

Reedsburg Public Library
Library Board Minutes
February 10, 2022

Members present: Stephen Balda; Natalie Buckner; Kate Campbell; Mike Gargano*; Joleen McBride; Dana Westedt; Also present, Sue Ann Kucher, Library Director.

**Attended Remotely*

Call to Order: President McBride called the meeting to order at 6:32 p.m.

Approval of the Agenda: Buckner moved to approve the agenda. Campbell seconded. All approved.

Minutes of the January meeting: Balda moved to approve the minutes of the January meeting. Buckner seconded. All approved

Finance Report: Campbell presented the Finance report. Westedt moved to approve the report as presented; Balda seconded; All approved.

Bills: \$9586.32 was expended from library operating; Campbell moved to approve the bills. Buckner seconded. All approved.

Director's Report: Directors report shows January circulation of 9765. 8595 visits and 50 locker pickups. We hosted 24 youth programs with attendance of 202. Meeting room, story room and lobby walk-off carpet was completed. Hybrid meeting equipment has been used for several events. Spanish language items were added. Circ. Supervisor has resigned; transition plan is in place and hope to recruit from within. Review of job descriptions, cross training & library hours to take place to evaluate needs moving forward. One vacancy exists on the Sauk Co Library Board. The report is placed on file.

General Business: Donation received in the amount of \$10,000 from a patron. Buckner moved to deposit in the Building Fund, with documentation to ensure recognition. Westedt seconded. All approved. Kucher presented the 2021 DPI Annual Report, along with a short list of corrections to the report shared in the packet. Campbell moved to approve the updated report; Westedt Seconded. All approved. Updates to Circulation Policy included addition of Web Access patron type, fine-free status, and improved language regarding patrons from outside SCLS. Balda moved to approve; Buckner seconded. All approved. Appropriate Behavior policy updates include language regarding unattended items, entering non-public areas, following the directives of staff and clarification of disruptive volume or devices. Westedt moved to approve the policy; Campbell seconded. All approved.

Adjournment: Moved by Campbell. Seconded by Westedt. All approved.