

Reedsburg Public Library
Library Board Minutes
March 10, 2022

Members present: Natalie Buckner; Kate Campbell; Mike Gargano*; Joleen McBride; Dana Westedt; Also present, Sue Ann Kucher, Library Director. **Attended Remotely*

Call to Order: President McBride called the meeting to order at 6:32 p.m.

Approval of the Agenda: Campbell moved to approve the agenda. Westedt seconded. All approved.

Minutes of the February meeting: Buckner moved to approve the minutes of the February meeting. Campbell seconded. All approved

Finance Report: Campbell presented the Finance report. Westedt moved to approve the report as presented; Balda seconded; All approved.

Bills: \$12,394.43 was expended from library operating; Campbell moved to approve the bills. Westedt seconded. All approved.

Director's Report: Director's report shows February circulation of 9765. 8587 visits and 77 locker pickups. Kucher presented Annual Report to city council on 2/28. Staff Inservice Held Mon, Feb 21 at the library and via Zoom. Alyssa Pace has been promoted to Circulation Supervisor to fill the vacancy left by Jo Clark's resignation. Will work with existing staff to cover Alyssa's former responsibilities and review eligibility list from December Circ Assistant posting to fill remaining position. MyRPLonTheGo delivered first cart of materials to Casa de Oakes. Friends of the Library Pic day to be celebrated on 3/14/22. The report is placed on file.

General Business: Review of Library Employee Handbook; major changes include extension of prorated benefit time to all library staff and to provide for overtime pay for staff who work on designated holidays. Gargano moved to approve the handbook; Buckner seconded. All approved.

Adjournment: Moved by Campbell. Seconded by Westedt. All approved.