

COMMON COUNCIL AGENDA
January 27, 2020
REEDSBURG CITY HALL COUNCIL CHAMBERS
7:00 PM

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS)::

1. Approve minutes for the meeting held on January 13, 2020
2. Appoint Charlie Brumer to the Airport Commission.
3. Appoint Charlie Brumer to Zoning Board of Appeals as an Alternate.
4. Appoint Darrin Frye to the Zoning Board of Appeals as an Alternate.
5. Appoint Cathy Yanke to the Designated Offender Residency Appeal Board. (Public Safety)
6. Appoint Jay Brunken to the Designated Offender Residency Appeal Board.
7. Appoint Scott Peterson to the Designated Offender Residency Appeal Board.
8. Appoint Darrin Frye to the Designated Offender Residency Appeal Board.
9. Appoint David A. Estes to the Designated Offender Residency Appeal Board. (PFC)

II. GENERAL BUSINESS:

1. Approve/Deny: First reading and set a Public Hearing for February 10, 2020 for Ordinance 1903-20 Amending Alcohol and Tobacco Offenses, 382-13, 382-15, changing 18 year old to 21 year old per Federal mandates.

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Parks Committee: Approve/Deny: Renaming North Park (19th Street/Ridgeview Drive) to Wellness Park.
2. Parks Committee: Approve/Deny: Providing temporary Park names for administrative purposes to 20th Street Park, Granite Avenue Recreation Area and Northwest Recreation Area.
3. Plan Commission: Approve/Deny: Resolution 4390-20 for a Certified Survey in the Town of Winfield and the City of Reedsburg Extraterritorial Zoning Area at E6384 Bass Road, Parcel #042-0765-00000.



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

IV. CITY ADMINISTRATOR REPORTS:

1. Discussion Only: Committee of the Whole

V. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 2nd Meeting Committees: Ordinance Committee, Parks & Recreation, RICDC, Public Works, Utility Commission, Plan Commission, Historic Preservation, Library Board, Zoning Board, CDA (any other committees or commissions with report).

VI. OFFICE OF THE MAYOR:

VII. CLOSED SESSION:

1. Per section 19.85(1)(e) of the Wisconsin statutes, the Common Council will consider entering closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically projects financial update.

VIII. ADJOURN:



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City of Reedsburg Meeting of the Common Council

January 13, 2020

Present: Mayor Dave Estes, Aldermen Craig Braunschweig, Dave Moon, Jason Schulte, Mike Gargano, Calvin Craker, Phil Peterson, Dave Knudsen, and Tom Seamonson.

Absent: Brandt Werner

Others Present: Tim Becker, Jacob Crosetto, Pat Cummings, Brian Duvalle, Derek Horkan, Steve Zibell, Matt Scott, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting the minutes from the Common Council meeting held on December 9, 2019; December 2019 paid bills; and approval of a Temporary Class B/"Class B" Retailer's License for the Reedsburg Young Professionals for the Winter Co-Ed Softball Tournament at Nishan Ballfields, 1700 8th Street, on February 8, 2020.

Motion: Craker, Second: Seamonson to approve the consent agenda. Motion carried 8-0.

GENERAL BUSINESS

- A. Approve/Deny: Resolution 4388-20 Authorizing the City Administrator and City Planner to apply for the Municipal Flood Control Grant from the State of Wisconsin.
 - a. **Motion: Peterson, Second: Schulte to approve 4388-20 as presented and to authorize the City Administrator and City Planner to apply for the Municipal Flood Control Grant. Motion carried 8-0.**
- B. Approve/Deny: Resolution 4389-20 establishing a monthly wage for the Municipal Court Judge.
 - a. **Motion: Gargano, Second: Seamonson to approve Resolution 4389-20 as presented. Motion carried 8-0.**
- C. Approve/Deny: Unaffiliated Election Poll Worker list for 2020.
 - a. **Motion: Knudsen, Second: Schulte to approve the unaffiliated election poll worker list for 2020 as presented. Motion carried 8-0.**
- D. Approve/Deny: First Reading and set a Public Hearing for February 10, 2020 for Ordinance 1900- 20 amending Chapter 104-14 - Regular Meetings.
 - a. **Motion: Moon, Second: Craker to approve setting the public hearing on Ordinance 1900-20 for February 10, 2020 at 7:00 p.m. at the City Hall Council Chamber. Motion carried 8-0.**

RECOMMENDATIONS FOR BOARDS, COMMITTEES, AND COMMISSIONS

- A. Finance Committee: Approve/Deny: Resolution 4390-20 Authorizing amending the 2020 Budget to accommodate the purchase of a police vehicle to replace a vehicle totaled in a December 13, 2019 crash.
 - a. **Motion: Seamonson, Second: Braunschweig to approve Resolution 4390-20 as presented. Motion carried 8-0.**
- B. Ordinance Committee: Approve/Deny: Second Reading and Public Hearing for Ordinance 1898-19 Designated Offenders amending Chapter 501.
 - a. **Motion: Knudsen, Second: Peterson to approve Ordinance 1898-19 as presented. Motion carried 8-0.**
- C. Plan Commission: Approve/Deny: First Reading and set a Public Hearing for February 10, 2020 for Ordinance 1901-20 Rezone parcel #276-1585-00000, 152 8th Street, from R-2 Residential to R-3 Residential.
 - a. **Motion: Schulte, Second: Gargano to approve setting the public hearing on Ordinance 1901-20 for February 10, 2020 at 7:00 p.m. at the City Hall Council Chamber. Motion carried 8-0.**

- D. Public Works: Approve/Deny: First reading and set a Public Hearing for February 10, 2020 on Ordinance 1899-20 - Adjusting the Speed Limit on Viking Drive from E. Main Street to 8th Street.
- a. **Motion: Craker, Second: Braunschweig setting the public hearing on Ordinance 1899-20 for February 10, 2020 at 7:00 p.m. at the City Hall Council Chamber. Motion carried 8-0.**
- E. Personnel Committee: Approve/Deny: Amending the City Personnel Manual to prohibit Electronic Smoking Devices in City buildings, facilities or vehicles.
- a. **Motion: Peterson, Second: Braunschweig to approve the amendment to the City Personnel Manual as presented. Motion carried 8-0.**
- F. Personnel Committee: Approve/Deny: Amending the City Personnel Manual to reflect adding Veteran's Day as a holiday for active and honorably discharged veterans of the US Armed Forces
- a. **Motion: Moon, Second: Schulte to approve the amendment to the City Personnel Manual as presented. Motion carried 8-0.**
- G. Personnel Committee: Approve/Deny: Adopt job description for Administrative Assistant for the Police Department.
- a. **Motion: Braunschweig, Second: Gargano to approve the job description for the Administrative Assistant as presented. Motion carried 8-0.**

Motion: Seamonson, Second: Craker to adjourn.

Motion carried 8-0. Meeting adjourned at 8:01 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

ORDINANCE NO. 1903-20

(Amending Alcohol and Tobacco Offenses, 382-13 – 382-15)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to amend Chapter 382-13 through 382-15 reflect Federal Tobacco 21 Laws.

SECTION II: PROVISION AMENDED.

City of Reedsburg Code Sections 382-13 through 382-15 is hereby amended by this ordinance.

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 382-13 through 382-15.

Dated this 10th day of February 2020.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:

January 27, 2020

Public Hearing Noticed:

January 30, 2020

2nd Reading at Council/Public Hearing:

February 10, 2020

Published, Enactment Date:

February 20, 2020

Article III

Alcohol and Tobacco Offenses

§ 382-12 **Juvenile drinking offenses.**

Furnishing alcohol beverages to minors. No person shall sell, furnish, vend, or any way deal or traffic in, or give any intoxicating liquor or fermented malt beverage in any quantity whatsoever to any person under the age of 21.

§ 382-13 **Purchase or possession of cigarettes or tobacco products by persons under ~~18~~ 21 prohibited.** **[Amended 5-14-2018 by Ord. No. 1868-18]**

- A. Definitions. In this section, the definitions in § 254.911, Wis. Stats., (2015-16 Wis. Stats) are adopted and fully incorporated herein.
- B. No person under ~~18~~ 21 years of age may falsely represent his or her age for purpose of receiving any cigarette, nicotine product, or tobacco product.
- C. No person under ~~18~~ 21 years of age may purchase, attempt to purchase, or possess any cigarette, nicotine product, or tobacco product except as follows:
 - (1) A person under ~~18~~ 21 years of age may purchase or possess cigarettes, nicotine products, or tobacco products for the sole purpose of resale in the course of employment during his or her working hours if employed by a retailer.
 - (2) A person under ~~18~~ 21 years of age, but not under 15 years of age, may purchase, attempt to purchase or possess cigarettes, nicotine products, or tobacco products in the course of his or her participation in an investigation under § 254.916, Wis. Stats., that is conducted in accordance with § 254.916(3), Wis. Stats.
- D. No person may purchase cigarettes, tobacco products, or nicotine products on behalf of, or to provide to, any person who is under ~~18~~ 21 years of age.
- E. A law enforcement officer shall seize any cigarette, nicotine product, or tobacco product that has been sold to and is in the possession of a person under ~~18~~ 21 years of age.

§ 382-14 **Purchase or possession of tobacco products.** **[Amended 3-25-2013]**

Purchase or possession of cigarettes or tobacco products by persons under the age of ~~18~~ 21 is prohibited as provided in § 254.92, Wis. Stats. It shall be unlawful for anyone who is under the age of ~~18~~ 21 to possess, procure or consume any cigarette, tobacco products, or nicotine products, as defined by § 139.75(12), Wis. Stats.

§ 382-15 **Sale of tobacco products.** **[Amended 3-25-2013]**

As provided in § 134.66(2)(am), Wis. Stats., no retailer, direct marketer, manufacturer, distributor, jobber, subjobber, no agent, employee or independent contractor of a retailer, direct marketer, manufacturer, distributor, jobber or subjobber and no agent or employee of any independent contractor may provide, for

nominal or no consideration, cigarettes, tobacco products or nicotine products to any person except in a place where no person younger than ~~18~~ 21 years of age is present or permitted to enter unless the person who is younger than ~~18~~ 21 years of age is accompanied by his or her parent or guardian or by his or her spouse who has attained the age of ~~18~~ 21 years.

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council

Prepared By: Matt Scott, Parks and Recreation Director

Through: Timothy Becker, City Administrator

Date of Meeting: January 27, 2020

Subject: North Park Name Change

BACKGROUND AND REQUEST

The Parks Department has been working on many changes to North Park, which is located on the 19th St., and Ridgeview Dr. In 2019, we added over 1200ft in sidewalk to create a walking loop around the park. Four fitness stations were added throughout the park with a variety of exercise equipment available for park users. Two more stations will be installed in the spring of 2020 with two additional units to be installed in 2021. A new full basketball court, benches and trees were also added to the park with donations from the Reedsburg Heights Independent Living, RAMC, The Reedsburg Lions Club, Reedsburg Rotary Club, Community First Bank and Lands' End. This project targeted the high population of seniors living in the area and their needs. The park also compliments the hospital and can be useful to the Physical Therapy Department for patients needing PT. When designing the park, the PT Department was instrumental in the selection of all the equipment.

With the park going through so many changes and improvements and with many of them being fitness related, we are proposing that the name be changed from "North Park" to "Wellness Park" to reflect the theme of the park.

ANALYSIS

The name change is appropriate given the theme of the park and followed the park naming policy of the city, which was created in 2014.

STAFF RECOMMENDATION

Recommend that the City Council approve the proposed name change from "North Park" to "Wellness Park".

ACTION:

If the Mayor and City Council are ready, the following action may be made:

Motion to approve/deny – proposed name change from "North Park" to "WellnessPark".

FINANCIAL IMPACT

None

ATTACHMENT: Map showing location of parks proposed for new names, the City of Reedsburg Park Naming Policy and minutes from the December, 17th Parks and Recreation meeting.

CITY OF REEDSBURG

PARKS AND RECREATION DEPARTMENT

CITY OF REEDSBURG POLICY STATEMENT REGARDING PARK NAMING

PURPOSE

The purpose of the policy is to establish standard procedures and guidelines for the naming of public parklands and facilities owned and/or operated by the City of Reedsburg.

AUTHORIZATION

The naming of sites shall be the function of the City Council, following a recommendation of the Parks and Recreation Committee. Diversity, balance and creativity will be sought during the review and recommendation of any adoption of names.

All requests for the proposed naming of a facility must be reviewed by the Parks and Recreation Committee. Only approved recommendations will be forwarded to the City Council.

OBJECTIVES

- A. Provide name identification for individual parks, park area or park facility.
- B. Provide criteria for citizen input into the process of naming parks, park areas, or facilities.
- C. Insure that the naming of parks, park areas, or park facilities is approved by the Reedsburg City Council after receiving recommendations from the Parks and Recreation Committee and staff.

NAME SELECTION CRITERIA

Names submitted for consideration should provide some form of individual identity in relation to the following:

- A. The geographic location of the facility. This includes descriptive names.
- B. An outstanding feature of the facility.
- C. An adjoining subdivision, street, school or natural feature.
- D. A commonly recognized historical event, group, organization or individual (living or deceased).
- E. An individual or organization that contributed significantly to the acquisition or development of the facility to be named. This can include either a deed or substantial monetary contribution, or contribution toward acquisition and/or development of the park or facility (typically not less than 50 percent of the value of the property or improvements).

- F. Outstanding accomplishments by an individual for the good of the community. Quality of the contribution should be considered along with the length of the service by the individual – this to be fully substantiated by person making recommendation.
- G. An individual who provided an exceptional service in the interest of the park system as a whole. Typically, while serving in a public office, public officials should not be considered as a candidate for naming.

OTHER NAMING ALTERNATIVES

- A. Parks and facilities are donated to the City can be named by deed restriction by the donor. The naming and acceptance of land is subject to approval by the City Council. Naming rights are not guaranteed if the donation of parkland is a dedication as required by the subdivision ordinance (parkland dedication).
- B. Facilities within a park can be named separately from the park and/or facility in which they are located, subject to the general guidelines outlined in this policy.

NAMING PROCESS — EXISTING UN-NAMED FACILITIES

- A. Individuals, groups and/or organizations interested in proposing a name for an existing un-named park area or facility must do so in writing, presented to the Parks and Recreation Director, for consideration by the Parks and Recreation Committee.
- B. The Parks and Recreation Committee will conduct a public meeting on the request and allow 30 days following the public meeting for public comment.
- C. The Park and Recreation Committee will then recommend to the City Council action on the request.

NAMING PROCESS — NEW FACILITIES

- A. A temporary name will be designated by City staff for identification during acquisition and/or development of the park area or facility.
- B. Individuals, group and/or organization may suggest names for the park or facility in writing, presented to the Parks and Recreation Director, for consideration by the Parks and Recreation Committee.
- C. The Parks and Recreation Committee will conduct a public meeting on the suggested name and allow 30 days following the public meeting for public comment.
- D. The Committee will recommend to the City Council action on the request following the 30 days for public comment.

PARK RENAMING

Critical examination will be conducted to insure that renaming the park will not diminish the original justification for the name or the prior contributors. Renaming will follow the same procedures as naming the park.

- A. Only parks and facilities named for geographic location, outstanding feature or subdivision should be considered for renaming. Parks that have been named by deed restriction shall not be considered for renaming.
- B. Parks and facilities named after individuals shall not be changed unless it is found that because of the individual's character, the continued use of their name would not be in the best interest of the community.

PLAQUES, MARKERS AND MEMORIALS

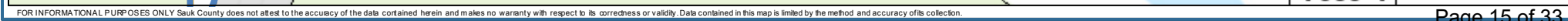
The Parks and Recreation Committee must approve any plaques, markers or memorials. All parties involved must agree upon a written maintenance agreement for each plaque/marker/memorial before they are installed.

All memorials must be designed to blend with and complement the existing Parks and Recreation Department signs, plaques, markers, and memorials.



Sauk County Land Information/GIS Web Map







NWSE

0757

NESE

0756

NWSW

0777

Town of
Winfield

Sec 33
T13 R04

Northwest Rec Area

Archery
Range

0758-1

0759

0760

0762

0760-1

Town of
Reedsburg

0102

0107

0108

0106

0103

0095

0095

0095

0095

0095

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, Sauk County Land Information/GIS

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council

Prepared By: Matt Scott, Parks and Recreation Director

Through: Timothy Becker, City Administrator

Date of Meeting: January 27, 2020

Subject: Park names for two new parks and Curtain property

BACKGROUND AND REQUEST

The city will have two new parks in 2020. New parks on 20th St. / Cotton Tail Ln. and off Doris Rd. that extends to Bass road are planned and will need names for the short term for identification purposes. The property on Granite Avenue currently known as the "Curtain Property" has never been officially named and will also need to be named. Below are the suggested names approved at the December Parks and Recreation meeting:

<u>Location</u>	<u>Proposed Name</u>
New Park at 20 th & Cottontail	20 th St. Park
New park off Doris Rd.	Northwest Recreational Area
Curtain Property	Granite Avenue Recreational Area

Please be aware that the proposed new names may be only temporary and may be changed in the future if a beneficiary arises. We are still waiting for a site plan for the Doris Rd. Park so any name change may reflect the types of activities within the park.

ANALYSIS

The city needs to name these parks so they can be identified properly within internal plans like the CORP for grant purposes and for emergency personnel to eliminate any confusion over a parks location.

STAFF RECOMMENDATION

Recommend that the City Council approve the proposes names for the new parks mentioned above.

ACTION:

If the Mayor and City Council are ready, the following action may be made:

Motion to approve/deny – proposed names for parks located at 20th St. & Cottontail Rd., between doris and Bass Rd. and the Curtain property located on Granite Ave.

FINANCIAL IMPACT

None

ATTACHMENT: Map showing location of parks proposed for new names, the City of Reedsburg Park Naming Policy and minutes from the December 17th Parks and Recreation meeting.

The Parks and Recreation Committee convened in regular session on Tuesday, December 17, 2019, at 5:15 p.m. at Reedsburg Center Council Chambers with the following members present:

Present: Phil Peterson
Calvin Craker
Jake Stanek
Tom Seamonson

Absent: Aaron Bauer

Also Present: Administrator Tim Becker

Minutes: Moved by Seamonson, seconded by Craker to approve October 15, 2019 minutes.

Motion Carried 4-0

1. Consideration of renaming North Park to Wellness Park.

Moved by Craker, seconded by Seamonson to change North Park to Wellness Park.

Motion Carried 4-0.

2. Consideration and discuss possible names for new and existing facilities/parks.

Moved by Seamonson, seconded by Stanek to name Granite Avenue property to the "Granite Avenue Recreational Area".

Motion Carried 4-0

Moved by Craker, seconded by Seamonson to name new park at Cottontail Rd and 20th Street "20th Street Park".

Motion Carried 4-0

Moved by Stanek, seconded by Craker to name new park between Doris Rd and Bass Rd the "Northwest Recreational Area".

Motion Carried 4-0

3. Update of on-going projects and programs.

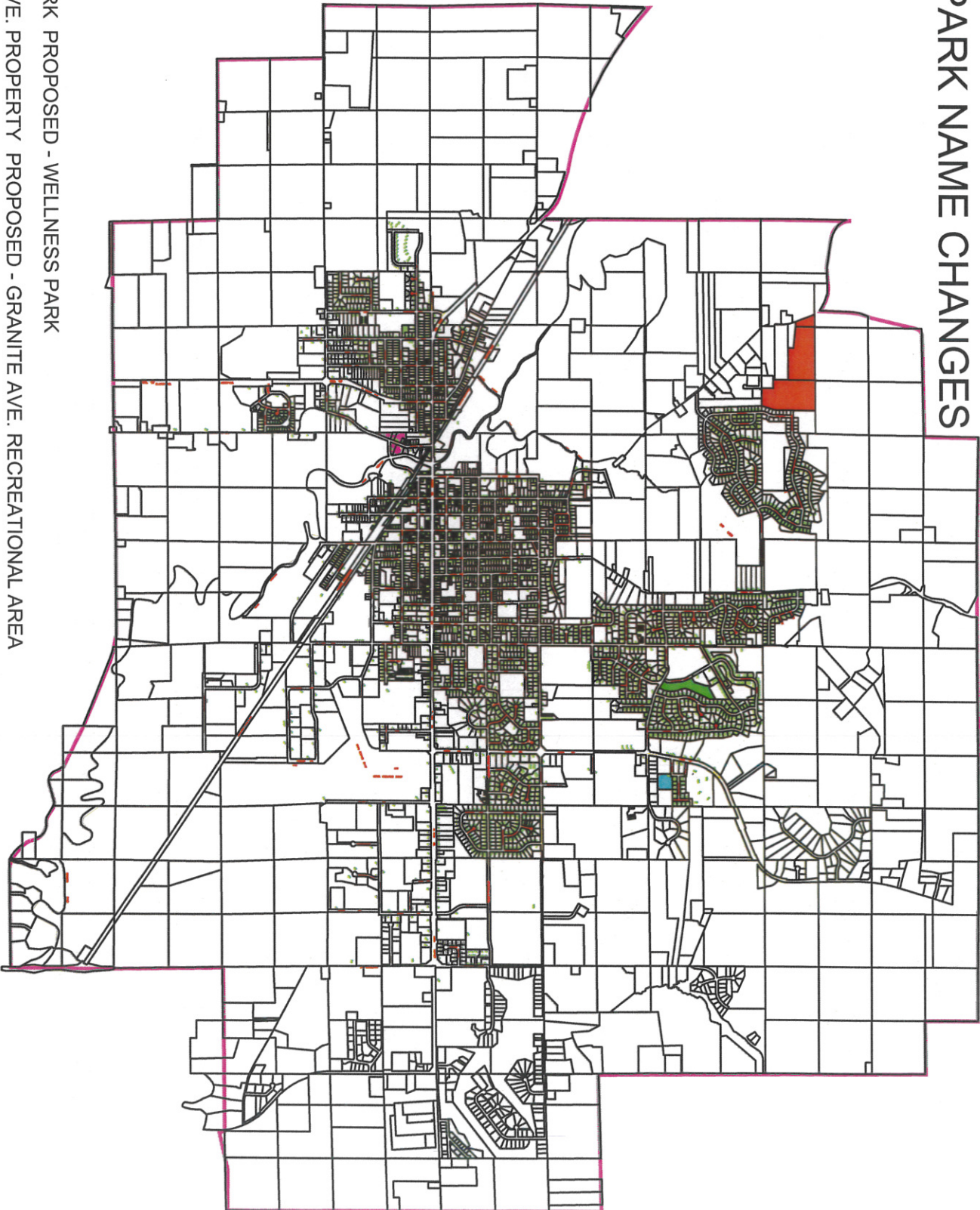
No Action Taken.

Motion by Seamonson, seconded by Stanek to adjourn at 5:55 p.m.

Motion Carried 4-0

Submitted by Matt Scott

PROPOSED PARK NAME CHANGES



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All requests for the proposed naming of a facility must be reviewed by the Parks and Recreation Committee. Only approved recommendations will be forwarded to the City Council.

OBJECTIVES

- A. Provide name identification for individual parks, park area or park facility.
- B. Provide criteria for citizen input into the process of naming parks, park areas, or facilities.
- C. Insure that the naming of parks, park areas, or park facilities is approved by the Reedsburg City Council after receiving recommendations from the Parks and Recreation Committee and staff.

NAME SELECTION CRITERIA

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- E. An individual or organization that contributed significantly to the acquisition or development of the facility to be named. This can include either a deed or substantial monetary contribution, or contribution toward acquisition and/or development of the park or facility (typically not less than 50 percent of the value of the property or improvements).

- F. Outstanding accomplishments by an individual for the good of the community. Quality of the contribution should be considered along with the length of the service by the individual – this to be fully substantiated by person making recommendation.
- G. An individual who provided an exceptional service in the interest of the park system as a whole. Typically, while serving in a public office, public officials should not be considered as a candidate for naming.

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NAMING PROCESS — EXISTING UN-NAMED FACILITIES

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- B. The Parks and Recreation Committee will conduct a public meeting on the request and allow 30 days following the public meeting for public comment.
- C. The Park and Recreation Committee will then recommend to the City Council action on the request.

NAMING PROCESS — NEW FACILITIES

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- B. Individuals, group and/or organization may suggest names for the park or facility in writing, presented to the Parks and Recreation Director, for consideration by the Parks and Recreation Committee.
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PLAQUES, MARKERS AND MEMORIALS

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- B. Individuals, group and/or organization may suggest names for the park or facility in writing, presented to the Parks and Recreation Director, for consideration by the Parks and Recreation Committee.
- C. The Parks and Recreation Committee will conduct a public meeting on the suggested name and allow 30 days following the public meeting for public comment.
- D. The Committee will recommend to the City Council action on the request following the 30 days for public comment.

PARK RENAMING

Critical examination will be conducted to insure that renaming the park will not diminish the original justification for the name or the prior contributors. Renaming will follow the same procedures as naming the park.

- A. Only parks and facilities named for geographic location, outstanding feature or subdivision should be considered for renaming. Parks that have been named by deed restriction shall not be considered for renaming.
- B. Parks and facilities named after individuals shall not be changed unless it is found that because of the individual's character, the continued use of their name would not be in the best interest of the community.

PLAQUES, MARKERS AND MEMORIALS

The Parks and Recreation Committee must approve any plaques, markers or memorials. All parties involved must agree upon a written maintenance agreement for each plaque/marker/memorial before they are installed.

All memorials must be designed to blend with and complement the existing Parks and Recreation Department signs, plaques, markers, and memorials.

RESOLUTION
(Bass CSM – E6384 Bass Rd; Parcel #042-0765-00000)

File No. 4390-20

Resolved, that this Certified Survey located in the Town of Winfield and Reedsburg's extraterritorial zoning area is hereby approved by the Common Council of the City of Reedsburg.

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 27th day of January, 2020, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 27th day of January, 2020.

Jacob Crosetto
City Clerk

Plan Commission
Staff Report

DATE: 1/14/20

APPLICANT: Robert & Judith Bass

LOCATION: E6384 Bass Rd; Parcel #042-0765

ZONING: Agricultural

PROPOSED LAND USE CHANGE: Certified Survey Map

DESCRIPTION OF PROPERTY/IMPROVEMENTS: Consider recommending Certified Survey Map to divide existing tax parcel into two parcels and conditioned on Town of Winfield approval.

General Findings

SURROUNDING LAND USES:

- North – Agricultural
- West – Agricultural
- South – Agricultural, Residential
- East – Agricultural, Residential

ZONING:

- North- Agricultural
- West- Agricultural
- South- Agricultural
- East- Agricultural

TOPOGRAPHY: Floodway, Flood fringe

STREET R.O.W./TRAFFIC/ACCESS: County Hwy F / Bass Rd, 66' ROW

ENVIRONMENTAL HAZARDS/CONDITIONS: None known

COMPREHENSIVE PLAN DESIGNATION: Agricultural, Rural Residential

Exhibit List

- A. City of Reedsburg Comprehensive Plan
- B. Zoning Ordinance, City of Reedsburg, Wisconsin
- C. Tuesday, January 14, 2020, Plan Commission Agenda
- D. Land Use Change Application
- E. Staff Report
- F. Request for Review
- G. Notice of Public Meeting

City of Reedsburg Land Use Application

134 S. Locust St.
PO Box 490
Reedsburg, WI 53959

Ph: 608-524-6404
Fax: 608-524-8458
bduvalle@ci.reedsburg.wi.us

APPLICANT: Robert and Judith Bass

ADDRESS: E6391 Bass Road **CITY:** Reedsburg **STATE:** WI

ZIP: 53959 **PHONE:** 363-0222 524-6050 **FAX:** _____

E-MAIL: _____

PROPERTY OWNER: (if different from Applicant) _____

LOCATION: intersection of Bass Road and HWY K **PARCEL #:** 042-0765-00000

LAND USE CHANGE REQUESTED

(Please describe one or more as applicable -- attach extra pages/maps if necessary)

☐ **Conditional Use Permit:** _____

For *CONDITIONAL USE PERMIT* requests, also answer "A" on the opposite side.

☐ **Zoning Variance:** _____

For *VARIANCE* requests, also answer "B" on the opposite side.

☐ **Zone Change (Rezoning) - From:** _____ **To:** _____

☒ **Certified Survey Map (C.S.M.):** 2 Lot CSM

☐ **Preliminary Plat:** _____ **Final Plat:** _____ **Name of Plat:** _____

☐ **Flood Plain Zone Change: From:** _____ **To:** _____

☐ **Comprehensive Plan Amendment:** _____

☐ **Other:** _____

AFFIDAVIT

I certify that the information and plans submitted are true and accurate to the best of my knowledge. I also give permission to City zoning officials to enter my property for inspection purposes.

1

Applicant Signature / Date

Robert H Bass, 11-22-19

Owner Signature / Date

Extraterritorial Committee Date: _____

Plan Commission Date: _____

Board of Zoning Appeals Date: _____

City Council Action & Date: _____

Account #10-461500-00

**The applicant or representative MUST
ATTEND the meeting.**

C:\Users\kwitt\CITYHALL\Desktop\Land Use Appl.doc

Conditional Use \$153	_____
Cond. Use-Agriculture \$400	_____
Variance \$112	_____
Zone Change \$200	_____
C.S.M. \$171	<u>\$171</u>
Subdivision Plat \$610	_____
- w/ Stormwater Plan \$100	_____
Flood Plain Zone \$189	_____
Mapping Fee \$61/parcel	_____
in C.S.M./plat	_____
Comp Plan Amend \$200	_____
Date Paid	_____
Receipt #	_____

Pd ✓
11-22-19
Receipt
1.03373

SAUK COUNTY CERTIFIED SURVEY MAP NO.

A PARCEL OF LAND BEING DESCRIBED AS A LOT 2 OF SAUK COUNTY CERTIFIED SURVEY MAP NUMBER 5982, LOCATED IN THE NW1/4-NE1/4 AND THE NE1/4-NE1/4 OF SECTION 34, T13N, R4E, TOWN OF WINFIELD, SAUK COUNTY, WISCONSIN.

CLIENTS:

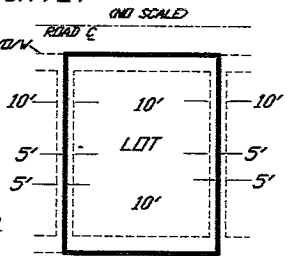
ROBERT A. & JUDITH A. BASS
E6391 BASS ROAD
REEDSBURG, WI 53959

PROPERTY ADDRESS:
E6384 BASS ROAD
REEDSBURG, WI 53959

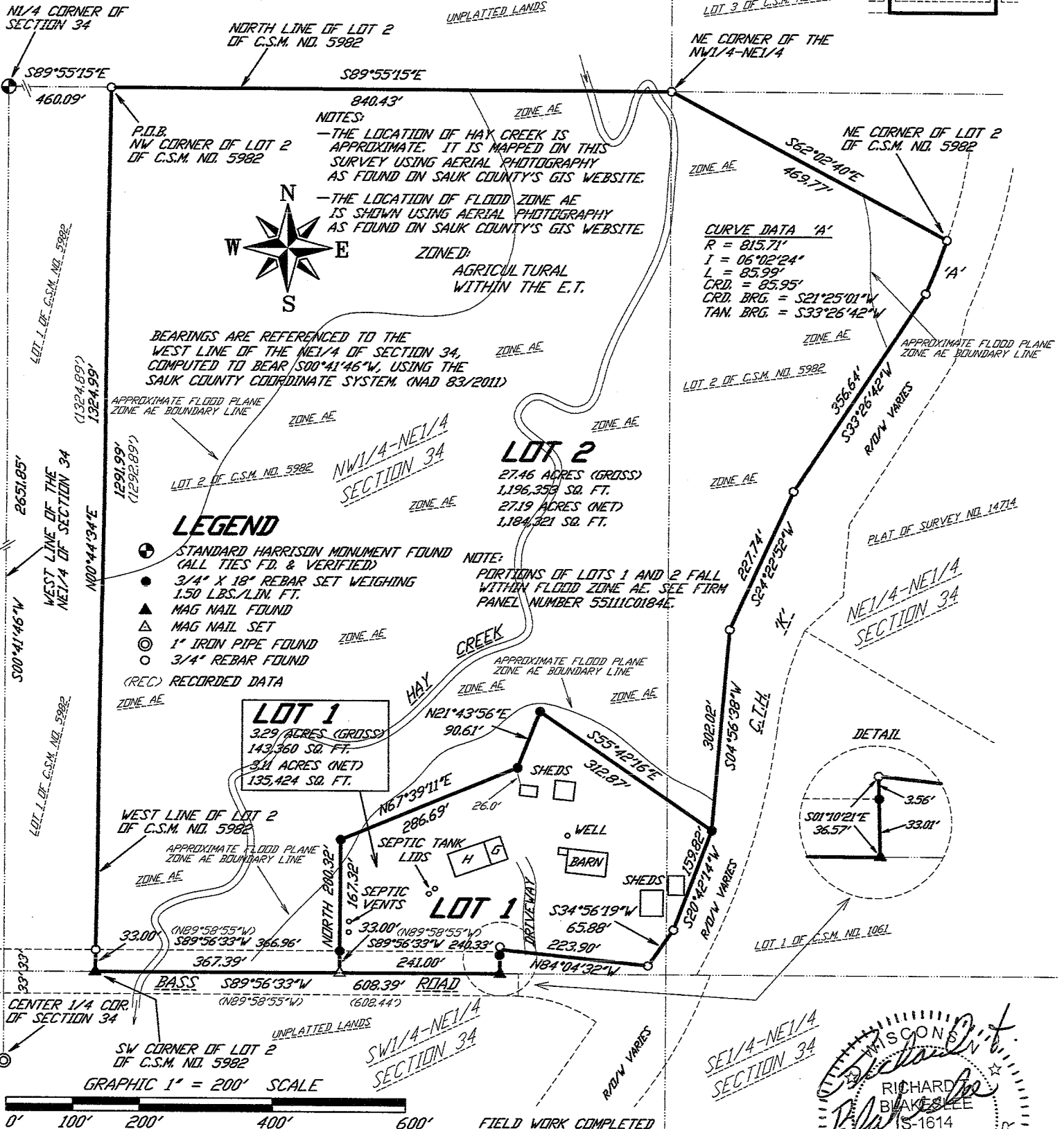
UTILITY EASEMENTS
EACH LOT OF THIS C.S.M. HAS UTILITY EASEMENTS AS DEDICATED AND SHOWN. THE UTILITY EASEMENTS SHOWN ON THIS CERTIFIED SURVEY MAP ARE BEING DEDICATED BY THIS INSTRUMENT AND ARE GRANTED TO THE CITY OF REEDSBURG AS HOLDER AND BENEFICIARY.

SE1/4-SE1/4
SECTION 27

LOT 3 OF C.S.M. NO. 5982



SW1/4-SE1/4
SECTION 27



THROUGH WIS. STAT. 823.08, THE WISCONSIN LEGISLATURE HAS ADOPTED A RIGHT TO FARM LAW. THIS STATUTE LIMITS THE REMEDIES OF OWNERS OF LATER ESTABLISHED RESIDENTIAL PROPERTY TO SEEK CHANGES TO NEARBY PRE-EXISTING AGRICULTURAL PRACTICES. ACTIVE AGRICULTURAL OPERATIONS ARE NOW TAKING PLACE AND ARE PLANNED TO CONTINUE ON LANDS IN THE VICINITY OF THIS C.S.M. THESE ACTIVE AGRICULTURAL OPERATIONS MAY PRODUCE NOISES, ODORS, DUST, MACHINERY TRAFFIC OR OTHER CONDITIONS DURING DAYTIME AND EVENING HOURS.

(REVISED DECEMBER 13, 2019)
11-18-2019
DATE

RICHARD T. BLAKESLEE
PROFESSIONAL LAND SURVEYOR S-1614
REEDSBURG, WIS.
12/13/19

SURVEYOR'S CERTIFICATE

I, Richard T. Blakeslee, Professional Land Surveyor, hereby certify that I have surveyed, divided and mapped a parcel of land being described as Lot 2 of Sauk County Certified Survey Map Number 5982; located in the NW1/4-NE1/4 and the NE1/4-NE1/4 of Section 34, T13N, R4E, Town of Winfield, Sauk County, Wisconsin; being more fully described as follows:

Commencing at the North ¼ corner of Section 34; thence S89°55'15"E, 460.09 feet along the North line of the Northeast ¼ of Section 34 to the Northwest corner of Lot 2 of Sauk County Certified Survey Map Number 5982, said point being the point of beginning; thence continuing S89°55'15"E, 840.43 feet along the aforesaid Northerly line to the Northeast corner of the NW1/4-NE1/4 of Section 34; thence S62°02'40"E, 469.77 feet along the Northeasterly line of the aforesaid Lot 2 to the Northeast corner thereof, said point being located on a Westerly line of County Trunk Highway 'K', said point is also located on a curve to the right, having a central angle of 06°02'24" and a radius of 815.71 feet; thence Southwesterly, 85.99 feet along the arc of the curve, the long chord of which bears S21°25'01"W, 85.95 feet; thence S33°26'42"W, 356.64 feet along a Northwesterly line of County Trunk Highway 'K'; thence S24°22'52"W, 227.74 feet along a Northwesterly line of County Trunk Highway 'K'; thence S04°56'38"W, 302.02 feet along a Westerly line of County Trunk Highway 'K'; thence S20°42'14"W, 159.82 feet along a Northwesterly line of County Trunk Highway 'K'; thence S34°56'19"W, 65.88 feet along a Northwesterly line of County Trunk Highway 'K' to the Southeast corner of Lot 2 of Sauk County Certified Survey Map Number 5982; thence N84°04'32"W, 223.90 feet along a Southerly line of the aforesaid Lot 2; thence S01°10'21"E, 36.57 feet along an Easterly line of the aforesaid Lot 2 to a point on the South line of the NW1/4-NE1/4 of Section 34; thence S89°56'33"W, 608.39 feet along a Southerly line of the aforesaid Lot 2 to the Southwest corner thereof; thence N00°44'34"E, 1324.99 feet along the Westerly line of the aforesaid Lot 2 to the point of beginning.

Said parcel contains 30.76 acres, more or less, and is subject to the rights-of-way of Bass Road, all existing utility easements of record and the utility easements as dedicated on this Certified Survey Map.

That I have complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes, Township of Winfield Subdivision Regulations and the Sauk County Land Resources and Environment Department. Also that this map is in compliance with Chapter A.E. 7 of the Administrative Code of the State of Wisconsin to the best of my knowledge and belief in surveying, dividing and mapping the same.

That such plat is a true and correct representation of the exterior boundaries of the land surveyed and the subdivision thereof made.

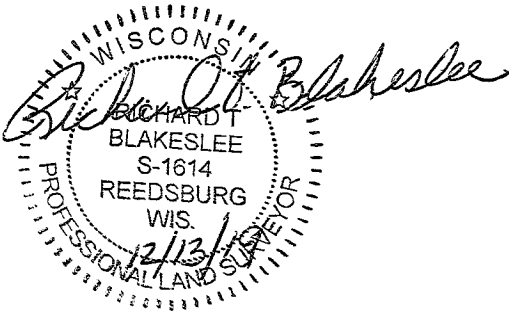
That I have performed such Certified Survey under the direction of Robert A. & Judith A. Bass, E6391 Bass Road, Reedsburg, WI 53959; owners of said lands.

(Revised 12-13-2019)

11-18-2019

Date

Richard T. Blakeslee
Professional Land Surveyor S-1614



Soil Certificate

Lot 2 of this Certified Survey Map has not had a Soil's Evaluation done. No construction for human habitation will be allowed on Lot 2 until an approved sanitary septic site has been approved by the office of Sauk County Land Resources and Environment Department. Lot 1 has an existing septic system.

Winfield Town Board Approval

Resolved, that this Certified Survey in the Town of Winfield, be and is hereby approved. I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Winfield Town Board and made effective this 17th day of Dec, 2019.

Jessica Bass
Town Board Clerk

Ronald J. Rinaldi
Town Board Chairman

Sauk County Land Resources and Environment Department Approval

Resolved, that this Certified Survey in the Town of Winfield, be and is hereby approved in compliance with Chapter 236 of the Wisconsin Statutes, and the zoning requirements of the Sauk County Land Resources and Environment Department regulations.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Sauk County Land Resources and Environment Department and made effective this _____ day of _____, 2019.

Date

Administrator

COMMON COUNCIL RESOLUTION

Resolved, that this Certified Survey located in the Town of Winfield be and is hereby approved by the Common Council of the City of Reedsburg.

Date

Approved _____
David G. Estes, Mayor

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Reedsburg.

Date

Approved _____

OWNER'S CERTIFICATE OF DEDICATION

Robert A. & Judith A. Bass as owner's, do hereby certify that they have caused the lands described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this map. Robert A. & Judith A. Bass do further certify that the Certified Survey is required by s.236.10 or 236.12 to be submitted to the following for approval or rejection: The City of Reedsburg, The Town of Winfield and the Sauk County Land Resources and Environment Department.

Robert A. Bass
Robert A. Bass

Judith A. Bass
Judith A. Bass

State of Wisconsin:
Sauk County:

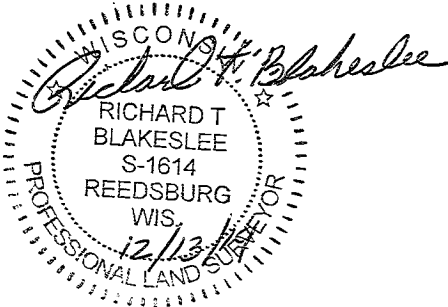
Personally came before me this 13 day of Dec, 2019, Robert A. & Judith A. Bass, to me known to be the person who executed the foregoing instrument and acknowledged that they have executed the foregoing instrument.

Richard T. Blakeslee
Notary Public, Sauk County, Wisconsin.

My commission expires 11-17-23.

(Revised 12-13-2019)
11-18-2019
Date

Richard T. Blakeslee
Professional Land Surveyor S-1614



Sec. 2-32. - Committee of the whole.

- (a) *Established; purpose.* There is established the committee of the whole, that shall be advisory to the mayor and common council to assist in the performance of their duties to the city. It shall serve as a venue to thoroughly investigate and debate issues involving city operations.
- (b) *Membership.* The committee shall consist of the members of the common council.
- (c) *Meetings; quorum.* Meetings shall be held at least once each month. The president of the common council shall be the presiding officer of the committee. Five members shall constitute a quorum and all actions shall require an affirmative approval of a majority of all of the members.

(Code 1993, § 2.04(1)—(3))

Sec. 2-33. - Powers and duties of the committee.

The committee of the whole shall have the following powers and duties:

- (1) To consider and prepare proposed annual budget of the city;
- (2) To review and recommend the transfer of appropriations to the city council;
- (3) To consider personnel issues, including but not limited to employment, compensation, job descriptions, conditions of employment, promotion, discipline, training, union negotiations and insurance;
- (4) To review proposed contracts for the purchase of goods or services necessary in the operation and management of the city;
- (5) To approve and audit all bills, investments and cash reports;
- (6) To consider all delinquent bills and taxes owed to the city;
- (7) To certify any and all claims against the city;
- (8) To review all applications to the city for licenses and permits;
- (9) To discuss and review any and all proposed ordinances or resolutions and make recommendations to the city council regarding their necessity and appropriateness;
- (10) To review service priorities and capital budget priorities of each city department;
- (11) To serve as a liaison between the community and the city on public safety issues;
- (12) To review annually and make recommendations to the mayor and city council regarding the annual work plans and long-range goals of each city department;
- (13) To complete the evaluations of the department heads, including the chiefs of the police and fire departments, in cooperation with the city administrator;
- (14) To review issues that may arise from time to time involving telecommunications, specifically including cable television; and
- (15) To review any other miscellaneous business that may come before the city from time to time and recommend a course of action to the city council.

(Code 1993, § 2.04(4))

State Law reference— Power of common council, Wis. Stats. § 62.11.