and Nixle.
- City-specific messaging will take place according to Annex D – City Flood Response.
- During a Flash Flood Warning, a Flood Warning, or if the Baraboo River is expected to exceed 12.5 feet, the Police Department will notify any Granite Avenue campers of the situation and assist them in making alternative accommodations.

Section L – Additional Resources

The National Weather Service

Current and Forecasted Weather Conditions, Hazardous Weather Outlook and Other Resources

<http://www.weather.gov/mkx>

Interactive Weather Maps and Forecasting

<http://www.wunderground.com/>

Tornado Facts and Sheltering Instructions

<http://readywisconsin.wi.gov/media/pdf/Tornadoes.pdf>

Preparedness Information

<http://readywisconsin.wi.gov/>

Emergency Alerts and IPAWS Information

<https://www.fema.gov/emergency-alert-system>

Annex C – EOC Operations

In a major incident, the EOC can provide resources and information to on-scene responders, alerting, warning and watching assistance, communications assistance, public information, an off-scene PIO and other forms of assistance. It will require up to two hours to bring the EOC to full operational capacity.

- Facilities
 - The EOC provides a central location for the management of a disaster of emergency. It allows for face-to-face communications among the Emergency Management Staff.
- The City of Reedsburg's EOC is at:

Reedsburg Police Department
Training Room
200 South Park Street
Reedsburg, WI 53959

- EOC Phone Numbers:
 - 608-768-1264
 - 608-768-1265
 - 608-768-1266
 - 608-768-1267

Facility Requirements

Equipment and resources at the EOC must respond to a broad range of emergency-related needs. One of the most crucial needs is for adequate and redundant communications systems. Hard-line telephones, a base radio and ham radio capabilities, cellular phones, portable radios, and chargers are all necessary. A laptop computer, InFocus touchscreen computer/monitor, and printer are on site. A variety of office supplies including; flip charts and easels, are on hand to facilitate work and allow for the appropriate documentation of actions taken. Adequate office furniture to accommodate EOC staff and partner organizations is available. Since EOC staff may work long hours without returning home, a variety of personal hygiene kits, as well as bedding, cots and towels, are available. Checklists for EOC staff positions.

Emergency Operations Center Staff and Officials

EOC staff are involved in all phases of the City's Emergency Management Program including preparedness, mitigation, response and recovery activities. The Emergency Management/Ambulance Director, City Administrator, Police Chief, Fire Chief, Public Works Director, Parks Director and City Treasurer comprise the EOC staff. This group is the functional backbone of the EOC, acting as command and control; decision-makers for emergency response activities.

Command Locations

Emergency Management Staff are not confined to any location during an emergency. The only major criteria are that they work together to make decisions and apply the command concepts.

In general, command locations follow the nature of the emergency:

- Small incident – Command at the scene
- A large, but limited, incident such as a major fire – Command at the scene
- A major incident, such as a full city block on fire – Command at the scene with backup in the EOC
- Disaster (resources overextended, unable to control visually or a prolonged major incident) – Command at the EOC

- Planning for the possibility of any incident escalating (lightning storm, wildfire, winter storm with possible power loss, etc.) - Command at the EOC
- Activation of the Emergency Operations Center

General

Any department head or the Mayor may request activation of the EOC based on information of an impending event that could evolve into a major emergency in the city. Warning, emergency information or disaster reports may be received by any of the departments in the city. In all cases, such information will be relayed to Reedsburg Dispatch and the Emergency Management Director or designee. Decisions to respond, implement the disaster plan, and activate the primary Emergency Operations Center (EOC) or the secondary EOC will be made by the Emergency Management Director and City Administrator or designees in a Level I situation. In Level II or III situations, EOC activation may be executed by the Incident Commander.

Situations calling for the activation of the EOC include but are not limited to:

- Severe weather conditions about to endanger the City
- Utility malfunction that could be problematic
- A Hazardous Material incident that could exceed resources
- Terrorism threat that could exceed resources
- Imminent flooding situations or ones beyond local capabilities to handle the event
- Any other situation that could threaten life, health and or property beyond those events that would be handled by a normal emergency response.

EOC Activation Levels

The three levels of activation are based on the scale of the emergency:

- **EOC Level I Advisory Notification**
 - A routine emergency, i.e. A motor vehicle collision or small Hazardous Materials (HazMat) spill, occurs or an impending situation must be monitored in case it should evolve into a significant event. The Emergency Management Director is notified and decides whether to notify other Emergency Management Staff. If so, personnel on the Level I Call Out List are contacted.
 - Advisory/Standby Notification
 - No action is necessary, only to standby if requested.
 - Monitoring/Callback Notification
 - Monitor at the EOC when necessary. For some people, a callback may be required.
- **EOC Level II Coordinating Activation**
 - A major emergency or unusual incident occurs that may affect a small portion of the community. Conditions exceed typical resource use and response by multiple agencies is required. Emergency Management Staff must report to the EOC. Staff requests a representative from the County to provide continuity of emergency functions and coordination. Personnel on the Level II Call Out List is contacted.
- **EOC Level III Full Activation**
 - The scale of the disaster is widespread and serious. A full range of emergency services, i.e. Evacuation, sheltering, etc. are provided with the assistance of outside agencies.
 - Emergency Management Staff coordinates with County, State, and Federal resources for needed assistance. All-City personnel report to the EOC. Personnel on the Level III Call Out List are contacted.

Annex D – City Flood Response

- ☐ Coordinate a meeting with department heads and elected officials to review:
 - ☐ Hillsboro Dam status
 - ☐ Anticipated flood levels
 - ☐ Barricade Placement
 - ☐ Sandbag inventory
 - ☐ Take sandbags and sand to the High School and Webb School
 - ☐ Communicate with Sauk County Emergency Management
 - ☐ Establish the Emergency Operations Center and determine staffing
 - ☐ Hand out 214's for time tracking
 - ☐ Call residents on the Lake Redstone Emergency Plan list
 - ☐ Consider taking flyers to homes in previously flood-affected areas. (Tab 1)
 - ☐ Coordinate with Lakeside Foods for levee pumps and protection
 - ☐ Establish a PIO and transmit public information
 - ☐ Establish Finance section to track expenses
- ☐ Create a common log to record river levels and flood updates.
- ☐ Maintain sandbag and sand supplies
 - ☐ Consider establishing a list of homes that need sandbags delivered
- ☐ Track volunteers at sandbag sites
- ☐ Notify public of phone numbers for local and county EOC's
- ☐ Establish a daily media release through the PIO
 - ☐ Use Nixle for public information releases
 - ☐ Use City TV Channels for public information releases
- ☐ Create an official flood website
- ☐ Coordinate daily or twice daily briefings with department heads and elected officials
- ☐ Communicate with public/private partners through PIO
- ☐ Encourage the reporting of damage and make remind the public to take pictures
- ☐ Assign a City Employee to take pictures around the City focusing on public damage and debris. Establish a drop box on the City's drive to maintain pictures.

Tab 1 to Flood Response Annex

Evacuation Notice

TO: ????

FROM: ????

DATE: ????

TIME: ????

FOR YOUR SAFETY, IT IS RECOMMENDED THAT PEOPLE IN YOUR AREA LEAVE THEIR HOME (EVACUATE).

DUE TO THE POTENTIAL FOR RAPID RISE OF THE ??? RIVER OVER THE NEXT ??? HOURS/DAYS.

YOU AND YOUR FAMILY SHOULD IMMEDIATELY FIND SHELTER WITH A RELATIVE/FRIEND OR A SHELTER IS AVAILABLE AT ????

Before You Leave Your Home:

- Turn off your water and electricity and gas to your furnace and water heater, **if possible**

Each Household Member Should Bring:

- Prescription medications
- Cell phones, laptops, iPad, etc.
- Cash, checkbook, and credit cards
- Important Documents: driver's license, social security card, insurance papers, relative/friend phone numbers, etc.
- Sleeping bags/blankets and pillows
- Clothing and toiletries

Bring Your Pet(s) with:

- ID Tags
- Leash and/or Pet carriers
- Pet Medications
- Specialized foods
- Vaccination records
- Microchip Information

LOCK YOUR HOME AND TAKE THE KEY WITH YOU!

TRANSPORTATION:

- INDIVIDUALS WITH TRANSPORTATION NEEDS REQUIRING ASSISTANCE SHOULD CALL SAUK COUNTY AT 608-356-4895

INFORMATION:

For the latest information, please sign up for Nixle alerts by texting to "888777" and entering your zip code in the message box.

Please call ??? at ??? for any questions you have.

Annex E – Debris Management

A. Introduction

A. Policy

1. The debris removal process must be initiated promptly and conducted in an orderly, effective manner to protect public health and safety following an incident. Debris Management will be conducted in the following prioritized phases.

B. Purpose

1. To facilitate and coordinate the removal, collection, and disposal of debris following a disaster to mitigate against any potential threat to the health, safety, and welfare of the impacted citizens, expedite recovery efforts in the impacted area, and address any threat of significant damage to improved public or private property.

C. Scope

1. The debris management program implemented will be based on the waste management approach of reduction, reuse, reclamation, resource recovery, incineration, and landfilling, respectively;
2. Public Works and agencies can reasonably be expected to accomplish expedient repair and restoration of essential services and vital facilities, but it may be necessary to contract for major reconstruction;
3. Public Works will be able to organize and carry out debris clearance in the aftermath of an emergency, but may require external assistance in debris removal if there are large quantities of debris or if debris includes hazardous materials;
4. Assistance may be available from other jurisdictions through local agreements (and from commercial firms through contingency contracts);
5. Damage to chemical plants, power lines, sewer, and water distribution systems, and secondary hazards, such as fires, could result in health and safety hazards that may pose a threat to employees;
6. Local landfills and waste disposal facilities may be inadequate to deal with large amounts of debris and it may be necessary to use alternate methods and facilities for disposal;
7. The City may have insufficient resources to remove the debris created by a major emergency or disaster and accomplish other recovery tasks;
8. If local debris removal capabilities are insufficient, it may be necessary to execute a local emergency declaration and request the State assist in debris removal. If the local emergency is of such magnitude that the Governor requests a Presidential Disaster Declaration and such a declaration is approved, federal resources could become available.
9. For major emergencies or disasters, private contractors may be needed to collect, reduce the volume of, and dispose of debris;
10. Citizens will assist in removing debris from the immediate area of their homes and businesses, but will generally need government assistance in hauling it away for disposal; and
11. Citizens are often willing to help their neighbors in removing the debris; proper public information can encourage such cooperative action, speeding up the process and reducing costs.

B. Concept of Operations

A. Organization:

1. The Public Works Department is responsible for the debris removal function and will work in conjunction with designated support departments, utility companies, waste management firms, and trucking companies, to facilitate the debris clearance, collection, reduction, and disposal needs of the locality following a disaster.

B. Emergency Roadway Clearance: Clear debris from major arterial roads to provide access for emergency vehicles and resources into the impacted area;

1. Following a disaster, the top priority is to clear major roads and routes providing access to key population support facilities such as hospitals, to allow for the movement of emergency vehicles, resumption of

critical services and damage assessment. Emergency roadway clearance also facilitates the deployment of external response elements and the delivery of emergency equipment and supplies. In initial roadway debris clearance, debris is normally pushed to the side of the road and no attempt is made to remove or dispose of it.

2. In this phase, crews equipped with chain saws will generally be needed to cut up downed trees, and heavy equipment will be needed to move the remains. If possible, heavy equipment used for moving debris should be equipped with protective cabs and all personnel should wear protective equipment. Fire hydrants, driveway cutouts, and utility valves should be left unobstructed; and
3. As electrical systems are often damaged by the same hazards that create substantial debris, debris management crews may need to coordinate their efforts to remove debris with utility crews.

C. Debris Removal and Disposal:

1. Debris removal from public property

- a. In the aftermath of a disaster, debris may have to be removed from a variety of public areas including:
 - i. Roads and rights of way;
 - ii. Government buildings, grounds and parking lots; and
 - iii. Storm drainage systems and reservoirs.
- b. If the emergency resulted in a Presidential Disaster Declaration, expenses of debris removal from the public property may be partially reimbursed by the federal government if the debris must be removed to:
 - i. Eliminate immediate threats to life, public health, and safety;
 - ii. Eliminate immediate threats of significant damage to improved public or private property; and
 - iii. Ensure the economic recovery of the affected community.
- c. As large-scale debris removal and disposal operations can be extremely costly, it is vital to determine if federal assistance will be provided and the rules that apply to such assistance before commencing debris removal operations.

D. Debris Removal from Private Property

1. Debris removal from private property, including demolishing condemned structures, is generally the responsibility of the property owner and the cost may be wholly or partially covered by insurance. If there has been a Presidential Disaster Declaration and debris on private property is so widespread that public health, safety or the economic recovery is threatened, the local government may be partially reimbursed for the cost of debris removal from private property. The City normally has the responsibility for picking up and disposing of debris from private property placed at the curb and bears the cost for the effort.

E. Preparation for Debris Removal

1. Considerable time and labor can be saved in the debris removal process by sorting debris from public property and encouraging the public to sort from the private property before it is picked up. A proactive public outreach program should advise the public of the actions they can take to facilitate pickup including:
 - a. Sorting debris into categories (See Tab 1-Debris Classifications);
 - b. Placing sorted debris piles curbside;
 - c. Keeping debris out of the road and away from fire hydrants and utility services; and
 - d. Disposing household garbage in normal refuse containers.

F. Determining Debris Removal Strategy

1. Depending on the amount of debris to be cleaned up, Public Works may use contracted help to assist in the cleanup efforts.

G. Establishing Temporary Debris Storage and Reduction (TDSR) Facilities

1. The Reedsburg Airport will be used for a TDSR.

H. Public Information and Instructions

1. In the aftermath of an emergency, the Public Information staff should provide the public with detailed information on debris removal and disposal plans and procedures. Providing appropriate instructions to the public concerning debris removal can significantly reduce the time and costs involved. Public information on debris removal must start as soon as possible after the disaster – before people start moving and stacking large amounts of debris.
2. Public instructions should encourage citizens to:
 - a. Assist their neighbors, particularly the elderly or infirm, in removing the debris.
 - b. Move debris to curbside for pickup.
 - c. Separate debris into categories determined by local officials.
 - d. Keep debris piles away from fire hydrants and utility valves.
3. Public information should keep citizens advised of:
 - a. Debris pickup schedules and the system of pick up, if various types of debris will be picked up on different days; and
 - b. Self-help disposal guidelines for citizens and businesses that wish to haul their debris to a debris storage area or landfill.
4. The normal methods of public information dissemination through the media should be used to provide information to the public. If loss of electric power has occurred, extra effort must be made to reach those without power using door hangers, flyers, signs and if necessary, door-to-door outreach.

I. Debris Tracking

1. All Public Employee time and equipment used will be kept track of on ICS 214's. Private Contractors will keep track of their own time.
2. The number of loads of debris that are taken to the TDSR will be kept track of by Public Works.
3. The loads of debris that are removed from the TDSR by a disposal company will be kept track of by Public Works.

Tab 1 to Debris Support Annex

Debris Classifications

Definitions of classifications of debris are as follows:

1. **Natural Debris:** Natural debris includes, but is not limited to, damaged and disturbed trees; stumps; bushes and shrubs; broken, partially broken and severed tree limbs and bushes. Natural debris consists predominately of trees and vegetation. Natural debris does not include garbage, construction and demolition material debris.
2. **Appliances:** Refrigerators, freezers, air conditioners, televisions, wash machines, dryers, etc.
3. **Other Debris:** construction and demolition debris including, but not limited to, timber; wood products; plastic; glass; rubber and metal products; sheetrock; roofing shingles; carpet; tires; household garbage; and other materials as may be designated by the coordinating agency.
4. **Ineligible Debris:** Ineligible debris to remain in place includes, but is not limited to, chemicals, petroleum products, paint products, asbestos, and power transformers.

Any material found to be classed as hazardous or toxic waste (HTW) shall be reported immediately to the designated coordinating agency representative. At the coordinating agency representative's direction, this material shall be segregated from the remaining debris in such a fashion as to allow the remaining debris to be loaded and transported. Standing broken utility poles; damaged and downed utility poles and appurtenances; transformers and other electrical material will be reported to coordinating agency.

Emergency workers shall exercise caution with existing overhead, underground utilities and above ground appurtenances, and advise the appropriate authorities of any situation that poses a health or safety risk to workers on-site or to the general population.

Annex F - Evacuation and Re-Entry Annex

I. Purpose

The purpose of this annex is to ensure the safe and orderly evacuation of people threatened by hazards in the City of Reedsburg and to provide for the safe re-entry of the affected area. This annex outlines provisions to quickly evaluate and assess the immediate human and animal needs (food, water, health / medical, and housing), the operational status of vital community infrastructure (transportation, communications and utility systems), and to assist impacted localities with the restoration of essential services.

II. Scope

This annex adopts an all-hazards approach to preparing for and managing evacuations. It establishes a methodology that applies to any threat, hazard, or event that results in the need to evacuate. This Annex includes all areas of the City of Reedsburg including public land areas. This annex provides considerations for the evacuation of populations affected by large or small incidents within the City of Reedsburg.

III. Authority

An order to evacuate incorporated areas may be issued through local ordinance, resolution, or proclamation by local officials or the City Council under Chapter 166.23 of Wisconsin State Statutes. A Declaration of State of Emergency shall be issued before an evacuation order is issued. Additionally, during a state of emergency, the Governor can issue such orders as he or she deems necessary, for the security of persons or property.

IV. Situation and Assumptions

The City of Reedsburg has facilities available for evacuation and sheltering but would need the support of Sauk County Emergency Management and the American Red Cross to set up and operate those shelters.

A. Planning Assumptions

1. The primary means of evacuation for most individuals will be personal vehicles. Individuals who rely on other means of transportation (carpool, vanpool, public transportation, etc.) may require assistance in evacuating.
2. Individuals with access and functional needs may require evacuation assistance and/or transportation coordination.
3. Spontaneous evacuation will occur.
4. Some individuals will resist an order to evacuate.
5. Residents will utilize all available public information sources to acquire emergency information.
6. More than one incident could cause an evacuation.
7. The combined expertise and capabilities of government at all levels, the private sector, and non-governmental organizations will be required to prevent, prepare for, respond to, and recover from disasters.
8. There is a potential that public transportation and roadways could be disrupted or damaged. This will demand maximum flexibility in responses.
9. Dissemination of information to the public is essential to gaining control of the situation, reducing fears and implementing an organized effort for evacuation.
10. Information that is available to the public may be conflicting amongst various sources and may cause credibility issues with official information sources.
11. Some percentage of the population automatically assigns suspicion to the motives of government agencies, particularly regarding evacuations.
12. Communication of accurate information is crucial during an emergency, as conflicting, incorrect and often disruptive information is common in larger disasters.

V. Concept of Operations

A. Evacuation

1. **The authority for evacuation** rests with the Mayor and/or City Council in conjunction with the Incident Commander, who will make determinations regarding the evacuation of residents and visitors from affected areas within the City of Reedsburg. All evacuation plans will be accomplished in coordination with the ICS structure established for the incident to ensure the accountability of personnel.

B. Evacuation Orders and Notifications

1. Evacuation Orders will be communicated by the Reedsburg Police Department.
2. NIXLE will be used as the primary system for all emergency notifications and evacuation orders. Additionally, orders will be sent via public address systems, through local media, and social media.
3. The City of Reedsburg uses two types of notification:
 - Voluntary Evacuation – To alert residents (when time is available) that evacuation may occur and to be ready for the order, and to alert residents who need additional assistance or time to begin evacuation actions for their safety
 - Mandatory Evacuation – The mandatory evacuation order of the affected population. Exceptions would include public safety officials, disaster response personnel and organizational / agency employees designated as “essential” to emergency operations.
4. **Evacuation Information** – The following information will be helpful for affected residents and workers to receive before an evacuation order:
 - Nature of the hazard
 - Methods of warning and who will carry out the warning
 - Evacuation routes
 - Information about emergency evacuation points
 - Information about the risks of sheltering-in-place (as needed)
 - Information about the care of pets and domestic animals (as needed)
 - Need to connect with a public official at the evacuation point for more information related to the hazard and necessary safety actions
5. **Refusal to Evacuate** - Persons who refuse to comply with a mandatory evacuation order will not be arrested nor forcibly removed from their homes. Those who refuse to evacuate should be informed that they should not expect rescue or other lifesaving assistance during the incident. If minor juvenile children are present and under the care of those who refuse to evacuate, the children may be taken into protective custody if Law Enforcement believes the children are in imminent danger of serious bodily injury or death. Sauk County Human Services Department will be contacted for continued care and custody of juvenile children. Additionally, and depending on the circumstances, those who refuse to evacuate that are under the influence of alcohol, drugs or displaying severe behavioral health issues may be taken into protective custody.

A primary reason people refuse to evacuate may be due to pets not being allowed to transport with their owner or a lack of provisions for the shelter and care of pets. The City of Reedsburg recognizes this need and has plans in place to ensure the evacuation of pets with people.
6. **Provisions for People Unable to Self-Evacuate**
 - People with Disabilities – Likely to require assistance with transportation out of

evacuated areas and back into affected areas once the emergency is stabilized. Service Animals shall be allowed to remain with their people throughout evacuation, shelter, and re-entry.

- Hospitals and Care Centers – Consider the need for buses with wheelchair lifts, ambulances, and ambulances with advanced life support capability for transfers.
- Schools – Planning must include arrangements for family reunification and availability of school buses and drivers.
- Daycare Providers – In addition to family reunification plans, infant seats and close supervision will be required.
- Seasonal and Homeless Populations – Additional transportation and information requirements will be needed to locate and inform seasonal and homeless populations, and to estimate the scope of the transportation requirements.

7. Provisions for Domestic Animals at Risk – See Annex A – Plan for Pets

C. Perimeter Control Requirements

1. Plan to maintain access points and establish policies for permitting traffic in and out for official business.
2. Plans must be flexible to allow for additional evacuations of people who initially refused if they may be evacuated safely.
3. Emergency personnel will not engage in evacuation attempts of “hold outs” if the risk is deemed unreasonable.
4. Assure the public that patrols are routinely monitoring the evacuated areas to discourage theft and/or looting.
5. Media access should be coordinated through the PIO and law enforcement.

D. Accountability

1. Data Collection assignments will be made by the EOC Planning Section at the Reedsburg EOC.
2. The following events, resources, or information must be accounted for in an evacuation operation:
 - Where and when evacuation warnings have been issued
 - Number evacuated
 - Number remaining in the risk area, including provisions for functional needs and people with disabilities (medical conditions, medications, mobility, etc.).
 - The number of evacuees in shelters.
 - Names and locations of individuals evacuated from nursing homes, assisted living centers, schools, and hospitals.
3. Data Collection will be done in coordination with Damage Assessment Teams and Emergency Responders
 - Consider using a large map of the affected area to visualize the evacuation zones, closed roads, security checkpoints, and other facilities.
 - Indicate which homes have been evacuated or are empty, and which households have been warned but are not leaving.
 - Maintain a transmittable data file in a common software format for data sharing when possible.

E. Return to the Risk Area – Re-Entry

The process for re-entry into the evacuated areas must be coordinated to ensure the safety of the public, protection of property, and the continuation of response and recovery activities. Law enforcement will be responsible for ensuring the return occurs in an orderly and safe fashion.

1. **Re-Entry Scenarios** - Once the threat has passed, the re-entry policy may be based upon one of three (3) scenarios.
 - Incident has passed and there are little or no damages that affect the communities.
 - Effects are isolated to a localized area, operational area, or region of the city with minimal or isolated significant damages.
 - Total devastation with significant infrastructure damages over a widespread area.
2. **Re-Entry Decision** - The decision of when to permit residents to return to the affected area will be made cooperatively between the City EOC and the Incident Commander based upon the three scenarios above. The decision to allow re-entry will be based on an overall evaluation of the situation, including the following major factors:
 - Access – Following a major event a survey (ground or aerial) of the impacted areas should be conducted immediately to identify and prioritize the most seriously damaged areas of the locality. This can determine the level of damage to major routes into the area and help to determine the time needed for debris clearance from those routes.
 - Water Levels – Floodwaters have receded from most of the area.
 - Public Health – Water and sewer services are operating, or reasonable accommodations are in place or available.
 - Subsistence – Food is available or made available in the impacted area.
 - Utilities – Electricity, water, telephone, propane and natural gas services are operating, or information is available about when they will be available in the affected area or reasonable accommodations are in place or available.
 - Existing services can support the people already in the impacted area as well as an additional influx of people.
3. **Pre-Reentry Teams** should begin the process of clearing access to critical facilities and roads to facilitate the reentry process. The Pre-Reentry Teams consist of but are not limited to:
 - Public Works Team with heavy equipment (wheel loader, backhoe, etc), and chain saw crews.
 - Power Crews to identify and remove downed utility lines (Power, Cable, etc).
 - Emergency Medical Service to provide medical support to victims that are located while opening roads.
 - Fire Service Agencies to provide incident, evacuation and re-entry support.
 - Law enforcement to provide security for crews.

It needs to be understood that the Pre-Reentry Teams are not Search and Rescue Teams, they are only tasked with opening roads to gain access so Search and Rescue Teams and Damage Assessment teams can gain access to areas of destruction.

4. **Informing Evacuees of Re-Entry Procedures** – Public Information Officers at the Incident Command Post, EOC and JIC will coordinate messaging regarding re-entry procedures. This will be done through multiple means, including news releases, public

briefings, social media, website messaging and NIXLE notifications.

5. **Phased Re-Entry** – (Only used for significantly damaged areas) Once the decision to permit re-entry has been established, law enforcement personnel should set up checkpoints and roadblocks as needed based upon the level of damage that has occurred. Re-entry can proceed as recommended based upon a phased re-entry. This can ensure primary access to essential personnel and help to manage the number of people entering the disaster area.

- **Phase A** – Phase A allows the re-entry of agencies and groups that play key roles in restoring normal operations in the impacted areas following a disaster. Law enforcement personnel should restrict access during this phase to provide for area safety and security. Phase A agencies and groups may include, but are not limited to, the following:

- Law enforcement and security agencies (including private security for facilities and residential communities)
- Search and Rescue Responders
- Fire and EMS crews
- Facility/Industry Emergency Response Teams
- Debris Clearing and Removal Crews
- Infrastructure and Utilities Repair Personnel
- Official Damage Assessment Teams
- Other personnel at the direction of the County/Municipal EOCs

- **Phase B** – Phase B allows for the short-term limited re-entry of other critical groups as well as residents and business owners to assess damages. The local EOC in coordination with public safety personnel should determine when it is safe to begin Phase B entry. These groups may include, but are not limited to, the following:

- All agencies and personnel listed under Phase A
- Resident and Business Owners (with Insurance Adjusters and Contractors) to conduct insurance assessments (access may be temporary)
- Relief Workers
- Commodities Points of Distribution (POD) Teams
- Health Agencies
- Large Box Store Management and Staff (to support recovery ops)
- Hotel/Motel Staff (to prepare for receiving of State and Federal relief agencies)

- **Phase C** – Phase C allows for the re-entry of only those residents and business owners who can prove they live, own, rent, lease or otherwise need to be allowed into the affected areas. It includes all agencies and personnel from Phase A and B, as well as residents and business owners within the evacuated area. Phase C may still involve roadblocks and areas where access is limited.

6. **Temporary Housing** - If the impacted areas cannot support the return of evacuated residents, temporary housing may be established in the non-impacted areas near the disaster area. City, state, and county authorities will make decisions on the location and operation of temporary housing facilities.
7. **Assisted Living Centers and Nursing Homes** are NOT to bring residents back to the community until all services have been restored to normal. To include power, water, sewer, communications and local suppliers of commodities used by the facilities.

Tab 1 to Evacuation and Re-Entry Annex

Residential Access Pass Registration

Address: _____

Names of all household residents:

Cell Phone #: _____

Temporary Address: _____

Vehicle #1 Make: _____ Model: _____ Color: _____

Plate #: _____ State: _____

Vehicle #2 Make: _____ Model: _____ Color: _____

Plate #: _____ State: _____

Vehicle #3 Make: _____ Model: _____ Color: _____

Plate #: _____ State: _____

Emergency Contact Information: _____

Pass # _____ Pass # _____

Pass # _____ Pass # _____

Pass # _____ Pass # _____



Declaration of Order to Evacuate

Recent events including XXXX have resulted in XXXX affecting the following areas: XXXX. The effects of XXXX are XXXX.

Under Wisconsin State Statute 166.23, elected officials of counties, cities, villages, and towns are granted “the general authority to order, whatever is necessary and expedient for the health, safety, welfare and good order of the county, city, village, or town in the emergency...”

It is hereby proclaimed that EVACUATION of XXXX is necessary and expedient for the health, safety, welfare and good order to protect the public peace, preserve lives and property, and economic stability.

NOW, THEREFORE, The City of Reedsburg issues this Order to Evacuate for the following area(s): XXXX

Be It Further Resolved that the City Reedsburg Common Council be notified by the filing of the written declaration with the City Clerk on the first regular business day following the declaration and the City Clerk shall present the written declaration to the City Council for ratification at its first meeting following such a declaration.

Set forth this day, the XXXX of XXXX, 20XX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Resolution Adopting Declaration of Order to Evacuate

The City Council of the City of Reedsburg, Sauk County, Wisconsin, by this resolution, adopted by a majority of the Common Council with a quorum present and voting and proper notice having been given, resolves and orders as follows:

Whereas, an evacuation has been proclaimed by XXXX of the City of Reedsburg; and

Recent events including XXXX have resulted in XXXX affecting the following areas: XXXX. The effects of XXXX are XXXX.

Whereas the proclamation ordering an evacuation is the best option and is necessary and expedient for the health, safety, welfare and good order to protect the public peace, preserve lives and property, economic stability, and ensure cooperation and coordination, the City of Reedsburg Common Council ratifies this Proclamation Ordering the Evacuation of the following area(s): XXXX

RESOLUTION NO. XXXX

ADOPTED on this XXXX Day of XXXX, XXXX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. XXXX, dated XXXX XX, XXXX.

Date Passed: XXXX XXXX, XXXX.

Published: XXXX XX, XXXX

Vote: _____

Sample Evacuation Message Content:

This is an Order to Evacuate from the City of Reedsburg.

A (hazard description) is threatening the following area(s):

- Area A (define the area with clear, well know boundaries)
- Area B (define the area with clear, well know boundaries)

Please use the following evacuation routes:

- From Area A – xxx.
- From Area B – yyy.

Persons should evacuate to:

- Specific locations including XXX, or
- Locations derived by the specific conditions of the situation (i.e. locations at least xx miles away).

The evacuation will take place over the next XX hour(s) and should be completed by HHMM hrs. Once evacuees leave the area, they will not be allowed to re-enter.

Evacuation is the best option for persons to protect themselves. The immediate threat(s) of the hazard include:

- Describe serious bodily harm, and / or
- Describe the expected impact on the population.

Evacuees should bring:

- Wallet / Purse (including personal identification),
- House and car keys,
- Eyeglasses,
- Medications,
- Proper / Warm Clothing,
- Family pet(s), and
- Cash.

These supplies may need to last for an indefinite time. It is suggested that persons bring three days' worth of personal supplies to meet their individual needs.

Persons who need additional assistance with access and functional needs should contact XXX at XXX. More information will be released when known. Official information may be found at:

- NIXLE Communications (Text 53959 to 888777 to sign up)
- Local television and radio stations,
- The City of Reedsburg Web-page

RESOLUTION
(Recognizing World Migratory Bird Day)

FILE NO. 4509-23

Whereas, migratory birds are some of the most beautiful and easily observed wildlife that share our communities; *and*

Whereas, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; *and*

Whereas, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; *and*

Whereas, public awareness and concern are crucial components of migratory bird conservation; *and*

Whereas, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations; *and*

Whereas, since 1993 World Migratory Bird Day (WMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S.; *and*

Whereas, while WMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

Whereas, WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action;

Now, Therefore, Be It Resolved

**THAT THE CITY OF REEDSBURG DOES HEREBY RECOGNIZE
MAY 13, 2023, as World Migratory Bird Day**

in the City of Reedsburg, and urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large. Dated this 10th day of April in the year 2023.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council

Prepared By: Brian Duvalle

Date of Meeting: April 10, 2023

Subject: 2023 Grass mowing/junk removal bid

BACKGROUND

The annual bids for mowing of overgrown properties and the removal of outdoor junk were posted. Prestige Landscaping was only one applicant following the public notice. They propose a rate of \$65/hour per person.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

F. Noxious weeds. All noxious weeds, rank growth of vegetation, or the accumulation of unsightly growth and foliage. The Weed Commissioner shall determine when such unsightly growth and foliage of any nature is detrimental to the appearance, neatness, or cleanliness of a neighborhood and shall notify the owner of said property, in writing, that the accumulation of such unsightly growth and foliage is in violation of this chapter and give said owner 10 days within which to cut said accumulation of unsightly growth and foliage, as the case may be. If at the expiration of said 10 days said owner has not complied with said order to cut such growth, then the Weed Commissioner can direct the proper authorities within the government of the City of Reedsburg to cut such unsightly growth and foliage and notify the property owner of the same and add the cost of said cutting of weeds to the tax roll if the same is not paid for in cash.

L. Debris, junk: order to remove and penalties.

(1) Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness or cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.

FINANCIAL IMPACT

10-561300-03 Weed Control Operating; \$65/hour which is billed to the property owner.

ATTACHMENT

Prestige bid

PRESTIGE LANDSCAPING LLC AND GARDEN CENTER

2567 E MAIN ST
REEDSBURG, WI 53959

Reedsburg: (608)524-1818 . (608)524-4032
Fax: (608)524-8577

Mailing Address: PO Box 421, Reedsburg, WI 53959

PROPOSAL

Dated: March 1, 2023			
PROPOSAL SUBMITTED TO CITY OF REEDSBURG NUISANCE ABATEMENT	PHONE (H) 524-8458 FAX	(W) 524-6404	(CELL) 415-0855
BILLING ADDRESS EMAIL: bduvalle@reedsburgwi.gov 134 S. LOCUST	CITY REEDSBURG	STATE WI	ZIP CODE 53959
JOB LOCATION ADDRESS VARIOUS CITY OF REEDSBURG PROPERTIES	CITY	STATE	ZIP CODE

Description of Work to Be Performed and Products and Materials to be Used.

We hereby submit the specifications and estimates as discussed for the following:

1. Weed/mowing prices - \$65/hr per person *
2. Debris removal price - \$65/hr per person *
3. Disposal fees if applicable (Fearings, Salvage (i.e. tires, appliances))

Please note: Minimum of 1 hr time per 2 guys.

Prestige Landscaping will check the parcels after the 10-day cure required for violations, will perform the needed remedies and bill monthly, properly identifying each parcel. If services for parcel need to be repeated throughout the season, the City will resend the paperwork to Prestige.

NOTE:

Start and Completion Dates.

Estimated Start Date: Spring 2023 Estimated Completion Date: Fall 2023

* The Start and Completion Date are estimates. Actual dates are subject to the landscaping season and weather conditions. We will contact you if the dates need to be changed, inform you of the reason why, and agree to new dates in writing.

1. **Payment.** We will furnish material and labor in accordance with above specifications, for the sum of:
(\$ See above breakdown (tax exempt))
2. **Amendments to Contract.** Any additions or changes to the work to be done and materials and products to be used according to the above specifications, will be executed only upon written orders, and *will become an extra charge over and above the estimate.*
3. **Wisconsin Construction Lien Notice.** As required by the Wisconsin Construction Lien Law, Builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or

those who give the owners notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to co-operate with the owners and his lender, if any, to see that all potential lien claimants are duly paid.

4. **Notice Concerning Construction Defects.** Wisconsin law contains important requirements you must follow before you may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project or against a window or door supplier or manufacture. Section 895.07(2)(3) of the Wisconsin statutes requires you to deliver to the contractor a written notice of any construction conditions you allege are defective before you file your lawsuit, and you must provide your contractor or window or door supplier the opportunity to make an offer to repair or remedy the alleged construction defects. You are not obligated to accept any offer made by the contractor or window or door supplier. All parties are bound by applicable warranty provisions, if any.
5. **Lien Waivers.** You are entitled to lien waivers in writing from all contractors, subcontractors, and material suppliers for the proportionate value of all labor, services, and products or materials furnished or delivered as of the time of partial payment, and at or prior to the time of final payment.
6. **Insurance.** Our works are fully covered by Workmen's Compensation Insurance. Prestige Landscaping LLC upon request, will provide Certificate of Liability Insurance coverage to customer at above address. Owners is to carry fire, tornado, and other necessary insurance.
7. **Withdrawal by Prestige Landscaping.** This Proposal may be withdrawn by Prestige Landscaping LLC if not accepted within 20 days of the date first set forth above and anytime before commencement of the work.
8. **Permits.** Prestige Landscaping LLC will inform you of any construction or building permits that are necessary to complete the project. Prestige cannot start work until all required local and state permits have been issued. Prestige will assist you in obtaining the permits. Any costs for permits required will be added on to the final price.
9. **Acts beyond Prestige's Control.** This proposal, and all of the terms and conditions herein, is contingent upon strikes, accidents or delays beyond our control. We will contact you if the start or completion dates need to be changed, inform you of the reason why, and agree to new dates in writing.
10. **Customer's Right to Cancel.** You may cancel this agreement by mailing a written notice to Prestige Landscaping LLC at PO Box 421, Reedsburg, Wisconsin, 53959, before midnight of the third business day after you sign this agreement. If you wish, you may use this page as that notice by writing "I hereby cancel" and adding your name and address. A duplicate of this page is provided by seller for your records.

Acceptance of Proposal

In acknowledgement and agreement, I voluntarily and knowingly sign below in acceptance of this Proposal. I acknowledge that I have read this entire document and that I fully understand the above prices, specifications, terms and conditions. Said prices, specifications, terms and conditions are all satisfactory to me and I hereby accept them. Prestige Landscaping LLC is authorized to do the work as specified. I agree to make payment as outline above.

Dated: _____ Signature _____
Please Print your name: _____

We Appreciate your business

**AMENDMENT NO. 1 TO
TAX INCREMENT DISTRICT #9
DEVELOPMENT AGREEMENT**

Reedsburg HIE, LLC, a Wisconsin Limited Liability Company ("Developer") and the City of Reedsburg, a Wisconsin Municipal Corporation ("City") agree to amend the Tax Increment District #9 Development Agreement dated June 13, 2022 ("Development Agreement"), a signed copy of which is attached hereto and fully incorporated herein.

WHEREAS, Developer and City desire to amend the Development Agreement.

THEREFORE, the Development Agreement is amended ("Amendment") as follows:

1. Section 3.6. is deleted in its entirety and is amended to read:

"Using TID No. 9 funds, the City shall provide TIF funding to the Developer in the form of "PayGo" payments. The TIF incentive payment shall be equal to Nine Hundred and Ten Thousand and 00/100 Dollars (\$910,000.00). Said incentive payment shall be made in annual installment payments of Seventy Thousand and 00/100 Dollars (\$70,000.00) over a Thirteen (13) year period starting in 2025. The first payment will be made on July 31, 2025 and the last payment on July 31, 2037."

Except as amended herein, all other terms and conditions of the Tax Increment District #9 Development Agreement dated June 13, 2022 are fully reincorporated herein. This signed Amendment shall be attached to the Tax Increment District #9 Development Agreement. All parties hereby warrant, represent and acknowledge that this Amendment has been freely executed, that all have had an opportunity to review the Amendment with such persons and advisors, including legal professionals, as it may desire. All parties further acknowledge that they were not induced to enter into the Amendment by any promises, guarantees or representations not included in the Tax Increment District #9 Development Agreement and Amendment herein.

CITY OF REEDSBURG

Dated: _____, 2023

By: David Estes, Mayor

Dated: _____, 2023

By: Jacob Crosetto, City Clerk-Treasurer/
Finance Director

REEDSBURG HIE, LLC

Dated: _____, 2023

Bjorn Kaashagen, Managing Member

Dated: _____, 2023

Chad Ellet, Managing Member

STATE OF WISCONSIN)
) ss.
SAUK COUNTY)

Personally came before me this _____ day of _____, 2023, the above named, David G. Estes, Mayor, and Jacob Crosetto, City Clerk, known to be the persons and officers who executed the foregoing instrument and acknowledged that they executed the same as such officers by the City of Reedsburg's authority.

Notary Public, State of Wisconsin
My Commission: _____

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally came before me this _____ day of _____, 2023, the above named Bjorn Kaashagen, to me known be the person who executed the foregoing instrument as a Managing Member of Reedsburg HIE, LLC.

Notary Public, State of Wisconsin
My Commission: _____

STATE OF _____)
) ss.
_____ COUNTY)

Personally came before me this _____ day of _____, 2023, the above named Chad Ellet, to me known be the person who executed the foregoing instrument as a Managing Member of Reedsburg HIE, LLC.

Notary Public, State of Wisconsin
My Commission: _____

DEVELOPMENT AGREEMENT
City of Reedsburg
&
Reedsburg HIE, LLC

This Development Agreement (the "Agreement") is made this 13th day of June, 2022 (the "Effective Date") by and between the City of Reedsburg, a Wisconsin Municipal Corporation (the "City") and Reedsburg HIE, LLC, a Wisconsin Limited Liability Corporation (the "Developer"), and collectively referred to as the "Parties".

RECITALS

- A. Developer is proposing to construct a new 83 room Holiday Inn Express Hotel in the Reedsburg East Business Park to meet the demand in the City for a new upper mid-scale hotel; and
- B. City has created Tax Increment District No. 9 (TID No. 9) to promote the orderly growth of the community including the expansion of the East Side Business Park and enhancement of the east gateway into the City; and
- C. Using TID No. 9, City will provide certain incentives and infrastructure improvements necessary for the project to be developed; and
- D. City recognizes the importance of growing the local economy and working cooperatively with businesses to help facilitate business expansion; and
- E. City recognizes the economic benefits created by the proposed project is good for the citizens of Reedsburg; and
- F. Developer shall provide necessary commitments to allow the City to apply for a CDBG Public Facilities for Economic Development (CDBG-PFED) grant from the Wisconsin Department of Administration.

- G. Upon completion of the Project by the Developer, the tax increment value created on the Parcel shall generate tax increment revenue which the City will use to partially fund the Infrastructure Improvements and incentives.
- H. This Agreement is premised on the following findings:
1. The ability to implement the proposed Project will require the Developer and the City to work cooperatively to make the project feasible.
 2. City recognizes the Project as shown on Exhibits A and C and the Infrastructure Improvements as shown on Exhibit B are beneficial to the orderly development within the City and will serve the best interests of the City and its residents and fulfill a public purpose in accordance with state law.
 3. It is also in the public's best interest to utilize tax incremental financing to provide certain incentives and undertake the Infrastructure Improvements in the manner that is consistent with the terms of this Agreement.
 4. Terms not otherwise defined in this Agreement shall have meanings set forth in Wis. Stat. sec. 66.1105.

AGREEMENT

Section 1. Contingencies

This Agreement is contingent on the following:

1. Recording of the Certified Survey Map creating the parcel for the hotel and dedicating the right-of-ways for the proposed Infrastructure Improvements.

2. Developer provides City written confirmation from Developer's lender / financing sources that Developer has financing sufficient to perform and complete the Project.

Section 2. Developer Obligations.

Developer shall:

1. Purchase an approximate 3.75 acre parcel, hereafter referred to as the Development Site from the City as shown on Exhibits A and B. The total purchase price is Fifty Thousand and 00/100 Dollars (\$50,000.00)
2. Construct an 83 room Holiday Inn Express Hotel on the Development Site on or before December 31, 2022, as illustrated on Exhibit C. The total cost of the facility is estimated to be Ten Million Six Hundred Thousand and 00/100 Dollars (\$10,600,000.00).
3. Increase the equalized taxable value of real estate on the Development Site by approximately Six Million and 00/100 Dollars (\$6,000,000.00) on or before December 31, 2022, generating a minimum annual tax increment payment of One Hundred Twenty Thousand and 00/100 Dollars (\$120,000.00) beginning with the full tax increment payments due in 2024.
4. Acknowledges the Development Site is currently not served by City infrastructure. The City shall construct a public street and utilities connecting to South Golf Course Road to serve the Development Site. The City infrastructure including sanitary sewer, water main and street shall be constructed prior to the opening of the new hotel, which is schedule for the fall of 2022.

5. Acknowledge that during construction of the Hotel and City infrastructure, access to the Hotel Development Site will be provided by a temporary access drive constructed by the City.
6. Construct all on-site improvements including site grading, utilities, building, access drives, parking lots, storm water management facilities, landscaping and signage.
7. Obtain all necessary permits and approvals. Comply with all local, state, and federal requirements. Developer shall be responsible to pay all permit fees and City impact and utility connection fees.
8. Grant to the City all easements on the Development Site, if any, necessary for the City's construction, repair replacement and maintenance of public infrastructure and utilities in connection with the Project.
9. Provide the City documentation and commitments required for the CDBG – Public Facilities for Economic Development (PFED) grant application. The Business shall create and fill at least seventeen full – time equivalent positions by December 31, 2024, and maintain each of those full-time equivalent positions until December 31, 2026. Of the full-time equivalent positions created, at least 51 percent shall be filled by low-to-moderate income persons.
10. Prepare, keep and maintain records that allow the City to determine whether they are complying with the terms of this Agreement. Such records shall include, at a minimum, name, address, household size, household income range and employee signature for each full – time equivalent employee employed. The City

shall have reasonable access to these records.

11. Submit a site plan and building plan for the City to review and approve.
12. Developer shall not seek a reduction of the property tax assessment during the term of this agreement.
13. Any costs expended by the Developer will be exclusive to the Developer and will not be a cost of the City.

Section 3. City Obligations.

City shall:

1. Sell the approximate 3.75 acre Development Site shown on Exhibits A and B to the Business for Fifty Thousand and 00/100 Dollars (\$50,000.00). The City shall provide a Certified Survey Map, Title Insurance and pay for closing costs.
2. Construct a temporary access road for the Developer's contractors to use during the construction phase of the project. Said temporary access road shall be completed prior to the start of construction of the Hotel, which is estimated to be April 4, 2022.
3. Construct the public street and utilities to serve the proposed Development Site as illustrated on Exhibit B. The construction shall be completed prior to opening the hotel, which is scheduled for the fall of 2022. The cost of the street and utility improvements is estimated to be Two Hundred Fourteen Thousand Six Hundred Eighty Five and 00/100 Dollars (\$214,685.00).
4. Construct traffic signals at the intersection of Hwy 23/33 and Golf Course Road to provide a safe ingress and egress route for the Hotel to Hwy 23/33. The

construction shall be completed no later than June 30, 2023. The cost of the traffic signals is estimated to be Three Hundred Eighty Five Thousand Seven Hundred Thirty Nine and 00/100 Dollars (\$385,739.00).

5. Apply for and administer a CDBG-PFED grant to obtain grant funds to help fund the infrastructure improvements and traffic signals. The CDBG-PFED grant is expected to fund Fifty Percent (50%) of the infrastructure and traffic signal costs.
6. Using TID No. 9 funds, the City shall provide TIF funding to the Developer in the form of "PayGo" payments. The TIF incentive payment shall be equal to Six Hundred Thousand and 00/100 Dollars (\$600,000.00). Said incentive payment shall be made in annual installment payments of Sixty Thousand and 00/100 Dollars (\$60,000.00) over a ten year period starting in 2024. The first payment will be made on July 31, 2024 and the last payment on July 31, 2033.
7. The "PayGo" payments shall be made by the City provided the Developer is in compliance with the terms of the Development Agreement. Payments are also subject to the Guaranteed Tax Increment Revenue provisions included in Article III, Section 3 of this MOU. If the actual TIF revenue is less than the Guaranteed Tax Increment Revenue, the annual "PayGo" payment shall be decreased by the amount of the shortfall. For example, if the actual annual tax increment revenue is Five Thousand Dollars (\$5,000) less than the Guaranteed Annual Tax Increment Revenue amount, the annual "PayGo" payment to the Developer will be reduced by Five Thousand Dollars (\$5,000). In the event the annual "PayGo" payments are decreased, the amount of the annual reduction will also be reduced from the

aggregate amounts of TIF assistance provided for in Article II, Section 3 above.

8. The terms of the TIF payments shall be incorporated into a Promissory Note issued by the City.
9. The terms of the TIF payments will be a special limited revenue obligation, not a general obligation of the City, and payable only from TID No. 9 tax increment revenue.
10. Any money expended exclusively by the City for this project will not be reimbursed by the Developer.

Section 4. General Requirements

1. Closing. The transaction described in this Agreement shall close (the "Closing") at the offices of the City, or at a location agreed upon by the parties. The date on which the closing occurs is the "Closing Date".
2. Insurance. Following the Closing and prior to commencing any construction on the Parcel, Developer shall provide a copy of those insurances set forth herein. Developer shall maintain insurance on the improvements to the Parcel in an amount not less than the full replacement value of the improvements for fire, casualty, and external damage coverage. Developer shall provide subsequent renewal insurance binders to the City upon request of the City for the term of this Agreement. In the event the Improvements are damaged or destroyed, the proceeds from the insurance shall be payable to Developer and shall be applied toward the reconstruction of such improvements so damaged or destroyed. Reconstruction of the improvements will be commenced within one (1) year of

the destruction or damage, and substantially completed within two (2) years from the same and with said construction to be a new, non-tax exempt, convenience store/fueling station and car wash facility on the Parcel of equal scope and value.

3. First Position Real Estate Mortgage. The parties acknowledge and agree that the Tax Increment received by the City from TID No. 9 is intended to be sufficient to pay the City those sums which the City has or will incur in the acquisition and development of the Development Site. The parties agree that solely for purposes of this Agreement, the net amount the City considers attributable to the Development Site is Three Hundred Seventy Thousand and 00/100's Dollars (\$370,000.00) ("Net City Upfront Development Cost"). The City Net Upfront Development Costs includes the City's cost to construct the public infrastructure

4. Guaranteed Annual Tax Increment Revenue. During the term of the Development Agreement, the Developer shall generate at least the annual amount of tax increment revenue as stipulated in Section 2, Item 3 above. In the event the actual tax increment revenue payment is less than the Guaranteed Annual Tax Increment Revenue, the City shall reduce the annual "PayGo" payment to the Developer, as provided for in Section 3, Items 6 and 7 of this Agreement. The amount of the reduction to the annual "PayGo" payment shall be equal to the difference between the actual annual tax increment revenue and the Guaranteed Annual Tax Increment Revenue. In the event the reduction to the annual "PayGo" payment is not sufficient to make up the shortfall of the Guaranteed Tax Increment Revenue, Developer shall pay to City annually a sum equal to the difference between the

Guaranteed Tax Increment Revenue and the deficit left after the reduction in the annual "PayGo" is applied. So long as there is a deficit left after the reduction in the annual "PayGo" payment is applied, the payments shall be made by the Developer to the City and shall continue annually until the expiration date of the Development Agreement. If the Developer fails to make the payment upon the written demand of the City, the City shall add the amount owed by the Developer to the real estate tax bill for the Development Site. In no event shall this paragraph be interpreted to allow the Developer to pay less than the legally established annual property tax levied against the property which may be in excess of the guaranteed minimum amount established above; nor shall the Developer be relieved of its responsibility to pay such taxes levied after termination of the Development Agreement.

5. Buyback / Sale Provisions. Following the Closing, the Developer shall promptly begin, diligently pursue, and ultimately complete the Hotel Project on the Development Site, pursuant to plans approved by the City prior to construction, and in accordance with the City ordinances.

- a. If construction of the Hotel Project has not been begun by December 31, 2022, the City shall have the option of repurchasing the Development Site from the Developer. To exercise its repurchase option, the City shall provide written notice of exercise of the option to the Developer, which notice shall include the date of repurchase closing. At the repurchase closing, the Developer shall tender a Warranty Deed free and clear of all

liens and encumbrances except the Permitted Encumbrances in exchange for the sum of: (i) Fifty Thousand And No/100 Dollar (\$50,000.00); plus (ii) the fair market value of any improvements made by or for the Developer to the Development Site. The title insurance, any unpaid real estate taxes, and the proration of the then current year's real estate taxes, shall be paid by the Developer at the time of the repurchase closing.

- b. If, after commencing construction work on the Development Site, construction ceases for a period of ninety (90) consecutive days at any time before completion of the Hotel Project, the City shall have the option of repurchasing the Development Site from the Developer. To exercise this repurchase option, the City shall provide the Developer written notice of this repurchase option, which notice shall include the date of repurchase closing. At the repurchase closing, the Developer shall tender a Warranty Deed free and clear of all liens and encumbrances in exchange for the sum of: (i) Fifty Thousand And No/100 Dollar (\$50,000.00); plus (ii) the fair market value of any improvements located on the Development Site. The title insurance, any unpaid real estate taxes, and the proration of the then current year's real estate taxes, shall be paid by the Developer at the time of the repurchase closing.
- c. In the event of repurchase as provided herein, the Developer shall also be liable to the City for all reasonable costs and expenses incurred by the

City. The Developer shall be deemed to consent to enforcement of the options described herein on the above terms by specific performance.

- d. **Transfer of Property.** Developer shall not sell, assign or transfer all or any portion of the Development Site without the written consent of the City, which will not be unreasonably withheld. In no case during the term of this agreement can the Developer sell, transfer or convey the Development Site to a tax exempt entity, or use the Development Site in any manner that would render any part of the Development Site exempt from taxation.

- 6. **Developer Default.** An "Event of Default" is any failure by the Developer to perform or observe any and all covenants, conditions, obligations, or agreements on its part to be observed or performed when and as required under this Agreement, within 30 days after written notice to Developer and such failure; provided however that if the Developer commences to cure such matter within the 30 day period and thereafter reasonable and continuously takes action to complete such cure and such cure is completed within 30 days of the date of written notice to Developer, then the event will not be an Event of Default.

Section 5. Miscellaneous Provisions

- 1. **Maintenance and Repair.** Developer shall maintain the Project, and all additions, improvements, and fixtures on the Parcel, in good condition, in compliance with all applicable statutes, building codes, and the Reedsburg code, such that the fair market value of the Parcel does not decrease as a result of the condition of the Project or a failure to maintain the Project.

2. **Incorporation of Attachments.** All exhibits and other documents attached hereto or referred to herein are hereby incorporated in and shall become a part of this Agreement.
3. **Term.** The term of this Agreement shall continue until December 31, 2037, which is the final year of revenue for TID No. 9, unless terminated earlier in accordance with the termination by the City of TID No. 9 in accordance with the Tax Increment Law.
4. **Responsibility.** Each party to this Agreement shall be responsible for the consequences of its own acts, errors and omissions, and those of its employees, boards, commissions, agencies, officers and representatives, and shall be responsible for any claims attributable to such acts including providing its own defense. It is not the intent of the parties to impose liability beyond that imposed by state statutes.
5. **Contractual Liability.** Each party shall be responsible for satisfying any and all contracts and/or subcontracts entered into by that party with third parties for purposes of completing its respective portion of the project, and shall, indemnify and hold the other party harmless for any such contractual liability.
6. **Relationship of Parties.** City is not a partner or joint venture with Developer in the Project or otherwise. Under no circumstances shall City be liable for any of the obligations of Developer under this Agreement or otherwise. There are no third-party beneficiaries of this Agreement.

7. Force Majeure. No party shall be responsible to any other party for any resulting losses and it shall not be a default hereunder in the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of enemies, strikes, fires, floods, acts of God, adverse weather conditions, legally required environmental remedial actions, industry-wide shortage of materials, or by any other cause not within the control of the party whose performance was interfered with, and which exercise of reasonable diligence, such party is able to prevent.
8. Parties and Survival of Agreement. Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association or corporation shall acquire or have any rights hereunder or by virtue hereof. All representations and agreements in this Agreement shall remain operative and in full force and effect until fulfilled and shall survive the closing.
9. Time of the Essence. Time is deemed to be of the essence with regard to all dates and time periods set forth herein and incorporated herein.
10. Headings. The heading inserted in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Agreement or any provision of this Agreement.
11. Delivery of Notices. Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered, mailed by certified or registered mail, return receipt requested, sent by overnight delivery service, or

faxed or emailed to the parties respective addresses (or at such other address for a party as shall be specified in a notice given in accordance with this Section) as follows, provided any notice given by facsimile or email is also given by one of the other methods:

Developer: Reedsburg HIE, LLC

201 Jefferson Street

Cambridge, WI 53523

City: City of Reedsburg

c/o Jacob Crosetto

City Clerk

134 South Locust Street

Reedsburg, WI 53959

And shall be deemed given upon personal delivery, the first business day after certification or registration, the first business day after deposit with the overnight delivery service, and upon acknowledgment of receipt by facsimile or email (provided notice is promptly sent by one of the other methods).

13. Law Applicable. This Agreement shall be construed in accordance with the internal laws of the State of Wisconsin. Venue for any disputes shall be the Sauk County Circuit Court.
14. Priority Over Subsequent Liens. This Agreement shall run with the land and shall be binding upon and inure to the benefits of the parties and their heirs, successors and assigns. As such, the current and all future owners of the Development Site

shall be subject to all of the obligations stated herein. Developer warrants and represents that there will not be any mortgage or any other lien against the Development Site at this time this Agreement is recorded other than mortgages for the purchase of the Development Site and to finance costs of constructing the Project. This Agreement shall have precedence and shall take priority over any mortgage, lien or other encumbrance that may be recorded against the Development Site (or any portion thereof) after the recording of this Agreement (or Memorandum thereof).

15. Originals and Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original.
16. Amendments to Agreement. This Agreement shall not be amended orally but only by the written agreement of the Parties signed by the appropriate representatives of each party.
17. Recording of Agreement. The parties agree that at the City's option a memorandum of this Agreement may be recorded on the record title to the Developer Property. The Developer shall upon request of the City execute and deliver any such memorandum or other document in connection with such recording.
18. Developer's Obligations to Run with the Land. The Developer's obligations under this Agreement and all consents, obligations, waivers, restrictions, and other requirements of the Developer as set forth in this Agreement, shall be deemed as covenants running with the land and shall be binding upon the Property and the

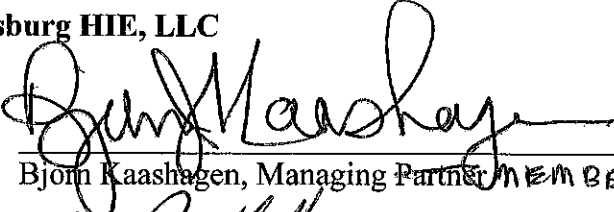
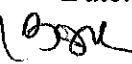
successors, assigns, and other transferees of the Developer. The rights and benefits conferred upon the Developer shall not be covenants running with the land and shall not inure to the successors, assigns, or other transferees of the Developer, except as set forth in Section 7 above.

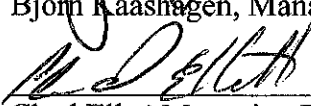
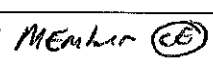
19. **Severance.** If any portion of this Agreement is deemed invalid or unenforceable by a court of competent jurisdiction, then the remainder of this Agreement shall remain in full force and effect and enforceable to the fullest extent permitted by law.
20. **Entire Agreement.** This Agreement and the documents to be delivered hereunder constitute the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersede all prior and contemporaneous understandings and agreements, both written and oral, with respect to such subject matter. In the event of any inconsistency between this Agreement and the documents to be delivered hereunder, or the Exhibits, this Agreement will control. This Agreement may be modified only in writing by all signed parties.

06-13-2022

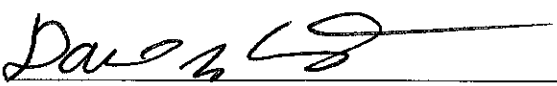
WITNESS WHEREOF, the parties hereto have executed this Agreement as of the year and date set forth above, and by so signing this Agreement, certify that they have been duly and properly authorized by their respective entities to make the commitments contained herein, intending them to be binding upon their respective entities and to execute this Agreement on their behalf.

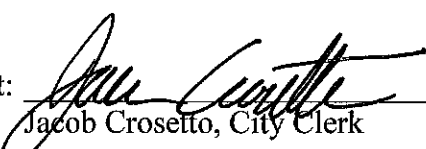
Reedsburg HIE, LLC

By:  Date: 6/13/22
Bjorn Kaashagen, Managing Partner MEMBER 

Attest:  Date: 6/13/22
Chad Ellet, Managing Partner MEMBER 

City of Reedsburg, Sauk County, Wisconsin

By:  Date: 6-13-2022
David G. Estes, Mayor

Attest:  Date: 6-13-2022
Jacob Crosetto, City Clerk

06-13-2022

STATE OF WISCONSIN)
) ss.
SAUK COUNTY)

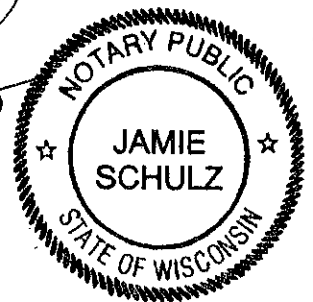
Personally came before me this 13th day of June, 2022, the above named, David G. Estes, Mayor, and Jacob Crosetto, City Clerk, known to be the persons and officers who executed the foregoing instrument and acknowledged that they executed the same as such officers by the City of Reedsburg's authority.

Anita M. Young
Notary Public, State of Wisconsin
My Commission: 11-3-2025

STATE OF WISCONSIN)
Sauk COUNTY) ss.
)

Personally came before me this 13 day of June, 2022, the above named Bjorn Kaashagen, to me known be the person who executed the foregoing instrument as a Managing Partner of Reedsburg HIE, LLC.

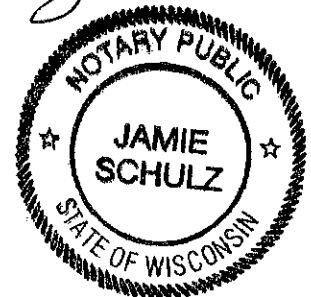
Jamie Schulz
Notary Public, State of Wisconsin
My Commission: 3/10/2024

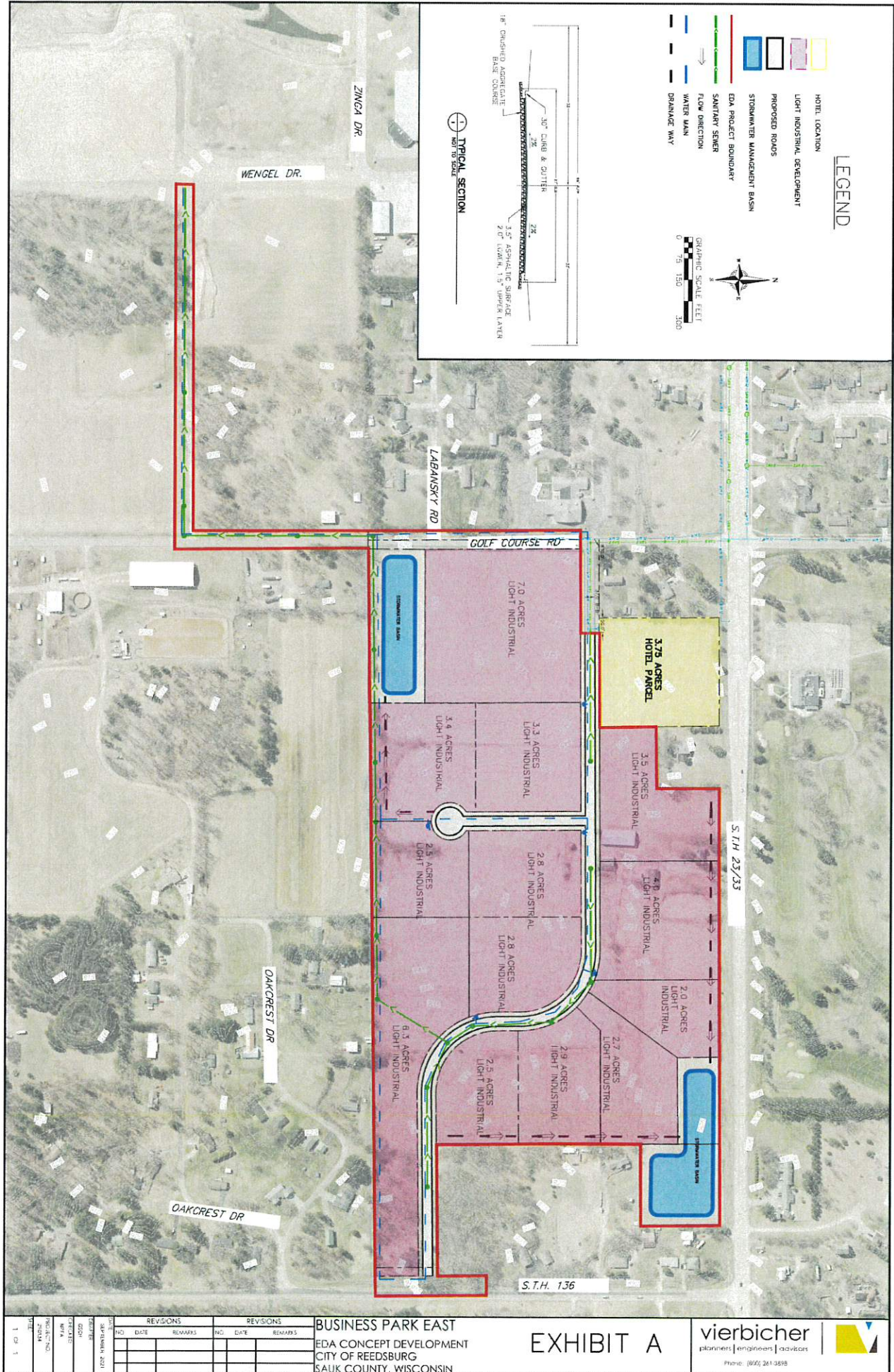


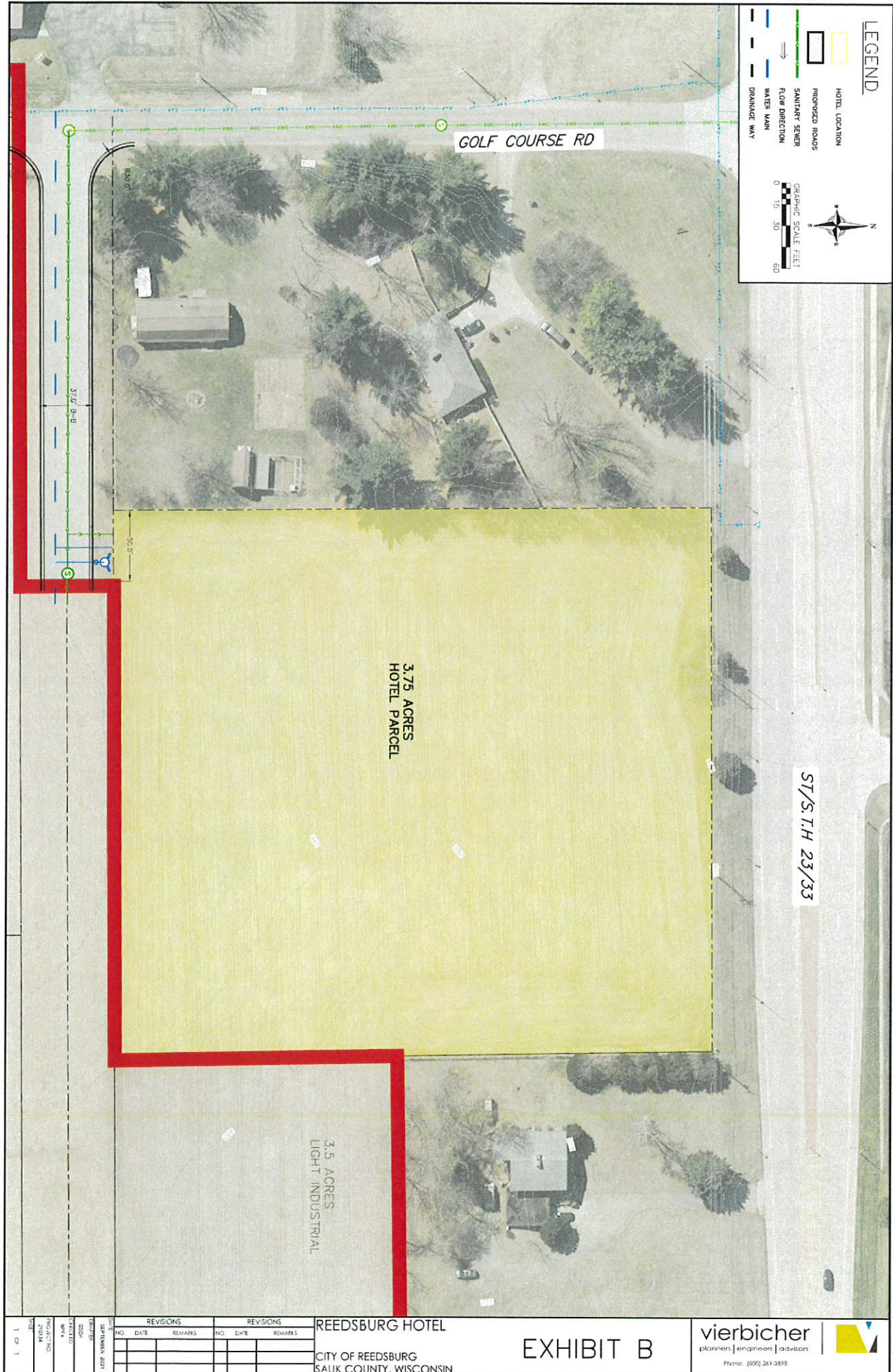
STATE OF Wisconsin)
Sauk COUNTY) ss.
)

Personally came before me this 13 day of June, 2022, the above named Chad Elliott, to me known be the person who executed the foregoing instrument as a Managing Partner of Reedsburg HIE, LLC.

Jamie Schulz
Notary Public, State of Wisconsin
My Commission: 3/10/2024

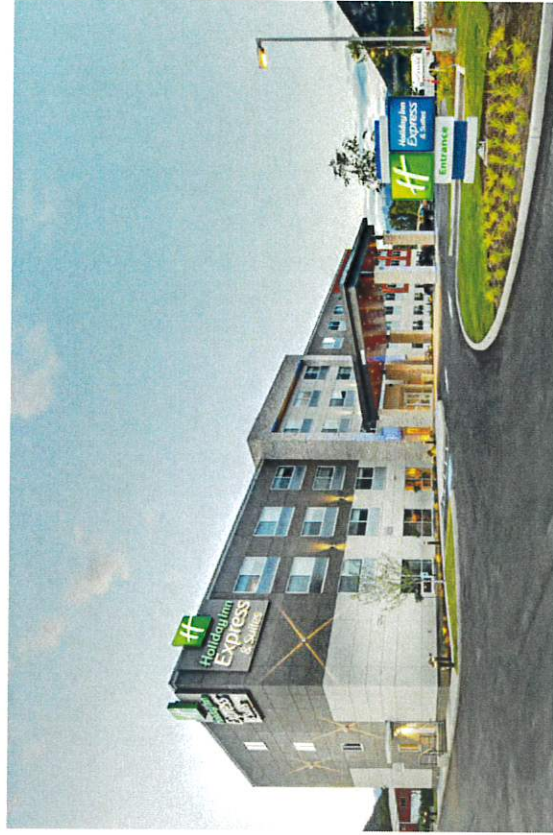


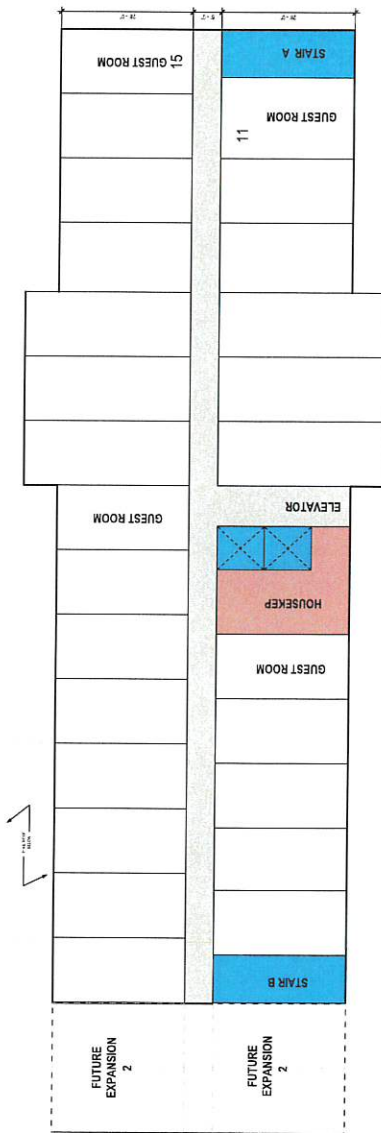






EXTERIOR VIEW
(NOT TO SCALE)





ASCULIPE FLOOR
 11 ROOMS = 11,000 SF
 4 HOUSEKEEPING = 1,000 SF
 4 ROOMS = 4,000 SF

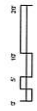


MELODOR BAY
 5 ROOMS = 13,500 SF
 4 HOUSEKEEPING = 1,000 SF

BUILDING INFORMATION
 83 TOTAL GUEST ROOMS
 13,790 SF FOOTPRINT
 13,190 SF/FLOOR X 3 FLOORS = 39,570 SF
 52,760 SF TOTAL BUILDING SF + 600 SF OUTDOOR PATIO

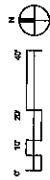
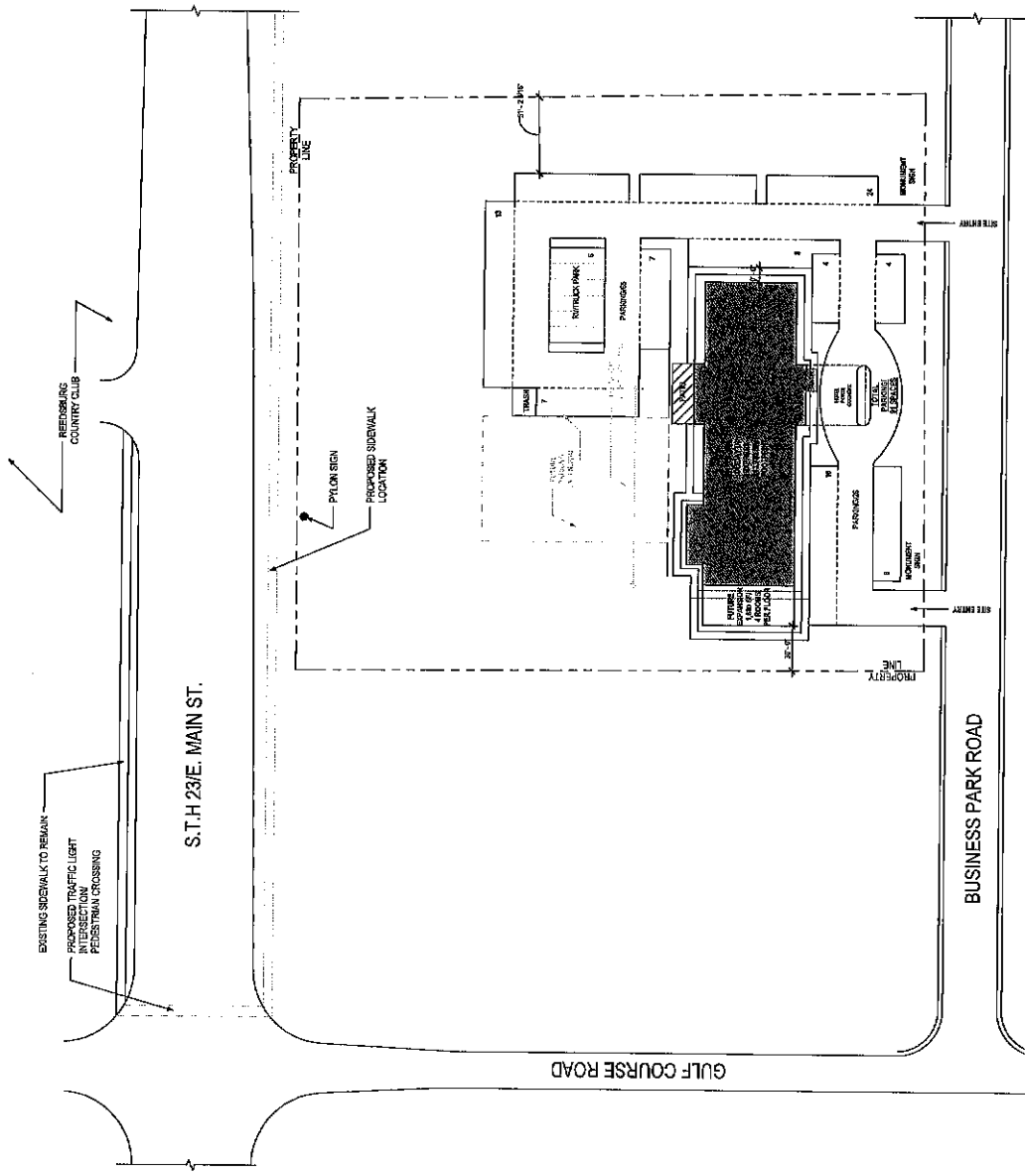
FUTURE EXPANSION
 +1,680 SF FOOTPRINT X 4 FLOORS = 6,720 SF
 4 ROOMS/FLOOR X 4 FLOORS = 16 ROOMS
 83 CURRENT + 16 FUTURE EXPANSION = 99 TOTAL ROOMS
 91 PARKING SPACES

1 TYPICAL FLOOR PLANS
 1/16" = 1'-0"



REEDSBURG BUSINESS PARK HOTEL

SITE PLAN
 1/16" = 1'-0"



SITE PLAN
1" = 40'-0" (22x34 SHEET SIZE)

REEDSBURG BUSINESS PARK HOTEL

DIMENSION
Madison Design Group
architectural - interior design - landscape
2500 Grand Tower Plaza, Suite 100, Madison, Wisconsin 53703
608.829.4444 608.829.4445 www.dimensiongroup.com

SITE PLAN
21 DECEMBER 2020

ORDINANCE NO. 1951-23

(Amend Chapter 21. Article V - Changing Name of Industrial & Commercial Commission to Economic Development Commission)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to amend Chapter 21 – Article V – “Industrial and Commercial Development Commission” to “Economic Development Commission”.

SECTION II: PROVISION AMENDED.

City of Reedsburg Code Section Chapter 21 – Article V is created as follows:

Article V

Economic Development Commission

[Adopted as Sec. 1.105 of the former Municipal Codebook; amended 12-8-2008]

§ 21-15 *Creation; membership.*

[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]

The Economic Development Commission is created. The Commission shall have seven members. Two Commissioners shall be members of the Common Council and shall serve during their terms as Council members. Five Commissioners shall serve staggered terms of three years. The Commissioners shall be appointed by the Mayor subject to confirmation by the Council and may include a maximum of two non-City residents based on their expertise. The members of the Commission shall elect the officers of the Commission.

§ 21-16 *General jurisdiction.*

The Commission shall carry on all projects of the City concerned with economic development and recruitment and may work with any private organization for such purpose. The Commission may also with the Community Development Authority and Community Development Block Grant Committee in such development efforts.

§ 21-17 *Financial records and reports.*

All revenues raised by taxes by development promoted by the Commission shall be handled by the Commission, which shall keep accurate records of its expenditures and make a financial report to the Council during December of each year.

§ 21-18 *Powers and duties.*

- A. *The Commission may acquire and develop sites for development purposes to the extent permitted by § 66.1101, Wis. Stats., and acquire sites for development that will expand the municipal tax base pursuant to §§ 67.04(2)(a) and 62.22(1), Wis. Stats., and can recommend to the City and its Community Development Authority and Community Development Block Grant Committee the acquisition of sites for development.*
- B. *The Commission may construct, own, lease and maintain buildings it acquires for public purposes and may convey property for a fair consideration.*

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 21 – Article V

Dated this 10th day of April, 2023.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:
Public Hearing Noticed:
2nd Reading at Council/Public Hearing:
Published, Enactment Date:

February 27, 2023
March 9, 2023
April 10, 2023
April 20, 2023