



CITY OF REEDSBURG
134 South Locust Street, PO Box 490
Reedsburg, WI 53959
PH. 608-524-6404 FAX. 608-524-8458
www.reedsburgwi.gov

**Public Works Committee Agenda
November 16, 2022
Reedsburg City Hall Council Chambers
6:00 PM**

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON OCTOBER 19, 2022:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consideration of TID 9 Business Park Traffic Signal Equipment Purchase Bids
- B. Update on current projects

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI
October 19, 2022

The Public Works Committee for the City of Reedsburg convened for a regular meeting, on October 19, 2022 at 6:00 p.m. at the Reedsburg Center Conference Room with the following members present:

Members Present: Jamison Sporakowski, Charlie Backeberg, Dave Knudsen, Phil Peterson and Craig Braunschweig

Also Present: Steven Zibell, Chris Kleinschmidt, Ben Heidemann and Billie Kershaw

Motion by Peterson seconded by Braunschweig to approve the minutes from September 21, 2022 meeting.

Motion Carried

Zibell and Heidemann discussed the sewer rate increase for 2023. Ben stated the fixed rates would stay the same. Ben explained this would be the first of possibly four step increases depending on what happens with the large users and project end cost. Zibell stated this will be the first rate increase since 2013 and we didn't have any reason to have increases since then because our revenue was matching or exceeding our expenses. There was a good discussion amongst the members. Motion by Braunschweig seconded by Sporakowski to recommend Resolution 4487-22 regarding sewer rate increases for 2023.

Motion Carried

Ben presented the final wwtp design contract along with the piping contract. Ben stated this would include all the design, plans, bidding documents and bidding late fall/winter of 2023/2024. Zibell also stated this is part of the project cost and would be paid for with Rural Development loan money. Motion by Peterson seconded by Sporakowski to recommend both contract with Town and Country Engineering.

Motion Carried

Zibell presented a request to look at installing a stop sign on Huntington Park Drive at Wengel Drive. The Committee felt at this time it wasn't needed since it was a T-intersection and school x-ing signs along with a crosswalk are present. Sporakowski suggested this be looked at if Huntington Park Drive goes through to Golf Course Road.

No Action

Zibell gave an update on current street projects.

No Action

Motion by Peterson seconded by Braunschweig to adjourn.

Motion Carried

Adjourned at 6:50 p.m.
Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer
City of Reedsburg



November 10, 2022

Steve Zibell
City of Reedsburg
134 S. Locust Street
Reedsburg, WI 53959

RE: TID 9 Business Park Traffic Signal Equipment Purchase
Vierbicher Project No. 220187/CDBG PFED 22-01
Reedsburg, Wisconsin
Bid Results & Notice of Award

Dear Steve:

We have reviewed the bid received on November 10, 2022, for the above-referenced project. One (1) bid was received in the amount of \$65,435.00. TAPCO was the low bidder. A tabulation of the bid received is attached.

The bid submitted by TAPCO meets the requirements of the bidding documents and is therefore considered responsive. We have reviewed the bids and based on current market conditions, with the professional input of KL Engineering Traffic Engineers, we believe the bid is reasonable. We therefore recommend acceptance of the bid submitted by TAPCO.

Attached, please find the Notice of Award for the above referenced project. Once the contract has been awarded by the City of Reedsburg, please have the Notice of Award signed, then email to us. We will then forward the documents onto the Contractor for execution.

If you have any questions, please let us know.

Sincerely,

Neil J Pfaff, PE, PH, CST

Enclosures

SECTION 00 51 00

NOTICE OF AWARD

Date: November 16, 2022

Project: TID 9 Business Park Traffic Signal Equipment Purchase

Owner: City of Reedsburg

Engineer's Project No.: 220187, CDBG PFED 22-01

Bidder: TAPCO

Bidder's Address: 5100 W. Brown Deer Rd, Brown Deer, WI-53223

You are notified that your Bid dated November 10, 2022 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for

the purchase of traffic signals, including steel poles and arms equipment, restoration of the work area, and other miscellaneous items in conformance with the Contract Documents.

The Contract Price of your Contract is Sixty Five Thousand, Four Hundred Thirty Five Dollars and 00/100 (\$65,435.00).

1 copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

3 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the Owner 1 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:
Insurance Certificates as indicated by the General Conditions (Paragraph 5.03)

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Reedsburg
Owner

By: _____
Authorized Signature

Title

Date



SECTION 00 41 43

BID FORM

Proposal of Traffic + Parking Control Co Inc (TAPCO) hereinafter called "BIDDER".

PROJECT IDENTIFICATION: TID 9 Business Park Traffic Signal Equipment Purchase

PROJECT NUMBER: 220187, CDBG PFED 22-01

THIS BID IS SUBMITTED TO: City of Reedsburg
134 S. Locust Street
Reedsburg, Wisconsin 53959

hereinafter called "OWNER".

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 45 days after the day of Bid opening. BIDDER will sign and deliver the required number of counterparts of the Agreement with the Bonds and other sections required by the Bidding Requirements within ten days after the date of OWNER's Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - (a) BIDDER has examined and carefully studied the Bidding Documents and the following Addenda, receipt of all which is hereby acknowledged:

Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
 - (b) BIDDER has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, and furnishing of the Work;
 - (c) BIDDER is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
 - d) BIDDER has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except Underground Facilities) which have been identified in the Supplementary

City of Reedsburg
TID 9 Business Park
Traffic Signal Equipment Purchase

Project No. 220187, CDBG PFED 22-01

Conditions as provided in paragraph 4.02 of the General Conditions. BIDDER accepts the determination set forth in paragraph SC-4.02 of the Supplementary Conditions of the extent of the "technical data" contained in such reports and drawings upon which BIDDER is entitled to rely as provided in paragraph 4.02 of the General Conditions. BIDDER acknowledges that such reports and drawings are not Contract Documents and may not be complete for BIDDER's purposes. BIDDER acknowledges that OWNER and ENGINEER do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at or contiguous to the site. BIDDER has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by BIDDER and safety precautions and programs incident thereto. BIDDER does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance and furnishing of the Work in accordance with the times, price and other terms and conditions of the Contract Documents.

- (e) BIDDER is aware of the general nature of Work to be performed by OWNER and others at the site that relates to Work for which this BID is submitted as indicated in the Contract Documents.
 - (f) BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
 - (g) BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which the Bid is submitted.
 - (h) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement of rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.
4. BIDDER will complete the Work in accordance with the Contract Documents for the following prices:

BID TABULATION

TID 9 Bus Pk Traffic Signal Equipment Purchase

ENGINEER'S PROJECT #: 220187

Bid Open **November 11, 2022** at 9:00 AM

vierbicher
planners | engineers | advisors



Traffic Signals Poles and Arms Equipment					TAPCO	
Bid Item Number	Bid Item Ref. No. 2	Item Description	Units of Measure	Estimated Quantity	Unit Cost	Total Amount
General						
1	657.0310	Poles Type 3 (Procure Only)	EACH	2	\$3,425.00	\$ 6,850.00
2	657.0361	Poles Type 13-Over Height (Procure Only)	EACH	2	\$13,665.00	\$ 27,330.00
3	657.0550	Monotube Arms 50-FT (Procure Only)	EACH	1	\$11,355.00	\$ 11,355.00
4	657.0555	Monotube Arms 55-FT (Procure Only)	EACH	1	\$13,120.00	\$ 13,120.00
5	657.0595	Trombone Arms 25-FT (Procure Only)	EACH	2	\$1,715.00	\$ 3,430.00
6	657.0614	Luminaire Arms Single Member 4-Inch Clamp 8-FT (Pr	EACH	2	\$220.00	\$ 440.00
7	657.0812	Luminaire Arms Steel 12-FT (Procure Only)	EACH	2	\$830.00	\$ 1,660.00
8	Special 1	Monotube Anchor Rod Assembly with Top and Bottom Templates Type 13 (Procure Only)	EACH	2	\$625.00	\$ 1,250.00
Total - Traffic Signals Poles and Arms Equipment					\$	65,435.00

BIDDER acknowledges that quantities are not guaranteed and final payment will be based on actual quantities determined as provided in the Contract Documents.

5. BIDDER agrees that Work will be substantially completed and ready for final payment in accordance with paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement and in Division 1.

BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified in the Agreement.

6. The following sections are attached to and made a condition of this Bid:

- (a) Required Bid security.
- (b) A tabulation of Subcontractors, suppliers and other persons and organizations required to be identified in this Bid.
- (c) Required BIDDER'S List of References.

Respectfully submitted:

BIDDER:

TAPCO


Signature

John Kuehn CFO
Please Type Name and Title

5100 W Brown Deer Rd
Address

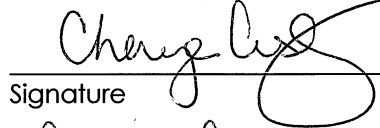
Brown Deer WI 53223

262-814-7308
Phone

John.Kuehn@Tapconet.com
Email Address

(SEAL)

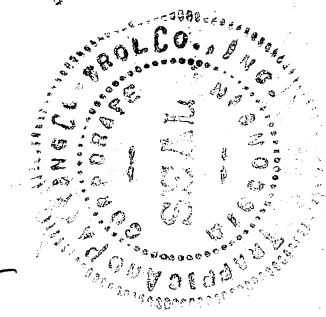
ATTEST:


Signature

Cheryl Cieslewicz Sales Mgr
Please Type Name and Title

11/9/2022
Date

39-0983658
Federal I.D. Number



LIST OF REFERENCES

The following is a list of projects similar in nature and cost that have been completed by the Bidder within the past five (5) years.

Project Name: Algoma Blvd Reconstruct

Project Cost: \$154,714

Description: monotube poles, cabinets,
signals, RFBs

City of Oshkosh
(Owner Name)

926 Dempsey Trail
(Address)

Oshkosh WI 54901

Dan Kussman 920-232-5350
(Contact Person) (Phone No.)

Project Name: CTH PBT CTHM

Project Cost: \$80,959.95

Description: monotubes, signals,
base, mounting hardware

City of Verona
(Owner Name)

410 Investment Court
(Address)

Verona WI 53593

Theran Jacobson
(Contact Person) (Phone No.)

Project Name: North-St Paul

Project Cost: \$70,810

Description: monotube poles and
arms

City of Waukesha
(Owner Name)

300 Sentry Dr
(Address)

Waukesha WI 53186

Derrin Wolford 262-251-3560
(Contact Person) (Phone No.)

Project Name: CTHC + Grand Ave Recon

Project Cost: \$155,210

Description: monotube poles and
arms

City of Sun Prairie
(Owner Name)

300 E main st
(Address)

Sun Prairie WI 53590

JR Brimmer 608-825-0712
(Contact Person) (Phone No.)

LIST OF SUBCONTRACTORS

If awarded this Contract, the Bidder declares the intent to employ the following Subcontractors for the Class of Work as noted below:

NAME OF SUBCONTRACTOR	FEDERAL EMPLOYEE IDENTIFICATION NUMBER (FEIN)	CLASS OF WORK
N/A		

The above is a full and complete list of all the proposed Subcontractors and the Class of Work to be performed by each. This list shall not be altered without the written consent of the OWNER.

LIST OF SUPPLIERS

If awarded this Contract, the Bidder declares the intent to have materials provided by the following Suppliers as noted below

NAME OF SUPPLIER OR MANUFACTURER	MATERIAL
Millerbernd	Monotubes poles, arms, type 3 pole
Flag pole	trunkline and lighting arm

This list shall not be altered without the written consent of the OWNER.

DISCLOSURE OF OWNERSHIP

Personally identifiable information may be used for secondary purposes.
See s. 15.04(1)(m) Stats. for details.

(1) INSTRUCTIONS: On the date a CONTRACTOR submits a bid to or completes negotiations with a state agency or local governmental unit on a project subject to ss. 66.0903 or 103.49, Stats., the CONTRACTOR shall disclose to such state agency or local governmental unit the name of any "other construction business" which the CONTRACTOR, or a shareholder, officer or partner of the CONTRACTOR, owns or has owned within the preceding three (3) years.

(2) DEFINITION: The term "other construction business" means any business engaged in erection, construction, remodeling, repairing, demolition, altering, or painting and decorating buildings, structures or facilities and any business engaged in supplying mineral aggregate or hauling excavated material or spoil, as provided by ss. 66.0903(3), 103.49(2) and 103.50(2), Stats.

(3) WHEN TO COMPLETE FORM: This form ONLY needs to be completed if (a) the CONTRACTOR, or a shareholder, officer or partner of the CONTRACTOR, owns at least a 25% interest in the "other construction business" indicated below on the date the CONTRACTOR submits a bid or completes negotiations, or has owned at least a 25% interest in the "other construction business" at any time within the preceding three (3) years; and (b) the Wisconsin Department of Workforce Development (DWD) has determined that the "other construction business" failed to pay the prevailing wage rate or time and one-half the required hourly basic rate of pay for hours worked in excess of the prevailing hours of labor to any employee at any time within the preceding three (3) years. This form DOES NOT have to be completed if the requirements of both (a) and (b) above are not met. If the requirements of both (a) and (b) above are met, this form must ONLY be filed with the state agency or local government unit that will be awarding the contract.

(4) NAME AND ADDRESS OF OTHER CONSTRUCTION BUSINESS: Indicate below the name(s) and address(es) of any "other construction business" which meets all of the criteria specified in (2) and (3) above.

Name of Other Construction Business

Street or P.O. Box, City, State and Zip

Name of Other Construction Business

Street or P.O. Box, City, State and Zip

Name of Other Construction Business

Street or P.O. Box, City, State and Zip

I HEREBY STATE UNDER PENALTY OF PERJURY THAT THE INFORMATION CONTAINED IN THIS IS TRUE AND ACCURATE ACCORDING TO MY KNOWLEDGE AND BELIEF.

Print Name of Authorized Officer

Signature of Authorized Officer

Title of Authorized Officer

This ____ day of _____, 20__

Name of Corporation, Partnership, or Sole Proprietorship
Zip)

Address (Incl. Street or P.O. Box, City, State &

The statutory authority for the use of the form is prescribed in ss. 66.0903(12)(d) and 103.49(7)(d). Stats. The use of this form is mandatory. The penalty for failing to complete this form is prescribed in s. 103.005(12). Stats.

City of Reedsburg
TID 9 Business Park
Traffic Signal Equipment Purchase

Project No. 220187, CDBG PFED 22-01

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Bid Form

AFFIDAVIT OF ORGANIZATION AND AUTHORITY

I, John Kuehn, being first duly sworn on oath certify that Traffic + Parking Control Co Inc (TAPCO) (Name of corporation, partnership, or person submitting bid) Bidder on the attached Proposal is organized as indicated below; that I have examined and carefully prepared this Proposal from the Plans and Specifications and have checked the same in detail before submitting this Proposal; that all statements made herein are made on behalf of such Bidder and that I have full authority to make such statements and submit this Proposal in (its) (their) behalf; and that the said statements are true and correct.

Bidder is (fill out applicable paragraph)

A corporation organized and existing under the laws of the State of Wisconsin, its President is Andrew Bergholz + Jason Kugel; its Secretary is Andrew Bergholz + Jason Kugel, and it does have a corporate seal. The _____ (Officer or authorized agent) authorized to sign construction Contracts and Bids for the company by action of its Board of Directors taken _____, a certified copy of which is attached hereto.
(Strike out this last sentence if not applicable.)

A partnership consisting of _____ and _____, partners doing business under the name of _____.

An individual operating under the trade name of _____.

Signature John Kuehn

Title, if any
CFO

TAPCO
Bidders Address

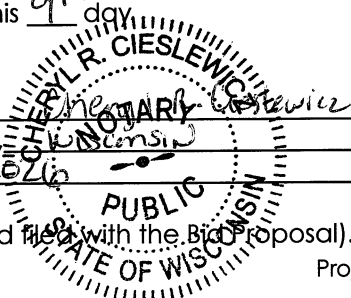
5100 W Brown Deer Rd Brown Deer WI

Telephone
262-649-5099

Email Address
John.Kuehn@tapconet.com

Subscribed and sworn to before me this 9th day
of November, 2022.

Cheryl R Cieslewicz
Notary Public, milwaukee County, Wisconsin
My Commission expires 2/27/2026



(This Affidavit must be attached to and filed with the Bid Proposal).

City of Reedsburg

TID 9 Business Park

Traffic Signal Equipment Purchase

Project No. 220187, CDBG PFED 22-01

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Bid Form