

Reedsburg Arts Committee Agenda
November 5, 2019
Reedsburg City Hall Council Chambers
12:15 PM

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON OCTOBER 1, 2019.:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Committee Chair Introductions.
- B. Renewal of Association with Arts Wisconsin - Annual organizational membership dues \$75.00
- C. Representation at Wisconsin Creative Summit sponsored by Arts Wisconsin. December 11, 2019, Stevens Point, WI. Registration fee \$30.00 plus mileage.
- D. Request for funding to support upgrade of Ruminant - \$5,000 (initial payment).
- E. Review other updates from Sub-Committees: Maintenance & Budget, Police/Documents Revisions, Webpages, Social Media.
- F. New Business: Krsko reimbursement received.

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg Arts Committee

Meeting Minutes

Date: October 1, 2019

Call to Order: 12:18 p.m.

Meeting Location: Reedsburg City Hall, 134 South Locust

Members Present:

Jenifer Stanek, Chair
Glen Slaats

Gatlin Fenwick
Beth Voigt (arrived at 12:29 p.m.)

Katie Schofield

Members Absent: Lee Gnatzig

Others Present: Jacob Crosetto, Jean Polk, Joann Mundth-Douglas

Motion to approve the previous meeting minutes: September 4, 2019 Motion by Slaats Second by Schofield

Motion Carried.

General Business:

1. **Approve/Deny Appointment of New Chairperson.**
 - a. Motion to appoint Glen Slaats as new Chairperson. Motion by Schofield Second by Fenwick.
 - i. Motion Carried 4-0-1 with Slaats abstaining.
2. **Approve/Deny business cards for Chairperson.**
 - a. Motion to approve the purchase of business cards by Fenwick Second by Voigt.
 - i. Motion Carried 4-1 with Slaats voting no.
3. **Discuss Lions's Club Poster Contest Judging**
 - a. Jen will send Doodle Poll.
4. **Discuss 20 Poems Grant Final Report**
 - a. No action taken.
5. **Review Nishan Park RFP**
 - a. No action taken.
6. **Review updates from sub-committees**
 - a. No action taken.
7. **Adjourn**
 - a. Motion to adjourn by Voigt Second by Slaats.
 - i. Motion carried 5-0. Meeting adjourned at 1:06 p.m.

Respectfully Submitted,

Jacob Crosetto, City Clerk-Treasurer/Finance Director

September 20, 2019

Re: Upgrade to *Ruminant* in Reedsburg

To whom it may concern:

In response to questions posed to me by *Reedsburg ArtsLink* regarding the upgrade to the lightboxes and related LEDs, storm layer and diffuser layer for *Ruminant*, I hereby provide the following information:

What the upgrade will entail:	My <u>new lightbox design</u> is <u>fully sealed with high-low venting</u> to alleviate any and all moisture issues. (This has proven to be a good hard fix to the fogging/condensation problem; my new lightboxes have been performing superbly. I will be using Manahan's Machine Shop north of Chatfield, Minnesota for the fabrication; they have been my go-to shop and have produced excellent results.) The <u>lighting systems</u> will all be replaced with <u>new LED strips</u>; an <u>upgraded storm layer</u> and <u>new diffusing screens</u> will be incorporated. The only visual change to the design is that the boxes will extend a little in depth by at least 2 inches and not to exceed 4 inches total depth from face-to-back.
Number of lightboxes to be upgraded:	21 (i.e., for all panels except for the cab) (The budget below assumes nothing in the cab needs upgrading.)
Timetable:	Work can begin next year (2020). Work on the new lightboxes could begin over the winter months; some or all of them would be ready to install in April at the earliest, and/or June at the next possible slot (May excluded). Outside of subcontracting the fabrication of the lightboxes, I'll be doing all of the work in my studio (1-2 months of work); then will install finished lightboxes on-site (max. 1 week with one helper).
Expectations for the longevity for the newly upgraded frames:	Results of current designs similar to those planned for <i>Ruminant</i> have proven stellar with no problems. They should be good for a very long time.
Payment terms:	3 payments: • 40% up front to cover materials costs. • 40% with proof of $\frac{3}{4}$ finished product. • 20% upon finished installation. The budget shown below assumes that all work will be done at once. However, if desired, work/payments can also be spread over a span of 3 years. If this route is chosen, the budget shall be divided

	by three and handled one year at a time per the above payment terms. In this case, the budget for Years 2 and 3 may need to be adjusted due to higher material and labor costs.
Other costs/per diems not included in the estimate:	None anticipated.

Below is a breakdown of the budget. This budget assumes that all work will be done at once and not spread over time. Please see Payment Terms in the chart above for details.

BUDGET	
Fabrication of lightboxes	5500
Powder-coating of lightboxes	2600
Polycarbonate storm layer	2000
White diffuser layer (acrylic)	2000
Hardware	300
Artist fee	2500
Contingency	100
TOTAL	15000

This budget may be viewed as a solid quote (rather than an estimate) if I receive the go-ahead to “proceed with the entire work all at once”, along with the first payment, prior to the end of 2019. (If a three-year plan is chosen, the only portion which may be viewed as a solid quote would be the amount of \$5000 for the first year; the remainder is then to be viewed as an estimate. In this case, again, I will need to receive the go-ahead and first payment by the end of 2019).

Please feel free to contact me with any questions.

Cordially yours,



Karl Unnasch

LAROWE GERLACH TAGGART LLP

ATTORNEYS

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LGTLAWFIRM.COM

February 15, 2018

Stephen P. Compton, City Administrator
City of Reedsburg
134 S. Locust Street
Reedsburg, WI 53959

RE: The Ruminant

Mr. Compton,

This letter is in response to your correspondence to James Gerlach in his role as City Attorney regarding the ownership of the Ruminant. Mr. Gerlach has asked that I provide you with this letter giving our opinion that the City of Reedsburg owns the Ruminant.

Mr. Gerlach and I independently reviewed the Master Plan and First Phase Implementation Plan dated June 5, 2014 and the Memorandum of Understanding dated July 10, 2014 ("MOU") and each independently determined that the City of Reedsburg owns the Ruminant.

The MOU is titled "Regarding the Sale of Public Art Referred to as 'Ruminant'." The agreement required Karl Unnasch to modify, provide installations and one year of service for, and sell the Ruminant to the City of Reedsburg for a total payment of \$30,100. Karl Unnasch was responsible for insurance of the Ruminant while being moved and modified.

The City of Reedsburg was required to pay the \$30,100 to acquire the Ruminant from Unnasch. Specifically, the Ruminant Acquisition Committee was required to raise funds needed for the City of Reedsburg to acquire the Ruminant. Once the Ruminant was installed, the City of Reedsburg was responsible to insure the Ruminant.

To our knowledge, all of the requirements of the MOU were satisfied by both Mr. Unnasch and the City of Reedsburg, including the payment of \$30,100 to Mr. Unnasch from the City of Reedsburg. The Ruminant has been located on City property and the City of Reedsburg has been responsible for the Ruminant since it was installed. Given all of the terms of the MOU were completed, it is our opinion that the City of Reedsburg has already acquired title to the Ruminant and no further transfer is needed. One caveat to this opinion is whether the combine has a VIN

similar to a car. If so, the City should be provided the title transferred to it by Reedsburg ArtsLink and/or by Unnasch, whomever is the title owner.

Due to our opinion, the City of Reedsburg does not need to execute an additional Transfer Agreement as being proposed by Reedsburg ArtsLink.

While it is our opinion that the City of Reedsburg owns the Ruminant, we believe that Mr. Unnasch may retain intellectual property rights to the artwork. The City should work with Mr. Unnasch in making any decisions that would affect the character of the Ruminant.

Sincerely,

LAROWE GERLACH TAGGART LLP

A handwritten signature in black ink, appearing to read 'M B' followed by a stylized flourish.

Maximilian Buckner
mjbuckner@lgtlawfirm.com

c: Reedsburg ArtsLink