City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

COMMON COUNCIL AGENDA

December 9, 2019

REEDSBURG CITY HALL COUNCIL CHAMBERS

7:00 PM

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS)::

1. Approve/Deny: Minutes for the meeting held on November 25, 2019.
2. Approve/Deny: November 2019 Building Permits Report
3. Approve/Deny: November 2019 paid bills.
4. Approve/Deny Application for Temporary Class B/Class B Retailer's License for Scared Heart for the Sacred Heart Winter Gala on February 8, 2020 at 545 N. Oak Street.

II. MAYOR PROCLAMATIONS, PRESENTATIONS, APPOINTMENTS:

1. Reminder positions open on Airport Commission, Historic Preservation and Zoning Board of Appeals.

III. GENERAL BUSINESS:

1. Approve/Deny: Elections Contingency Plan.

IV. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Parks Committee: Approve/Deny: Resolution 4386-19 Adopting the Addendum to and approving the 2017 Comprehensive Outdoor Recreational Plan.
2. Finance Committee: Approve/Deny: Resolution 4387-19 Authorizing the Clerk/Treasurer to write off Delinquent Personal Property Tax amounts under $20.00.
3. Finance Committee: Approve/Deny: Webb Fund request from the Reedsburg Area Community Choir for $2,500.

V. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 1st Meeting Committees: Finance Committee, Reedsburg Area Development, Airport Commission, Library Board (any other committees or commissions with report).

The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

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VI. OFFICE OF THE MAYOR:

1. Reminder of cancelled Ordinance Committee & Common Council meeting for December 23, 2019.

VII. ADJOURN:

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City of Reedsburg Meeting of the Common Council
November 25, 2019

Present: Mayor Dave Estes, Aldermen Dave Moon, Mike Gargano, Calvin Craker, Phil Peterson, Dave Knudsen, Tom Seamonson, and Brandt Werner.
Absent: Craig Braunschweig and Jason Schulte
Others Present: Tim Becker, Jacob Crosetto, Pat Cummings, Brian Duvalle, Derek Horkan, Steve Zibell, Matt Scott, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting the minutes from the Common Council meeting held on November 11, 2019.

Motion: Craker, Second: Seamonson to approve the consent agenda. Motion carried 7-0.

GENERAL BUSINESS

A. Approve/Deny Cancelling the December 23, 2019 Common Council Meeting
    a. **Motion: Gargano, Second: Peterson to cancel the December 23, 2019 meeting. Motion carried 7-0.**

B. Approve/Deny Resolution 4384-19 Amending the 2020 City Budget to reflect the recently released City assessed value amount.
    a. **Motion: Werner, Second: Knudsen to approve Resolution 4384-19 as presented. Motion carried 7-0.**

C. Approve/Deny Resolution 4385-19 setting an Agency Fare for Managed Care Organizations related to the Shared-Ride Taxi System
    a. **Motion: Moon, Second: Gargano to approve Resolution 4385-19 as presented. Motion carried 7-0.**

RECOMMENDATIONS FOR BOARDS, COMMITTEES, AND COMMISSIONS

A. Ordinance Committee: Approve/Deny: First reading and set a Public Hearing for January 13, 2020 on Ordinance 1898-19 - Designated Offenders, amending the current ordinance titled "Sex Offenders Residency Requirements".
    a. **Motion: Seamonson, Second: Craker to approve setting the public hearing on Ordinance 1898-19 for January 13, 2020. Motion carried 7-0.**

B. Plan Commission: Approve/Deny: Ordinance 1893-19 related to Parking Lot Landscaping. Second Reading and conduct a Public Hearing.
    a. **Motion: Gargano, Second: Peterson to approve Ordinance 1893-19 as presented. Motion carried 7-0 on a roll call vote.**

C. Plan Commission: Approve/Deny Ordinance 1894-19 Annexing City-owned parcels 042-0753-00000 & 042-0758-00000 from the Town of Winfield to the City of Reedsburg generally located on County Highway V north of Friske Drive. Second reading and conduct a Public Hearing.
    a. **Motion: Gargano, Second: Moon to approve Ordinance 1894-19 as presented. Motion carried 7-0 on a roll call vote.**

D. Plan Commission: Approve/Deny Ordinance 1896-19 rezoning South School, 420 Plum Street, from Government to R-3 Residential. Second reading and conduct a Public Hearing.
    a. **Motion: Schulte, Second: Gargano to approve Ordinance 1896-19 as presented. Motion carried 6-1 on a roll call vote with Knudsen voting no.**

Motion: Gargano, Second: Knudsen to enter closed session Per section 19.85(1)(e) of the Wisconsin statutes n for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically a presentation on project financial updates.

Motion carried 7-0.
Time: 7:38 p.m.

Motion: Knudsen, Second: Moon to enter open session.
Motion carried 7-0
Time: 8:01 p.m.

Motion: Werner, Second: Gargano to adjourn.

Motion carried 7-0. Meeting adjourned at 8:01 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

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STAFF REPORT AGENDA ITEM: _____

To: Mayor and Common Council
From: Brian Duvalle, Planning and Building
Date of Meeting: December 9, 2019

Subject: Monthly Building Permit Report

BACKGROUND AND REQUEST

On a routine basis the building inspector presents to the Common Council the actions of the proceeding monthly activity.

ANALYSIS

PERMITS

	Nov 2018	Nov 2019	Total Change
Zoning	2	4	+2
Building	9	18	+9

VALUE

	Nov 2018	Nov 2019	Total Change
Zoning	$14,100	$9,200	($4,900)
Building	$328,810	$187,360	($141,450)

STAFF RECOMMENDATION

Recommend the Monthly Building Permit Report be received and filed by the Common Council.

NOTES

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - NOVEMBER	11/04/2019	259.40	259.40	11/07/2019
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					259.40	259.40	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - NOVEMBER	11/04/2019	2,217.56	2,217.56	11/07/2019
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					2,217.56	2,217.56	
10-213430 LIFE INSURANCE DEDUCTIONS							
130675	SECURIAN FINANCIAL GROUP I	002832L-1219	LIFE INS - DECEMER	11/06/2019	1,537.92	1,537.92	11/07/2019
Total 10-213430 LIFE INSURANCE DEDUCTIONS:					1,537.92	1,537.92	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA-1119	POLICE OFFICERS UNION DUES	11/01/2019	336.40	336.40	11/21/2019
Total 10-213610 UNION DUES DEDUCTIONS:					336.40	336.40	
10-213810 DEFERRED COMPENSATION							
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	10/30/2019	50.00	50.00	11/07/2019
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	11/13/2019	50.00	50.00	11/21/2019
Total 10-213810 DEFERRED COMPENSATION:					100.00	100.00	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - NOVEMBER	11/04/2019	382.44	382.44	11/07/2019
Total 10-213915 VISION PREMIUMS:					382.44	382.44	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - NOVEMBER	11/04/2019	3,388.12	3,388.12	11/07/2019
Total 10-213925 DENTAL PREMIUMS:					3,388.12	3,388.12	
10-213945 AFLAC PREMIUMS							
263208	AFLAC	038120	AFLAC PREMIUMS	10/24/2019	485.39	485.39	11/07/2019
Total 10-213945 AFLAC PREMIUMS:					485.39	485.39	
10-214170 DUE TO W&L UTILITY							
180906	REEDSBURG UTILITY	1238	2019 TAX ROLL	11/04/2019	11,403.77	11,403.77	11/07/2019
Total 10-214170 DUE TO W&L UTILITY:					11,403.77	11,403.77	
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	MHT#1019	MOBILE HOME TAX - OCTOBER 2019	11/18/2019	3,862.77	3,862.77	11/21/2019
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,862.77	3,862.77	
10-433200 DOG & CAT LICENSES							
190940	SAUK COUNTY TREASURER	DOGTAGS1114	2019 DOG TAGS #6479-6491;6493-6582	11/14/2019	582.00	582.00	11/15/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-433200 DOG & CAT LICENSES:					582.00	582.00	
10-513500-03 ADMINISTRATOR - OPERATING							
40400	DWD-UNEMPLOYMENT INSURA	000009803535	UNEMPLOYMENT	11/14/2019	370.00	370.00	11/21/2019
Total 10-513500-03 ADMINISTRATOR - OPERATING:					370.00	370.00	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
140729	NEWS PUBLISHING INC	99105839-101	ADS/LEGALS/NOTICES	10/31/2019	500.70	500.70	11/07/2019
261643	TOM SEAMONSON	TS102519	LMW CONFERENCE HOTEL, MILEAGE REIMBURSEMENT	10/25/2019	374.32	374.32	11/07/2019
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					875.02	875.02	
10-514230-03 LABOR RELATIONS							
20138	BOARDMAN & CLARK LLP	211221	GENERAL LABOR MATTERS	10/23/2019	42.00	42.00	11/07/2019
Total 10-514230-03 LABOR RELATIONS:					42.00	42.00	
10-514240-03 TRAINING							
262630	BMO HARRIS BANK CREDIT CA	5848-1019	CONFERENCE EXPENSES	10/28/2019	984.09	984.09	11/25/2019
262124	JULIE STRUTZ	JS111519	MILEAGE REIMBURSEMENT FOR ELECTION CONFERENCE GREEN BAY 2019	11/15/2019	180.96	180.96	11/21/2019
261261	MTAW	CROSETTO10	TREASURERS DISTRICT 4 MEETING - CROSETTO	10/29/2019	25.00	25.00	11/07/2019
Total 10-514240-03 TRAINING:					1,190.05	1,190.05	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-1019	BATTERIES & PHONE CASE	10/28/2019	91.79	91.79	11/25/2019
262839	JACOB CROSETTO	JC103019	MILEAGE REIMBURSEMENT WMCA & MTAW DISTRICT MEETINGS	10/30/2019	104.40	104.40	11/07/2019
110551	KRUEGER OFFICE SUPPLIES	84676	PENS & REFILLS - CITY HALL	10/09/2019	16.28	16.28	11/07/2019
110551	KRUEGER OFFICE SUPPLIES	84736	REDI-SEAL ENVELOPES - CITY HALL	10/16/2019	36.99	36.99	11/07/2019
110551	KRUEGER OFFICE SUPPLIES	84866	TONERS AND INK - SHOP	10/31/2019	81.98	81.98	11/07/2019
190945	SAUK COUNTY REGISTER OF D	ANNEX-WINFI	ANNEXATION 042-0753 & 042-0758	11/26/2019	30.00	30.00	11/26/2019
262142	TIM BECKER	TB111919	REIMBURSEMENT FOR SODA/WATER FOR HOLIDAY PARTY 2019	11/19/2019	62.88	62.88	11/22/2019
262005	WCMA	BECKER11141	WCMA MEMBERSHIP RENEWAL BECKER	11/14/2019	171.75	171.75	11/21/2019
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					596.07	596.07	
10-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES-1019	COURT FEES - OCTOBER	10/31/2019	1,043.01	1,043.01	11/07/2019
Total 10-515125-03 TOWN OF LAVALLE FEES - COURT:					1,043.01	1,043.01	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	145173	ASSESSOR SERVICES & 2020 REVALUATION PROGRAM	11/01/2019	34,385.91	34,385.91	11/07/2019
Total 10-515200-03 ASSESSMENT OF PROPERTY:					34,385.91	34,385.91	
10-515510-03 PAYROLL ACCOUNTING - OPERATING							
262912	EHLERS & ASSOCIATES, INC	81914	2020 BUDGET ASSISTANCE & PAYROLL MODEL - CITY HALL	11/11/2019	1,705.00	1,705.00	11/21/2019

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Total 10-515510-03 PAYROLL ACCOUNTING - OPERATING:					1,705.00	1,705.00	
10-516120-03 COUNSEL - PD							
120585	LAROWE GERLACH TAGGERT L	5200.000-332	GENERAL BUSINESS	10/31/2019	2,243.25	2,243.25	11/21/2019
120585	LAROWE GERLACH TAGGERT L	5200.001-246	ORDINANCE PREPARATION	10/31/2019	728.50	728.50	11/21/2019
Total 10-516120-03 COUNSEL - PD:					2,971.75	2,971.75	
10-517110-03 HALL-UTILITIES							
180905	REEDSBURG UTILITY	RUC 1019	HALL - UTILITIES	10/22/2019	4,437.35	4,437.35	11/07/2019
Total 10-517110-03 HALL-UTILITIES:					4,437.35	4,437.35	
10-521100-03 PD ADMINISTRATION - OPERATING							
263074	ALADTEC INC	2019-3242	ONLINE EMPLOYEE SCHEDULING & WORKFORCE MANAGEMENT SYSTEM SUPPORT - PD	11/13/2019	2,620.00	2,620.00	11/21/2019
20096	BEAVER GLASS	BGI102819	WINDSHIELD REPAIR VIN#4508 - PD	10/28/2019	79.95	79.95	11/07/2019
262630	BMO HARRIS BANK CREDIT CA	3561-1019	REBATE - PD	11/18/2019	.32-	.32-	11/25/2019
30172	CARQUEST OF REEDSBURG	5150-1019	HEADLIGHT - PD	10/31/2019	53.18	53.18	11/07/2019
261631	IMT INSURANCE	PETERSEN20	PETERSEN BOND - PD	10/18/2019	20.00	20.00	11/07/2019
262483	JOHN DEERE FINANCIAL	11113-06024-1	GAS - PD	10/14/2019	1,965.99	1,965.99	11/07/2019
130590	MADISON COLLEGE	CORP-000000	TUITION & FEES INSTRUCTOR DEVELOPMENT TRAINING - BENSON - PD	10/23/2019	115.00	115.00	11/07/2019
180795	REEDSBURG AREA AMBULANC	RAAS110119	BLOOD DRAWS - OCTOBER 2019	11/01/2019	315.00	315.00	11/07/2019
190937	SAUK COUNTY SHERIFF'S OFFI	SCSO110619	PRISON TRANSPORT - OCTOBER 2019	11/06/2019	262.13	262.13	11/21/2019
263503	SLUMBERLAND FURNITURE	10309M8HV87	LOVESEAT FOR CHILD INTERVIEW ROOM - PD	11/01/2019	299.99	299.99	11/07/2019
191006	STANDARD INSURANCE CO	630950 0001-1	DIABILITY INS	10/17/2019	186.52	186.52	11/07/2019
191007	STEVES AUTO SERVICE INC	0121240	PATCH TIRE - PD	10/08/2019	20.00	20.00	11/21/2019
221074	VIKING EXPRESS MART	64575-1019	GAS - PD	10/31/2019	27.02	27.02	11/07/2019
221075	VIKING VILLAGE INC	153105-1019	DONUTS, COOKIES FOR CLINIC - PD	10/31/2019	55.98	55.98	11/07/2019
263504	WI TRAFFIC SAFETY OFFICER'	KY102319	TRAINING CONFERENCE TRAFFIC SAFETY - YEAGER - PD	10/23/2019	200.00	200.00	11/07/2019
263506	WISCONSIN DEPARTMENT OF	SPEARS11041	FIRST LINE SUPERVISOR PROGRAM - SPEARS - PD	11/04/2019	300.00	300.00	11/07/2019
262908	WPLF	2791	CONFERENCE REGISTRATION FEE - CUMMINGS - PD	11/05/2019	200.00	200.00	11/07/2019
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					6,720.44	6,720.44	
10-521900-03 POLICE UNIFORM ALLOWANCE							
263004	TOP PACK DEFENSE LLC	2962	BLAUER ARMORSKIN BASE SHIRT - DUNSE CLOTHING ALLOWANCE - PD	10/24/2019	99.98	99.98	11/07/2019
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					99.98	99.98	
10-523100-03 FIRE ADMINISTRATION-OPERATING							
30172	CARQUEST OF REEDSBURG	5161-1019	BATTERIES - FIRE	10/31/2019	589.80	589.80	11/07/2019
261336	CONWAY SHIELD	0447287-IN	SHIELD & BRACKET - FIRE	10/11/2019	60.39	60.39	11/07/2019
100520	JEFFERSON FIRE & SAFETY	IN 111000	MASK BAG FLEECE TAPERED - FIRE	10/16/2019	169.65	169.65	11/07/2019
110551	KRUEGER OFFICE SUPPLIES	84748	FIRE MANUAL PROOFS, BINDERS, DIVIDERS, LABOR TO COPY AND ASSEMBLE - FIRE	10/17/2019	112.76	112.76	11/07/2019
110552	KRUEGER PRINTING INC	23394	NAMEPLATE HORKAN,				

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			WESTERWELLE - FIRE	10/11/2019	40.54	40.54	11/07/2019
130590	MADISON COLLEGE	178289	INSPECTOR PRACTICAL EXAM - DALLMAN - FIRE	10/31/2019	80.00	80.00	11/07/2019
261203	OLSEN SAFETY EQUIPMENT C	0370852-IN	DRAEGER GAS MONITOR WITH CHARGEABLE BATTERY - FIRE	10/24/2019	864.52	864.52	11/07/2019
261515	SAUK COUNTY FIRE CHIEFS' A	REEDSBURG	2019 DUES - FIRE	10/17/2019	100.00	100.00	11/07/2019
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					2,017.66	2,017.66	
10-524100-03 BUILDING INSPECTION-OPERATING							
261657	JAMES O. SANDBERG SR	JS102919	INSPECTIONS RAMC & HUNTINGTON PARK APARTMENTS 10/29/19	10/29/2019	70.00	70.00	11/07/2019
261657	JAMES O. SANDBERG SR	JS110519	INSPECTION 11/5/19 HUNTINGTON PARK APARTMENTS	11/05/2019	35.00	35.00	11/07/2019
261657	JAMES O. SANDBERG SR	JS111219	INSPECTION 11/12/19 GREENWAY CT	11/12/2019	35.00	35.00	11/21/2019
261657	JAMES O. SANDBERG SR	JS111519	INSPECTION 11/15/19 @ RAMC	11/15/2019	35.00	35.00	11/21/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - BUILDING INSPECTION	11/14/2019	72.45	72.45	11/21/2019
262146	MONTE EWING CONSULTING	DUVALLE1029	ELECTRICAL CODE TRAINING - DUVALLE	10/29/2019	200.00	200.00	11/07/2019
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					447.45	447.45	
10-525100-03 EMERGENCY GOVERNMENT							
180795	REEDSBURG AREA AMBULANC	RAAS103019	REUNIFICATION BOX	10/30/2019	447.60	447.60	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	EMERGENCY GOVERNMENT	10/22/2019	75.25	75.25	11/07/2019
Total 10-525100-03 EMERGENCY GOVERNMENT:					522.85	522.85	
10-525600-03 COMMUNICATIONS - OPERATING							
263507	ARCHIVESOCIAL	9094	ARCHIVE RECORDS - PD	10/30/2019	398.00	398.00	11/07/2019
60398	FRONTIER	2094-012403-5	BASIC SERVICE - PD	11/07/2019	58.00	58.00	11/21/2019
263352	LEADS ONLINE	253281	LEADS ONLINE POWERPLUS INVESTIGATION SYSTEM SERVICE - PD	11/15/2019	2,128.00	2,128.00	11/21/2019
120605	LORRAINES INC	10371497	BATTERIES - PD	09/04/2019	67.96	67.96	11/21/2019
180795	REEDSBURG AREA AMBULANC	RAAS103019A	FLU SHOTS	10/30/2019	480.00	480.00	11/07/2019
180906	REEDSBURG UTILITY	20369-1019	TELEPHONE- INTERNET - PD	10/20/2019	1,254.79	1,254.79	11/07/2019
261252	RESERVE ACCOUNT	POSTAGE1105	POSTAGE - PD	11/05/2019	2,000.00	2,000.00	11/07/2019
211058	US CELLULAR	0340583706	CELL PHONES	11/08/2019	230.28	230.28	11/21/2019
263209	WISCONSIN DEPARTMENT OF	CUMMINGS11	WISCONSIN COMMAND COLLEGE RE-TRAINER - CUMMINGS - PD	11/15/2019	150.00	150.00	11/21/2019
Total 10-525600-03 COMMUNICATIONS - OPERATING:					6,767.03	6,767.03	
10-541100-03 FLEET, SHED, & MACH - OPS							
10011	AIRGAS	9965634234	OXYGEN	10/31/2019	27.06	27.06	11/21/2019
20165	AUTO-WARES GROUP	635-248837	PLUG	09/27/2019	16.38	16.38	11/07/2019
20066	BADGER WELDING SUPPLIES	3558780	OCYGEN / ACETYLENE	10/31/2019	6.20	6.20	11/21/2019
30172	CARQUEST OF REEDSBURG	1600-1019	PARTS & SUPPLIES	10/31/2019	1,200.56	1,200.56	11/07/2019
262278	CINTAS CORP	8404370312	EMERGENCY KIT SUPPLIES & CLEANED - SHOP	10/31/2019	170.58	170.58	11/21/2019
60270	FASTENAL COMPANY	WIBAR214499	PARTS - SHOP	10/21/2019	5.89	5.89	11/07/2019
80458	HARTJE LUMBER INC	MN277259	LUMBER - SHOP	10/03/2019	229.13	229.13	11/07/2019
80458	HARTJE LUMBER INC	MN277322	LUMBER - SHOP	10/04/2019	24.08	24.08	11/07/2019
80458	HARTJE LUMBER INC	MN277357	CONCRETE MIX 80# BAG	10/04/2019	118.65	118.65	11/07/2019
80458	HARTJE LUMBER INC	MN277444	LUMBER - SHOP	10/07/2019	36.12	36.12	11/07/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	PARTS	11/14/2019	41.44	41.44	11/21/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	11/14/2019	942.13	942.13	11/21/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
261316	KIMBALL MIDWEST	7543110	CABLE TIE - SHOP	11/13/2019	586.00	586.00	11/21/2019
110555	KOENECKE EQUIPMENT INC	24358	GAS STRUT FOR SKID LOADER - SHOP	11/01/2019	85.25	85.25	11/21/2019
120400	LA FARGE TRUCK CENTER	T206823	AIR-DRYER, TANKS, CABLES - SHOP	10/25/2019	1,042.68	1,042.68	11/07/2019
262949	LAWSON PRODUCTS	9307107293	WASHERS - SHOP	10/18/2019	37.85	37.85	11/07/2019
262949	LAWSON PRODUCTS	9307124892	PINS, DRILL SCREWS, CONNECTORS - SHOP	10/25/2019	143.72	143.72	11/07/2019
262949	LAWSON PRODUCTS	9307131702	WASHERS, SCREWS - SHOP	10/29/2019	113.68	113.68	11/07/2019
120605	LORRAINES INC	10372750	CELLPHONE CASE - ENGINEERING	10/16/2019	97.49	97.49	11/21/2019
130648	MENARDS BARABOO	23561	HAMMERS, PARTS, OIL THREAD CUTTING - SHOP	10/21/2019	36.93	36.93	11/07/2019
130648	MENARDS BARABOO	23800	HOOK LATCH, LINK, CONDUIT - SHOP	10/24/2019	105.00	105.00	11/07/2019
130655	MEYER OIL COMPANY	692461	DIESEL FUEL	10/28/2019	2,158.47	2,158.47	11/07/2019
130655	MEYER OIL COMPANY	94547A	MOBIL D1300 - SHOP	10/18/2019	752.40	752.40	11/07/2019
262177	POWER BUROW PRODUCTS	7203	VELVAC AIR CYLINDER, RING, SEAL KIT - SHOP	11/06/2019	114.15	114.15	11/21/2019
180844	QUILLIN'S INC	02099158	SUPPLIES - SHOP	10/16/2019	24.13	24.13	11/21/2019
180890	REEDSBURG TRUE VALUE	800027-1019	SUPPLIES	10/25/2019	536.29	536.29	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	GARAGE	10/22/2019	482.94	482.94	11/07/2019
190980	SERVICE ELECTRIC	19803	REPLACED WALL PACK LIGHT FIXTURE - SHOP	10/25/2019	527.51	527.51	11/07/2019
262528	SKINNER SHOP	WI000887	SPRINGS, PINS, WASHER, PARTS FOR DUMP TRUCK - SHOP	10/21/2019	1,813.00	1,813.00	11/07/2019
262528	SKINNER SHOP	WI000924	FITTINGS, HOSE FOR FREIGHTLINER DUMP TRUCK - SHOP	11/05/2019	340.37	340.37	11/21/2019
191030	SUPERIOR CHEMICAL CORP	244578	COOLING & FLAME RETARDANT GEL FOR WINTER MONTHS - SHOP	11/07/2019	34.11	34.11	11/21/2019
191030	SUPERIOR CHEMICAL CORP	245142	URINE CATCHER SCREENS	11/14/2019	99.77	99.77	11/21/2019
231160	WISCONSIN METAL SALES INC	390862	WELDING WIRE SPOOL	11/12/2019	52.00	52.00	11/21/2019
	Total 10-541100-03 FLEET, SHED, & MACH - OPS:				12,001.96	12,001.96	
10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS							
80470	HILLS WIRING INC	74601	GREEN LIGHT OUT DEWEY & MAIN	10/21/2019	329.60	329.60	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	TRAFFIC CONTROL	10/22/2019	225.58	225.58	11/07/2019
261536	ROD'S LANDSCAPE & MAINTEN	2432M	LABOR FILLING STUMP HOLE, LANDSCAPE WATER WAY, TOPSOIL - CLARK STREET	10/24/2019	3,776.52	3,776.52	11/07/2019
190974	SCOTT CONSTRUCTION INC	8744	BLACKTOP-PATCH MATERIAL	10/18/2019	437.85	437.85	11/07/2019
	Total 10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS:				4,769.55	4,769.55	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
180820	REEDSBURG FARMERS CO	320882	SCALE USE - SHOP	10/31/2019	12.00	12.00	11/21/2019
190938	SAUK COUNTY HIGHWAY DEPT	4359	SALT - SHOP	11/12/2019	5,016.00	5,016.00	11/21/2019
	Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:				5,028.00	5,028.00	
10-544200-03 STREET LIGHTING							
180905	REEDSBURG UTILITY	RUC 1019	STREET LIGHTS	10/22/2019	14,578.05	14,578.05	11/07/2019
	Total 10-544200-03 STREET LIGHTING:				14,578.05	14,578.05	
10-545200-03 PARKING LOTS							
180905	REEDSBURG UTILITY	RUC 1019	PARKING LOTS	10/22/2019	153.08	153.08	11/07/2019
	Total 10-545200-03 PARKING LOTS:				153.08	153.08	

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10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	2613740000-11	GAS- POOL	10/30/2019	62.74	62.74	11/21/2019
180890	REEDSBURG TRUE VALUE	800027-1019	SUPPLIES	10/25/2019	91.06	91.06	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	POOL	10/22/2019	252.02	252.02	11/07/2019
Total 10-552300-03 SWIMMING POOL - OPERATING:					405.82	405.82	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
120593	LIBERTY FLAG & SPECIALTY	11190031	INSTALL FLAGS - VETERANS DAY FLAGS	11/12/2019	351.00	351.00	11/21/2019
180905	REEDSBURG UTILITY	RUC 1019	CELEBRATIONS/ENTERTAINMENT	10/22/2019	30.79	30.79	11/07/2019
Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					381.79	381.79	
10-554100-03 PARKS - OPERATING							
40295	DOROWS SEPTIC TANK SERVI	288102	PORTABLE TOILET RENTAL - DOG PARK 10/19/19	10/21/2019	105.00	105.00	11/07/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	FERTILIZER, CHAIN SAW, SUPPLIES	11/14/2019	633.38	633.38	11/21/2019
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PARKS	11/14/2019	131.61	131.61	11/21/2019
263067	LANGE PLUMBING	7495	CADEL PRO TOILET - PARKS	10/18/2019	277.00	277.00	11/07/2019
130648	MENARDS BARABOO	23664	GAMBREL & LADDERS - PARKS	10/22/2019	214.97	214.97	11/07/2019
261190	RAY ZOBEL & SONS INC	48986	AG LIME	11/06/2019	44.20	44.20	11/21/2019
180820	REEDSBURG FARMERS CO	43001	TUBES - PARKS	10/04/2019	40.00	40.00	11/21/2019
180820	REEDSBURG FARMERS CO	43018	TUBES - PARKS	10/19/2019	40.00	40.00	11/21/2019
180820	REEDSBURG FARMERS CO	43036	OIL CHANGE - PARKS	10/21/2019	33.95	33.95	11/21/2019
180890	REEDSBURG TRUE VALUE	800027-1019	SUPPLIES	10/25/2019	876.77	876.77	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	PARKS	10/22/2019	1,878.45	1,878.45	11/07/2019
211058	US CELLULAR	0340583706	CELL PHONES	11/08/2019	86.62	86.62	11/21/2019
221075	VIKING VILLAGE INC	152300-1019	PUMPKINS - PARKS	10/31/2019	12.00	12.00	11/21/2019
Total 10-554100-03 PARKS - OPERATING:					4,373.95	4,373.95	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-11	GAS- RACA	11/01/2019	238.57	238.57	11/21/2019
180905	REEDSBURG UTILITY	RUC 1019	RACA	10/22/2019	1,027.53	1,027.53	11/07/2019
190980	SERVICE ELECTRIC	19846	LAMP FOR RACA PARKING LOT	11/01/2019	43.56	43.56	11/21/2019
190980	SERVICE ELECTRIC	19848	RACA - REPLACING LAMPS AND BALLASTS OVER ICE RINK	11/08/2019	978.30	978.30	11/21/2019
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					2,287.96	2,287.96	
10-561300-03 WEED CONTROL - OPERATING							
160770	PRESTIGE LANDSCAPING LLC	19041	LAWNMOWING 11/7/2019	11/07/2019	50.00	50.00	11/21/2019
Total 10-561300-03 WEED CONTROL - OPERATING:					50.00	50.00	
10-563300-03 LONG RANGE PLANNING-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8268-1019	CONFERENCE EXPENSES	10/28/2019	100.27	100.27	11/25/2019
211058	US CELLULAR	0340583706	CELL PHONES	11/08/2019	38.56	38.56	11/21/2019
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					138.83	138.83	
10-564400-03 INDUSTRIAL DEVELOPMENT							
120595	DON LICHTE	DL-1119	CHAIRPERSON	11/01/2019	40.00	40.00	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	INDUSTRIAL DEVELOPMENT	10/22/2019	13.82	13.82	11/07/2019
221070	VIERBICHER ASSOCIATES INC	190036-00009	RIDC - 2019 GENERAL	11/08/2019	544.25	544.25	11/21/2019

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Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					598.07	598.07	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
261416	MERVIN JAECH	NGSLLC-1119	INCUBATOR MONTHLY PAYMENT - NOVEMBER 2019	11/01/2019	250.00	250.00	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	CDA	10/22/2019	34.85	34.85	11/07/2019
263408	TRAEDER RENTAL	LMM-1119	INCUBATOR MONTHLY PAYMENT - NOVEMBER 2019	11/01/2019	1,000.00	1,000.00	11/07/2019
263490	WALKER FAMILY DAYCARE LLC	WFD-1119	MONTHLY INCUBATOR PROGRAM - NOVEMBER 2019	11/01/2019	500.00	500.00	11/07/2019
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					1,784.85	1,784.85	
10-564950-03 PERSONNEL - EDUCATION ASSIST.							
262630	BMO HARRIS BANK CREDIT CA	3561-1019	PFC MEETING	11/18/2019	43.00	43.00	11/25/2019
Total 10-564950-03 PERSONNEL - EDUCATION ASSIST.:					43.00	43.00	
11-517110-03 300 VINE ST. UTILITIES							
10024	ALLIANT ENERGY/WP&L	6250757162-1	GAS - EAGLE ST	10/28/2019	14.02	14.02	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	TIF 6 HARDWARE STORE	10/22/2019	642.72	642.72	11/07/2019
Total 11-517110-03 300 VINE ST. UTILITIES:					656.74	656.74	
15-515120-03 MUNICIPAL COURT - OPERATING							
110551	KRUEGER OFFICE SUPPLIES	84806	FLASH DRIVES - COURT	10/24/2019	32.87	32.87	11/07/2019
211058	US CELLULAR	0340583706	CELL PHONES	11/08/2019	29.12	29.12	11/21/2019
Total 15-515120-03 MUNICIPAL COURT - OPERATING:					61.99	61.99	
15-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-1019	COURT FEES - OCTOBER	10/31/2019	5,688.65	5,688.65	11/07/2019
Total 15-515121-03 STATE FEES - COURT:					5,688.65	5,688.65	
15-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES-1019	COURT FEES - OCTOBER	10/31/2019	1,845.32	1,845.32	11/07/2019
Total 15-515122-03 COUNTY FEES - COURT:					1,845.32	1,845.32	
15-515123-03 RESTITUTION FEES - COURT							
160160	PAMIDA - SHOPKO	NSF103119	NSF - KUMMER	10/31/2019	62.18	62.18	11/07/2019
180855	REEDSBURG AREA MEDICAL	RESTITUTION	RESTITUTION - STODDARD	10/31/2019	120.00	120.00	11/07/2019
180890	REEDSBURG TRUE VALUE	NSF103119	NSF - DYAR	10/31/2019	44.88	44.88	11/07/2019
191007	STEVES AUTO SERVICE INC	NSF103119	NSF - DONALD	10/31/2019	150.00	150.00	11/07/2019
263374	TEDS & FREDS	NSF103119	RESTITUTION	10/31/2019	237.10	237.10	11/07/2019
Total 15-515123-03 RESTITUTION FEES - COURT:					614.16	614.16	
15-516120-03 PROSECUTION - LA VALLE							
120585	LAROWE GERLACH TAGGERT L	5200.005-272	PROSECUTIONS/CODE ENFORCEMENTS/PRPERTY MNTN - EXPENSES	09/30/2019	3,030.25	3,030.25	11/21/2019
120585	LAROWE GERLACH TAGGERT L	5200.005-272	PROSECUTIONS/CODE ENFORCEMENTS/PRPERTY MNTN - MATERIALS	09/30/2019	22.50	22.50	11/21/2019
120585	LAROWE GERLACH TAGGERT L	5200.005-273	PROSECUTIONS/CODE ENFORCEMENTS/PRPERTY MNTN - EXPENSES	10/31/2019	3,007.00	3,007.00	11/21/2019
120585	LAROWE GERLACH TAGGERT L	5200.005-273	PROSECUTIONS/CODE ENFORCEMENTS/PRPERTY				

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			MNTN - MATERIALS	10/31/2019	19.10	19.10	11/21/2019
120585	LAROWE GERLACH TAGGERT L	5200.018-16	TOWN OF LAVALLE PROSECUTION - SERVICES	10/31/2019	255.75	255.75	11/21/2019
120585	LAROWE GERLACH TAGGERT L	5200.018-16	TOWN OF LAVALLE PROSECUTION - MATERIALS	10/31/2019	1.30	1.30	11/21/2019
261327	RICHARDS-BRIA LAW OFFICE L	111915	SERVICES, CORRESPONDENCE-TRIAL - COURT	11/01/2019	1,225.53	1,225.53	11/07/2019
261327	RICHARDS-BRIA LAW OFFICE L	111916	SERVICES, CORRESPONDENCE - COURT	11/01/2019	314.50	314.50	11/07/2019
Total 15-516120-03 PROSECUTION - LA VALLE:					7,875.93	7,875.93	
20-511000-03 LABORATORY							
140718	NCL OF WISCONSIN INC	430329	AMMONIA - WWTP	10/21/2019	752.17	752.17	11/07/2019
140718	NCL OF WISCONSIN INC	430381	BUFFER SOLUTIONS - WWTP	10/22/2019	426.75	426.75	11/07/2019
140718	NCL OF WISCONSIN INC	430956	CYLINDER - WWTP	11/04/2019	124.70	124.70	11/21/2019
140718	NCL OF WISCONSIN INC	431356	ORION ALKALINE REAGENT - WWTP	11/13/2019	139.62	139.62	11/21/2019
261357	TELEDYNE INSTRUMENTS INC	S020360692	PUMP TUBING - WWTP	10/28/2019	365.00	365.00	11/07/2019
261946	TOTAL WATER OF BARABOO LL	0302910	DEMINERALIZED WATER - WWTP	10/14/2019	128.60	128.60	11/21/2019
Total 20-511000-03 LABORATORY:					1,936.84	1,936.84	
20-512000-03 OUTSIDE TESTING							
30160	CT LABORATORIES	149532	MERCURY - WWTP	11/12/2019	600.00	600.00	11/21/2019
Total 20-512000-03 OUTSIDE TESTING:					600.00	600.00	
20-521000-03 GEN TREATMENT/SOLIDS - OPS							
261448	B & M TECHNICAL SERVICES IN	7567	ADVANCED SCHEDULE SERVICE - WWTP	11/02/2019	585.00	585.00	11/21/2019
262278	CINTAS CORP	8404370310	EMERGENCY KIT SUPPLIES & CLEANED - WWTP	10/31/2019	50.06	50.06	11/21/2019
262322	DORNER COMPANY	149967-IN	WASHER, PARTS - WWTP	10/15/2019	1,218.00	1,218.00	11/07/2019
262066	GRAINGER	9323452715	THREADER ROD - WWTP	10/15/2019	185.50	185.50	11/07/2019
262066	GRAINGER	9334529410	ADAPTER - WWTP	10/24/2019	143.40	143.40	11/21/2019
80435	HACH COMPANY	11687314	POLE MOUNT SENSOR, PARTS-WWTP	10/18/2019	1,526.74	1,526.74	11/07/2019
261665	SBCI	SBCI110819	INSPECTION OF CROSS CONNECT VLV	11/08/2019	375.00	375.00	11/21/2019
201064	TOWN & COUNTRY	20826	2018 FLOOD WORK	10/17/2019	255.00	255.00	11/07/2019
201064	TOWN & COUNTRY	20827	2019 OPERATIONS	10/17/2019	3,007.75	3,007.75	11/07/2019
261601	VULCAN INDUSTRIES INC	19543-15571	LOT SPARE PARTS - WWTP	10/30/2019	6,189.43	6,189.43	11/07/2019
90520	XYLEM INC.	3556A96169	LABOR, MOTOR-HEATERS, TRANSFORMER, DRAWINGS - WWTP	11/13/2019	2,690.01	2,690.01	11/21/2019
261207	ZORN COMPRESSOR & EQUIP	304071-00	START UP & INSTALLATION OF FINAL CONNECTIONS ON T & M BASIS - WWTP	10/30/2019	1,065.15	1,065.15	11/07/2019
261207	ZORN COMPRESSOR & EQUIP	304488-00	PARTS, LABOR, MILEAGE - WWTP	10/24/2019	766.35	766.35	11/07/2019
Total 20-521000-03 GEN TREATMENT/SOLIDS - OPS:					18,057.39	18,057.39	
20-522000-03 LIME							
150255	OMNI MATERIALS INC	341647	70/30 FINES - WWTP	10/13/2019	3,306.62	3,306.62	11/07/2019
150255	OMNI MATERIALS INC	341718	70/30 FINES - WWTP	10/20/2019	3,335.85	3,335.85	11/21/2019
Total 20-522000-03 LIME:					6,642.47	6,642.47	
20-523000-03 Chemicals							
80496	HAWKINS INC	4611135	CHEMICALS FOR WWTP	11/06/2019	2,259.50	2,259.50	11/21/2019

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Total 20-523000-03 Chemicals:					2,259.50	2,259.50	
20-524000-03 POLYMER							
261758	AQUACHEM OF AMERICA INC	4461AQ	POLYMER - WWTP	10/21/2019	10,759.86	10,759.86	11/07/2019
Total 20-524000-03 POLYMER:					10,759.86	10,759.86	
20-526000-03 UTILITIES - BIO-SOLIDS							
180905	REEDSBURG UTILITY	000616113-101	UTILITIES - TREATMENT PLANT #70	10/31/2019	7,671.77	7,671.77	11/21/2019
180905	REEDSBURG UTILITY	RUC 1019	UTILITIES - TREATMENT PLANT #70	10/22/2019	3,778.24	3,778.24	11/07/2019
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					11,450.01	11,450.01	
20-531000-03 COLLECTION SYSTEM							
40276	DIGGERS HOTLINE INC	191 0 99501	NOTICES - OCTOBER	10/31/2019	197.01	197.01	11/21/2019
Total 20-531000-03 COLLECTION SYSTEM:					197.01	197.01	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
10024	ALLIANT ENERGY/WP&L	5239740000-1	GAS - WWTP	10/17/2019	31.93	31.93	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	UTILITIES - LIFT STATION	10/22/2019	946.00	946.00	11/07/2019
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					977.93	977.93	
20-541000-03 GENERAL ADMIN/TRAINING - OPS							
211058	US CELLULAR	0340583706	CELL PHONES	11/08/2019	38.97	38.97	11/21/2019
Total 20-541000-03 GENERAL ADMIN/TRAINING - OPS:					38.97	38.97	
20-541100-03 NORTH SIDE INTERCEPTOR							
262630	BMO HARRIS BANK CREDIT CA	8250-1019	CONFERENCE EXPENSES	10/28/2019	282.41	282.41	11/25/2019
262912	EHLERS & ASSOCIATES, INC	81914	2020 BUDGET ASSISTANCE & PAYROLL MODEL - CITY HALL	11/11/2019	2,000.00	2,000.00	11/21/2019
Total 20-541100-03 NORTH SIDE INTERCEPTOR:					2,282.41	2,282.41	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
30172	CARQUEST OF REEDSBURG	1600-1019	PARTS & SUPPLIES	10/31/2019	95.63	95.63	11/07/2019
70405	GRINDER SHEET METAL	5994	CUT THREADED ROD - WWTP	10/18/2019	24.00	24.00	11/07/2019
70405	GRINDER SHEET METAL	6010	FITTINGS - WWTP	10/24/2019	10.00	10.00	11/07/2019
180890	REEDSBURG TRUE VALUE	800027-1019	SUPPLIES	10/25/2019	109.22	109.22	11/07/2019
211040	USA BLUE BOOK	049420	ALUMINUM HOSE SHANK COUPLING - WWTP	10/25/2019	77.16	77.16	11/07/2019
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					316.01	316.01	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
180905	REEDSBURG UTILITY	000616113-101	UTILITIES - TREATMENT PLANT #70	10/31/2019	5,114.52	5,114.52	11/21/2019
180905	REEDSBURG UTILITY	RUC 1019	UTILITIES - TREATMENT PLANT	10/22/2019	3,407.01	3,407.01	11/07/2019
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					8,521.53	8,521.53	
20-593200-04 REPLACEMENT FUND EXP (INT)							
263437	SABEL MECHANICAL LLC	19409	REPAIR VOGESANG ROTARY LOBE PUMP - WWTP	11/07/2019	2,897.00	2,897.00	11/21/2019

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Total 20-593200-04 REPLACEMENT FUND EXP (INT):					2,897.00	2,897.00	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	1072-1119	CONTRACT SERVICES	11/01/2019	30,744.87	30,744.87	11/21/2019
Total 21-546100-03 CONTRACT SERVICES:					30,744.87	30,744.87	
21-546300-03 OPERATING EXPENSES							
190987	SHRED-IT USA LLC	8128403646	SHREDDING - CITY HALL	10/22/2019	80.14	80.14	11/07/2019
190987	SHRED-IT USA LLC	8128404025	SHREDDING - PD	10/22/2019	73.80	73.80	11/07/2019
Total 21-546300-03 OPERATING EXPENSES:					153.94	153.94	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	1072-1119	GARABAGE & REFUSE - STICKERS	11/01/2019	1,975.00	1,975.00	11/21/2019
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					1,975.00	1,975.00	
23-543300-03 CURB, SWEEPING, BRUSH - OPS							
70405	GRINDER SHEET METAL	5947	SHORTEN LEAF SUCKER	10/01/2019	211.25	211.25	11/07/2019
70405	GRINDER SHEET METAL	5962	PLATES, FLATS, MATERIALS & LABOR - SHOP	10/07/2019	108.60	108.60	11/07/2019
70405	GRINDER SHEET METAL	5974	ARGLE PARTS -SHOP	10/10/2019	22.00	22.00	11/07/2019
70405	GRINDER SHEET METAL	5979	PLATES, MATERIALS, LABOR	10/14/2019	332.50	332.50	11/07/2019
70405	GRINDER SHEET METAL	5986	FLATS - SHOP	10/15/2019	33.30	33.30	11/07/2019
180906	REEDSBURG UTILITY	1231	SKID LOADER VH 3 PH MODULE#1296	11/01/2019	995.98	995.98	11/07/2019
221070	VIERBICHER ASSOCIATES INC	190276-00002	WINFIELD ANNEXATION - FRISKE PROPERTY DUMPSITE	11/08/2019	1,250.00	1,250.00	11/21/2019
Total 23-543300-03 CURB, SWEEPING, BRUSH - OPS:					2,953.63	2,953.63	
23-544500-03 STORM SEWER REPAIRS							
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	11/14/2019	314.05	314.05	11/21/2019
130655	MEYER OIL COMPANY	692461	DIESEL FUEL	10/28/2019	719.49	719.49	11/07/2019
261190	RAY ZOBEL & SONS INC	48983	BACKHOE- CLEAN DITCH INDUSTRIAL PARK	11/06/2019	625.00	625.00	11/21/2019
Total 23-544500-03 STORM SEWER REPAIRS:					1,658.54	1,658.54	
41-542600-03 TAXI CAB EXPENSES							
261225	F.D.S ENTERPRISES	5000309	MONTHLY CAB EXPENSES - OCTOBER 2019	11/01/2019	18,212.59	18,212.59	11/07/2019
Total 41-542600-03 TAXI CAB EXPENSES:					18,212.59	18,212.59	
42-517110-03 AIRPORT UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	1266040000-11	GAS- AIRPORT	11/11/2019	14.70	14.70	11/21/2019
10024	ALLIANT ENERGY/WP&L	4079272914-1	GAS- AIRPORT	10/28/2019	25.66	25.66	11/07/2019
10024	ALLIANT ENERGY/WP&L	5765710000-1	GAS- AIRPORT	10/24/2019	34.93	34.93	11/07/2019
Total 42-517110-03 AIRPORT UTILITIES, CELL PHONES:					75.29	75.29	
42-545300-03 AIRPORT OPERATING (FBO)							
262342	QTPOD	78366	ALL WEATHER COVER-GREEN W SELF SERVE - AIRPORT	10/31/2019	214.94	214.94	11/07/2019
262918	REEDSBURG AVIATION	RA-1119	AIRPORT MANAGEMENT	11/01/2019	3,400.00	3,400.00	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	AIRPORT	10/22/2019	715.68	715.68	11/07/2019
190980	SERVICE ELECTRIC	19844	400 WATT METAL HALIDE CAPACITOR - AIRPORT	11/01/2019	33.66	33.66	11/21/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 42-545300-03 AIRPORT OPERATING (FBO):					4,364.28	4,364.28	
48-554500-03 Disconsin Disc Golf Expenses							
180890	REEDSBURG TRUE VALUE	800027-1019	SUPPLIES	10/25/2019	89.98	89.98	11/07/2019
Total 48-554500-03 Disconsin Disc Golf Expenses:					89.98	89.98	
48-554620-03 COMMUNITY TREE LIGHTING EXPENS							
262064	VERNON PROMOTIONS	2363135 RI	SHATTERPROOF ORNAMENTS FOR 2019 TREE LIGHTING	11/06/2019	815.60	815.60	11/21/2019
263509	WAGNER TREE FARM	WTF111919	5 FRASER FIR TREES FOR HOLIDAY TREE LIGHTING AT CITY PARK 2019	11/19/2019	290.00	290.00	11/22/2019
Total 48-554620-03 COMMUNITY TREE LIGHTING EXPENS:					1,105.60	1,105.60	
50-553400-03 ARTS EXPENDITURES							
263193	ARTS WISCONSIN	AW111419	MEMBERSHIP RENEWAL 2019-2020 ARTS COMMITTEE	11/14/2019	75.00	75.00	11/21/2019
Total 50-553400-03 ARTS EXPENDITURES:					75.00	75.00	
56-551300-03 LIBRARY OPERATING							
20070	BAKER & TAYLOR	2034875045	Books	10/16/2019	398.81	398.81	11/07/2019
20070	BAKER & TAYLOR	2034905256	Books	10/29/2019	159.87	159.87	11/07/2019
20070	BAKER & TAYLOR	5015813415	Books - Writers Market	10/30/2019	34.44	34.44	11/07/2019
262630	BMO HARRIS BANK CREDIT CA	8318-1019	BOOKS & SUPPLIES	10/28/2019	728.41	728.41	11/25/2019
30174	CENTER POINT LARGE PRINT	1735030	Large Print Books	11/01/2019	272.64	272.64	11/21/2019
40270	DEMCO INC	6707224	SUPPLIES - POSTER PROTECTORS, DISPLAYS	10/21/2019	199.38	199.38	11/07/2019
263505	DIABETIC LIVING	194927	BOOK DIABETIC LIVING - HOLIDAY COOKING	11/05/2019	10.00	10.00	11/07/2019
261587	FUR FISH GAME MAGAZINE	20191101FFG	1 YEAR SUBSCRIPTION	11/01/2019	17.95	17.95	11/07/2019
70300	GALE	68759671	LARGE PRINT BOOKS	10/17/2019	39.73	39.73	11/07/2019
60335	GORDON FLESCH CO INC	12768348	COPIERS 11/7/19-12/06/19; COPIES 9/30/19-10/30/19	11/07/2019	358.71	358.71	11/21/2019
80480	HOLIDAY WHOLESALE INC	9146353	COFFEE CART SUPPLIES & CR POPCORN - FOL FUNDS	09/23/2019	85.93	85.93	11/21/2019
90510	INGRAM	42516030	BOOKS	10/28/2019	214.95	214.95	11/07/2019
110551	KRUEGER OFFICE SUPPLIES	84822	COPY PAPER - LIBRARY	10/25/2019	163.20	163.20	11/07/2019
130636	MARIS ASSOCIATES	1533	STATE HISTORICAL SOCIETY - FALL 2019 TITLES	11/04/2019	103.36	103.36	11/07/2019
262461	MEREDITH BOOKS	10002367463-	CELEBRATE THE SEASON 2019	09/13/2019	33.91	33.91	11/07/2019
262461	MEREDITH BOOKS	1001286359-2	BETTER HOMES & GARDENS - CHRISTMAS FROM THE HEART	10/03/2019	33.91	33.91	11/07/2019
261904	PENWORTHY COMPANY	0063865	PRE-BIND CHILDREN'S BOOKS	10/28/2019	683.74	683.74	11/07/2019
180791	RECORDED BOOKS INC	76562226	AV- BOOKS ON CD	10/29/2019	99.00	99.00	11/07/2019
180905	REEDSBURG UTILITY	RUC 1019	LIBRARY UTILITIES	10/22/2019	1,283.85	1,283.85	11/07/2019
190987	SHRED-IT USA LLC	8128404024	SHREDDING - LIBRARY	10/22/2019	78.53	78.53	11/07/2019
263033	TURNER WATERCARE	8120201910	WATER SERVICE	10/31/2019	31.50	31.50	11/07/2019
262145	WISCONSIN DELLS EVENTS	19000257150-	HOLIDAY FUND - ANNUAL SUBSCRIPTION	10/08/2019	64.40	64.40	11/07/2019
Total 56-551300-03 LIBRARY OPERATING:					5,096.22	5,096.22	
63-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY	BT1504175	AUDITING	10/30/2019	1,096.00	1,096.00	11/21/2019
Total 63-515700-03 INDEPENDENT AUDITING:					1,096.00	1,096.00	
64-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY	BT1504175	AUDITING	10/30/2019	1,096.00	1,096.00	11/21/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 64-515700-03 INDEPENDENT AUDITING:					1,096.00	1,096.00	
65-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY	BT1504175	AUDITING	10/30/2019	2,131.50	2,131.50	11/21/2019
Total 65-515700-03 INDEPENDENT AUDITING:					2,131.50	2,131.50	
66-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY	BT1504175	AUDITING	10/30/2019	2,131.50	2,131.50	11/21/2019
Total 66-515700-03 INDEPENDENT AUDITING:					2,131.50	2,131.50	
69-513500-03 Administration Costs							
221070	VIERBICHER ASSOCIATES INC	180011-00023	RIDC - 2018 INDUSTRIAL PARK MARKETING - THEATER	11/08/2019	43.50	43.50	11/21/2019
Total 69-513500-03 Administration Costs:					43.50	43.50	
69-516110-03 LEGAL FEES							
120585	LAROWE GERLACH TAGGERT L	5200.000-332	TID 9	10/31/2019	162.75	162.75	11/21/2019
Total 69-516110-03 LEGAL FEES:					162.75	162.75	
75-543269-03 TIF PROJECTS - S. DEWEY							
180906	REEDSBURG UTILITY	1232	REPAIR PRIMEX RR SPUR LIGHTS	11/01/2019	665.81	665.81	11/07/2019
Total 75-543269-03 TIF PROJECTS - S. DEWEY:					665.81	665.81	
75-543300-03 SCHOOL PROJECT 2018-2019							
180906	REEDSBURG UTILITY	1234	SIGNAL LIGHTS NEW ELECTRICAL SERVICE	11/01/2019	2,228.30	2,228.30	11/07/2019
221070	VIERBICHER ASSOCIATES INC	180217-00013	VIKING DR - 8TH STREET SIGNALS	11/06/2019	531.00	531.00	11/21/2019
Total 75-543300-03 SCHOOL PROJECT 2018-2019:					2,759.30	2,759.30	
75-543600-03 PARKING LOTS							
180906	REEDSBURG UTILITY	1233	REPLACE PRIVATE STREET LIGHTS AT LIBRARY	11/01/2019	15,000.00	15,000.00	11/07/2019
Total 75-543600-03 PARKING LOTS:					15,000.00	15,000.00	
75-551100-03 LIBRARY							
180906	REEDSBURG UTILITY	1233	REPLACE PRIVATE STREET LIGHTS AT LIBRARY	11/01/2019	6,258.50	6,258.50	11/07/2019
Total 75-551100-03 LIBRARY:					6,258.50	6,258.50	
75-551200-03 PUBLIC WORKS SHOP							
263146	ARCHITECURAL DESIGN CONS	13634	PROFESSIONAL SERVICES FOR PUBLIC WORKS FACILITY	10/31/2019	62,236.74	62,236.74	11/21/2019
261190	RAY ZOBEL & SONS INC	48984	ROAD GRAVEL WENGEL DR EXTENSION	11/06/2019	35,752.06	35,752.06	11/21/2019
261190	RAY ZOBEL & SONS INC	48985	ROAD GRAVEL NEW SHOP	11/06/2019	63,022.83	63,022.83	11/21/2019
221070	VIERBICHER ASSOCIATES INC	180342-00008	PUBLIC WORKS GARAGE	11/06/2019	1,456.50	1,456.50	11/21/2019
Total 75-551200-03 PUBLIC WORKS SHOP:					162,468.13	162,468.13	
75-554800-03 PARKS IMPROVEMENTS							
263371	LEE RECREATION LLC	12446-19	30 DEGREE TUBE, EXIT TUBE,				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			HARDWARD PARTS	10/30/2019	1,458.17	1,458.17	11/21/2019
Total 75-554800-03 PARKS IMPROVEMENTS:					1,458.17	1,458.17	
80-514320-05 DUPLICATION - COPIERS - CHARGE							
262215	RHYME BUSINESS PRODUCTS	AR342404	TONER - CITY HALL	11/01/2019	186.99	186.99	11/21/2019
262628	RHYME BUSINESS PRODUCTS	25729132	COPIER MACHINES	10/15/2019	854.92	854.92	11/07/2019
Total 80-514320-05 DUPLICATION - COPIERS - CHARGE:					1,041.91	1,041.91	
80-514330-05 DUPLICATION - POSTAGE - CHARGE							
160760	PITNEY BOWES INC	3309914643	CITY HALL POSTAGE MACHINE LEASE	10/23/2019	382.92	382.92	11/07/2019
Total 80-514330-05 DUPLICATION - POSTAGE - CHARGE:					382.92	382.92	
80-515940-05 INS - BEST FLEX PLAN & ICMA-RC							
50315	EMPLOYEE BENEFITS	2716750	BENNY FEE & ADMIN FEE	11/15/2019	618.75	618.75	11/21/2019
Total 80-515940-05 INS - BEST FLEX PLAN & ICMA-RC:					618.75	618.75	
80-517100-05 MAINT OF BUILDINGS - CHARGES							
20165	AUTO-WARES GROUP	635-249103	BELT - LIBRARY	10/07/2019	18.99	18.99	11/07/2019
20165	AUTO-WARES GROUP	635-249150	BELT	10/08/2019	17.69	17.69	11/07/2019
180890	REEDSBURG TRUE VALUE	800027-1019	SUPPLIES	10/25/2019	237.11	237.11	11/07/2019
190957	SCHILLING PAPER COMPANY	744566-00	WAXED LINER BAGS	11/11/2019	33.84	33.84	11/21/2019
190957	SCHILLING PAPER COMPANY	745562-00	TOWELS	11/14/2019	238.71	238.71	11/21/2019
190980	SERVICE ELECTRIC	19859	PARTS, COMPLETING CIRCUIT FOR WATER HEATER AT LIBRARY	11/11/2019	89.65	89.65	11/21/2019
191009	STAPLES BUSINESS CREDIT	178484627	CLEANING SUPPLIES	10/14/2019	570.07	570.07	11/07/2019
191009	STAPLES BUSINESS CREDIT	178514956	PAPER TOWELS	10/15/2019	24.55	24.55	11/07/2019
261310	TOP TIER LLC	7248	REPAIRED & PARTS FOR WATER BUBBLER - PD	10/24/2019	260.40	260.40	11/07/2019
Total 80-517100-05 MAINT OF BUILDINGS - CHARGES:					1,491.01	1,491.01	
80-517120-05 HALL - PHONES - CHARGES							
211058	US CELLULAR	0340583706	CELL PHONES	11/08/2019	172.88	172.88	11/21/2019
Total 80-517120-05 HALL - PHONES - CHARGES:					172.88	172.88	
80-542600-05 INFO SYS - GEN GOVT - CHARGE							
263340	CIVICPLUS INC	193420	CIVICCLERK - STANDARD - CITY HALL	11/14/2019	3,600.00	3,600.00	11/21/2019
20094	CONCENTRIC INTEGRATION	0209313	2019 SUPPORT SERVICES, IMPROVEMENTS- CITY HALL & PD	10/18/2019	4,541.02	4,541.02	11/07/2019
262890	TRANSCENDENT TECHNOLOGI	M3472	ANNUAL SOFTWARE MAINTENANCE TAX, PET LICENSING & DOG PARK	10/31/2019	1,027.00	1,027.00	11/07/2019
Total 80-542600-05 INFO SYS - GEN GOVT - CHARGE:					9,168.02	9,168.02	
80-547100-05 GARBAGE & REFUSE - CHARGE							
160650	PETERSON SANITATION INC	1072-1119	HALL- UTILITIES	11/01/2019	192.00	192.00	11/21/2019
160650	PETERSON SANITATION INC	1072-1119	GARABAGE & REFUSE	11/01/2019	192.00	192.00	11/21/2019
160650	PETERSON SANITATION INC	1072-1119	SHOP	11/01/2019	88.00	88.00	11/21/2019
160650	PETERSON SANITATION INC	1072-1119	RACA	11/01/2019	104.00	104.00	11/21/2019
160650	PETERSON SANITATION INC	1072-1119	PARKS	11/01/2019	112.00	112.00	11/21/2019
160650	PETERSON SANITATION INC	1072-1119	GARBAGE SERVICE	11/01/2019	111.02	111.02	11/21/2019

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 80-547100-05 GARBAGE & REFUSE - CHARGE:					799.02	799.02	
90-556100-03 CHAMBER OF COMMERCE (70%)							
180804	REEDSBURG AREA CHAMBER	2019 3RD QTR	2019 3RD QUARTER ROOM TAX	11/05/2019	25,077.14	25,077.14	11/07/2019
Total 90-556100-03 CHAMBER OF COMMERCE (70%):					25,077.14	25,077.14	
Grand Totals:					519,549.72	519,549.72	

Dated: _____

City Administrator: _____

Dated: _____

City Clerk-Treasurer: _____

Dated: _____

Mayor: _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 11/19/19

☐ Town ☐ Village ☒ City of REEDSBURG County of SAUK

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2/8/2020 and ending 2/9/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☐ Bona fide Club ☒ Church ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☐ Fair Association

(a) Name Sacred Heart

(b) Address 545 N. Oak St. *(Street)* Reedsburg ☐ Town ☐ Village ☒ City

(c) Date organized 9/1/19

(d) If corporation, give date of incorporation NA

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Melissa Brandt 53174 County Rd G La Valle

Vice President Robin Meister E7673 County Rd H, Lyndon Station

Secretary Mary Emerson 55578 County Rd. D Rock Springs, WI

Treasurer Jennifer Schneider E6010 Old Town Hall Rd. Reedsburg, WI 53959

(g) Name and address of manager or person in charge of affair: Renee Mikonowicz E7130 DW Rd. Lyndon Station

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 545 N. Oak Street

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Sacred Heart Winter Gala

(b) Dates of event 2/8/2020

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Sacred Heart Winter Gala *(Name of Organization)*

Officer Melissa Brandt. 10-28-19 *(Signature/date)*

Officer Mary _____ *(Signature/date)*

Officer Robin Meister 10/28/19 *(Signature/date)*

Officer Jennifer Schneider 11/16/19 *(Signature/date)*

Date Filed with Clerk 11-19-2019

Date Reported to Council or Board _____

Date Granted by Council _____

License No. Cust#2247

PC

AT-315 (R. 6-16)

Pd Cash

ELECTION DAY CONTINGENCY PLAN

This document is maintained by:

Jacob Crosetto, City Clerk

Last updated: **12/09/2019**

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INTRODUCTION

Purpose:

This document will serve as the emergency response/contingency plan in case of an unexpected circumstance that requires a change in the standard operating procedures on Election Day. The purpose of this document is to provide guidance for election staff and for the general safety of polling locations, all while maintaining the integrity of an election.

This document shall be reviewed with Election Inspectors as part of the Professional Clerk's pre-election training. The document and its contents shall be considered sensitive in nature. County Clerks, as well as polling place property owners and facility managers, should be apprised of relevant aspects of these plans.

Polling Place Staffing, Hours of Operation, and Location

Polling Location

- **Reedsburg City Hall Recreation Center**
  - **134 S. Locust St.**

Staffing

Polling location will have the following staff on site:

- Chief Inspectors
- Election Inspectors

Hours of Operation:

Voters may cast their ballots from 7:00 a.m. to 8:00 p.m.

Extended Polling Place Hours:

In the event of an emergency, a court order may be requested to extend polling place hours.

EMERGENCY PROCEDURES

Chief Inspector should ensure that Election Inspectors are made aware of these procedures and their responsibilities in advance of an election, if possible. Identifying duties and assigning them in advance may help alleviate stress and clarify responsibilities in case of an emergency.

A. WORLDWIDE TERRORISM EVENT

In the event of terrorist activity, the Federal Government may have a preliminary plan in place for moving activities on election days. All elections will continue unless Federal or State officials have ordered otherwise. If there are no police orders to take cover or to remain indoors, all operations of polling places can remain intact. If you are notified to evacuate the polling place, follow the instructions regarding evacuation in this plan (see Section E. Evacuation).

B. ACTIVE SHOOTER

Active shooter situations are unpredictable and evolve quickly. As a result, these situations may be over even before law enforcement arrives on the scene. Individuals must be prepared, both mentally and physically, to react to an active shooter situation. U.S. Department of Homeland Security recommends these best practices when coping with an active shooter situation:

- Be aware of your environment and any possible dangers.
- Take note of the two nearest exits in any facility you visit or are assigned to work as an Election Inspector.
- If you are in an office, stay there and secure the door.
- If you are in a hallway, get into a room and secure the door.
- As a last resort, attempt to take the active shooter down. When the shooter is in close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- **Dial 911 WHEN IT IS SAFE TO DO SO!**

C. WORKPLACE VIOLENCE / OTHER ACTS OF VIOLENCE

Be aware of the possibility of an incident occurring at your voting location. Treat all threats and warnings seriously.

- Report any and all threats to the Chief Inspector who will make a determination as to the next course of action.
- **If a situation involves an immediate threat of violence to persons and/or the election process, Dial 911.**
- In the event of a personal confrontation, do your best to stay calm.

D. THREATENING PHONE CALL/BOMB THREAT/SUSPICIOUS OBJECT

If you receive a written threat, suspicious package, or find a suspicious object on the premises:

- Keep anyone from handling or going near the object in question as it may be dangerous. In addition, preservation of evidence is important for law enforcement.
- Stay calm and Dial 911.
- Promptly write down everything you can remember about receiving the threat and/or finding/receiving the suspicions object.
- Depending on where the object is found (and in accordance with instructions from 911 operator/law enforcement), you may need to evacuate the polling place. If you are notified to evacuate the polling place, follow the instructions regarding evacuation in this plan (see Section E. Evacuation).

E. EVACUATION

Treat all threats and warnings seriously. If an evacuation becomes necessary (i.e., fire, fire alarm, etc.), the following steps can help keep people safe and effectively continue the election processes:

- Stay calm and Dial 911.
- The evacuation and safety of human life is the first concern. Inform any voters at your location of the safety evacuation route.
- Secure election materials, if possible (voting equipment, ballots, inspectors' statements, etc.)
- Proceed to the designated (Reedsburg Police Department) until/unless you are directed to do otherwise.
- Take accountability and note any missing people. Report missing people to emergency personnel.
- Stay in designated area until you are otherwise directed.
- Do not re-enter the building until authorized by emergency personnel.

- Do not speak to the media – refer them to the Chief Inspector or emergency personnel.

F. SEVERE WEATHER/NATURAL DISASTER

To ensure safety and security during inclement weather, the Professional Clerk shall monitor and be in communication with local law enforcement, emergency responders, and Chief Inspector. Safety of human life is the first concern.

- If a natural disaster occurs that provides ample time and requires Election Inspectors and voters to take cover in the designated area (Recreation Center), all voted & unvoted ballots and polls lists will be secured by the Chief Inspector. The voting equipment/ballot box can be unplugged and locked in a secure storage area. No ballots shall be inserted into the voting equipment/ballot box, nor should any additional ballots be issued during this time. When regular business resumes, the Chief Inspector shall note the time from beginning to end that voting was suspended on the Incident Log (WEC Form EL – 104.)
- If a tornado is reported or seen in the immediate area, seek shelter in the designated area (Recreation Center). If time does not allow you to evacuate to a safe location, find shelter under a heavy object such as a table and protect your head.
    - Do not stop for personal belongings, ballots, or election equipment.
    - Take accountability and report any missing people to emergency personnel.
    - If the building is struck by a tornado, remain in your location until it is safe to evacuate.
    - Stay away from sources of power, power lines, phone lines, gas lines, and windows.
    - Once you are clear of the area, do not re-enter the building until/unless authorized by emergency personnel.

G. ELECTRICAL OUTAGE

In the event a polling location loses power, voting equipment contains power supply backups that allow the equipment to continue to operate for

approximately 3-4 hours. This battery backup also stores the totals for ballots already recorded.

Turn off the voting equipment and have voters deposit their ballots into the equipment's auxiliary compartment. Chief Inspector should note the time of the power outage on the Incident Log (WEC Form EL - 104) and contact the Clerk immediately. If flashlights and/or emergency lighting are not already available at the polling location, Clerks should reach out to Police / Maintenance / DPW to deliver flashlights and any other necessary supplies.

When power is restored, turn the voting equipment back on and plug the equipment back into an outlet. Next, process any voted ballots that have been placed in the auxiliary compartment of the voting equipment, by inserting them into the machine. If power is not restored before the end of Election Day, secure all voted ballots in a ballot bag and bring them, along with all of the election supplies, to City Hall Safe (in the Clerk's Office). Ballots will be processed at the alternate location.

In the event of a long-term power outage, a change of venue may be required (see Change of Venue – Page 8.) If there is a wide spread power outage, ballots should be secured with the Election Inspectors at the polling location until 8:00 p.m. In addition to the instructions listed above:

- Stay calm.
- Provide assistance to visitors and staff in your immediate area.
- If emergency lighting is available, proceed with caution to the area with lighting (this may be natural light from windows).
- Turn off the voting equipment. The tabulator memory device will retain all data in its memory and can be restarted after a power outage.

H. MEDICAL EMERGENCIES

If you observe a poll worker, voter, observer or visitor who appears to be seriously ill or injured:

- Stay calm and Dial 911.
  - Provide your location (134 S. Locust St. – downstairs in the Recreation Center) and the nature of the emergency.
  - Answer all questions asked by the 911 operator.
  - Listen to and follow all instructions provided by the 911 operator.

- Do not move a person who has fallen.
- Unless it is a life-threatening emergency, do not render first aid until a qualified responder arrives or you are instructed to do so by the 911 operator.
- If possible, try to obtain from the injured person his/her name and what happened.
- Report any injury to the Clerk (after the injured person is safe.)
- Avoid unnecessary conversation about the ill or injured person.
- Do not speak to the media – refer them to emergency personnel.

CHANGE OF VENUE (POLLING PLACE)

When it has been determined by the Chief Inspector (in consultation with the Professional Clerk and emergency management personnel, if applicable), that a polling location needs to be moved to effectively respond to a disaster/emergency, follow this guidance:

- The Election Inspectors will assist in packing up all voting equipment, ballots, poll lists, registration materials, and all election forms and information that needs to be relocated (e.g., signs, notices, etc.)
- The Clerk will organize transport vehicles and report to the polling location to help facilitate the move.
- All Election Inspectors will assist the Clerk in moving the election materials/equipment to the transport vehicles.
- The voting equipment/ballot box(es) will remain locked at all times.
- The voting equipment/ballot box(es) will be escorted to a municipal vehicle or police vehicle, if available. A law enforcement officer or designated official will remain in view of the voting equipment/ballot box(es) at all times and take them to the Reedsburg Library At this location, the polling place will be set up as normal.
- All unvoted ballots should remain in the presence of the Chief Inspector and at least one other Election Inspector during the change of location.
- A sign should be posted on the front entry doors of the original polling location designating the new polling place (if the building is safe), or at a place as close to the entry doors as possible.
- A law enforcement officer, or designated official will remain at the original polling location to direct voters to the new location.
- Notice should be provided/posted to the municipal website, local Public Access Channel, local radio, social media, etc. to direct voters to the new location.
- Notice should be provided to the Wisconsin Elections Commission (WEC) and County Clerk.
- Chief Inspector should document the change of venue and what time voting resumed on the Incident Log (WEC Form EL – 104.)

EMERGENCY CONTACTS

Listed below are Election Day emergency contacts:

Municipal Contacts

Clerk	Name: Jacob Crosetto
	Daytime Phone Number: 608-524-6404
	After Hours Phone Number: 608-415-9228
Deputy Clerk	Name: Julie Strutz
	Daytime Phone Number: 608-524-6404
	After Hours Phone Number: 608-963-2663
Fire/Police/EMS	911
Fire/Police/EMS (non-emergency)	
IT Support	Name: Ronald Grospe
	Daytime Phone Number: 815-444-3241
	After Hours Phone Number: 773-354-3200
Municipal Attorney	Name: Derek Horkan
	Daytime Phone Number: 608-524-2378
Public Works Department	Name: Steve Zibell
	Daytime Phone Number: 608-524-6404
	After Hours Phone Number: 608-415-0445

County Contacts

Clerk	Name: Becky Evert
	Daytime Phone Number: 608-355-3523
Deputy Clerk	Name: Michelle Commings
	Daytime Phone Number: 608-355-3286
County Judge (on-call for election night)	Name:
(this will vary for every election)	Daytime Phone Number:
	After Hours Phone Number:

State Contacts

Wisconsin Elections Commission	Help Desk: 608-261-2028
	Help Desk Email: elections@wi.gov
	For extended office hours and applicable phone numbers during those hours, please check **Recent Clerk Communications** tab on the WEC website (https://elections.wi.gov).
	Meagan Wolfe (WEC Administrator)
	Daytime Phone Number: 608-266-8175
	After Hours Phone Number: 608-712-6957
	Richard Rydecki (WEC Deputy Administrator)
	Daytime Phone Number: 608-261-2015
	Reid Magney (Public Information Officer)
	Daytime Phone Number: 608-267-7887
	Mike Haas (Staff Counsel)
	Daytime Phone Number: 608-266-0136

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT **AGENDA ITEM: _____**

To: Mayor and Common Council
Prepared By: Jacob Crosetto, City Clerk-Treasurer/Finance Director
Through: Timothy Becker, City Administrator
Date of Meeting: December 9, 2019
Subject: City of Reedsburg Elections Contingency Plan

BACKGROUND AND REQUEST

There are many scenarios, both natural and human-caused, that warrant taking precautions and making preparations to prevent, mitigate, and recover from an emergency situation that may disrupt an election. Municipal clerks should ensure that each municipality has an Election Day emergency response plan. Contingency plans should be reviewed with election inspectors as part of the clerk's pre-election training. County clerks and emergency response crews such as the police, fire and emergency response departments, as well as polling place property owners and facility managers should be apprised of relevant aspects of these plans.

ANALYSIS

The City of Reedsburg does not currently have a contingency plan that is up-to-date. City Clerk Jacob Crosetto reached out to the WEC and WMCA for guidance and created the attached document for review.

STAFF RECOMMENDATION

Recommend that the City Council approve the attached contingenct plan.

ACTION:
If the Mayor and City Council are ready, the following action may be made:
Motion to approve/deny – Election Day Contingency Plan.

FINANCIAL IMPACT

None.

ATTACHMENT:

Eelction Day Contingency Plan

RESOLUTION

(Adopting Addendum to the 2017 Comprehensive Outdoor Recreational Plan)

FILE NO. **4386-19**

Whereas, the City of Reedsburg adopted a Comprehensive Outdoor Recreational Plan (CORP) in 2017, identifying the current and proposed future needs to the City recreational programs;

Whereas, these programs require the City to anticipate potential capital projects needed to further enhance the quality of life if its residents;

Whereas, the 2017 CORP did not take into the possibility of the addition of a Splash Pad construction, making an addendum addition necessary to include the Splash Pad;

Whereas, the inclusion of the Splash Pad to the CORP will satisfy the requirement of the Stewardship Grant from the State of Wisconsin, making grant funding a possibility.

Now, Therefore, Be It Resolved that the Common Council of the City of Reedsburg does hereby adopt the following 2017 Comprehensive Outdoor Recreational Plan including the attached and amended Five Year Action Plan and Prioritization of Needs.

Passed by the Common Council of the City of Reedsburg this 9th day of December in the year 2019.

_____

David G. Estes, Mayor

_____

Jacob Crosetto, Clerk/Treasurer

Connect With Reedsburg

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
Prepared By: Matt Scott, Parks and Recreation Director
Through: Timothy Becker, City Administrator
Date of Meeting: December 2, 2019
Subject: Addendum to Comprehensive Outdoor Recreational plan to include Splash Pad project.

BACKGROUND AND REQUEST

The Comprehensive Outdoor Recreation Plan (CORP) is a document that helps the city plan for future projects and identifies future cost associated with those projects. The city is planning to construct a Splash Pad at Webb Park with construction possibly starting in the fall of 2020. This project qualifies for Stewardship grant money through the state of Wisconsin and possible federal grants. To be eligible for these grants, the project must be included in our Comprehensive Outdoor Recreational Plan. Currently, it is not included in the plan and the Parks and Recreation committee approved an addendum to the plan to add the splash pad project to the CORP and are asking for council approval to do so.

ANALYSIS

If the addendum is approved, the City Reedsburg could possibly get a 50/50 grants to help pay for the Splash Pad project.

STAFF RECOMMENDATION

Recommend that the City Council approve the addendum to the Comprehensive Outdoor Recreational Plan.

ACTION:
If the Mayor and City Council are ready, the following action may be made:
Motion to approve/deny – Addendum to CORP Plan to include Splash Pad project

FINANCIAL IMPACT

The City could qualify for 50/50 grants to help finance the splash pad project that could save $350,000 - $400,000 in cost.

ATTACHMENT: The proposed changes to the 5-year action plan and the Prioritization of Needs sections of the CORP.

PRIORITIZATION OF NEEDS

High Priority Needs

- Improve and replace support facilities and add shelters
- Clear log jams and create more accessibility to Baraboo River.
- Provide support facilities for 400 trail users. (Bike Park)
- Improve accessibility to parks, equipment, and facilities to comply with ADA standards
- Build more baseball/softball fields or add lights
- Continue to make improvements to Nishan Park
- Improve aquatics facility and construct Splash Pad.

Medium Priority Needs

- Improve South Park Pond and Half Moon Pond for better fishing and canoeing opportunities
- Develop new parks on northeast and southwest sides of city
- Plant more trees in ***all*** parks
- Create walking Trails on East Side Of City
- Walking trail development throughout city
- Repair and develop more basketball courts
- Create more ice skating opportunities
- Update play equipment

Low Priority Needs

- Biking opportunities
- Sand volleyball
- Snowmobiling
- Golfing
- More public skating time at RACA

FIVE YEAR ACTION PLAN

The following action plan is a five-year guide for capital improvements for parks and recreational facilities of the City of Reedsburg. Implementation depends largely on the availability of funds through the budget and other sources such as the Webb Fund and park dedication fees.

PARK / FACILITY	COST	YEAR
HUNTINGTON PARK - **Replace Playground Equipment**	**$35,000**	**2017**
NISHAN PARK - **Concession Stand Improvements** - **Basketball Court (Full)** - **Maintenance Shed**	**$75,000** **$10,000** **$10,000**	**2017** **2018** **2018**
WEBB PARK - **Pond Improvements & Fishing Pier**	**$35,000**	**2020**
NORTH PARK - **FULL BASKETBALL COURT**	**$0**	**2017**
POPPLE TRAIL - **TRAIL WIDENING**	**$5,000**	**2018**
Anna Stone Park - **Replace Playground** - **Replace or Improve Bathrooms**	**$35,000**	**2018**
* SPLASH PAD - **NEW CONSTRUCTION –WEBB PARK**	**$750,000**	**2021**
WILLOW PARK - **Replace or Improve Restrooms**	**$10,000**	**2021**
CITY PARK - **Restroom Addition**	**$100,000**	**2022**
OAK PARK - **Replace or Improve Restrooms** - **Resurface and Paint Tennis Courts**	**$100,000** **$50,000**	**2022** **2022**
SWIMMING POOL		

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STAFF REPORT **AGENDA ITEM: _____**

To: Mayor and Common Council
Prepared By: Jacob Crosetto, City Clerk-Treasurer/Finance Director
Through: Timothy Becker, City Administrator
Date of Meeting: December 9, 2019
Subject: Write-offs of Delinquent Personal Property Taxes

BACKGROUND AND REQUEST

The State of Wisconsin defines personal property taxes as taxes on all goods, wares, merchandise, chattels and effects of any nature or description having any marketable value and not included in real property. Personal property taxes are due to the local treasurer by January 31st of each year and any late payments begin to accrue interests in fees starting February 1.

ANALYSIS

In the case that these taxes are not paid, monthly statements are sent notifying the delinquent owner that they are late and the most up-to-date amount that they owe with penalties and fees. In September the account is either sent to State Debt Collection (SDC), the Tax Refund Intercept Program (TRIP), or referred to the City Attorney's Office in order to begin a small claims suit. Both SDC and TRIP require a miniumum of $20 in debt, while it is more advantageous to file a small claim suit for amounts over $200 due to filing fees.

STAFF RECOMMENDATION

Recommend that the City Council approve the attached resolution to authorize the City Clerk-Treasurer/Finance Director to write off debt under $20 that appears to be uncollectible at the end of the Fiscal Year.

ACTION:
If the Mayor and City Council are ready, the following action may be made:
Motion to approve/deny – Resolution 4387-19

FINANCIAL IMPACT

The financial impact is minimal – 2019 has one account under $20 and 2018 had zero accounts. Most accounts are collected after persistent contact and serving them with papers from the PD.

ATTACHMENT:

Resolution 4387-19.

RESOLUTION

(Write-offs of Personal Property Taxes)

FILE NO. **4387-19**

Whereas, the City Clerk-Treasurer's office collects personal property taxes until January 31;

Whereas, these taxes become delinquent if payment is not made by the aforementioned date;

Whereas, both penalties and interest fees begin to accrue and the taxpayers are informed of this monthly;

Whereas, in some cases, due to business closure or other circumstances, it appears that these taxes are impossible to collect in way that is economically feasible to the City of Reedsburg.

Now, Therefore, Be It Resolved that the Common Council of the City of Reedsburg does hereby authorize the City Clerk-Treasurer to write off delinquent personal property tax accounts under the amount of $20.00.

Passed by the Common Council of the City of Reedsburg this 9th day of December in the year 2019.

_____
David G. Estes, Mayor

_____
Jacob Crosetto, Clerk/Treasurer

Webb Fund Application

Description of the project:

Details: The Reedsburg Area Community Choir (RACC) held our first performance in November, 2017. Since that time, we have held concerts in April and November, 2018, May, 2019, and Dec. 1, 2019.

In order to become a choir with a diverse selection of songs, we need funding to purchase multiple copies of sheet music. Photocopying music is not an option, in fact, it is illegal in most cases. It is our vision to perform twice a year, with perhaps a 4 - 6 year rotation of songs. Building this music library is an investment, not just a one-time purchase. Our choir members come from the Reedsburg area, including Wisconsin Dells, Baraboo, Loganville, LaValle, Rock Springs, and Wonewoc. Many members belong to local churches and we "share" music as much as possible. The RACC will also lend any acquired music to those choirs as well as to school groups who may need extra performance pieces. (e.g. Reedsburg school choirs could benefit from having the extra music available to borrow.)

Location of Project: We are committed to performing at the CAL Center, at the Reedsburg Area High School. Future endeavors could include singing at other events (e.g. Concerts in the Park, Freedom Fest, etc.) However, our focus is to present a quality performance, and the CAL Center is the best venue for us right now. We do not plan to perform outside of Reedsburg, barring any unique circumstances or requests. The RACC participated in the Cal Center Presents "Neil Diamond Tribute" on Oct. 18th. And we supported the Annual Tree Lighting Ceremony on Nov. 30th, 2019, by singing a variety of Christmas carols at City Park prior to lighting the tree.

Webb Fund Acknowledgement: There are several ways our choir will recognize the support of Webb Funds:

1. Recognition has been & will continue to be listed in concert programs.
2. Verbal acknowledgement has been and will continue to be made at upcoming performances - included in the Thank Yous to those assisting in a variety of ways.
3. Label on the file cabinet indicating it was purchased with Webb Funds. (required)

Project Benefits: The Reedsburg area is fortunate in that "The Arts" are a strong aspect of our lives. **Visual arts**: people have worked to paint murals around town, to create unique pieces in City Park, to offer a large scale art piece, Ruminant, in the creation of Harvest Park, to found Fermentation Fest and the Art D'Tour, etc. Reedsburg ArtsLink has been established and is working diligently to promote "The arts as a platform for building community." We feel our Reedsburg Area Community Choir will become a perfect complement in the area of **Performing Arts**.

We will build community before, during, and after our bi-annual performances. Examples of local causes we have supported thus far are: financial assistance to the Reedsburg Area Food Pantry, supplemented lunch accounts for needy families in the Reedsburg School District, donated money and clothing to Reedsburg Area Helping Hands, provided financial assistance to the Safe Harbor Homeless Shelter, and supported with money and material the Warm Hugs Project that provides fleece blankets for children in local hospitals. Future projects could include: Reedsburg Splash Park, Boys and Girls Club, after school programs, etc. Our idea is to choose a group, project, or event that has far reaching impact on children and families.

An added benefit might be that our performances are free. While the CAL Center offers many wonderful and diverse programs with both theater and musical groups, the price of admission can be out of reach for some. RACC performances will enable folks from all financial situations to attend.

Project Budget

Amount requested from Webb Funds: any amount up to the maximum available. (We'd be thrilled with $2500, but more would be cheerfully accepted.)

See attached document that itemizes our 2019 Budget.

Additional funding: New choir members pay a $25 "membership fee" that pays for the cost of their concert folder. Returning members pay $10 to supplement our budget and help pay for music. We are continuing to fundraise by applying for other grants, and will continue to accept donations to support our efforts. We have organized bake sales at CAL Center Presents performances that help offset costs related to facility use.

**We received Webb Funds in the spring of 2018. That money was used to purchase a file cabinet and pay for music.

Reedsburg Area Community Choir Advisory Board
Director - William (Bill) Voigt
CAL Center Director - Bill Klang
CAL Center Videographer - Barb Klang
Grant Writer - Linda Bruun
Fundraising Chair - Dana Westedt
Treasurer - Jolene Westerman
(Reedsburg Area Community Choir, P.O. Box 141, Reedsburg, WI 53959)
Public Relations/Media - Myrna Williams
Music Librarian - Tara Imhoff
Other Planning Committee Members - Donna Douglas, Bernie Fernandez

Timetable of completion: This project is ongoing. Our choir will perform twice a year: once in the spring and again in the fall. Funding received now will be used to pay for music already ordered and in use. Funds will also allow us to purchase music needed for the Spring 2020 concert. We anticipate requesting Webb Funds on an annual basis through 2022, but will reevaluate our financial needs on an ongoing basis.

Conclusion: We understand that Webb Funds are distributed on request and that the interest amount available changes over time. We feel that our project of forming the RACC and building a diverse music library aligns with the policies of the Herbert Webb Trust Fund. Thank you for offering this financial opportunity. We look forward to answering any questions you may have at a future City Council meeting or via the contact info found below.

Contact info:
Dana Westedt
bookwoman708@gmail.com
608-524-1717

Bill Voigt
wcvoigt@gmail.com

Reedsburg Area Community Choir
Budget 2019

CAL Center Usage Fees ($420 x 2 performances)	$840.00
PO Box fee (annual)	74.00
Printing costs/programs & posters for concert (2 performances)	400.00
Sheet Music	3,600.00

(60 copies @ $3.00/copy x 10 pieces per performance x 2 performances for 2019)

Choir member fees: $780 collected from 60 people
Folder cost for new members: $305
Net gain: $475

Estimated budget for 2019: $4914.00
(CAL Center Fees, PO Box, Programs, Sheet Music)

Estimated budget for 2020: $5000.00
(CAL Center Fees, PO Box, Programs, Sheet Music)

Estimated budget for 2021: $5000.00
(CAL Center Fees, PO Box, Programs, Sheet Music)

Estimated budget for 2022: $5000.00
(CAL Center Fees, PO Box, Programs, Sheet Music)

Estimated budget for 2023: $1234.00
(CAL Center Fees, PO Box, Programs, **Minimal** Sheet Music)

Acknowledgements

St. John Lutheran Church

Reedsburg Area School District

Webb Fund

Brian Pittman

Andrew Herschleb

The Reedsburg Area Community Choir Presents:

A Holiday Concert

CAL Center Auditorium

December 1, 2019

Director:

Bill Voigt

Accompanist:

Diana McGlynn

Selections

Deck The Hall	Arr.	Weirick
Glow		Whitacre
Angels' Carol		Rutter
The Sleigh	Arr.	Riegger
Mary, Did You Know?	Arr.	Greer
Do You Hear What I Hear?	Arr.	Crocker

Intermission

Winter Wonderland Of Snow	Arr.	Hayes
This Christmas		Pinkzebra
The 12 Days Of Christmas	Arr.	Robinson
We Wish You a Merry Christmas	Arr.	Rutter
Silent Night		Traditional

Personnel

Gwen Biesek
Howard Brantmeyer
Linda Bruun
Jana Burg
Marcia Christensen
Donna Douglas
Nicole Elgar
Bernie Fernandez
Becky Greenway
Michelle Hirschinger
Andrea Jaquish
Kristin Keen
Barb Klang
Scarlet Luna
Christian McShaffrey
Micaian McShaffrey
Cheri Newlun
Diane Proeber
Doris Schulte
Erin Schultz
Richard Sheahan
Judy Theis
Monica Waletzko
Dana Westedt
Myrna Williams
Nick Winkler
Stephanie Wunsch
Peter Boettcher
Rachel Brunner
Debra Buelo
Russ Burg
Chad Cone
Sheila Drea
Dan Fearing
Kathy Geffert
Andrea Hetzel
Tara Imhoff
Bonnie Johnson
Katherine Keith
Bill Klang
Anastasia McShaffrey
Isabella McShaffery
Zacharian McShaffery
Lori Penkwitz
Steven Rynkowski
Eric Schultz
Shirley Schutz
Glen Slaats
Beth Voigt
Jodi Weldy
Jolene Westerman
Leigh Winkler
Jim Wittenberger