

COMMON COUNCIL AGENDA
January 24, 2022
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on January 10, 2022
2. Approve/Deny Application for Temporary Class B/Class B Retailer's License for Reedsburg Young Professionals for the Winter Co-Ed Softball Tournament on February 5 - 6, 2022 at Nishan Park, 1700 Eighth Street.
3. Appoint David Moon to Community Development Authority.
4. Receive Reedsburg Police Department 2021 Annual Report
5. Receive Planning & Zoning 2021 Annual Report.

II. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. RICDC: Approve/Deny: Memorandum of Understanding with the Reedsburg Hotel Group, LLC for construction of a Holiday Inn Express in the 3000 block of E. Main Street in the expanded Business Park.
2. Reedsburg Area Ambulance Commission: Approve/Deny: Resolution 4463-22 Authorizing the Mayor and Clerk to sign the REVISED 2021 Inter-Municipal Agreement of the Reedsburg Area Ambulance Service Emergency Medical Service Commission.

III. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 2nd Meeting Committees: Parks & Recreation, Ambulance, RICDC, Public Works, Utility Commission, Plan Commission, Library Board, Zoning Board, CDA (any other committees or commissions with report).

IV. OFFICE OF THE MAYOR:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

V. CLOSED SESSION:

1. Per section 19.85(1)(e) of the Wisconsin statutes, the Common Council will consider entering closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically related to an expansion and/or creation of a tax incremental district to support new and/or renovation construction that would require tax increment support.

VI. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

City of Reedsburg Meeting of the Common Council
December 13, 2021

Present: Mayor Dave Estes, Alderpersons Darrin Frye, Craig Braunschweig, Jason Schulte, Mike Gargano (via Zoom), Missy Frenz, Phil Peterson, Dave Knudsen, Tom Seamonson, and Adam Kaney.

Absent: None

Others Present: City Administrator Tim Becker, City Clerk-Treasurer/Finance Director Jacob Crosetto, Police Chief Pat Cummings, City Attorney Derek Horkan, Public Works Director Steve Zibell, Parks and Recreation Director Matt Scott, Building Inspector/Zoning Administrator Brian Duvalle, Citizens, Press.

Mayor Dave Estes called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meetings held on December 13, 2021; December 2021 paid bills; December 2021 Building Permit report; and approval of application for an Original Alcohol Beverage Retail License for Sassy Enterprises, LLC DBA Tarbenders with Sass, 326 E.Main Street.

Motion: Kaney, Second: Frenz to approve the consent agenda. Motion carried 9-0.

GENERAL BUSINESS

- A. Approve/Deny: Second reading and Public Hearing for Ordinance 1933-21 adding the Village of Loganville to the Reedsburg Municipal Court.
 - a. **Motion: Peterson, Second: Frye approve Ordinance 1933-21 as presented. Motion carried 9-0.**
- B. Approve/Deny: Authorizing the Mayor and Clerk to sign the Municipal Court Agreement with the Village of Loganville.
 - a. **Motion: Seamonson, Second: Braunschweig to approve the Municipal Court Agreement with the Village of Loganville as presented. Motion carried 9-0.**
- C. Approve/Deny: Resolution 4462-22 for Reedsburg Utility authorizing a revenue bond obligation with respect to a letter of credit.
 - a. **Motion: Gargano, Second: Knudsen to approve Resolution 4462-21 as presented. Motion carried 9-0.**
- D. Approve/Deny: Contract with Town & Country Engineers for Waste Water Treatment Facility Design and construction.
 - a. **Motion: Knudsen, Second: Schulte to approve the contract with Town & Country Engineers for the Waste Water Treatment Facility as presented. Motion carried 9-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES, AND COMMISSIONS

- A. Parks Committee: Approve/Deny: Splash Pad project & Site Plan at Webb Park, 555 N. Webb Avenue.
 - a. **Motion: Peterson, Second: Seamonson to approve the Splash Pad project and Site Plan as presented. Motion carried 9-0.**
- B. Plan Commission: Second reading and Public Hearing for Ordinance 1932-21 - Amending Chapter 690-27 - Home Businesses.
 - a. **Motion: Knudsen, Second: Kaney to approve Ordinance 1932-21 as presented. Motion carried 9-0.**

Motion: Schulte, Second: Frye to enter Closed Session per section 19.85(1)(e) of the Wisconsin statutes for a discussion a proposed business locating in the Business Park requiring TIF incentive.
Motion carried 9-0. Time: 6:50 p.m.

Motion: Knudsen, Second: Peterson to exit Closed Session.
Motion carried 9-0. Time: 7:11 p.m.

Motion: Kaney, Second: Schulte to adjourn.

Motion carried 9-0. Meeting adjourned at 7:11 p.m.

Respectfully submitted,
Jacob Crosetto
City Clerk-Treasurer/Finance Director

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1-14-22

☐ Town ☐ Village ☒ City of Reedsburg

County of Sauk

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Feb 5, 2022 and ending Feb 6, 2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name REEDSBURG YOUNG PROFESSIONALS

(b) Address 170 E MAIN STREET
(Street)

☐ Town ☐ Village ☐ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President GINA MITCHEM

Vice President MISSY FRENZ

Secretary LAURA SCHMIDT

Treasurer COREY FRENZ

(g) Name and address of manager or person in charge of affair: MISSY FRENZ 1836 Nordic Ct Reedsburg

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1700 8th Street

(b) Lot Block

(c) Do premises occupy all or part of building? All Premises

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event RYP Winter Co-Ed Softball Tournament

(b) Dates of event 2-5-22 2-6-22

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

 1-14-22
(Signature / Date)

Reedsburg Young Professionals
(Name of Organization)

Date Filed with Clerk 1-14-2022

Date Reported to Council or Board

Date Granted by Council

License No.

3802

Reedsburg Police Department

Annual Report



2021

Patrick B. Cummings
Chief of Police

Mission Statement & Strategic Goals

Mission

The Reedsburg Police Department will provide a well-trained and professional staff to deliver the highest level of service through the enforcement of laws and the protection of life, property and the constitutional rights of all. We will make a positive impact by meeting the present and future needs of the public through a continued partnership with our community.

Strategic Goals

The following goals are established to support the mission:

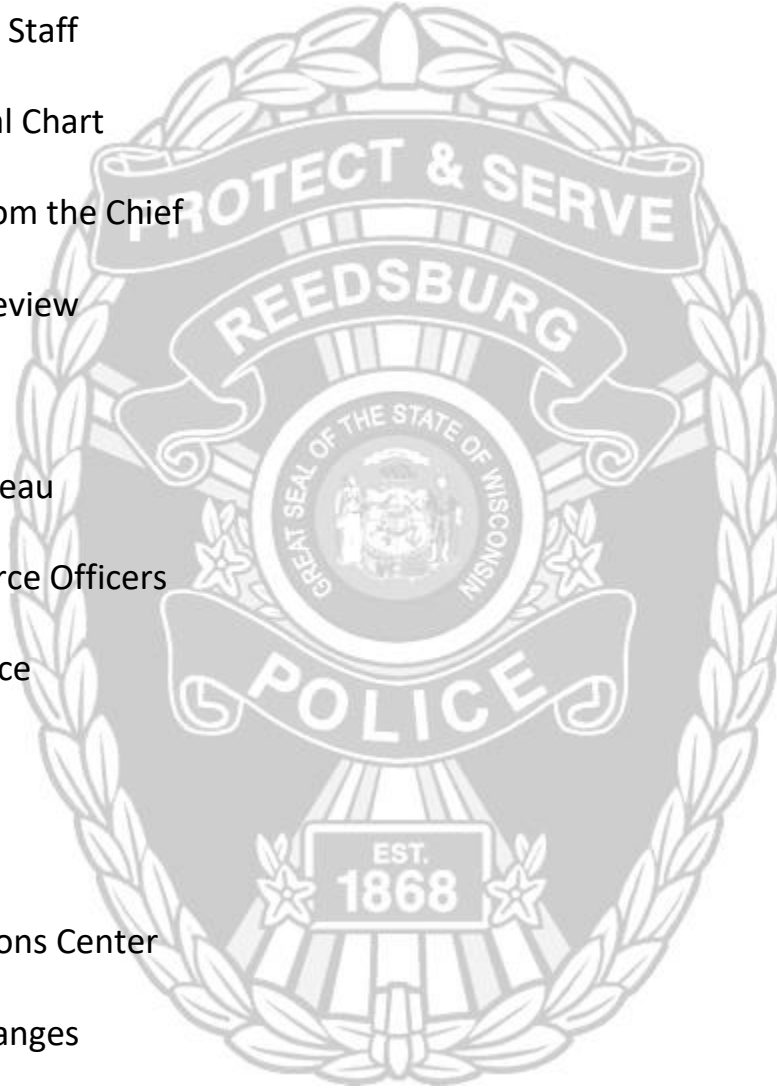
- The Department will seek maximum efficiency in its goal of effectively addressing its basic mission
- The Department will ensure a focused response for identifiable community problems. Emphasis will be to solve problems through education, cooperation, and enforcement of the law
- The Department recognizes that its personnel are the most valuable resource and a conscious effort will be made to fully develop this resource through training and mentoring
- As a means of ensuring that the Department is administered and operates effectively and efficiently, "state of the art" methods and resources will be deployed. This strategic goal will rely on compliance with the published accreditation standards of the Wisconsin Law Enforcement Accreditation Group

*The Mission and Goals are reviewed annually to provide the most up-to-date, comprehensive service, insuring community satisfaction.



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Sworn Police Staff...

Officer	Primary Assignment	Unit
Chief Patrick Cummings	Chief Executive Officer	128
Lieutenant Andrew Stelter	Administration	127
Sergeant Andrew Foesch	Administration/Communications	126
Sergeant Richard Wolf	B Shift Commander	129
Sergeant Mark Eberle	A Shift Commander	137
Sergeant Jesse Spears	Detective Bureau	136
Sergeant Joshua Hoege	C Shift Commander/K9	142
Detective David Frie	Detective Bureau	154
Officer Timothy Knuth	Patrol (Field Training Officer)	130
Officer Martin Pugh	School Resource Officer	135
Officer Jon Schaefer	Patrol	139
Officer Will Botten	Patrol	140
Officer Samantha Mittlesteadt	School Resource Officer	146
Officer Jacob Williams	Patrol (Field Training Officer)	147
Officer Kyle Yeager	Patrol (Field Training Officer)	148
Officer Chris Cali	Patrol (Field Training Officer)	149
Officer Kim Bleske	Patrol	151
Officer Christopher Gallagher	Patrol	157
Officer Andrew Meeker	Patrol	158
Officer Andrew Reithmeyer	Patrol	159

Civilian Police Staff...

Communications:

Summer Karll	Administrative Assistant	510
Dori Helm	Civilian Support Specialist	522
Dan Meinhardt	Operator	532
Jon Peters	Operator	534
Lynette Richardson	Operator	535
Brooke Dempsey	Operator	536
Victoria Pyfferoen	Operator	537
Kathy Laatsch	Evidence Technician	600

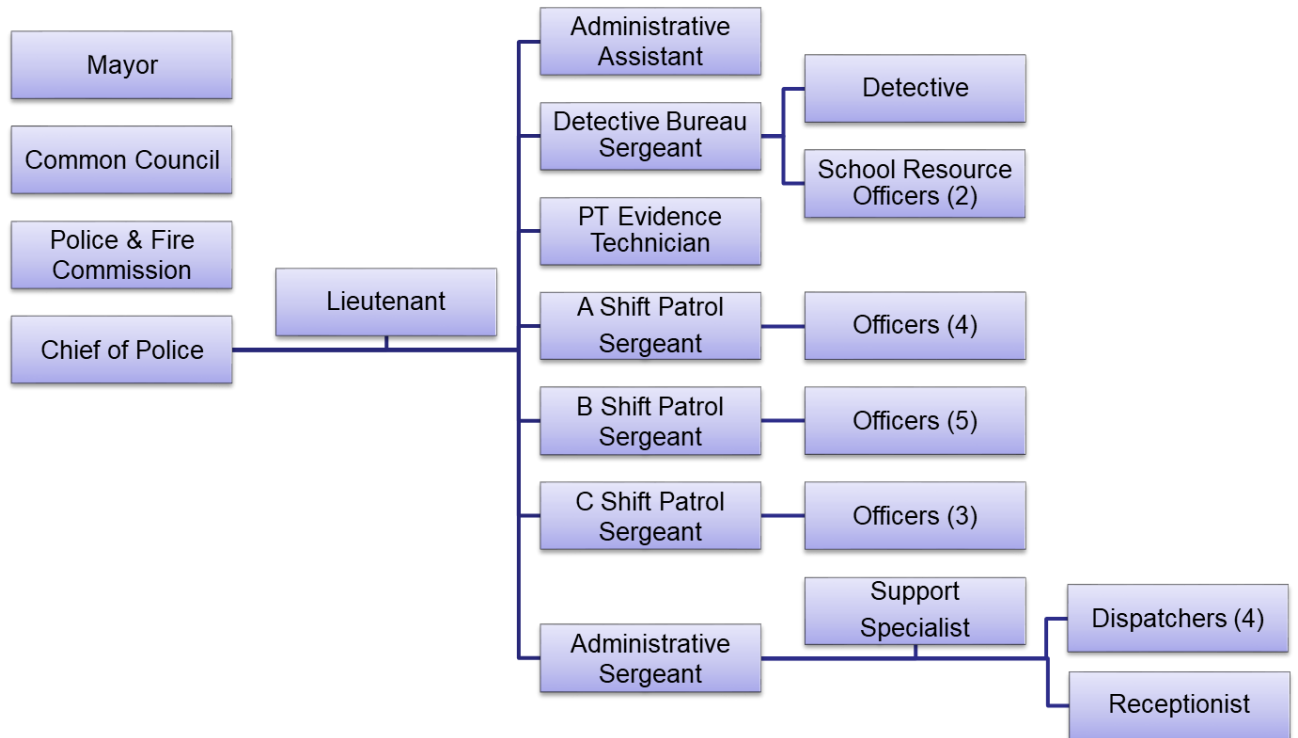
Chaplain:

Pastor Benjamin Seamans	Police Chaplain	701
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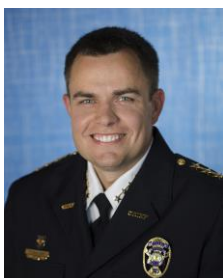
Reedsburg Police Communications

Organizational Chart...



A Message from the Chief...

Honorable David G. Estes,
Mayor of the City of Reedsburg
Members of the Common Council,



On behalf of the men and women of the Reedsburg Police Department, it is an honor to submit to you the 2021 Annual Report of the Reedsburg Police Department. It is important to reflect on our progress and challenges experienced throughout the past year.

The police department continues to receive a high demand for services, logging 14,230 calls for service. The 2020 police department expansion and 2021-22 communications equipment upgrade will ensure that those services are provided at a high level to the citizens and visitors of Reedsburg.

The police department continued to work through the Covid-19 pandemic to serve the local community and maintain public order. The department utilized protective equipment, precautionary guidelines and employee screening, but the Covid-19 pandemic continues to affect all of us.

Another significant challenge of 2021 was replacing a number of staff who departed or retired. Hiring and training new employees is time consuming; however, the importance of this process is vital to our department. Lieutenant Andrew Stelter spent countless hours conducting background investigations. The field trainers in dispatch and patrol have been instrumental in shaping our department for the future while Sergeant Andrew Foesch has done an excellent job as our field training coordinator.

Achieving accredited status is an on-going process that helps to maintain the efficiency, efficacy and professionalism of the Department. Several officers and dispatchers are involved in this process year round. In December 2020, we had our “on-site” accreditation visit, where assessors visited the police department for three days to examine our policies, procedures and activity. On January 11, 2021 we received our Certificate of Accreditation.

I would like to thank the Mayor, the Common Council, the Police and Fire Commission, the City Administrator and the community for their continued support and I am pleased to present the 2021 Annual Report of the Reedsburg Police Department.

Patrick B. Cummings
Chief of Police

The Year in Review...

This is a sampling of the issues faced by the Reedsburg Police Department in 2021:

- Calls for service 14,230 (11% increase from 2020).
- Total arrests 1,016. (50% increase from 2020)
- Disturbances 567.
- Check Welfares 469.
- Traffic complaints/citations 3,337.
- Traffic accidents 195 (9% increase from 2020).
- Impaired drivers 64 (56% increase from 2020).
- Drug/narcotics violations 104.
- Burglaries/thefts/auto thefts 124.
- Burglaries decreased 66%.
- Thefts increased 9%.
- Cleared 100% of all assaults.

Patrol Calls by Shift...

A – Shift:



A-Shift, or Dayshift, is commanded by Sgt. Mark Eberle. Sgt. Eberle is responsible for supervising the patrol officers on his shift. A-Shift responded to 4,417 calls for service.

B – Shift:



B-Shift is often the busiest shift and has the most officers assigned to it for that reason. Sgt. Rich Wolf is responsible for supervising the patrol officers on his shift. B-Shift responded to 4,650 calls for service.

C – Shift:



Sgt. Joshua Hoege commands the C-Shift, often known as night shift. In addition to these responsibilities, Sgt. Hoege works with his K9 Partner, Xena. C-Shift responded to 4,498 calls for service.

Detective Bureau...



Lt. Andy Stelter is the second-in-command and supervises all five Sergeants, Evidence Technician and the Administrative Assistant. Lt. Stelter also provides investigative support to the Detective Bureau.

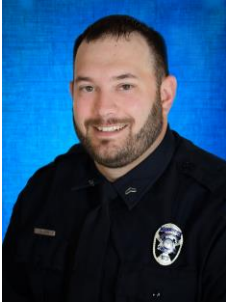


Sgt. Jesse Spears supervises the Detective Bureau and School Resource Officers. Sgt. Spears and Detective Frie are assigned cases that are too lengthy and complex for general patrol officers to handle. Using these investigators frees up patrol to handle “in-progress” calls. In 2021, the Detective Bureau was assigned 512 investigations. These investigations range from petty theft to narcotics to death investigations.



Det. David Frie joined the department in 2020.

School Resource Officers...



Ofc. Marty Pugh is the school resource officer at the Reedsburg Area High School. Ofc. Pugh manages the City of Reedsburg Designated (Sex) Offender Program and assists with the Teen Court Program.



Ofc. Sami Mittlesteadt is the school resource officer for K-8th grade. Ofc. Mittlesteadt assists the school district with their Life Skills program, which replaced the DARE program.

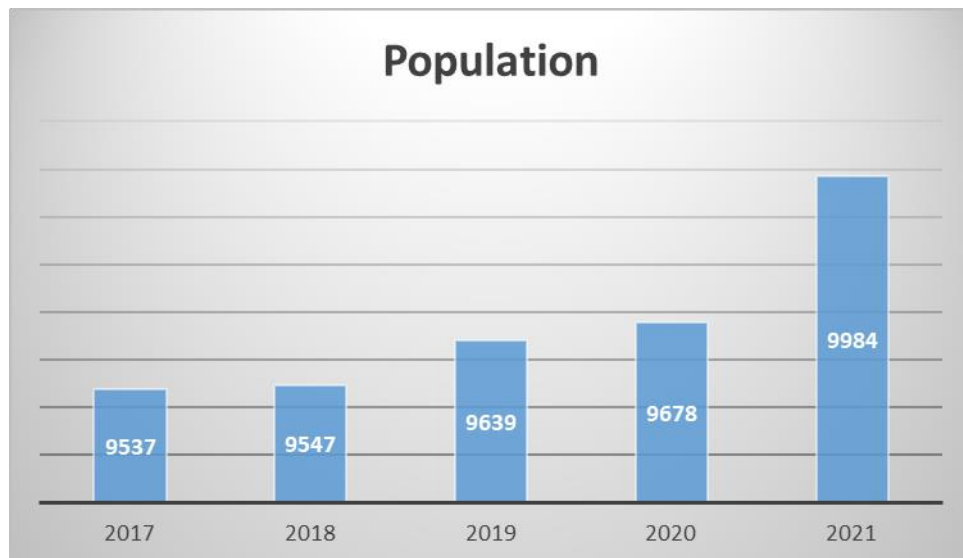
The school resource officers handled 540 calls for services. They both participate on the school safety teams along with being ALICE Instructors. ALICE Training is a widely adopted, effective method of active shooter response training.



Calls for Service...



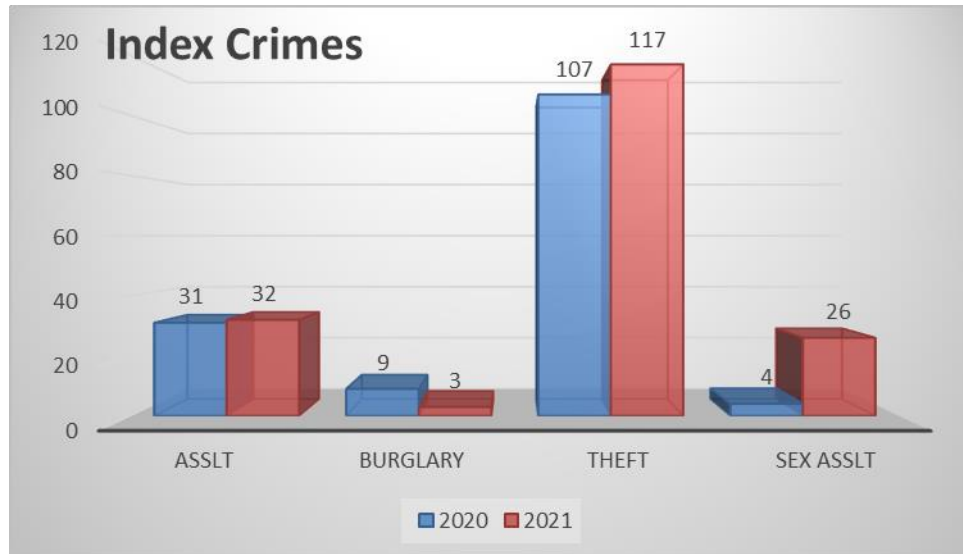
The Police Department saw an increase of calls as compared to 2020.



The City of Reedsburg continues as one of the fastest growing communities in Sauk County. According to US Census estimations**, our population has increased sharply over the last three years. The City of Reedsburg continues to focus on increasing our housing market. With this comes a need for additional law enforcement services.

**US Census estimation.

Index Crimes...



Index crimes are described as the most serious of crimes. It is often very difficult to be proactive enough to prevent crime from occurring.



Pink shoulder patch to support Breast Cancer Awareness Month - October 2021

Statistics...

Use of Force Incidents:

<u>DATE</u>	<u>TIME</u>	<u>CHARGE</u>	<u>METHOD</u>	<u>HISTORY</u>
2/4/2021	4:31	DOC Warrant	Presence/Dialogue	No
5/17/2021	6:02	Resisting, DC	Taser	Yes
6/18/2021	1:47	Resisting, DC, Battery to LEO, BJ	Taser	Yes
7/17/2021	10:28	Resisting, Poss of Drug Para, Burglary-PTC	Empty Hands	Yes
10/2/2021	1:58	DC, Resisting	Empty Hands	No
10/7/2021	15:08	Resisting	Empty Hands	Yes
10/17/2021	2:36	Resisting, OWI- 5th	Taser	Yes
10/14/2021	13:39	Resisting, DC, Battery to LEO, Throw Fluids at Officer	Empty Hands	Yes
10/15/2021	14:18	Resisting, Battery to LEO, Threat to LEO	Empty Hands	Yes

Empty Hands techniques are used to overpower the resistive behavior. Force beyond that was not necessary.

Training:

Training is critically important in law enforcement and the Reedsburg Police Department continues to place a high value on training its staff. Sworn officers are trained in proper Use of Force, De-escalation, Duty to Intervene, Implicit Bias, Ethics, Crisis Intervention, Firearms, Emergency Vehicle Operations, CPR and Bloodborne Pathogens, Incident Command System and many more trainings that are specialized. All staff review department policies on an annual basis.

Emergency Detention/Transports:

Emergency detentions are used when a subject is either mentally ill and in need of hospitalization or a subject is incapacitated by alcohol. These cases are normally triaged at Reedsburg Area Medical Center and then it is the Police Department's responsibility to transport them to a specialized hospital. These transports are typically made to Madison or Winnebago County. These cases not only take several hours to triage, the transports are becoming extremely more time consuming. The transports often require the use of two employees to complete safely. The Reedsburg Police Department made 24 transports in 2021.

Communications Center:

The Reedsburg Police Department maintains a 24/7 dispatch and communications center providing dispatch service to police, fire, ambulance, DPW and Utilities. This highly productive unit receives and processes all calls for service and documentation for the Police Department's activities. In addition, the communications personnel also staff the front counter/reception area for the Police Department and is the only 24/7 call center in the City. The Communications Center also issues Wisconsin vehicle registrations as well as processing worthless checks, parking citations and open records requests. This is a sample of the activity in the Communications Center:

Open Records Requests Processed:	382
Wisconsin Registrations Processed:	224

This is all done while dispatching Police (14,230 calls), Fire (242 calls), Ambulance (2,525 calls) and Utilities.



Sgt. Andy Foesch supervises the Communications Center, which is the heart of the police department. Sgt. Foesch is also the department's Training Coordinator and Accreditation Manager. Sgt. Foesch helps manage grant submissions to ensure our staff can attend additional trainings and/or receive new equipment.

Grants:

The Reedsburg Police Department received about \$50,000 in grant reimbursement in 2021. The department received the following: ~\$15,000 for traffic enforcement, ~\$15,000 for training and over \$20,000 for a new automated fingerprint identification system that will be utilized in our booking room.

Other Agency Assists:

The Reedsburg Police Department assisted other law enforcement agencies a total of 648 times in 2021. The Police Department is honored to assist outside agencies and frequently requests assistance from those same agencies.

Personnel Changes in 2021...



Diane Fry retired after 18 years of service



Lynn Petersen retired after 16 years of service



Joshua Hoege was promoted to Sergeant



Christopher Gallagher was hired as Patrol Officer



Andrew Meeker was hired as Patrol Officer



Andrew Reithmeyer was hired as Patrol Officer



Lynette Richardson was hired as Dispatcher



Brooke Dempsey was hired as Dispatcher



Victoria Pyfferoen was hired as Dispatcher



Joshua Benson resigned after 6 years of service



Brendan Cutrell resigned after 3 years of service



Micha Dunse resigned after 2.5 years of service



Jordan Solchenberger resigned after 1 year of service



Jeremy Drexler departed from law enforcement

Headlines from 2021...

Reedsburg Man Arrested for OWI 3rd Offense after Striking Mailboxes

(REEDSBURG, WI) A local man was arrested Wednesday afternoon for OWI 3rd Offense after being involved in a hit and run accident.

House Fire Displaces Reedsburg Family

(REEDSBURG, WI) The Reedsburg Fire Department, Reedsburg EMS and Reedsburg Police Department responded to the scene of a house fire on Dessa Rain Drive in Reedsburg.

Reedsburg Man Arrested for Sexual Assault

(REEDSBURG, WI) A local man was arrested Tuesday evening for assaulting a woman inside a residence.

Check Welfare Leads to Drug Arrest

(REEDSBURG, WI) A local man and woman were arrested Monday evening for multiple drug offenses.

Reedsburg Man Arrested After Disturbance Involving a Hatchet

(REEDSBURG, WI) A local man was arrested Monday after a domestic disturbance had taken place earlier in the day.

Driver Arrested After Head-on Traffic Crash

(REEDSBURG, WI) A local man was arrested Monday evening after first responders were dispatched to a head-on traffic crash in Reedsburg.

Check Welfare Leads to OWI, Drug Arrest

(REEDSBURG, WI) A local man was arrested Tuesday morning after police were dispatched to a check welfare.

Drug Investigation Leads to Multiple Arrests

(REEDSBURG, WI) Numerous people were arrested last Thursday after police executed a search warrant in the 100 block of Laurel Street.

Driving Complaint Leads to OWI, Drug Arrest

(REEDSBURG, WI) A man and woman were arrested Thursday evening after police were dispatched to a driving complaint.

Reedsburg Woman Arrested for OWI 4th Offense with Children In Vehicle

(REEDSBURG, WI) A Reedsburg woman was arrested Tuesday afternoon when police responded to a check welfare.

Officer Injured After Responding to Disturbance Call

(REEDSBURG, WI) A Reedsburg Police Officer was treated at a local hospital Friday morning after officers took a 24-year-old local man into custody.

Drug Trafficking Investigation Leads to Arrest

(REEDSBURG, WI) A month long investigation into drug trafficking of methamphetamine led to the arrest of a local woman Tuesday morning.

Man Driving Without Tire Arrested for OWI

(REEDSBURG, WI) A man was arrested Thursday afternoon for OWI after driving his vehicle without a tire on the rim.

Drug Trafficking Investigation Leads to Arrest

(REEDSBURG, WI) A three-month long investigation into drug trafficking of methamphetamine has led to the referral of numerous charges to the Sauk County District Attorney's Office.

House Fire Displaces Reedsburg Resident

(REEDSBURG, WI) The Reedsburg Fire Department, Reedsburg EMS and Reedsburg Police Department responded to the scene of a house fire on South Grove Street in Reedsburg.

Police & Fire Commission Announces Promotion

(REEDSBURG, WI) The City of Reedsburg Police & Fire Commission announced the promotion of Officer Joshua Hoege to the rank of Sergeant, effective November 7, 2021.

Man Arrested for 5th OWI After Striking Mailboxes

(REEDSBURG, WI) A Reedsburg man was arrested early Sunday morning for OWI after driving his vehicle off the roadway into mailboxes.

Noise Complaint Leads to Drug Arrest

(REEDSBURG, WI) A Baraboo man was arrested Thursday morning after police were dispatched to a noise complaint.

Multiple OWI Arrests over the Weekend

(REEDSBURG, WI) Four people were taken into custody for operating while intoxicated this past weekend related to separate incidents.

Traffic Stop Leads to Drug & Warrant Arrests

(REEDSBURG, WI) Three people were arrested Monday after Reedsburg Police stopped a vehicle for a suspended registration violation.

Check Welfare Leads to OWI, Drug Arrest

(REEDSBURG, WI) A La Valle man was arrested Sunday evening after police were dispatched to a check welfare.

Local Residents Arrested for OWI

(REEDSBURG, WI) Two local residents were arrested for OWI this past week.



K9 Xena



Shop with a Cop Kids Program- Christmas 2021

January 24, 2022

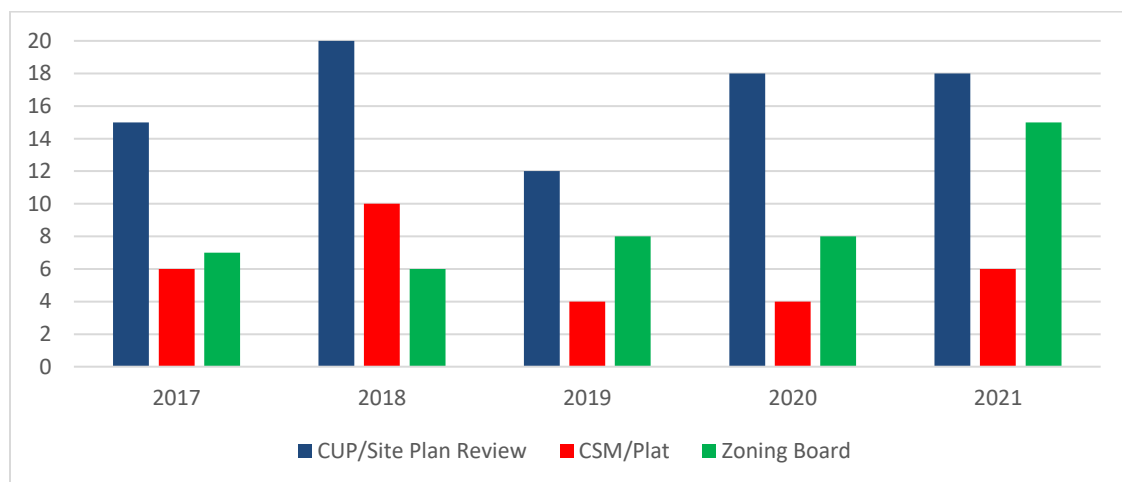
To: Mayor Estes and Common Council
From: Brian Duvalle
Subject: 2021 Development Report

Mayor and Alderpersons,

The following is a summary of planning/zoning, building inspection, and code enforcement for 2021.

PLANNING / ZONING

- The Plan Commission approved 18 Conditional Uses/Site Plans, 6 CSMs/Plats, 1 rezoning and 4 annexations. Approvals included mini storage, Cellox, Service Line (Renegade), home businesses, multi-family housing next to RAHS, Muchow South Central, Riffey Transload and residential farming. Zoning amendments included solar panels and home businesses.



- The Zoning Board of Appeals approved 15 zoning variances. They included garages/sheds, setbacks, and signs.
- Started Comprehensive Plan process with consultant Foth Infrastructure & Environment LLC. The public portion of the process so far includes online participation, survey, booth at Fall Fest, and open house charrette.
- Renewed Bird City and Tree City.
- Historic Preservation – AIPP Policy, new Nishan Park signs, new local history videos, started application process for Certified Local Government, Agnes Moorehead sign, Ramsey Park sign, and new policy for donated historic items.
- The CDA extended one business and approved three new ones under the business incubator program. For the RAHS house program, the completion of 134 Eagle St was delayed by a supply issue, but the class did start on 515 Laurel St which has been completely demoed on the inside.

REEDSBURG INDUSTRIAL & COMMERCIAL DEVELOPMENT COMMITTEE

The RICDC reviewed the following in 2021:

- Muchow South Central
- Cellox
- Business Park expansion & EDA Grant
- Industrial directory sign
- Business & community health surveys
- Riffey Transload
- School-to-work and recruitment initiatives
- Foremost
- United Co-op
- Tax Increment Districts 9 & 10

FLOODPLAIN

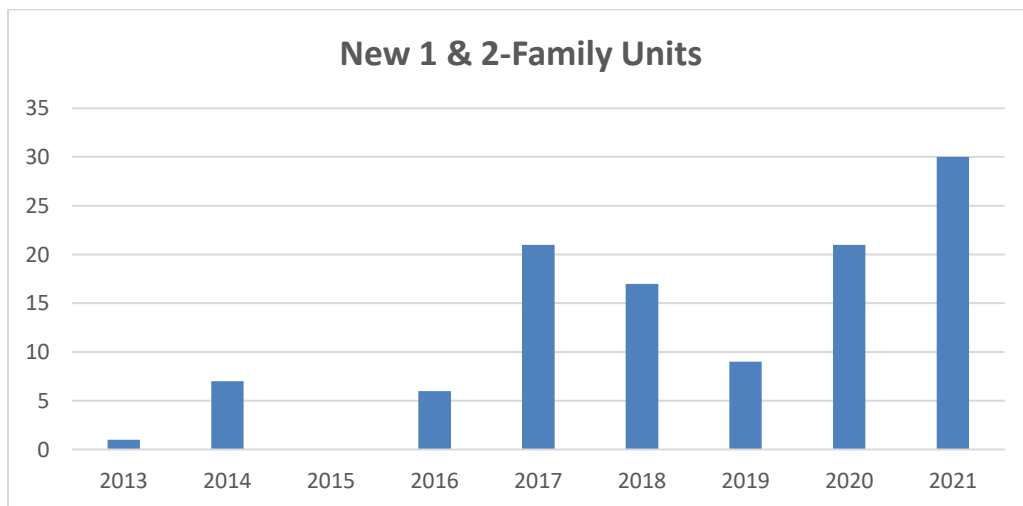
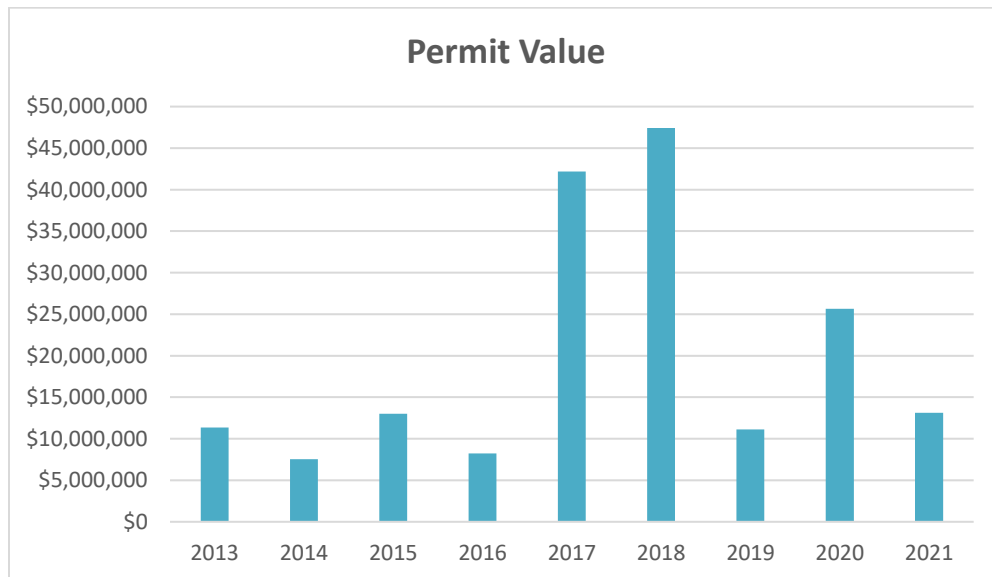
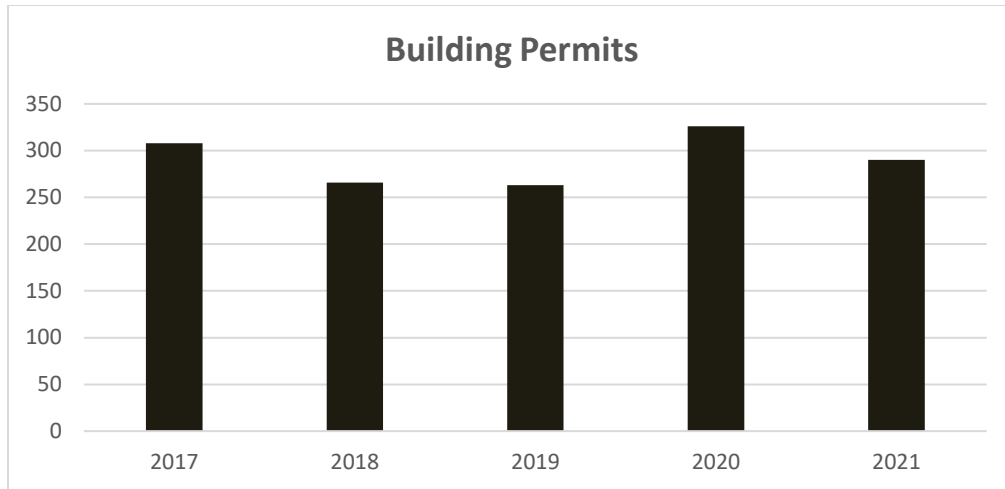
- The HMGP (flood property buyouts) was finally approved by FEMA in early 2021. Unlike the 2008 grant, not all properties were initially approved. Of the 19 tax parcels, 13 were approved with the remaining labeled as alternates should funds be left over. As of January 2022, WEM has notified us of possible additional funds for the alternate properties, but I have no details or confirmation to report on it.
- So far, nine structures were bought & razed, one is bought and pending demolition, and one is pending a buy out and demolition (two tax parcels). The 13th tax parcel is tied to an alternate tax parcel and has not yet been bought.

BUILDING

There were 290 building permits issued in 2021 including 30 single-family units and 6 mobile homes. Commercial and industrial construction included remodeling or additions to:

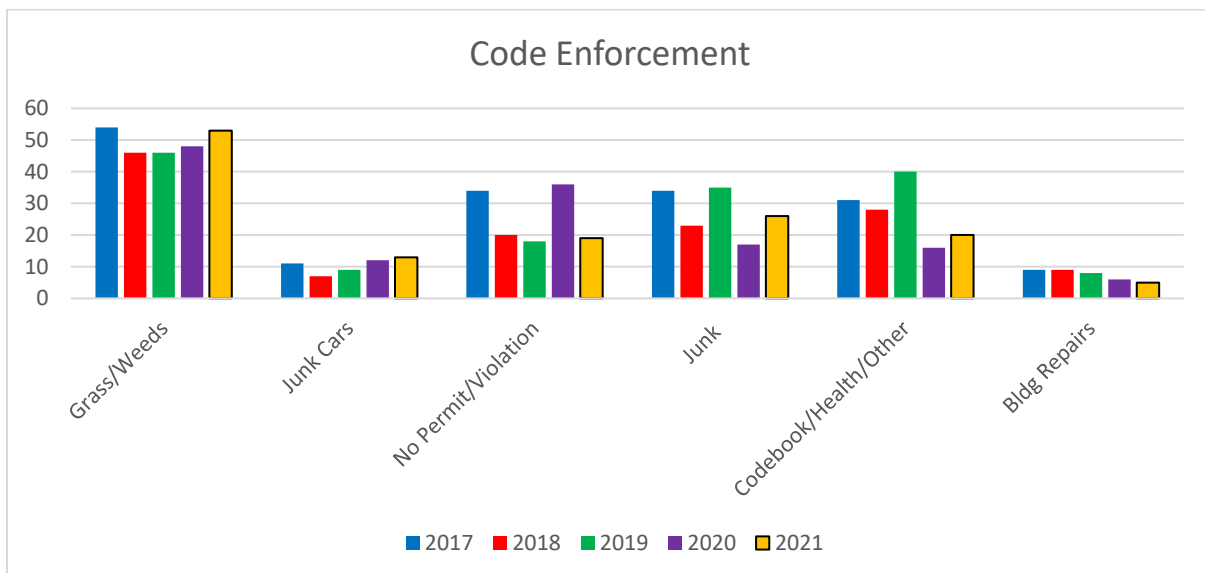
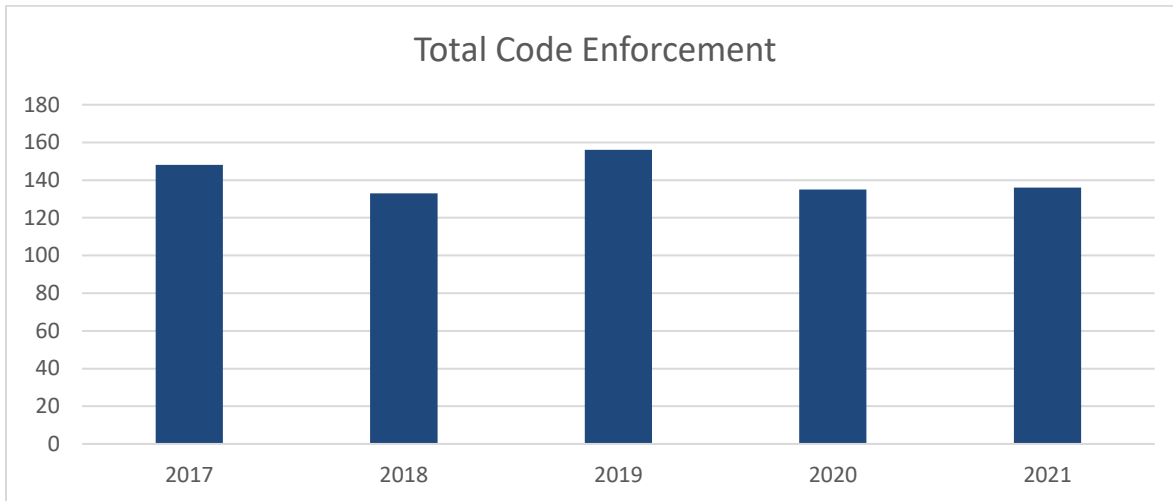
- Huntington Park Apartments
- Viking Liquor/Be Mobile
- Fades & Blades
- Webb Avenue Nutrition
- Service Line
- United Co-op
- Dunkin Donuts
- Muchow South Central





CODE ENFORCEMENT

Code enforcement is initiated both by complaints received and violations discovered by myself. There were 136 complaints/violations addressed last year.



Looking ahead to 2022, the new Comprehensive Plan should be completed by mid-year and the HMGP property acquisitions should be completed for the initial approvals and hopefully started for the alternates. If you have any questions, please contact me at 768-3354 or bduvalle@ci.reedsburg.wi.us

Respectfully,

Brian Duvalle AICP, CFM
Planner/Building Inspector #1070808

MEMORANDUM OF UNDERSTANDING
Between
Reedsburg Hotel Group, LLC.
And The
City Of Reedsburg, Wisconsin

Reedsburg Hotel Group, LLC. (Developer) is proposing to construct a new hotel in Reedsburg. This Memorandum of Understanding is intended to summarize the commitments of the Developer and City of Reedsburg (City).

WITNESSETH:

Whereas, the Developer is proposing to construct a new 83 room Holiday Inn Express Hotel in the Reedsburg East Business Park to meet the demand in the City for a new upper midscale hotel; and,

Whereas, the City has created Tax Increment District No. 9 (TID No. 9) to promote the orderly growth of the community including the expansion of the East Side Business Park and enhancement of the east gateway into the City; and

Whereas, the City recognizes the importance of growing the local economy and working cooperatively with businesses to help facilitate business expansion;

Whereas, the City recognizes the economic benefits created by the proposed project is good for the citizens of Reedsburg; and

Whereas, it has been concluded that it is in the City's best interest to have this project be implemented in Reedsburg.

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

I. Developer Agreement

1. Purchase an approximate 3.75 acre parcel from the City as shown on Exhibits A and B. The total purchase price is Fifty Thousand and 00/100 Dollars (\$50,000.00).
2. Construct an 83 room Holiday Inn Express Hotel on or before December 31, 2022, as illustrated on Exhibit C. The total cost of the facility is estimated to be Ten Million and 00/100 Dollars (\$10,000,000.00).
3. Increase the equalized taxable value of real estate on the parcel by approximately Six Million and 00/100 Dollars (\$6,000,000.00) on or before December 31, 2022, generating a minimum annual tax increment payment of One Hundred Twenty Thousand and 00/100 Dollars (\$120,000.00) beginning with the full tax increment payments due in 2024.
4. Acknowledges the hotel site is currently not served by City infrastructure. The City shall construct a public street and utilities connecting to South Golf Course Road to serve the Development Site. The City infrastructure including sanitary sewer, water main and street shall be constructed prior to the opening of the new hotel, which is scheduled for the fall of 2022.
5. Acknowledge that during construction of the Hotel and City infrastructure, access to the Hotel Development Site will provided by a temporary access drive constructed by the City.

6. Construct all on-site improvements including site grading, utilities, building, access drives, parking lots, storm water management facilities, landscaping and signage.
7. Obtain all necessary permits and approvals. Comply with all local, state, and federal requirements. Developer shall be responsible to pay all permit fees and City impact and utility connection fees.
8. Grant to the City all easements on the Development Site, if any, necessary for the City's construction, repair replacement and maintenance of public infrastructure and utilities in connection with the Project.
9. Provide the City documentation and commitments required for the CDBG – Public Facilities for Economic Development (PFED) grant application. The Business shall create and fill at least fifteen full – time equivalent positions by December 31, 2024, and maintain each of those full-time equivalent positions until December 31, 2026. Of the full-time equivalent positions created, at least 51 percent shall be filled by low-to-moderate income persons.
10. Prepare, keep and maintain records that allow the City to determine whether they are complying with the terms of this Agreement. Such records shall include, at a minimum, name, address, household size, household income range and employee signature for each full – time equivalent employee employed. The City shall have reasonable access to these records.
11. Submit a site plan and building plan for the City to review and approve.
12. Developer shall not seek a reduction of the property tax assessment during the term of this agreement.
13. Any costs expended by the Developer will be exclusive to the Developer and will not be a cost of the City.

II. City of Reedsburg Agreement

1. Sell the approximate 3.75 acre parcel of land shown on Exhibits A and B to the Business for Fifty Thousand and 00/100 Dollars (\$50,000.00). The City shall provide a Certified Survey Map, Title Insurance and pay for closing costs.
2. Construct a temporary access road for the Developer's contractors to use during the construction phase of the project. Said temporary access road shall be completed prior to the start of construction of the Hotel, which is estimated to be April 4, 2022.
3. Construct the public street and utilities to serve the proposed Development Site as illustrated on Exhibit B. The construction shall be completed prior to opening the hotel, which is scheduled for the fall of 2022. The cost of the street and utility improvements is estimated to be One Hundred Seventy Five Thousand and 00/100 Dollars (\$175,000.00).
4. Construct traffic signals at the intersection of Hwy 23/33 and Golf Course Road to provide a safe ingress and egress route for the Hotel to Hwy 23/33. The construction shall be completed no later than June 30, 2023. The cost of the traffic signals is estimated to be Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00).
5. Apply for and administer a CDBG-PFED grant to obtain grant funds to help fund the infrastructure improvements and traffic signals. The CDBG-PFED grant is expected to fund Fifty Percent (50%) of the infrastructure and traffic signal costs.

6. Using TID No. 9 funds, the City shall provide TIF funding to the Developer in the form of "PayGo" payments. The TIF incentive payment shall be equal to Six Hundred Thousand and 00/100 Dollars (\$600,000.00). Said incentive payment shall be made in annual installment payments of Sixty Thousand and 00/100 Dollars (\$60,000.00) over a ten year period starting in 2024. The first payment will be made on July 31, 2024 and the last payment on July 31, 2033.
7. The "PayGo" payments shall be made by the City provided the Developer is in compliance with the terms of the Development Agreement. Payments are also subject to the Guaranteed Tax Increment Revenue provisions included in Article III, Section 3 of this MOU. If the actual TIF revenue is less than the Guaranteed Tax Increment Revenue, the annual "PayGo" payment shall be decreased by the amount of the shortfall. For example, if the actual annual tax increment revenue is Five Thousand Dollars (\$5,000) less than the Guaranteed Annual Tax Increment Revenue amount, the annual "PayGo" payment to the Developer will be reduced by Five Thousand Dollars (\$5,000). In the event the annual "PayGo" payments are decreased, the amount of the annual reduction will also be reduced from the aggregate amounts of TIF assistance provided for in Article II, Section 3 above.
8. The terms of the TIF payments shall be incorporated into a Promissory Note issued by the City.
9. The terms of the TIF payments will be a special limited revenue obligation, not a general obligation of the City, and payable only from TID No. 9 tax increment revenue.
10. Any money expended exclusively by the City for this project will not be reimbursed by the Developer.

III. Security

1. First Position Real Estate Mortgage. The parties acknowledge and agree that the Tax Increment received by the City from TID No. 9 is intended to be sufficient to pay the City those sums which the City has or will incur in the acquisition and development of the Development Site. The parties agree that solely for purposes of this Agreement, the net amount the City considers attributable to the Development Site is Three Hundred Seventy Thousand and 00/100's Dollars (\$370,000.00) ("Net City Upfront Development Cost"). The City Net Upfront Development Costs includes the City's cost to construct the public infrastructure and soft costs, less the CDBG-PFED grant.

It is specifically agreed by and between the parties hereto that the City shall have a first position real estate mortgage against the parcel to guarantee the Developer shall convey the parcel back to the City in the event the Developer does not construct the proposed facility. Said conveyance shall be free and clear of all liens and encumbrances. The first position real estate mortgage shall be in the amount of Three Hundred Seventy Thousand and 00/100's Dollars (\$370,000.00), which is equal to the City's Net Upfront Development Cost. It is also specifically agreed by and between the parties hereto that the City shall subordinate to the first mortgage lenders once construction is started and funds are disbursed by the lender. Upon completion on the new facility, the Real Estate Mortgage shall be in a subordinate security position to the first mortgage lenders, but shall remain against the parcel for the term of the Agreement.

2. Insurance. The Developer shall maintain insurance on the Parcel, in an amount not less than the full insurable value of the improvements, for fire, casualty, and external damage coverage and shall name the City as an additional insured, for the term of the Development Agreement. The City shall be in a subordinate position to any bank and/or other lender (collectively, the "Lender") providing construction or long-term financing for the Facility or to the Developer. A copy of an insurance binder or certificate of insurance demonstrating

compliance with this Section shall be submitted to the City within thirty (30) days after commencement of construction at the Facility. Thereafter, the Developer shall provide the City with written evidence of compliance with this Section on an annual basis. In the event the improvements on the Parcel are damaged or destroyed before the City has totally recovered its expenditures for this project, the proceeds from the insurance shall be payable to the Developer, and subject to the Lender's requirements, shall be applied toward (a) the reconstruction of the improvements so destroyed or damaged, or (b) the then outstanding amount of upfront Development Costs that have not been recouped by the annual tax increment revenue generated by the project. The parties agree that solely for purposes of this Agreement, the amount of the City's Net Upfront Development Cost is Three Hundred Seventy Thousand and 00/100's Dollars (\$370,000.00).

3. **Guaranteed Annual Tax Increment Revenue.** During the term of the Development Agreement, the Developer shall generate at least the annual amount of tax increment revenue as stipulated in Article I, Section 3 above. In the event the actual tax increment revenue payment is less than the Guaranteed Annual Tax Increment Revenue, the City shall reduce the annual "PayGo" payment to the Developer, as provided for in Article II, Sections 6 and 7 of this MOU. The amount of the reduction to the annual "PayGo" payment shall be equal to the difference between the actual annual tax increment revenue and the Guaranteed Annual Tax Increment Revenue. In the event the reduction to the annual "PayGo" payment is not sufficient to make up the shortfall of the Guaranteed Tax Increment Revenue, Developer shall pay to City annually a sum equal to the difference between the Guaranteed Tax Increment Revenue and the deficit left after the reduction in the annual "PayGo" is applied. So long as there is a deficit left after the reduction in the annual "PayGo" payment is applied, the payments shall be made by the Developer to the City and shall continue annually until the expiration date of the Development Agreement. If the Developer fails to make the payment upon the written demand of the City, the City shall add the amount owed by the Developer to the real estate tax bill for the Development Site. In no event shall this paragraph be interpreted to allow the Developer to pay less than the legally established annual property tax levied against the property which may be in excess of the guaranteed minimum amount established above; nor shall the Developer be relieved of its responsibility to pay such taxes levied after termination of the Development Agreement.

IV. Acknowledgements & Contingencies

The parties to this MOU acknowledge the commitments included in this document are subject the following contingents:

1. Approval by the Reedsburg Industrial & Commercial Development Commission and Reedsburg Common Council.
2. Developer obtaining financing approval for their project.
3. Recording of a Certified Survey Map.
4. Approval of the Site Plan by the Reedsburg Plan Commission.

With the approval of this MOU, the City of Reedsburg Common Council is granting authority to the Mayor, City Administrator, City Clerk, and City Attorney to prepare and execute a Development Agreement and other documents necessary for the implementation of the project, provided they are consistent with the terms of the MOU.

The term of the Development Agreement is until July 31, 2037, which is the final year to collect revenue for TID No. 9.

Both parties mutually understand the City and Developer will execute a Development Agreement. This MOU will expire once both parties sign a Development Agreement, or on February 28, 2022, whichever comes first. The terms stated herein constitute the entire agreement between the Developer and City. The City and the Developer must agree to any amendment to this agreement in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on:
January 24, 2022.

For the City of Reedsburg

David Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

Date

Date

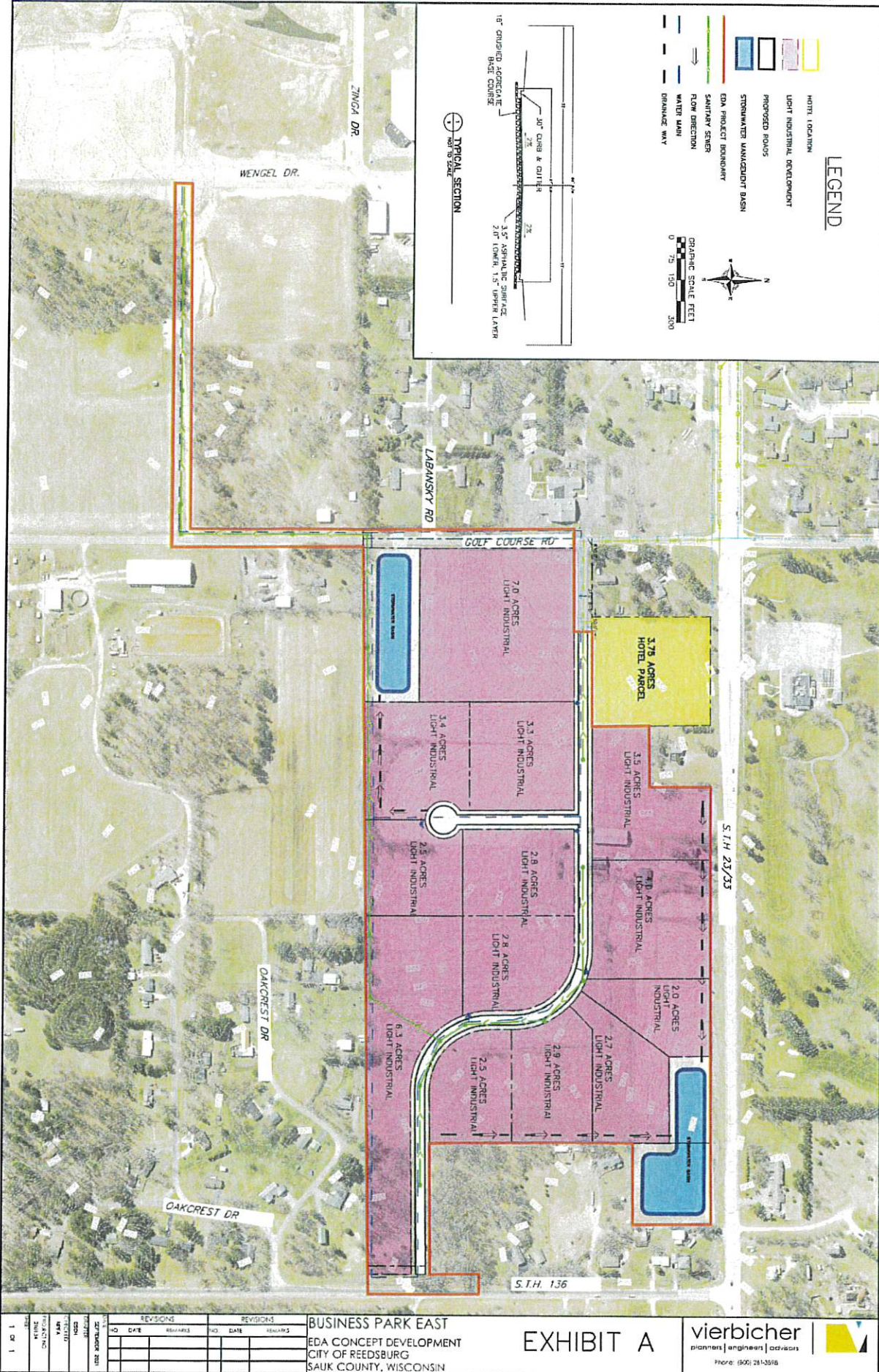
Reedsburg Hotel Group, LLC

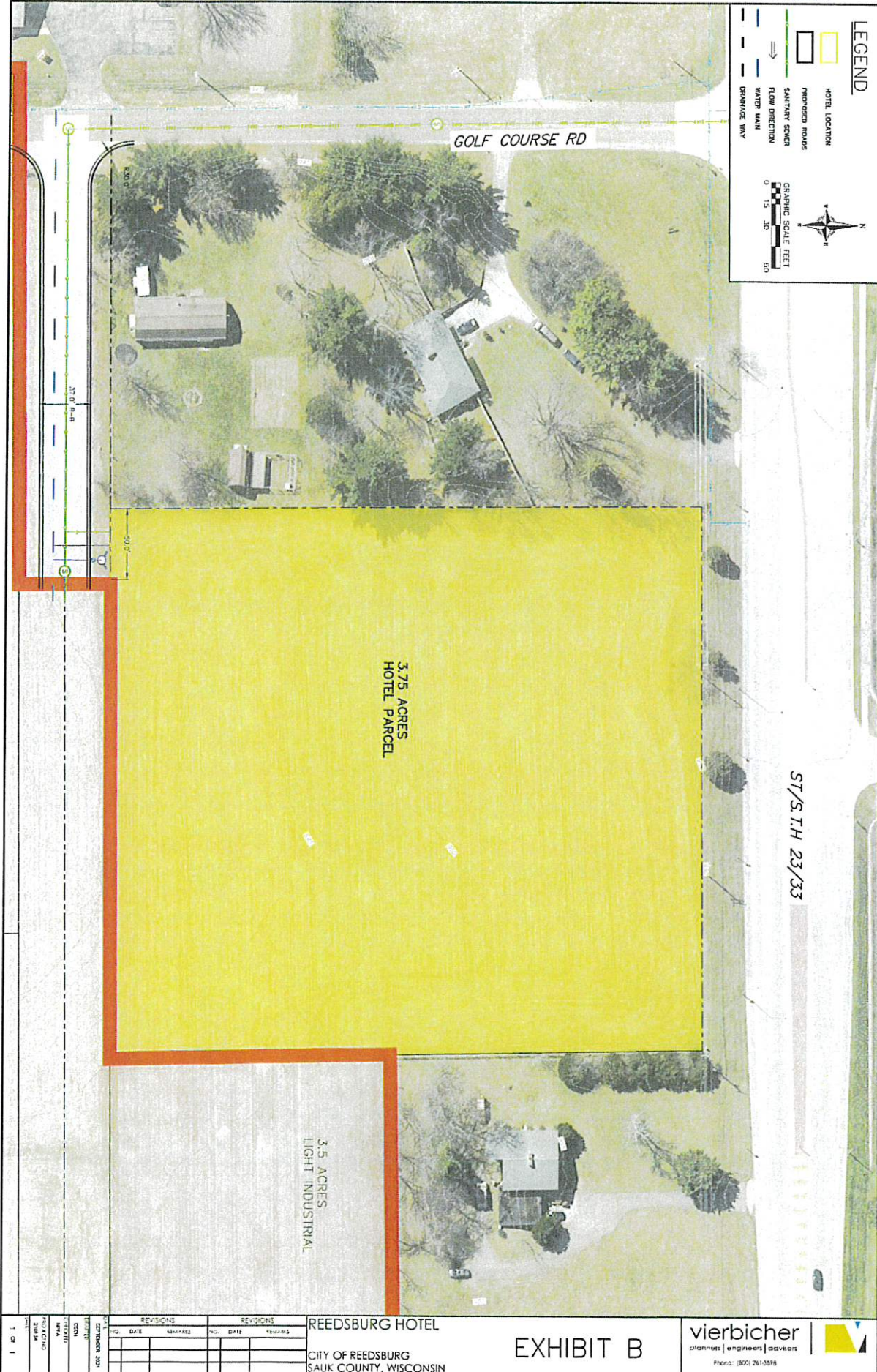

Bjorn Kaashagen, Member

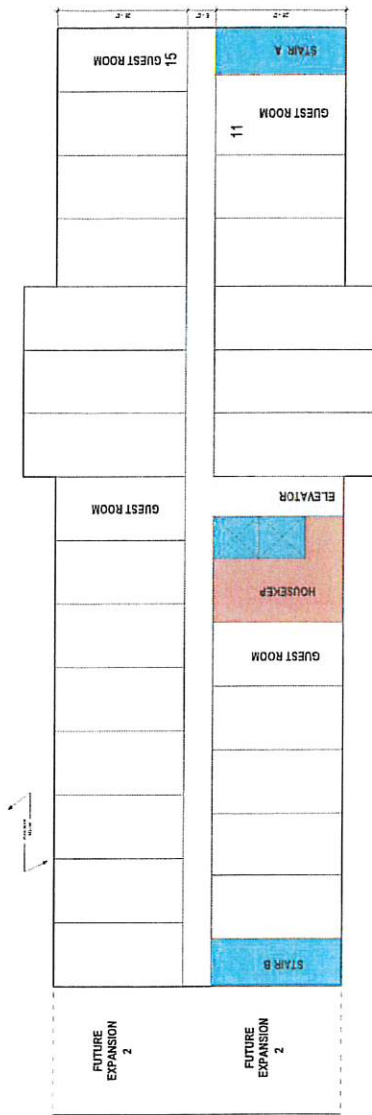

Witness

1/19/22
Date

01/19/2022
Date







ARCHITECT FLOOR
 2nd FLOOR
 13,190 SF
 4 ROOMS
 11,000 SF



ARCHITECT FLOOR
 1st FLOOR
 52,760 SF
 4 ROOMS
 11,000 SF

BUILDING INFORMATION
 83 TOTAL GUEST ROOMS
 13,750 SF FOOTPRINT
 13,190 SF/FLOOR X 3 FLOORS = 39,570 SF
 52,760 SF TOTAL BUILDING SF + 600 SF OUTDOOR PATIO

FUTURE EXPANSION
 +1,680 SF FOOTPRINT X 4 FLOORS = 6,720 SF
 4 ROOMS/FLOOR X 4 FLOORS = 16 ROOMS
 83 CURRENT + 16 FUTURE EXPANSION = 99 TOTAL ROOMS
 91 PARKING SPACES



1 TYPICAL FLOOR PLANS
 1/8" = 1'-0"

REEDSBURG BUSINESS PARK HOTEL

SITE PLAN
 MODEL TYPE: NAME: 10/20/2020
 2020



EXTERIOR VIEW
(NOT TO SCALE)

Reedsburg Area Ambulance Service



230 Railroad Street
Reedsburg, WI 53959
Phone (608)-524-3074 Fax (608)-768-0907
director@reedsburgambulance.com
www.reedsburgambulance.com



From the desk of Director Joshua Kowalke

January 20, 2022

Member Municipalities,

Last night the Ambulance Commission met and discussed the Ambulance Intermunicipal Agreement and the proposed updates to it. This conversation has been ongoing since the summer of 2021. After much discussion, there was agreement among all the Commissioners that this agreement is fair and equitable to all involved. The Commission urges each municipality to adopt the Agreement using the attached resolution. This agreement was originally adopted in 2012 by all the municipalities and has three updates.

The updated agreement adds the Town of Freedom and Village of North Freedom as voting members of the Commission. We currently provide ambulance services to both municipalities, however since they are not members they do not get a vote on the Commission. This would add them as members.

Under the current agreement, the City of Reedsburg gets three votes, and the other municipalities all get one vote. Through the many discussions, it was noted that the City has 51% of the population served and 54% of our calls are in the City. To balance the power to some extent, it was recommended that the City's number of votes increase to eight votes. The City would have two Commissioners on the ambulance, each with four votes. The quorum verbiage was also updated so the City of Reedsburg and at least eight other municipalities have to be present to have a quorum. This was updated to continue to create a balance of votes on the Commission.

This agreement has been discussed several times by the Commission and has generated a lot of conversation and debate among members and municipalities. It was agreed by everyone at the meeting last night that this agreement is fair to everyone involved. For the continued smooth operation of the ambulance, with the high level of care we provide, at a low cost, the Commission asks each municipality to adopt the resolution approving this agreement and return the signed agreement and resolution to the Ambulance office.

If you have questions, please let me know and I can discuss the agreement further.

Respectfully,

Joshua Kowalke

Delivering the highest quality pre-hospital care for all we serve.

Revised 2021 INTER-MUNICIPAL AGREEMENT OF THE REEDSBURG AREA AMBULANCE

SERVICE EMERGENCY MEDICAL SERVICE COMMISSION

Pursuant to the provisions of sections 60.565, 61.641, 62.133, and 66.0301 of the Wisconsin Statutes, The Town of Dellona, The Town of Excelsior, The Town of Ironton, The Village of LaValle, The Town of LaValle, The Village of Lime Ridge, The Village of Loganville, The Town of Lyndon, The Town of Reedsburg, The City of Reedsburg, The Town of Seven Mile Creek, The Town of Washington, The Town of Westfield, The Town of Winfield, The Town of Freedom and The Village of North Freedom, create a Commission for the purpose of providing emergency medical services to serve the municipalities and other areas contracting for said service.

In consideration of the mutual promises herein set forth, the above-named parties to this Agreement do hereby agree as follows:

1. **Official Name.** The name of the Commission created by this Agreement shall be Reedsburg Area Ambulance Service Commission, which shall be referred to hereafter in this Agreement, as "The Commission."
2. **Purpose.** The main purpose of this Agreement shall be to provide for emergency medical services to all of the above referenced municipalities and to those municipalities and other entities contracting for service. This Agreement shall also provide for other activities related to emergency medical services as they may be enumerated and authorized herein.
3. **Term of Agreement.** This Agreement shall become effective upon the 8th day of March 2011 and shall be in force and effective until terminated as provided for in this Agreement.
4. **Territory.** The area to be served by the Commission shall be Sections of The Town of Dellona, Sections of The Town of Excelsior, Sections of The Town of Ironton, The Village of LaValle, Sections of The Town of LaValle, The Village of Lime Ridge, The Village of Loganville, Sections of The Town of Lyndon, The Town of Reedsburg, The City of Reedsburg, Sections of The Town of Seven Mile Creek, sections of The Town of Washington, The Town of Westfield, The Town of Winfield, The Town of Freedom and The Village of North Freedom. Any new territory to be added to the service area shall be added only upon the affirmative vote of two-thirds of the Commission.
5. **Membership.** The members of the Reedsburg Area Ambulance Service Commission shall be The Town of Dellona, The Town of Excelsior, The Town of Ironton, The Village of LaValle, The Town of LaValle, The Village of Lime Ridge, The Village of Loganville, The Town of Lyndon, The Town of Reedsburg, The City of Reedsburg, The Town of Seven Mile Creek, The Town of Washington, The Town of Westfield, The Town of Winfield, The Town of Freedom and The Village of North Freedom. Each Representative of a member municipality shall serve on the Commission for a term designated by the governing body of the member municipality who designates and appoints said Representative. In the event of the death, resignation, or removal of a Commissioner, the successor to such Commissioner shall be selected by the member municipality entitled to designate and appoint that Representative to fill the unexpired term of the retiring Commissioner. Each member shall appoint an alternate Commissioner to serve in the event of absence of a Commissioner.
6. **Transfer of Assets of Reedsburg Area Ambulance Service, Inc.** The undersigned acknowledge that they also constitute the membership and operating Board for Reedsburg Area Ambulance Service, Inc., which owns the building out of which the current operations are run as well as all of the vehicles and equipment currently used by Reedsburg Area Ambulance Service, Inc. By adopting this Agreement, it is the intention of the existing corporation to transfer all of those assets to the Commission. Immediately after the adoption of this Agreement by all parties, the Commission's Director shall take such actions as may be necessary with the assistance of the Commission's attorney to wind up the affairs of and dissolve the Reedsburg Area Ambulance Service, Inc.

7. **Powers of the Commission.** The Commission shall have all of the powers of a Joint Commission as proved in sections s 60.565, 61.641, 62.133, and 66.0301 of the Wisconsin Statutes. The Commission shall have the independent right to enter into leases, borrow monies, or finance the acquisition of equipment or facilities. The Commission shall approve all of its expenditures and shall have the possession, care, control, and management of the property and affairs of the Commission. The Commission shall also establish rules and regulations for providing emergency medical services to the participating municipalities and those areas served by the Commission, including but not limited to bylaws, rules outlining the duties of emergency medical personnel, and rules regarding qualifications necessary to the ambulance Director and or a member of the service. The Commission shall have the possession, care, control, and management of the property and affairs of the Commission.
8. **Commission.** The Commission shall consist of sixteen (16) voting members as follows:

The Town of Dellona	The Town of Ironton
The Town of LaValle	The Village of Loganville
The Town of Reedsburg	The Town of Seven Mile Creek
The Town of Westfield	The Village of LaValle
The Town of Excelsior	The Town of Lyndon
The Village of Lime Ridge	The Town of Washington
The City of Reedsburg	The Town of Winfield
The Town of Freedom	The Village of North Freedom

Commission members will not be compensated unless they are compensated by the municipality that they represent. Each Member of the Commission will have the right to one-vote, except the City of Reedsburg shall be entitled to two Commissioners with four votes each.

9. **Resignation and Removal.** A member of the Commission may only be removed from office by action of the municipality that appointed that member. Any Commissioner may resign at any time by giving written notice to the Commission. Such resignation shall take effect on the first Commission meeting following receipt of such notice. Any vacancy of office will be filled by the municipality that the vacancy originated.
10. **Bylaws.** The Commission shall establish bylaws and rules and regulations governing the operation of the Commission. The bylaws, rules and regulations adopted by the Commission shall not conflict with any provision of this Agreement. In the event of a conflict between a bylaw, rule or regulation adopted by the Commission and this Agreement, the terms of this Agreement will control.
11. **Meetings.** The Commission will meet monthly or at such frequency as determined by the Commission, but in any event, not less than quarterly. The Commission may meet at other times upon the call of the President of the Commission or by any three (3) Commissioners after not less than three (3) days' notice to each Commissioner.
12. **Quorum.** A majority of the Commissioners then serving shall constitute a quorum. A quorum will consist of eight Commissioners plus the Commissioners from the City of Reedsburg. If a quorum is present, the affirmative vote of the majority of the members represented at the meeting and a tally of the vote on the subject matter shall be the act of the Commission.
13. **Public Notice.** All meetings of the Commission shall be noticed and conducted in accordance with the State Open Meetings Law, Wisconsin Statutes sec 19.21 et. seq.
14. **Officers.** The Commission shall have the following Officers: Commission President, Commission Vice-President, and Secretary/Treasurer. The Officers shall serve a one-year term commencing on June 1st. The Commission will select its Officers at its regular monthly meeting in May of each year. The Secretary/Treasurer does not have to be a member of the Commission.

15. **Staffing.** The Commission shall employ a Director who shall oversee and supervise the day-to-day affairs and operations of the Commission. The Commission may employ such other persons as it deems necessary. The Commission may use volunteers to perform Commission purposes.
16. **Financial Affairs.** On an annual basis the Commission shall adopt a budget for the following year and assessments to be levied against each member. The Commission shall designate a public depository or depositories for its accounts. All funds of the Commission shall be considered public deposits. The Commission shall establish fees for services provided by the Commission.
17. **Cost Sharing.** For purposes of cost and revenue allocation, each member will contribute equally per capita as determined necessary by the Commission.
18. **Assessments.** Any assessments shall be paid to the Commission not later than thirty (30) days after notification of said assessment.
19. **Existing Accounts receivable.** The Commission shall collect the EMS accounts receivable owed to Reedsburg Area Ambulance Service Inc. Monies collected shall be used for budgetary purposes by the Commission.
20. **Accounting System.** The Commission shall maintain a system of accounting in conformity with generally accepted accounting methods appropriate for such a Commission. An annual audit shall be conducted by a certified public accountant and copies of such annual audit shall be furnished to each of the Commissioners.
21. **Disbursement of Funds.** Funds shall be disbursed by order check and it is hereby provided that sections 66.042 of Wisconsin Statutes shall apply to the Commission as to approval and authorization of disbursements and the procedure of payment through order check. Two (2) Commissioners shall be required to sign all checks.
22. **Capital Equipment.** All vehicles and equipment owned by Reedsburg Area Ambulance Service Inc. shall be transferred to the Commission.
23. **Mutual Aid Pacts.** By execution of this Agreement, all mutual aid pacts previously entered into by Reedsburg Area Ambulance Service Inc. are confirmed in the name of Reedsburg Area Ambulance Service Commission.
24. **Amendments.** This Agreement may be amended by Agreement of all municipalities through a resolution adopted by the governing board of each municipality. Said amendment shall be effective immediately after all municipalities' approval of it through a resolution.
25. **Withdrawal of a municipality.** Any municipality may withdraw from the Commission effective on December 31st, provided that the municipality notifies the Commission in writing of their intent to withdraw by October 1st of the year of withdrawal. The withdrawing municipality will not be entitled to any assets of the Commission. Any such withdrawal shall not affect the obligations of the remaining municipalities under the terms of this Agreement.
26. **Termination of the Agreement.** This Agreement may be terminated only by mutual Agreement of all municipalities in writing as provided herein.
27. **Parliamentary Procedure.** The rules contained in the latest edition of the Robert's Rules of Order shall govern the Commission in all cases to which they are applicable and in which they are not inconsistent with any special rules of order the Commission may have adopted.

Dated this ____ Day of _____, 2021

The Town of Dellona	The Town of Ironton
Gerald Dallman, Chairman	Jerry D. White, Chairman
The Town of LaValle	The Village of Loganville
Ray Demaskie, Chairman	Russ Lankey, President
The Town of Reedsburg	The Town of Seven Mile Creek
Carl Mundth, Chairman	Robert Dallman, Chairman
The Town of Westfield	The Village of LaValle
Larry Wilkenson, Chairman	Rockie Sobeck, President
The Town of Excelsior	The Town of Lyndon
Ken Nolden, Chairman	Pat Mitchell, Chairman
The Village of Lime Ridge	The Town of Washington
LeRoy Unbehaun, President	James Huebsch, Chairman
The City of Reedsburg	The Town of Winfield
David G. Estes, Mayor	Kurt A. Mead, Chairman
The Town of Freedom	The Village of North Freedom
Dennis Rehr, Chairman	Andy Dear, President

RESOLUTION

WHEREAS, the _____, by its Chairman/President, entered into an Inter Municipal Agreement to form the Emergency Service Medical Service Commission (hereinafter “The Commission”);

WHEREAS, changes to the Inter Municipal Agreement are necessary to allow other municipalities to join The Commission and to revise certain provision of said agreement, which will provide for the growth and continued operations of The Commission,.

THEREFORE, BE IT RESOLVED, that the Chairman/President is authorized to sign the REVISED 2021 Inter Municipal Agreement for the Emergency Service Medical Service Commission.

Dated this ____ day of _____, 2021

Chairman/President

Introduced:

Passed:

Vote: Ayes ____

No ____

Attest:

Municipal Clerk

I, _____, Municipal Clerk, hereby certify that I am the duly appointed
Municipal Clerk of the _____ and that the above and foregoing is a true
and exact copy of a Resolution introduced and passed the ____ day of _____, 2021, by the
_____(list municipality)_____.

Dated this ____ day of _____, 2021.

Municipal Clerk

RESOLUTION
RAAS – Inter-Municipal Agreement

FILE NO. 4463-22

WHEREAS, the City of Reedsburg by its Mayor, entered into an Inter-Municipal Agreement to form the Emergency Service Medical Service Commission (hereinafter “The Commission”);

WHEREAS, changes to the Inter-Municipal Agreement are necessary to allow other municipalities to join The Commission and to revise certain provision of said agreement, which will provide for the growth and continued operations of The Commission.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Reedsburg, Sauk County, Wisconsin that the Mayor is authorized to sign the REVISED 2021 Inter-Municipal Agreement for the Emergency Service Medical Service Commission.

ADOPTED on this 24th day of January, 2022.

Dave Estes, Mayor

Jacob Crosetto, City Clerk - Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4463-22, dated January 24, 2022.

Date Passed: January 24, 2022

Vote: _____