

Ordinance Agenda
July 25, 2022
Reedsburg City Hall Council Chambers
5:30 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON SEPTEMBER 27, 2021:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Approve/Deny: Junk car & junk violation under § 402-3(K) & 402-3(L) at 212 N Grove St, parcel #1266 – Trevor Larsen.
- B. Approve/Deny: Junk violation under § 402-3(L) at 406 S Park St, parcel #1366 – Dustin A. Schneider.
- C. Approve/Deny: Junk car & junk violation under § 402-3(K) & 402-3(L) at 126 N Grove St, parcel #1262 – Paul C. Anderson.

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

City of Reedsburg Ordinance Committee Minutes September 27, 2021

Present: Tom Seamonson, Richard Braun, and Adam Kaney
Absent: Craig Braunschweig and Kristi Brown
Others: Jacob Crosetto, Derek Horkan, Tim Becker, Brian Duvalle, Citizens, Press

Chairperson Seamonson called the meeting to order at 5:45 p.m.

- I. Approval of Minutes from June 28, 2021
 - a. **Motion: Kaney, Second: Brauns to approve the minutes from June 28, 2021. Motion carried 3-0.**

GENERAL BUSINESS

- A. Approve/Deny: Junk violation under § 402-3(L) at 406 S Park St, parcel #1366 – Dustin A. Schneider.
 - a. **Motion: Seamonson, Second: Kaney to find probable cause and hold open the case until October 27th at 8:00 AM at which time a citation will be issued and the debris removed at the owner's expense. Motion carried 3-0.**
- B. Approve/Deny: Junk & junk car violation under § 402-3(K) & 402-3(L) at 348 W Main St, parcel #0740 – Andrew G Koch..
 - a. **Motion: Seamonson, Second: Kaney to find probable cause and hold open the case until October 27th at 8:00 AM at which time a citation will be issued and the debris removed at the owner's expense. Motion carried 3-0.**

Moved by Braun and seconded by Kaney to adjourn. Motion carried 3-0.

Meeting adjourned at 5:49 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

DATE: 07/06/2022

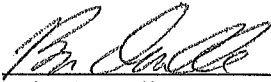
TO: TREVOR LARSEN
212 N GROVE ST
REEDSBURG, WI 53959

RE: Junk; Junk vehicles
228-MBU, RE5074

Property Address: 212 N Grove St
Parcel #: 1266-00000

Sent via RPD Paper Service

This matter is tentatively scheduled to be heard before the Reedsburg Ordinance Committee on July 25, 2022. An agenda will be sent to you in the future confirming the date and time if the vehicles & property are not brought into compliance by then. Thank you for your cooperation and please contact me at the above number or bduvalle@reedsburgwi.gov with any questions.



Brian Duvall
Planner/Building Inspector

CC: RYAN J ROTH
412 CAROLINA ST
SAUK CITY, WI 53583

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) **Debris, Junk: Order to Remove and Penalties**

(1) Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness of cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.

- (a) The order shall specify a time not to exceed 30 days within which the owner and/or occupant shall comply therewith.*
- (b) The order shall further advise the owner that if the nuisance is not corrected, the debris/junk is subject to be removed and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.*
- (c) A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.*
- (d) Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the junk/debris is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3, of the Code of the City of Reedsburg shall be issued and the junk/debris shall be removed. In the event that the junk/debris is removed, the owner shall remain liable for all removal charges and these charges shall be assessed over*

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(K) Abandoned, Wrecked or Inoperative Motor Vehicles.

(2) *Abandonment prohibited.* No person shall park, store, leave, or permit the parking, storing, or leaving of any motor vehicle of any kind that is in an abandoned, wrecked, inoperative, unlicensed, or dismantled condition upon any private property within the City. This section shall not apply to any vehicle enclosed within a building on private property, to any vehicle held in connection with a lawful business within the City or its extraterritorial area, such as a junkyard, salvage yard, or auto repair business, or to temporary repair work that is performed within 24 hours of a vehicle becoming unexpectedly unroadworthy.

(a) Notice shall be sent to the property owner or vehicle owner with an order that the owner shall, within 30 days, make the vehicle operable and roadworthy and license any vehicle that may not be licensed or, in the alternative, place such vehicle in an enclosed structure or remove the vehicle from the property.

(b) The notice shall further advise the owner that if the nuisance is not corrected, the vehicle is subject to be towed, stored, and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.

(c) A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.

(d) Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the vehicle is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3 of this Code shall be issued and the vehicle shall be impounded. In the event that the vehicle is impounded, the owner shall remain liable for all towing charges, and these charges shall be assessed over and above the penalties set forth in Chapter 1, § 1-3, if the person is found to be guilty of a violation of this chapter.

§ 1-3 *Penalty provisions.*

A. *General penalty.* Except as provided in any special section, any person who shall violate any of the provisions of this Code shall, upon conviction of such violation, be subject to a penalty as set forth in Subsection B.

B. *Penalties.* Any person, firm, or corporation who fails to comply with the provisions of this article shall, upon conviction thereof, forfeit not less than \$50 nor more than \$500, plus the costs of compliance and prosecution for each violation, and, in default of payment of such forfeiture and costs, shall be imprisoned in the County Jail until payment thereof, but not exceeding 30 days. Each day a violation exists or continues shall constitute a separate offense.

C. *Continued violations.* Each violation and each day a violation continues or occurs shall constitute a separate offense. Nothing in this Code shall preclude the City from maintaining any appropriate action to prevent or remove a violation of any provision of this Code.

D. *Execution against defendant's property.* Whenever any person fails to pay any forfeiture and costs of prosecution upon the order of the court for violation of any ordinance of the City, the court may, in lieu of ordering imprisonment of the defendant, or after the defendant has been released from custody, issue an execution against the property of the defendant for said forfeiture and costs.

DATE: 07/06/2022

TO: PAUL C. ANDERSON
126 N GROVE ST
REEDSBURG, WI 53959

RE: Junk; Junk vehicles
772-ZUM + 1

Property Address: 212 N Grove St
Parcel #: 1266-00000

Sent via RPD Paper Service

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Brian Duvalle
Planner/Building Inspector

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) **Debris, Junk: Order to Remove and Penalties**

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- (a) *The order shall specify a time not to exceed **30 days** within which the owner and/or occupant shall comply therewith.*
- (b) *The order shall further advise the owner that if the nuisance is not corrected, the debris/junk is subject to be removed and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.*
- (c) *A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.*
- (d) *Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the junk/debris is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3, of the Code of the City of Reedsburg shall be issued and the junk/debris shall be removed. In the event that the junk/debris is removed, the owner shall remain liable for all removal charges and these charges shall be assessed over and above the penalties set forth in § 1-3 if the person is found to be guilty of a violation of this chapter.*

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C. *Continued violations.* Each violation and each day a violation continues or occurs shall constitute a separate offense. Nothing in this Code shall preclude the City from maintaining any appropriate action to prevent or remove a violation of any provision of this Code.

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CITY OF
REEDSBURG
POLICE DEPARTMENT

200 SOUTH PARK STREET • REEDSBURG, WI 53959
PH: (608) 524-2376 • FAX: (608) 524-2925
www.reedsburgwi.gov



PATRICK B. CUMMINGS
CHIEF OF POLICE

Certificate of Personal Service

State of Wisconsin
County of Sauk
City of Reedsburg

RPD Case # R22-7432

I hereby certify that on 7/6/2022 at 1908 hours in the City of Reedsburg,
(Date) (Time)

County of Sauk and State of Wisconsin, I served the within:

- Complaint & Summons; Court Case # _____
- Subpoena
- Other: Reedsburg Ordinance Violation
(Explain Paperwork Served)

on the within named person: THOMAS DEAN LARSON, by then and there personally
(Name of Person Served)

delivering to and leaving with: THOMAS DEAN LARSON
(Name and Relationship to Paperwork Served)

a true copy thereof. I also certify, that at the time of said service, I endorsed upon the copy so serviced, the date at which the copy was served, and my name thereto and added thereto my official title.

Reedsburg Police Department

Richard Wolf #129
(Officer Signature & Badge #)

05/11/2022

TO: DUSTIN A SCHNEIDER
406 S PARK ST
REEDSBURG, WI 53959

RE: Junk Property Address: 406 S Park St
Parcel #: 1366-00000

This letter is set regarding the junk and debris outside your property. I was also informed about possible dilapidated conditions inside the house and leaking roof. Please made corrections within 30 days.

Thank you for your cooperation and please contact me at the above number or bduvalle@ci.reedsburg.wi.us with any questions.

§ 242-34 GENERAL DESIGN.

(B) **Repairs.**

Every building and all parts thereof shall be kept in good repair, and the roof shall be maintained to prevent leakage. All rainwater shall be so drained and conveyed therefrom to prevent dampness in the walls and ceilings.

(C) **Cleanliness.**

Every building shall be kept reasonably clean and shall also be kept reasonably free from any accumulation of dirt, filth, rubbish, garbage, or other matter in or on the same, or in the yards, courts, passages, areas or alleys connected with or belonging to the same.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) **Debris, Junk: Order to Remove and Penalties**

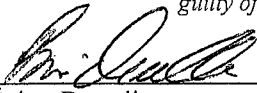
(1) Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness of cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions. City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.

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(c) A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.

(d) Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the junk/debris is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3, of the Code of the City of Reedsburg shall be issued and the junk/debris shall be removed. In the event that the junk/debris is removed, the owner shall remain liable for all removal charges and these charges shall be assessed over and above the penalties set forth in § 1-3 if the person is found to be guilty of a violation of this chapter.



Brian Duvall
Planner/Building Inspector

DATE: 07/06/2022

TO: DUSTIN A SCHNEIDER
406 S PARK ST
REEDSBURG, WI 53959

RE: Junk

Property Address: 406 S Park St
Parcel #: 1366-00000

Sent via RPD Paper Service

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This matter is tentatively scheduled to be heard before the Reedsburg Ordinance Committee on July 25, 2022. An agenda will be sent to you in the future confirming the date and time if the property is not brought into compliance by then. Thank you for your cooperation and please contact me at the above number or bduvalle@reedsburgwi.gov with any questions.



Brian Duvalle
Planner/Building Inspector

§ 1-3 Penalty provisions.

A. General penalty. Except as provided in any special section, any person who shall violate any of the provisions of this Code shall, upon conviction of such violation, be subject to a penalty as set forth in Subsection B.

B. Penalties. Any person, firm, or corporation who fails to comply with the provisions of this article shall, upon conviction thereof, forfeit not less than \$50 nor more than \$500, plus the costs of compliance and prosecution for each violation, and, in default of payment of such forfeiture and costs, shall be imprisoned in the County Jail until payment thereof, but not exceeding 30 days. Each day a violation exists or continues shall constitute a separate offense.

C. Continued violations. Each violation and each day a violation continues or occurs shall constitute a separate offense. Nothing in this Code shall preclude the City from maintaining any appropriate action to prevent or remove a violation of any provision of this Code.

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PATRICK B. CUMMINGS
CHIEF OF POLICE

Certificate of Personal Service

State of Wisconsin
County of Sauk
City of Reedsburg

RPD Case # 222-07516

I hereby certify that on 7/12/22 at 2:05pm hours in the City of Reedsburg,
(Date) (Time)

County of Sauk and State of Wisconsin, I served the within:

- Complaint & Summons; Court Case # _____
- Subpoena
- Other: City of Reedsburg paperwork
(Explain Paperwork Served)

on the within named person: Dustin Schneider, by then and there personally
(Name of Person Served)

delivering to and leaving with: Dustin Schneider
(Name and Relationship to Paperwork Served)

a true copy thereof. I also certify, that at the time of said service, I endorsed upon the copy so serviced, the date at which the copy was served, and my name thereto and added thereto my official title.

Reedsburg Police Department

[Signature] #130
(Officer Signature & Badge #)

DATE: 07/13/2022

TO: PAUL C. ANDERSON
126 N GROVE ST
REEDSBURG, WI 53959

RE: Junk; Junk vehicles
772-ZUM + 1

Property Address: 126 N Grove St
Parcel #: 1262-00000

This matter is tentatively scheduled to be heard before the Reedsburg Ordinance Committee on July 25, 2022. An agenda will be sent to you in the future confirming the date and time if the vehicles & property are not brought into compliance by then. Thank you for your cooperation and please contact me at the above number or bduvalle@reedsburgwi.gov with any questions.



Brian Duvall
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§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) Debris, Junk: Order to Remove and Penalties

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DATE: 07/07/2022

TO: PAUL C. ANDERSON
126 N GROVE ST
REEDSBURG, WI 53959

RE: Junk; Junk vehicles
772-ZUM + 1

Property Address: 126 N Grove St
Parcel #: 1262-00000

Sent via RPD Paper Service

This matter is tentatively scheduled to be heard before the Reedsburg Ordinance Committee on July 25, 2022. An agenda will be sent to you in the future confirming the date and time if the vehicles & property are not brought into compliance by then. Thank you for your cooperation and please contact me at the above number or bduvalle@reedsburgwi.gov with any questions.



Brian Duvall
Planner/Building Inspector

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) **Debris, Junk: Order to Remove and Penalties**

(1) Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness of cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.

- (a) The order shall specify a time not to exceed **30 days** within which the owner and/or occupant shall comply therewith.*
- (b) The order shall further advise the owner that if the nuisance is not corrected, the debris/junk is subject to be removed and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.*
- (c) A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.*
- (d) Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the junk/debris is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3, of the Code of the City of Reedsburg shall be issued and the junk/debris shall be removed. In the event that the junk/debris is removed, the owner shall remain liable for all removal charges and these charges shall be assessed over and above the penalties set forth in § 1-3 if the person is found to be guilty of a violation of this chapter.*

DATE: 05/18/2022

TO: Paul C. Anderson
126 N Grove St
Reedsburg, WI 53959

RE: Grass/Weeds
Property Address: 126 N Grove St
Parcel #: 1262-00000

This letter is sent regarding the condition of your property. The grass shall be mowed within 10 days, the junk removed within 30 days and the junk/unlicensed vehicles removed or made road-ready within 30 days.

Thank you for your cooperation and please contact me at the above number or bduvalle@reedsburgwi.gov with any questions.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(F) Noxious Weeds. All noxious weeds, rank growth of vegetation, or the accumulation of unsightly growth and foliage.

10-day cure required for violations. If not cured within 10 days the City will assign a contractor to correct the violation at owner's expense.

You will only receive one notice informing you of the requirements in Municipal Code 402-3(F) after which in 10 days weeds and grass will be cut, and billed to the property owner. Hereafter, each time the weeds and grass become unsightly during the growing season they will be cut if the property owner fails to control them.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(K) **Abandoned, Wrecked or Inoperative Motor Vehicles.**

(2) Abandonment prohibited. No person shall park, store, leave, or permit the parking, storing, or leaving of any motor vehicle of any kind that is in an abandoned, wrecked, inoperative, unlicensed, or dismantled condition upon any private property within the City. This section shall not apply to any vehicle enclosed within a building on private property, to any vehicle held in connection with a lawful business within the City or its extraterritorial area, such as a junkyard, salvage yard, or auto repair business, or to temporary repair work that is performed within 24 hours of a vehicle becoming unexpectedly unroadworthy.

(a) Notice shall be sent to the property owner or vehicle owner with an order that the owner shall, within **30 days**, make the vehicle operable and roadworthy and license any vehicle that may not be licensed or, in the alternative, place such vehicle in an enclosed structure or remove the vehicle from the property.

(b) The notice shall further advise the owner that if the nuisance is not corrected, the vehicle is subject to be towed, stored, and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) **Debris, Junk: Order to Remove and Penalties**







CITY OF
REEDSBURG
 POLICE DEPARTMENT
 200 SOUTH PARK STREET • REEDSBURG, WI 53959
 PH: (608) 524-2376 • FAX: (608) 524-2925
 www.reedsburgwi.gov



Service Fee: _____

PATRICK B. CUMMINGS
 CHIEF OF POLICE

Case Number/Name: R22-07503

CERTIFICATE OF NON-SERVICE

I certify that service of Letter from City Hall
(Document Name)
 on Paul C. Anderson
(Defendant Name) was attempted at 126 N Grove St.
(Address)
Reedsburg, WI 53959
(Address Continued)

ATTEMPT #1:
7-8-22 10:00am
(Date) (Time)

REASON FOR NON-SERVICE:
 Moved Residence Empty Wrong Address
 Defendant Refusal Deceased No Such Address
 No Such Person No One Available for Service
 Other: No answer at door

W. Botten 140
(Officer Name) (Unit Number)

ATTEMPT #2:
7/8/22 6:20PM
(Date) (Time)

REASON FOR NON-SERVICE:
 Moved Residence Empty Wrong Address
 Defendant Refusal Deceased No Such Address
 No Such Person No One Available for Service
 Other: No answer at door

A. Reinshmyer 159
(Officer Name) (Unit Number)

ATTEMPT #3:
7/12/22 _____
(Date) (Time)

REASON FOR NON-SERVICE:
 Moved Residence Empty Wrong Address
 Defendant Refusal Deceased No Such Address
 No Such Person No One Available for Service
 Other: No answer at door

T. Kuntz 130
(Officer Name) (Unit Number)