City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

COMMON COUNCIL AGENDA

January 13, 2020

REEDSBURG CITY HALL COUNCIL CHAMBERS

7:00 PM

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS)::

1. Approve minutes for the meeting held on December 9, 2019
2. Approve December 2019 paid bills.
3. Approve/Deny Application for Temporary Class B/Class B Retailer's License for the Reedsburg Young Professionals for the Winter Co-Ed Softball Tournament at Nishan Ball-fields, 1700 8th Street, on February 8, 2020.

II. MAYOR PROCLAMATIONS, PRESENTATIONS, APPOINTMENTS:

1. No Report

III. GENERAL BUSINESS:

1. Approve/Deny: Resolution 4388-20 Authorizing the City Administrator and City Planner to apply for the Municipal Flood Control Grant from the State of Wisconsin.
2. Approve/Deny: Resolution 4389-20 Establishing a monthly wage for the Municipal Court Judge.
3. Approve/Deny: Unaffiliated Election Poll Worker list for 2020.
4. Approve/Deny: First Reading and set a Public Hearing for February 10, 2020 for Ordinance 1900-20 amending Chapter 104-14 - Regular Meetings.

IV. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Finance Committee: Approve/Deny: Resolution 4390-20 Authorizing amending the 2020 Budget to accommodate the purchase of a police vehicle to replace a vehicle totaled in a December 13, 2019 crash.
2. Ordinance Committee: Approve/Deny: Second Reading and Public Hearing for Ordinance 1898-19 Designated Offenders amending Chapter 501.

The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

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3. Plan Commission: Approve/Deny: First Reading and set a Public Hearing for February 10, 2020 for Ordinance 4391-20 Rezone parcel #276-1585-00000, 152 8th Street, from R-2 Residential to R-3 Residential.
4. Public Works: Approve/Deny: First reading and set a Public Hearing for February 10, 2020 on Ordinance 1899-20 - Adjusting the Speed Limit on Viking Drive from E. Main Street to 8th Street.
5. Personnel Committee: Approve/Deny: Amending the City Personnel Manual to prohibit Electronic Smoking Devices in City buildings, facilities or vehicles.
6. Personnel Committee: Approve/Deny: Amending the City Personnel Manual to reflect adding Veteran's Day as a holiday for active and honorably discharged veterans of the US Armed Forces.
7. Personnel Committee: Approve/Deny: Adopt job description for Administrative Assistant for the Police Department.

V. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 1st Meeting Committees: Finance Committee, Reedsburg Area Development, Airport Commission, Personnel Comm., Library Board (any other committees or commissions with report).

VI. OFFICE OF THE MAYOR:

VII. ADJOURN:

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City of Reedsburg Meeting of the Common Council
December 9, 2019

Present: Mayor Dave Estes, Aldermen Dave Moon, Jason Schulte, Mike Gargano, Calvin Craker, Phil Peterson, Dave Knudsen, and Tom Seamonson.
Absent: Craig Braunschweig and Brandt Werner
Others Present: Tim Becker, Jacob Crosetto, Pat Cummings, Brian Duvalle, Derek Horkan, Steve Zibell, Matt Scott, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting the minutes from the Common Council meeting held on November 25, 2019; November 2019 Building Permit reports; November 2019 paid bills; and approval of a Temporary Class B/"Class B" Retailer's License for Sacred Heart for the Sacred Heart Winter Gala on February 8, 2020 at 545 N. Oak St.

Motion: Craker, Second: Schulte to approve the consent agenda. Motion carried 7-0.

GENERAL BUSINESS

A. Approve/Deny: Elections Contingency Plan
    a. **Motion: Peterson, Second: Seamonson to approve the Elections Contingency Plan as presented by the City Clerk. Motion carried 7-0.**

RECOMMENDATIONS FOR BOARDS, COMMITTEES, AND COMMISSIONS

A. Parks Committee: Approve/Deny: Resolution 4386-19 adopting the addendum to and approving the 2017 Comprehensive Outdoor Recreational Plan (CORP).
    a. **Motion: Gargano, Second: Schulte to approve Resolution 4386-19 as presented. Motion carried 7-0.**

B. Finance Committee: Approve/Deny: Resolution 4387-19 authorizing the City Clerk-Treasurer to write off delinquent personal property tax amounts under $20.00.
    a. **Motion: Knudsen, Second: Craker to approve Resolution 4387-19 as presented. Motion carried 7-0.**

Motion: Gargano, Second: Seamonson to adjourn.

Motion carried 7-0. Meeting adjourned at 7:11 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - DECEMBER 2019	12/03/2019	251.12	251.12	12/05/2019
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					251.12	251.12	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL - PREMIUMS DECEMBER 2019	12/03/2019	2,092.00	2,092.00	12/05/2019
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					2,092.00	2,092.00	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-1	LIFE INS - DECEMBER	11/18/2019	117.30	117.30	12/05/2019
130652	METLIFE SBC	KMO5735175-	LIFE INS - JANUARY	12/16/2019	117.30	117.30	12/31/2019
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					234.60	234.60	
10-212910 SUNDRY ACCOUNTS PAYABLE							
263333	GARY & LISA RULAND	GR123019	2019 TAX REFUND PAID BY OWNER AND CORELOGIC	12/30/2019	7,072.17	7,072.17	12/31/2019
263516	HAY CREEK ESTATES LLC	HCE121319	REFUND TAXES 2019	12/13/2019	2.45	2.45	12/19/2019
261965	SUMMER KARLL	SK122719	2019 TAX REFUND	12/27/2019	59.08	59.08	12/31/2019
Total 10-212910 SUNDRY ACCOUNTS PAYABLE:					7,133.70	7,133.70	
10-213430 LIFE INSURANCE DEDUCTIONS							
130675	SECURIAN FINANCIAL GROUP I	002832L-0120	LIFE INS - JANUARY	12/13/2019	1,537.92	1,537.92	12/19/2019
Total 10-213430 LIFE INSURANCE DEDUCTIONS:					1,537.92	1,537.92	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA-1219	POLICE OFFICERS UNION DUES	12/01/2019	588.00	588.00	12/19/2019
Total 10-213610 UNION DUES DEDUCTIONS:					588.00	588.00	
10-213810 DEFERRED COMPENSATION							
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	11/27/2019	50.00	50.00	12/05/2019
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	12/11/2019	50.00	50.00	12/19/2019
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMPENSATION	12/24/2019	50.00	50.00	12/31/2019
Total 10-213810 DEFERRED COMPENSATION:					150.00	150.00	
10-213910 FLEX PLAN CONTRIBUTIONS							
50315	EMPLOYEE BENEFITS	R106-121719	BEST FLEX BILLING JANUARY - DECEMBER 2020	12/17/2019	21,334.30	21,334.30	12/19/2019
Total 10-213910 FLEX PLAN CONTRIBUTIONS:					21,334.30	21,334.30	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - DECEMBER	12/03/2019	382.44	382.44	12/05/2019
Total 10-213915 VISION PREMIUMS:					382.44	382.44	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - DECEMBER 2019	12/03/2019	3,388.12	3,388.12	12/05/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-213925 DENTAL PREMIUMS:					3,388.12	3,388.12	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-1	LIFE INS - DECEMBER	11/18/2019	143.63	143.63	12/05/2019
130652	METLIFE SBC	KMO5735175-	LIFE INS - JANUARY	12/16/2019	228.73	228.73	12/31/2019
Total 10-213935 METLIFE PREMIUMS:					372.36	372.36	
10-213945 AFLAC PREMIUMS							
263208	AFLAC	502775	AFLAC PREMIUMS	11/26/2019	485.39	485.39	12/05/2019
263208	AFLAC	885705	AFLAC PREMIUMS	12/26/2019	485.39	485.39	12/31/2019
Total 10-213945 AFLAC PREMIUMS:					970.78	970.78	
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	MHT#1119	MOBILE HOME TAX - NOVEMBER 2019	12/12/2019	3,837.72	3,837.72	12/19/2019
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,837.72	3,837.72	
10-513500-03 ADMINISTRATOR - OPERATING							
263149	PIZZA RANCH #6925	TICKET#57	HOLIDAY PARTY 2019 PIZZA, SALAD, CHICKEN, TIP	12/09/2019	574.50	574.50	12/19/2019
Total 10-513500-03 ADMINISTRATOR - OPERATING:					574.50	574.50	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-1119	WI POLICY FORUM	11/28/2019	350.00	350.00	12/23/2019
120590	LEAGUE OF WI MUNICIP	2020DUES	MEMEMBERSHIP RENEWAL NOTICE 1/1/2020 - 12/31/2020	12/09/2019	2,446.39	2,446.39	12/31/2019
140729	NEWS PUBLISHING INC	99105839-1130	NOTICES / ADS / LEGALS	11/30/2019	663.45	663.45	12/19/2019
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					3,459.84	3,459.84	
10-514140-03 PROPERTY TAXES							
190940	SAUK COUNTY TREASURER	276-2019	2019 TAX BILL CHARGES	12/17/2019	2,055.35	2,055.35	12/19/2019
Total 10-514140-03 PROPERTY TAXES:					2,055.35	2,055.35	
10-514230-03 LABOR RELATIONS							
20138	BOARDMAN & CLARK LLP	212734	GEN. LABOR MATTERS - SERVICES	11/06/2019	21.00	21.00	12/05/2019
Total 10-514230-03 LABOR RELATIONS:					21.00	21.00	
10-514240-03 TRAINING							
262630	BMO HARRIS BANK CREDIT CA	5848-1119	TRAINING EXPENSES	11/28/2019	248.50	248.50	12/23/2019
Total 10-514240-03 TRAINING:					248.50	248.50	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	0439-1119	ANNUAL FEE	11/28/2019	45.00	45.00	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	0447-11519	ANNUAL FEE	11/28/2019	45.00	45.00	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	5848-1119	OFFICE SUPPLIES	11/28/2019	68.87	68.87	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	5848-1119	ANNUAL FEE	11/28/2019	45.00	45.00	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	8243-1119	WOOD DISPLAY CASE	11/28/2019	16.49	16.49	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	8243-1119	ANNUAL FEE	11/28/2019	45.00	45.00	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	8250-1119	ANNUAL FEE	11/28/2019	45.00	45.00	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	8268-1119	ANNUAL FEE	11/28/2019	45.00	45.00	12/23/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
30215	CITY OF REEDSBURG	BILL#380911	GARBAGE 2019 TAXES PARCEL#276-1290-00000	12/03/2019	296.16	296.16	12/05/2019
110551	KRUEGER OFFICE SUPPLIES	84910	EMPLOYEE RECORD MASTER, RIBBON, PEN REFILL - CITY HALL	11/06/2019	46.36	46.36	12/19/2019
110551	KRUEGER OFFICE SUPPLIES	84951	5 CASES COPY PAPER	11/12/2019	196.50	196.50	12/19/2019
110551	KRUEGER OFFICE SUPPLIES	84974	POUCH, LAMINATE LETTER - CITY HALL	11/14/2019	24.24	24.24	12/19/2019
110551	KRUEGER OFFICE SUPPLIES	84981	GREEN PAPER PAYROLL STUBS	11/15/2019	67.00	67.00	12/19/2019
110551	KRUEGER OFFICE SUPPLIES	85036	NAME PLATES KANEY	11/22/2019	13.94	13.94	12/19/2019
180844	QUILLIN'S INC	01159449	BANDAIDS - CITY HALL	11/19/2019	8.18	8.18	12/19/2019
190945	SAUK COUNTY REGISTER OF D	ANNEX-WINFI	ANNEXATION 042-0753 & 042-0758	12/19/2019	30.00	30.00	12/20/2019
262142	TIM BECKER	TB120919	CAKE, VELCRO, MILEAGE REIMBURSEMENT	12/09/2019	99.03	99.03	12/19/2019
221075	VIKING VILLAGE INC	00550090	CLEANING SUPPLIES - CITY HALL	11/21/2019	6.68	6.68	12/19/2019
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					1,143.45	1,143.45	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	145679	ASSESSOR SERVICES	12/01/2019	3,620.87	3,620.87	12/05/2019
10046	ASSOCIATED APPRAISAL INC.	146183	ASSESSOR SERVICES - JAN	12/26/2019	4,275.24	4,275.24	12/31/2019
Total 10-515200-03 ASSESSMENT OF PROPERTY:					7,896.11	7,896.11	
10-516110-03 COUNSEL							
20138	BOARDMAN & CLARK LLP	213368	PROFESSIONAL SERVICES - GENERAL LABOR MATTERS	12/12/2019	580.00	580.00	12/19/2019
120585	LAROWE GERLACH TAGGERT L	5200.000-333	GENERAL BUSINESS	12/03/2019	1,941.75	1,941.75	12/19/2019
120585	LAROWE GERLACH TAGGERT L	5200.001-247	ORDINANCE PREPARATION	11/30/2019	651.00	651.00	12/19/2019
Total 10-516110-03 COUNSEL:					3,172.75	3,172.75	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	5379440000-11	GAS - PD	11/18/2019	30.03	30.03	12/05/2019
10024	ALLIANT ENERGY/WP&L	5379440000-1	GAS- PD	12/17/2019	32.01	32.01	12/31/2019
10024	ALLIANT ENERGY/WP&L	6030200000-11	GAS- CITY HALL	11/18/2019	199.92	199.92	12/05/2019
10024	ALLIANT ENERGY/WP&L	6030200000-1	GAS- CITY HALL	12/17/2019	322.09	322.09	12/31/2019
10024	ALLIANT ENERGY/WP&L	775430000-12	GAS- PD	12/17/2019	149.26	149.26	12/31/2019
10024	ALLIANT ENERGY/WP&L	7755430000-11	GAS- GARAGE	11/18/2019	88.59	88.59	12/05/2019
10024	ALLIANT ENERGY/WP&L	8543840000-11	GAS- FIRE	11/18/2019	501.07	501.07	12/05/2019
10024	ALLIANT ENERGY/WP&L	8543840000-1	GAS-FIRE	12/17/2019	797.15	797.15	12/31/2019
180906	REEDSBURG UTILITY	23095-1119	TELEPHONE- INTERNET - CITY HALL	11/20/2019	964.82	964.82	12/05/2019
180906	REEDSBURG UTILITY	23095-1219	TELEPHONE- INTERNET - CITY HALL	12/20/2019	965.05	965.05	12/31/2019
180906	REEDSBURG UTILITY	78-1119	TELEPHONE- INTERNET - FIRE	11/20/2019	202.99	202.99	12/05/2019
180906	REEDSBURG UTILITY	78-1219	TELEPHONE- INTERNET - FIRE	12/20/2019	202.88	202.88	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	HALL - UTILITIES	11/22/2019	5,729.05	5,729.05	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	HALL - UTILITIES	11/23/2019	6,147.99	6,147.99	12/31/2019
Total 10-517110-03 HALL-UTILITIES:					16,332.90	16,332.90	
10-521100-03 PD ADMINISTRATION - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	3561-1119	SUPPLIES - PD	11/28/2019	466.52	466.52	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	3561-1119	TINT METER - PD	11/28/2019	149.00	149.00	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	3561-1119	FUEL - PD	11/28/2019	31.80	31.80	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	5848-1119	POWER ADAPTOR	11/28/2019	217.41	217.41	12/23/2019
30172	CARQUEST OF REEDSBURG	5150-1119	WIPER BLADES & INTERSTATE MEGATRON PLUS -PD	11/30/2019	194.93	194.93	12/05/2019
263178	EVIDENT INC	152185A	EVIDENCE TESTS AND BUSTER TOWELETTES - PD	12/12/2019	342.85	342.85	12/19/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
80455	HARTJE TIRE CENTER INC	40-70574	4 TIRES - PD	12/23/2019	518.04	518.04	12/31/2019
262483	JOHN DEERE FINANCIAL	11113-06024-1	GAS - PD	11/14/2019	2,138.35	2,138.35	12/05/2019
262483	JOHN DEERE FINANCIAL	11113-06024-1	GAS - PD	12/14/2019	1,859.95	1,859.95	12/31/2019
262008	JOSH HOEGE	JH112919	MATC SPANISH CLASS / PANTS GALLS UNIFORM ALLOWANCE - HOEGE - PD	12/17/2019	154.50	154.50	12/31/2019
261374	LK DESIGN STUDIO LLC	8066	PROFESSIONAL HEADSHOT SESSION - LAATSCH - PD	12/06/2019	25.00	25.00	12/19/2019
130590	MADISON COLLEGE	CORP-000000	EVOC INSTRUCTOR BENSON - PD	11/27/2019	150.00	150.00	12/19/2019
262191	MID-STATE ORGANIZED CRIME	93117-2643	2020 ANNUAL MEMBERSHIP FEES - CUMMINGS - PD	12/19/2019	150.00	150.00	12/31/2019
180795	REEDSBURG AREA AMBULANC	RAAS120119	BLOOD DRAWS - NOVEMBER 2019	12/01/2019	245.00	245.00	12/19/2019
180795	REEDSBURG AREA AMBULANC	RAAS121119	2 AED PRO BATTERIES - PD	12/11/2019	240.00	240.00	12/31/2019
190937	SAUK COUNTY SHERIFF'S OFFI	SCSO121019	PRISON TRANSPORT - NOVEMBER 2019	12/10/2019	335.25	335.25	12/19/2019
191006	STANDARD INSURANCE CO	630950 0001-0	DIABILITY INS	12/17/2019	824.22	824.22	12/31/2019
191006	STANDARD INSURANCE CO	630950 0001-1	DIABILITY INS	11/18/2019	824.22	824.22	12/05/2019
191007	STEVES AUTO SERVICE INC	0123024	TWO TIRE PATCHES	11/30/2019	40.00	40.00	12/19/2019
262587	TNT AUTO TINT LLC	10814	WINDOW FILM APPLIED TO REAR WINDOWS 17 FORD TAURUS - PD	12/26/2019	180.00	180.00	12/31/2019
262614	VERIZON WIRELESS	9841960634	AIR CARDS - PD	11/10/2019	320.08	320.08	12/05/2019
262614	VERIZON WIRELESS	9844029875	AIR CARDS - PD	12/10/2019	320.08	320.08	12/31/2019
263104	WHEEL CITY MOTORS INC	001291	WASHER PUMP FAILED SQUAD #33 - PD	11/18/2019	159.00	159.00	12/05/2019
263104	WHEEL CITY MOTORS INC	001308	OIL FILTER, REPAIR BRAKES PADS ROTORS, ROTATE TIRES SQUAD 35/37/38 - PD	11/27/2019	473.00	473.00	12/19/2019
263104	WHEEL CITY MOTORS INC	001356	MOUNT AND BALANCE TIRES AND DISPOSAL SQUAD #33 - PD	12/27/2019	120.00	120.00	12/31/2019
262908	WPLF	3018	CONFERENCE REGISTRATION - STELTER - PD	11/26/2019	250.00	250.00	12/05/2019
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					10,729.20	10,729.20	
10-521900-03 POLICE UNIFORM ALLOWANCE							
30190	CHECKERED FLAG LLC	17546	HOODED SWEATSHIRT & FLEECE JACKET - PETERS CLOTHING ALLOWANCE - PD	11/04/2019	54.00	54.00	12/19/2019
30190	CHECKERED FLAG LLC	17641	MICROFLEEC JACKETS - HELM CLOTHING ALLOWANCE - PD	12/06/2019	48.00	48.00	12/19/2019
30190	CHECKERED FLAG LLC	17642	MICROFLEECE JACKETS - PETERSEN CLOTHING ALLOWANCE - PD	12/06/2019	52.00	52.00	12/19/2019
30190	CHECKERED FLAG LLC	17682	NAVY HOODED SWEATSHIRT - PETERSEN UNIFORM - PD	12/19/2019	23.75	23.75	12/31/2019
30190	CHECKERED FLAG LLC	17683	NAVY HOODED SWEATSHIRT - HELM UNIFORM - PD	12/20/2019	21.75	21.75	12/31/2019
30190	CHECKERED FLAG LLC	17695	SWEATSHIRT, FULL ZIP JACKET - PETERS CLOTHING ALLOWANCE - PD	12/23/2019	132.75	132.75	12/31/2019
30190	CHECKERED FLAG LLC	17699	FLEECE PULLOVER, POLO SHIRTS, ZIP FLEECE - HONER CLOTHING ALLOWANCE - PD	12/23/2019	211.50	211.50	12/31/2019
262821	DANIEL L MEINHART	DM112819	BLACK BOOTS - CLOTHING ALLOWANCE MEINHARDT - PD	12/02/2019	142.37	142.37	12/19/2019
70345	GALLS INC	014310792	LITTLE EX VEHICLE OPENING TOOL - KARLL CLOTHING ALLOWANCE - PD	11/20/2019	16.65	16.65	12/19/2019
70345	GALLS INC	014319835	LEGGING, REACTOR MOCK BASE - KARLL UNIFORM ALLOWANCE - PD	11/21/2019	110.34	110.34	12/19/2019
70345	GALLS INC	OR14715764	BELT KEEPERS, RADIO HOLDER - SCHAFER CLOTHING ALLOWANCE - PD	12/07/2019	54.91	54.91	12/19/2019
70345	GALLS INC	OR14842148	BOOTS - DUNSE UNIFORM ALLOWANCE - PD	12/26/2019	117.50	117.50	12/31/2019
262008	JOSH HOEGE	JH112919	MATC SPANISH CLASS / PANTS				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			GALLS CLOTHING ALLOWANCE - HOEGE - PD	12/17/2019	178.03	178.03	12/31/2019
263004	TOP PACK DEFENSE LLC	3076	PANTS, HOLSTER, HANDCUFF KEY, BOOTS, GLOCK - BLESKE - PD	11/14/2019	556.44	556.44	12/05/2019
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					1,719.99	1,719.99	
10-523100-03 FIRE ADMINISTRATION-OPERATING							
20165	AUTO-WARES GROUP	06350250376	POWERATED BELT - FIRE	11/20/2019	19.59	19.59	12/19/2019
20120	BEST SERVICE	163993	CLEAN MATS & TOWELS - FIRE	10/29/2019	66.78	66.78	12/05/2019
20120	BEST SERVICE	164256	CLEAN MATS & TOWELS - FIRE	11/12/2019	31.30	31.30	12/05/2019
20120	BEST SERVICE	164805	CLEAN MATS & TOWELS - FIRE	12/10/2019	40.13	40.13	12/19/2019
262630	BMO HARRIS BANK CREDIT CA	4733-1119	CONFERENCE EXPENSES - FIRE	11/28/2019	1,070.37	1,070.37	12/23/2019
100520	JEFFERSON FIRE & SAFETY	IN111787	LABOR/MILEAGE COMPRESSOR NOT RUNNING - FIRE	10/24/2019	175.00	175.00	12/05/2019
100520	JEFFERSON FIRE & SAFETY	IN111788	SAFETY REPAIR, COVER, PLATES - FIRE	11/04/2019	174.75	174.75	12/05/2019
180890	REEDSBURG TRUE VALUE	800195-1119	REVOLV PUNCH PLIER, BATTERY - FIRE	11/25/2019	26.98	26.98	12/05/2019
263373	UNITED COOPERATIVE	0711865-1019	GAS - FIRE	10/31/2019	148.79	148.79	12/05/2019
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					1,753.69	1,753.69	
10-523200-03 PUBLIC FIRE PROTECTION							
180906	REEDSBURG UTILITY	1268	ANNUAL PUBLIC FIRE PROTECTION	12/04/2019	306,749.00	306,749.00	12/19/2019
Total 10-523200-03 PUBLIC FIRE PROTECTION:					306,749.00	306,749.00	
10-524100-03 BUILDING INSPECTION-OPERATING							
262255	ARTHUR J. BIESEK	AB121819	INSPECTIONS 7/10/19 - 12/18/19	12/18/2019	455.00	455.00	12/31/2019
263343	BIRD CITY WISCONSIN	REEDSBURG2	RENEWAL BIRD CITY WISCONISN	12/26/2019	125.00	125.00	12/31/2019
261657	JAMES O. SANDBERG SR	JS120319	INSPECTION HUNTINGTON PARK 12/3/19	12/03/2019	35.00	35.00	12/19/2019
261657	JAMES O. SANDBERG SR	JS121819	INSPECTION WALNUT ST	12/18/2019	35.00	35.00	12/31/2019
261657	JAMES O. SANDBERG SR	JS121919	INSPECTIONS CLARK ST	12/19/2019	70.00	70.00	12/31/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - BUILDING INSPECTION	12/14/2019	37.10	37.10	12/19/2019
180890	REEDSBURG TRUE VALUE	800027-1119	SUPPLIES	11/25/2019	142.45	142.45	12/05/2019
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					899.55	899.55	
10-525100-03 EMERGENCY GOVERNMENT							
180905	REEDSBURG UTILITY	RUC 1119	EMERGENCY GOVERNMENT	11/22/2019	81.49	81.49	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	EMERGENCY GOVERNMENT	11/23/2019	84.39	84.39	12/31/2019
Total 10-525100-03 EMERGENCY GOVERNMENT:					165.88	165.88	
10-525600-03 COMMUNICATIONS - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	3561-1119	CONFERENCE EXPENSES - PD	11/28/2019	34.95	34.95	12/23/2019
262099	DANE COUNTY TREASURER	36617	HOSTED TRANING BASIC SWAT - BOTTEN - PD	11/15/2019	550.00	550.00	12/05/2019
263518	DELUXE	02046340283	DEPOSIT TICKET BOOKS - PD	11/26/2019	72.00	72.00	12/19/2019
60398	FRONTIER	2094-012403-5	BASIC SERVICE - PD	12/07/2019	58.00	58.00	12/19/2019
60398	FRONTIER	8846-092602-5	BASIC SERVICE - PD	11/10/2019	58.00	58.00	12/05/2019
60398	FRONTIER	8846-092602-5	BASIC SERVICE - PD	12/10/2019	58.00	58.00	12/19/2019
262164	LANGUAGE LINE SERVICE	4691191	OVER THE PHONE INTERPRETATION - PD	11/30/2019	71.35	71.35	12/19/2019
180906	REEDSBURG UTILITY	20369-1119	TELEPHONE- INTERNET - PD	11/20/2019	1,188.11	1,188.11	12/05/2019
180906	REEDSBURG UTILITY	20369-1219	TELEPHONE- INTERNET - PD	12/20/2019	1,203.27	1,203.27	12/31/2019

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190937	SAUK COUNTY SHERIFF'S OFFI	273	CELLEBRITE SUBSCRIPTION SPLIT 5 WAYS	12/09/2019	740.00	740.00	12/19/2019
211058	US CELLULAR	0345762373	CELL PHONES	12/08/2019	230.28	230.28	12/31/2019
262159	WAUKESHA COUNTY TECHNIC	S0704210	PROF DEVELOPMENT SEMINAR, CUMMINGS, HELM, STELTER - PD	11/26/2019	500.00	500.00	12/19/2019
261688	WISCONSIN CHIEFS OF POLIC	3062	MEMBERSHIP RENEWAL - ASSOCIATE THROUGH 12/31/2020 - PD	12/01/2019	80.00	80.00	12/19/2019
263511	WLEEDA/JOHN THOMAE	EBERLE12021	WLEEDA ANNUAL MANAGEMENT CONFERERNCE - EBERLE - PD	12/02/2019	250.00	250.00	12/05/2019
263511	WLEEDA/JOHN THOMAE	FOESCH11261	REGISTRATION FOESCH WLEEDA MANAGEMENT CONFERENCE	11/26/2019	250.00	250.00	12/05/2019
263511	WLEEDA/JOHN THOMAE	WOLF112619	REGISTRATION WOLF WLEEDA MANAGEMENT CONFERENCE	11/26/2019	250.00	250.00	12/05/2019
Total 10-525600-03 COMMUNICATIONS - OPERATING:					5,593.96	5,593.96	
10-541100-03 FLEET, SHED, & MACH - OPS							
10011	AIRGAS	9966373573	OXYGEN	11/30/2019	26.36	26.36	12/19/2019
10024	ALLIANT ENERGY/WP&L	4320840000-11	GAS- SHOP	11/18/2019	580.48	580.48	12/05/2019
10024	ALLIANT ENERGY/WP&L	4320840000-1	GAS- SHOP	12/17/2019	733.93	733.93	12/31/2019
20066	BADGER WELDING SUPPLIES	3563496	OXYGEN & ACEYLENE	11/30/2019	6.00	6.00	12/19/2019
30172	CARQUEST OF REEDSBURG	1600-1119	PARTS & SUPPLIES	11/30/2019	100.51	100.51	12/05/2019
263523	CERTIFIED LABORATORIES	3780418	PREMALUBE RED & AEROSOL	12/11/2019	410.82	410.82	12/31/2019
262278	CINTAS CORP	8404414371	EMERGENCY SUPPLIES AND KIT CLEANING - SHOP	11/30/2019	123.55	123.55	12/19/2019
80458	HARTJE LUMBER INC	MN281144	SAND/SALT BOX AT BOYS & GIRLS CLUB	11/15/2019	95.26	95.26	12/19/2019
80458	HARTJE LUMBER INC	MN281845	LUMBER - SHOP	11/27/2019	11.76	11.76	12/19/2019
80455	HARTJE TIRE CENTER INC	40-69024	SERVICE ALL REPLACED LEFT SIDE STEER TIRE ON PLOW TRUCK	10/31/2019	639.61	639.61	12/05/2019
80455	HARTJE TIRE CENTER INC	40-69774	REPAIR LEFT FRONT TIRE ON GRADER, PARTS - SHOP	11/25/2019	302.50	302.50	12/31/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	12/14/2019	529.99	529.99	12/19/2019
110554	KOENECKE FORD-MERCURY I	105045	FILTER, PARTS FOR F350 - SHOP	12/10/2019	33.95	33.95	12/19/2019
262949	LAWSON PRODUCTS	9307194901	FUSES, PARTS - SHOP	11/22/2019	180.81	180.81	12/05/2019
262949	LAWSON PRODUCTS	9307262341	HEX NUTS, WASHERS, SCREWS, CABLE TIRES - SHOP	12/20/2019	249.80	249.80	12/31/2019
263489	MACQUEEN EQUIPMENT	P13176	FLAP 27X36 - SHOP	11/26/2019	434.07	434.07	12/05/2019
263489	MACQUEEN EQUIPMENT	P13416	SWITCH, PLATES, IGNITION SWITCH, BOARD, TACHOMETER - SHOP	12/23/2019	3,745.69	3,745.69	12/31/2019
130630	MADISON TRUCK EQUIP INC	11-90219	ANTI-SAIL MUD FLAPS	11/27/2019	55.49	55.49	12/19/2019
130630	MADISON TRUCK EQUIP INC	12-90451	GATE JACK - SHOP	12/16/2019	265.00	265.00	12/31/2019
130648	MENARDS BARABOO	27737	RUNNER, PLATES, FORKS, SPOONS - SHOP	12/10/2019	129.20	129.20	12/19/2019
130655	MEYER OIL COMPANY	692715	DIESEL FUEL	11/27/2019	2,485.37	2,485.37	12/05/2019
130655	MEYER OIL COMPANY	692965	DIESEL FUEL	12/28/2019	1,178.45	1,178.45	12/31/2019
130655	MEYER OIL COMPANY	90538	LP CYLINDER FILL	12/05/2019	19.00	19.00	12/19/2019
130655	MEYER OIL COMPANY	95031A	LP CYLINDER FILL	12/04/2019	16.38	16.38	12/19/2019
130655	MEYER OIL COMPANY	95036	BALDWIN FILTER - SHOP	12/05/2019	14.55	14.55	12/19/2019
130655	MEYER OIL COMPANY	95055A	MOBIL GEAR 600 XP - SHOP	12/10/2019	115.14	115.14	12/19/2019
262195	MSDS ONLINE INC	210729	MSDSONLINE RENEWAL	11/27/2019	1,025.00	1,025.00	12/19/2019
180855	REEDSBURG AREA MEDICAL	RAMC110519	DRUG SCREENING	11/05/2019	132.00	132.00	12/05/2019
180883	REEDSBURG SALVAGE YARD	0042476	PARTS - SHOP	11/13/2019	35.00	35.00	12/19/2019
180890	REEDSBURG TRUE VALUE	800027-1119	SUPPLIES	11/25/2019	176.55	176.55	12/05/2019
180890	REEDSBURG TRUE VALUE	800027-1219	SUPPLIES	12/25/2019	439.62	439.62	12/31/2019
180906	REEDSBURG UTILITY	20228-1119	TELEPHONE- INTERNET - SHOP	11/20/2019	124.20	124.20	12/05/2019
180906	REEDSBURG UTILITY	20228-1219	TELEPHONE- INTERNET - SHOP	12/20/2019	123.85	123.85	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	GARAGE	11/22/2019	606.30	606.30	12/05/2019

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180905	REEDSBURG UTILITY	RUC 1219	GARAGE	11/23/2019	641.17	641.17	12/31/2019
261266	SAFE-FAST INC	INV223878	50 18" REFLECTIVE CONES - SHOP	11/13/2019	703.00	703.00	12/05/2019
261266	SAFE-FAST INC	INV223908	ICE GRIPSTER GLOVES, SOFT SHELL JACKETS - SHOP	11/13/2019	171.30	171.30	12/05/2019
263525	THE ALSTAR COMPANY LLC	15811	SALT NEUTRALIZER, PANEL BRIGHT 5 GALLON BUCKETS	12/17/2019	117.35	117.35	12/31/2019
262948	UNITED LABORATORIES	INV275544	TOTAL PRESSURE SPRAY	12/20/2019	216.00	216.00	12/31/2019
221074	VIKING EXPRESS MART	61050-1119	GAS - SHOP	11/30/2019	105.83	105.83	12/19/2019
Total 10-541100-03 FLEET, SHED, & MACH - OPS:					17,100.84	17,100.84	
10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS							
262962	BLACKSTONE TECHNOLOGIES	191095	PATCH	12/05/2019	1,329.06	1,329.06	12/19/2019
70360	D L GASSER CONSTRUCTION	5000022010	2019 CITY STREET RECONSTRUCTION	11/20/2019	7,812.00	7,812.00	12/05/2019
70360	D L GASSER CONSTRUCTION	5000022011	2019 STREET PATCHING	11/20/2019	17,692.00	17,692.00	12/05/2019
80470	HILLS WIRING INC	74886	REPLACED RED LIGHT OUT AT MAIN & DEWEY	12/12/2019	272.10	272.10	12/19/2019
180905	REEDSBURG UTILITY	RUC 1119	TRAFFIC CONTROL	11/22/2019	215.99	215.99	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	TRAFFIC CONTROL	11/23/2019	234.93	234.93	12/31/2019
Total 10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS:					27,556.08	27,556.08	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8250-1119	STOCK TANK	11/28/2019	217.32	217.32	12/23/2019
263519	DENNIS M ROSE	ROSEMAILBO	REPLACE MAILBOX SNOWPLOW HIT IT	11/07/2019	45.77	45.77	12/19/2019
70400	GRAYS INC	35796	COVER BLADE, ICE CURB GUARD, BOLTS - SHOP	11/26/2019	5,472.50	5,472.50	12/05/2019
130630	MADISON TRUCK EQUIP INC	11-89777	SWENSON DRAG CHAIN - SHOP	11/01/2019	1,201.00	1,201.00	12/19/2019
180820	REEDSBURG FARMERS CO	321014	SCALE USE - SHOP	11/07/2019	30.00	30.00	12/19/2019
180820	REEDSBURG FARMERS CO	321064	SCALE USE - SHOP	11/11/2019	26.00	26.00	12/19/2019
190938	SAUK COUNTY HIGHWAY DEPT	4405	ROAD SALT & WINTER MIX SAND	12/10/2019	28,637.97	28,637.97	12/19/2019
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					35,630.56	35,630.56	
10-544200-03 STREET LIGHTING							
180905	REEDSBURG UTILITY	RUC 1119	STREET LIGHTS	11/22/2019	14,645.97	14,645.97	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	STREET LIGHTS	11/23/2019	15,301.46	15,301.46	12/31/2019
Total 10-544200-03 STREET LIGHTING:					29,947.43	29,947.43	
10-545200-03 PARKING LOTS							
180905	REEDSBURG UTILITY	RUC 1119	PARKING LOTS	11/22/2019	153.08	153.08	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	PARKING LOTS	11/23/2019	153.08	153.08	12/31/2019
Total 10-545200-03 PARKING LOTS:					306.16	306.16	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	2613740000-11	GAS- SWIMMING POOL	11/25/2019	51.04	51.04	12/05/2019
10024	ALLIANT ENERGY/WP&L	2631740000-1	GAS- POOL	12/23/2019	52.93	52.93	12/31/2019
261269	LENNY'S HEATING & AIR CONDI	LHAC120419	WIRING HARNESS TO BOARD AT THE POOL	12/04/2019	1,598.26	1,598.26	12/19/2019
180906	REEDSBURG UTILITY	23677-1119	TELEPHONE - PARKS	11/20/2019	74.60	74.60	12/05/2019
180905	REEDSBURG UTILITY	RUC 1119	POOL	11/22/2019	218.48	218.48	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	POOL	11/23/2019	1,071.79	1,071.79	12/31/2019
Total 10-552300-03 SWIMMING POOL - OPERATING:					3,067.10	3,067.10	

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10-552600-03 ADULT VOLLEYBALL							
261342	LORENE DOPKINS	LD122319	WOMENS REC VOLLEYBALL REFEREE 27 GAMES @ $22 GAME	12/23/2019	594.00	594.00	12/31/2019
Total 10-552600-03 ADULT VOLLEYBALL:					594.00	594.00	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
180905	REEDSBURG UTILITY	RUC 1119	CELEBRATIONS/ENTERTAINMENT	11/22/2019	30.72	30.72	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	CELEBRATIONS/ENTERTAINMENT	11/23/2019	30.84	30.84	12/31/2019
Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					61.56	61.56	
10-554100-03 PARKS - OPERATING							
30172	CARQUEST OF REEDSBURG	1600-1119	PARTS & SUPPLIES	11/30/2019	8.13	8.13	12/05/2019
262992	DOG WASTE DEPOT	313850	DOG WASTE ROLL BAGS - DOG PARK	12/17/2019	95.82	95.82	12/19/2019
70405	GRINDER SHEET METAL	6077	CUT FLATS - PARKS	11/14/2019	54.00	54.00	12/19/2019
80480	HOLIDAY WHOLESALE INC	9239884	CANDY	12/17/2019	192.82	192.82	12/19/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	FERTILIZER, CHAIN SAW, SUPPLIES	12/14/2019	241.63	241.63	12/19/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PARKS	12/14/2019	174.91	174.91	12/19/2019
180825	REEDSBURG FIRE DEPT	7686	CHECK EXTINGUISHERS - RACA	11/30/2019	24.75	24.75	12/19/2019
180890	REEDSBURG TRUE VALUE	800027-1119	SUPPLIES	11/25/2019	274.23	274.23	12/05/2019
180890	REEDSBURG TRUE VALUE	800027-1219	SUPPLIES	12/25/2019	405.47	405.47	12/31/2019
180906	REEDSBURG UTILITY	23677-1219	TELEPHONE - PARKS	12/20/2019	74.60	74.60	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	PARKS	11/22/2019	1,808.77	1,808.77	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	PARKS	11/23/2019	1,685.71	1,685.71	12/31/2019
211058	US CELLULAR	0345762373	CELL PHONES	12/08/2019	77.62	77.62	12/31/2019
Total 10-554100-03 PARKS - OPERATING:					5,118.46	5,118.46	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-1	GAS- RACA	12/02/2019	1,188.63	1,188.63	12/19/2019
180890	REEDSBURG TRUE VALUE	800027-1219	SUPPLIES	12/25/2019	11.58	11.58	12/31/2019
180906	REEDSBURG UTILITY	20275-1119	TELEPHONE - RACA	11/20/2019	32.17	32.17	12/05/2019
180906	REEDSBURG UTILITY	20275-1219	TELEPHONE - RACA	12/20/2019	32.46	32.46	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	RACA	11/22/2019	3,978.72	3,978.72	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	RACA	11/23/2019	4,246.16	4,246.16	12/31/2019
261786	WI EMERGENCY MANAGEMEN	214451	2014 TIER II - RACA	11/19/2019	205.00	205.00	12/05/2019
261786	WI EMERGENCY MANAGEMEN	214452	2015 TIER II - RACA	11/19/2019	205.00	205.00	12/05/2019
261786	WI EMERGENCY MANAGEMEN	214453	2016 TIER II - RACA	11/19/2019	205.00	205.00	12/05/2019
261786	WI EMERGENCY MANAGEMEN	214454	2017 TIER II - RACA	11/19/2019	205.00	205.00	12/05/2019
261786	WI EMERGENCY MANAGEMEN	214455	2018 TIER II - RACA	11/19/2019	246.00	246.00	12/05/2019
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					10,555.72	10,555.72	
10-563300-03 LONG RANGE PLANNING-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-1119	BLINDS - HISTORIC PRESERVATION	11/28/2019	900.40	900.40	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	8268-1119	ASFPM MEMBERSHIP	11/28/2019	165.00	165.00	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	8268-1119	BLINDS - HISTORIC PRESERVATION	11/28/2019	4,754.66	4,754.66	12/23/2019
211058	US CELLULAR	0345762373	CELL PHONES	12/08/2019	38.56	38.56	12/31/2019
262932	WAFSCM	WAFSCM1231	MEMBERSHIP RENEWAL - DUVALLE	12/31/2019	35.00	35.00	12/31/2019
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					5,893.62	5,893.62	

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10-564300-03 HISTORIC PRESERVATION							
263521	AMERICAN LEGION	ALP091019	FUNDING FOR AMERICAN LEGION VIDEO PROMOTIONAL PURPOSES	09/10/2019	500.00	500.00	12/19/2019
Total 10-564300-03 HISTORIC PRESERVATION:					500.00	500.00	
10-564400-03 INDUSTRIAL DEVELOPMENT							
262630	BMO HARRIS BANK CREDIT CA	8250-1119	LUNCH	11/28/2019	102.99	102.99	12/23/2019
120595	DON LICHTE	DL-1219	CHAIRPERSON	12/01/2019	40.00	40.00	12/05/2019
261593	I-D SIGNS LLC	712409	CHANGE MY PLACE SIGN INDUSTRIAL PARK TO WALKER FAMILY DAYCARE	12/02/2019	53.00	53.00	12/19/2019
180905	REEDSBURG UTILITY	RUC 1119	INDUSTRIAL DEVELOPMENT	11/22/2019	14.56	14.56	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	INDUSTRIAL DEVELOPMENT	11/23/2019	15.07	15.07	12/31/2019
Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					225.62	225.62	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
261835	GATLIN D FENWICK	GF0120	INCUBATOR MONTHLY PAYMENT FOR JANUARY 2020	12/18/2019	1,000.00	1,000.00	12/31/2019
261416	MERVIN JAECH	NGSLLC-1219	INCUBATOR MONTHLY PAYMENT - DECEMBER 2019	12/01/2019	250.00	250.00	12/05/2019
180906	REEDSBURG UTILITY	23786-1119	TELEPHONE - FOOD PANTRY	11/20/2019	32.09	32.09	12/05/2019
180906	REEDSBURG UTILITY	23786-1219	TELEPHONE - FOOD PANTRY	12/20/2019	32.05	32.05	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	CDA	11/22/2019	48.73	48.73	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	CDA	11/23/2019	38.10	38.10	12/31/2019
263408	TRAEDER RENTAL	LMM-1219	INCUBATOR MONTHLY PAYMENT - DECEMBER 2019	12/01/2019	1,000.00	1,000.00	12/05/2019
263490	WALKER FAMILY DAYCARE LLC	WFD-1219	MONTHLY INCUBATOR PROGRAM - DECEMBER 2019	12/01/2019	500.00	500.00	12/05/2019
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					2,900.97	2,900.97	
10-594000-03 MISCELLANEOUS EXPENSES							
190940	SAUK COUNTY TREASURER	VOIDS2019	OUTSTANDING VOIDED CHECKS	11/27/2019	1,038.60	1,038.60	12/05/2019
Total 10-594000-03 MISCELLANEOUS EXPENSES:					1,038.60	1,038.60	
11-517110-03 300 VINE ST. UTILITIES							
10024	ALLIANT ENERGY/WP&L	4175177410-11	GAS- VINE ST	11/18/2019	271.12	271.12	12/05/2019
10024	ALLIANT ENERGY/WP&L	4175177410-1	GAS - VINE ST -OLD HARDWARE STORE	12/17/2019	376.78	376.78	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	TIF 6 HARDWARE STORE	11/22/2019	619.70	619.70	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	TIF 6 HARDWARE STORE	11/23/2019	581.08	581.08	12/31/2019
Total 11-517110-03 300 VINE ST. UTILITIES:					1,848.68	1,848.68	
11-518110-03 HIGH SCHOOL PROJECT HOUSES							
10024	ALLIANT ENERGY/WP&L	6250757162-11	GAS- EAGLE	11/25/2019	119.24	119.24	12/05/2019
Total 11-518110-03 HIGH SCHOOL PROJECT HOUSES:					119.24	119.24	
15-436100 COURT PENALTIES - CITY							
263520	ZACHARY JEROME ZANOYA	ZTZ121319	REFUND MUNICIPAL COURT CITATION	12/13/2019	98.90	98.90	12/19/2019
Total 15-436100 COURT PENALTIES - CITY:					98.90	98.90	
15-515120-03 MUNICIPAL COURT - OPERATING							
263407	DAYNA BUCHANAN	DB112119	MILEAGE REIMBURSEMENT CONFERENCE FITCHBURG	11/21/2019	69.60	69.60	12/19/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
263407	DAYNA BUCHANAN	DB120619	MILEAGE & LUNCH REIMBURSEMENT CONFERENCE MONTELLO	12/06/2019	79.45	79.45	12/19/2019
261631	IMT INSURANCE	GORSUCH121	BOND JUDGE	12/13/2019	100.00	100.00	12/19/2019
110551	KRUEGER OFFICE SUPPLIES	85019	SHEET PROTECTORS, TWO POCKET FOLDERS - TEEN COURT	11/20/2019	36.50	36.50	12/19/2019
261328	SANDRA CARDO-GORSUCH	SCG121319	CONFERENCE REIMBURSEMENT MILEAGE & MOTEL - JUDGE 2019	12/13/2019	215.09	215.09	12/19/2019
211058	US CELLULAR	0345762373	CELL PHONES	12/08/2019	27.13	27.13	12/31/2019
221075	VIKING VILLAGE INC	00326009	SUPPLIES, FOOD FOR TEEN COURT	11/16/2019	47.97	47.97	12/19/2019
Total 15-515120-03 MUNICIPAL COURT - OPERATING:					575.74	575.74	
15-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-1119	COURT FEES - NOVEMBER	11/30/2019	3,773.58	3,773.58	12/05/2019
Total 15-515121-03 STATE FEES - COURT:					3,773.58	3,773.58	
15-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES-1119	COURT FEES - NOVEMBER	11/30/2019	920.78	920.78	12/05/2019
Total 15-515122-03 COUNTY FEES - COURT:					920.78	920.78	
15-515123-03 RESTITUTION FEES - COURT							
180855	REEDSBURG AREA MEDICAL	RESTITUTION	RESTITUTION - STODDARD	11/30/2019	180.00	180.00	12/05/2019
180890	REEDSBURG TRUE VALUE	RESTITUTION	RESTITUTION	11/30/2019	178.94	178.94	12/05/2019
191007	STEVES AUTO SERVICE INC	NSF113019	RESTITUTION - DONALD	11/30/2019	132.55	132.55	12/05/2019
263374	TEDS & FREDS	NSF113019	NSF	11/30/2019	258.71	258.71	12/05/2019
221076	VIKING VILLAGE	RESTITUTION	RESTITUTION	11/30/2019	125.57	125.57	12/05/2019
Total 15-515123-03 RESTITUTION FEES - COURT:					875.77	875.77	
15-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES-1119	COURT FEES - NOVEMBER	11/30/2019	484.52	484.52	12/05/2019
Total 15-515125-03 TOWN OF LAVALLE FEES - COURT:					484.52	484.52	
15-516110-03 PROSECUTION - REEDSBURG							
120585	LAROWE GERLACH TAGGERT L	5200.005-274	PROSECUTIONS/CODE ENFORCEMENTS/PRPERTY MNTN - EXPENSES	11/30/2019	2,526.50	2,526.50	12/19/2019
120585	LAROWE GERLACH TAGGERT L	5200.005-274	PROSECUTIONS/CODE ENFORCEMENTS/PRPERTY MNTN - MATERIALS	11/30/2019	7.00	7.00	12/19/2019
261327	RICHARDS-BRIA LAW OFFICE L	112030	MUNICIPAL COURT - REEDSBURG	12/02/2019	390.15	390.15	12/19/2019
261327	RICHARDS-BRIA LAW OFFICE L	112032	COURT - REEDSBURG	12/02/2019	555.25	555.25	12/19/2019
Total 15-516110-03 PROSECUTION - REEDSBURG:					3,478.90	3,478.90	
15-516120-03 PROSECUTION - LA VALLE							
120585	LAROWE GERLACH TAGGERT L	5200.018-17	TOWN OF LAVALLE PROSECUTION - SERVICES	11/30/2019	209.25	209.25	12/19/2019
Total 15-516120-03 PROSECUTION - LA VALLE:					209.25	209.25	
20-511000-03 LABORATORY							
140718	NCL OF WISCONSIN INC	431598	BOD INCUBATOR, AMMONIA - WWTP	11/19/2019	4,706.30	4,706.30	12/05/2019
140718	NCL OF WISCONSIN INC	432916	AMMONIA - WWTP	12/23/2019	287.53	287.53	12/31/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
261946	TOTAL WATER OF BARABOO LL	0304799	DEMINERALIZED WATER - WWTP	11/11/2019	104.80	104.80	12/19/2019
Total 20-511000-03 LABORATORY:					5,098.63	5,098.63	
20-512000-03 OUTSIDE TESTING							
30160	CT LABORATORIES	150182	CHLORIDE/MERCURY - WWTP	12/06/2019	698.00	698.00	12/19/2019
30160	CT LABORATORIES	150183	CHLORIDE/MERCURY - WWTP	12/12/2019	685.00	685.00	12/31/2019
Total 20-512000-03 OUTSIDE TESTING:					1,383.00	1,383.00	
20-521000-03 GEN TREATMENT/SOLIDS - OPS							
262278	CINTAS CORP	8404414369	EMERGENCY SUPPLIES & CLEAN KIT - WWTP	11/30/2019	13.78	13.78	12/19/2019
40269	DELUXE DISTRIBUTORS	5096	2 CASES GLOVES - WWTP	11/25/2019	428.00	428.00	12/05/2019
262066	GRAINGER	9352991948	VALVE REBUILD KIT - WWTP	11/12/2019	983.50	983.50	12/05/2019
80435	HACH COMPANY	11727150	SENSOR CAP REPLACEMENT - WWTP	11/18/2019	153.06	153.06	12/05/2019
110551	KRUEGER OFFICE SUPPLIES	85084	TOWELS - WWTP	11/29/2019	56.52	56.52	12/19/2019
10020	L W ALLEN LLC	101152	BLOWER, TROUBLESHOOTING VFD IO ISSUE - WWTP	11/21/2019	677.28	677.28	12/05/2019
10020	L W ALLEN LLC	101269	LABOR PLC IN HEADWORKS BUILDING TRIPPED - WWTP	11/30/2019	375.50	375.50	12/19/2019
130655	MEYER OIL COMPANY	95019S	MOBILGEAR - WWTP	12/05/2019	1,366.42	1,366.42	12/19/2019
262779	PICKETT'S SEPTIC SERVICE	PSS1019	CLEAN SAND OUT OF RECEPTION PIT - WWTP	10/03/2019	300.00	300.00	12/05/2019
262779	PICKETT'S SEPTIC SERVICE	PSS919	USE TRUCK TO CLEAN OUT PIT FOR MAINTENANCE TO BE PERFORMED - WWTP	09/18/2019	300.00	300.00	12/05/2019
190985	SHARE CORPORATION	113126	MOLY LUBE - WWTP	12/06/2019	109.42	109.42	12/19/2019
201064	TOWN & COUNTRY	20946	2019 OPERATIONS	11/21/2019	1,061.25	1,061.25	12/05/2019
201064	TOWN & COUNTRY	20947	I/I STUDY	11/21/2019	1,045.00	1,045.00	12/05/2019
201064	TOWN & COUNTRY	21057	WWTP CONSTRUCTION SERVICES	12/19/2019	700.00	700.00	12/31/2019
261207	ZORN COMPRESSOR & EQUIP	301887-00	AIR FILTERS, MILEAGE, LABOR - WWTP	12/13/2019	869.50	869.50	12/19/2019
Total 20-521000-03 GEN TREATMENT/SOLIDS - OPS:					8,439.23	8,439.23	
20-522000-03 LIME							
150255	OMNI MATERIALS INC	342055	70/30 FINES - WWTP	11/24/2019	6,599.27	6,599.27	12/19/2019
150255	OMNI MATERIALS INC	342120	70/30 FINES - WWTP	11/24/2019	6,606.88	6,606.88	12/31/2019
Total 20-522000-03 LIME:					13,206.15	13,206.15	
20-524000-03 POLYMER							
261758	AQUACHEM OF AMERICA INC	4514AQ	POLYMER	11/26/2019	10,759.86	10,759.86	12/19/2019
Total 20-524000-03 POLYMER:					10,759.86	10,759.86	
20-525000-03 CONTRACT HAULING							
261190	RAY ZOBEL & SONS INC	49137	DUMP TRUCK - HAULING SLUDGE	12/02/2019	1,300.00	1,300.00	12/19/2019
Total 20-525000-03 CONTRACT HAULING:					1,300.00	1,300.00	
20-525200-03 EMERGENCY GENERATOR							
130655	MEYER OIL COMPANY	160606	DIESEL FUEL - WWTP	12/26/2019	435.56	435.56	12/31/2019
Total 20-525200-03 EMERGENCY GENERATOR:					435.56	435.56	
20-526000-03 UTILITIES - BIO-SOLIDS							
10024	ALLIANT ENERGY/WP&L	68089400000-	GAS- WWTP	12/17/2019	491.01	491.01	12/31/2019

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10024	ALLIANT ENERGY/WP&L	6808940000-11	GAS - WWTP	11/18/2019	313.36	313.36	12/05/2019
180905	REEDSBURG UTILITY	000616113-111	UTILITIES - TREATMENT PLANT #70	11/29/2019	6,601.33	6,601.33	12/19/2019
180905	REEDSBURG UTILITY	RUC 1119	UTILITIES - TREATMENT PLANT #70	11/22/2019	3,050.74	3,050.74	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	UTILITIES - TREATMENT PLANT #70	11/23/2019	3,487.24	3,487.24	12/31/2019
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					13,943.68	13,943.68	
20-531000-03 COLLECTION SYSTEM							
262985	AQUAFIX INC	29907	BUG ON A ROPE, GREASEZILLA SUPPLIES	12/11/2019	990.72	990.72	12/19/2019
261206	COUNTRY PLUMBER INC	222829	HOLDING TANK PUMPING	12/04/2019	250.00	250.00	12/19/2019
261206	COUNTRY PLUMBER INC	523818	TELEVISING DEWEY AVE & MARY AVE	12/05/2019	4,824.64	4,824.64	12/19/2019
40276	DIGGERS HOTLINE INC	191 1 99501	NOTICES - NOVEMBER	11/30/2019	81.59	81.59	12/19/2019
221070	VIERBICHER ASSOCIATES INC	190312-00002	REEDSBURG UTILITY/PUBLIC WORKS, N DEWEY-MARY AVE	12/09/2019	3,853.50	3,853.50	12/19/2019
Total 20-531000-03 COLLECTION SYSTEM:					10,000.45	10,000.45	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
10024	ALLIANT ENERGY/WP&L	5239740000-11	GAS - WWTP	11/15/2019	7.04	7.04	12/05/2019
10024	ALLIANT ENERGY/WP&L	5239740000-1	GAS- WWTP	12/16/2019	48.24	48.24	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	UTILITIES - LIFT STATION	11/22/2019	858.65	858.65	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	UTILITIES - LIFT STATION	11/23/2019	885.76	885.76	12/31/2019
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					1,799.69	1,799.69	
20-541000-03 GENERAL ADMIN/TRAINING - OPS							
211058	US CELLULAR	0345762373	CELL PHONES	12/08/2019	38.97	38.97	12/31/2019
Total 20-541000-03 GENERAL ADMIN/TRAINING - OPS:					38.97	38.97	
20-543000-03 BILLING/COLLECTIONS							
180906	REEDSBURG UTILITY	1267	4TH QTR JOINT ALLOC OF SEWER & ST SEWER EXPENSES	12/04/2019	35,512.64	35,512.64	12/19/2019
Total 20-543000-03 BILLING/COLLECTIONS:					35,512.64	35,512.64	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
30172	CARQUEST OF REEDSBURG	1600-1119	PARTS & SUPPLIES	11/30/2019	196.63	196.63	12/05/2019
70405	GRINDER SHEET METAL	6031	REPAIR VALVE EXTENSION - SHOP	10/30/2019	10.00	10.00	12/19/2019
262195	MSDS ONLINE INC	210729	MSDSONLINE RENEWAL	11/27/2019	1,025.00	1,025.00	12/19/2019
180890	REEDSBURG TRUE VALUE	800027-1119	SUPPLIES	11/25/2019	149.40	149.40	12/05/2019
180890	REEDSBURG TRUE VALUE	800027-1219	SUPPLIES	12/25/2019	94.21	94.21	12/31/2019
261310	TOP TIER LLC	7347	REPLACE TOILET FLAPPER, VALVE SEAL - WWTP	11/27/2019	108.75	108.75	12/05/2019
211040	USA BLUE BOOK	092247	ADAPTER, HOSE SHANK - WWTP	12/13/2019	33.65	33.65	12/31/2019
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					1,617.64	1,617.64	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
10024	ALLIANT ENERGY/WP&L	7723830000-11	GAS - WWTP	11/18/2019	383.22	383.22	12/05/2019
10024	ALLIANT ENERGY/WP&L	7723830000-1	GAS- WWTP	12/17/2019	703.63	703.63	12/31/2019
180905	REEDSBURG UTILITY	000616113-111	UTILITIES - TREATMENT PLANT	11/29/2019	4,400.89	4,400.89	12/19/2019
180906	REEDSBURG UTILITY	20524-1119	TELEPHONE- INTERNET - WWTP	11/20/2019	691.28	691.28	12/05/2019
180906	REEDSBURG UTILITY	20524-1219	TELEPHONE- INTERNET - WWTP	12/20/2019	689.27	689.27	12/31/2019

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180905	REEDSBURG UTILITY	RUC 1119	UTILITIES - TREATMENT PLANT	11/22/2019	3,601.01	3,601.01	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	UTILITIES - TREATMENT PLANT	11/23/2019	3,067.51	3,067.51	12/31/2019
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					13,536.81	13,536.81	
20-565000-03 PHOSPHORUS COMPLIANCE							
201064	TOWN & COUNTRY	21058	WWTF FACILITIES PLAN	12/19/2019	1,810.50	1,810.50	12/31/2019
Total 20-565000-03 PHOSPHORUS COMPLIANCE:					1,810.50	1,810.50	
20-593200-04 REPLACEMENT FUND EXP (INT)							
263437	SABEL MECHANICAL LLC	19418	LABOR & EQUIPMENT TO REMOVE WASH PRESS AND REIINSTALL UNIT ON SITE - WWTP	11/25/2019	7,026.05	7,026.05	12/19/2019
Total 20-593200-04 REPLACEMENT FUND EXP (INT):					7,026.05	7,026.05	
21-435580 GARBAGE/RECYCLING REVENUE							
263517	ANN JENNINGS	AJ11202019	RETURNED TWO GARBAGE STICKERS - REFUND	11/20/2019	100.00	100.00	12/19/2019
30215	CITY OF REEDSBURG	BILL#382837	GARBAGE 2019 TAXES PARCEL#276-2562-0000 CONDO ONE SIDE WAS CHARGE FOR TWO	12/13/2019	148.08	148.08	12/19/2019
263524	TAMMY MIHLBAUER	TM121219	REFUND - RETURNED CHAIR STICKER	12/12/2019	40.00	40.00	12/31/2019
Total 21-435580 GARBAGE/RECYCLING REVENUE:					288.08	288.08	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	1072-1219	CONTRACT SERVICES	12/02/2019	30,744.87	30,744.87	12/19/2019
Total 21-546100-03 CONTRACT SERVICES:					30,744.87	30,744.87	
21-546200-03 PUBLIC INFORMATION							
262064	VERNON PROMOTIONS	2369155 RI	KEEP IT CLIPS	12/04/2019	456.28	456.28	12/19/2019
Total 21-546200-03 PUBLIC INFORMATION:					456.28	456.28	
21-546300-03 OPERATING EXPENSES							
190987	SHRED-IT USA LLC	8128619043	RECYCLING - SHREDDING-CITY HALL	11/22/2019	245.51	245.51	12/05/2019
190987	SHRED-IT USA LLC	8128619426	SHREDDING - PD	11/22/2019	147.28	147.28	12/19/2019
190987	SHRED-IT USA LLC	8128826122	SHREDDING - CITY HALL	12/22/2019	86.24	86.24	12/31/2019
190987	SHRED-IT USA LLC	8128826463	SHREDDING - PD	12/22/2019	78.97	78.97	12/31/2019
262064	VERNON PROMOTIONS	6135519	KEEP IT CLIPS	11/25/2019	392.50	392.50	12/05/2019
Total 21-546300-03 OPERATING EXPENSES:					950.50	950.50	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	1072-1219	GARABAGE & REFUSE - STICKERS	12/02/2019	2,020.00	2,020.00	12/19/2019
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					2,020.00	2,020.00	
23-513600-03 BILLING							
180906	REEDSBURG UTILITY	1267	4TH QTR JOINT ALLOC OF SEWER & ST SEWER EXPENSES	12/04/2019	4,979.19	4,979.19	12/19/2019

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Total 23-513600-03 BILLING:					4,979.19	4,979.19	
23-543300-03 CURB, SWEEPING, BRUSH - OPS							
261227	DRM INDUSTRIES CORP	39924	PARTS FOR LEAF COLLECTOR - SHOP	12/27/2019	1,875.00	1,875.00	12/31/2019
261227	DRM INDUSTRIES CORP	39925	PARTS FOR LEAF SUCKER - SHOP	12/26/2019	752.74	752.74	12/31/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	SUPPLIES	12/14/2019	59.32	59.32	12/19/2019
Total 23-543300-03 CURB, SWEEPING, BRUSH - OPS:					2,687.06	2,687.06	
23-544500-03 STORM SEWER REPAIRS							
30262	CROELL INC.	407437	4000 PSI	12/06/2019	125.00	125.00	12/19/2019
70405	GRINDER SHEET METAL	6009	REBUILD LEAF SUCKER BOOT - SHOP	10/21/2019	149.00	149.00	12/19/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	12/14/2019	176.66	176.66	12/19/2019
130655	MEYER OIL COMPANY	692715	DIESEL FUEL	11/27/2019	828.46	828.46	12/05/2019
130655	MEYER OIL COMPANY	692965	DIESEL FUEL	12/28/2019	392.81	392.81	12/31/2019
201029	T & M GENERAL CONTRACTOR	23202	STORM DRAIN REPAIR WEST MAIN ST	12/23/2019	1,131.00	1,131.00	12/31/2019
Total 23-544500-03 STORM SEWER REPAIRS:					2,802.93	2,802.93	
41-542600-03 TAXI CAB EXPENSES							
261225	F.D.S ENTERPRISES	5000329	MONTHLY CAB EXPENSES - NOVEMBER 2019	12/01/2019	17,682.73	17,682.73	12/05/2019
Total 41-542600-03 TAXI CAB EXPENSES:					17,682.73	17,682.73	
42-516110-03 ATTORNEY FEES							
120585	LAROWE GERLACH TAGGERT L	5200.000-333	AIRPORT	12/03/2019	209.25	209.25	12/19/2019
Total 42-516110-03 ATTORNEY FEES:					209.25	209.25	
42-517110-03 AIRPORT UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	1266040000-1	GAS- AIRPORT	12/13/2019	56.16	56.16	12/19/2019
10024	ALLIANT ENERGY/WP&L	4079272914-11	GAS- AIRPORT	11/25/2019	48.46	48.46	12/05/2019
10024	ALLIANT ENERGY/WP&L	4079272914-1	GAS- AIRPORT	12/26/2019	61.57	61.57	12/31/2019
10024	ALLIANT ENERGY/WP&L	5765710000-1	GAS- AIRPORT	12/20/2019	16.80	16.80	12/31/2019
180906	REEDSBURG UTILITY	28015-1119	TELEPHONE - AIRPORT	11/20/2019	32.25	32.25	12/05/2019
180906	REEDSBURG UTILITY	28015-1219	TELEPHONE - AIRPORT	12/20/2019	32.25	32.25	12/31/2019
180906	REEDSBURG UTILITY	52183-1119	INTERNET - AIRPORT	11/20/2019	74.95	74.95	12/05/2019
180906	REEDSBURG UTILITY	52183-1219	INTERNET - DOT GPS STAT-AIRPORT	12/20/2019	74.95	74.95	12/31/2019
180906	REEDSBURG UTILITY	9678-1119	TELEPHONE- INTERNET - AIRPORT	11/20/2019	113.73	113.73	12/05/2019
180906	REEDSBURG UTILITY	9678-1219	TELEPHONE- INTERNET - AIRPORT	12/20/2019	113.73	113.73	12/31/2019
Total 42-517110-03 AIRPORT UTILITIES, CELL PHONES:					624.85	624.85	
42-545300-03 AIRPORT OPERATING (FBO)							
262918	REEDSBURG AVIATION LLC	RA-1219	AIRPORT MANAGEMENT	12/01/2019	3,400.00	3,400.00	12/05/2019
180890	REEDSBURG TRUE VALUE	800027-1119	SUPPLIES	11/25/2019	32.23	32.23	12/05/2019
180890	REEDSBURG TRUE VALUE	800027-1219	SUPPLIES	12/25/2019	6.49	6.49	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	AIRPORT	11/22/2019	797.12	797.12	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	AIRPORT	11/23/2019	983.52	983.52	12/31/2019
Total 42-545300-03 AIRPORT OPERATING (FBO):					5,219.36	5,219.36	

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42-545350-03 AIRPORT FUEL							
262976	ARROW ENERGY	125311	PHILJET A W ADDITIVE - AIRPORT	12/27/2019	7,846.44	7,846.44	12/31/2019
Total 42-545350-03 AIRPORT FUEL:					7,846.44	7,846.44	
45-521400-03 K-9 EXPENSES							
261653	NAPWDA	HOEGE2020	NAPWDA MEMBERSHIP RENEWAL - HOEGE - PD	12/17/2019	45.00	45.00	12/19/2019
Total 45-521400-03 K-9 EXPENSES:					45.00	45.00	
45-521500-03 DARE PROGRAM EXPENSES							
261576	CREATIVE PRODUCT SOURCIN	130350	T-SHIRTS - DARE	12/05/2019	766.80	766.80	12/19/2019
Total 45-521500-03 DARE PROGRAM EXPENSES:					766.80	766.80	
48-554600-03 CONSERVE SAUK FILM FEST EXP.							
263512	BARA TS	00881	PRINTING CONSERVE SAUK FILM FEST	11/08/2019	278.00	278.00	12/05/2019
263510	JUSTINE BULA	JB110919	CONSERVE SAUK FILM FEST EXPENSE REIMBURSEMENT	11/09/2019	138.86	138.86	12/05/2019
263513	MINUTEMAN PRESS	41929	2019 SAUK FILM FESTIVAL BALLOT	11/08/2019	244.41	244.41	12/05/2019
261914	SUPREME AWARDS	048504	LOGO DISCS, ENGRAVING CONSERVE SAUK FILM FESTIVAL	11/07/2019	148.75	148.75	12/05/2019
261914	SUPREME AWARDS	048545	8" SUNRAY RESIN W BASE ENGRAVING OF LOGO - SAUK FILM FESTIVAL	11/25/2019	28.10	28.10	12/19/2019
Total 48-554600-03 CONSERVE SAUK FILM FEST EXP.:					838.12	838.12	
48-554620-03 COMMUNITY TREE LIGHTING EXPENS							
110551	KRUEGER OFFICE SUPPLIES	85042	COMMUNITY TREE LIGHTING PRINTED PROGRAMS	11/22/2019	75.00	75.00	12/19/2019
261374	LK DESIGN STUDIO LLC	8047	150 11x17 POSTER - TREE LIGHTING 2019	11/13/2019	112.50	112.50	12/05/2019
263514	NEIL LONGAN	NL120319	2019 COMMUNITY TREE LIGHTING EVENT SUPPLIES REIMBURSEMENT	12/03/2019	1,252.86	1,252.86	12/05/2019
Total 48-554620-03 COMMUNITY TREE LIGHTING EXPENS:					1,440.36	1,440.36	
56-517110-03 UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	4066940000-1	GAS- LIBRARY	12/17/2019	512.67	512.67	12/31/2019
10024	ALLIANT ENERGY/WP&L	406694000-111	GAS- LIBRARY	11/18/2019	357.26	357.26	12/05/2019
Total 56-517110-03 UTILITIES, CELL PHONES:					869.93	869.93	
56-551300-03 LIBRARY OPERATING							
20070	BAKER & TAYLOR	2034934244	Books	11/08/2019	82.87	82.87	12/05/2019
20070	BAKER & TAYLOR	2034941424	Books	11/13/2019	361.55	361.55	12/05/2019
20070	BAKER & TAYLOR	2034968336	Books	11/26/2019	144.74	144.74	12/19/2019
20070	BAKER & TAYLOR	2034988344	GIFT CERTIFICATES - HONORARI	12/06/2019	76.90	76.90	12/19/2019
20070	BAKER & TAYLOR	2035008363	Books	12/19/2019	119.33	119.33	12/31/2019
262630	BMO HARRIS BANK CREDIT CA	8318-1119	BOOKS & SUPPLIES	11/28/2019	14.58	14.58	12/23/2019
262630	BMO HARRIS BANK CREDIT CA	8318-1119	ANNUAL FEE	11/28/2019	45.00	45.00	12/23/2019
30169	CAPSTONE	184069	BOOKS	11/15/2019	667.71	667.71	12/05/2019
262795	CARPETS ELITE	20191217CE	TILE CLEANING & GROUT SEALING	12/17/2019	1,990.17	1,990.17	12/19/2019
262083	CAVENDISH SQUARE	3215381	BOOKS- STANDING ORDER CULTURES OF THE WORLD-3RD ED GROUP 21	12/13/2019	195.54	195.54	12/31/2019

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30174	CENTER POINT LARGE PRINT	1742473	Large Print Books	12/01/2019	272.64	272.64	12/19/2019
40270	DEMCO INC	6716548	SUPPLIES - BOOK COVERS	11/05/2019	91.65	91.65	12/05/2019
40270	DEMCO INC	6743264	PROCESSING SUPPLIES, TAPE, LABEL PROTECTORS, BOOK COVERS, CD CASES, BOOK MARKS	12/23/2019	745.98	745.98	12/31/2019
262020	FINDAWAY WORLD LLC	305743	AC POWER ADAPTERS - LAUCHPADS	11/22/2019	66.89	66.89	12/05/2019
262020	FINDAWAY WORLD LLC	306096	AUDIO BOOKS - DIGITAL AUDIO PLAYERS	11/26/2019	142.48	142.48	12/05/2019
262020	FINDAWAY WORLD LLC	306097	AUDIO BOOKS - DIGITAL AUDIO PLAYERS	11/26/2019	351.45	351.45	12/05/2019
262020	FINDAWAY WORLD LLC	306103	AUDIO BOOKS - DIGITAL AUDIO PLAYERS	11/26/2019	199.47	199.47	12/05/2019
262020	FINDAWAY WORLD LLC	308791	WONDERBOOK- CHILDRENS AUDIO/PRINT BOOK COMBOS	12/23/2019	439.12	439.12	12/31/2019
262020	FINDAWAY WORLD LLC	309531	WONDERBOOKS AUDIO/PRINT COMBOS	12/27/2019	49.99	49.99	12/31/2019
262020	FINDAWAY WORLD LLC	309809	BOOKPACKS AUDIO/PRINT BOOK COMBOS	12/30/2019	224.97	224.97	12/31/2019
262020	FINDAWAY WORLD LLC	309810	BOOKPACKS AUDIO/PRINT BOOK COMBOS	12/30/2019	499.00	499.00	12/31/2019
70300	GALE	68863271	LARGE PRINT BOOKS - NOVEMBER CHRISTIAN FICTION 2	11/07/2019	50.23	50.23	12/05/2019
70300	GALE	68863500	LARGE PRINT BOOKS - NOVEMBER CHRISTIAN ROMANCE	11/07/2019	47.23	47.23	12/05/2019
70300	GALE	68896032	LARGE PRINT BOOKS - NOVEMBER SILHOUETTE 3	11/15/2019	65.22	65.22	12/05/2019
70300	GALE	68913029	LARGE PRINT BOOKS - NOVEMBER CLEAN READS 3	11/20/2019	69.72	69.72	12/05/2019
70300	GALE	68913944	LARGE PRINT BOOKS - NOVEMBER WHEELER WESTERN 2	11/20/2019	39.73	39.73	12/05/2019
70300	GALE	69027800	LARGE PRINT BOOKS - DEC CHRISTIAN ROMANCE 2	12/05/2019	23.42	23.42	12/19/2019
70300	GALE	69066090	LARGE PRINT BOOKS - DEECEMBER SILHOUETTE 3	12/17/2019	65.22	65.22	12/31/2019
70300	GALE	69071049	LARGE PRINT BOOKS - DECEMBER CLEAN READS	12/18/2019	69.72	69.72	12/31/2019
70300	GALE	69072532	LARGE PRINT BOOKS - DECEMBER WHEELER WESTERN 2	12/18/2019	39.73	39.73	12/31/2019
60335	GORDON FLESCH CO INC	12794462	COPIERS 12/7/19-1/6/20; COPIES 10/30/19-12/2/19	12/07/2019	359.92	359.92	12/19/2019
90510	INGRAM	42720312	BOOKS	11/13/2019	1,650.32	1,650.32	12/05/2019
90510	INGRAM	42765876	BOOKS	11/17/2019	192.58	192.58	12/05/2019
90510	INGRAM	42827218	BOOKS	11/21/2019	179.64	179.64	12/05/2019
90510	INGRAM	42944731	BOOKS	12/02/2019	622.79	622.79	12/19/2019
90510	INGRAM	43233404	BOOKS	12/20/2019	341.12	341.12	12/31/2019
90510	INGRAM	43256205	BOOKS	12/23/2019	173.51	173.51	12/31/2019
110539	KAPCO-KENT ADHESIVE PROD	1391380	EASY COVER BOOK COVERS	11/20/2019	177.23	177.23	12/05/2019
110552	KRUEGER PRINTING INC	23612	LETTERHEAD SECURITY ENVELOPES	12/17/2019	120.00	120.00	12/31/2019
263515	LAWRENCE UNIVERSITY	197375032	LOST OUTERLIBRARY LOAN ITEM - PATRON BILLED	09/25/2019	54.99	54.99	12/05/2019
120589	LERNER PUBLISHING GROUP	1344638	JUV NF BOOKS	11/14/2019	29.98	29.98	12/05/2019
261791	MEDIA WAREHOUSE	19121801	NINTENDO SWITCH GAMES	12/18/2019	687.00	687.00	12/31/2019
261791	MEDIA WAREHOUSE	19121802	PS4 & XBOX ONE GAMES	12/18/2019	356.00	356.00	12/31/2019
262888	MILWAUKEE JOURNAL SENTIN	3054549-19	MILWAUKEE JOURNAL SENTINEL - 1 YEAR SUB 1/1/2020-12/31/2020	12/22/2019	736.37	736.37	12/31/2019
261862	NATIONAL PEN CO LLC	111179460	PROMOTIONAL PENS - FOL FUNDS	11/21/2019	278.90	278.90	12/05/2019
180844	QUILLIN'S INC	01155242	ASBC	11/05/2019	5.98	5.98	12/05/2019
180844	QUILLIN'S INC	01157374	TEEN TIME & AFTER SCHOOL BOOK CLUB	11/12/2019	41.79	41.79	12/05/2019
180844	QUILLIN'S INC	01159522	TEEN TIME & AFTER SCHOOL BOOK CLUB	11/19/2019	29.22	29.22	12/05/2019
180844	QUILLIN'S INC	01165835	AFTERSCHOOL BOOK CLUB				

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			AND TEEN TIME SUPPLIES/SNACKS	12/10/2019	9.67	9.67	12/31/2019
180844	QUILLIN'S INC	01168478	HOMESCHOOL PROGRAM SUPPLIES/SNACKS	12/18/2019	21.73	21.73	12/31/2019
180791	RECORDED BOOKS INC	76564074	AUDIO BOOKS ON CD	11/06/2019	99.00	99.00	12/05/2019
180791	RECORDED BOOKS INC	76574999	AUDIO BOOKS ON CD	11/19/2019	181.20	181.20	12/05/2019
263522	REEDSBURG AREA HIGH SCHO	20191217RAH	BENCHES - LIBRARY/FRIENDS OF THE LIBRARY/MEMORIAL FUNDS	12/17/2019	300.00	300.00	12/19/2019
180825	REEDSBURG FIRE DEPT	7699	RESCUE FUND - CHECK FIRE EXTINGUISHERS TESTING	11/30/2019	36.00	36.00	12/19/2019
180890	REEDSBURG TRUE VALUE	800027-1119	SUPPLIES	11/25/2019	34.99	34.99	12/05/2019
180906	REEDSBURG UTILITY	20304-1119	INTERNET - - LIBRARY	11/20/2019	334.95	334.95	12/05/2019
180906	REEDSBURG UTILITY	20304-1119	TELEVISION - LIBRARY	11/20/2019	27.13	27.13	12/05/2019
180906	REEDSBURG UTILITY	20304-1119	TELEPHONE - LIBRARY	11/20/2019	282.61	282.61	12/05/2019
180906	REEDSBURG UTILITY	20304-1219	INTERNET - LIBRARY	12/20/2019	334.95	334.95	12/31/2019
180906	REEDSBURG UTILITY	20304-1219	TELEPHONE -LIBRARY	12/20/2019	278.38	278.38	12/31/2019
180906	REEDSBURG UTILITY	20304-1219	TV - LIBRARY	12/20/2019	27.13	27.13	12/31/2019
180905	REEDSBURG UTILITY	RUC 1119	LIBRARY UTILITIES	11/22/2019	1,011.71	1,011.71	12/05/2019
180905	REEDSBURG UTILITY	RUC 1219	LIBRARY UTILITIES	11/23/2019	999.72	999.72	12/31/2019
190980	SERVICE ELECTRIC	19934	INSTALLATION OF CAT6 FOR WIRELESS IMPROVEMENTS	12/18/2019	1,413.95	1,413.95	12/31/2019
190987	SHRED-IT USA LLC	8128619425	SHREDDING - LIBRARY	11/22/2019	78.85	78.85	12/05/2019
190987	SHRED-IT USA LLC	8128826462	SHREDDING - LIBRARY	12/22/2019	84.85	84.85	12/31/2019
191005	SOUTH CENTRAL LIBRARY SYS	19-1003	NOVEMBER YOUTH PROGRAMMING WORKSHOP/LUNCH	12/21/2019	24.00	24.00	12/31/2019
191005	SOUTH CENTRAL LIBRARY SYS	19-815	WIRELESS NODE, 7 YR LICENSE & POWER INJECTOR	10/31/2019	805.86	805.86	12/05/2019
191005	SOUTH CENTRAL LIBRARY SYS	19-927	WPLC DIGITAL MEDIA BUYING POOL	12/10/2019	5,541.00	5,541.00	12/19/2019
191005	SOUTH CENTRAL LIBRARY SYS	19-928	OVERDRIVE ADVANTAGE PROGRAM	12/10/2019	429.77	429.77	12/19/2019
191005	SOUTH CENTRAL LIBRARY SYS	19-929	TRANSPARENT LANGUAGE DATABASE	12/10/2019	132.85	132.85	12/19/2019
191005	SOUTH CENTRAL LIBRARY SYS	19-945	4 DELL OPTIPLEX 3070 PCS 7 2 P 2219H MONITORS	12/13/2019	2,569.12	2,569.12	12/31/2019
191005	SOUTH CENTRAL LIBRARY SYS	19-969	ALL DIRECTORS MEETING & CE/LUNCH	12/21/2019	12.00	12.00	12/31/2019
70374	SYNCHRONY BANK/AMAZON	20191203AMA	DVDS, SUPPLIES, BUTTON BATTERIES, COLOR CODING TAPE, BOOKS	11/04/2019	1,069.29	1,069.29	12/05/2019
70374	SYNCHRONY BANK/AMAZON	20191217AMA	AV-DVDS, & CDS, SUPPLIES, EASY PRO DISC MACHINE AND SUPPLIES	12/17/2019	1,264.09	1,264.09	12/19/2019
263033	TURNER WATERCARE	812011	WATER SERVICE - LIBRARY	11/30/2019	23.25	23.25	12/05/2019
262969	VANGUARD ID SYSTEMS	I501782	KEYTAG CARD COMBO 1000	12/03/2019	572.86	572.86	12/19/2019
261245	WISCONSIN LIBRARY SERVICE	491734	DATABASE RENEWALS, CONSUMER REPORTS AND NOVELIST PLUS	12/02/2019	906.57	906.57	12/05/2019
231192	WORLD BOOK INC	0001602809	WORLD BOOK ENCYCLOPEDIA 22V 2020 REPLACE EVERY 3 YEARS	11/21/2019	999.00	999.00	12/05/2019
	Total 56-551300-03 LIBRARY OPERATING:				33,196.07	33,196.07	
69-513500-03 Administration Costs							
262142	TIM BECKER	TB122619	MILEAGE REIMBURSEMENT TO DODGEVILLE TO SIGN DEVELOPER AGREEMENT	12/26/2019	52.20	52.20	12/31/2019
	Total 69-513500-03 Administration Costs:				52.20	52.20	
69-516110-03 LEGAL FEES							
120585	LAROWE GERLACH TAGGERT L	5200.000-333	TID 9	12/03/2019	651.00	651.00	12/19/2019

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Total 69-516110-03 LEGAL FEES:					651.00	651.00	
69-565200-03 SITE DEVELOPMENT							
221070	VIERBICHER ASSOCIATES INC	180011-00024	RIDC - 2018 INDUSTRIAL PARK MARKETING - THEATER	12/10/2019	72.50	72.50	12/19/2019
221070	VIERBICHER ASSOCIATES INC	190036-00010	RIDC - 2019 GENERAL - SHIELDS SYSTEMS	12/10/2019	485.75	485.75	12/19/2019
Total 69-565200-03 SITE DEVELOPMENT:					558.25	558.25	
70-521100-03 POLICE EQUIPMENT							
261358	AXON ENTERPRISE INC	SI-1623726	TASER 60 YEAR - PD	11/20/2019	2,777.18	2,777.18	12/05/2019
261358	AXON ENTERPRISE INC	SI-1626460	NON-CONDUCTIVE TRAINING CARTRIDGE - PD	12/03/2019	1,080.00	1,080.00	12/19/2019
Total 70-521100-03 POLICE EQUIPMENT:					3,857.18	3,857.18	
70-523100-03 FIRE VEHICLES & EQUIPMENT							
261507	NORTH STAR EMERGENCY VE	2256	INSTALL & SETUP CLASS1 TPG PRESSURE GOVERNOR, PARTS - FIRE	11/21/2019	2,066.11	2,066.11	12/19/2019
Total 70-523100-03 FIRE VEHICLES & EQUIPMENT:					2,066.11	2,066.11	
75-543100-03 STREET RECONSTRUCTION							
231140	WI DEPT OF TRANS BBS	395-00001543	W MAIN/33 PROJECT #39550300104	12/02/2019	2,312.81	2,312.81	12/19/2019
Total 75-543100-03 STREET RECONSTRUCTION:					2,312.81	2,312.81	
75-543269-03 TIF PROJECTS - S. DEWEY							
231140	WI DEPT OF TRANS BBS	395-00001544	SOUTH DEWEY AVE PROJECT #39557990064	12/02/2019	976.89	976.89	12/19/2019
231140	WI DEPT OF TRANS BBS	395-00001544	SOUTH DEWEY AVE PROJECT #39557990065	12/02/2019	857.79	857.79	12/19/2019
231140	WI DEPT OF TRANS BBS	395-00001550	SOUTH DEWEY AVE PROJECT #39557990052	12/04/2019	55,854.76	55,854.76	12/19/2019
Total 75-543269-03 TIF PROJECTS - S. DEWEY:					57,689.44	57,689.44	
75-551200-03 PUBLIC WORKS SHOP							
263146	ARCHITECURAL DESIGN CONS	13645	PROFESSIONAL SERVICES FOR POLICE DEPT ADDITION	10/31/2019	30,416.78	30,416.78	12/05/2019
263146	ARCHITECURAL DESIGN CONS	13704	PROFESSIONAL SERVICES PD ADDITION	11/30/2019	8,683.93	8,683.93	12/19/2019
262633	CHOSEN VALLEY TESTING	27617	DESIGN PHASE GEOTECHNICAL SERVICES FOR PD ADDITION	12/04/2019	3,845.00	3,845.00	12/19/2019
262633	CHOSEN VALLEY TESTING	27619	DESIGN PHASE GEOTECHINICAL SERVICES NEW PUBLIC WORKS FACILITY	12/04/2019	4,145.00	4,145.00	12/19/2019
80484	HOLTZ LIME, GRAVEL &	HLGE112219	PAYMENT REQUEST #3 REEDSBURG PUBLIC WORKS FACILITY	11/22/2019	152,057.41	152,057.41	12/05/2019
221070	VIERBICHER ASSOCIATES INC	180342-00009	PUBLIC WORKS GARAGE	12/04/2019	3,266.00	3,266.00	12/19/2019
Total 75-551200-03 PUBLIC WORKS SHOP:					202,414.12	202,414.12	
75-554800-03 PARKS IMPROVEMENTS							
80458	HARTJE LUMBER INC	47322	DOWN PAYMENT ON SHED - PARKS	11/26/2019	21,158.47	21,158.47	12/05/2019
263059	MIDWEST ATHLETIC FILEDS	3701	REMOVE GRASS FROM SIDELINES & LASER GRADING OF SOFTBALL FIELD, ETC	12/05/2019	14,850.00	14,850.00	12/19/2019
190980	SERVICE ELECTRIC	19871	FURNISHING & INSTALLING				

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			ELECTRICL IN NEW 30X50 COLD STORAGE BUILDING	11/18/2019	5,550.00	5,550.00	12/05/2019
190980	SERVICE ELECTRIC	20055	REPAIR TO NISHAN PARK BASEBALL FIELD LIGHTS	12/30/2019	3,199.00	3,199.00	12/31/2019
Total 75-554800-03 PARKS IMPROVEMENTS:					44,757.47	44,757.47	
80-514320-05 DUPLICATION - COPIERS - CHARGE							
262215	RHYME BUSINESS PRODUCTS	AR348915	TONER - CITY HALL	11/26/2019	53.90	53.90	12/05/2019
262628	RHYME BUSINESS PRODUCTS	25916541	COPIER MACHINES - CITY HALL	11/14/2019	870.54	870.54	12/05/2019
262628	RHYME BUSINESS PRODUCTS	26109330	COPIER MACHINES - CITY HALL	12/16/2019	817.91	817.91	12/31/2019
Total 80-514320-05 DUPLICATION - COPIERS - CHARGE:					1,742.35	1,742.35	
80-515940-05 INS - BEST FLEX PLAN & ICMA-RC							
50315	EMPLOYEE BENEFITS	2744053	BENNY FEE & ADMIN FEE	12/15/2019	168.75	168.75	12/19/2019
Total 80-515940-05 INS - BEST FLEX PLAN & ICMA-RC:					168.75	168.75	
80-517100-05 MAINT OF BUILDINGS - CHARGES							
263067	LANGE PLUMBING	I6887	REPLACE CONTROL BOARD & LOWER TEMP PROBE ON BTH WATER HEATER, PARTS	12/07/2019	1,056.00	1,056.00	12/19/2019
261269	LENNY'S HEATING & AIR CONDI	LHAC120319	HEAT EXCHANGER & PARTS - OLD LIBRARY ROOF TOP UNIT	12/03/2019	1,319.10	1,319.10	12/19/2019
261269	LENNY'S HEATING & AIR CONDI	LHAC120319	LABOR	12/03/2019	700.00	700.00	12/19/2019
130664	MID-AMERICAN RESEARCH CH	0681150-IN	BOWL CLEANER	11/15/2019	536.01	536.01	12/05/2019
130664	MID-AMERICAN RESEARCH CH	0684253-IN	CLEANING SUPPLIES	12/20/2019	856.20	856.20	12/31/2019
180890	REEDSBURG TRUE VALUE	800027-1119	SUPPLIES	11/25/2019	44.50	44.50	12/05/2019
180890	REEDSBURG TRUE VALUE	800027-1219	SUPPLIES	12/25/2019	228.35	228.35	12/31/2019
190957	SCHILLING PAPER COMPANY	750818-00	TOWELS	12/19/2019	365.07	365.07	12/31/2019
261296	SCHINDLER ELEVATOR CORP.	8105214410	PREVENTIVE MAINT ELEVATOR - PD	12/01/2019	1,033.89	1,033.89	12/05/2019
190980	SERVICE ELECTRIC	19918	REPLACED BURNT RECEPTECAL - PD	12/11/2019	80.75	80.75	12/19/2019
190980	SERVICE ELECTRIC	19933	REPLACED DEFECTIVE SWITCH, PARTS - PD	12/20/2019	81.00	81.00	12/31/2019
191009	STAPLES BUSINESS CREDIT	179249168	CLEANING SUPPLIES	11/12/2019	576.28	576.28	12/19/2019
261310	TOP TIER LLC	7310	INSTALLATION 50 GALLON ELECTRIC SHORT WATER HEATER - LIBRARY	11/13/2019	905.00	905.00	12/05/2019
Total 80-517100-05 MAINT OF BUILDINGS - CHARGES:					7,782.15	7,782.15	
80-517120-05 HALL - PHONES - CHARGES							
211058	US CELLULAR	0345762373	CELL PHONES	12/08/2019	195.24	195.24	12/31/2019
Total 80-517120-05 HALL - PHONES - CHARGES:					195.24	195.24	
80-519400-05 INS - PROPERTY & LIABILITY							
261670	ARTHUR J GALLAGHER & CO	3252456	AIRPORT INSURANCE RENEWAL	12/02/2019	1,841.00	1,841.00	12/05/2019
262165	CITIES & VILLAGES MUTUAL IN	APD-20-3038	2020 AUTO PHYSICAL DAMAGE INSURANCE PREMIUMS	12/15/2019	19,071.00	19,071.00	12/31/2019
262165	CITIES & VILLAGES MUTUAL IN	CRM-20-4534	2020 CRIME COVERAGE INSURANCE PREMIUMS	12/15/2019	325.00	325.00	12/31/2019
262165	CITIES & VILLAGES MUTUAL IN	CX-20-4138	2020 EXCESS PUBLIC ENTITY LIABILITY INSURANCE PREMIUMS	12/15/2019	1,483.00	1,483.00	12/31/2019
262165	CITIES & VILLAGES MUTUAL IN	EPL-20-4236	2020 EMPLOYMENT PRACTICE LIABILITY INSURANCE PREMIUMS	12/15/2019	3,993.00	3,993.00	12/31/2019
262646	MUNICIPAL PROPERTY INSURA	MPIC2020	WMPC POLICY PERIOD 12/31/19-12/31/2020	12/04/2019	39,348.00	39,348.00	12/19/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 80-519400-05 INS - PROPERTY & LIABILITY:					66,061.00	66,061.00	
80-519500-05 INS - WORKERS COMP/EMP BONDS							
262165	CITIES & VILLAGES MUTUAL IN	WC-20-1033	2020 WORKER'S COMPENSATION PREMIUMS - 1ST QTR	12/15/2019	17,246.00	17,246.00	12/31/2019
Total 80-519500-05 INS - WORKERS COMP/EMP BONDS:					17,246.00	17,246.00	
80-542600-05 INFO SYS - GEN GOVT - CHARGE							
262365	APPRIVER	978076	24/7 SUPPORT RENEWAL PD & CITY HALL	12/02/2019	520.90	520.90	12/19/2019
20094	CONCENTRIC INTEGRATION	0209972	2019 SUPPORT SERVICES	11/15/2019	2,948.59	2,948.59	12/05/2019
20094	CONCENTRIC INTEGRATION	0210644	2019 SUPPORT SERVICES	12/19/2019	1,692.19	1,692.19	12/31/2019
262912	EHLERS & ASSOCIATES, INC	81733	2020 BUDGET MODEL DEVELOPMENT	10/09/2019	3,500.00	3,500.00	12/05/2019
261229	EMERGITECH	258301	EMERGITECH SOFTWARE ANNUAL MAINTENANCE - PD	12/01/2019	8,262.52	8,262.52	12/05/2019
Total 80-542600-05 INFO SYS - GEN GOVT - CHARGE:					16,924.20	16,924.20	
80-547100-05 GARBAGE & REFUSE - CHARGE							
160650	PETERSON SANITATION INC	1072-1219	HALL- UTILITIES	12/02/2019	192.00	192.00	12/19/2019
160650	PETERSON SANITATION INC	1072-1219	GARABAGE & REFUSE	12/02/2019	192.00	192.00	12/19/2019
160650	PETERSON SANITATION INC	1072-1219	SHOP	12/02/2019	88.00	88.00	12/19/2019
160650	PETERSON SANITATION INC	1072-1219	RACA	12/02/2019	104.00	104.00	12/19/2019
160650	PETERSON SANITATION INC	1072-1219	PARKS	12/02/2019	112.00	112.00	12/19/2019
160650	PETERSON SANITATION INC	1072-1219	GARBAGE SERVICE	12/02/2019	111.02	111.02	12/19/2019
Total 80-547100-05 GARBAGE & REFUSE - CHARGE:					799.02	799.02	
Grand Totals:					1,222,524.78	1,222,524.78	

Dated: _____

City Administrator: _____

Dated: _____

City Clerk-Treasurer: _____

Dated: _____

Mayor: _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 12-12-19

☐ Town ☐ Village ☒ City of Reedsburg County of Sauk

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8:00 AM and ending 10:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association or Agricultural Society ☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Reedsburg Young Professionals Inc.

(b) Address 170 E. main St. Reedsburg, WI 53959 (Street) ☐ Town ☐ Village ☐ City

(c) Date organized 8/15/2019

(d) If corporation, give date of incorporation 4/26/2019

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Ross Retzlaff; 51659 Farber RD, Reedsburg, WI 53959

Vice President Gina Mitchem; 137 Thomas RD, Reedsburg, WI 53959

Secretary Samantha Ruiz; 145 N. Park St, Reedsburg, WI 53959

Treasurer Kira Meister; E5068 Old LaValle RD, Reedsburg, WI 53959

(g) Name and address of manager or person in charge of affair: Missy Frenz; 1836 Nordic Ct. Reedsburg WI 53959

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1700 8th St, Reedsburg, WI 53959

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: South end of the Park. All softball/Baseball diamonds and the concession stand.

3. Name of Event

(a) List name of the event RYP Winter Co-ED Softball Tournament

(b) Dates of event 2-8-2020

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

Officer Ross Retzlaff 12/13/19 (Signature/ Date) Reedsburg Young Professionals (Name of Organization)

Date Filed with Clerk 12-16-2019 Date Reported to Council or Board _____

Date Granted by Council _____ License No. 3802

RESOLUTION
(Municipal Flood Control Grant Application)

FILE NO. 4388-20

A Resolution authorizing the submittal of a state grant application by the City of Reedsburg and the subsequent appropriation of City funds for a Municipal Flood Control Grant project in conjunction with the City's 2019 HMGP application.

WHEREAS the City of Reedsburg is qualified, willing and able to carry out all activities described in the state grant application and,

WHEREAS in this action the City of Reedsburg Common Council has declared its intent to conduct the Municipal Flood Control Grant described in this application and,

WHEREAS the City of Reedsburg will allow employees from the Department of Natural Resources access to inspect grant project sites and,

WHEREAS the City of Reedsburg will maintain records documenting all expenditures made during the Municipal Flood Control Grant and,

WHEREAS the City of Reedsburg will submit a final report to the Department that describes all Municipal Flood Control Grant project activities, achievements, and data collected, and documentation of the project costs.

NOW, THEREFORE, BE IT RESOLVED, The City of Reedsburg Common Council requests the funds and assistance available from the Wisconsin Department of Natural Resources under the Municipal Flood Control Grant Program and will comply with state rules for the program and,

HEREBY AUTHORIZES the City Administrator and City Planner to act on behalf of the City of Reedsburg to submit an application to the State of Wisconsin for financial aid for Municipal Flood Control protection purposes, sign documents, and take necessary action to undertake, direct, and complete an approved flood control project.

Adopted this 13th day of January 2020.

_____

David G. Estes, Mayor

_____

Jacob Crosetto, Clerk/Treasurer

RESOLUTION

(Establishing the monthly wage for the Municipal Judge)

FILE NO. **4389-20**

Whereas, ss 755.04 of the Wisconsin Statutes authorizes the governing body, namely the Common Council of the City of Reedsburg, to fix a salary for the Municipal Court Judge;

Whereas, the Common Council recognizes the Reedsburg Municipal Court has over 1700 cases forwarded to it from enforcement agencies;

Whereas, the Reedsburg Municipal Court is a joint-court, encompassing the City of Reedsburg and the Township of LaValle;

Whereas, the current monthly salary for the Municipal Court Judge of $700 was set in 2016;

Whereas, the average monthly compensation for municipal court judges in similarly sized communities with similar workloads is $1,045.

Whereas, the Common Council, understanding the importance of a well-functioning Municipal Court, establishes a monthly wage of $1,033 for the Reedsburg Municipal Court Judge elected on April 7, 2020;

Now, Therefore, Be It Resolved that the Common Council of the City of Reedsburg does hereby authorize the payment of $1,033 as a monthly wage to the Reedsburg Municipal Court Judge, beginning with the first City payroll in May 2020.

Passed by the Common Council of the City of Reedsburg this 13th day of January in the year 2020.

_____

David G. Estes, Mayor

_____

Jacob Crosetto, Clerk/Treasurer

Election Poll Workers - Unaffiliated
2020-2021

Anderson, Gail	415-3640	405 E Main Street	Unaffiliated
Anderson, Jean	985-8213	E2405 Windmill Ct, LaValle	Unaffiliated
Andreasen, Betty	768-7543	2381 Ernstmeyer Road	Unaffiliated
Andreasen, Dennis	768-7543	2381 Ernstmeyer Road	Unaffiliated
Baetje, Karen	434-4731		Unaffiliated
Bailey, Phillip	415-9096	1207 Maple Street	Unaffiliated
Balda, Stephen	524-4626	343 Golf Course Road	Unaffiliated
Baumgarten, Mary E	524-6542	2239 Ridgeview Drive	Unaffiliated
Birdd, Ron	524-2863	1549 Hemlock Drive	Unaffiliated
Bychinski, Sharon (AM shift only)	495-1385	1820 Tivoli Lane	Unaffiliated
Cathcart, Jean	393-3130	39 Jaz Circle	Unaffiliated
Christensen, Marcia	(641) 891-5154	637 W Main Street	Unaffiliated
DeMars, Darrel	393-6490	2225 N Dewey Avenue	Unaffiliated
Duley, Dolores	963-0054	200 N Dewey Avenue	Unaffiliated
Edwards, Sandy	524-4799	649 N Oak Street	Unaffiliated
Goetsch, Dolores (AM Shift)	524-3064	1360 Wellington Drive	Unaffiliated
Gray, Mildred	495-2782	5 Bindl Drive	Unaffiliated
Haefer, Sheila (PM Shift only)	524-4569	348 Clark Street	Unaffiliated
Hasler, Stephanie	524-4840	125 N Locust Street	Unaffiliated
Haugh, Patricia	963-9407	507 W 2nd Street	Unaffiliated
Hoege, Bev	524-2433	1372-21st Street	Unaffiliated
Holtz, Jean	524-4292	1195 Maple Street	Unaffiliated
Holtz, Mary (AM shift only)	524-0534	1516 Harvest Lane	Unaffiliated
Hull, Don	524-6888	343-5th St Apt 3	Unaffiliated
Jaquish, Patricia	524-4637		Unaffiliated
Johnson, George	524-6034	323 Golf Course Rd	Unaffiliated
Johnson, Joyce	495-1239	225 Modern Avenue	Unaffiliated
Justman, Betty	768-3710	1137 Maple Street	Unaffiliated
Knight, Kathy	415-5137	305 E Main Street #202	Unaffiliated
Krohn, Luanne	434-2464	107 3rd Street	Unaffiliated
Krueger, Carol	524-2481	943-6th Street	Unaffiliated
Liegel, Monica (AM Shift)	768-0731	1010 6th Street	Unaffiliated
Lierman, Kris	393-1169	548 N Grove Street	Unaffiliated

Election Poll Workers - Unaffiliated
2020-2021

Little, Bess	524-4937	931 3rd Street	Unaffiliated
Manion, Nancy (PM Shift)	524-4628	648 Clark Street	Unaffiliated
McMillen, Ardyce	393-6386	2306 Ridgeview Drive	Unaffiliated
Meyer, Joice	495-0598	2701 E Main Street Lot 86	Unaffiliated
Miller, Louis (cell) 415-0385	524-3804	303 East Ridge Circle	Unaffiliated
Miller, Sally (AM shift only)	524-3804	303 East Ridge Circle	Unaffiliated
Novak, Larry	524-2106	1999 N Dewey Avenue	Unaffiliated
Olson, Marilee	768-8024	1581 N Dewey Avenue	Unaffiliated
Parks, Karen	524-4696	1030 11th Street	Unaffiliated
Peters, Norma	393-7665	801 Mary Avenue	Unaffiliated
Pettesen, Clark	986-3908	S4723 Elwood Rd, LaValle	Unaffiliated
Priewe, Janet	495-6087	720 6th Street	Unaffiliated
Quinlan, Mary	524-4114	947 6th Street	Unaffiliated
Schulenburg, Diane	524-3930	1550 Hemlock Drive	Unaffiliated
Schumacher, Dave	434-4731		Unaffiliated
Schumann, Vickie	524-2118	1260 15th Street	Unaffiliated
Simono, Kyra	985-8213	E2405 Windmill Ct, LaValle	Unaffiliated
Sivam, Dorothy (PM Shift only)	524-4000	1033 9th Street	Unaffiliated
Sorom, Kathy	524-2720	146 S Willow Street	Unaffiliated
Spohnholtz, Lorna	524-4184	126 Rezin Court	Unaffiliated
Steinhorst, Marie (AM shift only)	524-3349	400 N Webb Ave #1	Unaffiliated
Stransky, Dick	524-7801	741 8th Street	Unaffiliated
Stransky, Jean 415-0930	524-7801	741 8th Street	Unaffiliated
Strutz, Sami	495-2449	PO Box 288	Unaffiliated
Vethe, Bob	524-6252	2045 Sunset Drive	Unaffiliated
Vethe, Mary	524-6252	2045 Sunset Drive	Unaffiliated
Wheeler, Maxine	768-1902	401 5th Street, Apt 11	Unaffiliated
Wittenberger, Jim	235-5668	1225 Hemlock Drive	Unaffiliated

ORDINANCE NO. 1900-20

(Amending Regular Meetings, 104-14)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to amend Chapter 104-14 to permit the Common Council to designate a meeting time as needed.

SECTION II: PROVISION AMENDED.

City of Reedsburg Code Section 104-14 is hereby amended by this ordinance.

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 104-14.

Dated this 10th day of February 2020.

David G. Estes, Mayor	Jacob Crosetto, Clerk/Treasurer
1st Reading at Council:	January 13, 2020
Public Hearing Noticed:	January 23, 2020
2nd Reading at Council/Public Hearing:	February 10, 2020
Published, Enactment Date:	February 20, 2020

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 104-14 **Regular meetings.**
The regular meetings of the Common Council shall be held at the Council Chambers ~~at 7:00 p.m.~~ at a time designated by the Common Council on the second and fourth Mondays of each month except when such day is a legal holiday, when such meeting shall be held at the time determined by the Council.

RESOLUTION NO. 4390-20
RESOLUTION TO AUTHORIZE AMENDMENTS TO THE 2020 BUDGET

WHEREAS, Resolved, by the Common Council of the City of Reedsburg, Sauk County, Wisconsin:

That the following budget amendments are authorized for the budget year 2020:

Expenditure		**Amendment**	**Budgeted**	**Balance**
75-554800-03	CIP/Parks Improvement	($37,000)	$417,257	$380,257
70-521100-03	Police Equipment	$37,000	$139,000	$176,000
Budget Totals:				
Total CIP Fund:		($37,000)	**$10,387,856**	**$10,350,856**
Total CEP Fund:		$37,000	**$ 270,400**	**$ 307,400**

ADOPTED on this 13th day of January, 2020.

_____
David G. Estes, Mayor

_____
Jacob Crosetto, City Clerk-Treasurer

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4390-20, dated January 13th, 2020.

Date Passed: January 13, 2020.

Vote: _____

ORDINANCE NO. 1898-19

(Designated Offenders – Chapter 501)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to amend the current ordinance to recognize finding that the negative consequences of failing to regulate the movement of Designated Offenders is a hazard to children and the community. Thus, the Common Council has a duty and need to regulate where Designated Offenders reside and loiter within the City once they are reintegrated into the community. This section is a regulatory measure aimed at protecting the health and safety of the children in the City of Reedsburg from the risk that convicted Designated Offenders may reoffend in locations close to their residences. It is the intent of this section not tot impose a criminal penalty but rather to serve the City's compelling interest to promote, protect, and improve the health, safety, and welfare of the citizens of the City by creating areas around locations where children regularly congregate in concentrated numbers wherein certain sexual offenders and sexual predators are prohibited from establishing residency or loitering; and by regulating certain activities that may be used by sexual offenders to prey on children.

SECTION II: PROVISION CREATED.

City of Reedsburg Code Section 501 is hereby amended in its entirety and shall read as detailed in the Reedsburg Code of Ordinances Chapter 501.

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

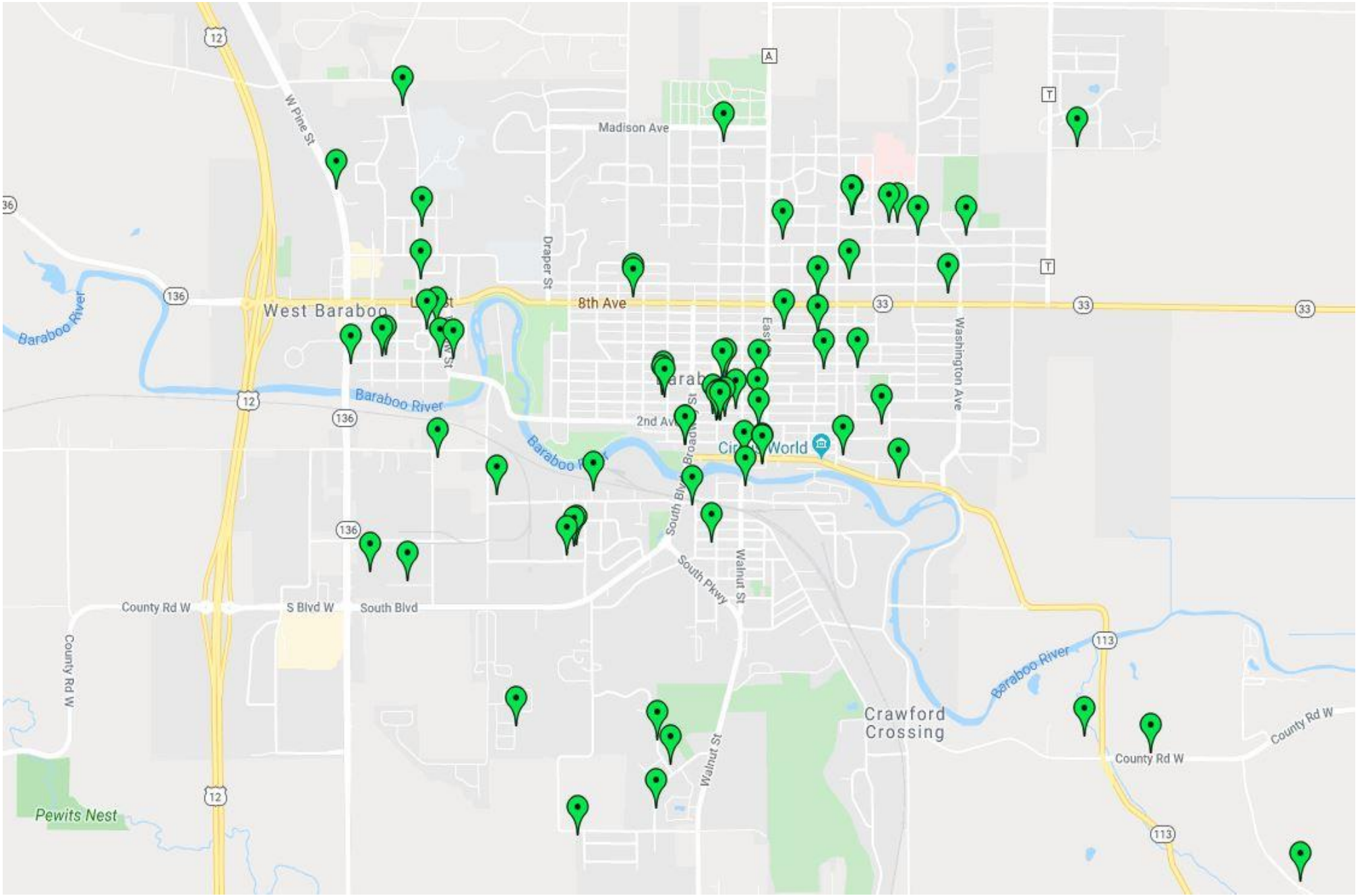
SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 501.

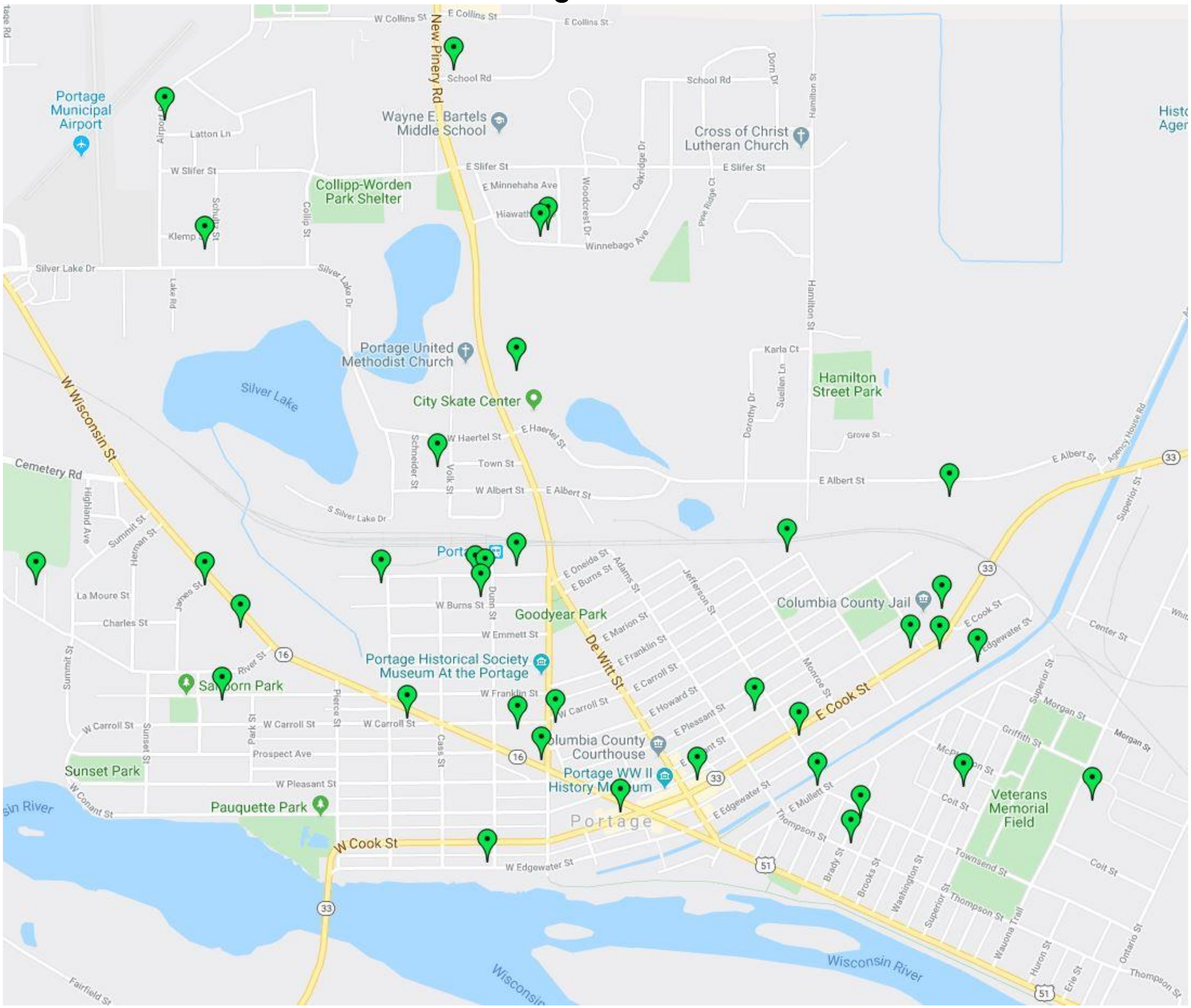
Dated this 13th day of January 2020.

David G. Estes, Mayor	Jacob Crosetto, Clerk/Treasurer
1st Reading at Council:	November 25, 2019
Public Hearing Noticed:	December 5, 2019
2nd Reading at Council/Public Hearing:	January 13, 2020
Published, Enactment Date:	January 23, 2020

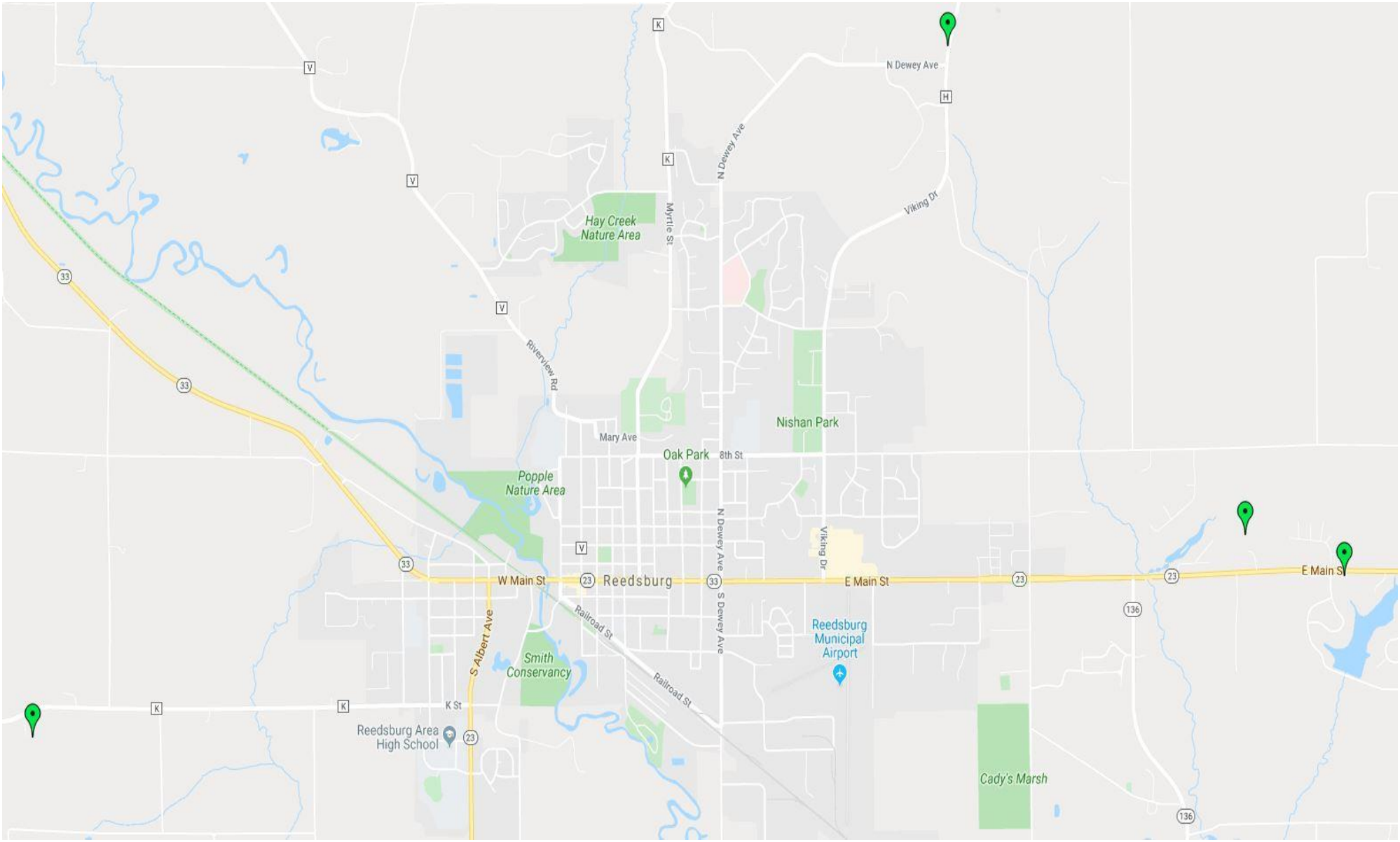
Baraboo Area



Portage Area



Reedsburg Area



501 – Designated Offenders

§ 501-1. Findings and Purpose.

A. The Wisconsin legislature has provided for the punishment, treatment and supervision of persons convicted or otherwise responsible for sex crimes against children, including their release into the community. Chapter 980 of the Wisconsin Statutes provides for the civil commitment of sexually violent persons. The purpose of this section is to protect the public, to reduce the likelihood that convicted Designated Offenders will engage in such conduct in the future.

B. The United States Supreme Court has recognized that the risk of recidivism posed by Designated Offenders is high, and when convicted Designated Offenders reenter society, they are much more likely than any other type of offender to be rearrested for a new rape or sexual assault. See Smith v. Doe. 538 U.S. 84, 123 S.Ct. 1140, 155 L.Ed. 2d 164 (2003) and McKune v. Lile, 536 U.S. 24, 34, 122 S.Ct. 2017, 153 L.Ed. 2d 47 (2002), citing United States Department of Justice Bureau of Justice Statistics, Sex Offenses and Offenders, 27 (1997) U.S. Department of Justice Bureau of Justice Statistics Recidivism of Prisoners Released in 1983 (1997).

C. The Common Council finds that the negative consequences of failing to regulate the movement of Designated Offenders is a hazard to children and the community. Thus, the Common Council has a duty and need to regulate where Designated Offenders reside and loiter within the City once they are reintegrated into the community. This section is a regulatory measure aimed at protecting the health and safety of the children in the City of Reedsburg from the risk that convicted Designated Offenders may reoffend in locations close to their residences. It is the intent of this section not to impose a criminal penalty but rather to serve the City's compelling interest to promote, protect, and improve the health, safety, and welfare of the citizens of the City by creating areas around locations where children regularly congregate in concentrated numbers wherein certain sexual offenders and sexual predators are prohibited from establishing residence or loitering; and by regulating certain activities that may be used by sexual offenders to prey on children.

D. The City finds and declares that Designated Offenders are a serious threat to public safety. When Designated Offenders reenter society, they are much more likely than any other type of offender to be rearrested. Given the high rate of recidivism for Designated Offenders and that reducing opportunity and temptation is important to minimizing the risk of re-offense, there is a need to protect children where they congregate or play in public places, in addition to the protections afforded by state law, near schools, day-care centers and other places children frequent. The City finds and declares that in addition to schools and day-care centers, children congregate or play at public parks and other Child Safe Locations as defined hereunder.

E. The Common Council notes that § 62.11(5), Wis. Stats., authorizes the Common Council to have power to act for the government and good order of the City, for its commercial benefit and for the health, safety and welfare of the public, and may carry out its powers by license, regulation and other necessary or convenient means.

F. This section will not apply to sexually violent persons, as defined in § 980.01(7), Wis. Stats., because these persons are controlled under the regulations of § 980, Wis. Stats.

§ 501-2. Definitions.

As used in this chapter, and unless the context otherwise requires, the following terms shall have the meanings indicated:

A. CHILD

A person who is less than 18 years of age.

B. CHILD SAFETY LOCATION

The site upon which any of the following are located:

(1) A public park, parkway, parkland, park facility;

(2) Reedsburg Recreation Center;

(3) The Reedsburg Boys and Girls Club;

(4) A public library;

(5) A recreational trail;

(6) A public playground;

(7) A school for children;

(8) Athletic fields used by children;

(9) A day-care center;

(10) A tutoring facility;

(11) Any specialized school for children, including, but not limited to, a gymnastics academy, dance academy or music school;

(12) Any facility for children (which means a public or private school or a group home, as defined in § 48.02(7), Wis. Stats.; a residential care center for children and youth, as defined in § 48.02(15d), Wis. Stats.; a shelter care facility, as defined in § 48.02(17), Wis. Stats.; a foster home, as defined in § 48.02(6), Wis. Stats.; a treatment foster home, as defined in § 48.02(17q), Wis. Stats.; a day-care center licensed under § 48.65, Wis. Stats.; a day-care program established under § 120.13(14), Wis. Stats.; a day-care provider certified under § 48.651, Wis. Stats.; or a youth center, as defined in § 961.01(22), Wis. Stats.); and

(13) For-profit children's play facilities.

(14) Movie Theatre

(15) Public or private golf course or range.

(16) Public swimming pool or other aquatic facilities open to the public.

C. CHILD SAFETY ZONE

Any place within the City that is physically located within 1250 feet of any Child Safety Location.

D. DESIGNATED OFFENDER

Any person who is required to register under § 301.45, Wis. Stats., for any sexual offense against a child or any person who is required to register under § 301.45, Wis. Stats., and who has been designated special bulletin notification (SBN) sex offender pursuant to § 301.46(2) and (2m), Wis. Stats. and any person who has been convicted of or has been delinquent of or has been found not guilty by reason of disease or mental defect of the offenses set forth within the Wisconsin Statutes, as amended, or the laws of this or any other state or the federal government, having like elements necessary for conviction, respectively:

§948.015(10) Wis. Stats.	Solicitation of an intimate or private representation of a child;
§ 948.081 Wis. Stats.	Patronizing a child;
§ 948.10 Wis. Stats.	Exposing genitals, pubic area, or intimate parts;
§ 948.11(2) Wis. Stats.	Exposing a child to harmful material or harmful descriptions or narrations; and
§948.14 Wis. Stats.	Registered sex offender and photographing minors

Hereinafter "Designated Offender"/"Offender"

E. MINOR

A person under the age of 17.

F. PERMANENT RESIDENCE

A place where a person sleeps, abides, lodges, or resides for 14 or more consecutive days.

G. TEMPORARY RESIDENCE

A place where a person sleeps, abides, lodges, or resides which may include more than one location, and may be mobile or transitory for a period of 14 or more days in the aggregate during any calendar year and which is not the person's permanent address or place where the person routinely sleeps, abides, lodges, or resides for a period of 14 or more consecutive or nonconsecutive days in any month and which is not the person's Permanent Residence.

H. SEXUALLY VIOLENT OFFENSE

Shall have the meaning as set forth in § 980.01(6), Wis. Stats., as amended from time to time.

§ 501-3. Residency restrictions.

A. Child Safety Zone restriction. Subject to the definitions in **§ 501-2** above, and the exceptions set forth in **§ 501-4** below, it is unlawful for a Designated Offender to establish a Permanent Residence or a Temporary Residence within a Child Safety Zone or any other place designated by the City as a place where children are known to congregate.

B. Measurement of distance. For purposes of determining the minimum distance separation, the restriction shall be measured by following a straight line from the closest outer property line of the Permanent Residence or Temporary Residence to the nearest Child Safety Location of a school, licensed daycare center, park, trail, playground, place of worship or any other place designated by the City where children are known to congregate. The City Clerk shall maintain an official map showing prohibited locations as defined by this section. The Clerk shall update the map at least annually to reflect any changes in the location of prohibited zones. These shall be designated on the map as Child Safety Zones.

§ 501-4. Residency restriction exceptions.

A Designated Offender residing within any Child Safety Zone does not commit a violation of this section if any of the following apply:

A. The person established the Permanent Residence or Temporary Residence and reported and registered the residence pursuant to § 301.45, Wis. Stats. before December 20, 2007, the original effective date of this Chapter.

B. The person is a minor and is not required to register under § 301.45 or § 301.46, Wis. Stats.

C. The school, licensed daycare center, park, trail, playground, place of worship or any other place designated by the City as a place where children are known to congregate within 1250 feet of the person's Permanent or Temporary Residence was opened after the person established the Permanent Residence or Temporary Residence and registered the residence pursuant to Wis. Stats. § 301.45.

D. The Designated Offender's residence is within a jail, prison, juvenile facility or correctional facility at which the Designated Offender is serving a court-ordered sentence.

E. Any Designated Offender maintaining a residence within the City of Reedsburg that is exempted from the restrictions of this ordinance pursuant to Section § 501-4 shall lose the exemption if the Designated Offender's residence, ownership or leasehold of the property ceases at any point in time, at which time the Designated Offender shall be subject to the restrictions of Section **§ 501-3**.

§ 501-5. Original domicile restriction.

In addition to and notwithstanding the foregoing, but subject to **§ 501-4** above, no person and no individual who is a Designated Offender may establish a residence in the City of Reedsburg, unless such person was domiciled in the City of Reedsburg at the time of the offense resulting in the person's designation as a Designated Offender. This restriction does not apply if ten (10) or more years have passed since the date on which the person was released from prison or placed on parole, probation, extended supervision or other supervised release and the Designated Offender has not been convicted of any additional offense resulting in person meeting the Designated Offender definition herein.

§ 501-6 Renting real property.

A. No person shall let or rent any place, structure, or part thereof, trailer, or other

conveyance, with the knowledge that it will be used as a permanent or Temporary Residence by a person prohibited from establishing such permanent or Temporary Residence pursuant to this section if such place, structure or part thereof, or trailer or other locale is located within a prohibited Child Safety Zone as described herein.

B. Notice to property owner. A Designated Offender shall notify any property owner from whom the Designated Offender intends to lease, or rent any place, structure, mobile home, trailer, or any part thereof, that the Designated Offender is a Designated Offender as defined in paragraph 2(a) of this Section, prior to entering into any lease or rental agreement.

C. Notice to Police Department. A Designated Offender and any property owner who leases or rents any place, structure, mobile home, trailer, or any part thereof, with the knowledge that it will be used as a Permanent or Temporary Residence by a Designated Offender, must each notify the Reedsburg Police Department in writing a minimum of fourteen (14) days prior to entering into a lease or rental agreement establishing a Permanent or Temporary Residence within the City. Any property owner governed by this paragraph shall also provide notice to the Reedsburg Police Department upon termination of the Designated Offender's tenancy for any reason whatsoever.

§ 501-7 Holiday events and public gatherings:

A. It is unlawful for a Designated Offender to actively take part in any public holiday event involving children where the distributing of candy or other items to children takes place, including but not limited to holiday parades or similar gatherings, Halloween trick-or-treating, wearing a seasonable costume in a public place, or wearing any other costume reasonably expected to attract children in a public place, or other similar activities that may, under the circumstances then present, tend to entice a child to have contact with a Designated Offender.

B. Exception. This section does not apply to any event in which the Designated Offender is the parent or guardian of the child(ren) involved, and the Designated Offender's child(ren) are the only child(ren) present.

§ 501-8. Loitering.

A. It shall be unlawful for any Designated Offender as defined in **§ 501-2** above, to loiter or prowl within 1,250 feet of any school or school property, recreational trail, playground or park, any specialized school for children, including, but not limited to, gymnastics academy, martial arts academy, dance academy, music school, public beach or public library in a place at a time or in a manner not usual for law-abiding individuals under circumstances that warrant alarm for the safety of children in the vicinity.

B. Unless flight by an actor or other circumstances makes it impractical, a law enforcement officer shall, prior to any arrest for an offense under this section, afford the actor an opportunity to dispel any alarm which would otherwise be warranted by requesting him or her to identify himself or herself or explain his or her presence and conduct at the aforementioned locations. No person shall be convicted of an offense under this section if the law enforcement officer did not comply with the preceding sentence, or if it appears at trial that the explanation given by the actor was true, and, if believed by law enforcement at the time, would have dispelled the alarm.

C. An offender does not commit a violation of loitering in a Child Safety Zone as stated above, and the enumerated uses may allow such person on the property supporting such use, if any of the following apply:

(1) The property supporting an enumerated use also supports a church, synagogue, mosque, temple or other house of religious worship (collectively "church"), subject to the following conditions:

(a) Entrance and presence upon the property occurs only during hours of worship or other religious program/service as posted to the public; and

(b) Written advance notice is made from the person to an individual in charge of the church, and approval from an individual in charge of the church as designated by the church is made in return, of the attendance by the person; and

(c) The person shall not participate in any religious education programs, which include individuals under the age of 18.

(2) The property supporting an enumerated use also supports a use lawfully attended by a person's natural or adopted child(ren), which child's use reasonably requires the attendance of the person as the child's parent upon the property, subject to the following conditions:

(a) Entrance and presence upon the property occurs only during hours of activity related to the use as posted to the public; and

(b) Written advance notice of not less than seven (7) days is made from the person to an individual in charge of the use of the property, and written approval from an authorized individual in charge of the use upon the property as designated by the owner of the use upon the property is made in return, of the attendance by the person.

(3) The property supporting an enumerated use also supports a polling location in a local, state or federal election, subject to the following conditions:

(a) The person is eligible to vote; and

(b) The designated polling place for the person is an enumerated use; and

(c) The person enters the polling place property and proceeds to cast a ballot with whatever usual and customary assistance is provided to any member of the electorate, and the person vacates the property immediately after voting; and

(d) The property supporting an enumerated use also supports an elementary or secondary school lawfully attended by a person as a student, under which circumstances the person who is a student may

enter upon that property supporting the school at which the person is enrolled, as is reasonably required for the educational purposes of the school.

§ 501-9. Child Safety Zone map.

The City Clerk's Office shall maintain an official map showing the Child Safety Zones within the City. The City Clerk's Office shall update the map at least annually to reflect any changes in the location of Child Safety Zones. The map is to be displayed in the office of the City Clerk. In the event of a conflict, the terms of this section shall control. In no event shall a failure to update the map in compliance with this section preclude the persecution or conviction of any Designated Offender under this section.

§ 501-10. Violations and penalties.

If a person violates Chapter 501, by establishing a residence or occupying residential premises within 1250 feet of those premises as described therein, without any exception(s) as also set forth above, the City Attorney, upon referral from the Chief of Police and the written determination by the Chief of Police that upon all of the facts and circumstances and the purpose of this section such residence occupancy presents an activity or use of property that interferes substantially with the comfortable enjoyment of life, health or safety of another or others, shall bring an action in the name of the City in the Circuit Court for Sauk County to permanently enjoin such residency as a public nuisance. If a person violates Chapter 501, in addition to the aforesaid injunctive relief, such person shall be subject to the general penalty provisions set forth under §§ 1-3 of this Code of the City of Reedsburg. Each day a violation continues shall constitute a separate offense. In addition, the City may undertake all other legal and equitable remedies to prevent or remove a violation of this section.

§ 501-11. Designated Offender Residency Appeal Board.

A. The above requirements of this section may be waived upon approval of the Designated Offender Residency Appeal Board through an appeal made by the affected party. Such appeal shall be made in writing to the City Clerk's office, who shall forward the request to the Designated Offender Residency Appeal Board, which shall receive reports from the Police Department as to the criminal background of the applicant and the nature and circumstances of the underlying offense requiring the registration under § 301.45 or § 301.46, Wis. Stats. The Board shall convene and shall hear from the applicant, as well as the Police Department or others who would be affected by this decision. The Board shall consider the amount of time which has passed since the original offense was committed; whether there has been evidence of any re-offense; whether the applicant is employed and the duration of that employment; whether the applicant has shown remorse; whether there has been evidence of rehabilitation; and finally, any factors that would suggest a likelihood of re-offense.

B. The Designated Offender Residency Appeal Board shall consist of five (5) City residents appointed by the Mayor of the City and ratified by the Common Council. The members of the Designated Offender Residency Appeal Board shall serve in staggered, three-year terms with the initial Board having two members with three-year terms; two members with two-year terms; and a single member with a one-year term. The Chief of Police will act as a resource to the Appeals Board and will attend its meetings.

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT AGENDA ITEM: _____

To: Common Council
By: Brian Duvalle, Planning/Building
Date of Meeting: January 13, 2020

Subject: Rezoning request from R-2 Residential to R-3 Residential; ORD 1901-20 (1st Reading)

BACKGROUND AND REQUEST

This property contains a three-unit apartment building. The new owner would like to add a fourth unit but is currently zoned for 1- and 2- family.

APPLICANT: Alex Bergenske
LOCATION: 152 8th St; parcel #1585
ZONING: R-2 Residential
DESCRIPTION: Consider recommendation for rezoning property from R-2 Residential (One- and two-family) to R-3 Residential (multi-family). The current structure has three dwelling units.

SURROUNDING LAND USES:
North – Single-family Residential
West – Single-family Residential
South – Single-family Residential
East – Single-family Residential

ZONING:
North- R-2 Residential
West- R-2 Residential
South- R-2 Residential
East- R-2 Residential

TOPOGRAPHY: Flat slopes
STREET R.O.W./TRAFFIC/ACCESS: Eighth St; 66' ROW
ENVIRONMENTAL HAZARDS/CONDITIONS: None known
COMPREHENSIVE PLAN DESIGNATION: Residential

FINANCIAL IMPACT

NA

STAFF RECOMMENDATION

Plan Commission recommends approval.

ACTION:

If the Mayor and City Council are ready, the following action may be made:

Motion to approve/deny – 1st Reading of Ordinance 1901-20 & set public hearing for 2/10/20.

Attachments: Ordinance 1901-20, map

Calendar of Actions:

1st Reading at Council:	January 13, 2020
Public Hearing Noticed:	January 23 & 30, 2020
2nd Reading at Council/Public Hearing:	February 10, 2020
Published, Enactment Date:	February 20, 2020

ORDINANCE NO. 1901-20
(Zoning Change – 152 Eighth St; Parcel #1585)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE.

This property contains a three-unit apartment building. The new owner would like to add a fourth unit but it is currently zoned for one- and two- family.

SECTION II: PROVISION AMENDED.

The zoning map for the City of Reedsburg as set forth in the official map provided for in the Ordinances for the City of Reedsburg is hereby permanently amended so as to zone the territory listed below in the manner set forth below.

SECTION III: PROPERTY ZONING

Parcel #276-1585-00000 – 152 8th St, Reedsburg, Wisconsin, is hereby zoned R-3 Residential

A property map may be obtained or accessed from the City Clerk at Reedsburg City Hall, 134 S. Locust St, Reedsburg, WI; (608) 524-6404; www.reedsburgwi.gov .

SECTION IV: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VII: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 690.

Dated this 10th day of February 2020.

_____ _____

David G. Estes, Mayor Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:	January 13, 2020
Public Hearing Noticed:	January 23 & 30, 2020
2nd Reading at Council/Public Hearing:	February 10, 2020
Published, Enactment Date:	February 20, 2020

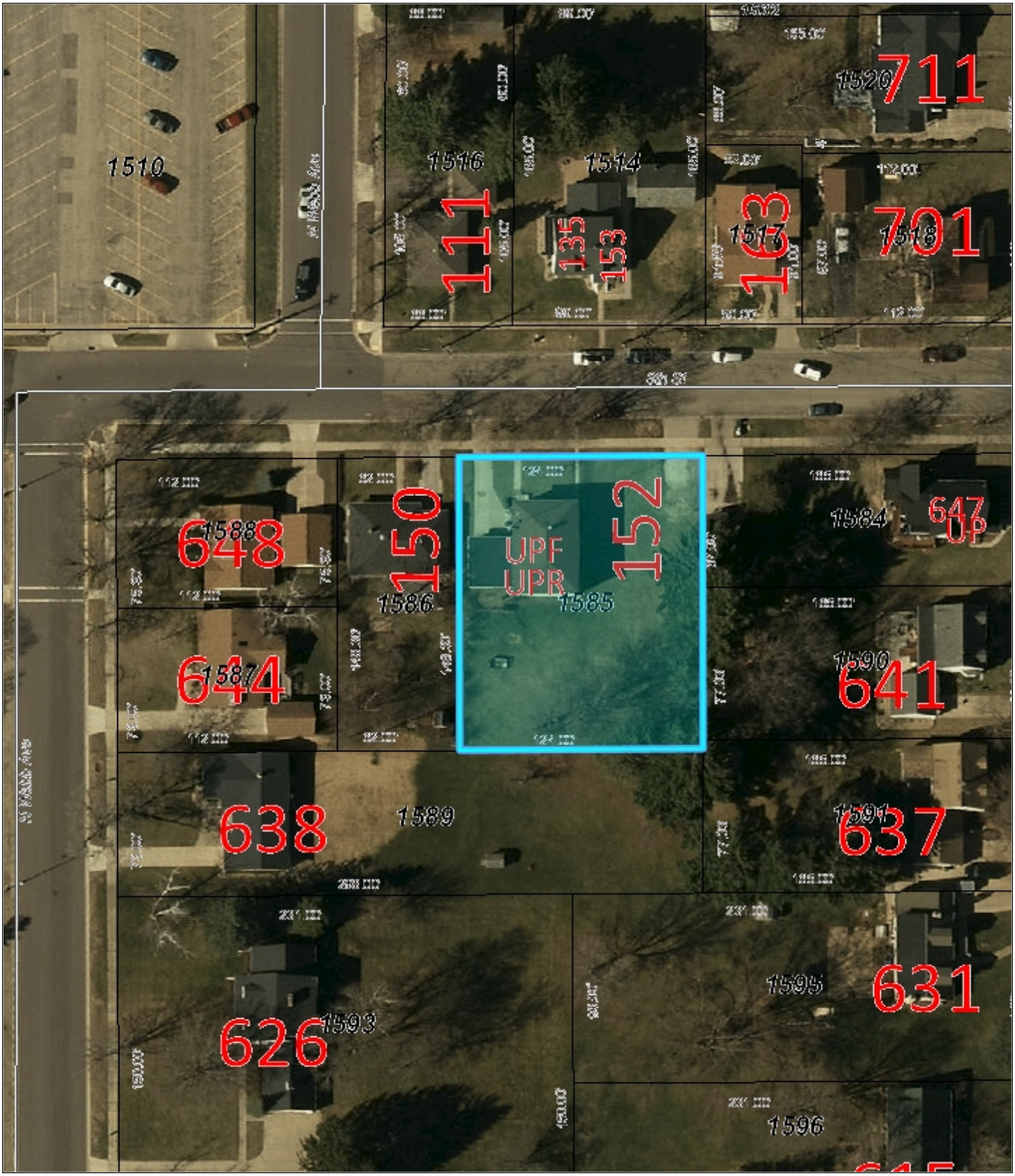
City of Reedsburg GIS

DISCLAIMER: The City of Reedsburg does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 69 '

CITY OF REEDSBURG
134 S. Locust Street
PO Box 490
Reedsburg, WI 53959
608-524-6404

Print Date: 11/27/2019



City of Reedsburg GIS

DISCLAIMER: The City of Reedsburg does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 69 '

CITY OF REEDSBURG
134 S. Locust Street
PO Box 490
Reedsburg, WI 53959
608-524-6404

Print Date: 11/27/2019

ORDINANCE NO. 1899-20

(Speed Limit on Viking Drive, Chapter 615-2)

The Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to reduce the speed limit on Viking Drive (CTH H) from E. Main Street (STH23/33) north to the intersection of Huntington Park Drive from 35mph to 25mph and reduce the speed limit on Viking Drive (CTH H) from the intersection of Huntington Park Drive to Eighth Street from 35mph to 30mph.

SECTION II: PROVISION AMENDED.

City of Reedsburg Code Section 615-2(B) is hereby amended by this ordinance.

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 615-2.

Dated this 10th day of February 2020.

David G. Estes, Mayor	Jacob Crosetto, Clerk/Treasurer
1st Reading at Council:	January 13, 2020
Public Hearing Noticed:	January 23, 2020
2nd Reading at Council/Public Hearing:	February 10, 2020
Published, Enactment Date:	February 20, 2020

Connect With Reedsburg

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT AGENDA ITEM: _____

To: Common Council
Prepared By: Steven Zibell, Public Works
Date of Meeting: January 13, 2019

Subject: Eighth Street and Viking Drive Signal Bids

BACKGROUND AND REQUEST

Public Works Committee has looked at possibly reducing the speed limit on Viking Drive between E. Main and Eighth Street. Two speed studies were taken in this area along with researching accident data along this section. The speed studies were done to see what speed are the majority of drivers going. A rule of thumb for speed studies is to look at the 85 percentile speed which tells you that 85 percent of the drivers are going at this speed or under and the other 15 percent are going at this speed or over. Both speed studies showed that most drivers are going between 30 and 35 mph in this section and the lower results were in the first block between E. Main and Huntington Park Drive. We also looked at accident data and this shows the majority of accidents are also in this first block of Viking Drive which is due to a variety of factors including speed. The Committee also looked at the driveway configurations and the possibility of erecting signage to restrict driveway movements. It was determined this would be very difficult to enforce since they are all private driveways.

The Committee decided it needed to do something to try and help with accident reduction so they have proposed reducing the speed limit to 25 mph along Viking Drive between E. Main and Huntington Park Drive and also reducing the speed to 30 mph between Huntington Park Drive and Eighth Street.

STAFF RECOMMENDATION

Public Works and staff recommend to approve Ordinance 1899-20 reducing the speed limit on Viking Drive from E. Main Street to Eighth Street as stated.

Attachment:
5 year Accident map
Ordinance 1899-20

Community Maps - Wisconsin County TSC Crash Mapping

This crash map is updated from preliminary police crash report data and does not represent a final and complete source of Wisconsin motor vehicle crashes. Retract

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Community Maps - Wisconsin County TSC Crash Mapping

ed from preliminary police crash report data and does not represent a final and complete source of Wisconsin motor vehicle crashes. [More]

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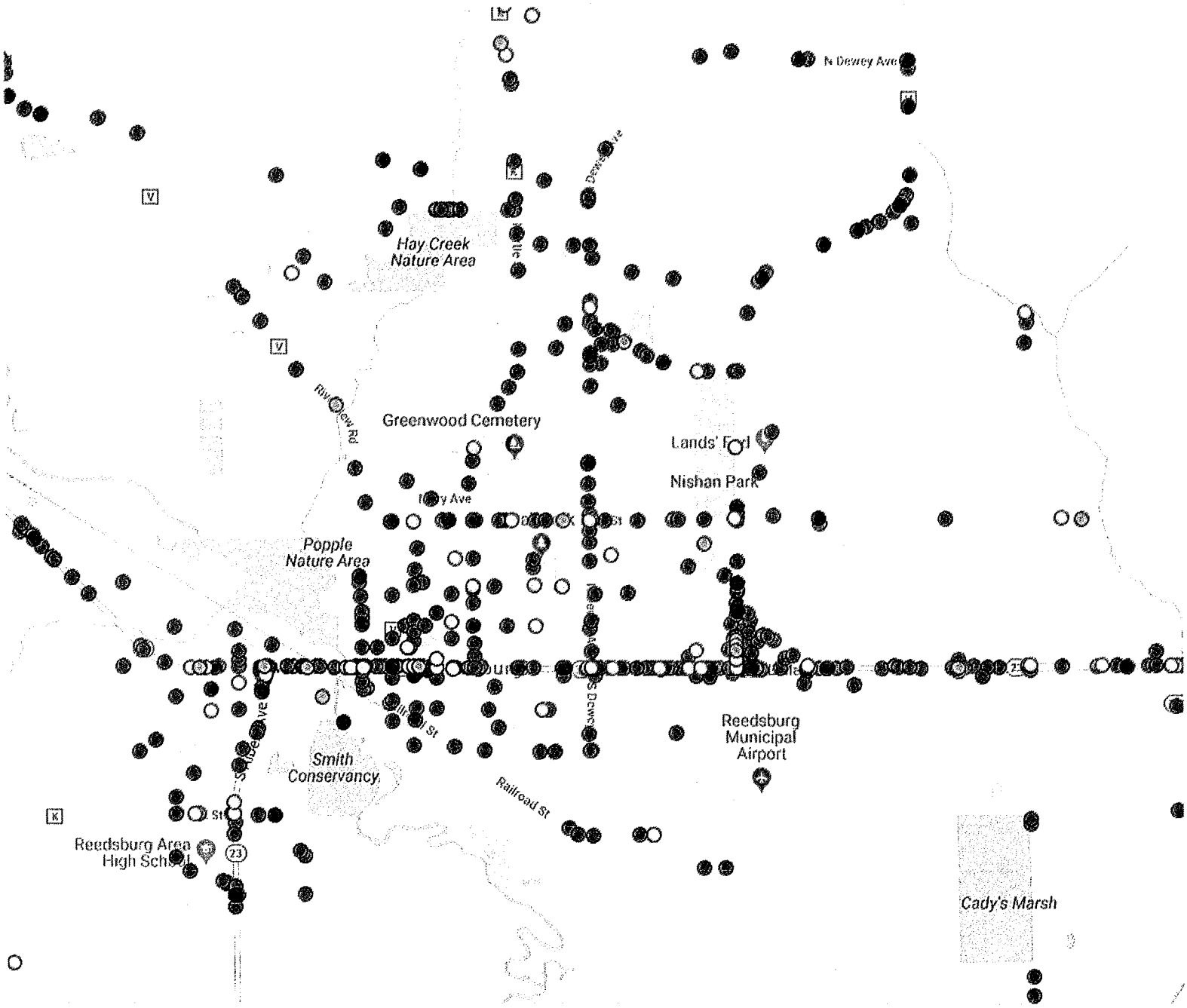

ORDINANCE NO. 1899-20

(Speed Limit on Viking Drive, Chapter 615-2)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION 1: PURPOSE.

The purpose of this ordinance is to reduce the speed limit on Viking Drive (CTH H) from E. Main Street (STH23/33) north to the intersection of Huntington Park Drive from 35mph to 25mph and reduce the speed limit on Viking Drive (CTH H) from the intersection of Huntington Park Drive to Eighth Street from 35mph to 30mph.

SECTION II: PROVISION AMENDED.

City of Reedsburg Code Section 615-2(B) is hereby amended by this ordinance.

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 615-2.

Dated this 10th day of February 2020.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:	January 13, 2020
Public Hearing Noticed:	January 23, 2020
2nd Reading at Council/Public Hearing:	February 10, 2020
Published, Enactment Date:	February 20, 2020

Community Maps - Wisconsin County TSC Crash Mapping

This crash map is updated from preliminary police crash report data and does not represent a final and complete source of Wisconsin motor vehicle crashes. [More]

Community Maps - Wisconsin County TSC Crash Mapping

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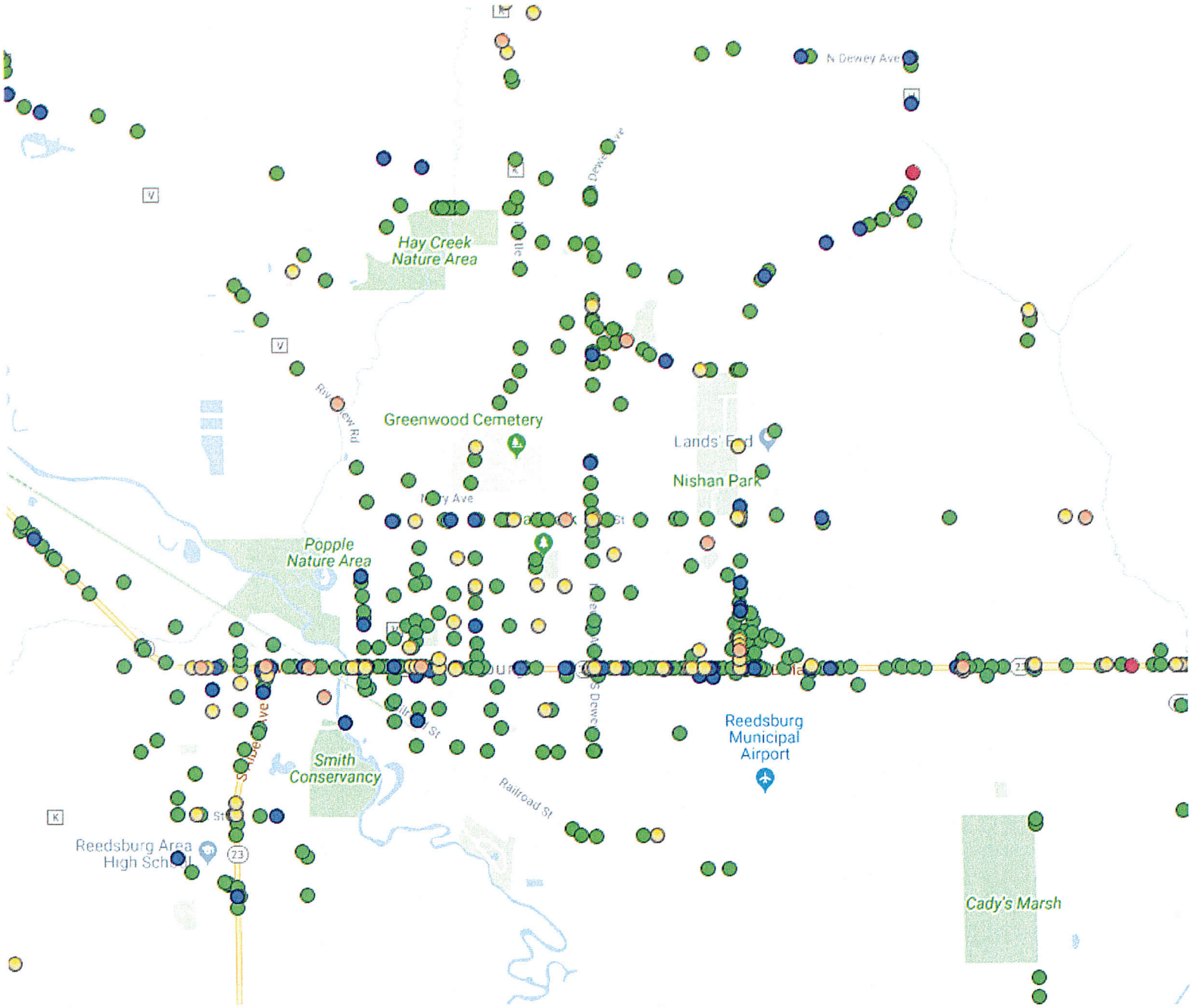

SECTION 5 WORK RULES

501 Personal Appearance

City employees are expected to dress and act in a manner consistent with the position they hold and the degree to which they contact the public. City employees are expected to present a personal appearance that projects a positive image of the City.

An employee's supervisor is required to discuss the subject of personal appearance with the employee if it does not positively reflect the image of the City. Employees who are inappropriately dressed in the supervisor's opinion may be sent home and required to return to work in acceptable attire. Under these circumstances the employee shall not be paid for time away from the work site. Employees who do not comply with this policy may be subject to discipline, up to and including termination.

502 Tobacco

The use of tobacco or electronic smoking device (as defined in §315-9(C)(2)) products ~~is~~ are not allowed in City buildings, facilities or vehicles.

503 Safety

The City attempts to balance City-wide control of some safety and risk management functions with departmental responsibility for the implementation of most functions. Each and every employee should be involved in contributing to a safe environment. Continual emphasis on safety and loss prevention techniques and the refinement of work procedures have been shown to significantly reduce injuries, property damage, and work interruptions. The City has designated the City Administrator as Safety Director and all employees are required to follow direction given by him/her in the area of Risk Management or safety issues. The Safety Director, or designee, will also keep and maintain incidence logs and keep adequate records as required by the state or federal government.

As a condition of employment, all employees are expected to adopt a concept that the safe way to perform a task is the most efficient and the only acceptable way to perform that task. Supervisors have been charged with the responsibility of maintaining a safe work environment and establishing safety rules and adequate training for all under their jurisdiction. Employees are responsible for following the safety rules, wearing the required protective equipment, promptly reporting all unsafe actions, practices and conditions that they observe, reporting all accidents and injuries occurring within the course of their employment, and cooperating and assisting in the investigation of accidents to identify causes and corrective measures to prevent their occurrence. Employees found not to be wearing required protective equipment will be required to leave the job site until properly attired without pay for the first offense, second offense will we a day off without pay. Subsequent offenses will be subject to discipline.

C. Definitions. The definitions set forth in Wis. Stats. § 101.123(1) are hereby adopted and incorporated by reference as if fully set forth herein, provided that the term “Enclosed place” defined in Wis. Stats. § 101.123(1)(ak), shall be deemed to include any enclosed indoor area as defined in this subsection. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

2. “Electronic smoking device” means any product containing or delivering nicotine, or any other substance, whether natural or synthetic, intended for human consumption through the inhalation of aerosol or vapor from the product. The term electronic smoking device includes, but is not limited to, devices manufactured, marketed, or sold as e-cigarettes, e-cigars, e-pipes, vape pens, mods, tank systems, or under any other product name or descriptor. The term electronic smoking device includes any component part of a product, whether or not marketed or sold separately.

11. “Smoking” means {burning or holding, or inhaling or exhaling, or carrying any lighted or heated cigar, cigarette, pipe, hookah, or any other lighted or heated tobacco or plant product intended for inhalation, including marijuana, whether natural or synthetic, in any manner or in any form. Smoking includes the use of an Electronic Smoking Device.

206 Call-in

Non-Exempt Employees shall be paid a minimum of two (2) hours at a rate of one and one-half (1 ½) times their hourly rate when an employee are called-in to work outside of their normal schedule of hours. Call out pay for emergency work on a Holiday will be at two (2) times the hourly rate.

207 Working out of Classification

An employee performing work in a higher classification resulting from a temporary vacancy created by resignation, termination, or other severance of employment by a higher-ranked individual, or from the incapacity of the incumbent in a higher-ranked position may, upon authorization by the Personnel Committee and Common Council, be paid the rate of the higher-ranked position for the period during which the employee performs that work.

208 Holidays

A. Holidays

All regular full-time City employees shall receive their regular straight time rate of pay for the following designated holidays.

All General Employees

New Year's Day, Memorial Day, Independence Day, Spring Holiday (Friday before Easter), Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day, Christmas Day and one floating holiday. Veteran's Day is a recognized holiday for all active and honorably discharged veterans of the United States Armed Forces, as documented through a submitted DD-214.

Police Department

New Year's Day, Memorial Day, Spring Holiday (Friday before Easter), Independence Day, Labor Day, Thanksgiving Day, Christmas Eve Day, Christmas Day and two Floating Holiday*s*. Veteran's Day is a recognized holiday for all active and honorably discharged veterans of the United States Armed Forces, as documented through a submitted DD-214.

Holidays falling on Sunday shall be observed on Monday. Holidays falling on Saturday shall be observed on Friday. In the event Christmas falls on a Saturday, it shall be observed on Friday and Christmas Eve shall be observed on Thursday. In the event Christmas falls on Monday, Christmas Eve Day shall be observed on the previous Friday.

Except as provided above, when a holiday is observed on a day which an employee is not scheduled to work, the employee shall be paid one (1) day at his or her basic wage rate for the holiday.

Employees on a leave of absence (whether paid or unpaid) or on layoff are not eligible for holiday pay. Absence attributable to paid vacations, paid jury duty or funeral leave shall not affect an employee's eligibility for holiday pay provided that the employee otherwise works the employee's scheduled work hours on the preceding and following days.

Section: Personnel		**Subject:** Administrative Assistant	**Number:** 4-3350
Issued:01/2020	**Revised:**	**Review Due:** 07/2022	**Distribution:** All

Title: Administrative Assistant

Work Unit: Communications & Records

City of Reedsburg Police Department

Immediate Supervisor: Sergeant

POSITION IN BRIEF: This is a position requiring the efficient and proper delivery of department support services, including communications and record keeping, clerical support and emergency services, computer systems and database management. Major responsibilities require commitment to the Department Mission. The incumbent must function as part of a cohesive work unit (communications & records) and act independently. An individual in this position rarely performs tasks under direct supervision, and must be able to exercise independent judgment and perform tasks without the immediate presence of a supervisor.

A. Essential Knowledge, Skills, and Experience

1. Intermediate to advanced knowledge of techniques and equipment commonly used to load, edit, organize, and preserve computerized records.

2. Intermediate to advanced knowledge of techniques and equipment commonly used to perform clerical tasks.

3. Basic to intermediate knowledge of interpersonal communications principles, practices, and techniques.

4. Basic to intermediate knowledge of emergency response principles, practices, and techniques, especially as they relate to notifications, communications, and documentation of activities.

5. Intermediate to advanced knowledge of citation, arrest, and court processing principles, practices, and techniques.

6. Intermediate to advanced knowledge of traffic accident report filing and routing principles, practices, and techniques.

7. Intermediate to advanced knowledge of writing and typing principles, practices, and techniques.

8. Basic to intermediate knowledge of police communications and notification systems.

9. Basic to intermediate knowledge of community relations principles, practices, and techniques.

10. Basic to intermediate knowledge of court function principles, practices, and procedures.

11. Intermediate to advanced knowledge of municipal government function and practices.

B. Special Qualifications Required or Desired

1. Graduation from high school and some clerical or related experience; or any training and experience that provides the required knowledge, skills and abilities.

2. Certification or capacity to become certified in T.I.M.E. System operations required.

3. Ability to type/keyboard efficiently and accurately, required.

4. Ability to prepare clear and detailed reports and maintain clerical records.

5. Ability to deal effectively with supervisors and the public. This includes following oral and written instructions.

C. Essential Functions

1. Computer database management.

2. Original document management.

3. Worthless document processing.

4. UCR creation and reporting.

5. Validations & quality control.

Section: Personnel		**Subject:** Administrative Assistant	**Number:** 4-3350
Issued:01/2020	**Revised:**	**Review Due:** 07/2022	**Distribution:** All

6. Open records requests.

7. T.I.M.E. System coordinator.

8. Aid in the maintenance of daily and monthly activity reports.

9. When not directly working on a specific job task, the incumbent must be capable and willing to use their self-directed work time in an efficient manner. This includes performance of the priority tasks assigned to this position by the Chief of Police. The incumbent is expected to accept the responsibility for knowing routine job assignments and performing them without having to be told to do so.

10. Perform all legal functions as assigned by competent authority.

D. Additional Functions

1. Testify in court. (as needed)
2. Notarize signatures as required.

E. Functions Description

The Administrative Assistant shall perform duties as lawfully directed by superiors, and those duties including, but not necessarily limited to the following:

1. Communications

   The Administrative Assistant, when necessary or directed, shall effectively and efficiently receive and send pertinent information for police, fire, EMS, and citizens:

   a. Via telephone.
   b. Via radio.
   c. Via handwritten and typewritten documents.
   d. Through use of computer systems.
   e. Through use of intercoms.
   f. Verbally in person.
   g. By use of the T.I.M.E. System.
   h. Via TDD

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2. Office Occupations

The Administrative Assistant, when necessary or directed, shall efficiently and effectively perform the following tasks:

a. Make copies using copy machines.
b. Operate adding machines.
c. Operate postage meters and scales.
d. Design and generate computer reports as requested by management.
e. Operate fax machine.
f. Receive bonds, fines, fees, and issue receipts as necessary.
g. Update and maintain department logs.
h. Maintain arrest ledger.
i. Receive, return, re-file adult and juvenile records.
j. Reload consumables (tapes, paper, cartridges, toner, etc.) for office machines.
k. Report office machine malfunctions and deficiencies.
l. Keep work area reasonably neat, clean, and organized.
m. Take and transcribe dictation of letters, interviews and other related materials.
n. Process parking citations and written warnings.
o. Maintain court dockets, dispositions of charges and court related records.
p. File and cross reference complaints, making computer entries as necessary.

3. Support Services

The Administrative Assistant, when necessary or directed, shall efficiently and effectively perform the following tasks:

a. Initiate and route police case generating documents.
b. Initiate and route fire call documents.
c. Initiate and route EMS call documents.
d. Assist reception desk.
e. Assist dispatch.
f. Run daily computer backups.

4. Other Duties & Responsibilities

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a. Computer database management.

Performs those activities necessary to achieve and maintain control of the accuracy, completeness, efficiency, and security of the computerized files of the department through data entry, editing, and updating. Effectively recommends changes in software, hardware, and procedures related to the department's computer systems.

b. Original Document database management.

Performs those activities necessary to achieve and maintain control of the accuracy, completeness, efficiency, and security of the department's original documents and "hard files" (with the exception of personnel and training documents). Organizes, files, and updates official records in the custody of the department, and effectively recommends changes necessary in supplies, hardware, and procedures related to the keeping of original documents.

c. Worthless documents processing.

Performs those activities necessary to achieve and maintain control of the accuracy, completeness, efficiency, and security of the department's insufficient funds checks program, up to the point where enforcement action is necessary. Testifies in court when necessary. Effectively recommends changes in the supplies, hardware, and procedures related to processing worthless documents.

d. Uniform Crime Reports.

Performs those activities necessary to achieve and maintain control of the department's UCR functions. Compiles and submits to proper authority in a punctual manner all data related to these functions.

e. Validations & Quality Control.

Performs those activities necessary to achieve and maintain control of the department's validations and quality control functions. Compiles and submits to proper authority in a punctual manner all data related to these functions.

f. Open Records Requests

Receives, processes, and invoices all requests made under the open records law (except those involving personnel or training records). Escorts and provides clerical assistance to individuals demanding on-site inspection and/or copying of department records under the open records law.

g. T.I.M.E. System Coordinator.

Arranges training for department dispatchers using the T.I.M.E. System, and monitors NCIC security.

h. CIB Audit- Point of Contact.

Supply all required documentation.

F. Physical Requirements

Performance of routine tasks associated with this position requires a capacity to intermittently sit, stand, walk, bend, and lift 1 to 25 lbs objects unassisted. May occasionally need to lift heavier objects with assistance.

G. Working Conditions

Some tasks performed may expose an individual to exhaust fumes, smoke, blood borne and airborne pathogens, simple and deadly assault, and hazardous materials.

H. Equipment Used in Performance of Job Tasks

Specialized equipment includes microcomputers, recorders, dictating equipment, radio playback, phone recordings and telephones.

I. Removal

The major reasons for job removal are:

1. Economic conditions that cause reductions in the work force.

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2. The incumbent's inability to attend regularly to work.

3. The incumbent's failure to competently perform the tasks, both critical and routine, associated with this position.

4. The incumbent's failure to:

   a. Support, and behave according to the Department Mission.
   b. Uphold the civilian Oath of Office
   c. Behave in a manner consistent with the civilian Code of Ethics.

5. The incumbent's failure to comply with original conditions of employment.

6. The incumbent's accrual of atypical amounts of supervisory corrective intervention, direction, counseling, discipline and/or remedial training time.

By Order of:

Patrick B Cummings January 6, 2020

_____ _____

(Chief of Police) (Date)