

COMMON COUNCIL AGENDA
February 28, 2022
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on February 14, 2022

II. MAYOR PROCLAMATIONS & PRESENTATIONS:

1. 2021 Reedsburg Public Library Annual Report presentation

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Public Works: Approve/Deny: Resolution 4466-22 Ordering the repair and installation of sidewalks of various streets in "Area D".

IV. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 2nd Meeting Committees: Parks & Recreation, Public Works, Utility Commission, (any other committees or commissions with report).

V. OFFICE OF THE MAYOR:

VI. CLOSED SESSION:

1. Per section 19.85(1)(e) of the Wisconsin statutes, the Common Council will consider entering closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically related to providing tax increment for projects located in TID 9 and financial/construction management of the proposed fieldhouse project.



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Return to Open Session to vote on topics discussed during Closed Session, if appropriate.

VII. ADJOURN:



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City of Reedsburg Meeting of the Common Council
February 14, 2022

Present: Mayor Dave Estes, Alderpersons Darrin Frye, Craig Braunschweig, Jason Schulte, Mike Gargano (via Zoom), Missy Frenz, Phil Peterson, Dave Knudsen, Tom Seamonson, and Adam Kaney.

Absent: None

Others Present: City Administrator Tim Becker, City Clerk-Treasurer/Finance Director Jacob Crosetto, Police Chief Pat Cummings, City Attorney Derek Horkan, Public Works Director Steve Zibell, Parks and Recreation Director Matt Scott, Building Inspector/Zoning Administrator Brian Duvalle, Citizens, Press.

Mayor Dave Estes called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meetings held on January 24, 2022; approval of the January 2022 minutes; approval of Alcohol Beverage License Renewal - Agent Change - Kwik Trip #839, 101 S. Albert Avenue; Approval of Updated Supplemental Election Inspector List; Receiving the January 2022 Monthly Building Permit Report; and receiving the RAMC Community Health Needs Assessment – 2021.

Motion: Seamonson, Second: Frye to approve the consent agenda. Motion carried 9-0.

GENERAL BUSINESS

- A. Approve/Deny: Public Hearing & Resolution 4464-22 CDBG - PFED Grant Application Matching Funds Commitment for Infrastructure to the proposed Holiday Inn Express and Intersection Improvements for Golf Course Road and E. Main Street.
 - a. **A public hearing was held and no citizens spoke.**
 - b. **Motion: Peterson, Second: Frye to approve Resolution 4464-22 as presented. Motion carried 9-0.**
- B. Approve/Deny: Public Hearing & Resolution 4465-22 Authorizing staff to submit a CDBG - PFED Application for Infrastructure to the proposed Holiday Inn Express and Intersection Improvements for Golf Course Road and E. Main Street.
 - a. **Motion: Braunschweig, Second: Kaney to approve Resolution 4465-22. Motion carried 9-0.**
- C. Approve/Deny: Resolution 4467-22 Authorizing the City Administrator to file applications for financial assistance from the USDA - Rural Development and Clean Water Fund.
 - a. **Motion: Knudsen, Second: Schulte to approve Resolution 4467-22 as presented. Motion carried 9-0.**
- D. Approve/Deny: Public bid for construction of the Splash Pad project at Webb Park, 555 N. Webb Avenue.
 - a. **Motion: Peterson, Second: Knudsen to approve the bid from Pember for the Splash Pad project as presented. Motion carried 9-0.**
- E. Approve/Deny: First reading and set a Public Hearing for March 14, 2022 for Ordinance 1934-22 Amending Chapter 37 to create a Joint Municipal Court with the Township of LaValle and the Village of Loganville.
 - a. **Motion: Kaney, Second: Braunschweig to approve setting the Public Hearing on Ordinance 1934-22 for March 14, 2022. Motion carried 9-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES, AND COMMISSIONS

- A. Plan Commission: First reading and set a Public Hearing for March 14, 2022 for Ordinance 1935-22 - Zoning Change for parcel #276-2244-57000, generally located in the 3000 block of E. Main Street, from Agriculture to B2 Business, for placement of the proposed Holiday Inn Express.
 - a. **Motion: Schulte, Second: Frye to approve setting the Public Hearing on Ordinance 1934-22 for March 14, 2022. Motion carried 9-0.**
- B. Plan Commission: Approve/Deny: First reading and set a Public Hearing for March 14, 2022 for Ordinance 1936-22 - Zoning Change from I-4 Business Center to Government, for the properties generally located in the southeast portion of the existing Business Park between S. Golf Course Road and S. Wengel Drive, for placement of the Public Works Shop and proposed WWTP.
 - a. **Motion: Braunschweig, Second: Seamonson to approve setting the Public Hearing on Ordinance 1936-22 for March 14, 2022. Motion carried 9-0.**
- C. Plan Commission: Approve/Deny: Amended Planned Development Group permit to convert the former South School into multi-family housing at 420 Plum Street.
 - a. **Motion: Kaney, Second: Schulte to approve the Planned Development Group Permit as presented. Motion carried 9-0.**
- D. Personnel Committee: Approve/Deny: Revisions to the Personnel Manual regarding vacation, training and

personal days.

- a. **Motion: Peterson, Second: Frye to approve the revisions to the Personnel Manual as presented. Motion carried 9-0.**

Motion: Schulte, Second: Knudsen to adjourn.

Motion carried 8-0. Meeting adjourned at 6:46 p.m.

Respectfully submitted,

Jacob Crosetto

City Clerk-Treasurer/Finance Director



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 1-21)
 S. 43.05(4) & 43.58(6)
FOR THE YEAR 2021

INSTRUCTIONS: Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2021 are due to the DPI Division for Libraries and Technology no later than March 1, 2021.

I. GENERAL INFORMATION					
1. Name of Library Reedsburg Public Library		2. Public Library System South Central Library System			
3a. Head Librarian First Name Sue Ann	3b. Head Librarian Last Name Kucher	4a. Certification Grade Grade 1	4b. Certification Type Regular		5. Certification Expiration Date 09/30/2022
6a. Street Address 370 Vine St.	6b. Mailing Address or PO Box 370 Vine St.	7. City / Village / Town Reedsburg	8a. ZIP 53959	8b. ZIP4 1916	9. County Sauk
10. Library Phone Number 6087687323	11. Fax Number (608)524-9024	12. Library E-mail Address of Director kuchers@reedsburglibrary.org			
13. Library Website URL www.reedsburglibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does the library operate a books-by-mail program? Yes	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is the library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 15,400	21. Did the library or a branch move to a new facility or expand an existing facility during the fiscal year? No		22. DUNS Number <i>Nine digits</i> 120553060		

HOURS OF OPERATION			
	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
19a. Winter Hours Open per Week	68	68	
19b. Number of Winter Weeks	28	10	
19c. Summer Hours Open per Week	59		
19d. Number of Summer Weeks	14		
19e. Total Weeks per Year	42	10	
19f. Total Hours per year for this location	2,730	680	

COVID-19

Did the library provide the following services during the COVID-19 pandemic?

	Yes / No	Number of Interactions (if known)
1a. answering general information requests from the public (phone calls, emails, text messages, online forms, etc.)	Yes	
1b. providing reference service	Yes	
1bi. reference service provided via email	Yes	
1bi. reference service provided via chat	No	
1bi. reference service provided via text message	No	
1biv. reference service provided via telephone	Yes	
1bv. reference service provided via another method (e.g., online service or form)	No	
1bvi. describe "another method of reference service":		
1c. hosting virtual programming or recorded content	Yes	
1d. offering curbside pickup	Yes	
1e. offering drive-thru circulation of physical materials	No	
1f. offering vestibule/porch pickups	Yes	3,017
1g. offering delivery of materials (mail or drop-off)	No	
1h. managing IT services for external Wi-Fi access	Yes	
1i. providing other types of online and electronic services	Yes	
1ii. describe "other services": Offered programming via Facebook and Zoom;		

	ELECTRONIC MATERIALS ADDED DUE TO COVID-19	
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Did the library add or increase access to electronic collection materials due to the COVID-19 pandemic?

	Yes / No	Number Added (if known)
2a. Increasing the concurrent or monthly borrowing limits for electronic materials purchased locally	Yes	
2b. Increasing the concurrent or monthly borrowing limits for electronic materials purchased by the library system or consortia	No	
2c. Increasing the number of electronic materials and holdings purchased locally	No	
2d. Increasing the number of electronic materials and holdings purchased by the library system or consortia	Yes	
2e. augmenting the public's ability to use electronic materials in another way	Yes	
2f. describe "augmenting in another way": Created web-access cards for residents to utilize online resources.		

	PUBLIC SERVICES COVID-19	
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Did the library add or increase access to electronic collection materials due to the COVID-19 pandemic?

	Yes / No
3. Electronic Library Cards Issued During COVID-19	Yes
4. External Wi-Fi Access Added During COVID-19	Yes
5. External Wi-Fi Access Increased During COVID-19	Yes
6. Staff Re-Assigned During COVID-19	No

	COVID-19 CLOSURES	
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Initial date closed due to COVID-19	
First date reopened following initial COVID-19 closure	
Additional building closure and reopening dates, please describe	

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	87,194	2,526
2. Electronic Books <i>E-books</i>	178,126	
3. Audio Materials	5,058	165
4. Electronic Audio Materials <i>Downloadable</i>	105,630	
5. Video Materials	16,193	271
6. Electronic Video Materials <i>Downloadable</i>	10,408	
7. Other Materials Owned AV equipment, toys, kits and software for checkout	308	
8a. Electronic Collections <i>Locally owned or leased</i>	6	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	0	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	69	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	116	

III. LIBRARY SERVICES						
1. Circulation Transactions						
a. Total Circulation	b. Children's Materials	c. Circulation of Other Physical Items (subset of 1a.)				
109,579	35,457	1,112				
2. Interlibrary Loans (ILL)						
Method for Counting ILL Transactions						
Total ILL Transactions						
Mode of ILL Transaction (Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>		
Integrated Library System (ILS)						
WISCAT						
Other (includes OCLC, manual tracking, or other methods)						
Total		62,842		40,217		
3. Number of Registered Users			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. Total	a. Method	b. Annual Count	a. Method	b. Annual Count
4,299	3,060	7,359	Did Not Collect		Actual Count	84,468
6. Uses of Public Internet Computers					7. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with Internet Access	c. Method	d. Annual Count	a. Method	b. Annual Count	
17	17	Actual Count	4,064	Actual Count	107,328	
8. Website Visits	9a. Local Electronic Collection Retrievals	9b. Other Electronic Collection Retrievals	9c. Statewide Electronic Collection Retrievals	9d. Total Electronic Collection Retrievals		
56,260	10,450	0	769	11,219		
10. Uses of Electronic Materials by Library Users						
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials		
15,142	11,232	446	26,820	1,543		

LIBRARY PROGRAMS AND ATTENDANCE

11. Programs and Program Attendance Annual Count

Method for Counting Number of Programs and Attendance

Total Program and Attendance Statistics

	a. Children (0-11)	b. Young Adult (12-18)	c. Adult (19+)	d. General Interest (all ages)	e. Total
Number of Programs	195	35	67	0	297
Total Program Attendance	1,627	227	670	0	2,524
Describe the library's programs					

In-person, Virtual, and Pre-recorded Program Statistics

	In-Person Programs an	d Program Attendance Annua	I Count		
	a. Children (0-11)	b. Young Adult (12-18)	c. Adult (19+)	d. General Interest (all ages)	e. Total
Number of Programs	143	22	21	0	186
Total Program Attendance	1,175	186	242	0	1,603
Describe the library's in-person programs:	Storytimes, Afterschool Programs for elementary, intermediate & teens, Performers, Book Discussions				

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	a. Children (0-11)	b. Young Adult (12-18)	c. Adult (19+)	d. General Interest (all ages)	e. Total
Number of Live Virtual Programs	52	13	46	0	111
Total Live Virtual Program Attendance	452	41	428	0	921
Total Views of Live Programs Recorded for Asynchronous Viewing	2,541	-1	-1	0	2,541
Which platforms does the library use to host the library's live, virtual programs:	Facebook & Zoom				
Describe the library's live, virtual programs:	Storytime, Craft programs, Performers, Book Discussions				

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Pre-recorded Programs	18	0	0	18
Total Pre-recorded Program Views	2,541	0	0	2,541
Which platforms does the library use to host the library's pre-recorded programs:	Facebook, Library Website			
Describe the library's pre-recorded programs:	Storytime & Craft Programs			

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Joleen	McBride	2211 Joseph Circle	Reedsburg	53959	kjmcbride@mac.com
2. Kate	Campbell	132 S. Willow St	Reedsburg	53959	kate@ljalaw
3. Stephen	Balda	343 Golf Course Rd	Reedsburg	53959	stephencarolebalda@gmail.com
4. Mike	Gargano	917 Justin Cir	Reedsburg	53959	mgargano@ci.reedsburg.wi.us
5. Natalie	Buckner	146 S Willow St	Reedsburg	53959	natalie.buckner.dvm@gmail.com
6. Anne	Franke	501 K Street	Reedsburg	53959	afranke@rsd.k12.wi.us
7. Dana	Westedt	327 Walnut St	Reedsburg	53959	bookwoman708@gmail.com
8.					
9.					
10.					
11.					
12.					

Number of Library Board Members
Include vacancies in this count

7

V. LIBRARY OPERATING REVENUE*Report operating revenue only. Do not report capital receipts here.***1. Local Municipal Appropriations for Library Service *Only Joint libraries report more than one municipality here***

Municipality Type	Name	Amount
City	Reedsburg - Direct	\$468,000
City	Reedsburg - Indirect	\$13,537

Subtotal 1 \$481,537

2. County**a. Home County Appropriation for Library Service**

Subtotal 2a \$250,425

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Columbia	\$366	Vernon	\$543
Dane	\$1,194		
Iowa	\$23		
Juneau	\$11,237		
Richland	\$14,965		

Subtotal 2b \$28,328

3. State Funds**a. Public Library System State Funds**

Description	Amount	Description	Amount
SCLS Youth Literacy Grant	\$575		

b. Funds Carried Forward from Previous Year**c. Other State Funded Program**

Subtotal 3 \$575

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
	\$0

Subtotal 4 \$0

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
	\$0		

Subtotal 5 \$0

6. Funds Carried Forward *Do not include state aid. Report state funds in 3b above.***7. All Other Operating Income**
\$32,037**8. Total Operating Income *Add 1 through 7***
\$792,902**9. What is the current year annual appropriation provided by governing body(ies) for the public library?**
\$472,000**10. Was the library's municipality exempt from the county library tax for the report year? *Wis. Stat. s. 43.64(2)***
Yes

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$68,232	40.00	Circulation Clerk	Other	\$42,805	40.00
Assistant Director	Librn. no-MLS	\$49,210	40.00	Supervisory Circ Assistants	Other	\$10,970	16.00
Youth Services Librarian	MLS (ALA)	\$40,835	40.00	Circulation Assistants	Other	\$58,303	94.00
Reference Services Librarian	MLS (ALA)	\$22,161	20.00				
Circulation Supervisor	Librn. no-MLS	\$40,029	36.00				
Tech Services	Librn. no-MLS	\$41,290	40.00				
Assistant Childrens	MLS (ALA)	\$18,727	20.00				
Outreach Technology Associate	Other	\$19,336	28.00				

b. Other Paid Staff See instructions

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

3.00

Other Persons Holding the Title of Librarian (FTE)

2.90

Subtotal 2a

5.90

b. All Other Paid Staff (FTE)
Include maintenance, plant operations, and security

4.45

c. Total Library Staff (FTE)

10.35

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents

See instructions for definition of nonresident

49,722

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	2,080	38,752	40,832
3. Circulation to Nonresidents Living in Another County in the Library System	1,507	310	1,817
4. Circulation to Nonresidents Living In an Adjacent County Not in the Library System	582	6,271	6,853
5. Circulation to All Other Wisconsin Residents 217	6. Circulation to Persons from Out of the State 3		
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards? No	

9. Circulation to Nonresidents Living In an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Columbia	202	f. Vernon	131
b. Dane	99	g.	
c. Iowa	7	h.	
d. Juneau	4,242	i.	
e. Richland	1,891	j.	

XII. TECHNOLOGY

1. Does the library provide wireless Internet access? Yes	2. Library type of Internet connection <i>Mark all that apply</i> ☒ a. State TEACH line ☒ b. Other broadband connection <i>Local cable, telco, community network, etc.</i>	3. Library use of Internet filtering software or service ☐ a. Yes, on all Internet workstations ☐ b. Yes, on some Internet workstations ☒ c. No filtering on any Internet workstation
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XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
	Number of Self-directed Activities	6	2	10	18
	Total Self-directed Activity Participation	266	47	284	597

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary person is displayed here.*

a. First Name Jessica	b. Last Name McCarlson	c. Email Address jmccarlson@reedsburglibrary.org
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3. Name and email address of primary staff person who serves as the librarian for adults. *Only the primary person is displayed here.*

a. First Name Kris	b. Last Name Houtler	c. Email Address khoutler@reedsburglibrary.org
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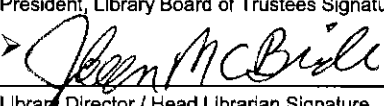
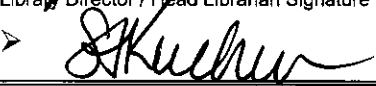
XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee <i>Print or type</i>	Date Signed
	Joleen McBride	2/14/2022
Library Director / Head Librarian Signature	Name of Director / Head Librarian <i>Print or type</i>	Date Signed
	Sue Ann Kucher	11 Feb 2022

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Sauk

The Reedsburg Public Library
Name of Public Library

Board of Trustees hereby states that in 2020 the

South Central Library System

Name of Public Library System / Service

☒ **did** provide effective leadership and adequately met the needs of the library.

☐ **did not** provide effective leadership and **did not** adequately meet the needs of the library.

Indicate with an X one of the above two statements.

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpl.wi.gov.

The South Central library System provided effective leadership to assist the Library in 2021. Included in this leadership was support for technology, circulation and patron services, as well as ongoing training and assistance in dealing with continued hybrid programming and meeting solutions.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee

Name of President or Designee Print or type

Date Signed

Jileen McBride

Jileen

McBride

2-14-2022

COMMENTS**SECTION _II****2. Electronic Books (E-books)**

Includes Overdrive 172182 and Hoopla 5944 titles--2022-02-10

4. Electronic Audio Materials (downloadable)

Includes Overdrive 67575 and Hoopla 13839 titles--2022-02-10

6. Electronic Video Materials (downloadable)

Includes Overdrive 575 and Hoopla 9833 items--2022-02-10

SECTION _III**Uses of E-Books By Users of Your Library**

Includes Overdrive and Hoopla statistics 14411 system / 731 local--2022-02-08

Uses of E-Audio by Users of Your Library

Includes overdrive and Hoopla statistics 9516 system / 1776 local--2022-02-08

Uses of E-Video by Users of Your Library

Includes Overdrive and Hoopla Statistics 19 system / 427 local--2022-02-08

Total Children's Program Attendance

Number for 2021 really is the same as 2020. Weird!--2022-02-11

SECTION _VI**a. Print Materials**

Spent to budget--2022-02-10

b. Electronic Materials

Added Hoopla; Prepayed 2022 databases.--2022-02-10

c. Audiovisual Materials

Spent to budget--2022-02-10

**Reedsburg Public Library
Status of Trust & Endowment Funds 2021**

	2021 Starting	Credits	Debits	Interest	2021 Ending
Gift/Memorial Funds	\$21,995.42	\$0.00	\$21,000.00	\$0.00	\$995.42
Certificates of Deposit / Savings					
CD x4359	\$50,844.86	\$0.00	\$0.00	\$76.35	\$50,921.21
CD 73983	\$13,144.29	\$0.00	\$0.00	\$40.66	\$13,184.95
CD 8990 / CD2442	\$21,707.50	\$0.00	\$0.00	\$133.19	\$21,840.69
CD 101285	\$18,025.95	\$0.00	\$0.00	\$31.53	\$18,057.48
Gift Savings	\$11,050.28	\$3,752.00	\$0.00	\$2.36	\$14,804.64
Evans Money Market	\$20,263.15	\$0.00	\$0.00	\$30.66	\$20,293.81
Overflow Account	\$81,491.15	\$24,830.61	\$0.00	\$124.47	\$106,446.23
Trust Savings	\$3,830.36	\$0.00	\$0.00	\$0.25	\$3,830.61
Building Fund	\$104,236.14	\$405.30	\$0.00	\$31.26	\$104,672.70
SCLS Foundation	\$ 4,685.08	\$ 158.82	\$ 74.24	\$ 496.71	\$5,266.37
 Reserve Acct held by SCLS for Capital Expenditures	 \$946.99	 \$146.50		 \$3.65	 \$1,097.14
Grand Total of Library Board Accounts	\$352,221.17	\$29,293.23	\$21,074.24	\$971.09	\$361,411.25
	Total Additions	\$30,264.32			
	OVERALL CHANGE	\$9,190.08			

RESOLUTION
(Ordering the Repair and Installation of Sidewalks on Various Streets)

File No. 4466-22

WHEREAS, the Public Works Committee ordered the repair and installation of sidewalks on various streets and granted authority to the City Engineer to notify affected property owners, and

WHEREAS, the Common Council of the City of Reedsburg that the City Engineer, through the designated Sidewalk Inspector, be and is hereby authorized to cause to be repaired, installed, or replaced any defective or unsafe sidewalk with the City, commencing with the described area in 2021 in accordance with State Statute 66.615:

Area D: An area bounded by East Main Street to the north, N. Dewey Ave to the east, City Limits to the south and Granite Ave to the west.

NOW THEREFORE BE IT RESOLVED that said Sidewalk Inspector shall notify the property owners with defective or unsafe sidewalks to repair or replace the sidewalk, in compliance with the requirements of the City Ordinance governing such construction within thirty (30) days from the date of notice, and that if not so repaired, installed, or replaced within the said thirty (30) days, the City of Reedsburg will cause such sidewalk to be repaired, installed, or replaced and charge the cost thereof to the abutting property owner, and such cost, unless previously paid, will be collected as a special tax against the abutting property.

Dated this 28nd day of February, 2022

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer