



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
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www.reedsburgwi.gov

COMMON COUNCIL AGENDA
January 10, 2022
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on December 13, 2021
2. Approve/Deny: Paid bills for December 2021
3. Receive monthly building permit report for December 2021
4. Approve/Deny Application for an Original Alcohol Beverage Retail License for Sassy Enterprises, LLC DBA Tarbenders with Sass, 326 E.Main Street.

II. GENERAL BUSINESS:

1. Approve/Deny: Second reading and Public Hearing for ordinance 1933-21 adding the Village of Loganville to the Reedsburg Municipal Court.
2. Approve/Deny: Authorizing the Mayor and Clerk to sign the Municipal Court Agreement with the Village of Loganville.
3. Approve/Deny: Resolution 4462-22 for Reedsburg Utility authorizing a revenue bond obligation with respect to a letter of credit.
4. Approve/Deny: Contract with Town & Country Engineers for Waste Water Treatment Facility Design and construction.

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Parks Committee: Approve/Deny: Splash Pad project & Site Plan at Webb Park, 555 N. Webb Avenue.
2. Plan Commission: Second reading and Public Hearing for Ordinance 1932-21 - Amending Chapter 690-27 - Home Businesses.



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

IV. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 1st Meeting Committees: Parks Committee, Historic Preservation (any other Committee or Commission with a report).

V. OFFICE OF THE MAYOR:

VI. CLOSED SESSION:

1. Per section 19.85(1)(e) of the Wisconsin statutes, the Common Council will consider entering closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically discussing a proposed business locating in the Business Park requiring TIF incentive.

VII. ADJOURN:



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City of Reedsburg Meeting of the Common Council
December 13, 2021

Present: Mayor Dave Estes, Alderpersons Darrin Frye, Craig Braunschweig, Jason Schulte, Mike Gargano, Missy Frenz, Phil Peterson, Dave Knudsen, Tom Seamonson, and Adam Kaney.

Absent: None

Others Present: City Administrator Tim Becker, City Clerk/Treasurer-Finance Director Jacob Crosetto, Police Chief Pat Cummings, City Attorney Derek Horkan (via Zoom), Public Works Director Steve Zibell, Parks and Recreation Director Matt Scott, Building Inspector/Zoning Administrator Brian Duvalle, Citizens, Press.

Mayor Dave Estes called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meetings held on October 21 and November 22, 2021; November 2021 paid bills; Canceling the December 27, 2021 Council Meeting; Application for Original Alcohol Beverage Retail License - Class B - for 2 Amigos Taqueria, 2180 E. Main Street; Application for a Temporary Class B/Class B Retailer's License for Reedsburg Young Professionals for the Midwest Motorsports Expo, located at 1515 E. Main Street on January 7-8, 2022; and the November 2021 Building Permit report.

Motion: Gargano, Second: Braunschweig to approve the consent agenda. Motion carried 7-0-2 with Frenz and Kaney abstaining.

GENERAL BUSINESS

- A. Approve/Deny: Authorizing the Mayor and City Clerk to sign a Memorandum of Understanding with Reedsburg Salvage, LLC related to the dedication of right of way for the extension of S. Viking Drive and Maple Street.
 - a. **Motion: Seamonson, Second: Schulte approve the MOU with the Reedsburg Salvage, LLC as presented. Motion carried 9-0.**
- B. Approve/Deny: Authorize the Mayor and City Clerk to sign a Memorandum of Understanding with Kwik Trip, Inc for construction of a new convenience store/fueling station and car wash at 1690 E. Main Street.
 - a. **Motion: Peterson, Second: Gargano to approve the MOU with Kwik Trip, Inc. as presented. Motion carried 9-0.**
- C. Approve/Deny: Resolution 4461-21 - Nominating Election Officials for 2022/2023.
 - a. **Motion: Knudsen, Second: Frye to approve Resolution 4461-21 as presented. Motion carried 9-0.**
- D. Approve/Deny: First reading and set a Public Hearing for January 10, 2022 for Ordinance 1933-21 amending Chapter 37 to include the Village of Loganville in the Reedsburg Municipal Court.
 - a. **Motion: Kaney, Second: Braunschweig to approve setting the Public Hearing on Ordinance 1933-21 for January 10, 2022. Motion carried 9-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES, AND COMMISSIONS

- A. Public Works: Approve/Deny: Wastewater Treatment Plant - Facilities Plan review and updates for submission of the WWTP Facilities Plan to the Wisconsin Department of Resources.
 - a. **Motion: Knudsen, Second: Peterson to approve the WWTP Facilities Plan as presented. Motion carried 9-0.**
- B. Plan Commission: Approve/Deny: Second reading and Public Hearing for ordinance 1931-21 - Changing the zoning of lot #1 of parcel 276-1640-00000 to Government for use as a City park, at 420 Plum Street.
 - a. **Motion: Schulte, Second: Kaney to approve setting the Ordinance 1931-21 as presented. Motion carried 9-0.**

Motion: Braunschweig, Second: Gargano to enter Closed Session per section 19.85(1)(e) of the Wisconsin statutes for a financial update related to the funding of proposed buildings and TID 9 increment support. Motion carried 9-0. Time: 6:56 p.m.

Motion: Gargano, Second: Knudsen to exit Closed Session. Motion carried 9-0. Time: 7:40 p.m.

Motion: Knudsen, Second: Kaney to adjourn.

Motion carried 9-0. Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - DECEMBER 2021	12/02/2021	339.44	339.44	12/16/2021
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					339.44	339.44	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - DECEMBER 2021	12/02/2021	3,031.00	3,031.00	12/16/2021
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					3,031.00	3,031.00	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-0	LIFE INS - JANUARY	12/16/2021	161.36	161.36	12/30/2021
130652	METLIFE SBC	KM05735175-1	LIFE INS - DECEMBER	11/16/2021	161.36	161.36	12/02/2021
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					322.72	322.72	
10-212910 SUNDRY ACCOUNTS PAYABLE							
262927	ANDREW M BERNDT	BERNDT12142	2021 TAX REFUND - PARCEL 2515-271	12/14/2021	167.66	167.66	12/16/2021
262450	B & K ADVENTURES LLC	BKADVENTUR	2021 TAX REFUND PARCEL#0713	12/27/2021	55.64	55.64	12/30/2021
262383	DAVID JOE & CINDI M SPENCE	SPENCE12212	2021 TAX REFUND PARCEL#0714	12/21/2021	142.67	142.67	12/30/2021
262420	EBEN J CHRISTENSEN OR REB	CHRISTENSE	2021 TAX REFUND PARCEL#0610	12/20/2021	279.32	279.32	12/30/2021
262903	ELEANOR F GERBER	GERBER1217	2021 TAX REFUND PARCEL#2515-02700	12/17/2021	188.28	188.28	12/30/2021
262372	GREG WOLLIN	WOLLIN12102	2021 TAX REFUND	12/10/2021	212.47	212.47	12/16/2021
262954	JACOB H WILLIAMS	WILLIAMS1220	2021 TAX REFUND PARCEL#2515-307	12/20/2021	206.12	206.12	12/30/2021
262913	JAKE R & VICKI R HOOKER	HOOKER1213	2021 TAX REFUND PARCEL#2217-409	12/13/2021	199.09	199.09	12/16/2021
262438	JEFFREY A & KATHERYN F SIE	SIEMANDEL12	2021 TAX REFUND PARCEL#0552	12/27/2021	161.37	161.37	12/30/2021
262381	JOSEPH M KNEELAND	KNEELAND12	2021 TAX REFUND PARCEL 2408-12000	12/15/2021	227.85	227.85	12/30/2021
262393	KARA M OLSON	OLSON121521	2021 TAX REFUND PARCEL 2377-203	12/15/2021	111.79	111.79	12/30/2021
262179	KAREN BECKER	BECKER12272	2021 TAX REFUND PARCEL#2267-106	12/27/2021	188.62	188.62	12/30/2021
263959	KAYLA L & MICHAEL OSTRAND	OSTRANDER1	2021 TAX REFUND PARCEL#2005	12/27/2021	197.49	197.49	12/30/2021
263438	KEVIN HELMEID	HELMEID1216	2021 TAX REFUND PARCEL#0028	12/16/2021	856.78	856.78	12/30/2021
263953	LAUREN & LEOPOLDO ALMEID	ALMEIDA1216	2021 TAX REFUND PARCEL#0028	12/16/2021	225.88	225.88	12/30/2021
261937	LES J GRANT	GRANT121321	2021 TAX REFUND	12/13/2021	175.46	175.46	12/16/2021
263961	LISA MARIE BOLSTAD	BOLSTAD1227	2021 TAX REFUND PARCEL#1124	12/27/2021	633.22	633.22	12/30/2021
262417	LLOYD L SAMMONS	SAMMONS121	2021 TAX REFUND PARCEL#1452-4	12/15/2021	179.26	179.26	12/30/2021
262678	MATTHEW A & SHERI L MILLER	MILLER122721	2021 TAX REFUND PARCEL#2217-408	12/27/2021	198.62	198.62	12/30/2021
261917	MAXINE L WHEELER	WHEELER121	2021 TAX REFUND - PARCEL#2646	12/17/2021	142.51	142.51	12/30/2021
263957	MICHAEL J & CARRIE KAST	KAST122721	2021 TAX REFUND PARCEL#2626-424	12/27/2021	2,982.63	2,982.63	12/30/2021
263945	MICHAEL J & PATRICIA BRADLE	MB120921	2021 TAX REFUND	12/09/2021	187.49	187.49	12/16/2021
262410	OTIS G SCHWICHTENBERG	SCHWICHTEN	2021 TAX REFUND PARCEL#0663	12/17/2021	145.64	145.64	12/30/2021
262380	REBECCA L WISNIEWSKI	WISNIEWSKI1	2021 TAX REFUND PARCEL#0584	12/14/2021	150.59	150.59	12/16/2021
261949	SHEA AND KENDRA EASTMAN	EASTMAN121	2021 TAX REFUND PARCEL#0097	12/13/2021	169.79	169.79	12/16/2021
261529	SUE ANN & RYAN KUCHER	KUCHER12272	2021 TAX REFUND PARCEL#2567-2	12/27/2021	209.23	209.23	12/30/2021
263955	TIMOTHY AND LAURA THOMAS	THOMAS1222	2021 TAX REFUND - PARCEL				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			0513	12/22/2021	163.36	163.36	12/30/2021
263960	TRACEY EHRENBARGER	EHRENBARGE	2021 TAX REFUND PARCEL#1148	12/27/2021	141.66	141.66	12/30/2021
262390	WENDY M SCHIRMACHER	SCHIRMACHE	2021 TAX REFUND PARCEL#2523	12/16/2021	170.92	170.92	12/30/2021
262679	WILLIAM J GANEM	GANEM12202	2021 TAX REFUND PARCEL#0194	12/20/2021	297.09	297.09	12/30/2021
262421	WILLIAM ROOKS	ROOKS121721	2021 TAX REFUND PARCEL#2217	12/17/2021	206.24	206.24	12/30/2021
Total 10-212910 SUNDRY ACCOUNTS PAYABLE:					9,574.74	9,574.74	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA-1221	POLICE OFFICERS UNION DUES	12/01/2021	588.00	588.00	12/16/2021
Total 10-213610 UNION DUES DEDUCTIONS:					588.00	588.00	
10-213810 DEFERRED COMPENSATION							
263283	NORTH SHORE BANK FSB	DEFERRECO	DEFERRED COMP	11/24/2021	50.00	50.00	12/02/2021
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	12/08/2021	50.00	50.00	12/16/2021
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	12/22/2021	50.00	50.00	12/30/2021
Total 10-213810 DEFERRED COMPENSATION:					150.00	150.00	
10-213910 FLEX PLAN CONTRIBUTIONS							
50315	EMPLOYEE BENEFITS	R106-121021	BEST FLEX BILLING JANUARY - DECEMBER 2022	12/10/2021	24,545.56	24,545.56	12/16/2021
Total 10-213910 FLEX PLAN CONTRIBUTIONS:					24,545.56	24,545.56	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - DECEMBER 2021	12/02/2021	433.32	433.32	12/16/2021
Total 10-213915 VISION PREMIUMS:					433.32	433.32	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS DECEMBER 2021	12/02/2021	3,821.16	3,821.16	12/16/2021
Total 10-213925 DENTAL PREMIUMS:					3,821.16	3,821.16	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-0	LIFE INS - JANUARY	12/16/2021	287.25	287.25	12/30/2021
130652	METLIFE SBC	KM05735175-1	LIFE INS - DECEMBER	11/16/2021	233.29	233.29	12/02/2021
Total 10-213935 METLIFE PREMIUMS:					520.54	520.54	
10-213955 SECURIAN ACC. PREMIUMS							
130675	SECURIAN FINANCIAL GROUP I	002832L-0122	LIFE INS	12/08/2021	1,755.52	1,755.52	12/16/2021
130675	SECURIAN FINANCIAL GROUP I	76038-1221	GROUP LIFE PLAN - DECEMBER	12/10/2021	54.04	54.04	12/16/2021
Total 10-213955 SECURIAN ACC. PREMIUMS:					1,809.56	1,809.56	
10-213965 LIBERTY NATIONAL PREMIUMS							
263911	GLOBAL LIFE LIBERTY NATION	28826-1121	LIBERTY NATIONAL PREMIUMS	11/29/2021	2,537.02	2,537.02	12/02/2021
Total 10-213965 LIBERTY NATIONAL PREMIUMS:					2,537.02	2,537.02	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	MHT#1121	MOBILE HOME TAX - NOVEMBER 2021	12/14/2021	3,879.04	3,879.04	12/16/2021
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,879.04	3,879.04	
10-435575 PARADE/SPECIAL EVENT PERMITS							
261642	DISTINCTLY DOWNTOWN REE	DDR121321	DEPOSIT RETURNED FROM LIVING WINDOWS EVENT 12/10/21	12/13/2021	100.00	100.00	12/16/2021
Total 10-435575 PARADE/SPECIAL EVENT PERMITS:					100.00	100.00	
10-511100-03 COUNCIL - OPERATING							
120590	LEAGUE OF WI MUNICIP	83410	FULL CONFERENCE REGISTRATION 10-20 TO 10-22-21 - KANEY	09/01/2021	270.00	270.00	12/02/2021
Total 10-511100-03 COUNCIL - OPERATING:					270.00	270.00	
10-513500-03 ADMINISTRATOR - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-1121	CITY HALL OFFICE SUPPLIES	11/28/2021	19.98	19.98	12/22/2021
262630	BMO HARRIS BANK CREDIT CA	8243-1121	CONFERENCE PARKING	11/28/2021	1.70	1.70	12/22/2021
262142	TIM BECKER	TB122221	MILEAGE REIMBURSEMENT TO EVANSVILLE	12/22/2021	85.34	85.34	12/30/2021
Total 10-513500-03 ADMINISTRATOR - OPERATING:					107.02	107.02	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
120590	LEAGUE OF WI MUNICIP	2022DUES	MEMBERSHIP RENEWAL NOTICE 1/1/2022 - 12/31/2022	08/16/2021	2,942.53	2,942.53	12/16/2021
140729	NEWS PUBLISHING INC	53868	ADS/LEGALS/NOTICES	11/30/2021	368.06	368.06	12/16/2021
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					3,310.59	3,310.59	
10-514250-03 TECHNOLOGY							
262365	APPRIVER	1829313	24/7 SUPPORT	12/02/2021	520.90	520.90	12/16/2021
20094	CONCENTRIC INTEGRATION	0229122	2021 SUPPORT SERVICES	11/19/2021	1,508.13	1,508.13	12/02/2021
20094	CONCENTRIC INTEGRATION	0230036	2021 TIME & MATERIAL SERVICES -CITY HALL, PD	12/17/2021	596.12	596.12	12/30/2021
262628	RHYME BUSINESS PRODUCTS	30521802	COPIER	11/22/2021	172.00	172.00	12/02/2021
262628	RHYME BUSINESS PRODUCTS	30568906	COPIERS	11/29/2021	790.91	790.91	12/16/2021
180929	RUEKERT & MIELKE INC	139246	210-2021 GIS DATA MAINTENANCE	11/30/2021	528.75	528.75	12/16/2021
263683	TRITECH SOFTWARE SYSTEM	338395	RMS LICENSE FEE - PD	11/22/2021	120.00	120.00	12/16/2021
211058	US CELLULAR	0472984687	CELL PHONES	11/08/2021	258.30	258.30	12/02/2021
211058	US CELLULAR	0478713515	CELL PHONES	12/08/2021	258.30	258.30	12/30/2021
Total 10-514250-03 TECHNOLOGY:					4,753.41	4,753.41	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-1121	CITY HALL OFFICE SUPPLIES	11/28/2021	387.04	387.04	12/22/2021
262630	BMO HARRIS BANK CREDIT CA	5848-1121	LANDSHARK RECORD REQUEST	11/28/2021	4.00	4.00	12/22/2021
262630	BMO HARRIS BANK CREDIT CA	5848-1121	RETURN	11/28/2021	233.10-	233.10-	12/22/2021
30215	CITY OF REEDSBURG	BILL#501170	2021 TAXES - PARCEL 276-1380-40000	12/08/2021	2.03	2.03	12/16/2021
30215	CITY OF REEDSBURG	BILL#501868	2021 TAXES - PARCEL 276-2031-00000	12/08/2021	819.13	819.13	12/16/2021
30215	CITY OF REEDSBURG	BILL-499594	2021 TAXES PARCEL#9046	12/20/2021	448.28	448.28	12/30/2021
30215	CITY OF REEDSBURG	BILL501882	2021 TAXES - PARCEL 276-2045-00000	12/09/2021	1,281.68	1,281.68	12/16/2021
262839	JACOB CROSETTO	JC112221	MILEAGE REIMBURSEMENT TO COUNTY	11/22/2021	34.72	34.72	12/02/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
262839	JACOB CROSETTO	JC1221	REIMBURSEMENT FOR COSTCO SUPPLIES, MILEAGE	12/21/2021	110.95	110.95	12/30/2021
110551	KRUEGER OFFICE SUPPLIES	90174	5 CASES COPY PAPER	12/07/2021	209.95	209.95	12/16/2021
110551	KRUEGER OFFICE SUPPLIES	90306	SELF INKING STAMPS FOR DEPOSIT ONLY - CITY HALL	01/22/2021	27.24	27.24	12/30/2021
263149	PIZZA RANCH #6925	PR122121	PIZZA FOR DEPARTMENTS	12/21/2021	480.56	480.56	12/30/2021
263149	PIZZA RANCH #6925	PR122121	PIZZA DELIVERY TIP FOR DRIVERS	12/21/2021	94.44	94.44	12/30/2021
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					3,666.92	3,666.92	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	157677	ASSESSOR SERVICES	12/01/2021	3,804.24	3,804.24	12/02/2021
Total 10-515200-03 ASSESSMENT OF PROPERTY:					3,804.24	3,804.24	
10-515510-03 PAYROLL ACCOUNTING - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-1121	UATTEND	11/28/2021	91.00	91.00	12/22/2021
Total 10-515510-03 PAYROLL ACCOUNTING - OPERATING:					91.00	91.00	
10-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY US, LLP	BT1958127	AUDITING SERVICES	12/01/2021	750.00	750.00	12/16/2021
Total 10-515700-03 INDEPENDENT AUDITING:					750.00	750.00	
10-515940-03 FLEX PLAN ADMINISTRATION							
50315	EMPLOYEE BENEFITS	3471265	BENNY FEE & ADMIN FEE	12/15/2021	162.00	162.00	12/16/2021
Total 10-515940-03 FLEX PLAN ADMINISTRATION:					162.00	162.00	
10-516110-03 COUNSEL							
120585	LAROWE GERLACH LLP	5200.000-1121	GENERAL BUSINESS - SERVICES	11/30/2021	1,404.59	1,404.59	12/16/2021
263061	STAFFORD ROSENBAUM LLP	1261528	LEGAL SERVICES RENDERED	11/23/2021	1,869.50	1,869.50	12/02/2021
Total 10-516110-03 COUNSEL:					3,274.09	3,274.09	
10-517100-03 MAINT OF BUILDINGS - OPERATING							
180890	REEDSBURG TRUE VALUE	800027-1121	SUPPLIES	11/25/2021	242.17	242.17	12/02/2021
180890	REEDSBURG TRUE VALUE	800027-1221	SUPPLIES	12/25/2021	148.11	148.11	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	HALL - UTILITIES	11/23/2021	5,873.18	5,873.18	12/02/2021
190957	SCHILLING PAPER COMPANY	849200-01	PAPER TOWELS	11/18/2021	121.68	121.68	12/02/2021
190957	SCHILLING PAPER COMPANY	851932-00	PAPER TOWELS & BATH TISSUE	12/02/2021	519.50	519.50	12/16/2021
190957	SCHILLING PAPER COMPANY	8537472-00	PUFFS KLEENEX	12/16/2021	125.26	125.26	12/30/2021
261296	SCHINDLER ELEVATOR CORP.	8105801624	ELEVATOR INSPECTION - PD	12/01/2021	1,108.32	1,108.32	12/02/2021
190980	SERVICE ELECTRIC	21820	FUSES - SHOP	11/18/2021	295.00	295.00	12/02/2021
191009	STAPLES BUSINESS CREDIT	195835459	CLEANING SUPPLIES	11/09/2021	316.06	316.06	12/16/2021
191030	SUPERIOR CHEMICAL CORP	320593	CLEANING SUPPLIES	12/02/2021	187.07	187.07	12/16/2021
191030	SUPERIOR CHEMICAL CORP	321704	BATHROOM CLEANER	12/16/2021	131.93	131.93	12/30/2021
261310	TOP TIER LLC	9486	REPAIR URINAL & WATER FILTER REPLACEMENT - PD	11/22/2021	409.50	409.50	12/02/2021
261310	TOP TIER LLC	9487	REPLACED VACUUM BREAKER MENS RESTROOM CITY HALL	11/22/2021	137.50	137.50	12/02/2021
261310	TOP TIER LLC	9565	PARTS AND REPAIR PD BOOKING ROOM TOILET	12/16/2021	109.25	109.25	12/30/2021
Total 10-517100-03 MAINT OF BUILDINGS - OPERATING:					9,724.53	9,724.53	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	1266040000-11	GAS - SOUTH SCHOOL	11/29/2021	181.60	181.60	12/16/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10024	ALLIANT ENERGY/WP&L	4320840000-11	GAS- OLD SHOP	11/17/2021	55.49	55.49	12/02/2021
10024	ALLIANT ENERGY/WP&L	5379440000-11	GAS- PD	11/17/2021	338.73	338.73	12/02/2021
10024	ALLIANT ENERGY/WP&L	5379440000-1	GAS- PD	12/16/2021	473.79	473.79	12/30/2021
10024	ALLIANT ENERGY/WP&L	6030200000-11	GAS- CITY HALL	11/17/2021	215.46	215.46	12/02/2021
10024	ALLIANT ENERGY/WP&L	6030200000-1	GAS - CITY HALL	12/16/2021	417.82	417.82	12/30/2021
10024	ALLIANT ENERGY/WP&L	7755430000-11	GAS- PD	11/18/2021	122.82	122.82	12/02/2021
10024	ALLIANT ENERGY/WP&L	7755430000-1	GAS- VINE	12/16/2021	174.41	174.41	12/30/2021
10024	ALLIANT ENERGY/WP&L	8543840000-11	GAS -FIRE	11/17/2021	430.88	430.88	12/02/2021
10024	ALLIANT ENERGY/WP&L	8543840000-1	GAS - FIRE	12/16/2021	967.92	967.92	12/30/2021
130664	MID-AMERICAN RESEARCH CH	0750010-IN	BOWL CLEANER, CLEANING SUPPLIES	12/10/2021	2,132.60	2,132.60	12/30/2021
180905	REEDSBURG UTILITY	000612600-12	ELECTRIC FINAL BILL 420 PLUM ST	12/09/2021	271.17	271.17	12/16/2021
180906	REEDSBURG UTILITY	23095-1121	TELEPHONE- INTERNET - CITY HALL	11/20/2021	673.76	673.76	12/02/2021
180906	REEDSBURG UTILITY	23095-1221	TELEPHONE- INTERNET - CITY HALL	12/20/2021	673.76	673.76	12/30/2021
180906	REEDSBURG UTILITY	78-1121	TELEPHONE- INTERNET - FIRE	11/20/2021	214.02	214.02	12/02/2021
180906	REEDSBURG UTILITY	78-1221	TELEPHONE- INTERNET - FIRE	12/20/2021	214.02	214.02	12/30/2021
180905	REEDSBURG UTILITY	RUC 1221	HALL- UTILITIES	12/21/2021	6,563.78	6,563.78	12/30/2021
Total 10-517110-03 HALL-UTILITIES:					14,122.03	14,122.03	
10-521100-03 PD ADMINISTRATION - OPERATING							
261208	BAYCOM INC	COUNTERINV	ANTENNA - PD	11/23/2021	11.40	11.40	12/02/2021
262630	BMO HARRIS BANK CREDIT CA	3561-1121	BACKGROUND CHECKS - PD	11/28/2021	109.90	109.90	12/22/2021
40400	DWD-UNEMPLOYMENT INSURA	000011259496	UNEMPLOYMENT	12/08/2021	84.63	84.63	12/16/2021
263178	EVIDENT INC	183085C	DRUG TESTING - PD	12/07/2021	82.85	82.85	12/16/2021
70345	GALLS INC	OR19674393	INTEGRATED PENTAX CONTOUR CONSOLE, LAPTOP, FACEPLATE MOUNT - PD	12/03/2021	2,768.45	2,768.45	12/16/2021
80455	HARTJE TIRE CENTER INC	W-3294165	FIREHAWK PURSUIT FIRESTONE TIRES - PD	12/14/2021	1,776.84	1,776.84	12/30/2021
261614	JESSE SPEARS	JS111521	REIMBURSEMENT MEALS, GAS LPO SCHOOL IN LACROSSE - SPEARS - PD	11/15/2021	276.73	276.73	12/02/2021
262483	JOHN DEERE FINANCIAL	11113-0602-12	GAS- PD	12/14/2021	1,034.51	1,034.51	12/30/2021
262483	JOHN DEERE FINANCIAL	11113-06024-1	GAS - PD	11/14/2021	1,114.90	1,114.90	12/16/2021
262737	JOHN E REID & ASSOCIATES IN	B1C5598D-000	TRAINING - BLESKE, MEEKER - PD	11/22/2021	840.00	840.00	12/02/2021
110554	KOENECKE FORD-MERCURY I	50661	2020 FORD EXPLORER OIL CHANGE, CHECK BATTERY - PD	12/02/2021	44.68	44.68	12/16/2021
261374	LK DESIGN STUDIO LLC	8884	PROFESSIONAL HEAD SHOT - DEFORGE - PD	11/10/2021	25.00	25.00	12/16/2021
120605	LORRAINES INC	10392145	ADAPTER - PD	11/09/2021	24.99	24.99	12/16/2021
262289	QUEST DIAGNOSTICS	#9196005456	DRUG TESTING - PD	11/24/2021	20.00	20.00	12/16/2021
180795	REEDSBURG AREA AMBULANC	RAAS120121	BLOOD DRAWS - NOVEMBER 2021	12/01/2021	280.00	280.00	12/16/2021
180890	REEDSBURG TRUE VALUE	800233-1121	TENT PEG- PD	11/25/2021	4.99	4.99	12/02/2021
180890	REEDSBURG TRUE VALUE	800233-1221	RIFLE BATTERY SCOPE - PD	12/25/2021	9.98	9.98	12/30/2021
191006	STANDARD INSURANCE CO	630950 0001-1	DIABILITY INS	11/16/2021	223.25	223.25	12/02/2021
191006	STANDARD INSURANCE CO	630950 001-01	DIABILITY INS	12/17/2021	909.05	909.05	12/30/2021
262553	THE POLICE AND SHERIFFS PR	155247	ID CARD - EBERLE - PF	11/16/2021	17.58	17.58	12/02/2021
262521	THE PSYCHOLOGY CENTER	208977	PRE EMPLOYMENT - PD	11/23/2021	450.00	450.00	12/16/2021
263104	WHEEL CITY MOTORS INC	002428	SQUAD#37 OIL CHANGE, FILTER, TIRE ROTATION- PD	12/03/2021	155.00	155.00	12/16/2021
263104	WHEEL CITY MOTORS INC	002454	SQUAD#36 OIL CHANGE, TIRE ROTATION - PD	12/13/2021	58.00	58.00	12/16/2021
263104	WHEEL CITY MOTORS INC	002458	REPAIRED FAILED WATER PUMP, REPLACED BELT - PD	12/15/2021	1,384.90	1,384.90	12/30/2021
263104	WHEEL CITY MOTORS INC	002467	CAR#33 LUBE OIL FILTER, INSTALL 4 TIRES & DISPOSAL - PD	12/21/2021	148.00	148.00	12/30/2021
261645	WISCONSIN CHIEFS OF POLIC	6414	MEMBERSHIP RENEWAL - PRINCIPAL - DECEMBER 2022	12/01/2021	150.00	150.00	12/16/2021

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263766	WISCONSIN TRAFFIC SAFETY	YEAGER12012	CONFERENCE REGISTRATION - YEAGER - PD	12/01/2021	225.00	225.00	12/16/2021
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					12,230.63	12,230.63	
10-521900-03 POLICE UNIFORM ALLOWANCE							
30190	CHECKERED FLAG LLC	19495	SEW & EMBROIDER CHEVRONS INITIAL ISSUE SGT PROMOTION - HOEGE - PD	10/27/2021	56.00	56.00	12/02/2021
30190	CHECKERED FLAG LLC	19522	POLO WITH LOGO & EMBROIDERY - PETERS CLOTHING ALLOWANCE - PD	11/04/2021	37.00	37.00	12/02/2021
262006	JONATHAN SCHAEFER	JS111921	STREAMLIGHT BATTERY- SCHAEFER CLOTHING ALLOWANCE - PD	11/19/2021	28.47	28.47	12/02/2021
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					121.47	121.47	
10-523100-03 FIRE ADMINISTRATION-OPERATING							
20120	BEST SERVICE	176352	CLEAN MATS & TOWELS - FIRE	12/07/2021	44.17	44.17	12/16/2021
262630	BMO HARRIS BANK CREDIT CA	1794-1121	NFSA MEMBERSHIP - FIRE	11/28/2021	50.00	50.00	12/22/2021
262630	BMO HARRIS BANK CREDIT CA	1794-1121	TRAINING EXPENSES - FIRE	11/28/2021	952.95	952.95	12/22/2021
262630	BMO HARRIS BANK CREDIT CA	1794-1121	EQUIPMENT - FIRE	11/28/2021	2,116.24	2,116.24	12/22/2021
263956	ILLINOIS TOLLWAY	VN5103304776	ILLINOIS TOLLWAY - FIRE	12/14/2021	34.80	34.80	12/30/2021
100520	JEFFERSON FIRE & SAFETY	IN135343	COMMAND LIGHT KNIGHT LED - FIRE	11/22/2021	23,912.10	23,912.10	12/16/2021
110551	KRUEGER OFFICE SUPPLIES	90080	TONER - FIRE	11/23/2021	328.20	328.20	12/02/2021
110552	KRUEGER PRINTING INC	25815	CARDS- INSPECT/MAINTENANCE AIR TANK CHECK - FIRE	11/17/2021	79.00	79.00	12/02/2021
261507	NORTH STAR EMERGENCY VE	2987	CHASSIS MAINTENANCE, PUMP SERVICE, MATERIALS, LABOR - FIRE	11/24/2021	4,422.24	4,422.24	12/16/2021
180890	REEDSBURG TRUE VALUE	800195-1121	SHARPIE BLACK PENS - FIRE	11/25/2021	8.58	8.58	12/16/2021
261615	RELIANT FIRE APPARATUS INC	CI003833	PRESSURE GOVERNOR - FIRE	11/24/2021	1,061.37	1,061.37	12/16/2021
263776	STEVEN DEMPSEY	SD120821	FIREFIGHTER STATE EXAM REIMBURSEMENT FOR H DEMPSEY - FIRE	12/08/2021	80.00	80.00	12/16/2021
263776	STEVEN DEMPSEY	SD-1221	HOTSPOT CHARGE TO RUN IPAD FOR INSPECTIONS ON PERSONAL CELL	12/01/2021	20.00	20.00	12/16/2021
263552	THE UNIFORM SHOPPE	316359	BLACKINGTON NAMETAGS - FIRE	11/26/2021	68.75	68.75	12/16/2021
263552	THE UNIFORM SHOPPE	316477	NAVY TROUSERS - RITZER - FIRE	11/30/2021	53.95	53.95	12/16/2021
263552	THE UNIFORM SHOPPE	316478	NAVY TROUSERS - FEDDERLY - FIRE	11/30/2021	53.95	53.95	12/16/2021
263552	THE UNIFORM SHOPPE	316479	NAVY TROUSER - HORKAN - FIRE	11/30/2021	53.95	53.95	12/16/2021
263552	THE UNIFORM SHOPPE	316645	PANTS, SHIRTS - DEMPSEY - FIRE	11/30/2021	361.85	361.85	12/16/2021
263373	UNITED COOPERATIVE	0711865-1121	ROADMASTER FUEL - FIRE	11/30/2021	479.81	479.81	12/16/2021
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					34,181.91	34,181.91	
10-523200-03 PUBLIC FIRE PROTECTION							
180906	REEDSBURG UTILITY	2020	1/2 PORTION ANNUAL PUBLIC FIRE PROTECTION FOR 2021	12/03/2021	160,515.00	160,515.00	12/16/2021
Total 10-523200-03 PUBLIC FIRE PROTECTION:					160,515.00	160,515.00	
10-523300-03 POLICE & FIRE COMMISSION							
120590	LEAGUE OF WI MUNICIP	LWM112921	HANDBOOK FOR WISCONSIN PFC - PD	11/29/2021	40.00	40.00	12/02/2021
Total 10-523300-03 POLICE & FIRE COMMISSION:					40.00	40.00	

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10-524100-03 BUILDING INSPECTION-OPERATING							
263954	DEPT OF SAFETY & PROFESSI	0002	10 UDS STAMPS	12/14/2021	340.00	340.00	12/30/2021
261657	JAMES O. SANDBERG SR	JS111821	INSPECTION 11/18/21 S GROVE	11/18/2021	35.00	35.00	12/02/2021
261657	JAMES O. SANDBERG SR	JS112921	FINAL ELECTRICAL INSPECTION APARMENTS - 4 TIMES	11/29/2021	140.00	140.00	12/02/2021
261657	JAMES O. SANDBERG SR	JS113021	SOUTH SCHOOL MEET WITH ELECTRICIAN & OWNER	11/30/2021	35.00	35.00	12/02/2021
261657	JAMES O. SANDBERG SR	JS121421	INSPECTION MOBILE HOME INSPECTION	12/14/2021	35.00	35.00	12/16/2021
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - BUILDING INSPECTION	12/14/2021	58.81	58.81	12/16/2021
262146	MONTE EWING CONSULTING	DUVALLE1208	ELECTRICAL CODE TRAINING - DUVALLE	12/08/2021	185.00	185.00	12/16/2021
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					828.81	828.81	
10-525100-03 EMERGENCY GOVERNMENT							
180905	REEDSBURG UTILITY	RUC 1121	EMERGENCY GOVERNMENT	11/23/2021	80.53	80.53	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	EMERGENCY GOVERNMENT	12/21/2021	89.04	89.04	12/30/2021
263784	SHEBOYGAN WARNING SYSTE	29	SIRENS AT RAMSEY	11/23/2021	681.25	681.25	12/02/2021
Total 10-525100-03 EMERGENCY GOVERNMENT:					850.82	850.82	
10-525600-03 COMMUNICATIONS - OPERATING							
263074	ALADTEC INC	2021-3762	ONLINE EMPLOYEE SCHEDULING & WORKFORCE MANAGEMENT SYSTEM SUBSCRIPTION - PD	11/16/2021	2,889.00	2,889.00	12/02/2021
263787	AT&T MOBILITY	287304672169	CELL PHONES - PD	11/23/2021	851.54	851.54	12/16/2021
262630	BMO HARRIS BANK CREDIT CA	3561-1121	TABLE COVER	11/28/2021	604.43	604.43	12/22/2021
262630	BMO HARRIS BANK CREDIT CA	5848-1121	PD OFFICE SUPPLIES	11/28/2021	702.35	702.35	12/22/2021
60398	FRONTIER	2094-012403-5	BASIC SERVICE - PD	12/07/2021	58.00	58.00	12/16/2021
60398	FRONTIER	8846-092602-5	BASIC SERVICE - PD	12/10/2021	58.00	58.00	12/30/2021
110551	KRUEGER OFFICE SUPPLIES	90104	COPY PAPER, TONER CARTRIDGES - PD	11/29/2021	344.87	344.87	12/16/2021
110552	KRUEGER PRINTING INC	25853	STICKERS - TOW NOTICE - PD	12/07/2021	135.00	135.00	12/16/2021
262164	LANGUAGE LINE SERVICE	10399481	INTERPRETATION OVER THE PHONE - PD	11/30/2021	48.00	48.00	12/30/2021
261278	PROTECTION TECHNOLOGIES	22241	MINI DOME CAMERA, CONNECTORS, INSPECTION - PD	12/15/2021	8,350.00	8,350.00	12/30/2021
180906	REEDSBURG UTILITY	20369-1121	TELEPHONE- INTERNET - PD	11/20/2021	1,112.14	1,112.14	12/16/2021
180906	REEDSBURG UTILITY	20369-1221	TELEPHONE- INTERNET - PD	12/20/2021	1,112.14	1,112.14	12/30/2021
261482	WILEAG	WILEAG12222	ANNUAL PROGRAM FEES & WIPAC MEMBERSHIP - PD	12/22/2021	650.00	650.00	12/30/2021
Total 10-525600-03 COMMUNICATIONS - OPERATING:					16,915.47	16,915.47	
10-541100-03 FLEET, SHED, & MACH - OPS							
10011	AIRGAS	9984167550	OXYGEN	11/30/2021	29.49	29.49	12/16/2021
10024	ALLIANT ENERGY/WP&L	4320840000-1	GAS- OLD SHOP	12/16/2021	301.92	301.92	12/30/2021
10024	ALLIANT ENERGY/WP&L	7380027668-11	GAS- SHOP	11/29/2021	1,027.23	1,027.23	12/16/2021
20066	BADGER WELDING SUPPLIES	3684320	OCYGEN / ACETYLENE	11/30/2021	12.00	12.00	12/16/2021
30172	CARQUEST OF REEDSBURG	1600-1121	PARTS & SUPPLIES	11/30/2021	1,008.83	1,008.83	12/16/2021
262278	CINTAS CORP	4101474826	UNIFORMS CLEANED - SHOP	11/11/2021	115.36	115.36	12/16/2021
262278	CINTAS CORP	4102178406	UNIFORMS CLEANED - SHOP	11/18/2021	115.21	115.21	12/16/2021
262278	CINTAS CORP	4103078056	UNIFORMS CLEANED - SHOP	11/29/2021	115.10	115.10	12/16/2021
262278	CINTAS CORP	4103645226	UNIFORMS CLEANED - SHOP	12/03/2021	114.77	114.77	12/16/2021
262278	CINTAS CORP	4104857718	CLOTHES CLEANED, MATS - SHOP	12/16/2021	114.15	114.15	12/30/2021
262278	CINTAS CORP	4105623596	CLOTHING CLEANED - SHOP	12/23/2021	114.15	114.15	12/30/2021
262278	CINTAS CORP	5078810416	EMERGENCY SUPPLIES AND CLEANED - SHOP	10/05/2021	40.66	40.66	12/16/2021

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262278	CINTAS CORP	5082827029	EMERGENCY KIT SUPPLIES & ORGANIZED - SHOP	11/05/2021	78.67	78.67	12/02/2021
262278	CINTAS CORP	5086058527	EMERGENCY SUPPLIES & CLOSET ORGANIZED - SHOP	12/02/2021	38.94	38.94	12/16/2021
80455	HARTJE TIRE CENTER INC	40-90072	SERVICE CALL DUMP TRUCK, REPAIR BOOT - SHOP	12/14/2021	143.50	143.50	12/30/2021
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	12/14/2021	1,262.51	1,262.51	12/16/2021
261316	KIMBALL MIDWEST	9399211	O-RINGS - SHOP	11/19/2021	63.04	63.04	12/02/2021
261316	KIMBALL MIDWEST	9468830	PARTS - SHOP	12/15/2021	34.00	34.00	12/30/2021
110555	KOENECKE EQUIPMENT INC	26944	BEARINGS - SHOP	11/16/2021	22.50	22.50	12/02/2021
120400	LA FARGE TRUCK CENTER	03W1949	2003 INT LABOR, BATTERY - SHOP	12/09/2021	349.90	349.90	12/16/2021
262949	LAWSON PRODUCTS	9309031302	NUTS, WASHER, SCREWS - SHOP	11/22/2021	145.57	145.57	12/02/2021
262949	LAWSON PRODUCTS	9309051180	HAIR PIN COTTER STEEL ZINC - SHOP	11/30/2021	5.32	5.32	12/16/2021
130655	MEYER OIL COMPANY	103286A	LP CYLINDER FILL - SHOP	12/08/2021	36.00	36.00	12/16/2021
130655	MEYER OIL COMPANY	103302A	LP CYLINDER FILL - SHOP	12/10/2021	24.00	24.00	12/16/2021
130655	MEYER OIL COMPANY	103380A	LP CYLINDER FILL - SHOP	12/20/2021	24.00	24.00	12/30/2021
130655	MEYER OIL COMPANY	103387A	LP CYLINDER FILL - SHOP	12/20/2021	36.00	36.00	12/30/2021
130655	MEYER OIL COMPANY	698380	DIESEL & REGULAR FUEL	11/28/2021	1,217.78	1,217.78	12/02/2021
130664	MID-AMERICAN RESEARCH CH	0750129-IN	TACKLE DEGREASER - SHOP	12/10/2021	86.39	86.39	12/30/2021
263324	O'REILLY STORE 2341	2341-131470	OIL, PARTS - SHOP	11/17/2021	127.87	127.87	12/02/2021
263324	O'REILLY STORE 2341	2341-131994	SOCKETS - SHOP	11/23/2021	29.49	29.49	12/16/2021
263324	O'REILLY STORE 2341	2341-133881	BRAKE CLEANER - SHOP	12/16/2021	33.48	33.48	12/30/2021
263324	O'REILLY STORE 2341	2341-134760	WIPER BLADE - SHOP	12/27/2021	46.38	46.38	12/30/2021
180844	QUILLIN'S INC	01410062	SUPPLIES - SHOP	11/02/2021	11.27	11.27	12/16/2021
180883	REEDSBURG SALVAGE YARD	43118	OXYGEN	11/12/2021	25.00	25.00	12/16/2021
180890	REEDSBURG TRUE VALUE	800027-1121	SUPPLIES	11/25/2021	336.04	336.04	12/02/2021
180890	REEDSBURG TRUE VALUE	800027-1221	SUPPLIES	12/25/2021	600.62	600.62	12/30/2021
180906	REEDSBURG UTILITY	20228-1121	TELEPHONE- INTERNET - SHOP	11/20/2021	193.60	193.60	12/02/2021
180906	REEDSBURG UTILITY	20228-1221	TELEPHONE- INTERNET -SHOP	12/20/2021	193.60	193.60	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	GARAGE	11/23/2021	1,629.96	1,629.96	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	GARAGE	12/21/2021	1,690.09	1,690.09	12/30/2021
191011	STATE INDUSTRIAL PRODUCTS	902246163	CLEANING SUPPLIES	12/03/2021	272.57	272.57	12/16/2021
191030	SUPERIOR CHEMICAL CORP	321724	CLEANING SUPPLIES	12/16/2021	70.25	70.25	12/30/2021
221074	VIKING EXPRESS MART	61052-1121	FUEL - SHOP	11/30/2021	2,240.54	2,240.54	12/16/2021
231160	WISCONSIN METAL SALES INC	428562	HOT ROLLED - SHOP	11/19/2021	45.00	45.00	12/02/2021
231160	WISCONSIN METAL SALES INC	429300	HOT ROLLED - SHOP	12/08/2021	95.00	95.00	12/16/2021
Total 10-541100-03 FLEET, SHED, & MACH - OPS:					14,317.75	14,317.75	
10-542700-03 CITY ENGINEER/PW ADMIN-OPS							
262630	BMO HARRIS BANK CREDIT CA	8250-1121	ICLOUD STORAGE	11/28/2021	.99	.99	12/22/2021
Total 10-542700-03 CITY ENGINEER/PW ADMIN-OPS:					.99	.99	
10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS							
80470	HILLS WIRING INC	78470	GREEN ARROW OUT AT DEWEY & MAIN TROMBONE	12/03/2021	366.50	366.50	12/16/2021
130655	MEYER OIL COMPANY	103333A	LP CYLINDER FILL - SHOP	12/10/2021	24.00	24.00	12/16/2021
130612	MSA PROFESSIONAL SERVICE	R02068033.0-1	EAST MAIN ST PEAK HOUR TRAFFIC COUNTS	11/24/2021	3,773.80	3,773.80	12/02/2021
180905	REEDSBURG UTILITY	RUC 1121	TRAFFIC CONTROL	11/23/2021	229.50	229.50	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	TRAFFIC CONTROL	12/21/2021	257.49	257.49	12/30/2021
261351	RENNHACK CONSTRUCTION C	1704	INSTALL CONCRETE CURB & GUTTER S SCHOOL APARTMENTS	12/14/2021	3,969.00	3,969.00	12/16/2021
261351	RENNHACK CONSTRUCTION C	1705	AIR COMPRESSOR, GROUT & ADHESIVE, LABOR S WEBB REPAIR BRIDGE	12/14/2021	1,017.00	1,017.00	12/16/2021
201025	TAPCO	I7145415	POLE, HARDWARE KIT, TRANSFORMER, PARTS	12/17/2021	3,995.00	3,995.00	12/30/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS:					13,632.29	13,632.29	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
130630	MADISON TRUCK EQUIP INC	12-97915	MOTOR SPINNER	12/01/2021	286.62	286.62	12/16/2021
130630	MADISON TRUCK EQUIP INC	12-97922	SPINNER HUB & ORANGE MARKERS - SHOP	12/02/2021	292.81	292.81	12/16/2021
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					579.43	579.43	
10-544200-03 STREET LIGHTING							
180905	REEDSBURG UTILITY	RUC 1121	STREET LIGHTS	11/23/2021	14,601.83	14,601.83	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	STREET LIGHTS	12/21/2021	15,169.65	15,169.65	12/30/2021
Total 10-544200-03 STREET LIGHTING:					29,771.48	29,771.48	
10-544700-03 FLOOD DAMAGE							
30215	CITY OF REEDSBURG	BILL#499976	2021 TAXES PARCEL#0139 - FLOOD PROPERTY	12/13/2021	2,586.35	2,586.35	12/16/2021
30215	CITY OF REEDSBURG	BILL#500206	2021 TAXES PARCEL#0369 - FLOOD PROPERTY	12/13/2021	1,143.70	1,143.70	12/16/2021
30215	CITY OF REEDSBURG	BILL#500573	2021 TAXES PARCEL#0743 - FLOOD PROPERTY	12/13/2021	26.76	26.76	12/16/2021
30215	CITY OF REEDSBURG	BILL#500585	2021 TAXES PARCEL#0755 - FLOOD PROPERTY	12/13/2021	22.94	22.94	12/16/2021
30215	CITY OF REEDSBURG	BILL#501166	2021 TAXES PARCEL#1380 - FLOOD PROPERTY	12/13/2021	462.54	462.54	12/16/2021
30215	CITY OF REEDSBURG	BILL#501484	2021 TAXES PARCEL#1663 - FLOOD PROPERTY	12/13/2021	516.10	516.10	12/16/2021
30215	CITY OF REEDSBURG	BILL#501763	2021 TAXES PARCEL#1922 - FLOOD PROPERTY	12/13/2021	389.76	389.76	12/16/2021
30215	CITY OF REEDSBURG	BILL#503327	2021 TAXES PARCEL#0363 - FLOOD PROPERTY	12/13/2021	943.26	943.26	12/16/2021
30215	CITY OF REEDSBURG	BILL#503441	2021 TAXES PARCEL#1172-01 - FLOOD PROPERTY	12/13/2021	2.03	2.03	12/16/2021
30215	CITY OF REEDSBURG	BILL#503482	2021 TAXES PARCEL#0759-1 - FLOOD PROPERTY	12/13/2021	22.94	22.94	12/16/2021
30215	CITY OF REEDSBURG	BILL#503486	2021 TAXES PARCEL#0334-1 - FLOOD PROPERTY	12/13/2021	28.55	28.55	12/16/2021
263786	G J MIESBAUR & ASSOCIATES I	1179	HAZARD MITIGATION GRANT PROGRAM	12/03/2021	3,235.00	3,235.00	12/16/2021
Total 10-544700-03 FLOOD DAMAGE:					9,379.93	9,379.93	
10-545200-03 PARKING LOTS							
180905	REEDSBURG UTILITY	RUC 1121	PARKING LOTS	11/23/2021	153.08	153.08	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	PARKING LOTS	12/21/2021	153.08	153.08	12/30/2021
Total 10-545200-03 PARKING LOTS:					306.16	306.16	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	2613740000-11	GAS - POOL	11/24/2021	52.93	52.93	12/02/2021
180890	REEDSBURG TRUE VALUE	800027-1121	SUPPLIES	11/25/2021	87.57	87.57	12/02/2021
180906	REEDSBURG UTILITY	23677-1221	TELEPHONE- POOL	12/20/2021	104.50	104.50	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	POOL	11/23/2021	210.82	210.82	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	POOL	12/21/2021	191.11	191.11	12/30/2021
Total 10-552300-03 SWIMMING POOL - OPERATING:					646.93	646.93	
10-552500-03 OTHER SUMMER REC - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	2833-1121	GARMENT RACK	11/28/2021	119.48	119.48	12/22/2021
262630	BMO HARRIS BANK CREDIT CA	2833-1121	SUPPLIES	11/28/2021	15.28	15.28	12/22/2021
262825	DEAN OSCAR	D0102921A	GIRLS SOFTBALL UMPIRE 2021	10/29/2021	220.00	220.00	12/16/2021
262361	GREAT LAKES COCA-COLA DIS	2799212681	SODA - REC CENTER	11/19/2021	226.88	226.88	12/02/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-552500-03 OTHER SUMMER REC - OPERATING:					581.64	581.64	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
120593	LIBERTY FLAG & SPECIALTY	08210118	FLAGS	08/31/2021	676.50	676.50	12/16/2021
180905	REEDSBURG UTILITY	RUC 1121	CELEBRATIONS/ENTERTAINME NT	11/23/2021	32.26	32.26	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	CELEBRATIONS/ENTERTAINME NT	12/21/2021	33.85	33.85	12/30/2021
Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					742.61	742.61	
10-554100-03 PARKS - OPERATING							
30172	CARQUEST OF REEDSBURG	1600-1121	PARTS & SUPPLIES	11/30/2021	65.08	65.08	12/16/2021
60321	FEDDERLY CHRYSLER DODGE	128029	FILTER, OIL - PARKS	12/17/2021	97.15	97.15	12/30/2021
70405	GRINDER SHEET METAL	7810	LABOR - PARKS	11/02/2021	12.00	12.00	12/16/2021
80458	HARTJE LUMBER INC	MN335426	STAPLES, LUMBER, SCREWS - PARKS	11/30/2021	356.26	356.26	12/16/2021
80480	HOLIDAY WHOLESALE INC	9946745	PAPER TOWELS	12/02/2021	298.95	298.95	12/16/2021
60300	JOHN DEER FINANCIAL	75331-82742-1	FERTILIZER, CHAIN SAW, SUPPLIES	12/14/2021	153.33	153.33	12/16/2021
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PARKS	12/14/2021	390.55	390.55	12/16/2021
263323	KIRBYBUILT QUALITY PRODUC	INVKSA2767	PARKSHORE CONTEMPORARY MEMORIAL BENCH - PARKS	12/20/2021	1,302.45	1,302.45	12/30/2021
130643	MCFARLANE MFG CO INC	IV66964	AGPARTS COUNTER - PARKS	12/15/2021	114.04	114.04	12/30/2021
261190	RAY ZOBEL & SONS INC	53181	PULVERIZED TOPSOIL - NISHAN	12/01/2021	68.25	68.25	12/16/2021
180890	REEDSBURG TRUE VALUE	800027-1121	SUPPLIES	11/25/2021	493.33	493.33	12/02/2021
180890	REEDSBURG TRUE VALUE	800027-1221	SUPPLIES	12/25/2021	220.27	220.27	12/30/2021
180906	REEDSBURG UTILITY	23677-1121	TELEPHONE- PARKS	11/20/2021	104.50	104.50	12/02/2021
180905	REEDSBURG UTILITY	RUC 1121	PARKS	11/23/2021	1,852.63	1,852.63	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	PARKS	12/21/2021	1,716.61	1,716.61	12/30/2021
261310	TOP TIER LLC	9292	PULL 2" WATER LINE UNDERNEATH CONCESSION BUILDING AT NISHAN PARK, PARTS	09/20/2021	467.50	467.50	12/16/2021
211058	US CELLULAR	0472984687	CELL PHONES	11/08/2021	77.58	77.58	12/02/2021
211058	US CELLULAR	0478713515	CELL PHONES	12/08/2021	77.58	77.58	12/30/2021
221074	VIKING EXPRESS MART	61051-1121	GAS - PARKS	11/30/2021	230.49	230.49	12/16/2021
Total 10-554100-03 PARKS - OPERATING:					8,098.55	8,098.55	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-1	GAS- RACA	12/01/2021	1,615.84	1,615.84	12/16/2021
80480	HOLIDAY WHOLESALE INC	9946745	PAPER TOWELS	12/02/2021	267.75	267.75	12/16/2021
180890	REEDSBURG TRUE VALUE	800027-1221	SUPPLIES	12/25/2021	7.99	7.99	12/30/2021
180906	REEDSBURG UTILITY	20275-1121	TELEPHONE- RACA	11/20/2021	33.60	33.60	12/02/2021
180906	REEDSBURG UTILITY	20275-1221	TELEPHONE- RACA	12/20/2021	33.60	33.60	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	RACA	11/23/2021	4,941.24	4,941.24	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	RACA	12/21/2021	4,577.46	4,577.46	12/30/2021
191030	SUPERIOR CHEMICAL CORP	322166	ANTISEPTIC HAND CLEANER - RACA	12/22/2021	315.09	315.09	12/30/2021
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					11,792.57	11,792.57	
10-561300-03 WEED CONTROL - OPERATING							
160770	PRESTIGE LANDSCAPING LLC	20711	LAWN MOWING 10/28/21	12/01/2021	50.00	50.00	12/16/2021
160770	PRESTIGE LANDSCAPING LLC	20743	LAWN MOWING 9/10/21 & 9/14/2021	10/08/2021	225.00	225.00	12/16/2021
Total 10-561300-03 WEED CONTROL - OPERATING:					275.00	275.00	

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10-563300-03 LONG RANGE PLANNING-OPERATING							
211058	US CELLULAR	0472984687	CELL PHONES	11/08/2021	38.54	38.54	12/02/2021
211058	US CELLULAR	0478713515	CELL PHONES	12/08/2021	38.54	38.54	12/30/2021
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					77.08	77.08	
10-564400-03 INDUSTRIAL DEVELOPMENT							
180905	REEDSBURG UTILITY	RUC 1121	INDUSTRIAL DEVELOPMENT	11/23/2021	14.19	14.19	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	INDUSTRIAL DEVELOPMENT	12/21/2021	15.66	15.66	12/30/2021
221070	VIERBICHER ASSOCIATES INC	210040-00011	RIDC- 2021 GENERAL	12/07/2021	2,786.75	2,786.75	12/16/2021
221070	VIERBICHER ASSOCIATES INC	210338-00001	GAVIN PROPERTY 8TH STREET	12/17/2021	2,231.25	2,231.25	12/30/2021
Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					5,047.85	5,047.85	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
10024	ALLIANT ENERGY/WP&L	4175177410-11	GAS- VINE	11/17/2021	301.40	301.40	12/02/2021
10024	ALLIANT ENERGY/WP&L	4175177410-1	GAS- VINE	12/16/2021	549.50	549.50	12/30/2021
10024	ALLIANT ENERGY/WP&L	6250757162-11	GAS - EAGLE ST	11/24/2021	56.61	56.61	12/02/2021
261420	JAMES J KRUEGER	CD-122021	INCUBATOR MONTHLY PAYMENT - DECEMBER 2021	12/01/2021	300.00	300.00	12/02/2021
263944	LORRAINES HOLDINGS	LH-1221	INCUBATOR MONTHLY PAYMENT - FLOWERBUDS FLORAL - DECEMBER 2021	12/01/2021	1,000.00	1,000.00	12/02/2021
180906	REEDSBURG UTILITY	23786-1121	TELEPHONE - FOOD PANTRY	11/20/2021	33.60	33.60	12/02/2021
180906	REEDSBURG UTILITY	23786-1221	TELEPHONE- FOOD PANTRY	12/20/2021	33.60	33.60	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	CDA	11/23/2021	41.42	41.42	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	CDA	12/21/2021	40.77	40.77	12/30/2021
263408	TRAEDER RENTAL	LMM-1221	INCUBATOR MONTHLY PAYMENT - DECEMBER 2021	12/01/2021	1,000.00	1,000.00	12/02/2021
263408	TRAEDER RENTAL	TS-122021	INCUBATOR MONTHLY PAYMENT - DECEMBER 2021	12/01/2021	600.00	600.00	12/02/2021
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					3,956.90	3,956.90	
11-517110-03 300 VINE ST. UTILITIES							
180905	REEDSBURG UTILITY	RUC 1121	TIF 6 HARDWARE STORE	11/23/2021	712.33	712.33	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	TIF 6 HARDWARE STORE	12/21/2021	787.81	787.81	12/30/2021
Total 11-517110-03 300 VINE ST. UTILITIES:					1,500.14	1,500.14	
15-514240-03 TRAINING							
262630	BMO HARRIS BANK CREDIT CA	5848-1121	COURT TRAINING EXPENSES	11/28/2021	139.46	139.46	12/22/2021
Total 15-514240-03 TRAINING:					139.46	139.46	
15-515120-03 MUNICIPAL COURT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8243-1121	KEYBOARD & MOUSE	11/28/2021	56.97	56.97	12/22/2021
261631	IMT INSURANCE	GORSUCH122	BONDS - GORSUCH	12/20/2021	100.00	100.00	12/30/2021
211058	US CELLULAR	0472984687	CELL PHONES	11/08/2021	29.03	29.03	12/02/2021
211058	US CELLULAR	0478713515	CELL PHONES	12/08/2021	29.03	29.03	12/30/2021
Total 15-515120-03 MUNICIPAL COURT - OPERATING:					215.03	215.03	
15-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-1121	COURT FEES - NOVEMBER	11/30/2021	2,798.68	2,798.68	12/16/2021
Total 15-515121-03 STATE FEES - COURT:					2,798.68	2,798.68	
15-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES-1121	COURT FEES - NOVEMBER	11/30/2021	989.01	989.01	12/16/2021

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Total 15-515122-03 COUNTY FEES - COURT:					989.01	989.01	
15-515123-03 RESTITUTION FEES - COURT							
263947	JAZMINE R ORDONEZ	RESTITUTION	RESTITUTION BOWMAN	11/30/2021	75.00	75.00	12/16/2021
261547	KWIK TRIP	RESTITUTION	RESTITUTION	11/30/2021	26.67	26.67	12/16/2021
263946	MICHAEL SHERWOOD	RESTITUTION	RESTITUTION KRUEGER	11/30/2021	16.56	16.56	12/16/2021
180890	REEDSBURG TRUE VALUE	RESTITUTION	RESTITUTION	11/30/2021	190.97	190.97	12/16/2021
263374	TEDS & FRED'S	NSF113021	NSF CLARK	11/30/2021	101.85	101.85	12/16/2021
263318	VIKING LIQUOR	NSF1130-21	NSF WEISS	11/30/2021	64.38	64.38	12/16/2021
221076	VIKING VILLAGE	RESTITUTION	RESTITUTION	11/30/2021	12.41	12.41	12/16/2021
Total 15-515123-03 RESTITUTION FEES - COURT:					487.84	487.84	
15-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES-1121	COURT FEES-NOVEMBER	11/30/2021	524.83	524.83	12/16/2021
Total 15-515125-03 TOWN OF LAVALLE FEES - COURT:					524.83	524.83	
15-516110-03 PROSECUTION - REEDSBURG							
120585	LAROWE GERLACH LLP	5200.005	PROSECUTIONS/CODE ENFORCEMENT/PRPROPERTY MNTN - SERVICES - PD	11/30/2021	1,898.75	1,898.75	12/16/2021
120585	LAROWE GERLACH LLP	5200.005	PROSECUTIONS/CODE ENFORCEMENT/PRPROPERTY MNTN- MATERIALS - PD	11/30/2021	10.95	10.95	12/16/2021
Total 15-516110-03 PROSECUTION - REEDSBURG:					1,909.70	1,909.70	
15-516120-03 PROSECUTION - LA VALLE							
120585	LAROWE GERLACH LLP	5200.018-1121	TOWN OF LAVALLE PROSECUTION - SERVICES	11/30/2021	46.50	46.50	12/16/2021
Total 15-516120-03 PROSECUTION - LA VALLE:					46.50	46.50	
20-511000-03 LABORATORY							
140718	NCL OF WISCONSIN INC	463305	CHEMICALS - WWTP	12/02/2021	441.33	441.33	12/16/2021
261946	TOTAL WATER OF BARABOO LL	0335235	DEMINEALIZED WATER - WWTP	11/22/2021	129.80	129.80	12/16/2021
Total 20-511000-03 LABORATORY:					571.13	571.13	
20-512000-03 OUTSIDE TESTING							
30160	CT LABORATORIES	165931	TESTING - WWTP	11/09/2021	653.00	653.00	12/02/2021
30160	CT LABORATORIES	166692	MERCURY - WWTP	12/20/2021	440.00	440.00	12/30/2021
Total 20-512000-03 OUTSIDE TESTING:					1,093.00	1,093.00	
20-513000-04 COLLECTION SYSTEM (CIP)							
70360	D L GASSER CONSTRUCTION	5000025497	2021 STREET PATCHING ALLEY W MAIN TO EAGLE	12/03/2021	19,580.00	19,580.00	12/16/2021
Total 20-513000-04 COLLECTION SYSTEM (CIP):					19,580.00	19,580.00	
20-521000-03 GEN TREATMENT/SOLIDS - OPS							
261448	B & M TECHNICAL SERVICES IN	9353	LABOR AND MILEAGE FOR SERVICE AT WWTP	11/24/2021	660.60	660.60	12/16/2021
262278	CINTAS CORP	5086058575	EMERGENCY SUPPLIES AND CLEANED - WWTP	12/02/2021	13.65	13.65	12/16/2021
262278	CINTAS CORP	5088711358	EMERGENCY KIT SUPPLIES & ORGANIZED - WWTP	12/22/2021	18.97	18.97	12/30/2021
262066	GRAINGER	9138591772	BOLTS, PARTS - WWTP	12/02/2021	88.32	88.32	12/16/2021

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80455	HARTJE TIRE CENTER INC	40-89526	REPAIR BOOT FOR JD 8420	11/22/2021	279.00	279.00	12/02/2021
261321	INTERSTATE BATTERY	190510101762	BATTERY	11/22/2021	288.00	288.00	12/02/2021
262419	MUCHOW & SOUTH CENTRAL	16146	THERMOSTAT WIRES RUSTY - WWTP	12/17/2021	125.00	125.00	12/30/2021
261364	MULCAHY/SHAW WATER INC	323765	REFRIDGERATION SKID - WWTP	11/15/2021	1,745.93	1,745.93	12/02/2021
261665	SBCI	SBCI111221	INSPECTION OF CROSS CONNECTION VALVE	11/12/2021	390.00	390.00	12/02/2021
261357	TELEDYNE INSTRUMENTS INC	S020509633	ASSEMBLY TEMP SENSOR WIRING, FAN, PUMP - WWTP	12/27/2021	587.40	587.40	12/30/2021
261207	ZORN COMPRESSOR & EQUIP	351857-00	AIR FILTER, OIL SAMPLE KIT, FLOAT DRAIN, LABOR, MILEAGE - WWTP	11/30/2021	1,023.67	1,023.67	12/16/2021
Total 20-521000-03 GEN TREATMENT/SOLIDS - OPS:					5,220.54	5,220.54	
20-522000-03 LIME							
150255	OMNI MATERIALS INC	348156	70/30 FINES - WWTP	10/31/2021	3,587.96	3,587.96	12/02/2021
150255	OMNI MATERIALS INC	348218	60/40 FINES-WWTP	10/31/2021	3,872.73	3,872.73	12/02/2021
150255	OMNI MATERIALS INC	348654	60/40 FINES-WWTP	11/28/2021	3,912.43	3,912.43	12/30/2021
150255	OMNI MATERIALS INC	348680	60/40 FINES-WWTP	12/05/2021	3,952.13	3,952.13	12/30/2021
Total 20-522000-03 LIME:					15,325.25	15,325.25	
20-523000-03 Chemicals							
80496	HAWKINS INC	6074649	FERRIC CHLORIDE SOLUTION - WWTP	11/29/2021	5,527.48	5,527.48	12/16/2021
190957	SCHILLING PAPER COMPANY	853560-00	AQUA MIX SULFAMIC ACID 50LB BAGS X 20 - WWTP	12/17/2021	3,312.60	3,312.60	12/30/2021
Total 20-523000-03 Chemicals:					8,840.08	8,840.08	
20-525000-03 CONTRACT HAULING							
262321	DANIEL ROECKER	388241	SLUDGE HAULING	12/01/2021	4,760.00	4,760.00	12/16/2021
Total 20-525000-03 CONTRACT HAULING:					4,760.00	4,760.00	
20-526000-03 UTILITIES - BIO-SOLIDS							
10024	ALLIANT ENERGY/WP&L	6808940000-11	GAS- WWTP	11/17/2021	384.20	384.20	12/02/2021
10024	ALLIANT ENERGY/WP&L	6808940000-1	GAS- WWTP	12/16/2021	581.91	581.91	12/30/2021
180905	REEDSBURG UTILITY	000616113-112	UTILITIES - TREATMENT PLANT #70	11/30/2021	7,496.47	7,496.47	12/16/2021
180905	REEDSBURG UTILITY	RUC 1121	UTILITIES - TREATMENT PLANT #70	11/23/2021	2,354.56	2,354.56	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	UTILITIES - TREATMENT PLANT #70	12/21/2021	2,197.66	2,197.66	12/30/2021
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					13,014.80	13,014.80	
20-527000-04 TREATMENT PLAN PROJECT (CIP)							
201064	TOWN & COUNTRY	23398	WWTF IMPROVEMENTS	11/19/2021	13,110.25	13,110.25	12/02/2021
201064	TOWN & COUNTRY	23399	INDUSTRIAL CONTRACTS	11/19/2021	280.00	280.00	12/02/2021
Total 20-527000-04 TREATMENT PLAN PROJECT (CIP):					13,390.25	13,390.25	
20-531000-03 COLLECTION SYSTEM							
263935	ABBS PAVING AND SEAL COATI	2269	WATER BREAK REPAIR AT 1515 INDUSTRIAL ST	11/17/2021	2,800.00	2,800.00	12/02/2021
70360	D L GASSER CONSTRUCTION	5000025497	2021 STREET PATCHING RAILROAD, S DEWEY, WALNUT & VINE, N WEBB BLVD	12/03/2021	1,294.00	1,294.00	12/16/2021
40276	DIGGERS HOTLINE INC	211 1 99501	NOTICES- NOVEMBER	11/30/2021	179.10	179.10	12/16/2021
261190	RAY ZOBEL & SONS INC	53181	GRAVEL- W MAIN	12/01/2021	78.96	78.96	12/16/2021
10020	SJE	CD99413852	COMMUNICATION FAIL, PARTS,				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
191011	STATE INDUSTRIAL PRODUCTS	902255019	LABOR, MILEAGE - WWTP	11/24/2021	467.82	467.82	12/16/2021
			ACIDINE, INDUSTRIAL CLEANER	12/10/2021	1,121.58	1,121.58	12/30/2021
201029	T & M GENERAL CONTRACTOR	23400	POUR CURB, DRIVE APPROACH, AND INSTALL SUMP PUMP DRAIN PIPE FROM HOME	11/24/2021	2,804.00	2,804.00	12/16/2021
Total 20-531000-03 COLLECTION SYSTEM:					8,745.46	8,745.46	
20-531000-04 REPLACEMENT FUND (INTERNAL)							
70360	D L GASSER CONSTRUCTION	5000025497	2021 STREET PATCHING WEST MAIN ST	12/03/2021	2,310.00	2,310.00	12/16/2021
130612	MSA PROFESSIONAL SERVICE	R02068027.0-1	SOUTH GOLF COURSE RD SANITARY SEWER EXTENSION	11/15/2021	85.00	85.00	12/02/2021
180905	REEDSBURG UTILITY	2007	SEWER	11/17/2021	40,986.00	40,986.00	12/02/2021
Total 20-531000-04 REPLACEMENT FUND (INTERNAL):					43,381.00	43,381.00	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
10024	ALLIANT ENERGY/WP&L	5239740000-11	GAS- WWTP	11/16/2021	19.76	19.76	12/02/2021
10024	ALLIANT ENERGY/WP&L	5239740000-1	GAS - WWTP LIFT STATION	12/15/2021	33.29	33.29	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	UTILITIES - LIFT STATION	11/23/2021	740.55	740.55	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	UTILITIES - LIFT STATION	12/21/2021	908.18	908.18	12/30/2021
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					1,701.78	1,701.78	
20-541000-03 GENERAL ADMIN/TRAINING - OPS							
262278	CINTAS CORP	4098040440	UNIFORMS CLEANED - SHOP	10/07/2021	115.73	115.73	12/16/2021
262278	CINTAS CORP	4098703128	UNIFORMS CLEANED - SHOP	10/14/2021	115.73	115.73	12/16/2021
262278	CINTAS CORP	4099379962	UNIFORMS CLEANED - SHOP	10/21/2021	115.73	115.73	12/16/2021
262278	CINTAS CORP	4100081270	UNIFORMS CLEANED - SHOP	10/28/2021	118.28	118.28	12/16/2021
262278	CINTAS CORP	4100806544	UNIFORMS CLEANED - SHOP	11/04/2021	115.98	115.98	12/16/2021
262278	CINTAS CORP	5082827027	EMERGENCY SUPPLIES AND CABINET ORGANIZED - WWTP	11/05/2021	13.65	13.65	12/16/2021
211058	US CELLULAR	0472984687	CELL PHONES	11/08/2021	87.62	87.62	12/02/2021
211058	US CELLULAR	0478713515	CELL PHONES	12/08/2021	87.62	87.62	12/30/2021
261262	WISCONSIN DEPT OF NATURAL	BOWERS1214	WASTEWATER OPERATOR CERTIFICATION - BOWERS - WWTP	12/14/2021	25.00	25.00	12/16/2021
Total 20-541000-03 GENERAL ADMIN/TRAINING - OPS:					795.34	795.34	
20-541300-03 TRANSPORTATION EXPENSE							
10045	ARING EQUIPMENT CO INC	294098	VALVE - WWTP	11/12/2021	855.04	855.04	12/02/2021
263735	ASAP REPAIR AND RECOVERY	10655	TOWING, LABOR, PARTS 2016 INTL 7400	12/03/2021	2,276.66	2,276.66	12/16/2021
120400	LA FARGE TRUCK CENTER	03W1878	2015 INTL 700 PARTS, LABOR	11/09/2021	1,588.27	1,588.27	12/16/2021
263489	MACQUEEN EQUIPMENT	P21764	YOKE END & ROD	11/19/2021	173.09	173.09	12/02/2021
130655	MEYER OIL COMPANY	103417A	HEARTLAND PREMIUM FUEL & POWERTRAN FLUID - SHOP	12/14/2021	2,267.40	2,267.40	12/30/2021
262528	SKINNER SHOP	CI000602	ALTERNATOR - SHOP	12/10/2021	170.02	170.02	12/16/2021
Total 20-541300-03 TRANSPORTATION EXPENSE:					7,330.48	7,330.48	
20-543000-03 BILLING/COLLECTIONS							
180906	REEDSBURG UTILITY	2019	JOINT ALLOCATION OF SEWER & STORM WATER 4TH QTR 2020	12/03/2021	41,985.41	41,985.41	12/16/2021
Total 20-543000-03 BILLING/COLLECTIONS:					41,985.41	41,985.41	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
263792	BATZNER PEST CONTROL INC	3264149	PEST CONTROL - WWTP	12/14/2021	79.00	79.00	12/16/2021
130664	MID-AMERICAN RESEARCH CH	0750009-IN	BREAKAWAY PENETRATING OIL - WWTP	12/10/2021	136.31	136.31	12/30/2021
180890	REEDSBURG TRUE VALUE	800027-1121	SUPPLIES	11/25/2021	41.97	41.97	12/02/2021
180890	REEDSBURG TRUE VALUE	800027-1221	SUPPLIES	12/25/2021	79.45	79.45	12/30/2021
261357	TELEDYNE INSTRUMENTS INC	S020507577	POWER SUPPLY, TEMP SENSOR - WWTP	12/14/2021	857.39	857.39	12/16/2021
90520	XYLEM INC.	3556C01696	PARTS, LABOR - WWTP	12/03/2021	135.00	135.00	12/16/2021
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					1,329.12	1,329.12	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
10024	ALLIANT ENERGY/WP&L	7723830000-11	GAS- WWTP	11/17/2021	445.54	445.54	12/02/2021
10024	ALLIANT ENERGY/WP&L	7723830000-1	GAS - WWTP LIFT STATION	12/16/2021	858.99	858.99	12/30/2021
180905	REEDSBURG UTILITY	000616113-112	UTILITIES - TREATMENT PLANT	11/30/2021	4,997.64	4,997.64	12/16/2021
180906	REEDSBURG UTILITY	20524-1121	TELEPHONE- INTERNET - WWTP	11/20/2021	714.35	714.35	12/02/2021
180906	REEDSBURG UTILITY	20524-1221	TELEPHONE- INTERNET - WWTP	12/20/2021	714.35	714.35	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	UTILITIES - TREATMENT PLANT	11/23/2021	2,920.64	2,920.64	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	UTILITIES - TREATMENT PLANT	12/21/2021	2,807.71	2,807.71	12/30/2021
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					13,459.22	13,459.22	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	1072-1221-CIT	CONTRACT SERVICES	12/01/2021	32,180.04	32,180.04	12/16/2021
Total 21-546100-03 CONTRACT SERVICES:					32,180.04	32,180.04	
21-546300-03 OPERATING EXPENSES							
160650	PETERSON SANITATION INC	1072-1221-600	CITY SHOP - WENGEL DR	12/01/2021	10.00	10.00	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-CIT	HALL UTILITIES	12/01/2021	192.00	192.00	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-CIT	GARBAGE & REFUSE	12/01/2021	192.00	192.00	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-CIT	SHOP	12/01/2021	88.00	88.00	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-CIT	RACA	12/01/2021	104.00	104.00	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-CIT	PARKS	12/01/2021	112.00	112.00	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-CIT	GARBAGE SERVICE	12/01/2021	111.02	111.02	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-CIT	RECYCLE TONAGE	12/01/2021	3,528.60	3,528.60	12/16/2021
160650	PETERSON SANITATION INC	1072-1221-JAY	CITY SHOP - JAYCEE'S BLDG	12/01/2021	10.00	10.00	12/16/2021
263931	STERICYCLE INC	8000441905	SHREDDING - CITY HALL	11/25/2021	176.38	176.38	12/02/2021
263931	STERICYCLE INC	8000442033	SHREDDING - PD	11/25/2021	173.42	173.42	12/02/2021
263931	STERICYCLE INC	8000628122	SHREDDING - CITY HALL	12/25/2021	95.97	95.97	12/30/2021
263931	STERICYCLE INC	8000628259	SHREDDING - PD	12/25/2021	94.38	94.38	12/30/2021
Total 21-546300-03 OPERATING EXPENSES:					4,887.77	4,887.77	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	1072-1221-CIT	GARBAGE & REFUSE - STICKERS	12/01/2021	565.00	565.00	12/16/2021
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					565.00	565.00	
23-513600-03 BILLING							
180906	REEDSBURG UTILITY	2019	JOINT ALLOCATION OF SEWER & STORM WATER 4TH QTR 2020	12/03/2021	6,107.82	6,107.82	12/16/2021
Total 23-513600-03 BILLING:					6,107.82	6,107.82	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
23-541100-03 EQUIPMENT REPLACEMENT							
70405	GRINDER SHEET METAL	7820	REBUILD LEAF SUCKER BOOK - SHOP	11/09/2021	290.76	290.76	12/16/2021
80455	HARTJE TIRE CENTER INC	40-90184	SERVICE CALL FOR STREET SWEEPER - SHOP	12/14/2021	727.00	727.00	12/30/2021
263489	MACQUEEN EQUIPMENT	P21886	PARTS - SHOP	12/03/2021	337.92	337.92	12/16/2021
Total 23-541100-03 EQUIPMENT REPLACEMENT:					1,355.68	1,355.68	
23-544500-03 STORM SEWER REPAIRS							
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	12/14/2021	420.84	420.84	12/16/2021
130655	MEYER OIL COMPANY	698380	DIESEL FUEL	11/28/2021	405.92	405.92	12/02/2021
221074	VIKING EXPRESS MART	61052-1121	FUEL - SHOP	11/30/2021	746.84	746.84	12/16/2021
Total 23-544500-03 STORM SEWER REPAIRS:					1,573.60	1,573.60	
41-542600-03 TAXI CAB EXPENSES							
263508	RUNNING INC	25333	MONTHLY CAB SERVICES - NOVEMBER 2021	11/12/2021	19,544.74	19,544.74	12/16/2021
Total 41-542600-03 TAXI CAB EXPENSES:					19,544.74	19,544.74	
42-517110-03 AIRPORT UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	1266040000-11	GAS - HANGAR - AIRPORT	11/29/2021	20.20	20.20	12/16/2021
10024	ALLIANT ENERGY/WP&L	4079272914-11	GAS- AIRPORT	11/24/2021	46.15	46.15	12/02/2021
10024	ALLIANT ENERGY/WP&L	5765710000-11	GAS- AIRPORT	11/22/2021	16.58	16.58	12/02/2021
10024	ALLIANT ENERGY/WP&L	5765710000-1	GAS - AIRPORT	12/22/2021	17.85	17.85	12/30/2021
180906	REEDSBURG UTILITY	28015-1121	TELEPHONE- AIRPORT	11/20/2021	34.20	34.20	12/02/2021
180906	REEDSBURG UTILITY	28015-1221	TELEPHONE- AWOS STATION - AIRPORT	12/20/2021	34.20	34.20	12/30/2021
180906	REEDSBURG UTILITY	52183-1121	INTERNET - DOT GPS STAT - AIRPORT	11/20/2021	100.17	100.17	12/02/2021
180906	REEDSBURG UTILITY	52183-1221	INTERNET DOT GPS STAT - AIRPORT	12/20/2021	100.17	100.17	12/30/2021
180906	REEDSBURG UTILITY	9678-1121	TELEPHONE- INTERNET - AIRPORT	11/20/2021	91.82	91.82	12/02/2021
180906	REEDSBURG UTILITY	9678-1221	INTERNET/CABLE - AIRPORT	12/20/2021	91.82	91.82	12/30/2021
Total 42-517110-03 AIRPORT UTILITIES, CELL PHONES:					553.16	553.16	
42-545300-03 AIRPORT OPERATING (FBO)							
262918	REEDSBURG AVIATION LLC	RA-1221	AIRPORT MANAGEMENT	12/01/2021	3,700.00	3,700.00	12/02/2021
180890	REEDSBURG TRUE VALUE	800027-1121	SUPPLIES	11/25/2021	15.99	15.99	12/02/2021
180890	REEDSBURG TRUE VALUE	800027-1221	SUPPLIES	12/25/2021	2.99	2.99	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	AIRPORT	11/23/2021	806.07	806.07	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	AIRPORT	12/21/2021	936.33	936.33	12/30/2021
Total 42-545300-03 AIRPORT OPERATING (FBO):					5,461.38	5,461.38	
42-545300-04 AIRPORT OUTLAY							
130612	MSA PROFESSIONAL SERVICE	R02068020.0-1	VFW AIRPORT LAND RELEASE	11/17/2021	3,541.25	3,541.25	12/02/2021
Total 42-545300-04 AIRPORT OUTLAY:					3,541.25	3,541.25	
45-521400-03 K-9 EXPENSES							
261653	NAPWDA	HOEGE2022	NAPWA MEMBERSHIP RENEWAL 2022 - HOEGE	12/13/2021	50.00	50.00	12/16/2021
Total 45-521400-03 K-9 EXPENSES:					50.00	50.00	
48-554600-03 CONSERVE SAUK FILM FEST EXP.							
262827	ECONOPRINT INC	877944	FILM FEST SCHEDULE AND				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			GUIDE	11/08/2021	467.42	467.42	12/16/2021
Total 48-554600-03 CONSERVE SAUK FILM FEST EXP.:					467.42	467.42	
56-517110-03 UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	4066940000-11	GAS -LIBRARY	11/17/2021	391.54	391.54	12/02/2021
10024	ALLIANT ENERGY/WP&L	4066940000-1	GAS- LIBRARY	12/16/2021	652.10	652.10	12/30/2021
180905	REEDSBURG UTILITY	RUC 1121	LIBRARY UTILITIES	11/23/2021	1,089.01	1,089.01	12/02/2021
180905	REEDSBURG UTILITY	RUC 1221	LIBRARY UTILITIES	12/21/2021	896.04	896.04	12/30/2021
Total 56-517110-03 UTILITIES, CELL PHONES:					3,028.69	3,028.69	
56-551300-03 LIBRARY OPERATING							
20070	BAKER & TAYLOR	2036334382	Books	11/09/2021	52.08	52.08	12/02/2021
20070	BAKER & TAYLOR	2036362906	Books	11/23/2021	75.69	75.69	12/16/2021
20070	BAKER & TAYLOR	2036387134	Books	12/03/2021	51.86	51.86	12/16/2021
20070	BAKER & TAYLOR	2036395946	Books	12/08/2021	543.81	543.81	12/30/2021
263742	BLACKSTONE PUBLISHING	212632	AUDIO BOOKS ON CD	12/08/2021	99.00	99.00	12/16/2021
30169	CAPSTONE	264598	BOOKS	12/10/2021	31.98	31.98	12/30/2021
30174	CENTER POINT LARGE PRINT	1893926	Large Print Books	12/01/2021	279.84	279.84	12/16/2021
40270	DEMCO INC	7050301	PROCESSING SUPPLIES, BOOK COVERS, TAPE, JEWEL CASES, YS CARPET TILES	12/03/2021	597.08	597.08	12/16/2021
263533	ENVISIONWARE INC	56677	RFID/SELF CHECK ANNUAL MAINTENANCE	12/01/2021	1,746.67	1,746.67	12/16/2021
262020	FINDAWAY WORLD LLC	369647	DIGITAL AUDIO PLAYERS	11/22/2021	346.70	346.70	12/02/2021
70300	GALE	76193625	LARGE PRINT NOV WHEELER WESTERN 2	11/17/2021	39.73	39.73	12/02/2021
70300	GALE	76260918	LARGE PRINT BOOKS DEC CHRISTIAN FICTION 2	12/03/2021	50.23	50.23	12/16/2021
70300	GALE	76261238	LARGE PRINT BOOKS DEC CHRISTIAN ROMANCE 2	12/03/2021	46.48	46.48	12/16/2021
70375	GAWRONSKI SIGNS & ADVERTI	25072	VINYL - NO PARKING BARRICADES	12/12/2021	244.00	244.00	12/30/2021
60335	GORDON FLESCH CO INC	13561172	COPIERS 12/7/21-1/6/22; COPIES 11/1/21-11/30/21	12/07/2021	337.08	337.08	12/16/2021
90510	INGRAM	513349	Books	11/26/2021	267.59	267.59	12/16/2021
90510	INGRAM	55843523	Books	11/12/2021	168.46	168.46	12/02/2021
90510	INGRAM	55875492	Books	11/15/2021	220.35	220.35	12/02/2021
90510	INGRAM	55984508	Books	11/19/2021	561.54	561.54	12/02/2021
90510	INGRAM	56040429	Books	11/22/2021	264.53	264.53	12/02/2021
90510	INGRAM	56386600	Books	12/08/2021	106.00	106.00	12/30/2021
90510	INGRAM	56463177	Books	12/10/2021	346.83	346.83	12/30/2021
90510	INGRAM	56621675	Books	12/17/2021	132.61	132.61	12/30/2021
263949	LIBRARY IDEAS LLC	86498	VOX BOOKS - AUDIO ENABLED PICTURE BOOKS	12/08/2021	638.49	638.49	12/16/2021
262620	MIDWEST TAPE	501281811	AUDIO BOOKS ON CD	11/16/2021	89.98	89.98	12/02/2021
262620	MIDWEST TAPE	501354404	HOOPLA USAGE - NOVEMBER	11/30/2021	511.25	511.25	12/16/2021
262620	MIDWEST TAPE	501363523	AUDIO BOOKS ON CD	12/03/2021	44.99	44.99	12/16/2021
262620	MIDWEST TAPE	501363524	AUDIO BOOKS ON CD	12/03/2021	34.99	34.99	12/16/2021
262620	MIDWEST TAPE	501400781	AUDIO BOOKS ON CD	12/11/2021	506.87	506.87	12/30/2021
262620	MIDWEST TAPE	501400783	AUDIO BOOKS ON CD - DISC REPLACEMENT	12/11/2021	9.99	9.99	12/30/2021
262620	MIDWEST TAPE	50143409	AUDIO BOOKS ON CD	12/20/2021	210.93	210.93	12/30/2021
262888	MILWAUKEE JOURNAL SENTINEL	305454921	MILWAUKEE JOURNAL SENTINEL - YEAR SUB 1/1/2022 - 12/31/2022	12/01/2021	726.72	726.72	12/16/2021
263958	OFFICE FURNITURE WAREHOU	1023	SIT STAND WORKSTATIONS - CIRCULATION AREA	12/27/2021	494.00	494.00	12/30/2021
170500	QUILL CORPORATION	21097857	TONER, MARKERS, ZIPLOCK	11/18/2021	901.91	901.91	12/02/2021
170500	QUILL CORPORATION	21580017	SANITIZER REFILL	12/10/2021	79.99	79.99	12/30/2021
180844	QUILLIN'S INC	1410003	TEEN TIME/AFTER SCHOOL BOOK CLUB	11/02/2021	22.67	22.67	12/02/2021
180844	QUILLIN'S INC	1413184	AFTERSCHOOL BOOK CLUB	11/11/2021	11.06	11.06	12/02/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
180844	QUILLIN'S INC	1415720	STORY TIME CRAFT	11/18/2021	2.99	2.99	12/02/2021
180844	QUILLIN'S INC	2209893	FAMILY FUN NIGHT - COOKIE DECORATING & TEEN TIME	12/14/2021	46.91	46.91	12/30/2021
180906	REEDSBURG UTILITY	20304-1121	TELEPHONE- INTERNET - LIBRARY	11/20/2021	627.89	627.89	12/02/2021
180906	REEDSBURG UTILITY	20304-1221	TELEPHONE- INTERNET - LIBRARY	12/20/2021	627.56	627.56	12/30/2021
191005	SOUTH CENTRAL LIBRARY SYS	21648	WPLC DIGITAL MEDIA BUYING POOL ANNUAL FEES	11/19/2021	5,419.00	5,419.00	12/02/2021
191005	SOUTH CENTRAL LIBRARY SYS	21649	OVERDRIVE MAGAZINE SUBSCRIPTION FEE	11/19/2021	396.00	396.00	12/02/2021
191005	SOUTH CENTRAL LIBRARY SYS	21650	OVERDRIVE ADVANTAGE	11/19/2021	376.00	376.00	12/02/2021
191005	SOUTH CENTRAL LIBRARY SYS	21651	TRANSPARENT LANGUAGE ANNUAL SUBSCRIPTION	11/19/2021	147.74	147.74	12/02/2021
191005	SOUTH CENTRAL LIBRARY SYS	21667	DELL LATITUDE 3520 LAPTOPS 2 PUBLIC REPLACEMENTS	11/23/2021	1,602.62	1,602.62	12/02/2021
263931	STERICYCLE INC	8000248096	SHRED IT COLLECTION 9/8/21 & 10/5/21	10/25/2021	149.99	149.99	12/02/2021
263931	STERICYCLE INC	8000442032	SHRED IT COLLECTION 11/2/21	11/25/2021	74.87	74.87	12/02/2021
70374	SYNCHRONY BANK/AMAZON	70226+14	AIR PURIFIERS, SUPPLIES, HYBRID MEETING EQUIPMENT; PAPER, LASERJET PRINTER	11/30/2021	2,390.31	2,390.31	12/02/2021
263950	THE ATLANTIC	202111201ATL	THE ATLANTIC - 1 YEAR SUBSCRIPTION RENEWAL	12/01/2021	29.95	29.95	12/16/2021
263033	TURNER WATERCARE	812012	WATER SERVICE	12/01/2021	24.00	24.00	12/16/2021
262163	ULINE	14268689	FLOOR MATS	12/15/2021	862.12	862.12	12/30/2021
263951	USA TODAY	4187440-21	USA TODAY ANNUAL SUBSCRIPTION	12/01/2021	341.57	341.57	12/16/2021
263952	USBORNE BOOKS & MORE	0265330	CHILDREN'S BOOKS	11/10/2021	123.94	123.94	12/16/2021
261245	WISCONSIN LIBRARY SERVICE	495909	WORLD ARCHIVE NEWSPAPER ARCHIVE WI COLLECTION 1/1/22-12/31/22	12/06/2021	637.35	637.35	12/16/2021
Total 56-551300-03 LIBRARY OPERATING:					24,774.79	24,774.79	
60-513500-03 ADMINISTRATIVE COSTS							
221070	VIERBICHER ASSOCIATES INC	210224-00006	TID 10 CREATION	12/10/2021	560.00	560.00	12/16/2021
Total 60-513500-03 ADMINISTRATIVE COSTS:					560.00	560.00	
60-516110-03 LEGAL FEES							
120585	LAROWE GERLACH LLP	5200.000-1121	GENERAL BUSINESS - SERVICES	11/30/2021	844.75	844.75	12/16/2021
Total 60-516110-03 LEGAL FEES:					844.75	844.75	
63-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY US, LLP	BT1958127	AUDITING TIF 3	12/01/2021	5,500.00	5,500.00	12/16/2021
Total 63-515700-03 INDEPENDENT AUDITING:					5,500.00	5,500.00	
65-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY US, LLP	BT1958127	AUDITING TIF 5	12/01/2021	5,500.00	5,500.00	12/16/2021
Total 65-515700-03 INDEPENDENT AUDITING:					5,500.00	5,500.00	
66-513500-03 ADMINISTRATIVE COSTS							
261190	RAY ZOBEL & SONS INC	53136	BACKHOE TEST PITS NEW INDUSTRIAL PARK TID#6	11/30/2021	775.00	775.00	12/16/2021
Total 66-513500-03 ADMINISTRATIVE COSTS:					775.00	775.00	
67-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY US, LLP	BT1958127	AUDITING SERVICES - TIF 7	12/01/2021	7,500.00	7,500.00	12/16/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 67-515700-03 INDEPENDENT AUDITING:					7,500.00	7,500.00	
69-513500-03 Administration Costs							
221070	VIERBICHER ASSOCIATES INC	210134-00002	2021 BUSINESS PARK EXPANSION	11/23/2021	8,991.75	8,991.75	12/02/2021
221070	VIERBICHER ASSOCIATES INC	21013-400003	2021 BUSINESS PARK EXPANSION	12/17/2021	17,678.00	17,678.00	12/30/2021
Total 69-513500-03 Administration Costs:					26,669.75	26,669.75	
70-521100-03 POLICE EQUIPMENT							
261358	AXON ENTERPRISE INC	INUS029513	TASERS - PD	11/09/2021	2,777.18	2,777.18	12/02/2021
261208	BAYCOM INC	GO-02654-T7P	PRINTER, POWER CORD, CABLE FOR SQUAD PRINTERS - PD	12/03/2021	680.00	680.00	12/16/2021
263714	BELCO VEHICLE SOLUTIONS L	6616	NEW SQUAD EQUIPMENT & BUILD SQUAD 37 - PD	11/24/2021	7,500.00	7,500.00	12/02/2021
263714	BELCO VEHICLE SOLUTIONS L	6617	NEW SQUAD EQUIPMENT & BUILD SQUAD 34 - PD	11/24/2021	7,500.00	7,500.00	12/02/2021
Total 70-521100-03 POLICE EQUIPMENT:					18,457.18	18,457.18	
70-551100-03 LIBRARY EQUIPMENT							
30150	CDW GOVERNMENT INC	903020	VIRTUAL HYBRID MEETING EQUIPMENT	12/28/2021	2,402.30	2,402.30	12/30/2021
Total 70-551100-03 LIBRARY EQUIPMENT:					2,402.30	2,402.30	
75-543100-03 STREET RECONSTRUCTION							
70360	D L GASSER CONSTRUCTION	5000025415	2021 STREET BINDEN & SURFACE N DEWEY/8TH/COMMERCIAL	11/15/2021	109,211.75	109,211.75	12/02/2021
70360	D L GASSER CONSTRUCTION	5000025497	2021 STREET PATCHING 8TH STREET	12/03/2021	9,800.00	9,800.00	12/16/2021
180905	REEDSBURG UTILITY	2007	SOUTH GOLF COURSE RD WATER/SEWER EXTENSION	11/17/2021	199,851.69	199,851.69	12/02/2021
263948	RICHARD & PATRICIA SCHIFFM	SCHIFFMAN12	EASEMENT	12/13/2021	900.00	900.00	12/16/2021
263764	STRAND ASSOCIATES INC	0177238	K STREET ACQUISITION	11/10/2021	836.77	836.77	12/02/2021
231140	WISCONSIN DEPT OF TRANSP	395-00002426	PRELIMINARY - PROJECT #39550300104	12/01/2021	392.39	392.39	12/16/2021
231140	WISCONSIN DEPT OF TRANSP	395-00002426	K STREET PROJECT #39552070069	12/01/2021	1,376.12	1,376.12	12/16/2021
Total 75-543100-03 STREET RECONSTRUCTION:					322,368.72	322,368.72	
75-551100-03 LIBRARY							
263207	BARABOO HOME PAINTERS	202112BHP	PAINT- LOBBY, FOYER, MAIN LIBRARY, WORKROOM & EXTERIOR DOORS	12/14/2021	2,100.00	2,100.00	12/16/2021
Total 75-551100-03 LIBRARY:					2,100.00	2,100.00	
75-554800-03 PARKS IMPROVEMENTS							
263146	ARCHITECTURAL DESIGN CONS	15230	CITY PARK TOILET EXPANSION	11/30/2021	100.00	100.00	12/16/2021
20060	BADGER SPORTING GOODS	AAL003966-AR	BASEBALL SCOREBOARD, INSTALLATION AT NISHAN PARK	10/04/2021	24,050.00	24,050.00	12/16/2021
30262	CROELL INC.	591925	4000 PSI - PARKS	11/24/2021	237.80	237.80	12/02/2021
80458	HARTJE LUMBER INC	MN334601	CONCRETE MIX 80# BAG - PARKS	11/17/2021	33.60	33.60	12/16/2021
130612	MSA PROFESSIONAL SERVICE	R02068026.0-5	PROFESSIONAL SERVICES WEBB PARK SPLASH PAD	12/15/2021	8,820.00	8,820.00	12/30/2021
201029	T & M GENERAL CONTRACTOR	23406	INSTALL NEW CUSTOM STAINLESS STEEL HANDRAIL AT WEBB POOL	12/16/2021	10,329.00	10,329.00	12/30/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 75-554800-03 PARKS IMPROVEMENTS:					43,570.40	43,570.40	
75-554955-03 FIELD HOUSE EXPENSES							
263146	ARCHITECURAL DESIGN CONS	15232	PROFESSIONAL SERVICES - NISHAN FIELDHOUSE	11/30/2021	787.50	787.50	12/16/2021
Total 75-554955-03 FIELD HOUSE EXPENSES:					787.50	787.50	
90-564200-03 SPECIAL EVENT GRANT (20%)							
261439	JAY'S POWER CENTER	JAYS120921	MOTORSPORT EVENT ROOM TAX APPROVED 12/8/21	12/09/2021	5,000.00	5,000.00	12/16/2021
Total 90-564200-03 SPECIAL EVENT GRANT (20%):					5,000.00	5,000.00	
91-481100 WEBB INTEREST INCOME							
262630	BMO HARRIS BANK CREDIT CA	8268-1121	SARIS CYCLING GROUP	11/28/2021	4,427.50-	4,427.50-	12/22/2021
Total 91-481100 WEBB INTEREST INCOME:					4,427.50-	4,427.50-	
Grand Totals:					1,171,412.69	1,171,412.69	

Dated: _____

City Administrator: _____

Dated: _____

City Clerk-Treasurer: _____

Dated: _____

Mayor: _____

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
From: Brian Duvalle, Planning and Building
Date of Meeting: January 10, 2022

Subject: Monthly Building Permit Report

BACKGROUND

On a routine basis the building inspector presents to the Common Council the actions of the proceeding monthly activity.

PERMITS

	Nov 2020	Nov 2021	Total Change
Zoning	1	4	+3
Building	6	16	+10

VALUE

	Nov 2020	Nov 2021	Total Change
Zoning	\$4,250	\$14,200	\$9,950
Building	\$634,200	\$2,547,250	\$1,913,050

STAFF RECOMMENDATION

Recommend the Monthly Building Permit Report be received and filed by the Common Council.

NOTES

Six new house were started in Dec 2021.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning Jan 11, 2022 ending June 30, 2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Reedsburg

County of Sauk Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>4521030850456</u>	
FEIN Number <u>87-3790153</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$ <u>100.00</u>
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☒ Class B liquor	\$ <u>500.00</u>
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>25.00</u>
TOTAL FEE	\$ <u>625.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Cassandra L. Myers Tarhender's w/sass Sassy Enterprises LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Tarhender's w/sass Business Phone Number _____
2. Address of Premises 326 E Main St Reedsburg Post Office & Zip Code 53959

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Front, middle, ~~at~~ Back of the bar & Back stock room

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? David Nelson

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 12/1/21 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Myers Cassandra L.</u>	Title/Member <u>owner</u>	Date <u>12/6/21</u>
Signature <u>Cassandra Myers</u>	Phone Number <u>608-495-1308</u>	Email Address <u>Cassandra.Myers@att.net</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>12-10-2021</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

ORDINANCE NO. 1933-21

(Municipal Court of City of Reedsburg, Town of LaValle, Village of Rock Springs, Village of Loganville & Town of Woodland,
Chapter 37)

The City of Reedsburg, Sauk County, does hereby ordain as follows:

SECTION I: PURPOSE

The purpose of this ordinance is to amend the City of Reedsburg Municipal Court Ordinance to include the Village of Loganville as a participating community.

SECTION II: PROVISION AMENDED

City of Reedsburg Code Chapter 37 is revised by this Ordinance.

SECTION III: PROVISION AS AMENDED

City of Reedsburg Code Chapter 37 is amended to read as follows:

§ 37-1 Purpose.

Pursuant to the authority granted by Chapter 755 of the Wisconsin Statutes, there is hereby created and established a Municipal Court of the City of Reedsburg, Town of LaValle, the Village of Rock Springs, Village of Loganville and the Town of Woodland.

§ 37-2 Municipal Judge.

Qualifications: The Municipal Court of the City of Reedsburg, Town of LaValle and Village of Rock Springs shall be under the jurisdiction of and presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin and who resides in the City of Reedsburg, Town of LaValle, the Village of Rock Springs, Village of Loganville and the Town of Woodland.

§ 37-3 Elections.

- A. Vacancy. A permanent vacancy in the office of the Municipal Judge may be filled by temporary appointment of the Common Council of the City of Reedsburg, Town of LaValle Town Board, the Village of Rock Springs Village Board, Village of Loganville Board and the Town of Woodland Town Board, as provided for in § 8.50(4)(fm), Wis. Stats. The office shall be permanently filled by special election in the manner provided for in said statute.
- B. Electors. Electors in all the municipalities, the City of Reedsburg, Town of LaValle, the Village of Rock Springs, Village of Loganville and the Town of Woodland, shall vote for the Municipal Judge.

§ 37-4 Jurisdiction.

- A. Exclusivity. The Municipal Court shall have jurisdiction over incidents occurring on or after January 1, 2004, as provided in Article VII, Section 14 of the Wisconsin Constitution, and §§ 755.045 and § 755.05, Wis. Stats., and as otherwise provided by the laws of Wisconsin. It shall have exclusive jurisdiction over the actions in the City of Reedsburg, Town of LaValle, the Village of Rock Springs, Village of Loganville and the Town of Woodland, seeking to impose forfeitures for violations of municipal ordinances, resolutions and bylaws.
- B. Juvenile offenders.
 - (1) The Municipal Court has jurisdiction over juvenile offenders when a municipality enacts an ordinance under the authority of § 938.17(2)(cm), Wis. Stats. Pursuant to § 938.17(2)(cm), Wis. Stats., the Municipal Judge may impose the following dispositions upon a juvenile for a violation of City, town or village ordinances:
 - (a) Any disposition allowed under Ch. 48, Wis. Stats.
 - (b) Section 938.343(2), Wis. Stats.

(c) Section 938.343(3), Wis. Stats.

(d) Section 938.343(4), Wis. Stats.

(e) Section 938.343(10), Wis. Stats.

(f) Section 938.344, Wis. Stats.

(g) Section 938.361, Wis. Stats.

(2) Any or all of the above listed dispositions may be used in any combination when imposed by a Municipal Judge.

§ 37-5 Operations and procedures.

Hours: The Municipal Court for the City of Reedsburg, Town of LaValle, the Village of Rock Springs, Village of Loganville and the Town of Woodland shall be open as determined by order of the Municipal Judge.

§ 37-6 Collection of forfeitures and costs.

[Amended 7-9-2018 by Ord. No. 1873-18]

The Municipal Judge may impose punishment and sentences as provided by Chs. 800 and 938, Wis. Stats., and as provided in the ordinances of the City of Reedsburg, Town of LaValle, the Village of Rock Springs, Village of Loganville and the Town of Woodland. All forfeitures, fees, assessments, surcharges and costs shall be paid to the Treasurer of the City of Reedsburg within seven days of receipt of the money by the Municipal Court.

- A. The Municipal Court funds shall be deposited into a separate Special Revenue Fund created solely for the purpose of managing revenues and paying expenses: labor/benefits, operating and transfer of funds to support internal services and capital expenditures.
- B. Changes do not adjust Chapter **434**, Peace and Good Order, § **434-7**, Bond schedules, approvals. A certified copy of bond schedules for the offenses set forth in this Code shall be adopted and approved with the text as part of this Code and shall bear upon its face the attestation of the City Clerk-Treasurer and the Chief of Police and shall be available to the public in the office of the Chief of Police.
- C. Changes thereafter to the bond schedule shall not be effective until entered and attested on the certified copy. Changes in the bond schedule shall be made by the Chief of Police with the approval of the Council. All approved changes shall be incorporated into the bond schedule and shall be available for public inspection.
- D. At the time of the payment, the Municipal Court shall report to the Treasurer the title of the action, the nature of the offenses and total amount of judgments imposed in actions and proceedings in which such monies were collected.
- E. Distribution of Municipal Court revenue to contracted cities, villages and towns shall be authorized by the Municipal Judge and may be adjusted and memorialized in a fees resolution.

SECTION III: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 37.

Dated this 10th day of January 2022.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:	December 13, 2021
Public Hearing Noticed:	December 23, 2021 & January 6, 2022
2nd Reading at Council/Public Hearing:	January 10, 2022
Published, Enactment Date:	January 20, 2022

**AGREEMENT BETWEEN THE CITY OF REEDSBURG AND THE VILLAGE OF LOGANVILLE TO ESTABLISH
A JOINT MUNICIPAL COURT**

THIS AGREEMENT is for the operation of the joint municipal court as entered into by and between the City of Reedsburg (City) and the Village of Loganville (Village) being municipal corporations organized and existing under the laws of the State of Wisconsin herein after referred to as "municipalities." This agreement is created pursuant to Wis. Stats. §66.0301.

RECITALS

WHEREAS, the City and the Village wish to create a joint multi-jurisdictional municipal court, pursuant to Wis. Stats. §755 and the provisions of this agreement; and

WHEREAS, the City and the Village seek to equitably share the costs and expenses of the administration and operation of the Court;

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the City and Villages are agreeing in the following:

ARTICLE I

CREATION OF JOINT MUNICIPAL COURT

Section 1.1 CREATION OF JOINT MUNICIPAL COURT. The City and the Village agree to create, establish, operate, and administer a multi-jurisdictional municipal court subject to the terms and conditions hereof.

Section 1.2 COURT ADMINISTRATION. In connection with the administration and operation of the Joint Municipal Court, the Parties agree in and to the following:

- (a) Municipal Judge: The judge appointed must run for election at large in the spring election in odd numbered years for a term of four years commencing on May 1. Electors of the municipalities shall be eligible to vote for the municipal judge. All candidates for the position of municipal judge shall be nominated by nomination papers as provided in §8.10, Wis. Stats., and selection in a primary election if such is held is provided in §8.11, Wis. Stats. The clerk of Sauk County shall serve as filing officer for the candidates. The judge must be a licensed attorney, and in good standing, with the Wisconsin State Bar Association. The current municipal judge for the City of Reedsburg Municipal Court will remain as judge through the end of her current term which expires on April 30, 2024 or unless she resigns her position prior to the end of his term. The municipal judge shall receive a fixed salary and municipal judges training pursuant to §755.18 Wis. Stats. The salary shall be determined by the City of Reedsburg Common Council.
- (b) Municipal Court Location: The Joint Municipal Court and the offices for the Court staff and all Court records shall be located at the Reedsburg City Hall, 134 S. Locust Street, Reedsburg, WI 53959.

- (c) Court Administration Expenses. All costs associated with operation and administering the court shall be paid by the City, including but not limited to, the compensation and fringe benefits paid to the Municipal Judge, Clerk of the Municipal Court and other Court-related personnel.
- (d) Identification. The joint municipal court created hereunder shall be known as the "Reedsburg Municipal Court."
- (e) Municipal Prosecutor. The Municipal Prosecutor for the Joint Municipal Court shall be appointed by the City of Reedsburg. The fees for services rendered by the Municipal Prosecutor shall be set by the City of Reedsburg. The fees for such services shall be billed by the Municipal Prosecutor's office to the City separately for the citations subject to prosecution from each municipality.

Citations shall not be provided to the Municipal Prosecutor for prosecution until after the entry of a plea of "not guilty." The appointed Municipal Prosecutor shall handle the pre-trial conference scheduled by the Court and all Joint municipal Court trials and appeals unless there shall be a conflict of interest; in which event, the Municipal Prosecutor shall arrange for the prosecution of the citation by other competent counsel.

- (f) Operation of Joint Municipal Court. The Court shall establish such rules and procedures as the court shall deem necessary or appropriate, within the framework of applicable statutory authority and regulations, for the operation and administration of the Joint Municipal court. The hours of operation of the Joint Municipal Court shall be determined by the Municipal Judge.

Section 1.3 COSTS AND FEES. The City and the Village agree to share and allocate the costs and fees derived from the prosecution of citations in and by the Court in the following manner:

- (a) The Village shall pay to the City the sum of \$5.00 for each citation issued by the Village that are handled by the Court.
- (b) All forfeitures resulting from citations issued by the Village and processed by the Court shall be paid to the Joint Municipal Court. Within thirty (30) days after receipt of such payments, the Joint Municipal Court shall pay to the Village the amount of the forfeiture for each citation less the per-citation fee attributable to the processing and prosecution of that citation as set forth in subparagraph (a) above and less such moneys as are retained pursuant to subparagraphs (c) and

(d) below. At that time, the Joint Municipal Court shall report to the Village the title of the action, the offense for which the forfeiture were imposed, and the total amount of the judgment, including forfeitures, assessments, and costs.

- (c) Mandatory assessments and charges established by Wisconsin Statutes shall be added to all judgments entered by the Court. That portion of the statutory court costs that are normally retained by the local government that establishes a municipal court shall be payable in all cases adjudicated by the Court, to the Joint Municipal Court for purposes of paying a portion of the expenses of the administration and operation of the Court.
- (d) Any other funds collected by the Joint Municipal Court through the operation of the Court shall be retained by the Joint Municipal Court, except for taxable costs under Chapter 814 of the Wisconsin Statutes actually paid by the Village and ordered reimbursed as part of the judgment or sentence, which shall be paid to the Village, together with fees and forfeitures for each such citation.

For the Village:


Village Chair Signature

12/06/2021
Date


Village Clerk

11/4/21
Date

For the City:

Mayor Signature

Date

City Clerk

Date

**AGREEMENT BETWEEN THE CITY OF REEDSBURG AND THE VILLAGE OF LOGANVILLE TO ESTABLISH
A JOINT MUNICIPAL COURT**

THIS AGREEMENT is for the operation of the joint municipal court as entered into by and between the City of Reedsburg (City) and the Village of Loganville (Village) being municipal corporations organized and existing under the laws of the State of Wisconsin herein after referred to as "municipalities." This agreement is created pursuant to Wis. Stats. §66.0301.

RECITALS

WHEREAS, the City and the Village wish to create a joint multi-jurisdictional municipal court, pursuant to Wis. Stats. §755 and the provisions of this agreement; and

WHEREAS, the City and the Village seek to equitably share the costs and expenses of the administration and operation of the Court;

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the City and Villages are agreeing in the following:

ARTICLE I

CREATION OF JOINT MUNICIPAL COURT

Section 1.1 CREATION OF JOINT MUNICIPAL COURT. The City and the Village agree to create, establish, operate, and administer a multi-jurisdictional municipal court subject to the terms and conditions hereof.

Section 1.2 COURT ADMINISTRATION. In connection with the administration and operation of the Joint Municipal Court, the Parties agree in and to the following:

- (a) Municipal Judge: The judge appointed must run for election at large in the spring election in odd numbered years for a term of four years commencing on May 1. Electors of the municipalities shall be eligible to vote for the municipal judge. All candidates for the position of municipal judge shall be nominated by nomination papers as provided in §8.10, Wis. Stats., and selection in a primary election if such is held is provided in §8.11, Wis. Stats. The clerk of Sauk County shall serve as filing officer for the candidates. The judge must be a licensed attorney, and in good standing, with the Wisconsin State Bar Association. The current municipal judge for the City of Reedsburg Municipal Court will remain as judge through the end of her current term which expires on April 30, 2024 or unless she resigns her position prior to the end of his term. The municipal judge shall receive a fixed salary and municipal judges training pursuant to §755.18 Wis. Stats. The salary shall be determined by the City of Reedsburg Common Council.
- (b) Municipal Court Location: The Joint Municipal Court and the offices for the Court staff and all Court records shall be located at the Reedsburg City Hall, 134 S. Locust Street, Reedsburg, WI 53959.

- (c) Court Administration Expenses. All costs associated with operation and administering the court shall be paid by the City, including but not limited to, the compensation and fringe benefits paid to the Municipal Judge, Clerk of the Municipal Court and other Court-related personnel.
- (d) Identification. The joint municipal court created hereunder shall be known as the "Reedsburg Municipal Court."
- (e) Municipal Prosecutor. The Municipal Prosecutor for the Joint Municipal Court shall be appointed by the City of Reedsburg. The fees for services rendered by the Municipal Prosecutor shall be set by the City of Reedsburg. The fees for such services shall be billed by the Municipal Prosecutor's office to the City separately for the citations subject to prosecution from each municipality.

Citations shall not be provided to the Municipal Prosecutor for prosecution until after the entry of a plea of "not guilty." The appointed Municipal Prosecutor shall handle the pre-trial conference scheduled by the Court and all Joint municipal Court trials and appeals unless there shall be a conflict of interest; in which event, the Municipal Prosecutor shall arrange for the prosecution of the citation by other competent counsel.

- (f) Operation of Joint Municipal Court. The Court shall establish such rules and procedures as the court shall deem necessary or appropriate, within the framework of applicable statutory authority and regulations, for the operation and administration of the Joint Municipal court. The hours of operation of the Joint Municipal Court shall be determined by the Municipal Judge.

Section 1.3 COSTS AND FEES. The City and the Village agree to share and allocate the costs and fees derived from the prosecution of citations in and by the Court in the following manner:

- (a) The Village shall pay to the City the sum of \$5.00 for each citation issued by the Village that are handled by the Court.
- (b) All forfeitures resulting from citations issued by the Village and processed by the Court shall be paid to the Joint Municipal Court. Within thirty (30) days after receipt of such payments, the Joint Municipal Court shall pay to the Village the amount of the forfeiture for each citation less the per-citation fee attributable to the processing and prosecution of that citation as set forth in subparagraph (a) above and less such moneys as are retained pursuant to subparagraphs (c) and

(d) below. At that time, the Joint Municipal Court shall report to the Village the title of the action, the offense for which the forfeiture were imposed, and the total amount of the judgment, including forfeitures, assessments, and costs.

- (c) Mandatory assessments and charges established by Wisconsin Statutes shall be added to all judgments entered by the Court. That portion of the statutory court costs that are normally retained by the local government that establishes a municipal court shall be payable in all cases adjudicated by the Court, to the Joint Municipal Court for purposes of paying a portion of the expenses of the administration and operation of the Court.
- (d) Any other funds collected by the Joint Municipal Court through the operation of the Court shall be retained by the Joint Municipal Court, except for taxable costs under Chapter 814 of the Wisconsin Statutes actually paid by the Village and ordered reimbursed as part of the judgment or sentence, which shall be paid to the Village, together with fees and forfeitures for each such citation.

For the Village:


Village Chair Signature

12/66/2021
Date


Village Clerk

12/4/21
Date

For the City:

Mayor Signature

Date

City Clerk

Date

RESOLUTION NO. 4462-22

RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$643,960 TAXABLE
COMMUNICATIONS UTILITY SYSTEM REVENUE BOND TO EVIDENCE
REIMBURSEMENT OBLIGATION WITH RESPECT TO LETTER OF CREDIT

WHEREAS, the City of Reedsburg, Sauk County, Wisconsin ("City") owns and operates its Communications Utility System, a public utility (the Communications Utility System and all properties of every nature in connection with such System now or hereafter owned by the City, including all improvements and extensions thereto, all real and personal property of every nature comprising part of and used or useful in connection therewith, and all appurtenances, contracts, leases, franchises and other intangibles, are hereinafter referred to collectively as the "System");

WHEREAS, under the provisions of Chapter 66, Wis. Stats., any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are to be payable only from the income and revenues of such utility and are to be secured by a pledge of the revenues of the utility;

WHEREAS, the City intends to construct improvements, additions and extensions to the System (collectively, the "Project") and intends to finance such improvements, additions and extensions using a combination of loan funds and grant funds;

WHEREAS, the System has received a grant commitment to fund a portion of the Project from the Universal Service Administrative Company ("USAC") and USAC requires that the System provide a letter of credit from a third party provider to secure the System's obligation to repay each installment of the grant if certain grant conditions are not met (the "Letter of Credit");

WHEREAS, Community First Bank (the "Bank") is willing to issue the Letter of Credit;

WHEREAS, to evidence its obligation to repay any draws under the Letter of Credit, it is necessary that the City authorize the issuance of a communications utility system revenue bond (the "Bond") to the Bank pursuant to Section 66.0621, Wisconsin Statutes, which Bond is to be payable solely from the Net Revenues (defined herein) of the System, on a basis junior and subordinate to any future bonds which may be issued to finance the Project or other System improvements and extensions; and

WHEREAS, the City has no bonds or obligations outstanding which are payable from the Revenues of the System.

NOW, THEREFORE, the Common Council of the City of Reedsburg, Sauk County, Wisconsin, does hereby resolve that:

Section 1. Authorization of Bond. For the purpose above stated, there is hereby authorized to be borrowed pursuant to Section 66.0621, Wisconsin Statutes, the principal sum of up to SIX HUNDRED FORTY-THREE THOUSAND NINE HUNDRED SIXTY DOLLARS (\$643,960) and, to evidence the obligation of the City to repay amounts drawn under the Letter

of Credit, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Bank for, on behalf of and in the name of the City, the Bond in the principal amount of up to SIX HUNDRED FORTY-THREE THOUSAND NINE HUNDRED SIXTY DOLLARS (\$643,960).

Section 2. Terms of Bond. The Bond shall be designated "Taxable Communication Utility System Revenue Bond"; shall be issued as a single bond in the principal amount of up to \$643,960; shall be dated January 7, 2022 and shall be numbered R-1. Principal of the Bond shall be treated as drawn by the City in an amount equal to the amount drawn on the Letter of Credit, up to the full amount of the Bond, such principal to be payable in full on January 7, 2023. The Bond shall bear interest at the rate of 18.00% per annum (but only on amounts as shall have been drawn under the Bond from the dates such amounts are drawn). Interest on the Bond shall be payable at maturity.

The Bond shall be subject to prepayment prior to maturity at the option of the City, in whole or from time to time in part, on any date at the redemption price of par plus accrued interest to the date of redemption.

The amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bond shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City (provided that, unless the City has contracted with a fiscal agent to authenticate the Bond, at least one of such signatures shall be manual), and sealed with the corporate seal of the City.

The Bond, together with interest thereon, shall be payable only out of the Special Redemption Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Special Redemption Fund and the Revenues pledged to such fund. Sufficient Revenues are pledged to the Special Redemption Fund, and shall be used for no other purpose than to pay the principal of and interest on first, any bonds issued in the future to finance the Project or other extensions or improvements to the System (collectively, the "Senior Bonds") and, second, the Bond, as the same fall due. The Bond is payable from Net Revenues of the System on a basis junior and subordinate to the Senior Bonds.

Section 3. Form of Bond. The Bond shall be in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

Section 4. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Bond and any Senior Bonds.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Revenues" means all income and revenue derived from operation of the System, including the revenues received from the City for services rendered to it and all moneys received by the System from any other source, including income derived from investments.

"System" means the entire communications utility system of the City specifically including all property of every nature now or hereafter owned by the City for the provision of telephone, communications, data, internet, news, cable television, video and information services, including all improvements and extensions thereto made by the City while the Bond remains outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such communications utility system, and including all appurtenances, contracts, leases, franchises and other intangibles.

Section 5. Income and Revenue Funds. When the Bond shall have been delivered in whole or in part, the Revenues shall be set aside into the following separate and special funds, which funds are hereby created, to be used and applied as described below:

- Revenues in amounts sufficient to provide for the reasonable and proper operation and maintenance of the System through the payment of Operation and Maintenance Expenses shall be set aside into the Communications Utility System Operation and Maintenance Fund ("Operation and Maintenance Fund").

- Revenues in amounts sufficient to pay the principal of and interest on the Bond and Senior Bonds shall be set aside into the Communications Utility System Special Redemption Fund (the "Special Redemption Fund"), to be applied to the payment of the principal of and interest on first, the Senior Bonds, and second, the Bond. The monies standing in the Special Redemption Fund are irrevocably pledged to the payment of principal of and interest on the Bond and the Senior Bonds.

- Revenues in amounts sufficient to provide for a proper and adequate depreciation account for the System shall be set aside into the Communications Utility System Depreciation Fund (the "Depreciation Fund").

The Operation and Maintenance Fund and Depreciation Fund shall be deposited as received in public depositories to be selected by the Common Council in the manner required by Chapter 34 of the Wisconsin Statutes and may be invested in legal investments subject to the provisions of Section 66.0603(1m), Wis. Stats.

Money in the Operation and Maintenance Fund shall be used to pay Operation and Maintenance Expenses as the same come due; money not immediately required for Operation and Maintenance Expenses shall be used to accumulate a reserve in the Operation and Maintenance Fund equal to estimated Operation and Maintenance Expenses for one month. Any money then available and remaining in the Operation and Maintenance Fund may be transferred to the Communications Utility System Surplus Fund (the "Surplus Fund"), which fund is hereby created.

Revenues shall be deposited in the Depreciation Fund each month until such amount as the Common Council may from time to time determine to constitute an adequate and reasonable depreciation account for the System (the "Depreciation Requirement") is accumulated therein. Money in the Depreciation Fund shall be available and shall be used, whenever necessary, to restore any deficiency in the Special Redemption Fund. When the Special Redemption Fund is sufficient for its purpose, funds in the Depreciation Fund may be expended for repairs, replacements, new construction, extensions or additions to the System. Any money on deposit in the Depreciation Fund in excess of the Depreciation Requirement which is not required during the current Fiscal Year for the purposes of the Depreciation Fund, may be transferred to the Surplus Fund.

It is the express intent and determination of the Common Council that the amount of Revenues to be set aside and paid into the Special Redemption Fund shall in any event be sufficient to pay principal of and interest on the Bond and the Senior Bonds, and the City Treasurer shall each Fiscal Year deposit at least sufficient Revenues in the Special Redemption Fund to pay promptly all principal and interest falling due on the Bond and the Senior Bonds.

The Revenues so set aside for payment of the principal of and interest on the Bond shall be set apart and shall be paid into the Special Redemption Fund not later than the 10th day of each month. The amount deposited each month shall be not less than the amount of the interest next coming due and the installment of principal next maturing, divided by the number of months initially remaining to the date such payment is due.

The Special Redemption Fund shall be used for no purpose other than the payment of interest upon and principal of the Bond and the Senior Bonds promptly as the same become due and payable or to pay redemption premiums. All money in the Special Redemption Fund shall be deposited in a special account and invested in legal investments subject to Section 66.0603(1m), Wis. Stats., and the monthly payments required to be made to the Special Redemption Fund shall be made directly to such account.

Funds in the Special Redemption Fund in excess of the minimum amounts required to be paid therein may be transferred to the Surplus Fund.

Money in the Surplus Fund shall first be used when necessary to meet requirements of the Operation and Maintenance Fund including the one month reserve, the Special Redemption Fund, and the Depreciation Fund. Any money then remaining in the Surplus Fund at the end of any Fiscal Year may be used only as permitted and in the order specified in Section 66.0811(2),

Wis. Stats. Money thereafter remaining in the Surplus Fund may be transferred to any of the funds or accounts created by this section.

Section 6. Service to the City. The reasonable cost and value of any service rendered to the City by the System shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the Revenues of the System, to wit: out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the amount of such reasonable cost and value shall be equal to such amount as may be necessary from year to year to pay the balance of an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.10 times the Annual Debt Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 5 of this Resolution. However, such payment is subject to (a) annual appropriation by the Common Council, (b) approval of the Wisconsin Public Service Commission, if necessary, and (c) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City or to make any subsequent payment over and above such reasonable cost and value.

Section 7. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bond, and each of them, that:

(a) It will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

(b) It will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the City to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Special Redemption Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund;

(c) It will cause any additions, improvements and extensions to the System to be made as expeditiously as reasonably possible;

(d) It will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bond;

(e) It will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 110% of the Annual Debt Service Requirement, and so that the Revenues of the System herein agreed to be set aside to provide for the payment of the Bond and the Senior Bonds and the interest thereon as the same becomes due and payable, will be sufficient for those purposes; and

(f) It will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible.

Section 8. Books and Accounts; Inspection. The City will keep proper books and accounts relative to the System separate from all other records of the City. The City will cause such books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants and will provide a copy of such audited financial statements to the Bank within one hundred eighty (180) days after the close of each Fiscal Year. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a balance sheet as of the end of such Fiscal Year; (3) the accountants' comment regarding the manner in which the City has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (4) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); and (5) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy.

The owners of the Bond shall have at all reasonable times the right to inspect the System and the records, accounts and data of the City relating thereto.

Section 9. Insurance. So long as any of the Bond is outstanding the City will carry for the benefit of the owners of the Bond: (a) adequate fire, lightning, vandalism, riot, strike, explosion, civil commotion, malicious damage, tornado and windstorm insurances on all portions of the System which are subject to loss through such casualties; (b) adequate insurance against loss of use and occupancy resulting from such casualties; (c) adequate public liability insurance and (d) insurance of the kinds and in the amounts normally carried by private companies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 5 of this Resolution. All money received for losses under any of such casualty policies, except those specified in (b) above, shall be used in repairing the damage or in replacing the property destroyed provided that if the Common Council shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired

thereby, such money, including proceeds from insurance under (b) above, shall be deposited in the Special Redemption Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund.

Section 10. Additional Bonds. Additional revenue bonds payable from Revenues may be issued in such manner as to enjoy priority over the Bond.

Section 11. Sale of Bond. Upon delivery of the Letter of Credit, the City shall deliver the Bond to the Bank. The officers of the City are authorized and directed to do any and all acts necessary to conclude delivery of the Bond to the Bank as soon after adoption of this Resolution as is convenient.

Section 12. Application of Bond Proceeds. Any accrued interest from the sale of the Bond shall be deposited in the Special Redemption Fund. The remaining proceeds of the Bond shall be deemed deposited as drawn in a special fund hereby designated as "Communications Utility System Refunding Fund." Said Refunding Fund shall be adequately secured and shall be deemed to be used solely for the purpose of repaying the portion of the grant received from USAC which was paid from amounts drawn under the Letter of Credit. Any balance remaining in said Refunding Fund after paying said costs shall be transferred to the Special Redemption Fund for use in payment of principal of and interest on the Bond.

Section 13. Amendment to Resolution. After the issuance of the Bond, no change or alteration of any kind in the provisions of this Resolution may be made until the Bond has been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of the owner of the Bond, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. The City may from time to time, amend this Resolution in any respect without the consent of the owner of the Bond as may be necessary or desirable in connection with the issuance of Senior Bonds; provided however, that no amendment shall permit any change in the maturity date of the Bond issued hereunder, or a reduction in the rate of interest on the Bond or in the amount of the principal amount thereof, without the written consent of the owner of the Bond.

c. This Resolution may be amended, in any respect, with the written consent of the owner of the Bond.

Section 14. Defeasance. When the Bond has been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The City may discharge the Bond by depositing into a special account on or before the maturity date a sum sufficient to pay the same, plus any interest to accrue thereon, in full. The City, at its option, may also discharge the Bond called for redemption on any date when it is prepayable according to its terms, by depositing into a special account on or before that date a sum sufficient to pay it in full, with the required redemption premium, if any, provided that notice of redemption has been duly

given as required by this Resolution. The City, at its option, may also discharge the Bond at any time by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S.

Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on the Bond to its maturity or, at the City's option, if the Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of such Bond at maturity, or at the City's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of the Bond on such date has been duly given or provided for.

Section 15. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner of the Bond, and after issuance of the Bond no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 13, until the Bond has been paid in full as to both principal and interest. The owner of the Bond shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 16. Persons Treated as Owners; Transfer of Bond. The City Clerk shall keep books for the registration and for the transfer of the Bond. The person in whose name the Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the City Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee a new Bond of a like aggregate principal amount and maturity, and the City Clerk shall record the name of such transferee in the registration book. No registration shall be made to bearer. The City Clerk shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

The last day of the calendar month next preceding the interest payment date shall be the record date for the Bond. Payment of interest on the Bond on the interest payment date shall be made to the registered owner of the Bond as it appears on the registration book of the City at the close of business on the corresponding record date.

Section 17. Records. The City Clerk shall provide and keep a separate record book and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bond.

Section 18. Closing. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Bond to the Bank upon issuance and delivery of the Letter of Credit. The Mayor and City Clerk may execute the Bond by manual or facsimile signature, but at least one of said officers shall sign the Bond manually.

The officers of the City and System hereby are directed and authorized to take all necessary steps to close the Letter of Credit transaction and the issuance and delivery of the Bond as soon as practicable hereafter, and said officers are hereby authorized and directed to execute and deliver such documents, certificates and acknowledgments as may be necessary or convenient in accordance therewith. The Bank shall further be paid a 0.25% fee in connection with the issuance of the Letter of Credit.

Section 19. Conflicting Ordinances or Resolutions. All ordinances and resolutions or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

Adopted and approved January 10, 2022.

Mayor

City Clerk

EXHIBIT A

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
COUNTY OF SAUK
CITY OF REEDSBURG

TAXABLE COMMUNICATIONS UTILITY SYSTEM REVENUE BOND

<u>Number</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Date of Original Issue</u>	<u>Amount</u>
R-1	January 7, 2023	18.00%	January 7, 2022	Up to \$643,960

FOR VALUE RECEIVED the City of Reedsburg, Sauk County, Wisconsin, hereby acknowledges itself to owe and promises to pay to Community First Bank, or registered assigns, solely from the fund hereinafter specified, the principal sum drawn hereunder together with interest thereon, at the rate per annum set forth above (but only on amounts as shall have been drawn hereunder from the dates such amounts are drawn). Interest shall be payable at maturity. Interest shall be computed upon a 365/360 basis.

This Bond is subject to prepayment prior to maturity at the option of the City, in whole or from time to time in part, on any date, at the redemption price of par plus accrued interest to the date of redemption.

Notice of any call of the Bond for prepayment shall be given by the mailing of a notice thereof by registered or certified mail or hand delivery at least five (5) days prior to the date fixed for prepayment to the registered owner of the Bond at the address shown on the registration books.

Both principal hereof and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. The interest on and principal of this Bond shall be payable only upon presentation and surrender of this Bond at the office of the City Clerk.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond of the same aggregate principal amount and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the

person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bond is issuable solely as a single negotiable, fully-registered Bond without coupons.

This Bond is issued to evidence the City's obligation to reimburse draws on a letter of credit issued by Community First Bank to the provider of a grant made to finance additions, improvements and extensions to the City's Communications Utility System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted on January 10, 2022, and entitled: "Resolution Authorizing the Issuance of Taxable Communications Utility System Revenue Bond to Evidence Reimbursement Obligation With Respect to Letter of Credit" and is payable only from the income and revenues of said Communications Utility System (the "System"), on a basis junior and subordinate to any bonds which may be issued by the City in the future to finance improvements or extensions to the System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", continued by the resolution referred to above. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said City from the operation of its Communications Utility System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Reedsburg, Sauk County, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF REEDSBURG,
SAUK COUNTY, WISCONSIN

(SEAL)

By _____
City Clerk

By _____
Mayor

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other
identifying number of Assignee

the within Bond, and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Bond on the books kept for the registration thereof with full power of substitution in the premises.

Dated:

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by:

UNITED STATES OF AMERICA
STATE OF WISCONSIN
COUNTY OF SAUK
CITY OF REEDSBURG

TAXABLE COMMUNICATIONS UTILITY SYSTEM REVENUE BOND

<u>Number</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Date of Original Issue</u>	<u>Amount</u>
R-1	January 7, 2023	18.00%	January 7, 2022	Up to \$643,960

FOR VALUE RECEIVED the City of Reedsburg, Sauk County, Wisconsin, hereby acknowledges itself to owe and promises to pay to Community First Bank, or registered assigns, solely from the fund hereinafter specified, the principal sum drawn hereunder together with interest thereon, at the rate per annum set forth above (but only on amounts as shall have been drawn hereunder from the dates such amounts are drawn). Interest shall be payable at maturity. Interest shall be computed upon a 365/360 basis.

This Bond is subject to prepayment prior to maturity at the option of the City, in whole or from time to time in part, on any date, at the redemption price of par plus accrued interest to the date of redemption.

Notice of any call of the Bond for prepayment shall be given by the mailing of a notice thereof by registered or certified mail or hand delivery at least five (5) days prior to the date fixed for prepayment to the registered owner of the Bond at the address shown on the registration books.

Both principal hereof and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. The interest on and principal of this Bond shall be payable only upon presentation and surrender of this Bond at the office of the City Clerk.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond of the same aggregate principal amount and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bond is issuable solely as a single negotiable, fully-registered Bond without coupons.

This Bond is issued to evidence the City's obligation to reimburse draws on a letter of credit issued by Community First Bank to the provider of a grant made to finance additions, improvements and extensions to the City's Communications Utility System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted on January 10, 2022, and entitled: "Resolution Authorizing the Issuance of Taxable Communications Utility System Revenue Bond to Evidence Reimbursement Obligation With Respect to Letter of Credit" and is payable only from the income and revenues of said Communications Utility System (the "System"), on a basis junior and subordinate to any bonds which may be issued by the City in the future to finance improvements or extensions to the System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", continued by the resolution referred to above. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said City from the operation of its Communications Utility System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Reedsburg, Sauk County, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF REEDSBURG,
SAUK COUNTY, WISCONSIN

(SEAL)

By _____
City Clerk

By _____
Mayor

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other
identifying number of Assignee

the within Bond, and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Bond on the books kept for the registration thereof with full power of substitution in the premises.

Dated:

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by:

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

**AGREEMENT
BETWEEN THE CITY OF REEDSBURG (OWNER) AND
TOWN & COUNTRY ENGINEERING, INC. (ENGINEER)
FOR PROFESSIONAL SERVICES**

Prepared by



Issued and Published Jointly by



This Agreement has been prepared for use with EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition. Their provisions are interrelated, and a change in one may necessitate a change in the other. For guidance on the completion and use of this Agreement, see EJCDC® E-001, Commentary on the EJCDC Engineering Services Agreements, 2013 Edition.

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Changes to the original language in EJCDC E-500 are bolded.

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**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of October 20, 2021 ("Effective Date") between City of Reedsburg ("Owner") and Town & Country Engineering, Inc. ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows: See Attachment A.

Engineer's services under this Agreement are generally identified as follows: Preliminary design phase services, final design phase services, construction phase services, and resident project representation, each only as specifically authorized by amendment to this basic agreement. See Attachment A.

Owner and Engineer further agree as follows:

ARTICLE 1 – SERVICES OF ENGINEER

1.01 *Scope file*

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

ARTICLE 2 – OWNER'S RESPONSIBILITIES

2.01 *General*

- A. Owner shall have the responsibilities set forth herein and in Exhibit B.
- B. Owner shall pay Engineer as set forth in Article 4 and Exhibit C.
- C. Owner shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.
- D. Owner shall give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of:
1. any development that affects the scope or time of performance of Engineer's services;
 2. the presence at the Site of any Constituent of Concern; or
 3. any relevant, material defect or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Owner's performance of its responsibilities under this Agreement.

ARTICLE 3 – SCHEDULE FOR RENDERING SERVICES

3.01 *Commencement*

- A. Engineer is authorized to begin rendering services as of the Effective Date.

3.02 *Time for Completion*

- A. Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services, or specific dates by which services are to be completed, are provided in Exhibit A, and are hereby agreed to be reasonable.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- C. If Owner authorizes changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- D. Owner shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the Engineer's performance of its services.
- E. If Engineer fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then Owner shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

ARTICLE 4 – INVOICES AND PAYMENTS

4.01 *Invoices*

- A. *Preparation and Submittal of Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and the terms of Exhibit C. Engineer shall submit its invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. **Invoices must include a breakdown of services provided.**

4.02 *Payments*

- A. *Application to Interest and Principal:* Payment will be credited first to any interest owed to Engineer and then to principal.
- B. *Failure to Pay:* If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:
 - 1. amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and
 - 2. Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- C. *Disputed Invoices:* If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion subject to the terms of Paragraph 4.01.

- D. *Sales or Use Taxes:* If after the Effective Date any governmental entity takes a legislative action that imposes additional sales or use taxes on Engineer's services or compensation under this Agreement, then Engineer may invoice such additional sales or use taxes for reimbursement by Owner. Owner shall reimburse Engineer for the cost of such invoiced additional sales or use taxes; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the terms of Exhibit C.

ARTICLE 5 – OPINIONS OF COST

5.01 *Opinions of Probable Construction Cost*

- A. Engineer's opinions (if any) of probable Construction Cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, then Owner agrees to obtain an independent cost estimate. **Opinions of Probable Cost and any revisions thereof should reflect compliance with American Iron & Steel requirements mandated by Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference.**

5.02 *Designing to Construction Cost Limit*

- A. If a Construction Cost limit is established between Owner and Engineer, such Construction Cost limit and a statement of Engineer's rights and responsibilities with respect thereto will be specifically set forth in Exhibit F to this Agreement.

5.03 *Opinions of Total Project Costs*

- A. The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.
- B. **Opinions of Total Project Costs and any revisions thereof should reflect compliance with American Iron & Steel requirements mandated by Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference.**

ARTICLE 6 – GENERAL CONSIDERATIONS

6.01 *Standards of Performance*

- A. *Standard of Care:* The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same

time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.

- B. *Technical Accuracy:* Owner shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.
- C. *Consultants:* Engineer may retain such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Owner.
- D. *Reliance on Others:* Subject to the standard of care set forth in Paragraph 6.01.A, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- E. *Compliance with Laws and Regulations, and Policies and Procedures:*
 - 1. Engineer and Owner shall comply with applicable Laws and Regulations.
 - 2. Engineer shall comply with any and all policies, procedures, and instructions of Owner that are applicable to Engineer's performance of services under this Agreement and that Owner provides to Engineer in writing, subject to the standard of care set forth in Paragraph 6.01.A, and to the extent compliance is not inconsistent with professional practice requirements.
 - 3. This Agreement is based on Laws and Regulations and Owner-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation:
 - a. changes after the Effective Date to Laws and Regulations;
 - b. the receipt by Engineer after the Effective Date of Owner-provided written policies and procedures;
 - c. changes after the Effective Date to Owner-provided written policies or procedures.
- F. Engineer shall not be required to sign any document, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Owner agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such document.
- G. The general conditions for any construction contract documents prepared hereunder are to be EJCDC® C-700 "Standard General Conditions of the Construction Contract" (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, unless expressly indicated otherwise in Exhibit J or elsewhere in this Agreement.

- H. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- I. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's, failure to furnish and perform the Work in accordance with the Construction Contract Documents.
- J. Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.
- K. Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- L. Engineer's services do not include providing legal advice or representation.
- M. Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.
- N. While at the Site, Engineer, its Consultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Owner's safety programs of which Engineer has been informed in writing.

6.02 *Design Without Construction Phase Services*

- A. Engineer shall be responsible only for those Construction Phase services expressly required of Engineer in Exhibit A, Paragraph A1.05. With the exception of such expressly required services, Engineer shall have no design, Shop Drawing review, or other obligations during construction, and Owner assumes all responsibility for the application and interpretation of the Construction Contract Documents, review and response to Contractor claims, Construction Contract administration, processing of Change Orders and submittals, revisions to the Construction Contract Documents during construction, construction observation and review, review of Contractor's payment applications, and all other necessary Construction Phase administrative, engineering, and professional services. Owner waives all claims against the Engineer that may be connected in any way to Construction Phase administrative, engineering, or professional services except for those services that are expressly required of Engineer in Exhibit A.

6.03 *Use of Documents*

- A. All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed.
- B. If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Owner at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.
- C. Owner may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project. Engineer grants Owner a limited license to use the Documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations: (1) Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.
- D. If Engineer at Owner's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Owner shall compensate Engineer at rates or in an amount to be agreed upon by Owner and Engineer.

6.04 *Electronic Transmittals*

- A. Owner and Engineer may transmit, and shall accept, Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- B. If this Agreement does not establish protocols for electronic or digital transmittals, then Owner and Engineer ~~shall~~ **may** jointly develop such protocols.
- C. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

6.05 *Insurance*

- A. Engineer shall procure and maintain insurance as set forth in Exhibit G. Engineer shall cause Owner to be listed as an additional insured on any applicable general liability insurance policy carried by Engineer.
- B. Owner shall procure and maintain insurance as set forth in Exhibit G. Owner shall cause Engineer and its Consultants to be listed as additional insureds on any general liability policies carried by Owner, which are applicable to the Project.
- C. Owner shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Engineer's interests in the Project. Owner shall require Contractor to cause Engineer and its Consultants to be listed as additional insureds with respect to such liability insurance purchased and maintained by Contractor for the Project.
- D. Owner and Engineer shall each deliver to the other certificates of insurance evidencing the coverages indicated in Exhibit G. Such certificates shall be furnished prior to commencement of Engineer's services and at renewals thereafter during the life of the Agreement.
- E. All policies of property insurance relating to the Project, including but not limited to any builder's risk policy, shall allow for waiver of subrogation rights and contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insured thereunder or against Engineer or its Consultants. Owner and Engineer waive all rights against each other, Contractor, the Consultants, and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by any builder's risk policy and any other property insurance relating to the Project. Owner and Engineer shall take appropriate measures in other Project-related contracts to secure waivers of rights consistent with those set forth in this paragraph.
- F. All policies of insurance shall contain a provision or endorsement that the coverage afforded will not be canceled or reduced in limits by endorsement, and that renewal will not be refused, until at least 10 days prior written notice has been given to the primary insured. Upon receipt of such notice, the receiving party shall promptly forward a copy of the notice to the other party to this Agreement.
- G. At any time, Owner may request that Engineer or its Consultants, at Owner's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so requested by Owner, and if commercially available, Engineer shall obtain and shall require its Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner, and Exhibit G will be supplemented to incorporate these requirements.

6.06 *Suspension and Termination*

A. *Suspension:*

1. *By Owner:* Owner may suspend the Project for up to 90 days upon seven days written notice to Engineer.
2. *By Engineer:* Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement if Owner has failed to pay Engineer for invoiced services and expenses, as set forth in Paragraph 4.02.B, or in response to the presence of Constituents of Concern at the Site, as set forth in Paragraph 6.10.D.

B. *Termination:* The obligation to provide further services under this Agreement may be terminated:

1. For cause,
 - a. by either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
 - b. by Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 6.10.D.
 - 3) Engineer shall have no liability to Owner on account of such termination.
 - c. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 6.06.B.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. For convenience, by Owner effective upon Engineer's receipt of notice from Owner.
- C. *Effective Date of Termination:* The terminating party under Paragraph 6.06.B may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Site, to complete tasks whose

value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

D. *Payments Upon Termination:*

1. In the event of any termination under Paragraph 6.06, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all Reimbursable Expenses incurred through the effective date of termination. Upon making such payment, Owner shall have the limited right to the use of Documents, at Owner's sole risk, subject to the provisions of Paragraph 6.03.
2. In the event of termination by Owner for convenience or by Engineer for cause, Engineer shall be entitled, in addition to invoicing for those items identified in Paragraph 6.06.D.1, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's Consultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Exhibit C.

6.07 *Controlling Law*

- A. This Agreement is to be governed by the Laws and Regulations of the state in which the Project is located.

6.08 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.08.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise in this Agreement:
 1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them.
 2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

3. Owner agrees that the substance of the provisions of this Paragraph 6.08.C shall appear in the Construction Contract Documents.

6.09 *Dispute Resolution*

- A. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to invoking the procedures of Exhibit H or other provisions of this Agreement, or exercising their rights at law.
- B. If the parties fail to resolve a dispute through negotiation under Paragraph 6.09.A, then either or both may invoke the procedures of Exhibit H. If Exhibit H is not included, or if no dispute resolution method is specified in Exhibit H, then the parties may exercise their rights at law.

6.10 *Environmental Condition of Site*

- A. Owner represents to Engineer that as of the Effective Date to the best of Owner's knowledge no Constituents of Concern, other than those disclosed in writing to Engineer, exist at or adjacent to the Site.
- B. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate governmental officials if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.
- C. It is acknowledged by both parties that Engineer's scope of services does not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an undisclosed Constituent of Concern, then Owner shall promptly determine whether to retain a qualified expert to evaluate such condition or take any necessary corrective action.
- D. If investigative or remedial action, or other professional services, are necessary with respect to undisclosed Constituents of Concern, or if investigative or remedial action beyond that reasonably contemplated is needed to address a disclosed or known Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until such portion of the Project is no longer affected.
- E. If the presence at the Site of undisclosed Constituents of Concern adversely affects the performance of Engineer's services under this Agreement, then the Engineer shall have the option of (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause on seven days notice.
- F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and shall not be required to become an "owner," "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

6.11 *Indemnification and Mutual Waiver*

- A. *Indemnification by Engineer:* To the fullest extent permitted by Laws and Regulations, Engineer shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, consultants, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, or Consultants. **This indemnification provision is subject to and limited by the provisions, if any, agreed to by Owner and Engineer in Exhibit I, "Limitations of Liability."**
- B. *Indemnification by Owner:* Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants as required by Laws and Regulations **and to the extent (if any) required in Exhibit I, "Limitations of Liability."**
- C. *Environmental Indemnification:* To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorneys fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that (1) any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.
- D. *No Defense Obligation:* The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- E. *Percentage Share of Negligence:* To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.
- F. *Mutual Waiver:* To the fullest extent permitted by Laws and Regulations, Owner and Engineer waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

6.12 *Records Retention*

- A. Engineer shall maintain on file in legible form, for a period of five years following completion or termination of its services, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under this

Agreement. Upon Owner's request, Engineer shall provide a copy of any such item to Owner at cost.

6.13 *Miscellaneous Provisions*

- A. *Notices:* Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.
- B. *Survival:* All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- C. *Severability:* Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- D. *Waiver:* A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- E. *Accrual of Claims:* To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion.

ARTICLE 7 – DEFINITIONS

7.01 *Defined Terms*

- A. Wherever used in this Agreement (including the Exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions:
 - 1. *Addenda*—Written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Construction Contract Documents.
 - 2. *Additional Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 2 of Exhibit A of this Agreement.
 - 3. *Agreement*—This written contract for professional services between Owner and Engineer, including all exhibits identified in Paragraph 8.01 and any duly executed amendments.
 - 4. *Application for Payment*—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Construction Contract.
 - 5. *Basic Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 1 of Exhibit A of this Agreement.

6. *Change Order*—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Construction Contract Price or the Construction Contract Times, or other revision to the Construction Contract, issued on or after the effective date of the Construction Contract.
7. *Change Proposal*—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth in the Construction Contract, seeking an adjustment in Construction Contract Price or Construction Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Construction Contract Documents or the acceptability of Work under the Construction Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Construction Contract.
8. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5501 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
9. *Construction Contract*—The entire and integrated written contract between the Owner and Contractor concerning the Work.
10. *Construction Contract Documents*—Those items designated as “Contract Documents” in the Construction Contract, and which together comprise the Construction Contract.
11. *Construction Contract Price*—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Construction Contract Documents.
12. *Construction Contract Times*—The number of days or the dates by which Contractor shall: (a) achieve milestones, if any, in the Construction Contract; (b) achieve Substantial Completion; and (c) complete the Work.
13. *Construction Cost*—The cost to Owner of the construction of those portions of the entire Project designed or specified by or for Engineer under this Agreement, including construction labor, services, materials, equipment, insurance, and bonding costs, and allowances for contingencies. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to property; Owner’s costs for legal, accounting, insurance counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.
14. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and Consultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Owner’s

work forces, utility companies, other contractors, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

15. *Consultants*—Individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer's independent professional associates and consultants; subcontractors; or vendors.
16. *Contractor*—The entity or individual with which Owner enters into a Construction Contract.
17. *Documents*—Data, reports, Drawings, Specifications, Record Drawings, building information models, civil integrated management models, and other deliverables, whether in printed or electronic format, provided or furnished in appropriate phases by Engineer to Owner pursuant to this Agreement.
18. *Drawings*—That part of the Construction Contract Documents that graphically shows the scope, extent, and character of the Work to be performed by Contractor.
19. *Effective Date*—The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.
20. *Engineer*—The individual or entity named as such in this Agreement.
21. *Field Order*—A written order issued by Engineer which requires minor changes in the Work but does not change the Construction Contract Price or the Construction Contract Times.
22. *Laws and Regulations; Laws or Regulations*—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.
23. *Owner*—The individual or entity named as such in this Agreement and for which Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning the Project.
24. *Project*—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the services to be performed or furnished by Engineer under this Agreement are a part.
25. *Record Drawings*—Drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer ~~as an Additional Service~~ and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
26. *Reimbursable Expenses*—The expenses incurred directly by Engineer in connection with the performing or furnishing of Basic Services and Additional Services for the Project.
27. *Resident Project Representative*—The authorized representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project

Representative. The duties and responsibilities of the Resident Project Representative, if any, are as set forth in Exhibit D.

28. *Samples*—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.
29. *Shop Drawings*—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.
30. *Site*—Lands or areas to be indicated in the Construction Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.
31. *Specifications*—The part of the Construction Contract Documents that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
32. *Subcontractor*—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.
33. *Substantial Completion*—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Construction Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms “substantially complete” and “substantially completed” as applied to all or part of the Work refer to Substantial Completion thereof.
34. *Supplier*—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.
35. *Total Project Costs*—The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Project, including Construction Cost and all other Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties, Owner’s costs for legal, accounting, insurance counseling, and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.
36. *Work*—The entire construction or the various separately identifiable parts thereof required to be provided under the Construction Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such

construction; and may include related services such as testing, start-up, and commissioning, all as required by the Construction Contract Documents.

37. *Work Change Directive*—A written directive to Contractor issued on or after the effective date of the Construction Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

38. **Agency — The Rural Utilities Service or any designated representative of Rural Utilities Service, including USDA, Rural Development.**

B. *Day:*

1. The word “day” means a calendar day of 24 hours measured from midnight to the next midnight.

ARTICLE 8 – EXHIBITS AND SPECIAL PROVISIONS

8.01 Exhibits Included:

- A. Exhibit A, Engineer’s Services.
- B. Exhibit B, Owner’s Responsibilities.
- C. Exhibit C, Payments to Engineer for Services and Reimbursable Expenses.
- D. Exhibit D, Duties, Responsibilities and Limitations of Authority of Resident Project Representative – Not used.
- E. Exhibit E, Notice of Acceptability of Work – Not used.
- F. Exhibit F, Construction Cost Limit – Not used.
- G. Exhibit G, Insurance.
- H. Exhibit H, Dispute Resolution.
- I. Exhibit I, Limitations of Liability – Not used.
- J. Exhibit J, Special Provisions – Not used.
- K. Exhibit K, Amendment to Owner-Engineer Agreement – Not used at the time of Original Contract Development.

8.02 Total Agreement

- A. This Agreement, (together with the exhibits included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a written instrument duly executed by both parties. Amendments should be based whenever possible on the format of Exhibit K to this Agreement.

8.03 *Designated Representatives*

- A. With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to this Agreement on behalf of the respective party whom the individual represents.

8.04 *Engineer's Certifications*

- A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.04:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the selection process or in the Agreement execution;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;
 - 3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

8.05 *Federal Requirements*

- A. **Agency Concurrence.** Signature of a duly authorized representative of the Agency in the space provided on the signature page of EJCDC form E-500 hereof does not constitute a commitment to provide financial assistance or payments hereunder but does signify that this Agreement conforms to Agency's applicable requirements. This Agreement shall not be effective unless the Funding Agency's designated representative concurs. No amendment to this Agreement shall be effective unless the Funding Agency's designated representative concurs.
- B. **Audit and Access to Records.** Owner, Agency, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Engineer which are pertinent to the Agreement, for the purpose of making audits, examinations, excerpts, and transcriptions. Engineer shall maintain all required records for three years after final payment is made and all other pending matters are closed.
- C. **Restrictions on Lobbying.** Engineer and each Consultant shall comply with "Restrictions on Lobbying" if they are recipients of engineering services contracts and subcontracts that exceed \$100,000 at any tier. If applicable, Engineer must complete a certification form on lobbying activities related to a specific Federal loan or grant that is a funding source for this Agreement. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any" agency, a member of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other

applicable award. Each tier shall disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Certifications and disclosures are forwarded from tier to tier up to the Owner. Necessary certification and disclosure forms shall be provided by Owner.

- D. **Suspension and Debarment.** Engineer certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency. Engineer will not contract with any Consultant for this project if it or its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Necessary certification forms shall be provided by the Owner. The Engineer will complete and submit a form AD-1048, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - lower tier transactions," to the Owner who will forward it the USDA, Rural Development processing office.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner:
City of Reedsburg
By: _____
Print name: Steven Zibell
Title: Director of Public Works
Date Signed: _____

Engineer:
Town & Country Engineering, Inc.
By: _____
Print name: Ben Heidemann, P.E.
Title: Vice-President
Date Signed: _____

Engineer License or Firm's Certificate No. (if required):

37471-006

State of: Wisconsin

Address for Owner's receipt of notices:
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Designated Representative (Paragraph 8.03.A):
Steven Zibell
Title: Director of Public Works
Phone Number: (608) 524-6404
E-Mail Address: szibell@ci.reedsburg.wi.us

Address for Engineer's receipt of notices:
6264 Nesbitt Road
Madison, WI 53719
Designated Representative (Paragraph 8.03.A):
Ben Heidemann
Title: Vice-President
Phone Number: (608) 273-3350
E-Mail Address: @tcengineers.net

The Engineer and Owner hereby concur in the Funding Agency required revisions to E-500. In addition, Engineer certifies to the following:

All modifications required by RUS Bulletin 1780-26 have been made in accordance the terms of the license agreement, which states in part that the Engineer "must plainly show all changes to the Standard EJCDC Text, using 'Track Changes' (redline/strikeout), highlighting, or other means of clearly indicating additions and deletions." Such other means may include attachments indicating changes (e.g. Supplementary Conditions modifying the General Conditions).

Agency Concurrence:

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the Agency hereby concurs in the form, content, and execution of this Agreement.

Agency Representative

Date

Name and Title

Engineer's Services

Article 1 of the Agreement is supplemented to include the following agreement of the parties.

Engineer shall provide Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 Study and Report Phase – Not Used

A1.02 Preliminary Design Phase

- A. ~~After acceptance by Owner of the Report and any other Study and Report Phase deliverables; selection by Owner of a recommended solution; issuance by Owner of any instructions of for use of Project Strategies, Technologies, and Techniques, or for inclusion of sustainable features in the design; and indication by Owner of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner, (1) Engineer and Owner shall discuss and resolve any necessary revisions to Engineer's compensation (through application of the provisions regarding Additional Services, or otherwise), or the time for completion of Engineer's services, resulting from the selected solution, related Project Strategies, Technologies, or Techniques, sustainable design instructions, or specific modifications to the Project, and (2) Upon written authorization from Owner in the form of an amendment to this agreement and concurrent by the Agency, Engineer shall:~~
1. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications, and written descriptions of the Project.
 2. ~~In preparing the Preliminary Design Phase documents, use any specific applicable Project Strategies, Technologies, and Techniques authorized by Owner during or following the Study and Report Phase, and include sustainable features, as appropriate, pursuant to Owner's instructions.~~
 3. Provide necessary field surveys and topographic and utility mapping for Engineer's design purposes. Comply with the scope of work and procedure for the identification and mapping of existing utilities selected and authorized by Owner pursuant to advice from Engineer based on ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data," as set forth in Paragraph A1.01.A.12 above. If no such scope of work and procedure for utility mapping has been selected and authorized, then at a minimum the utility mapping will include Engineer contacting utility owners and obtaining available information.
 4. Visit the Site as needed to prepare the Preliminary Design Phase documents.

5. Advise Owner if additional reports, data, information, or services of the types described in Exhibit B are necessary and assist Owner in obtaining such reports, data, information, or services.
 6. Continue to assist Owner with Project Strategies, Technologies, and Techniques that Owner has chosen to implement.
 7. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and assist Owner in tabulating the various cost categories which comprise Total Project Costs.
 8. Obtain and review Owner's instructions regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Also obtain and review copies of Owner's design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition), supplementary conditions, text, and related documents or content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and in the draft Construction Contract Documents, when applicable. **Engineer must also incorporate all Agency regulations, forms, and design and construction standards applicable to the project in development of the documents indicated in this article.**
 - ~~9. Perform or provide the following other Preliminary Design Phase tasks or deliverables:~~
 10. Furnish ☐ review copies of the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables to Owner within ☐ days of authorization to proceed with this phase, and review them with Owner. Within ☐ days of receipt, Owner shall submit to Engineer any comments regarding the furnished items in a number and under a time schedule as set forth in an appropriate amendment to this agreement.
 11. Revise the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables in response to Owner's comments, as appropriate, and furnish to Owner ☐ copies of the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other deliverables within ☐ days after receipt of Owner's comments in a number and under a time schedule as set forth in an appropriate amendment to this agreement.
- B. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

A1.03 *Final Design Phase*

- A. Upon written authorization from **Owner in the form of an amendment to the agreement and concurrence by the agency**, Engineer shall:
1. Prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor.
 2. Visit the Site as needed to assist in preparing the final Drawings and Specifications.
 3. Provide technical criteria, written descriptions, and design data for Owner's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design; assist Owner in consultations with such authorities; and revise the Drawings and Specifications in response to directives from such authorities, as appropriate.
 4. Advise Owner of any recommended adjustments to the opinion of probable Construction Cost.
 5. After consultation with Owner, include in the Construction Contract Documents any specific protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website. Any such protocols shall be applicable to transmittals between and among Owner, Engineer, and Contractor during the Construction Phase and Post-Construction Phase, and unless agreed otherwise shall supersede any conflicting protocols previously established for transmittals between Owner and Engineer.
 6. Assist Owner in assembling known reports and drawings of Site conditions, and in identifying the technical data contained in such reports and drawings upon which bidders or other prospective contractors may rely.
 7. In addition to preparing the final Drawings and Specifications, assemble drafts of other Construction Contract Documents based on specific instructions and contract forms, text, or content received from Owner.
 8. Prepare or assemble draft bidding-related documents (or requests for proposals or other construction procurement documents), based on the specific bidding or procurement-related instructions and forms, text, or content received from Owner.
 9. Perform or provide the following other Final Design Phase tasks or deliverables: **None The Engineer shall identify the building codes and accessibility standards used in the design and indicate them on the drawings and specifications, and certify that the final drawings comply with those standards.**
 10. Furnish for review by Owner, its legal counsel **and Agency**, and other advisors, one copy of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, within 270 days of authorization to proceed with the Final Design Phase, and review them

with Owner. Within thirty days of receipt, Owner shall submit to Engineer any comments regarding the furnished items, and any instructions for revisions.

11. Revise the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables in accordance with comments and instructions from the Owner, as appropriate, and submit one final copy of such documents to Owner within thirty days after receipt of Owner's comments and instructions.
 12. **Provide the Owner and Agency with a written certification that the final Drawings and Specifications, other assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables comply with all requirements of Agency. Use the Engineer's Certification of Final Plans and Specifications (Attachment GC-B) for this purpose.**
 13. **Services required to determine and certify that to the best of the Engineer's knowledge and belief all iron and steel products referenced in engineering analysis, the Plans, Specifications, Bidding Documents, and associated Bid Addenda requiring design revisions are either produced in the United States or are the subject of an approved waiver; and services required to determine to the best of the engineer's knowledge and belief that approved substitutes, equals, and all iron and steel products proposed in the shop drawings, Change Orders and Partial Payment Estimates are either produced in the United States or are the subject of an approved waiver under Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference. The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. The de minimis and minor components waiver {add project specific waivers as applicable} apply to this contract.**
- B. Engineer's services under the Final Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Drawings and Specifications, other assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverable **and all final design phase deliverables have been accepted by Owner.**
- C. In the event that the Work designed or specified by Engineer is to be performed or furnished under more than one prime contract, or if Engineer's services are to be separately sequenced with the work of one or more prime Contractors (such as in the case of fast-tracking), Owner and Engineer shall, prior to commencement of the Final Design Phase, develop a schedule for performance of Engineer's services during the Final Design, Bidding or Negotiating, Construction, and Post-Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate prime contracts. This schedule is to be prepared and included in or become an amendment to Exhibit A whether or not the work under such contracts is to proceed concurrently.

- D. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is one. If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Agreement.

A1.04 Bidding or Negotiating Phase

- A. After acceptance by Owner of the final Drawings and Specifications, other Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by Owner to proceed **in the form of an agreement, with concurrence by the Agency**, Engineer shall:
1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.
 2. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents. **Obtain Agency concurrence on any addenda that modify the bidding documents. Obtain prior concurrence where possible.**
 3. Provide information or assistance needed by Owner in the course of any review of proposals or negotiations with prospective contractors.
 4. Consult with Owner as to the qualifications of prospective contractors.
 5. Consult with Owner as to the qualifications of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.
 6. ~~If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work. Services under this paragraph are subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.~~ **The Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors prior to award of contracts for the Work. Engineer shall issue a bid addendum for any and all approved "or equals" and substitutes. Review of substitutes and "or equals shall be in accordance with the General Conditions of the Construction Contract and applicable Agency regulations. Services under this paragraph are subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.**
 7. Attend the bid opening, prepare bid tabulation sheets to meet Owner's schedule, and assist Owner in evaluating bids or proposals, assembling final contracts for the Work for execution by Owner and Contractor, and in issuing notices of award of such contracts.

8. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.
 9. Perform or provide the following other Bidding or Negotiating Phase tasks or deliverables:
Upon award of the Construction Contract, the Engineer shall furnish to Owner five executed copies of the Contract Documents and one electronic copy of the signed documents, including drawings and specifications.
 10. **Provide copies of Manufacturers' Certification letters to the Bidders on any brand name iron and steel products along with the Plans, Specifications and Bidding Documents. Manufacturers' Certification Letters are to be included in the Bidding Documents and must be kept in the engineer's project file and on site during construction.**
 11. **Provide copies of Manufacturers' Certification letters to the Contractor on any brand name iron and steel products along with the Plans, Specifications, Bidding Documents including any Bid Addenda and Change Orders. Manufacturers' Certification Letters must be kept in the engineer's project file and on site during construction.**
- B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors (except as may be required if Exhibit F is a part of this Agreement).

A1.05 Construction Phase

- A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner **in the form of an amendment to this agreement in concurrence by the Agency**, Engineer shall:
1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in this Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
 2. *Resident Project Representative (RPR):* **Upon approval of the Owner of an amendment to this agreement, with concurrence by the Agency**, provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D.

3. *Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.
4. *Pre-Construction Conference:* Participate in **and chair** a pre-construction conference prior to commencement of Work at the Site.
5. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.
6. *Original Documents:* ~~If requested by Owner to do so, m~~**Maintain** and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.
7. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
8. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.
9. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
 - a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.
 - b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an

experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

- c. **A1.05.A.9.c: The visits described in Article A1.05.A.9.a shall be at least monthly and the Engineer shall document all visits to the project with copies furnished to the Owner and Agency.**
- 10. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.
- 11. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.
- 12. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.
- 13. *Non-reviewable Matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.

14. *Field Orders*: Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.
15. *Change Orders and Work Change Directives*: Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.
16. *Differing Site Conditions*: Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.
17. *Shop Drawings, Samples, and Other Submittals*: **Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals to ensure compliance with American and Iron Steel requirements mandated by Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference. Any iron and steel products included in any submittal by the General Contractor, must include a Manufacturers' Certification letter to verify the products were produced in the United States. Copies of Manufacturers' Certification letters must be kept in the engineer's project file and on site during construction.** Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.
18. *Substitutes and "Or-equal"*: Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A. **Review of substitutes and "or equals" shall be in accordance with the General Conditions of the Construction Contract and applicable Agency regulations. Prior to approval of any substitute "or equal" obtain a Manufacturers' Certification letter to verify the products were produced in the United States. Manufacturers' Certification letters must be kept in the engineer's project file and on site during construction to ensure compliance with American and Iron Steel requirements mandated by Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference, if applicable.**
19. *Inspections and Tests*:
 - a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not

constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.

- b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.
 - c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.
 - d. **Receive and review all Manufacturers' Certification Letters for materials required to comply with American and Iron Steel requirements mandated by Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference to verify the products were produced in the United States. Manufacturers' Certification letters must be kept in the engineer's project file and on site during construction.**
20. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims. **(c) Review Change Proposals to ensure compliance with American and Iron Steel requirements mandated by Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference.**
21. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
- a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been

fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).

- b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
22. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.17. ~~Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.~~ **Receive from Contractor and review the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The Engineer shall prepare Record Drawing, and furnish such Record Drawing to Owner.**
23. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.
24. *Other Tasks:* Perform or provide the following other Construction Phase tasks or deliverables: **Upon Substantial Completion, the Engineer shall provide a copy of the Certificate of Substantial Completion to the Agency.**

25. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit E (“Notice of Acceptability of Work”) that the Work is acceptable (subject to the provisions of the Notice and Paragraph A1.05.A.21.b) to the best of Engineer’s knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.

a. **Obtain the Contractors’ Certification letter and copies of Manufacturers’ Certification letters for all American Iron and Steel products used in the project. Upon Substantial Completion, provide copies of Engineer’s, Contractors’, and Manufacturers’ Certification letters to the Owner and a copy of Contractor’s Certification letter to the Agency. Provide a list of manufacturers of American Iron and Steel products used in the project and include manufacturer’s name and location, and product(s) to the Agency.**

26. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the Project involves more than one prime contract as indicated in Paragraph A1.03.D, then Construction Phase services may be rendered at different times in respect to the separate contracts. Subject to the provisions of Article 3, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

~~A1.06 — Post Construction Phase~~

PART 2 – ADDITIONAL SERVICES

A2.01 Additional Services Requiring Owner’s Written Authorization

A. If authorized in writing by Owner **with concurrence by the Agency**, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit C.

1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements **not including preparation of the Environmental Report defined under Basic**

Services; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

2. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
4. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer, **but only if the Owner's request is made after completion of the Design Phase.**
5. Providing renderings or models for Owner's use, including services in support of building information modeling or civil integrated management.
6. Undertaking investigations and studies including, but not limited to:
 - a. detailed consideration of operations, maintenance, and overhead expenses;
 - b. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;
 - c. preparation of appraisals;
 - d. evaluating processes available for licensing, and assisting Owner in obtaining process licensing;
 - e. detailed quantity surveys of materials, equipment, and labor; and
 - f. audits or inventories required in connection with construction performed or furnished by Owner.
7. Furnishing services of Consultants for other than Basic Services.
8. Providing data or services of the types described in Exhibit B, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.
9. Providing the following services:

- a. Services attributable to more prime construction contracts than specified in Paragraph A1.03.D.
 - b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.
- 10. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Part 1 of Exhibit A).
- 11. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.
- 12. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.
- 13. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, except when such assistance is required to complete services required by Paragraph 5.02.A and Exhibit F.
- 14. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.
- 15. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, lien or bond claim, or other legal or administrative proceeding involving the Project.
- 16. Overtime work requiring higher than regular rates.
- ~~17. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.~~
- 18. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 *Additional Services Not Requiring Owner's Written Authorization*

- A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner.
 - 1. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
 - 2. **Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items;**

Exhibit A – Engineer's Services

EJCDC® E-500, Agreement Between Owner and Engineer for Professional Services.

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evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.

3. While at the Site, compliance by Engineer and its staff with those terms of Owner's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.

Owner's Responsibilities

Article 2 of the Agreement is supplemented to include the following agreement of the parties.

B2.01 In addition to other responsibilities of Owner as set forth in this Agreement, Owner shall at its expense:

- A. Provide Engineer with all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
- B. Give instructions to Engineer regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Furnish copies (or give specific directions requesting Engineer to use copies already in Engineer's possession) of all design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition), supplementary conditions, text, and related documents and content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and draft Construction Contract Documents, when applicable. Owner shall have responsibility for the final content of (1) such bidding-related documents (or requests for proposals or other construction procurement documents), and (2) those portions of any Construction Contract other than the design (as set forth in the Drawings, Specifications, or otherwise), and other engineering or technical matters; and Owner shall seek the advice of Owner's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.
- C. Furnish to Engineer any other available information pertinent to the Project including reports and data relative to previous designs, construction, or investigation at or adjacent to the Site.
- D. Following Engineer's assessment of initially-available Project information and data and upon Engineer's request, obtain, furnish, or otherwise make available (if necessary through title searches, or retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services. Such additional information or data would generally include the following:
 - 1. Property descriptions.
 - 2. Zoning, deed, and other land use restrictions.
 - 3. Utility and topographic mapping and surveys.

4. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
 5. Explorations and tests of subsurface conditions at or adjacent to the Site; geotechnical reports and investigations; drawings of physical conditions relating to existing surface or subsurface structures at the Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; with appropriate professional interpretation of such information or data.
 6. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Project, the Site, and adjacent areas.
 7. Data or consultations as required for the Project but not otherwise identified in this Agreement.
- E. Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.
- F. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, provide, as required for the Project:
1. Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.
 2. Legal services with regard to issues pertaining to the Project as Owner requires, Contractor raises, or Engineer reasonably requests.
 3. Such auditing services as Owner requires to ascertain how or for what purpose Contractor has used the money paid.
- G. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Construction Contract Documents (other than those required to be furnished or arranged by Contractor), or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof. Provide Engineer with the findings and reports generated by testing laboratories, including findings and reports obtained from or through Contractor.
- H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by Engineer and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
- I. Advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructibility review.

- J. If Owner designates a construction manager or an individual or entity other than, or in addition to, Engineer to represent Owner at the Site, define and set forth as an attachment to this Exhibit B the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.
- K. If more than one prime contract is to be awarded for the Work designed or specified by Engineer, then designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Engineer as an attachment to this Exhibit B that is to be mutually agreed upon and made a part of this Agreement before such services begin.
- L. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to the Site.
- M. Examine all alternative solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, risk manager, insurance counselor, financial/municipal advisor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
- N. Inform Engineer regarding any need for assistance in evaluating the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit A.
- O. Advise Engineer as to whether Engineer's assistance is requested in identifying opportunities for enhancing the sustainability of the Project.
- P. Place and pay for advertisement for Bids in appropriate publications.
- Q. Furnish to Engineer data as to Owner's anticipated costs for services to be provided by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) for Owner so that Engineer may assist Owner in collating the various cost categories which comprise Total Project Costs.
- R. Attend and participate in the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Site visits to determine Substantial Completion and readiness of the completed Work for final payment.
- S. Authorize Engineer to provide Additional Services as set forth in Part 2 of Exhibit A of the Agreement, as required.
- T. Perform or provide the following: None.

- B2.02 Owners are ultimately responsible for compliance with Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference and will be responsible for the following:**
- A. Signing loan resolutions, grant agreements and letters of intent to meet conditions which include American Iron and Steel language, accepting American Iron and Steel requirements in those documents and in the letter of conditions.**
 - B. Signing change orders (i.e. C-941 of EJCDC) and partial payment estimates (i.e. C-620 of EJCDC) and thereby acknowledging responsibility for compliance with American Iron and Steel requirements.**
 - C. Obtaining the certification letters from the consulting engineer upon substantial completion of the project and maintaining this documentation for the life of the loan.**
 - D. Where the owner provides their own engineering and/or construction services, providing copies of engineers', contractors', and manufacturers' certification letters (as applicable) to the Agency. All certification letters must be kept in the engineer's project file and on site during construction. For Owner Construction (Force Account), all clauses from Section 17 of RUS Bulletin 1780-35 must be included in the Agreement for Engineering Services.**
 - E. Where the owner directly procures American Iron and Steel products, including American Iron and Steel clauses in the procurement contracts and obtaining manufacturers' certification letters and providing copies to consulting engineers and contractors.**

This is **EXHIBIT C**, consisting of 1 page, referred to in and part of the **Agreement between Owner (City of Reedsburg) and Engineer (Town & Country Engineering, Inc.) for Professional Services** dated October 20, 2021

Payments to Engineer for Services and Reimbursable Expenses

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER’S RESPONSIBILITIES

C2.01 Compensation for Basic Services (other than Resident Project Representative) – Lump Sum Method of Payment

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:

1. A Lump Sum amount of \$_____ **to be established by an amendment to this agreement based on the following upon an estimated distribution of compensation shown in the amendment.**
 - a. Study and Report Phase _____ \$[_____]
 - b. Preliminary Design Phase _____ \$[_____]
 - c. Final Design Phase _____ \$[_____]
 - d. Bidding or Negotiating Phase _____ \$[_____]
 - e. Construction Phase _____ \$[_____]
 - f. Post-Construction Phase _____ \$[_____]
2. Engineer may alter the distribution of compensation between individual phases noted ~~herein~~ **in the amendment to this agreement** to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner **and Agency**.
3. The Lump Sum includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses (other than any expressly allowed Reimbursable Expenses), and Consultant charges.
4. In addition to the Lump Sum, Engineer is also entitled to reimbursement from Owner for the following Reimbursable Expenses (see ~~Appendix 1~~ **the amendment to the agreement** for rates or charges): **None**.
5. The portion of the Lump Sum amount billed for Engineer’s services will be based upon Engineer’s estimate of the percentage of the total services actually completed during the

billing period. If any Reimbursable Expenses are expressly allowed, Engineer may also bill for any such Reimbursable Expenses incurred during the billing period.

- B. *Period of Service:* The compensation amount stipulated in Compensation Packet BC-1 is conditioned on a period of service not exceeding ~~[] months~~ **the period established in the amendment to this agreement.** If such period of service is extended, the compensation amount for Engineer's services shall be appropriately adjusted **with concurrence of the Owner and Agency.**

Additional Services – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.05 Compensation for Additional Services – Standard Hourly Rates Method of Payment

- A. Owner shall pay Engineer for Additional Services, if any, as follows:
1. *General:* For services of Engineer's personnel engaged directly on the Project pursuant to Paragraph A2.01 or A2.02 of Exhibit A, except for services as a consultant or witness under Paragraph A2.01.A.20, (which if needed shall be separately negotiated based on the nature of the required consultation or testimony) an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any.
- B. *Compensation For Reimbursable Expenses:*
1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01 and are directly related to the provision of Additional Services, Owner shall pay Engineer at the rates set forth in ~~Appendix 1~~ **an amendment to this agreement** to this Exhibit C.
 2. Reimbursable Expenses include the expenses identified in ~~Appendix 1~~ **an amendment to this agreement** and the following categories: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items; and Consultants' charges. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
 3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be the Additional Services-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such Additional Services, the latter multiplied by a factor of 1.0.
 4. The Reimbursable Expenses Schedule will be adjusted annually to reflect equitable changes in the compensation payable to Engineer. **Changes will not be effective unless and until concurred in by the Owner and the Agency.**
- C. *Other Provisions Concerning Payment for Additional Services:*
1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of 1.1.

2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's Factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
3. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner ~~at cost~~ **at no cost**.

COMPENSATION PACKET RPR-2: Resident Project Representative – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.04 *Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment*

D. *Owner shall pay Engineer for Resident Project Representative Basic Services as follows:*

1. *Resident Project Representative Services:* For services of Engineer's Resident Project Representative under Paragraph A1.05.A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is **set forth in the amendment(s) to this agreement.**
2. *Compensation for Reimbursable Expenses:*
3. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01, and are directly related to the provision of Resident Project Representative or Post-Construction Basic Services, Owner shall pay Engineer at the rates set forth in ~~Appendix 1 to this Exhibit C~~ **in the amendment(s) to this agreement.**
4. Reimbursable Expenses include the expenses identified in ~~Appendix 1~~ and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and assistants; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
5. The amounts payable to Engineer for Reimbursable Expenses, if any, will be those internal expenses related to the Resident Project Representative Basic Services that are actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such services, the latter multiplied by a factor of **1.0**.
6. The Reimbursable Expenses Schedule will be adjusted annually (as of **January 1**) to reflect equitable changes in the compensation payable to Engineer. **Changes will not be effective unless and until concurred in by the Owner and Agency.**

E. *Other Provisions Concerning Payment Under this Paragraph C2.04:*

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of **1.1**.
2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
3. *Estimated Compensation Amounts:*
 - a. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.
 - b. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner **and Agency** written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend Engineer's services during negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.
4. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner ~~at cost~~ **at no cost**.

This is **EXHIBIT D**, consisting of 5 pages, referred to in and part of the **Agreement between Owner (City of Reedsburg) and Engineer (Town & Country Engineering, Inc.) for Professional Services** dated October 20, 2021

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 1 - SERVICES OF ENGINEER

D1.01 Resident Project Representative

- A. Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions. **Full time Resident Project Representation is required unless requested in writing by the Owner and waived in writing by the Agency.**
- B. Through RPR's observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor's work in progress, for the coordination of the Constructors' work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.
- C. The duties and responsibilities of the RPR are as follows:
 - 1. *General:* RPR's dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
 - 2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.

3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.
4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
5. *Liaison:*
 - a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.
 - b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.
 - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor. ,
7. *Shop Drawings and Samples:*
 - a. Record date of receipt of Samples and Contractor-approved Shop Drawings.
 - b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
 - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.
8. *Proposed Modifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.

9. *Review of Work; Defective Work:*

- a. Conduct on-Site observations of Contractor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
- b. Report to Engineer whenever RPR believes that any part of Contractor's work in progress is defective, will not produce a completed Project that conforms generally to the Contract Documents, or will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Engineer of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
- c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.

10. *Inspections, Tests, and System Start-ups:*

- a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
- b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
- c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.
- d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.
- e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.

11. *Records:*

- a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.
- b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed

conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

- c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.
- d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
- e. Maintain records for use in preparing Project documentation.
- f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.
- g. **Maintain all Manufacturers' Certification letters in the project file and on site during construction to ensure compliance with American and Iron Steel requirements mandated by Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference, as applicable.**

12. *Reports:*

- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- ~~b. Draft and recommend to Engineer proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor. Deleted.~~
- c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
- d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract

Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

15. *Completion:*

- a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.
- b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
- c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).

D. Resident Project Representative shall not:

1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
2. Exceed limitations of Engineer's authority as set forth in this Agreement.
3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.
4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.
5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
8. Authorize Owner to occupy the Project in whole or in part.

This is **EXHIBIT G**, consisting of 1 page, referred to in and part of the **Agreement between Owner (City of Reedsburg) and Engineer (Town & Country Engineering, Inc.) for Professional Services** dated October 20, 2021

Insurance

Paragraph 6.05 of the Agreement is supplemented to include the following agreement of the parties:

G6.05 Insurance

The limits of liability for the insurance required by Paragraph 6.05.A and 6.05.B of the Agreement are as follows:

9. By Engineer:

- | | |
|--|-------------|
| a. Workers' Compensation: | Statutory |
| b. Employer's Liability -- | |
| 1) Bodily injury, each accident: | \$100,000 |
| 2) Bodily injury by disease, each employee: | \$100,000 |
| 3) Bodily injury/disease, aggregate: | \$500,000 |
| c. General Liability -- | |
| 1) Each Occurrence (Bodily Injury and Property Damage): | \$500,000 |
| 2) General Aggregate: | \$1,000,000 |
| d. Excess or Umbrella Liability -- | |
| 1) Per Occurrence: | \$3,000,000 |
| 2) General Aggregate: | \$3,000,000 |
| e. Automobile Liability --Combined Single Limit (Bodily Injury and Property Damage): | |
| | \$500,000 |
| f. Professional Liability -- | |
| 1) Each Claim Made | N/A |
| 2) Annual Aggregate | N/A |

This is **EXHIBIT H**, consisting of 1 pages, referred to in and part of the **Agreement between Owner (City of Reedsburg) and Engineer (Town & Country Engineering, Inc.) for Professional Services** dated October 20, 2021

Dispute Resolution

Paragraph 6.09 of the Agreement is supplemented to include the following agreement of the parties:

H6.08 *Dispute Resolution*

- A. *Mediation:* Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation by an agreed upon Dane County mediation service. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

This is **EXHIBIT K**, consisting of 4 pages, referred to in and part of the **Agreement between Owner (City of Reedsburg) and Engineer (Town & Country Engineering, Inc.) for Professional Services** dated October 20, 2021

**AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1**

The Effective Date of this Amendment is: October 20, 2021.

In accordance with Paragraph 1.01 of the Agreement Between the City of Reedsburg (Owner) and Town & Country Engineering, Inc. (Engineer) for Professional Services – Task Order Edition, dated October 20, 2021 ("Agreement"), Owner and Engineer agree as follows:

Background Data

- a. Effective Date of Task Order: October 20, 2021
- b. Specific Project (title): WWTF Preliminary Design
- c. Specific Project (description): See Attachment A

Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Amendment are described in Attachment A and the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:
 - Preliminary Design Phase (Exhibit A, Paragraph A1.02)

Resident Project Representative (RPR) Services

If the scope of services established in Paragraph 2.A above includes RPR services, then Exhibit D of the Agreement as referenced to above is expressly incorporated in this Task Order by reference.

All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

Additional Services

Those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, as attached to the Agreement referred to above, such Article and Exhibit being hereby incorporated by reference, subject to the following: N/A.

Task Order Schedule

In addition to any schedule provisions provided in Exhibit A, as attached to the Agreement referred to above, or elsewhere, the parties shall meet the schedule set forth in Attachment A.

Payments to Engineer

- A. Owner shall pay Engineer for Basic Services set forth above, except for services of Engineer's Resident Project Representative, if any, as follows:
 - 1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer's Consultants' charges, if any.
 - 2. Engineer's Standard Hourly Rates Schedule is shown below.
 - 3. The total compensation for services under this Task Order is estimated to be \$275,000.
- B. Compensation for Reimbursable Expenses
 - 1. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth below.

Standard Hourly Rates and Reimbursable Expense Rates Schedule

Standard Hourly Rates and Reimbursable Expense Rates are set forth below. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

Schedule:

Principal (700)	\$160.00 per hour
Senior Project Manager (714).....	\$155.00 per hour
Senior Project Engineer (701)	\$140.00 per hour
Project Engineer II (702)	\$130.00 per hour
Project Engineer I (703)	\$125.00 per hour
Staff Engineer II (704)	\$110.00 per hour
Staff Engineer I (705)	\$100.00 per hour
Senior Engineering Technician (706)	\$100.00 per hour
Engineering Technician II (707).....	\$90.00 per hour
Engineering Technician I (708).....	\$80.00 per hour
Resident Inspector II (713).....	\$90.00 per hour
Resident Inspector I (711).....	\$80.00 per hour
Grant Writer (712)	\$80.00 per hour
Administrative II (709)	\$70.00 per hour
Administrative I (710)	\$65.00 per hour
Mileage	\$0.65 per mile
Total Station/GPS Survey Equipment	\$25.00 per hour of actual use
Computer used for CADD	\$15.00 per hour of actual use
Plotter	\$15.00 per plan page

Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is October 20, 2021.

Engineer	Date
----------	------

Name and Title

Owner	Date
-------	------

Name and Title

Agency Concurrence:

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the Agency hereby concurs in the form, content, and execution of this Agreement.

Agency Representative	Date
-----------------------	------

Name and Title

ATTACHMENT A MEMORANDUM

Date: October 15, 2021

To: Steve Zibell, P.E., Public Works Director/City Engineer – City of Reedsburg

From: Ben Heidemann, P.E., Vice President – Town and Country Engineering

Subject: Scope of Services – WWTF Preliminary Design

The City of Reedsburg is in the process of completing a Facilities Plan, which provides a 20-year outline for their wastewater services. The conclusion of the plan proposed construction of a new wastewater treatment facility to be located on the southeast side of the City, adjacent to the Public Works Garage. The City has discussed proceeding with design of the proposed facility improvements with the intent of having bidding documents prepared by the fall of 2023 for the 2023/2024 bidding season. The schedule could be adjusted based upon the result of industrial negotiations, funding, and routing to/from the new facility.

The scope of services for the WWTF preliminary design contract is as follows:

1. Site Survey: Complete site topographic and inventory survey to obtain all data necessary for preparation of plans and specifications for the interceptor, force main, lift station, WWTF, and outfall sites/routes.
2. Process Design: Develop preliminary sizing and layout for each unit treatment process.
3. Hydraulic Profile: Prepare a hydraulic profile that will establish requirements for structure elevations, pumping equipment design, and site grading plan
4. Preliminary Interceptor, Force Main, and Outfall Sewer Design: Prepare preliminary alignments and profiles of proposed pipeline routes.
5. Preliminary WWTF Site and Building Layouts: Prepare preliminary conceptual site plan, building, and structure layouts for all proposed modifications. This will include preliminary site building and piping layouts for the new site.
6. Sub-Surface Design Conditions: Based on the site plan layout and other preliminary design parameters, a request for geotechnical services will be prepared and sent out to prospective companies. These sub-surface geotechnical services will include soil borings and reporting which will give recommendations for below grade structures and construction methods. The cost for these geotechnical services will be established through the proposal process and as such are not included in the preliminary design contract cost, but will rather be contracted directly by the City.
7. Environmental and Historical Investigations: As necessary to accommodate improvements being done to existing structures and the site, we will coordinate investigations into wetlands, endangered species, asbestos, and historical sites. These investigations will provide the eventual contractors with information related to special consideration that may be required. The cost for these investigations will be established from third party firms as a part of the preliminary design and as such are not included in the preliminary design contract costs, but will rather be contracted directly by the City.

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha
6264 Nesbitt Road • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

The estimated engineering cost for the above scope will be billed on an hourly basis and **will not exceed \$275,000.**

Several items may be desired as a follow up to the preliminary design, however are not included in this scope. Town & Country Engineering will assist City staff or assist in contracting for these services from outside consultants, if needed.

- Pilot testing of treatment systems including tertiary filtration, thickening/dewatering equipment, side stream treatment systems, etc.
- Soil borings and soil engineering report (request for proposals and coordination included above).
- Wetland, endangered species, asbestos and historical investigations and report (request for proposals and coordination included above).
- Property and/or easement acquisition, if necessary.
- Industrial negotiations
- Rural Development funding application
- Right-of-way mapping required by the Rural Development agency.
- Coordination with Rural Development on completion of Docket items after obligation of funds.
- Clean Water Fund Program loan application and related documents.
- Final design and preparation of plans and specifications for Rural Development, DNR, and DSPS submittal and bidding.
- Construction administration and resident engineering services.
- Sewer use ordinance and user charge system preparation.
- Cost for permit fees.

We at Town & Country Engineering, Inc. wish to thank you for the opportunity to present this scope of services to the City of Reedsburg and look forward to continuing to serve you. If you have any questions regarding the above scope, please feel free to call.

BJH

J:\JOB#S\Reedsburg\RD-00-00\O&E Contracts\2021 Preliminary Design (RD Contract)\Attachment A - Scope of Services.docx

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha
6264 Nesbitt Road • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net



**WEBB PARK SPLASHPAD
ENGINEER'S ESTIMATE OF PROBABLE COSTS
REEDSBURG, WISCONSIN
12/17/21**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
1.	Mobilization, Bonds, and Insurance	1	LS	\$ 50,000.00	\$ 50,000.00
2.	Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
3.	Erosion Mat	250	SY	\$ 3.00	\$ 750.00
4.	Turf and Site Restoration	1	LS	\$ 8,000.00	\$ 8,000.00
	Sod	578	SF	\$ 18.00	\$ 10,400.00
5.	Traffic Control	1	LS	\$ 2,500.00	\$ 2,500.00
6.	Concrete Quality Control	1	LS	\$ 1,500.00	\$ 1,500.00
7.	Unclassified Excavation	1	LS	\$ 20,000.00	\$ 20,000.00
8.	Excavation Below Subgrade	200	CY	\$ 25.00	\$ 5,000.00
9.	5-inch Concrete Sidewalk with Base	860	SF	\$ 8.00	\$ 6,880.00
10.	5-inch Colored Concrete Sidewalk with Base	450	SF	\$ 10.00	\$ 4,500.00
11.	Playground Concrete ADA Ramp	1	LS	\$ 4,500.00	\$ 4,500.00
12.	8-inch Concrete Base for Stone Block at Playground	80	SF	\$ 50.00	\$ 4,000.00
12.	24-inch Concrete Curb and Gutter	230	LF	\$ 35.00	\$ 8,050.00
13.	Splashpad, Installation	1	LS	\$ 230,000.00	\$ 230,000.00
14.	Imported Granular Backfill	20	TON	\$ 15.00	\$ 300.00
15.	Medium Rip-Rap with Fabric	150	SY	\$ 65.00	\$ 9,750.00
16.	Connect Existing Water Main	1	LS	\$ 4,500.00	\$ 4,500.00
17.	4-inch DI Water Pipe	125	LF	\$ 60.00	\$ 7,500.00
18.	1-inch Copper Water Service	120	LF	\$ 85.00	\$ 10,200.00
19.	Copper Water Service Corp, Curb Stop, and Box	1	LS	\$ 1,500.00	\$ 1,500.00
20.	Test Pit	1	LS	\$ 1,000.00	\$ 1,000.00
21.	DI Water Bend	3	EA	\$ 500.00	\$ 1,500.00
22.	Site and Splashpad Electrical	1	LS	\$ 15,000.00	\$ 15,000.00
23.	8-inch PVC Storm Drain Pipe	170	LF	\$ 80.00	\$ 13,600.00
24.	10-inch HDPE Storm Drain Pipe	145	LF	\$ 110.00	\$ 15,950.00
25.	Storm Drain Endwall	1	EA	\$ 800.00	\$ 800.00
26.	18-inch Nyloplast Structure	3	EA	\$ 2,300.00	\$ 6,900.00
27.	4-inch Perforated Drain Tile with Sock	925	LF	\$ 12.00	\$ 11,100.00
28.	4-inch Non-Perforated Drain Tile	25	LF	\$ 10.00	\$ 250.00
29.	Bench Installation	4	EA	\$ 200.00	\$ 800.00
30.	Bike Rack Installation	5	EA	\$ 150.00	\$ 750.00
31.	Shade Structure	2	EA	\$ 10,000.00	\$ 20,000.00
32.	Umbrella	1	EA	\$ 10,000.00	\$ 10,000.00
33.	Stone Seat Wall	66	LF	\$ 150.00	\$ 9,900.00
34.	Drinking Fountain with Footwash and Bottle Filler	1	LS	\$ 9,000.00	\$ 9,000.00
TOTAL Base Bid Project=					\$ 508,880.00
10% Contingency =					\$ 50,888.00
Arch Study & Geo Tech Costs=					\$ 5,150.60
Direct Purchase of Splashpad Equipment =					\$ 128,583.45
Engineering=					\$ 83,975.00
Total Base Project=					\$ 777,477.05

Items by the City

Notes

New Parking Lot & Pavement Patches of Roadway
Changes, Crosswalk Pavement Markings
Bike Racks - City to get and Contractor Install
Benches - City to get and Contractor Install
Donated Concrete Sidewalk and DWFs
Traffic Signs
Possibly purchase Shade Structures

*Makes sense to have the asphalt all done with either the project or City

*Can Save on costs

SPLASHPAD DIMENSION

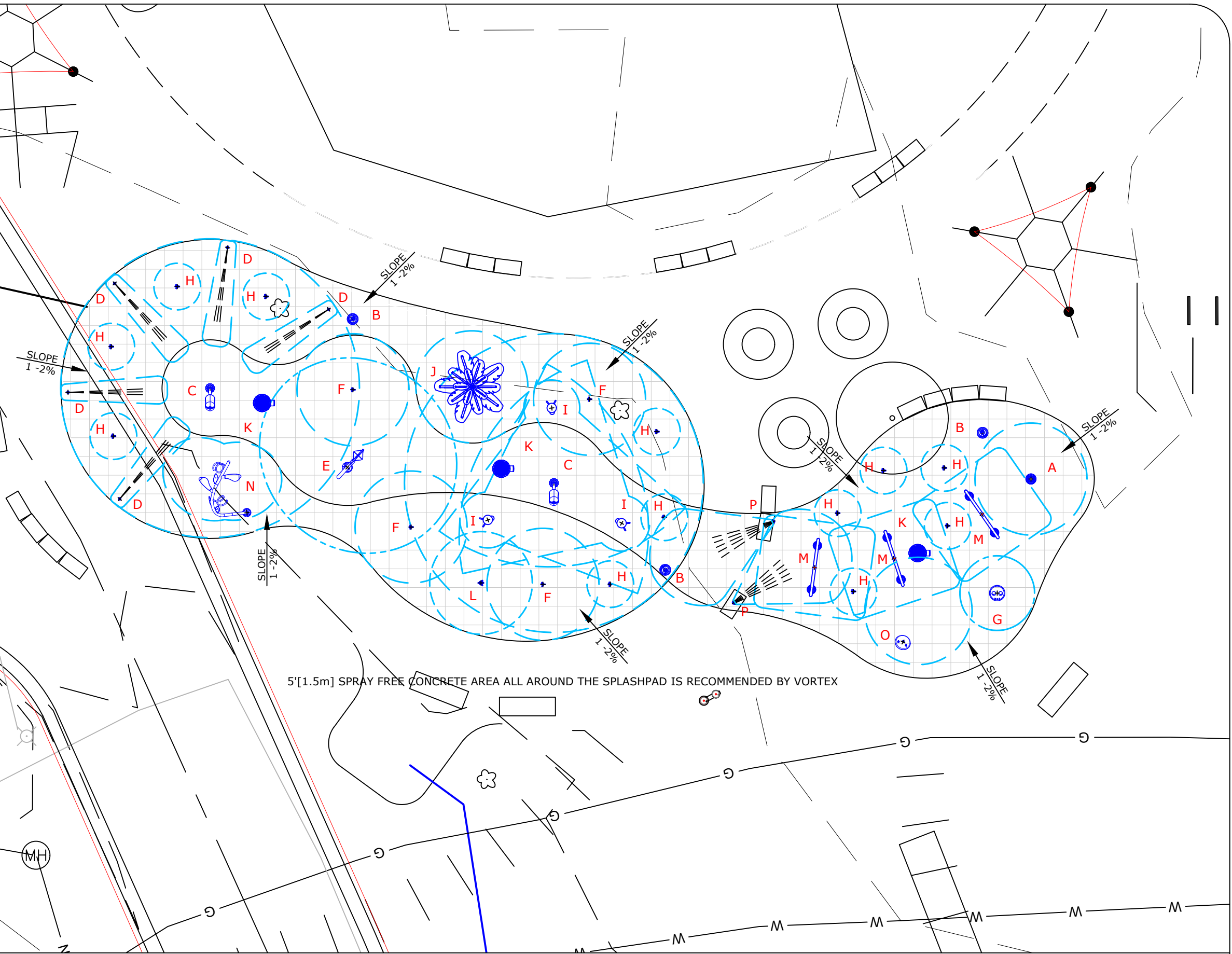
TOTAL AREA : 2770ft² 257m²

SPRAY AREA : 2770ft² 257m²

GRID SIZE : 2 x 2ft 0.6 x 0.6m

PRODUCT LEGEND

REF	PRODUCT	QTY	GPM	LPM
A	Aqua Dome N°1 VOR 0555	1	14.0	53.0
B	Bollard Activator No 3 VOR 0611	3	0.0	0.0
C	Cattail Twirl VOR 7782	2	6.0	22.7
D	Directional Jet N°1 VOR 0305	5	15.0	56.8
E	Flower N°7 VOR 7559	1	4.0	15.1
F	Fountain Spray N°2 VOR 7676	4	12.0	45.4
G	Frog N°2 VOR 7201	1	4.0	15.1
H	Jet Stream N°1 VOR 7512	12	30.0	113.6
I	Lion Cannon VOR 0207	3	15.0	56.8
J	Pine Tree VOR 8610	1	25.0	94.6
K	Playsafe Drain N°4 VOR 1004	3	0.0	0.0
L	Spidey Spray N°2 VOR 7674	1	8.5	32.2
M	Spray Loop VOR 0519	3	22.5	85.2
N	Vine VOR 7784	1	5.0	18.9
O	Waterbug N°2 VOR 7581	1	6.0	22.7
P	Wall Spray VOR 0302	2	18.0	68.1
		QTY	GPM	LPM
TOTAL		44	185	700.2



WEBB PARK SPLASHPAD, WI, USA

33150 - VERSION E April 20, 2021



SPLASHPAD LAYOUT DRAWING

SCALE : 3/32":1'
11" X 17" sheet size

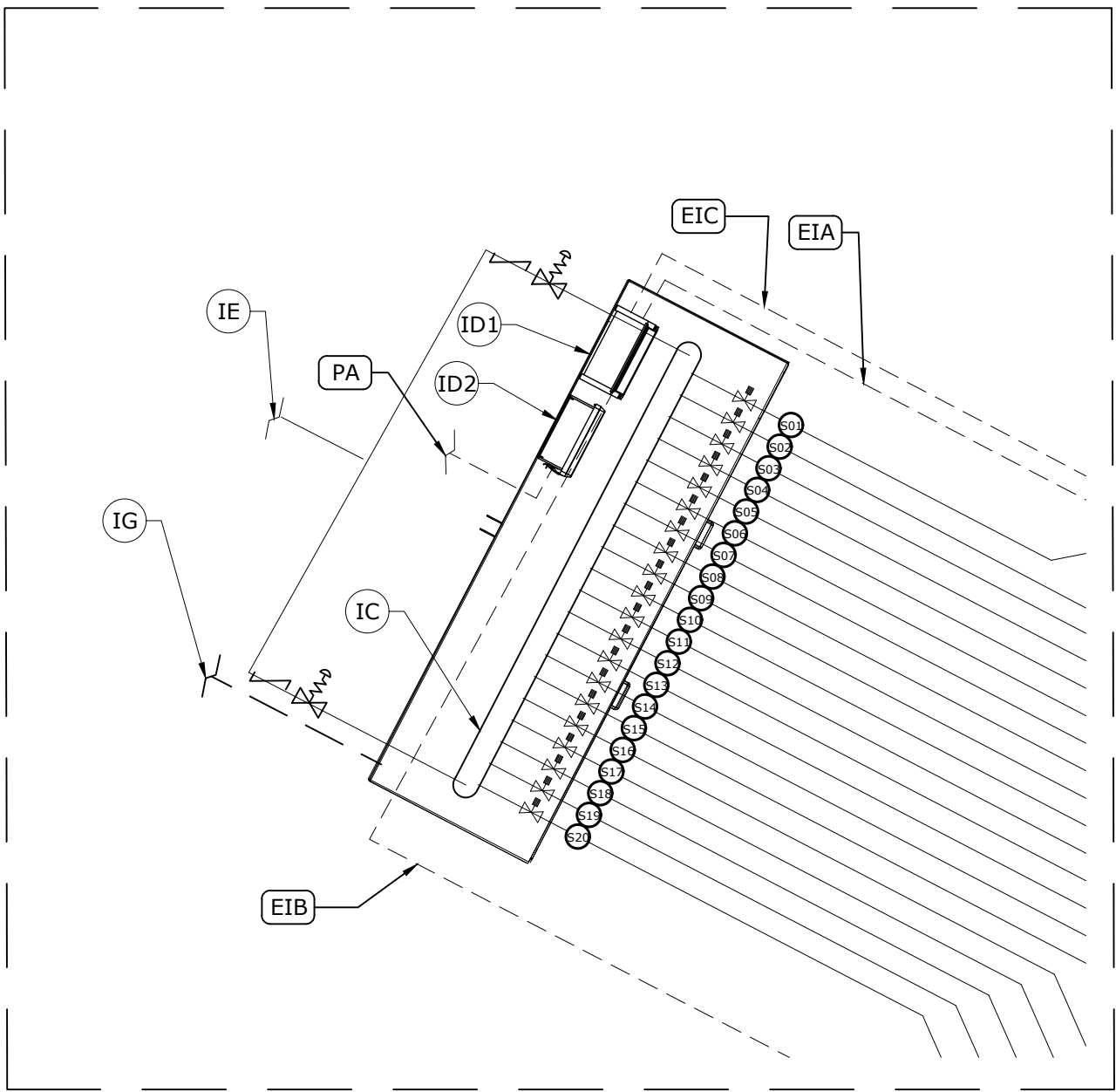


1 PIPING

- 1.1 WDS CONFIGURATION ARE SCHEMATIC AND MAY BE MOVED OR ADJUSTED ON SITE BY VORTEX CERTIFIED INSTALLER TO ADJUST FOR SITE CONDITIONS
- 1.2 ANY REQUIRED BACKFLOW PREVENTER & WATER METER ON THE CITY WATER MAIN SHALL BE PROVIDED BY INSTALLER. PRESSURE REGULATOR WILL BE PROVIDED BY VORTEX.
- 1.3 ALL PIPE LINES TO FEATURES TO HAVE A 1% MINIMUM RECOMMENDED SLOPE FOR PROPER WINTERIZATION.
- 1.4 ALL LINE SIZING (FEATURE CONNECTION TABLE) ASSUMES A MAXIMUM DISTANCE OF 130 FEET BETWEEN THE WATER DISTRIBUTION MANIFOLD AND THE FURTHEST PLAY PRODUCT. DISTANCES ABOVE 130 FEET MAY REQUIRE AN INCREASE IN LINE SIZING. PLEASE CONTACT VORTEX.
- 1.5 THE LINE DIAMETER FROM DRAIN SHALL BE 6" BASED ON THE MAXIMUM APPROXIMATE FLOW AT 1% SLOPE. FINAL LOCATION OF DRAIN AND LINE ROUTING ARE TO BE DETERMINED BY OTHERS.
- 1.6 PRESSURE LINES ARE RECOMMENDED TO BE SCHEDULE 80 PVC OR PEX, AND NON-PRESSURE LINES TO BE SCHEDULE 40, UNLESS OTHERWISE REQUESTED BY LOCAL CODE.
- 1.7 DRAINAGE LINES ARE RECOMMENDED TO BE SDR 35, UNLESS OTHERWISE REQUESTED BY LOCAL CODE.
- 1.8 PIPING SHOULD BE INSPECTED AFTER TRANSPORTATION FOR CUTS, SCRATCHES, GOUGES OR SPLITS; DAMAGED SECTIONS MUST BE DISCARDED OR CUT OUT.
- 1.9 PIPE SHALL BE INSTALLED BELOW THE FROST LEVEL NOT LESS THAN 12" (ASTM F-645) UNLESS OTHERWISE REQUESTED BY LOCAL CODE.
- 1.10 PIPE INSTALLATION MINIMUM COVER SHOULD BE EVALUATED ACCORDING TO ASTM D-2774, UNLESS OTHERWISE REQUESTED BY LOCAL CODE.
- 1.11 SPECIAL CONSIDERATIONS SHOULD BE TAKEN FOR THERMAL CONDITIONS, EXPANSION AND CONTRACTIONS DUE TO TEMPERATURE SHOULD BE EVALUATED BEFORE THE INSTALLATION BY THE CONTRACTOR.
- 1.12 VALVE NUMBER 1 IS LOCATED TO THE LEFT OF THE MANIFOLD FACING THE SOLENOID.
- 1.13 MINIMUM 50 PSI REQUIRED AT THE INLET OF THE BACKFLOW PREVENTER AND PRESSURE REGULATING DEVICE.
- 1.14 MAXIMUM FLOW CAPACITY OF MANIFOLD IS 144 GPM.
- 1.15 TOTAL FLOW OF THE FEATURE IS 180 GPM.
- 1.16 FACTORY MAXIMUM SEQUENCING FLOW IS 115 GPM. ACTUAL FLOW MAY VARY DUE TO SITE CONDITIONS.

2 ELECTRICAL

- 2.1 WIRING FROM THE CONTROLLER TO EACH ACTIVATOR SHALL BE #22 AWG. A TOTAL OF FIVE (5) CONDUCTORS PER ACTIVATOR. CABLE LENGTH UP TO 246' (75m), PROVIDED BY VORTEX.
- 2.2 ALL CONNECTIONS TO THE CONTROLLER AND OTHER VORTEX ELECTRICAL PANEL SHALL BE PERFORMED USING AN APPROVED NEMA 4X CONNECTOR.
- 2.3 WIRE FROM MAIN POWER TO VORTEX PANEL TO BE DETERMINED BY OTHERS RESPECTING THE LOCAL CODE.
- 2.4 MAINTAIN A MINIMUM CLEARANCE ZONE OF 36" IN FRONT OF ELECTRICAL PANEL, UNLESS OTHERWISE REQUESTED BY LOCAL CODE.
- 2.5 USE #8 BARE COPPER BONDING WIRE BETWEEN FEATURES TO A GROUNDING ROD IN THE SOIL, TIED INTO REBAR GRID, OR AS PER LOCAL CODE.
- 2.6 AS PER ELECTRICAL CONSTRUCTION AND SAFETY CODES: CONTROLLER AND/OR ANY OTHER ELECTRICAL ENCLOSURE MUST BE HARD-WIRED TO A GROUND FAULT CIRCUIT INTERRUPTER (GFCI) FROM THE INPUT POWER SOURCE.
- 2.7 ALL ELECTRICAL WORK SHOULD BE PERFORMED BY A LICENCE ELECTRICIAN IN ACCORDANCE TO LOCAL ELECTRICAL CONSTRUCTION AND SAFETY CODES.
- 2.8 THE MAESTROPRO CONTROL PANEL IS POWERED THROUGH A MAESTROPOWER BOX.
- 2.9 THE POWER CABLE TO MAESTROPOWER BOX IS SUPPLIED BY INSTALLER.
- 2.10 THE MAESTROPOWER CONTROL PANEL INTEGRATES 24 DIGITAL OUTPUTS WITH 24 VAC AND 12 DIGITAL INPUTS.



2 PLUMBING & ELECTRICAL LAYOUT
PE-001 SCALE: 1/2"=1'-0"

1 PLUMBING & ELECTRICAL LAYOUT
PE-001 SCALE: 1/8"=1'-0"

WATER LINE _____
DRAIN LINE _____
ELECTRICAL LINE _____

Feature Connection Table							
Manifold Output Ref.	Solenoid Valve	Feature Ref.	Feature	Qty	Line Size	Gpm	Output (ID1)
S01	1 1/2" Std	D	Directional Jet N°1 VOR 0305	3	1 1/2"	6	20
S02	1 1/2" Std	H	Jet Stream N°1 VOR 7512	4	1 1/2"	10	4
S03	1 1/2" Std	J	Pine Tree VOR 8610	1	1 1/2"	25	18
S04	1 1/2" Std	C	Catali Twirl VOR 7782	1	1 1/2"	3	11
S05	1 1/2" Std	E	Flower N°7 VOR 7559	1	1 1/2"	4	7
S06	1 1/2" Std	N	Vine VOR 7784	1	1 1/2"	5	2
S07	1 1/2" Std	F	Fountain Spray N°2 VOR 7676	2	1 1/2"	6	10
S08	1 1/2" Std	L	Spidey Spray N°2 VOR 7674	1	1 1/2"	8.5	8
S09	1 1/2" Std	D	Directional Jet N°1 VOR 0305	2	1 1/2"	4	3
S10	1 1/2" Std	C	Catali Twirl VOR 7782	1	1 1/2"	3	11
S11	1 1/2" Std	I	Lion Cannon VOR 0207	3	1 1/2"	15	9
S12	1 1/2" Std	F	Fountain Spray N°2 VOR 7676	2	1 1/2"	6	19
S13	1 1/2" Std	H	Jet Stream N°1 VOR 7512	3	1 1/2"	7.5	17
S14	1 1/2" Std	P	Wall Spray VOR 0302	2	1 1/2"	18	12
S15	1 1/2" Std	H	Jet Stream N°1 VOR 7512	5	1 1/2"	12.5	16
S16	1 1/2" Std	M	Spray Loop VOR 0519	1	1 1/2"	7.5	13
S17	1 1/2" Std	M	Spray Loop VOR 0519	2	1 1/2"	15	14
S18	1 1/2" Std	G	Frog N°2 VOR 7201	1	1 1/2"	4	6
S19	1 1/2" Std	A	Aqua Dome N°1 VOR 0555	1	1 1/2"	14	15
S20	1 1/2" Std	O	WaterBug N°2 VOR 7581	1	1 1/2"	6	1

Electrical Line Connections Power					
Product Code	From	To	# Conductors	Gauge/Type	Note
PA	Main Power Line (by Installer)	ID-2-120VAC	3	By other	120V, 1 Phase, 60Hz, 10Amps Breaker Recommended ± 5% Voltage Drop is Acceptable

Electrical Line Connections Controller Inputs					
Product Code	From	To	# Conductors	Gauge/Type	Note
EIA	ID-1 Input 1	IA-1	5	22	Bollard Activator No 3 24 VAC, Max 345 mA, 246" Long Cable (by Vortex)
EIB	ID-1 Input 2	IA-2	5	22	Bollard Activator No 3 24 VAC, Max 345 mA, 246" Long Cable (by Vortex)
EIC	ID-1 Input 3	IA-3	5	22	Bollard Activator No 3 24 VAC, Max 345 mA, 246" Long Cable (by Vortex)

Product Legend		
Product Ref.	Product	Qty
IA-1, IA-2, IA-3	Bollard Activator No 3 VOR 0611	3
IB	Playsafe Drain N°4 VOR 1004	3
IC	Water Distribution System; ECOC Cabinet Command Center 3315001905R02	1
ID1	MaestroPRO Controller	1
ID2	MaestroPRO Power Box	1
IE	3" City Water Line (by Installer)	1
IF	8" Drain Line To municipal Drain (by Installer)	1
IG	4" TYP Drain Line With Strainer Connected to Drainage System. Ensure P-Trap is Below Frost Line to Prevent Freezing. (by Installer)	1
✓	Pressure Regulator (by Vortex)	2
✓	Backflow Preventer (by other)	2
✓	Solenoid Valve 1 1/2"	20

VORTEX

VORTEX USA Inc.
1420 Valwood Parkway Suite 205
Carrollton, Texas
United States 75006
Toll Free: +1 (877) 586-7839
Phone: +1 (972) 410-3619

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Webb Park SP

Project Location
Wisconsin

Project Number
33150

Order Number

11/June/2021	Reissued for Approval	02	MK
23/April/2021	Reissued for Approval	01	YT
08/April/2021	Issued for Approval	00	SR
Date	Revision Description	No.	By

Drawing Title

Plumbing & Electrical Layout

Drawn by
MK

Verified by
MM

Scale

Date
11/June/2021

Page #
PE-001

WEBB PARK SPLASH PAD

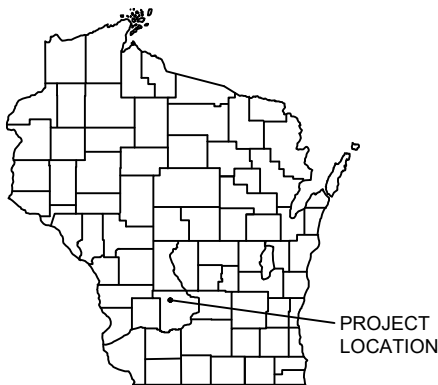
CITY OF REEDSBURG SAUK COUNTY, WI

OWNER

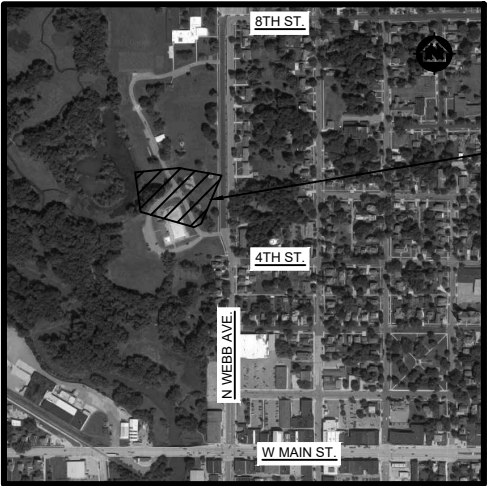
CITY OF REEDSBURG
134 SOUTH LOCUST STREET
PO BOX 490
REEDSBURG, WI 53959
CONTACT: MATT SCOTT, MSCOTT@CI.REEDSBURG.WI.US

CIVIL | LANDSCAPE ARCHITECT:

MSA PROFESSIONAL SERVICES, INC.
1230 SOUTH BOULEVARD
BARABOO, WI 53913
(608) 356-2771



PROJECT
LOCATION



PROJECT LOCATION

LOCATION MAP

NOT TO SCALE

SHEET INDEX

G - GENERAL SHEETS	
G-001	TITLE SHEET
G-101	EXISTING SITE AND REMOVALS PLAN
G-102	EROSION CONTROL PLAN
G-501-502	EROSION CONTROL DETAILS

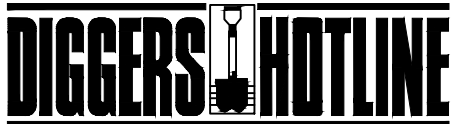
C - PLAN SHEETS	
C-101	SITE PLAN
C-102	PROPOSED LAYOUT PLAN
C-103	SPLASH PAD CONCRETE LAYOUT PLAN
C-104	SITE FEATURES LAYOUT PLAN
C-105	GRADING PLAN
C-106	UTILITY PLAN
C-107	ELECTRICAL PLAN
C-501-504	STANDARD DETAILS
C-505	SPLASH PAD DETAILS
C-506	UTILITY DETAILS

LEGEND

	EXISTING WATER MAIN
	EXISTING WATER MAIN, VALVE & HYDRANT
	EXISTING WATER SERVICE & CURB STOP
	PROPOSED WATER MAIN, VALVE, & HYDRANT
	PROPOSED WATER SERVICE & CURB STOP
	EXISTING SANITARY SEWER & MANHOLE
	PROPOSED SANITARY SEWER & MANHOLE
	EXISTING FORCEMAIN
	EXISTING STORM SEWER & INLET
	PROPOSED STORM SEWER & INLET
	PROPOSED STORM SEWER & MANHOLE
	BURIED ELECTRIC
	BURIED GAS & VALVE
	BURIED CABLE TELEVISION
	BURIED TELEPHONE
	BURIED FIBER OPTICS
	OVERHEAD UTILITY
	RAILROAD TRACKS
	EXISTING CURB & GUTTER
	PROPOSED CURB & GUTTER
	EXISTING SIDEWALK
	PROPOSED SIDEWALK
	EXISTING CULVERT PIPE
	PROPOSED CULVERT PIPE
	FENCE LINE
	DRAINAGE ARROW
	SILT FENCE
	RIGHT-OF-WAY
	BASELINE
	PROPERTY LINE
	TREE LINE
	BENCHMARK
	IRON PIPE
	IRON ROD
	CONTROL POINT
	UTILITY POLE & GUY
	SOIL BORING
	LIGHT POLE
	PEDESTAL
	STREET SIGN
	MAILBOX
	FLAGPOLE
	TREE - DECIDUOUS
	TREE - CONIFEROUS
	TREE TO BE REMOVED

UTILITIES

<u>GAS:</u>	ALLIANT ENERGY 520 COMMERVE AVENUE BARABOO, WI 53913 608-356-0607 (OFFICE) 608-575-8858 (CELL) CONTACT: CHRIS HAMM
<u>ELECTRIC, FIBER CATV, TELEPHONE:</u>	REEDSBURG UTILITY COMMISSION 501 UTILITY COURT REEDSBURG, WI 53959 608-524-4381 608-434-7897 (CELL) CONTACT: BRETT SCHUPPNER
<u>SEWER:</u>	REEDSBURG PUBLIC WORKS 134 S. LOCUST STREET REEDSBURG, WI 53959 608-524-6404 608-415-0445 (CELL) CONTACT: STEVE ZIBELL
<u>WATER:</u>	REEDSBURG WATER UTILITY 501 UTILITY COURT REEDSBURG, WI 53959 608-524-4381 608-963-6090 (CELL) CONTACT: JON CRAKER
<u>CATV:</u>	CHARTER COMMUNICATIONS 2701 DANIELS STREET MADISON, WI 53718 608-209-3202 glen.jakusz@charter.com GLENN JAKUSZ, CONSTRUCTION COORDINATOR



Dial 811 or (800) 242-8511
www.DiggersHotline.com

NOTE:
UTILITY LOCATIONS SHOWN ON PLANS ARE APPROXIMATE AND CONTRACTOR
SHALL HAVE APPROPRIATE UTILITY MARK EXACT LOCATIONS PRIOR TO
CONSTRUCTION.

PROJECT DATE:	DRAWN BY:	TAP	NO.	DATE	REVISION	BY:
	DESIGNED BY:	Init				
	CHECKED BY:	Init				
PLOT DATE: 12/16/2021 4:12 PM, G:\02\02068\02068026\CADD\Construction Documents\Title.dwg						

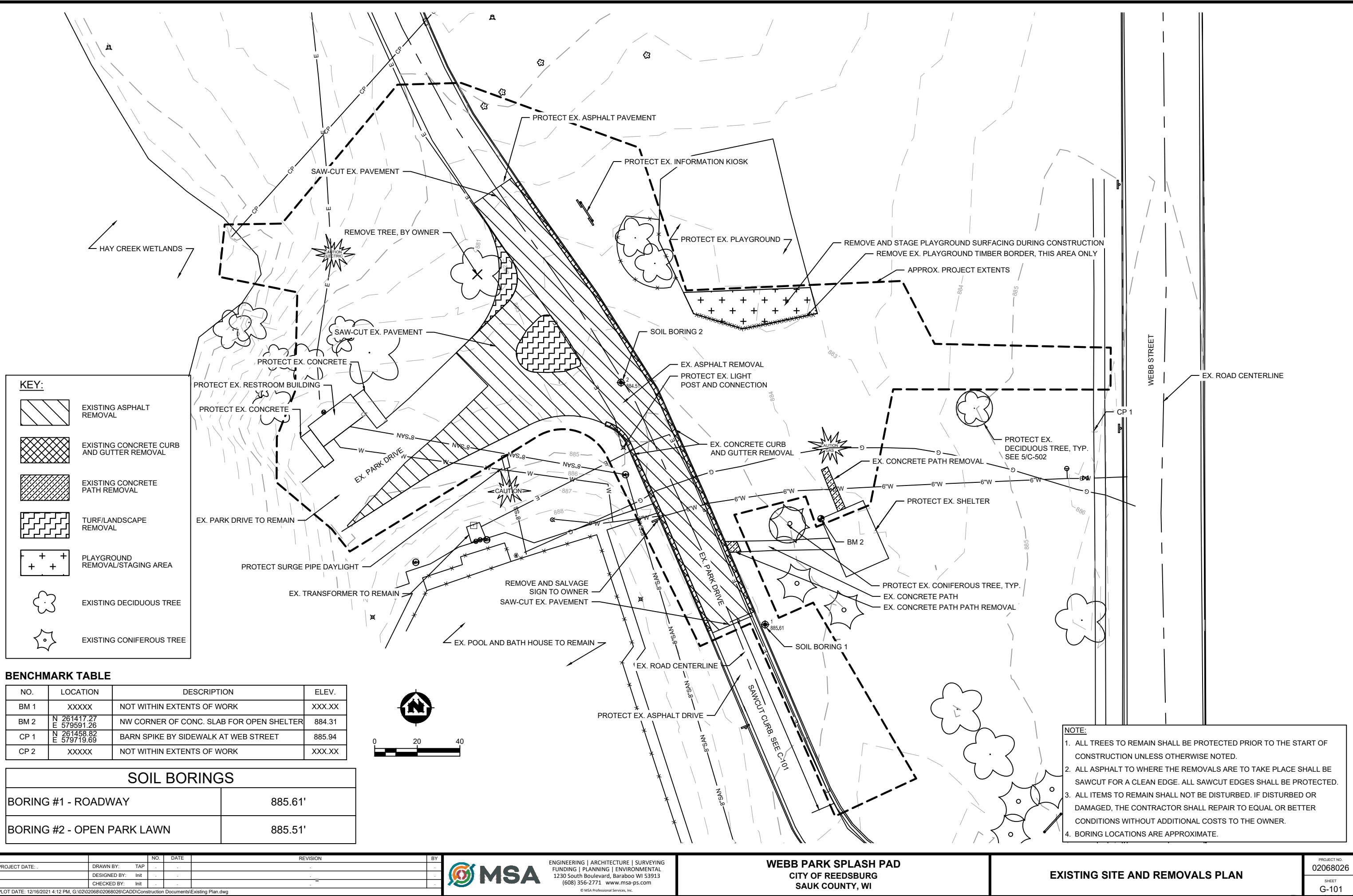


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FUNDING | PLANNING | ENVIRONMENTAL
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(608) 356-2771 www.msa-ps.com
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WEBB PARK SPLASH PAD
CITY OF REEDSBURG
SAUK COUNTY, WI

TITLE SHEET

PROJECT NO:
02068026
SHEET
G-001



PROJECT DATE:	DRAWN BY:	TAP	NO.	DATE	REVISION	BY:
	DESIGNED BY:	Init				
	CHECKED BY:	Init				

PLOT DATE: 12/16/2021 4:12 PM, G:\02\02068\02068026\CADD\Construction Documents\Existing Plan.dwg



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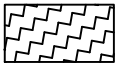
WEBB PARK SPLASH PAD
CITY OF REEDSBURG
SAUK COUNTY, WI

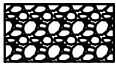
EXISTING SITE AND REMOVALS PLAN

PROJECT NO:
02068026
SHEET
G-101

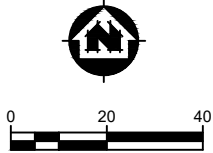


KEY:

 TRACKING PAD

 RIP-RAP

 TEMPORARY SILT FENCE/
TURBIDITY BARRIER



- NOTE:
1. CONTRACTOR SHALL MAINTAIN SITE ACCESS TO ONLY 1-2 LOCATIONS AND ALL LOCATIONS SHALL HAVE TRACKING PADS.

2. ALL EROSION CONTROL SHALL BE IN PLACE PRIOR TO THE START OF CONSTRUCTION.

3. ALL SLOPES > 4:1 TO RECEIVE MATTING PER SPECIFICATIONS.

4. CONTRACTOR TO LOCATE CONCRETE WASH DOWN STATION ON THE SITE FOR BEST LOCATION AND USE.

PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY:
	TAP	-	-	-	-
	DESIGNED BY:	Init	-	-	-
	CHECKED BY:	Init	-	-	-
PLOT DATE: 12/16/2021 4:12 PM, G:\02\02068\02068026\CADD\Construction Documents\EC Plan.dwg					

 MSA

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FUNDING | PLANNING | ENVIRONMENTAL
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(608) 356-2771 www.msa-ps.com
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WEBB PARK SPLASH PAD
CITY OF REEDSBURG
SAUK COUNTY, WI

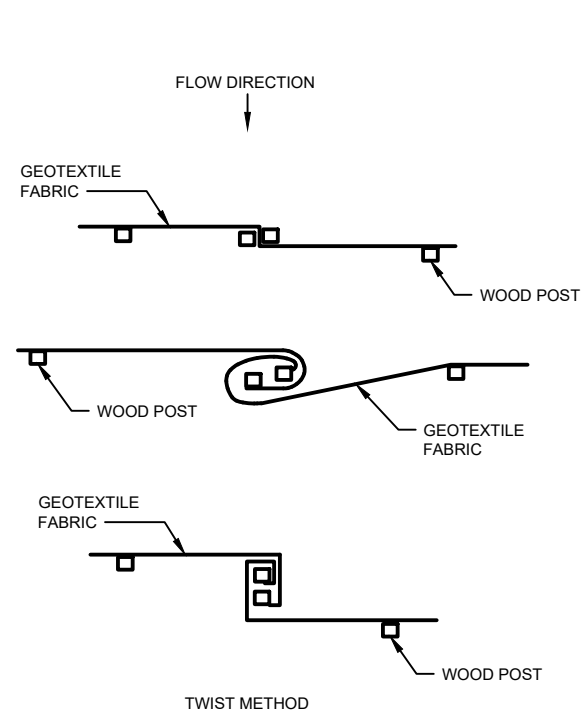
EROSION CONTROL PLAN

PROJECT NO:
02068026

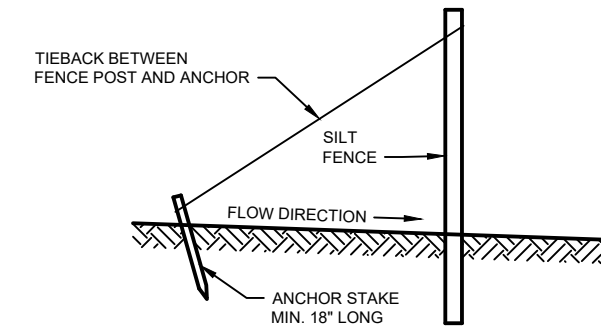
SHEET
G-102

CONSTRUCTION SITE EROSION
CONTROL REQUIREMENTS

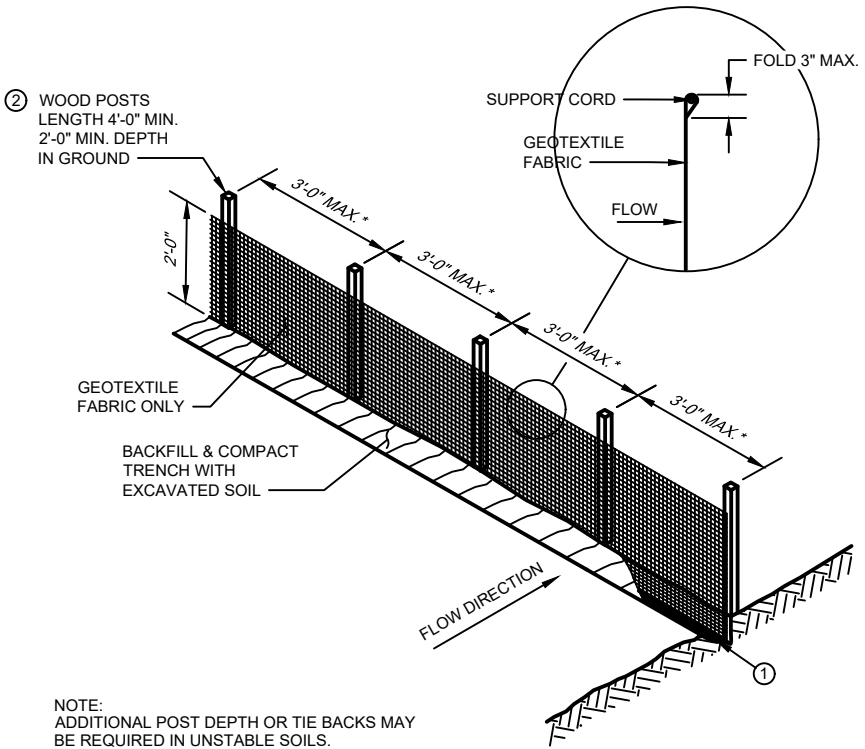
- 1.) SECTION NR216.46 OF WISCONSIN STATE ADMINISTRATIVE CODE IDENTIFIES REQUIREMENTS FOR CONSTRUCTION SITE AND POST-CONSTRUCTION EROSION CONTROL. IT IS THE INTENT OF THESE PLANS TO SATISFY THESE REQUIREMENTS. THE METHODS AND STRUCTURES USED TO CONTROL EROSION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. CONTRACTOR SHALL IMPLEMENT AN APPROPRIATE MEANS OF CONTROLLING EROSION DURING SITE OPERATION AND UNTIL THE VEGETATION IS RE-ESTABLISHED. ADJUSTMENTS TO THE CONTROL SYSTEM SHALL BE MADE AS REQUIRED.
- 2.) ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE WISCONSIN DNR'S CONSERVATION PRACTICE STANDARDS. THESE STANDARDS ARE PERIODICALLY UPDATED AND IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN AND REFERENCE THE MOST RECENTLY RELEASED STANDARD.
- 3.) THE INFORMATION IS ONLY ONE PART OF THE OVERALL EROSION CONTROL REQUIREMENTS. ADDITIONAL REQUIREMENTS MAY ALSO BE SHOWN ON THE PLAN SHEETS AND IN THE ACCOMPANYING SPECIFICATIONS.
- 4.) ADDITIONAL EROSION CONTROL MEASURES, AS REQUESTED IN WRITING BY THE STATE OR LOCAL INSPECTORS, OR THE OWNER'S ENGINEER, SHALL BE INSTALLED WITHIN 24 HOURS.
- 5.) THE AREA OF EROSION LAND EXPOSED TO THE ELEMENTS BY GRUBBING, EXCAVATION, TRENCHING, BORROW AND FILL OPERATIONS AT ANY ONE TIME SHALL BE MINIMIZED TO THE MAXIMUM EXTENT PRACTICABLE. FOR ANY DISTURBED AREA THAT REMAINS INACTIVE FOR GREATER THAN 7 WORKING DAYS, OR WHERE GRADING WORK EXTENDS BEYOND THE PERMANENT SEEDING DEADLINES, THE SITE MUST BE TREATED WITH TEMPORARY STABILIZATION MEASURES SUCH AS SOIL TREATMENT, TEMPORARY SEEDING AND/OR MULCHING. ALL DISTURBED AREAS SHALL BE TREATED WITH PERMANENT STABILIZATION MEASURES WITHIN 3 WORKING DAYS OF FINAL GRADING.
- 6.) ALL EROSION CONTROL MEASURES AND STRUCTURES SERVING THE SITE MUST BE INSPECTED AT LEAST WEEKLY OR WITHIN 24 HOURS OF THE TIME 0.5 INCHES OF RAIN IS PRODUCED. ALL MAINTENANCE WILL FOLLOW AN INSPECTION WITHIN 24 HOURS. THIS APPROACH ACKNOWLEDGES THE DIFFICULTY OF WORKING IN WET CONDITIONS AS NECESSARY FOR PREVENTING THE IRRETRIEVABLE "FIRST FLUSH" OF SEDIMENT INTO ADJACENT WATERWAYS, DEGRADING WATER QUALITY AND FISH HABITAT.
- 7.) ALL EROSION CONTROL DEVICES SHALL BE PROPERLY INSTALLED PRIOR TO ANY SOIL DISTURBANCE.
- 8.) GRUBBING AND GRADING OPERATIONS SHALL BE PERFORMED IN PROPER SEQUENCE WITH OTHER WORK TO MINIMIZE EROSION.
- 9.) ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE, DEBRIS, CLEANING WASTES, WASTEWATER, TOXIC MATERIALS, OR HAZARDOUS MATERIALS) SHALL BE PROPERLY DISPOSED OF AND NOT ALLOWED TO BE CARRIED OFF-SITE BY RUNOFF OR WIND.
- 10.) WIND EROSION SHALL BE KEPT TO A MINIMUM DURING CONSTRUCTION. WATERING, MULCH, OR A TACKING AGENT MAY NEED TO BE UTILIZED TO PROTECT NEARBY RESIDENCES AND WATER RESOURCES.
- 11.) CHANNELIZED RUNOFF FROM ADJACENT AREAS PASSING THROUGH THE SITE SHALL BE DIVERTED AROUND DISTURBED AREAS, IF PRACTICAL.
- 12.) THE CONTRACTOR SHALL TAKE ALL POSSIBLE PRECAUTIONS TO PREVENT SOILS FROM BEING TRACKED ONTO PUBLIC OR PRIVATE ROADWAYS. PAVED SURFACES ADJACENT TO CONSTRUCTION SITE VEHICLE ACCESS SHALL BE SWEEPED AND / OR SCRAPPED (NOT FLUSHED) PERIODICALLY TO REMOVE SOIL, DIRT AND / OR DUST.
- 13.) EROSION CONTROLS SHALL BE INSTALLED ON THE DOWNSTREAM SIDE OF TEMPORARY STOCKPILES. ANY SOIL STOCKPILE THAT REMAINS FOR MORE THAN 30 DAYS SHALL BE COVERED OR TREATED WITH STABILIZATION PRACTICES SUCH AS TEMPORARY OR PERMANENT SEEDING AND MULCHING. ALL STOCK PILES SHALL BE PLACED AT LEAST 75 FEET FROM STREAMS OR WETLANDS.
- 14.) EROSION CONTROL FOR UTILITY CONSTRUCTION (STORM SEWER, SANITARY SEWER, WATER MAIN, ETC.):
- a. PLACE EXCAVATED TRENCH MATERIAL ON THE HIGH SIDE OF THE TRENCH.
- b. BACKFILL, COMPACT, AND STABILIZE THE TRENCH IMMEDIATELY AFTER PIPE CONSTRUCTION.
- c. DISCHARGE OF TRENCH WATER OR DEWATERING EFFLUENT MUST BE PROPERLY TREATED TO REMOVE SEDIMENT IN ACCORDANCE WITH THE WDNR CONSERVATION PRACTICE STANDARD 1061 - DEWATERING OR A SUBSEQUENT WDNR DEWATERING STANDARD PRIOR TO DISCHARGE INTO A STORM SEWER, DITCH, DRAINAGEWAY, OR WETLAND OR LAKE.
- 15.) ALL DRAINAGE CULVERTS, STORM DRAIN INLETS, MANHOLES, OR ANY OTHER EXISTING STRUCTURES WHICH COULD BE DAMAGED BY SEDIMENTATION SHALL BE PROTECTED ACCORDING TO THE VARIOUS METHODS PROVIDED IN THE PRINTED CONSERVATION PRACTICE STANDARDS.
- 16.) ANY SOIL EROSION THAT OCCURS AFTER FINAL GRADING AND/OR STABILIZATION MUST BE REPAIRED AND THE STABILIZATION WORK REDONE.
- 17.) THE FIRST SIX WEEKS AFTER INITIAL STABILIZATION (E.G. PLACEMENT OF SEED AND MULCH, EROSION MAT, SOD) A DISTURBED AREA SHALL INCLUDE WATERING PROVISIONS OF ALL NEWLY SEEDED AND MULCHED AREAS WHENEVER 7 DAYS ELAPSE WITHOUT A RAIN EVENT.
- 18.) WHEN THE DISTURBED AREA HAS BEEN STABILIZED BY PERMANENT VEGETATION OR OTHER MEANS, TEMPORARY BMP'S SUCH AS SILT FENCES, STRAW BALES, AND SEDIMENT TRAPS SHALL BE REMOVED AND THESE AREAS STABILIZED.
- 19.) ALL TEMPORARY BEST MANAGEMENT PRACTICES SHALL BE MAINTAINED UNTIL THE SITE IS STABILIZED.
- 20.) ALL DISTURBED AREAS SHALL BE PERMANENTLY STABILIZED WITH SEED AND MULCH UNLESS OTHERWISE SPECIFIED. A MINIMUM OF 6 INCHES OF TOPSOIL SHALL BE APPLIED TO ALL AREAS TO BE SEEDED OR SODDED.



JOINING TWO LENGTHS OF SILT FENCE



SILT FENCE TIE BACK
(WHEN REQUIRED BY THE ENGINEER)



NOTE:
ADDITIONAL POST DEPTH OR TIE BACKS MAY
BE REQUIRED IN UNSTABLE SOILS.

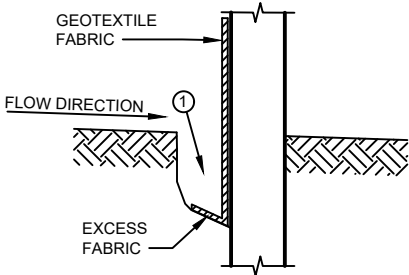
* 8'-0" POST SPACING ALLOWED IF A WOVEN
GEOTEXTILE FABRIC IS USED, OR IF THE SILT
FENCE IS FACTORY ASSEMBLED.

ATTACH THE FABRIC TO THE POSTS WITH
WIRE STAPLES OR WOODEN LATH AND NAILS.

SILT FENCE

GENERAL NOTES

1. TRENCH SHALL BE A MINIMUM OF 4" WIDE & 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.
2. WOOD POSTS SHALL BE A MINIMUM SIZE OF 1 1/8" x 1 1/8" OF OAK OR HICKORY.
3. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS: A) TWIST METHOD -- OVERLAP THE END POSTS AND TWIST, OR ROTATE, AT LEAST 180 DEGREES, B) HOOK METHOD -- HOOK THE END OF EACH SILT FENCE LENGTH.



TRENCH DETAIL

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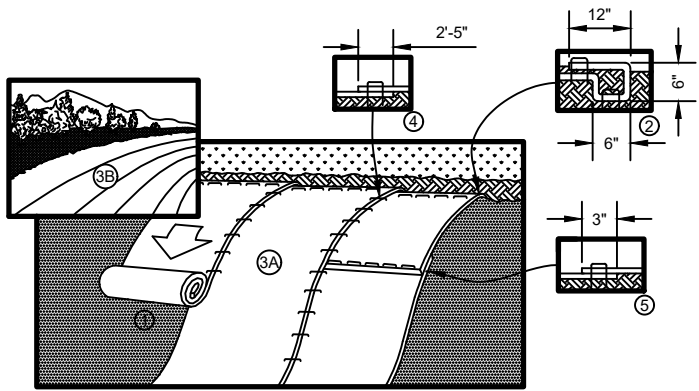


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WEBB PARK SPLASH PAD
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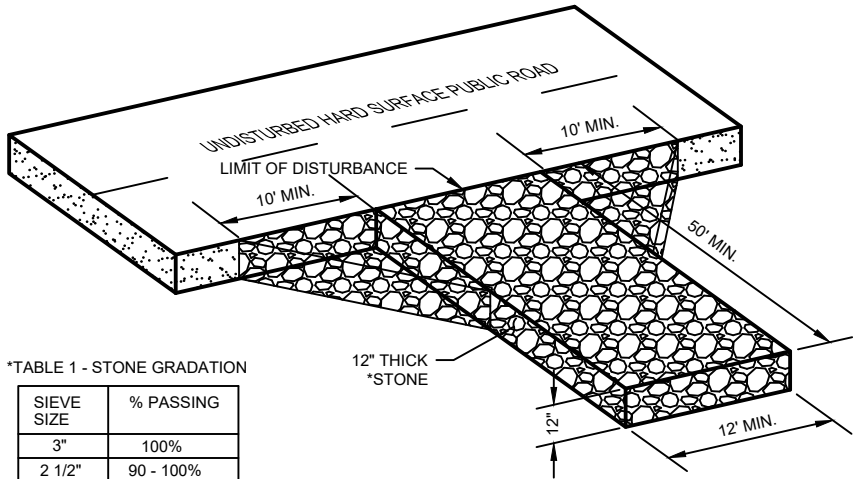
EROSION CONTROL DETAILS

PROJECT NO:
02068026
SHEET
G-501



1. PREPARE SOIL BEFORE INSTALLING BLANKETS, INCLUDING ANY NECESSARY APPLICATION OF LIME, FERTILIZER, AND SEED.
 2. BEGIN AT THE TOP OF THE SLOPE BY ANCHORING THE BLANKET IN A 6" (15 CM) DEEP X 6" (15 CM) WIDE TRENCH WITH APPROXIMATELY 12" (30cm) OF BLANKET EXTENDED BEYOND THE UP-SLOPE PORTION OF THE TRENCH. ANCHOR THE BLANKET WITH A ROW OF STAPLES/STAKES APPROXIMATELY 12" (30 CM) APART IN THE BOTTOM OF THE TRENCH. BACKFILL AND COMPACT THE TRENCH AFTER STAPLING. APPLY SEED TO COMPACTED SOIL AND FOLD REMAINING 12" (30 CM) PORTION OF BLANKET BACK OVER SEED AND COMPACTED SOIL. SECURE BLANKET OVER COMPACTED SOIL WITH A ROW OF STAPLES/STAKES SPACED APPROXIMATELY 12" (30 CM) APART ACROSS THE WIDTH OF THE BLANKET.
 3. ROLL THE BLANKETS (A) DOWN OR (B) HORIZONTALLY ACROSS THE SLOPE. BLANKETS WILL UNROLL WITH APPROPRIATE SIDE AGAINST THE SOIL SURFACE. ALL BLANKETS MUST BE SECURELY FASTENED TO SOIL SURFACE BY PLACING STAPLES/STAKES IN APPROPRIATE LOCATIONS AS SHOWN IN THE STAPLE PATTERN GUIDE.
 4. THE EDGES OF PARALLEL BLANKETS MUST BE STAPLED WITH APPROXIMATELY 2"-5" (5 CM-12.5 CM) OVERLAP DEPENDING ON BLANKET TYPE.
 5. CONSECUTIVE BLANKETS SPICED DOWN THE SLOPE MUST BE PLACED END OVER END (SHINGLE STYLE) WITH AN APPROXIMATE 3" (7.5 CM) OVERLAP. STAPLE THROUGH OVERLAPPED AREA, APPROXIMATELY 12" (30 CM) APART ACROSS ENTIRE BLANKET WIDTH.
- NOTE:
*IN LOOSE SOIL CONDITIONS, THE USE OF STAPLE OR STAKE LENGTHS GREATER THAN 6" (15 CM) MAY BE NECESSARY TO PROPERLY SECURE THE BLANKETS.

EROSION CONTROL BLANKET DETAIL
NO SCALE



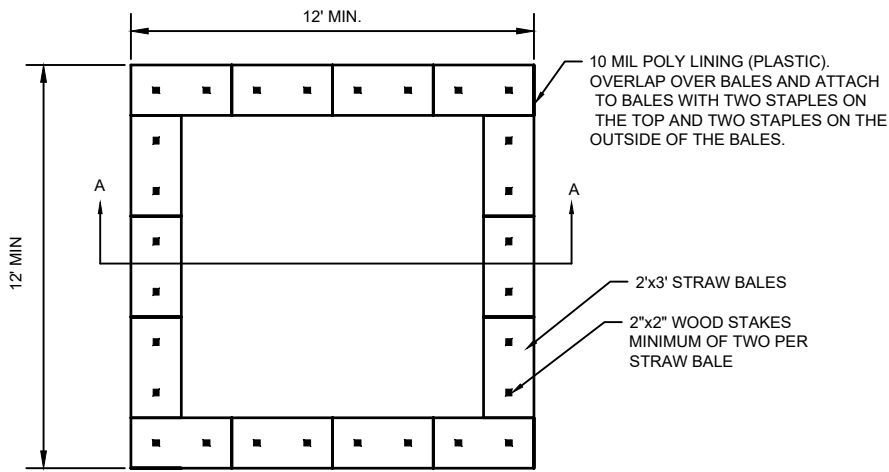
*TABLE 1 - STONE GRADATION

SIEVE SIZE	% PASSING
3"	100%
2 1/2"	90 - 100%
1 1/2"	25 - 60%
3/4"	0 - 20%
3/8"	0 - 5%

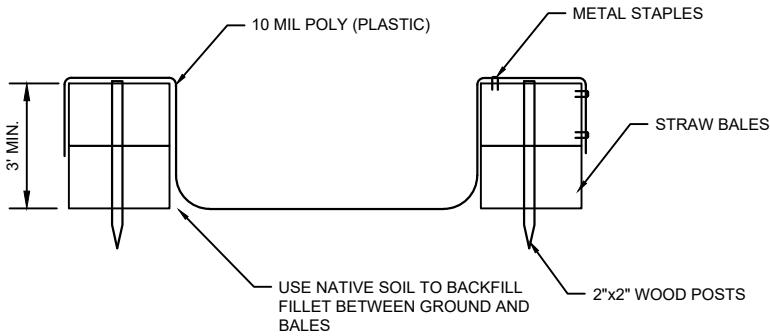
NOTES:

1. TRACKING PAD WIDTH SHALL BE AT LEAST THE FULL WIDTH OF HTE EGRESS POINT OR 12' WIDE MINIMUM.
2. TRACKING PAD LENGTH SHALL BE 50' FOR CONSTRUCTION SITES, 30' FOR SINGLE FAMILY RESIDENTIAL, OR AS SPECIFIED IN THE CONTRACT DOCUMENTS. LENGTH OF TRACKING PAD MAY NEED TO BE INCREASE OR ADDITIONAL SEDIMENT CONTROL PRACTICES SHALL BE INSTALLED BY THE CONTRACTOR IS SEDIMENT TRACK-OUT OCCURS.
3. GEOTEXTILE FABRIC TYPE R SHALL BE INSTALLED BETWEEN THE STONE AND SUBGRADE ON SITES WHERE HIGH GROUND WATER IS OBSERVED.
4. CONTRACTOR SHALL CLEAN STREET/ROADWAY ADJACENT TO ALL CONSTRUCTION ACCESS POINTS AT THE END OF EACH WORKDAY OR MORE FREQUENTLY IF REQUESTED.

STONE TRACKING PAD
NO SCALE



PLAN VIEW

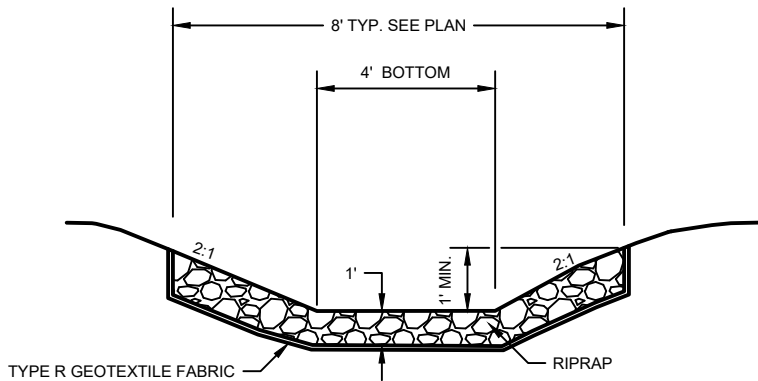


SECTION VIEW A-A

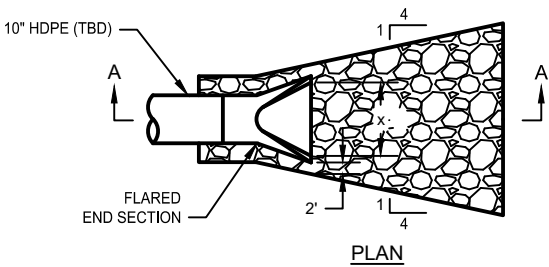
NOTES

1. WASHOUT FACILITY SHALL BE INSTALLED PRIOR TO ANY CONCRETE WORK THAT IS COMPLETED ONSITE.
2. ONE SINGLE SHEET OF POLY SHALL BE USED TO CONSTRUCT WASHOUT. IF MORE THAN ONE SHEET IS USED, A CONTINUOUS BEAD OF WATERPROOF ADHESIVE SHALL BE USED TO SECURE THE TWO SHEETS TOGETHER. THE POLY LINING SHALL NOT HAVE HOLES, RIPS, TEARS, OR OTHER DEFECTS THAT MAY ALLOW THE WASH WATER TO CONTACT THE NATIVE SOIL.
3. LIQUID WITHIN THE BASIN SHALL BE ALLOWED TO EVAPORATE NATURALLY.
4. IF LIQUID WITHIN THE BASIN FILLS UP TO 1/3 OF THE HEIGHT OF THE WASHOUT OR 1-FOOT IN DEPTH, WHICHEVER IS LESS, THE WASHOUT SHALL BE PUMPED OUT AND THE SLUDGE/LIQUID REMOVED SHALL BE DISPOSED OF AT A PROPER DISPOSAL AREA OFF SITE.
5. AT THE CONCLUSION OF ALL THE CONCRETE WORK, ALL SOLIDS IN THE WASHOUT, THE BALES, AND POLY SHEETING SHALL BE DISPOSED OF IN A LANDFILL. DOCUMENTATION SHALL BE SUPPLIED TO THE ENGINEER PRIOR TO PROJECT CLOSEOUT.
6. THE WASHOUT SHALL BE INSPECTED AT THE BEGINNING AND END OF EVERY DAY WHEN CONCRETE IS WASHED OUT AT THE SITE. THE WASHOUT SHALL ALSO BE INSPECTED, AT A MINIMUM, ONE TIME PER WEEK WITH THE OTHER EROSION CONTROL ITEMS ONSITE.

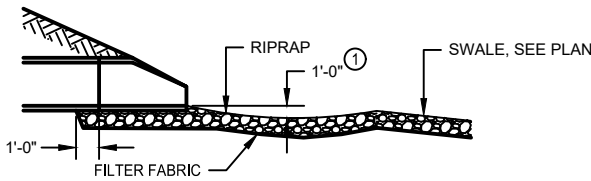
CONCRETE WASHOUT



TYPICAL RIPRAP INSTALLATION
NO SCALE



PLAN



SECTION A-A

NOTES:

PIPE SIZES LARGER THAN THOSE SHOWN REQUIRE A SPECIAL DESIGN.

LIGHT RIPRAP SHALL BE UNDERLAIN WITH TYPE R FABRIC.
MEDIUM AND HEAVY SHALL BE UNDERLAIN W/ TYPE HR FABRIC.

RIP RAP AT OUTLETS
NO SCALE

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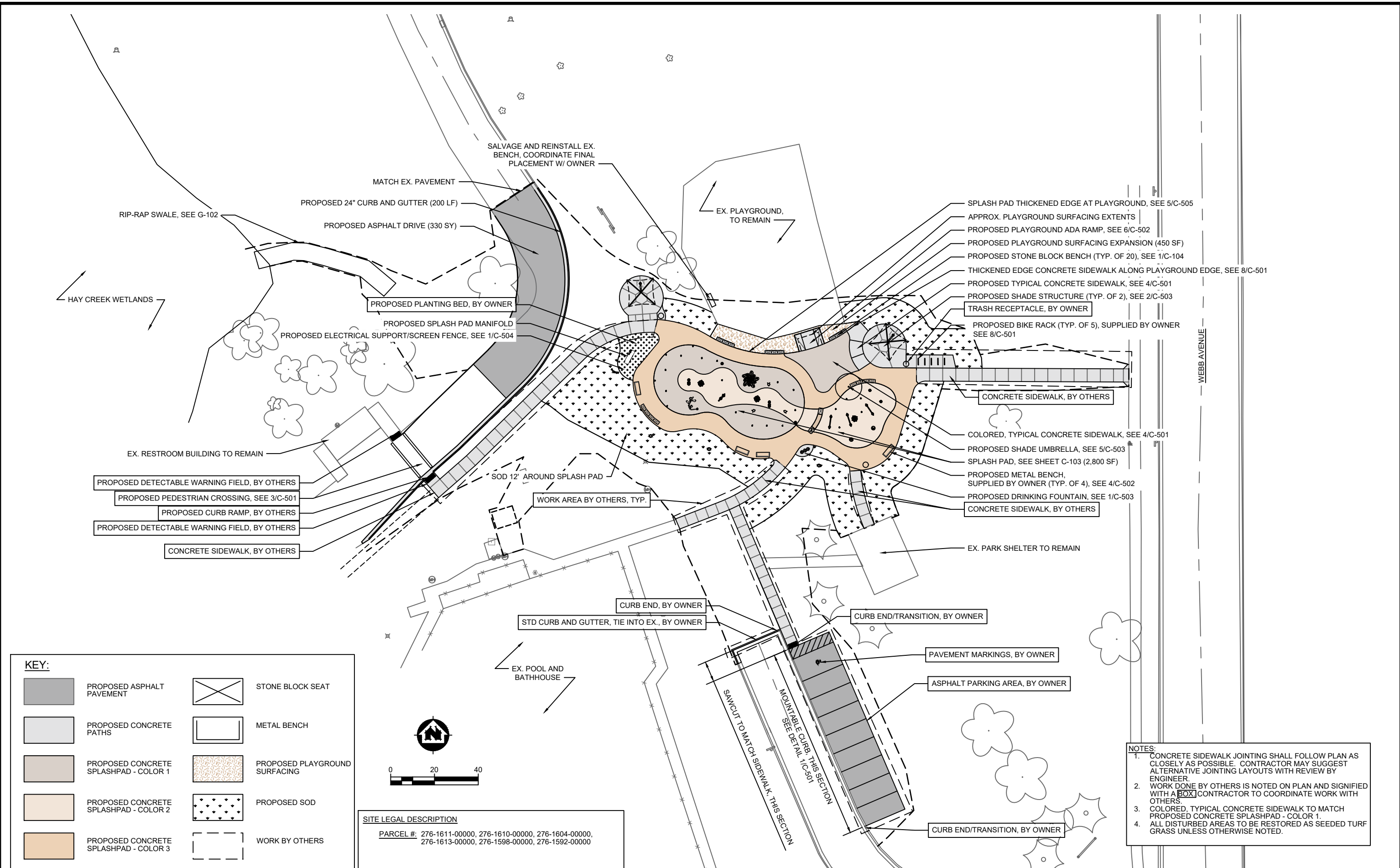


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EROSION CONTROL DETAILS

PROJECT NO:
02068026
SHEET
G-502



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SITE PLAN

KEY:

PROPOSED ASPHALT PAVEMENT

PROPOSED CONCRETE PATHS

PROPOSED CONCRETE SPLASHPAD - COLOR 1

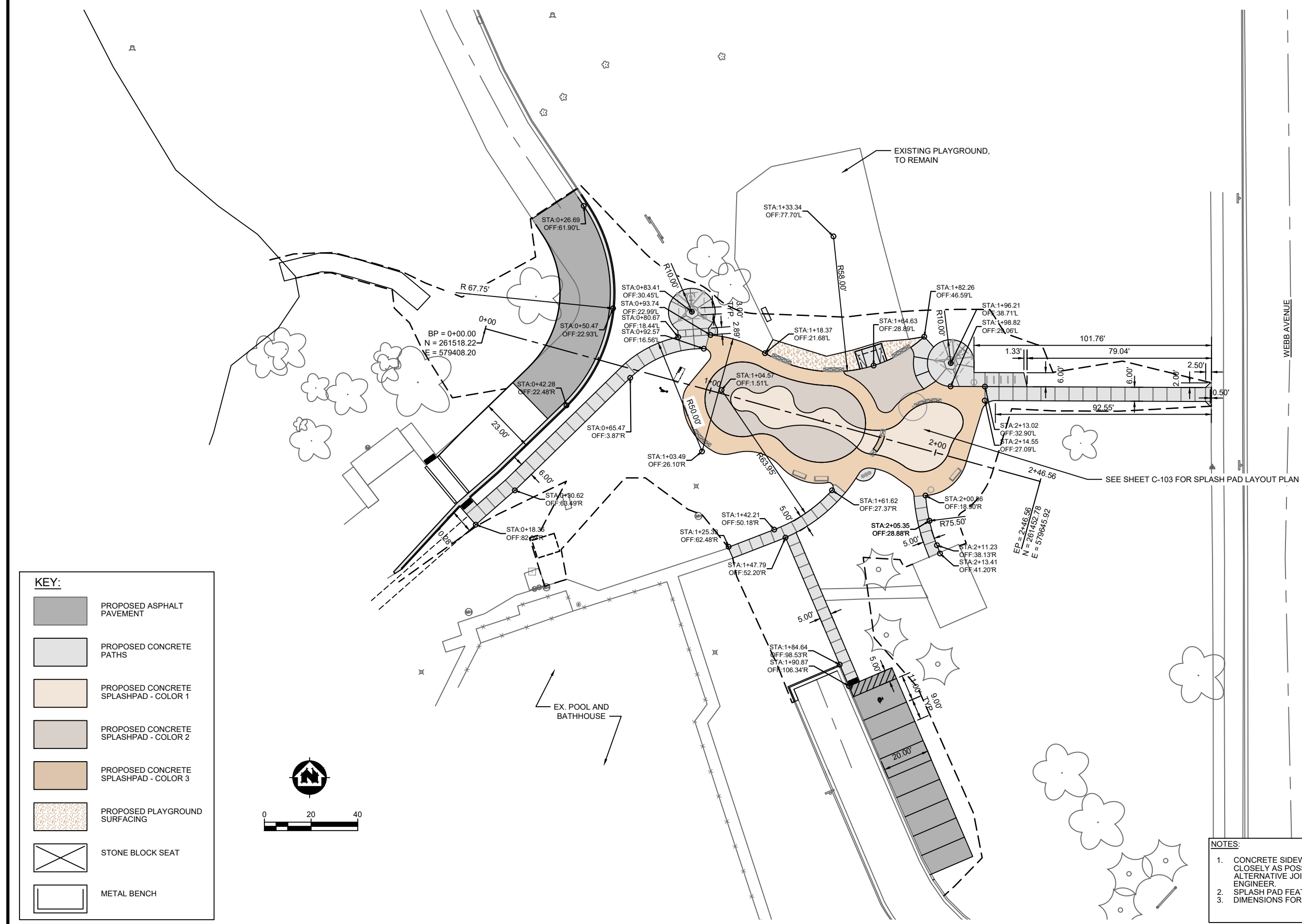
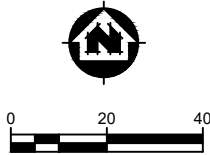
PROPOSED CONCRETE SPLASHPAD - COLOR 2

PROPOSED CONCRETE SPLASHPAD - COLOR 3

PROPOSED PLAYGROUND SURFACING

STONE BLOCK SEAT

METAL BENCH



- NOTES:
1.

CONCRETE SIDEWALK JOINTING SHALL FOLLOW PLAN AS CLOSELY AS POSSIBLE. CONTRACTOR MAY SUGGEST ALTERNATIVE JOINTING LAYOUTS WITH REVIEW BY ENGINEER.
2.

SPLASHPAD FEATURES OMITTED FOR CLARITY
3.

DIMENSIONS FOR CONCRETE CURB ARE TO FACE OF CURB.

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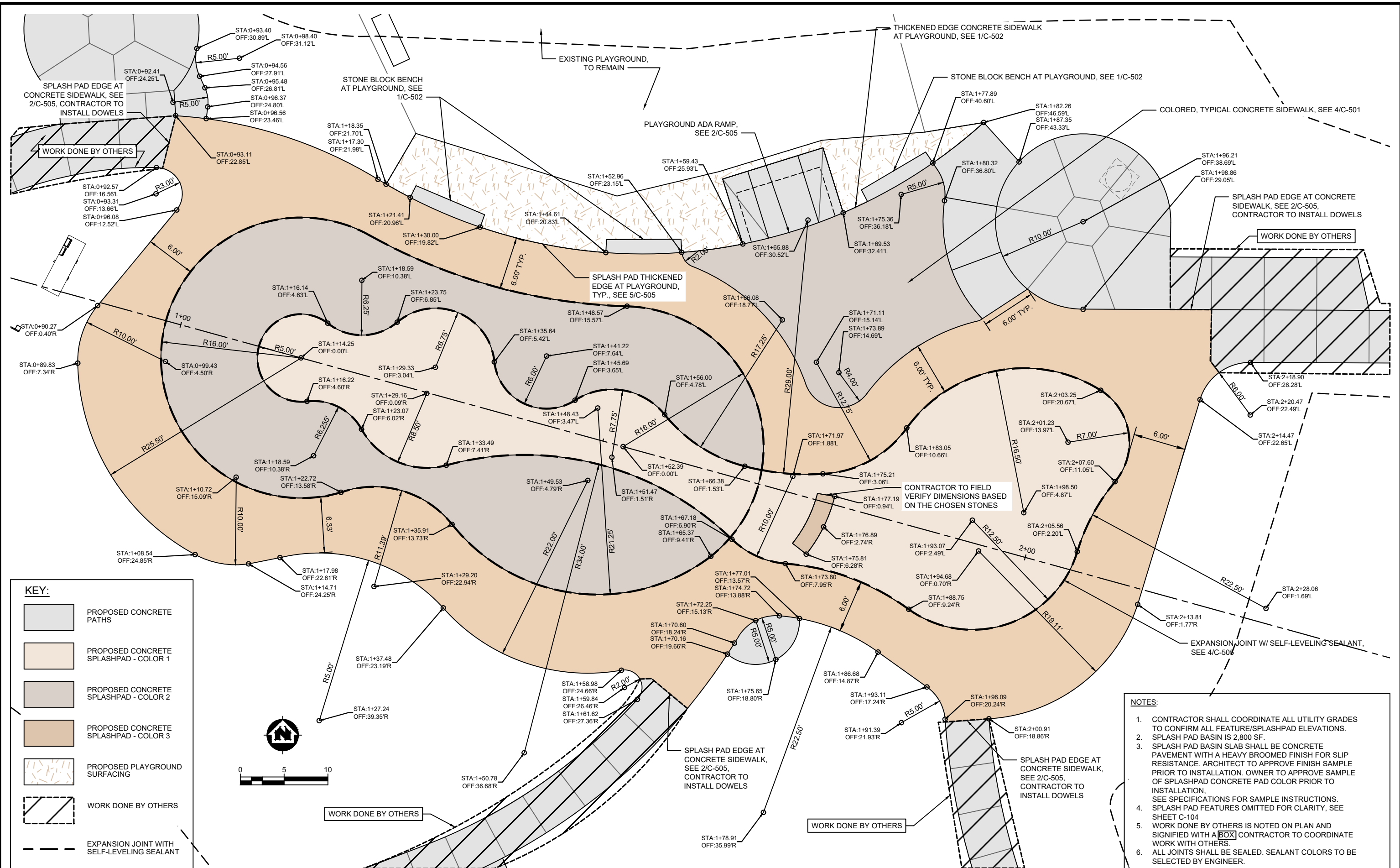
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PROPOSED LAYOUT PLAN

PROJECT NO:
02068026

SHEET
C-102



KEY:

- PROPOSED CONCRETE PATHS
- PROPOSED CONCRETE SPLASHPAD - COLOR 1
- PROPOSED CONCRETE SPLASHPAD - COLOR 2
- PROPOSED CONCRETE SPLASHPAD - COLOR 3
- PROPOSED PLAYGROUND SURFACING
- WORK DONE BY OTHERS
- EXPANSION JOINT WITH SELF-LEVELING SEALANT



NOTES:

- CONTRACTOR SHALL COORDINATE ALL UTILITY GRADES TO CONFIRM ALL FEATURE/SPLASHPAD ELEVATIONS.
- SPLASH PAD BASIN IS 2,800 SF.
- SPLASH PAD BASIN SLAB SHALL BE CONCRETE PAVEMENT WITH A HEAVY BROOMED FINISH FOR SLIP RESISTANCE. ARCHITECT TO APPROVE FINISH SAMPLE PRIOR TO INSTALLATION. OWNER TO APPROVE SAMPLE OF SPLASHPAD CONCRETE PAD COLOR PRIOR TO INSTALLATION. SEE SPECIFICATIONS FOR SAMPLE INSTRUCTIONS.
- SPLASH PAD FEATURES OMITTED FOR CLARITY, SEE SHEET C-104
- WORK DONE BY OTHERS IS NOTED ON PLAN AND SIGNIFIED WITH A [diagonal hatching symbol] CONTRACTOR TO COORDINATE WORK WITH OTHERS.
- ALL JOINTS SHALL BE SEALED. SEALANT COLORS TO BE SELECTED BY ENGINEER.

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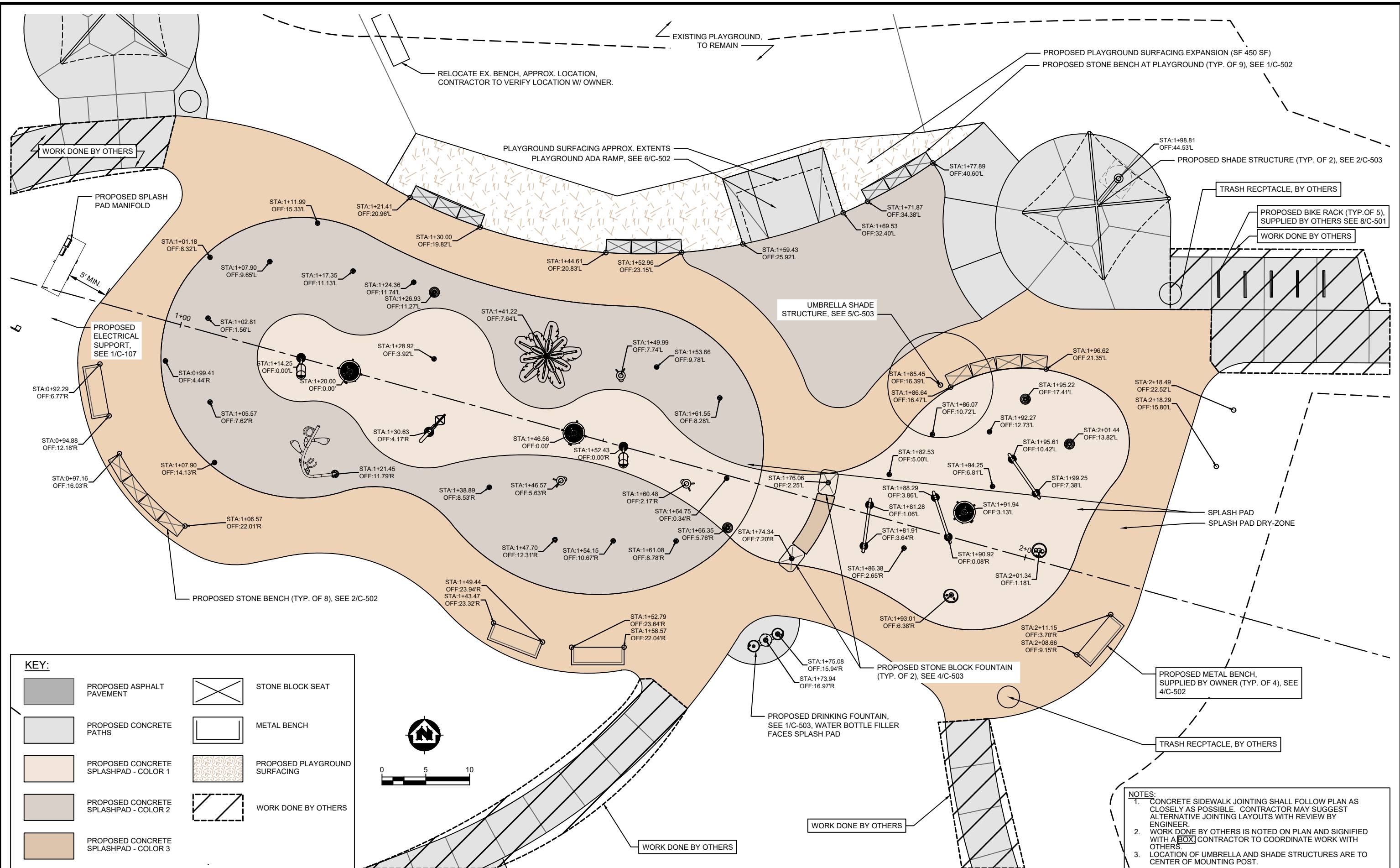


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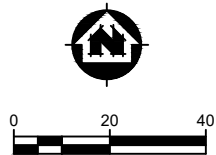
SPLASH PAD CONCRETE LAYOUT PLAN

PROJECT NO: 02068026
SHEET C-103



EXTENTS OF RIP-RAP
HDPE OUTLET, MIN 1' COVER
OVER PIPE TO ENDWALL, SEE
C-106, MAX 3:1 SLOPES

CURB TRANSITION
MATCH CURB END TO EX. ROADWAY



MATCH EX. ROADWAY
MATCH EX. CURB AND GUTTER AT EX. JOINT

MATCH CURB END TO EX. ROADWAY

CONTRACTOR TO ENSURE
POSITIVE DRAINAGE TO
CATCH BASIN

CONTRACTOR TO ENSURE
POSITIVE DRAINAGE W/ EX. SLOPE
MATCH EX. ROADWAY

EXTEND CURB HEAD
TO NEXT JOINT PAST
CORNER, MATCH EX.

GRADING LIMITS, TYP.

BREAKLINE

MATCH EX.

CURB TRANSITION

GRADING LIMITS, TYP.

PARKING LOT EDGE TO
MATCH SAW CUT EDGE,
SEE DETAIL 1/C-501

CURB TRANSITION

NOTES:

1. ELEVATION OF PERIMETER OF SPLASH PAD IS 884.00'
2. SPLASHPAD WET ZONE SHALL NOT EXCEED 2% SLOPE IN ALL DIRECTION.
3. SIDEWALKS SHALL NOT EXCEED 1.5% CROSS SLOPE AND 5% LONGITUDINAL SLOPE.
4. CONTRACTOR SHALL VERIFY ALL GRADES PRIOR TO START OF CONSTRUCTION TO ENSURE SLOPE COMPLIANCE.

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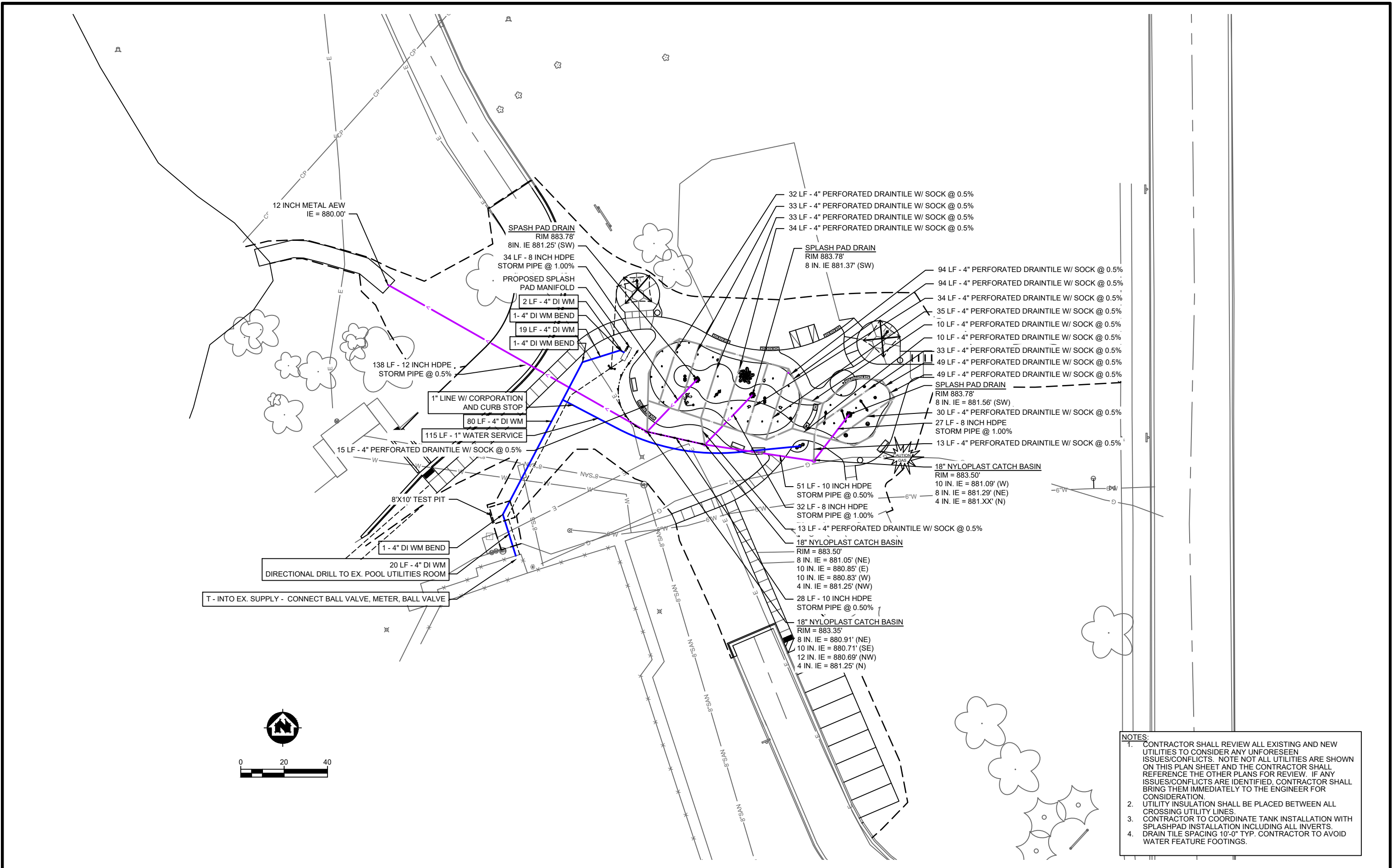


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GRADING PLAN

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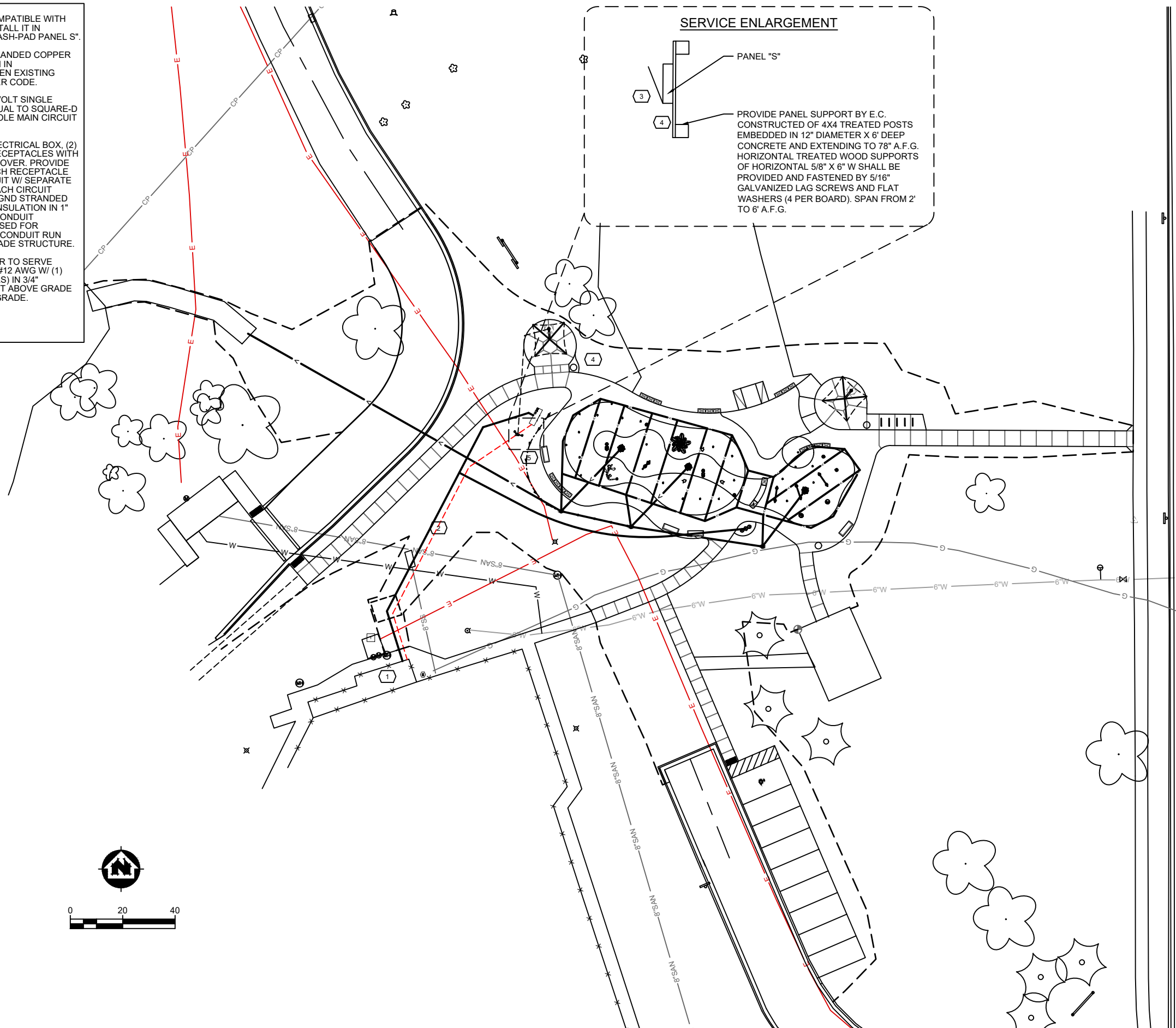
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UTILITY PLAN

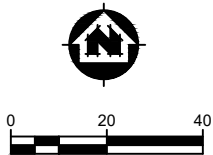
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- NOTES:
1. PROVIDE A 60 AMP, 2-POLE BREAKER COMPATIBLE WITH EXISTING 120/208 VOLT POOL PANEL. INSTALL IT IN POSITIONS 40 AND 42. LABEL INDEX "SPASH-PAD PANEL S".
 2. PROVIDE (3) #2 AWG WITH (1) #8 GND STRANDED COPPER CONDUCTOR W/ THHN/THWN INSULATION IN 1-1/4" SCHEDULE 80 PVC CONDUIT BETWEEN EXISTING POOL PANEL AND PANEL "S". GROUND PER CODE.
 3. E.C. SHALL PROVIDE A 100 AMP, 120/208 VOLT SINGLE PHASE, 3 WIRE, 30 CIRCUIT, NEMA-3R EQUAL TO SQUARE-D Q0 ELECTRICAL PANEL WITH 60 AMP, 2-POLE MAIN CIRCUIT BREAKER.
 4. PROVIDE A 2-GANG OUTDOOR RATED ELECTRICAL BOX, (2) 20 AMP RATED HOSPITAL GRADE GFCI RECEPTACLES WITH 2-GANG "WHILE-IN-USE" METAL BUBBLE COVER. PROVIDE (2) 20 AMP, SINGLE-POLE BREAKERS. EACH RECEPTACLE SHALL BE ON ITS OWN DEDICATED CIRCUIT W/ SEPARATE NEUTRALS AND SEPARATE GROUNDS. EACH CIRCUIT SHALL HAVE (2) #12 AWG W/ (1) #12 AWG GND STRANDED COPPER CONDUCTORS W/ THHN/THWN INSULATION IN 1" HEAVY WALL RIGID GALVANIZED STEEL CONDUIT (SCHEDULE 40 PVC CONDUIT SHALL BE USED FOR HORIZONTAL AT A DEPTH OF 24"-30" FOR CONDUIT RUN ADJACENT TO PLAYGROUND TO NEW SHADE STRUCTURE.
 5. PROVIDE A 20 AMP, 1-POLE GFCI BREAKER TO SERVE SPLASH PAD CONTROLLER. PROVIDE (2) #12 AWG W/ (1) AWG GND (SAME AS OTHER CONDUCTORS) IN 3/4" CONDUIT. USE HEAVY WALL RGS CONDUIT ABOVE GRADE AND SHEDULE 40 PVC CONDUIT BELOW GRADE.



SERVICE ENLARGEMENT

- PANEL "S"
- PROVIDE PANEL SUPPORT BY E.C. CONSTRUCTED OF 4X4 TREATED POSTS EMBEDDED IN 12" DIAMETER X 6' DEEP CONCRETE AND EXTENDING TO 78" A.F.G. HORIZONTAL TREATED WOOD SUPPORTS OF HORIZONTAL 5/8" X 6" W SHALL BE PROVIDED AND FASTENED BY 5/16" GALVANIZED LAG SCREWS AND FLAT WASHERS (4 PER BOARD). SPAN FROM 2' TO 6' A.F.G.



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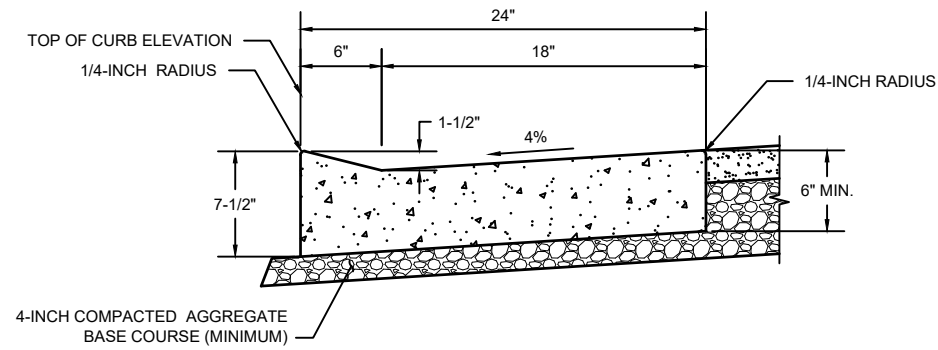


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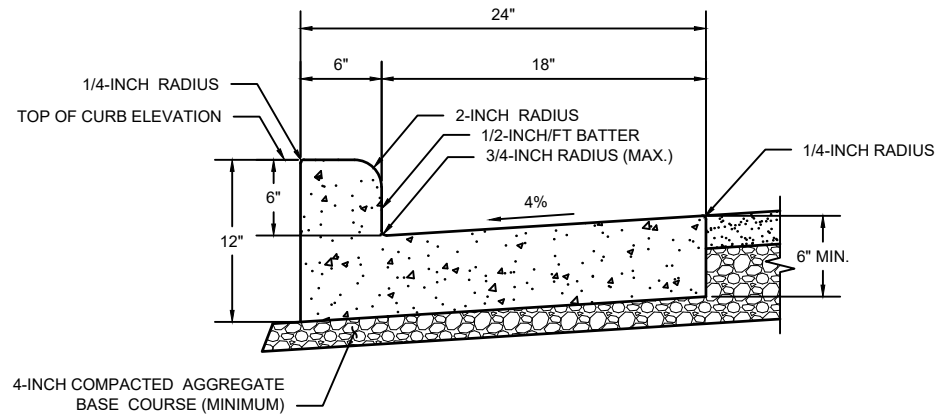
WEBB PARK SPLASH PAD
CITY OF REEDSBURG
SAUK COUNTY, WI

ELECTRICAL PLAN

PROJECT NO:
02068026
SHEET
C-107

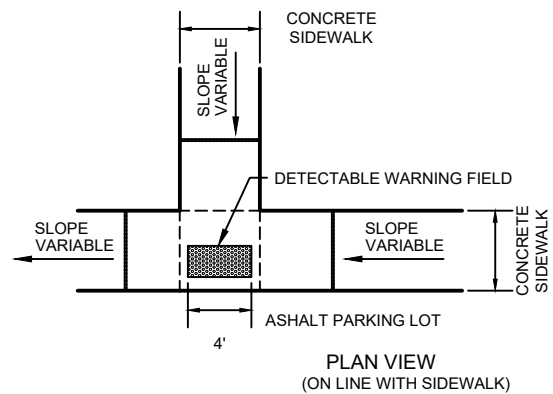


MOUNTABLE/DRIVEWAY SECTION



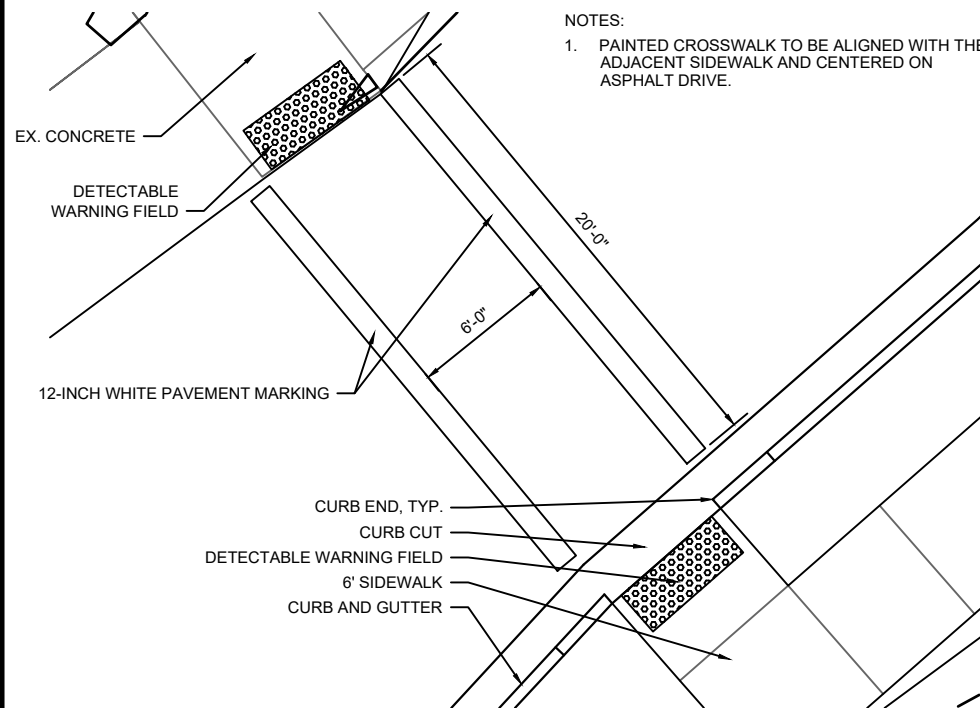
STANDARD SECTION

1 TYPE D CURB AND GUTTER DETAIL
C-501 NTS

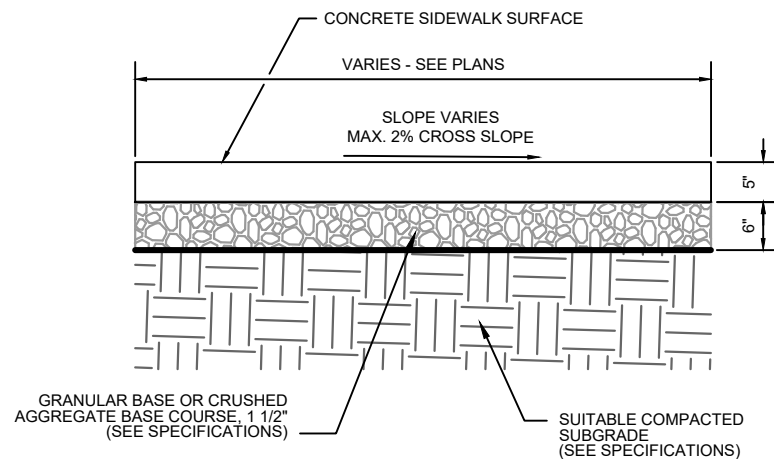


- NOTES:
1. DETAILS OF CONSTRUCTION, MATERIALS AND WORKMANSHIP NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE SPECIFICATIONS.
 2. DETECTABLE WARNING FIELD SHALL BE MEASURED AND PAID BY THE SQUARE FOOT AS "DETECTABLE WARNING FIELD". ALL OTHER CONCRETE SIDEWALK IN THE CURB RAMP AREA SHALL BE MEASURED AND PAID BY THE SQUARE FOOT AS CONCRETE SIDEWALK
 3. SELECT CURB RAMP DETECTABLE WARNING FIELD MATERIALS AND DEVICES FROM THE WISCONSIN DOT APPROVED MATERIALS LIST. THE COLOR OF THE DETECTABLE WARNING FIELD SHALL CONTRAST THE CONCRETE.
 4. LOCATION OF JOINTS MAY BE VARIED FROM THOSE SHOWN FOR BEST FIT FOR SITE CONDITIONS.

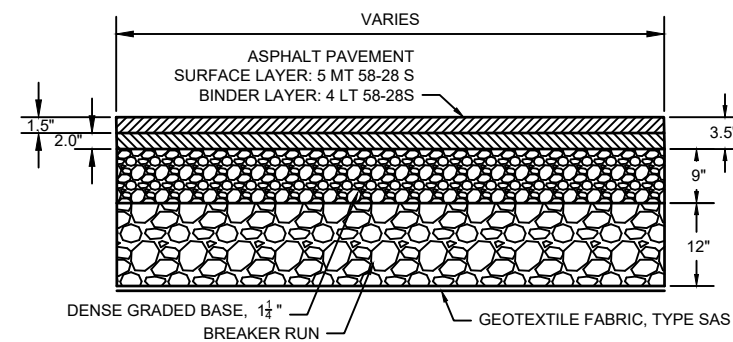
2 DETECTABLE WARNING FIELD DETAIL
C-501 NTS



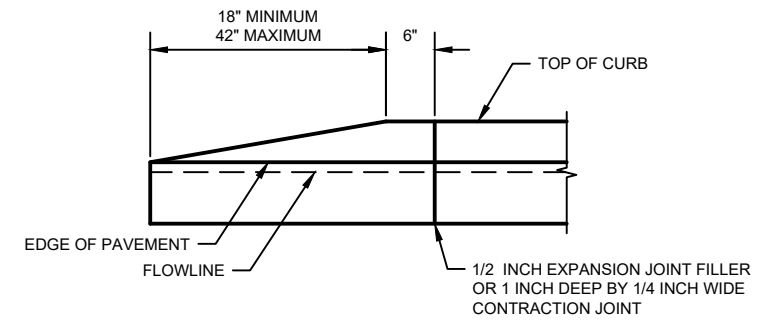
3 PEDESTRIAN CROSSING DETAIL
C-501 NTS BY OTHERS



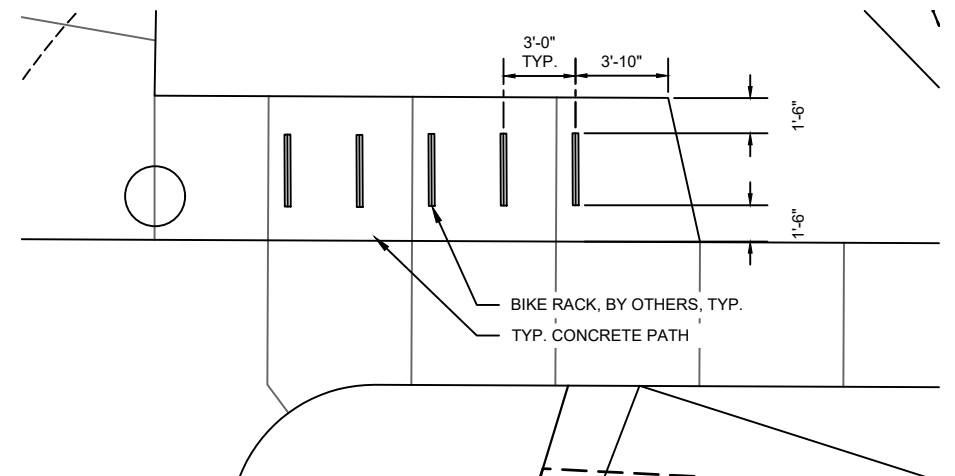
4 TYPICAL CONCRETE SIDEWALK SECTION
C-501 NTS



5 TYPICAL ASPHALT DETAIL
C-501 NTS

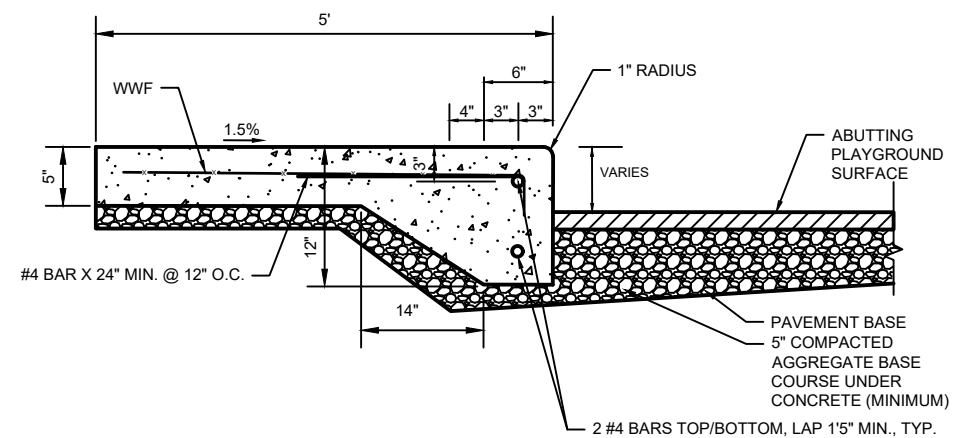


6 CURB END DETAIL
C-501 NTS



- NOTE:
1. BIKE RACKS TO BE PLACED AS SHOWN.
 2. ENGINEER TO APPROVE PLACEMENT PRIOR TO INSTALLATION.
 3. BIKE RACKS ARE TO BE SUPPLIED BY OWNER.

7 BIKE RACK DETAIL BY OWNER
C-501 NTS



- NOTES:
1. WELDED WIRE FABRIC (WWF) SHALL BE 6X6, W2.9 X W2.9.
 2. TO RUN LENGTH OF PLAYGROUND EDGE, SEE SITE PLAN.

8 THICKENED EDGE CONCRETE SIDEWALK DETAIL
C-501 NTS

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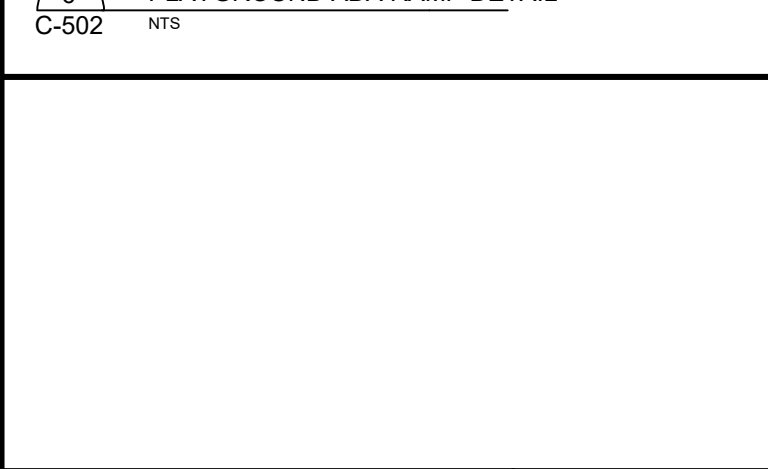
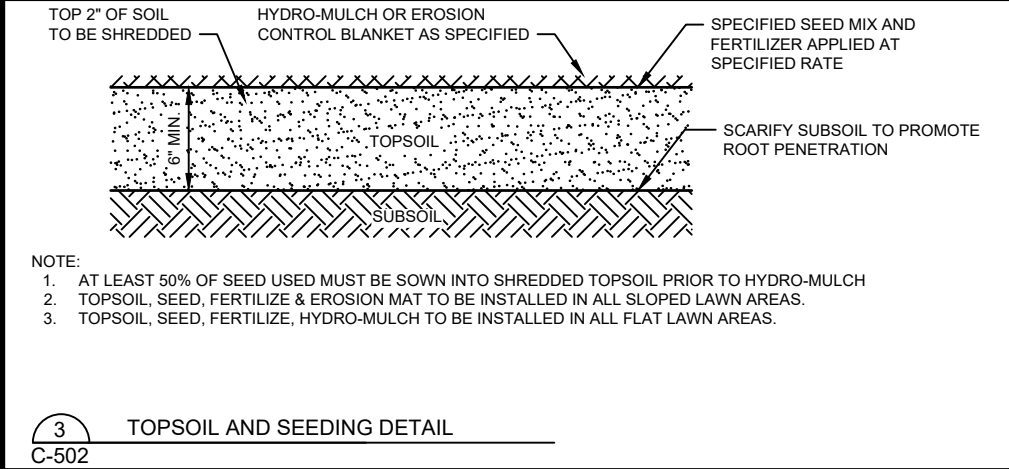
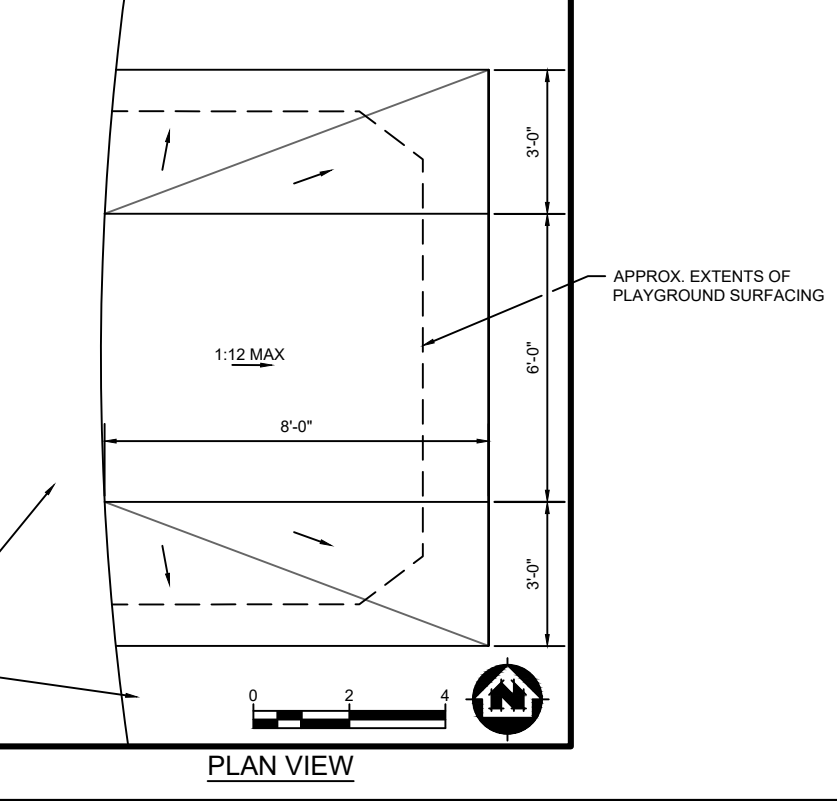
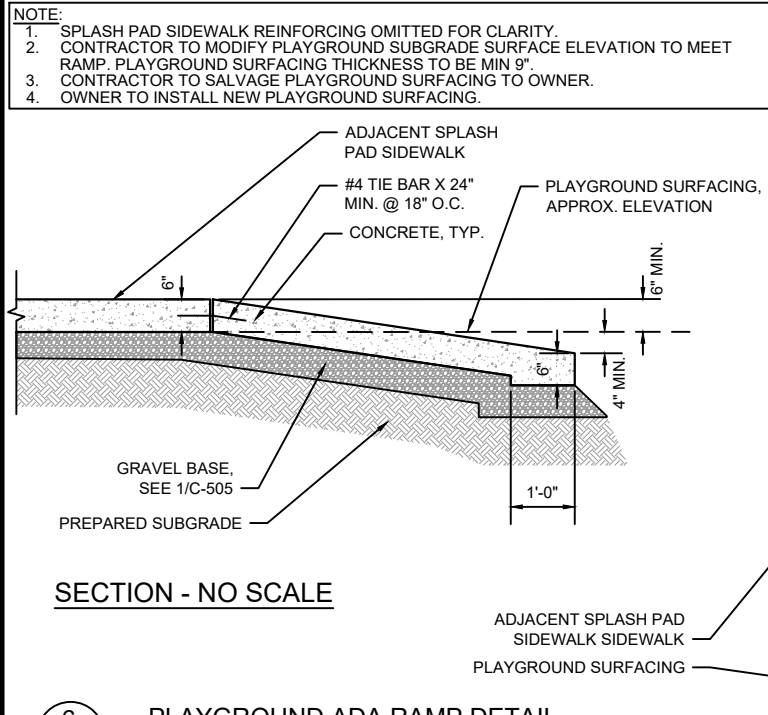
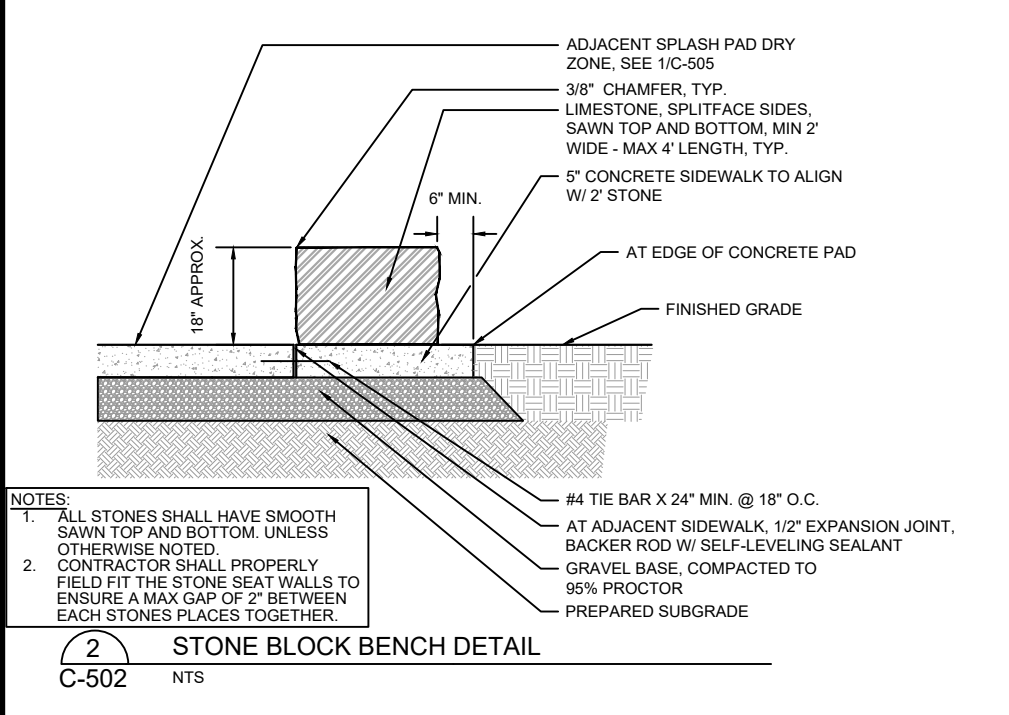
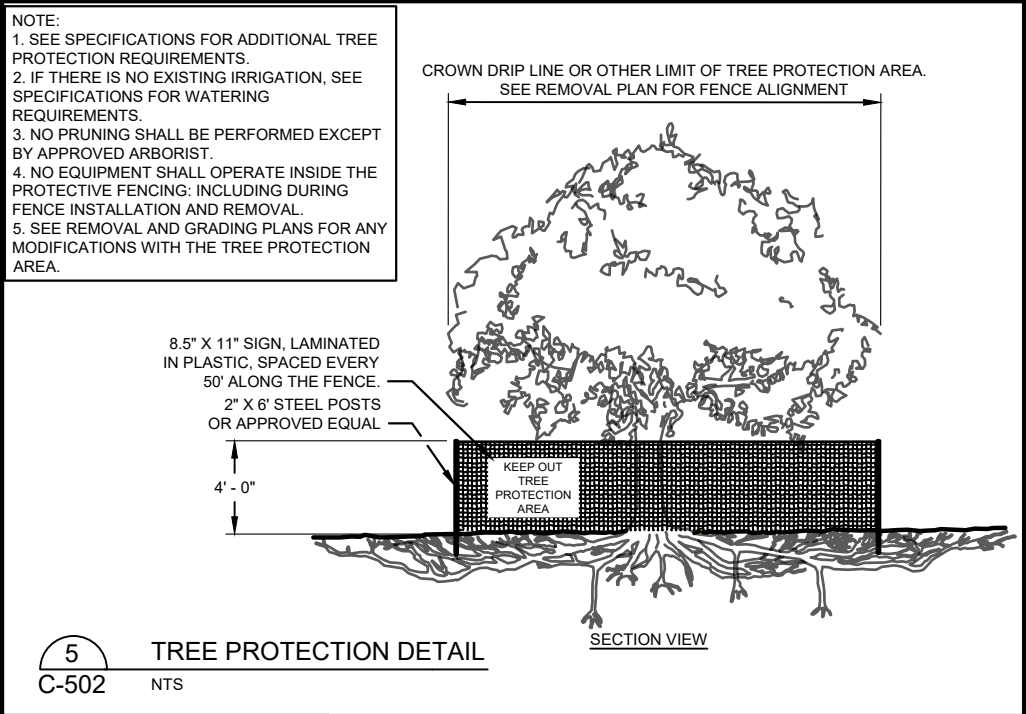
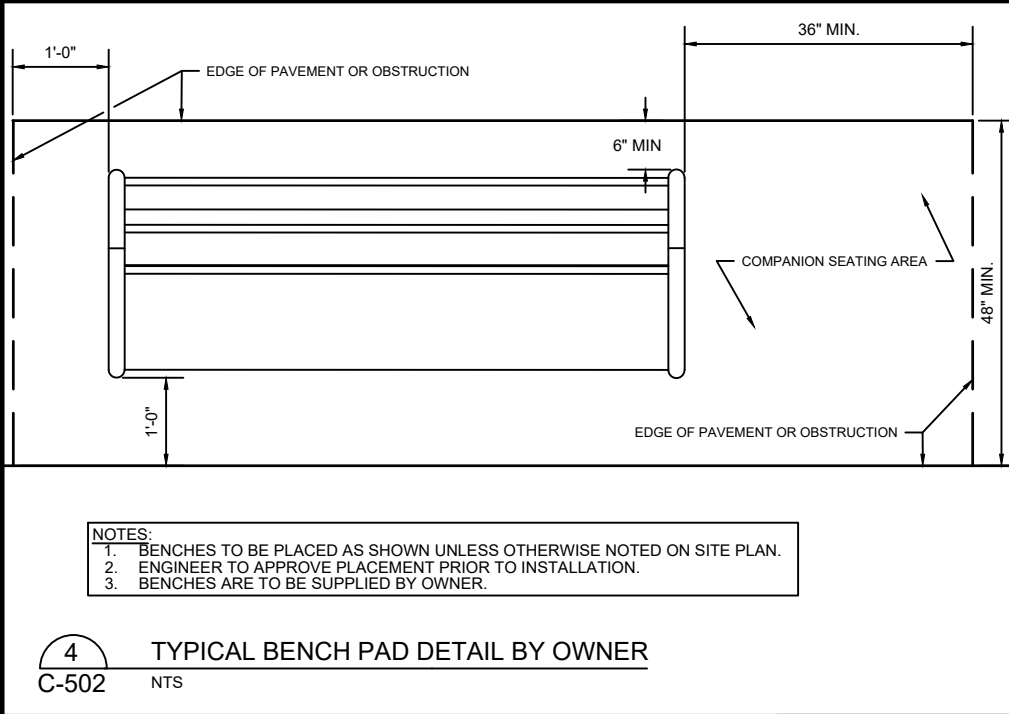
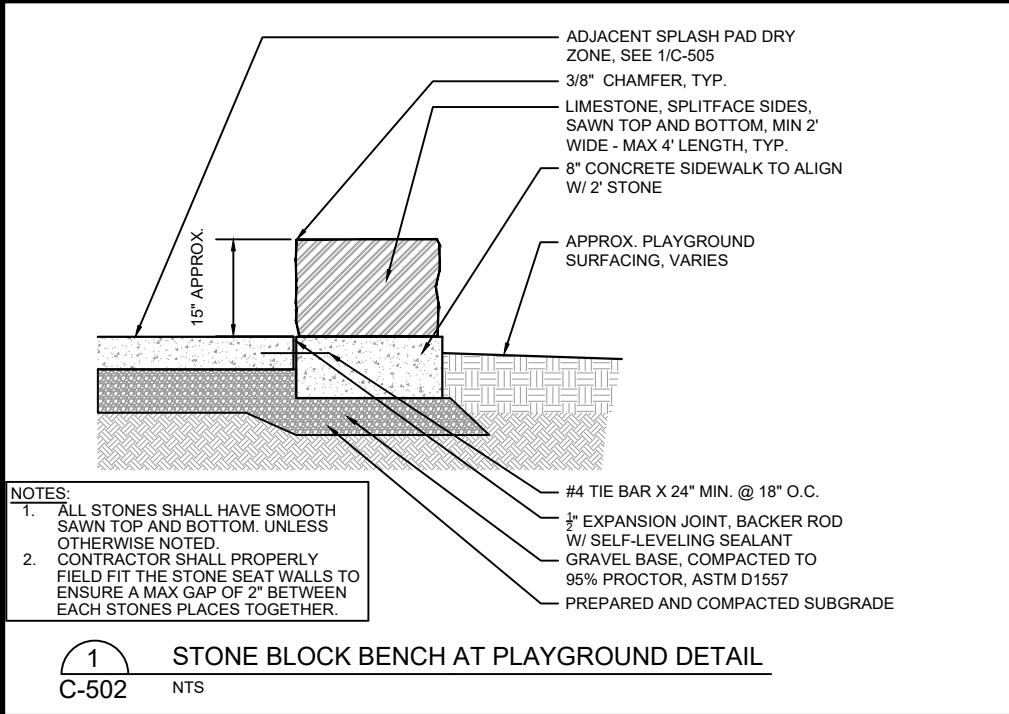


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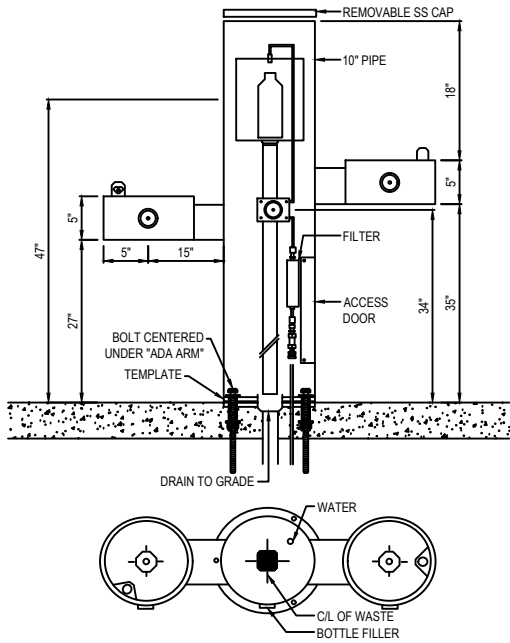
STANDARD DETAILS

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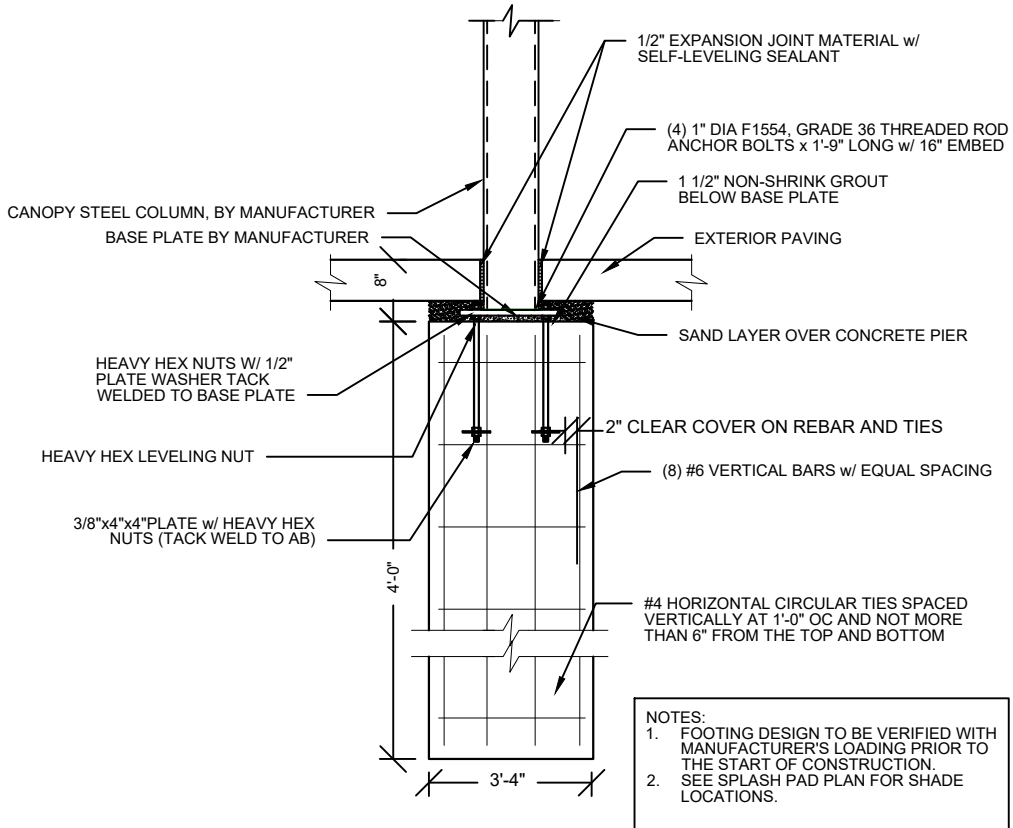


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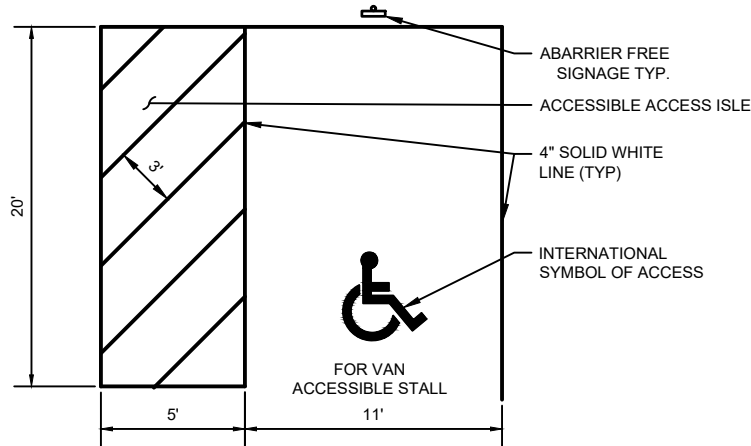
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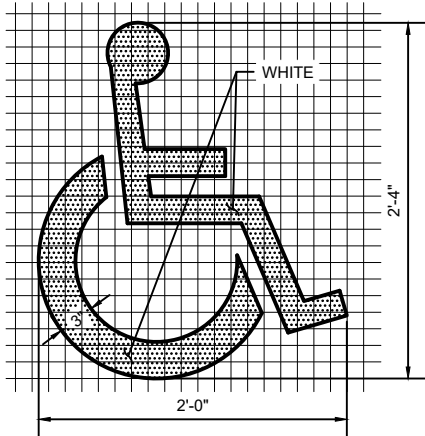
NOTES:
1. INSTALLATION TO BE COMPLETED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.



2 SHADE FOOTING DETAIL
C-503 NTS

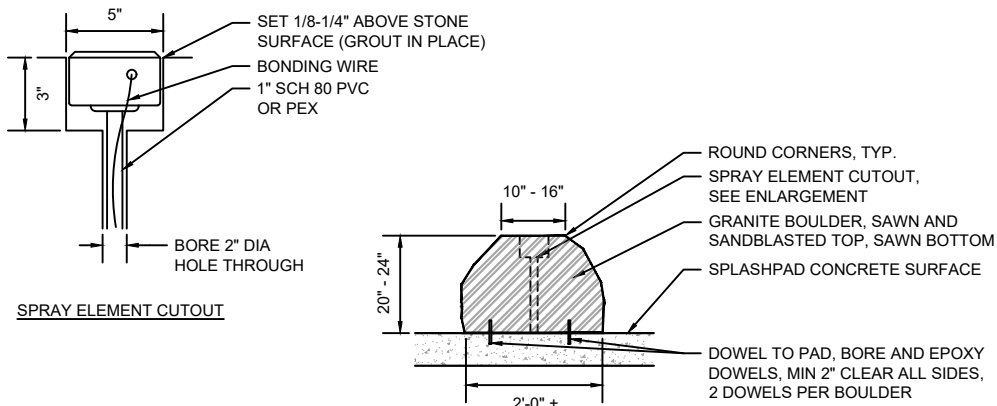


ACCESSIBLE PARKING STALL
NO SCALE



- NOTES:
1. DETAILS OF INSTALLATION, MATERIALS AND WORKMANSHIP NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE SPECIFICATIONS.
 2. A DETAILED DRAWING OF THE DISABLED PARKING SYMBOL IS ILLUSTRATED IN THE "STANDARD HIGHWAY SIGNS MANUAL" BY THE FEDERAL HIGHWAY ADMINISTRATION.
 3. WDOT SPEC. MEANS THE STATE OF WISCONSIN STANDARD SPECIFICATION FOR HIGHWAY AND STRUCTURE CONSTRUCTION, LATEST EDITION, AS AMENDED BY THE MOST CURRENT INTERIM SUPPLEMENTAL SPECIFICATION.
 4. PROVIDE DISABLED PARKING STALLS AT LOCATIONS SHOWN ON THE DRAWINGS. STALL AND ACCESS ISLE DIMENSIONS SHALL BE AS SHOWN ON THE DETAIL UNLESS INDICATED OTHERWISE ON THE DRAWING.
 5. PROVIDE A DISABLED SYMBOL AND BARRIER FREE SIGNAGE FOR EACH STALL SHOWN ON THE DRAWING.
 6. PROVIDE WHEEL STOPS WHEN SHOWN ON THE DRAWINGS.
 7. THE MAXIMUM SURFACE SLOPE, ACROSS STALLS OR ACCESSIBLE ROUTES, IN ANY DIRECTION, SHALL BE 2%.

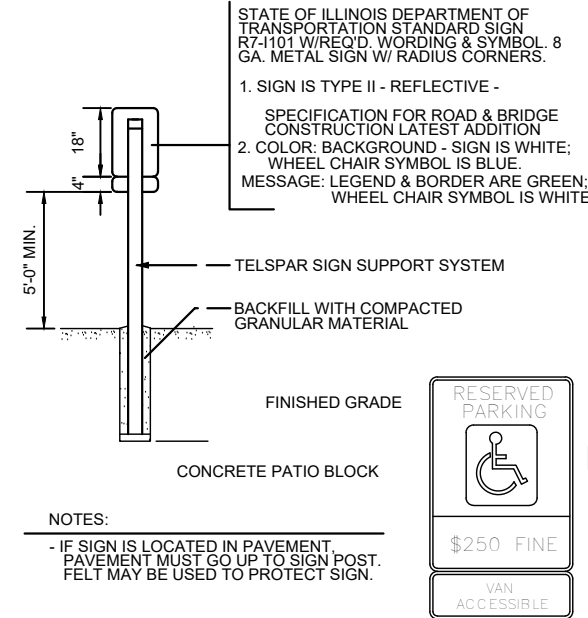
3 INTERNATIONAL SYMBOL OF ACCESS
C-503 NTS



- NOTES:
1. CONTRACTOR SHALL PROPERLY FIELD FIT THE FOUNTAIN STONE TO ENSURE A MAX GAP OF 2" BETWEEN EACH STONES PLACES TOGETHER.
 2. CONTRACTOR TO COORDINATE WITH SPLASH PAD INSTALLER FOR INSTALLATION OF 1-SPRAY ELEMENT PER BLOCK.
 3. OWNER AND ENGINEER TO APPROVE STONES PRIOR TO MACHINING

4 STONE BLOCK FOUNTAIN DETAIL
C-503 NTS

5 SHADE UMBRELLA DETAIL
C-503 NTS



6 H.C. SIGN DETAIL
C-503 NTS

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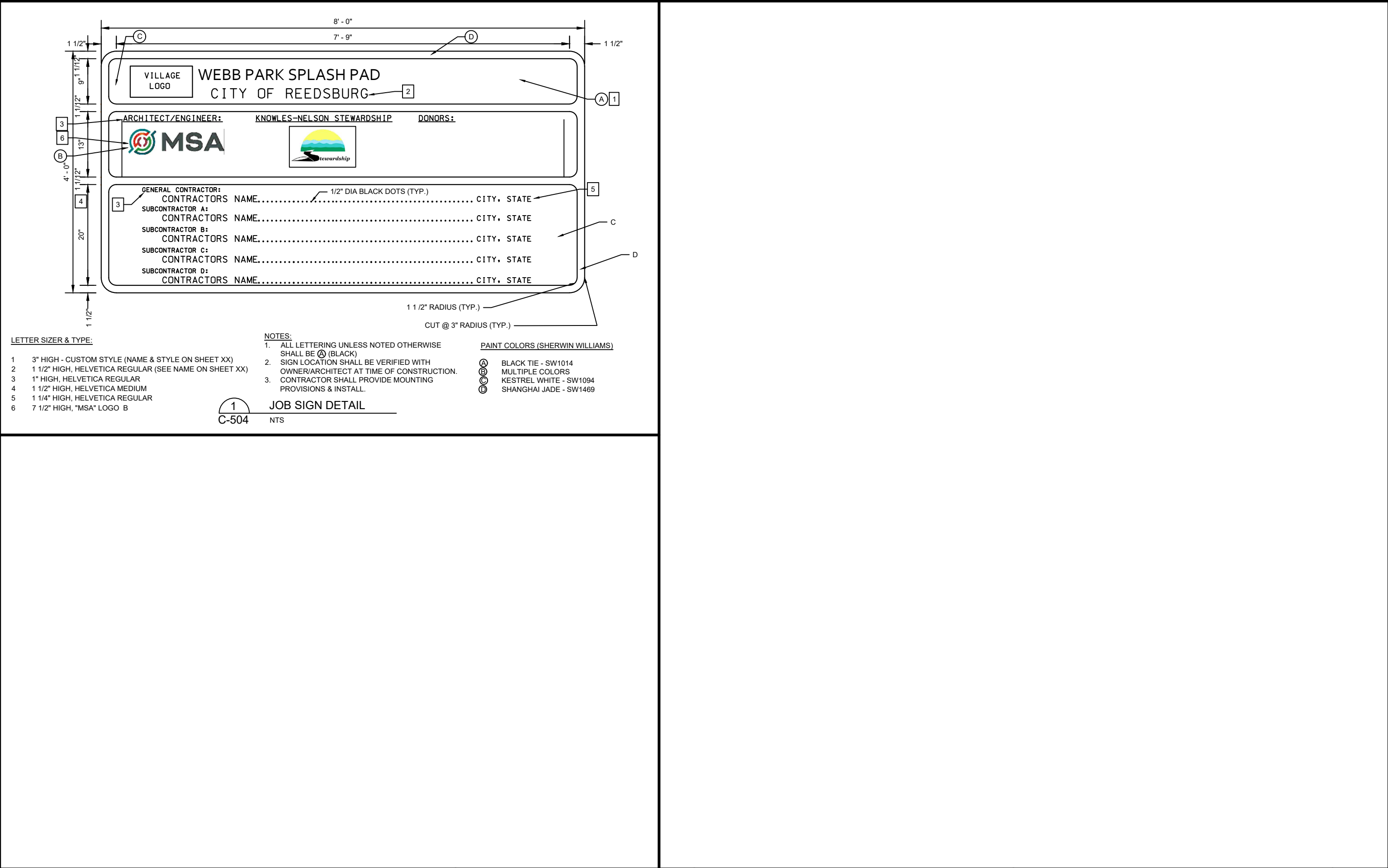


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STANDARD DETAILS

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C-503



LETTER SIZER & TYPE:

- 1 3" HIGH - CUSTOM STYLE (NAME & STYLE ON SHEET XX)
- 2 1 1/2" HIGH, HELVETICA REGULAR (SEE NAME ON SHEET XX)
- 3 1" HIGH, HELVETICA REGULAR
- 4 1 1/2" HIGH, HELVETICA MEDIUM
- 5 1 1/4" HIGH, HELVETICA REGULAR
- 6 7 1/2" HIGH, "MSA" LOGO B

NOTES:

- 1. ALL LETTERING UNLESS NOTED OTHERWISE SHALL BE (A) (BLACK)
- 2. SIGN LOCATION SHALL BE VERIFIED WITH OWNER/ARCHITECT AT TIME OF CONSTRUCTION.
- 3. CONTRACTOR SHALL PROVIDE MOUNTING PROVISIONS & INSTALL.

PAINT COLORS (SHERWIN WILLIAMS)

- (A) BLACK TIE - SW1014
- (B) MULTIPLE COLORS
- (C) KESTREL WHITE - SW1094
- (D) SHANGHAI JADE - SW1469

1
C-504
JOB SIGN DETAIL
NTS

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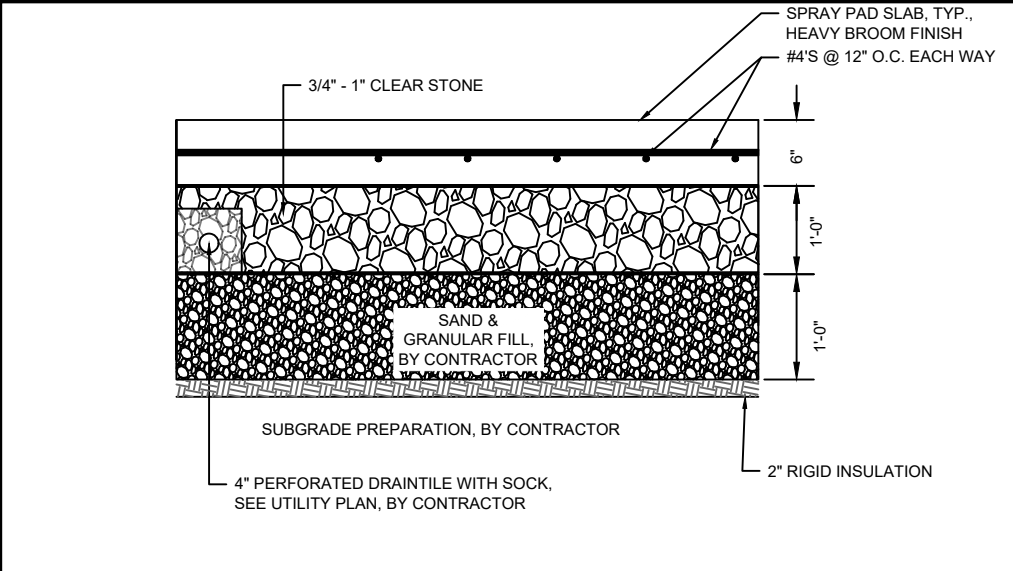


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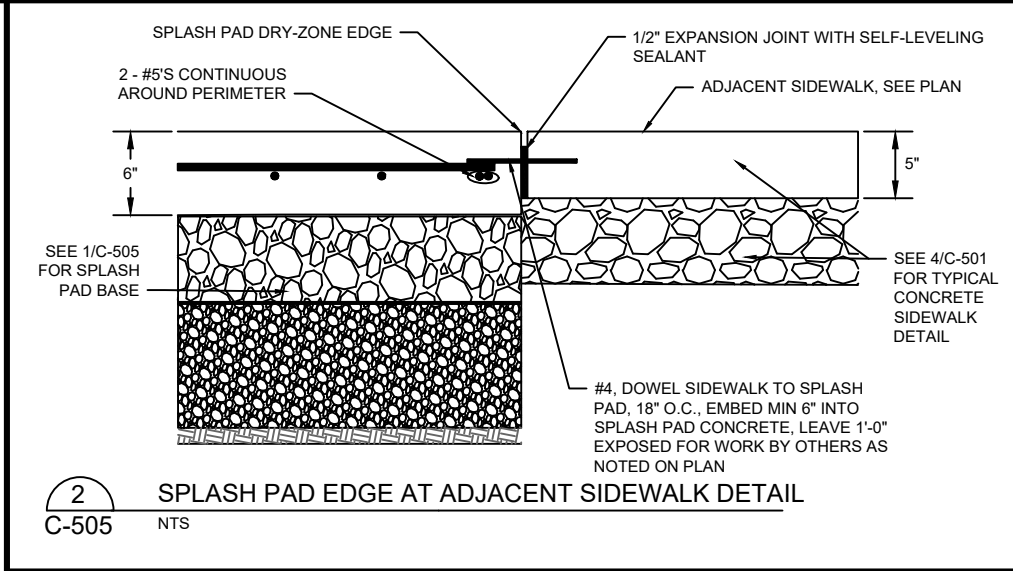
STANDARD DETAILS

PROJECT NO:
02068026
SHEET
C-504



1 6" SPLASH PAD AND REINFORCEMENT DETAIL
C-505 NTS

- NOTES:
- SPLASH PAD TO BE EXCAVATED TO ~3'-8" BELOW FINISH GRADE AND SUITABLE GRANULAR FILL BE INSTALLED AND COMPACTED TO WITHIN 1'-6" OF FINISH SURFACE (SUITABLE ON SITE FILL MATERIAL MAY BE USED). CONTRACTOR TO SEE GEOTECHNICAL REPORT FOR RECOMMENDATIONS.
 - SPLASH PAD SLAB SHALL BE CONCRETE PAVEMENT WITH A HEAVY BROOMED FINISH FOR SLIP RESISTANCE. ARCHITECT TO APPROVE FINISH SAMPLE PRIOR TO INSTALLATION.
 - THE DRY ZONE SHALL REMAIN GREY CONCRETE AND BE SAWCUT FOR JOINTING AND SHALL BE REINFORCED.
 - ALL JOINTS SHALL BE SEALED WITH SELF-LEVELING SEALANT OF NO LESS THAN 3/8" FROM SURFACE OF PAVEMENT.

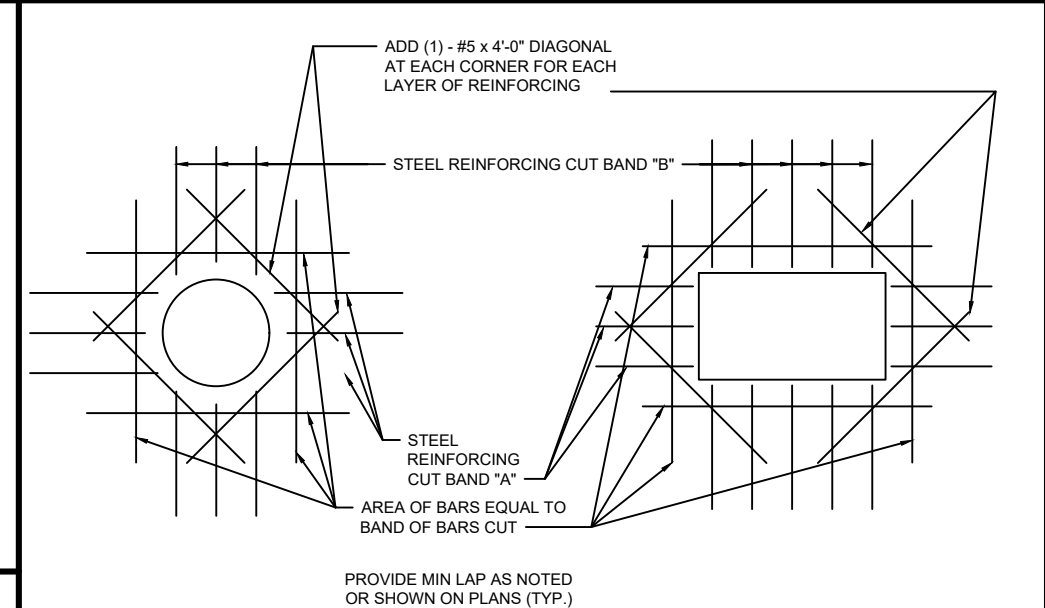


NOTES:

- UNLESS OTHERWISE INDICATED, CONCRETE SLABS SHALL BE REINFORCED AS FOLLOWS: #4'S @ 12" EACH WAY CENTER OF 6" SECTIONS; #4'S @ 8" EACH WAY CENTER OF 8" SECTIONS; #4'S @ 12" EACH WAY, EACH FACE OF 12" SECTIONS. SINGLE MAT REINFORCEMENT SHALL BE AT CENTER OF SECTION, UNLESS OTHERWISE INDICATED.
- MIN CLEARANCE FOR REINFORCEMENT BARS, UNLESS OTHERWISE INDICATED, SHALL BE 3" WHEN PLACED ON GROUND; FOR SURFACES EXPOSED TO WATER, EARTH, OR WEATHER - 1 1/2" CLEARANCE. INTERIOR BEAMS 1 1/2" CLEARANCE. 2" AROUND ALL PIPES, LIGHT NICHES, & OTHER EMBEDDED ITEMS.
- DETAILS OF STRUCTURAL REINFORCEMENT INDICATED FOR A MIN SOIL BEARING PRESSURE OF 3000 PSF.
- ALL REINFORCEMENT TO BE EPOXY COATED.

REINFORCEMENT LAP LENGTHS - DESIGN STRENGTH: CONCRETE 4000 PSI / SHOTCRETE 5000 PSI										
BAR SIZE	#3	#4	#5	#6	#7	#8	#9	#10	#11	
GR-60 TOP BAR	1'-7"	2'-1"	2'-7"	3'-1"	4'-6"	5'-2"	5'-10"	6'-7"	7'-3"	
GR-60 OTHER BAR	1'-3"	1'-7"	2'-0"	2'-5"	3'-6"	4'-0"	4'-6"	5'-1"	5'-7"	

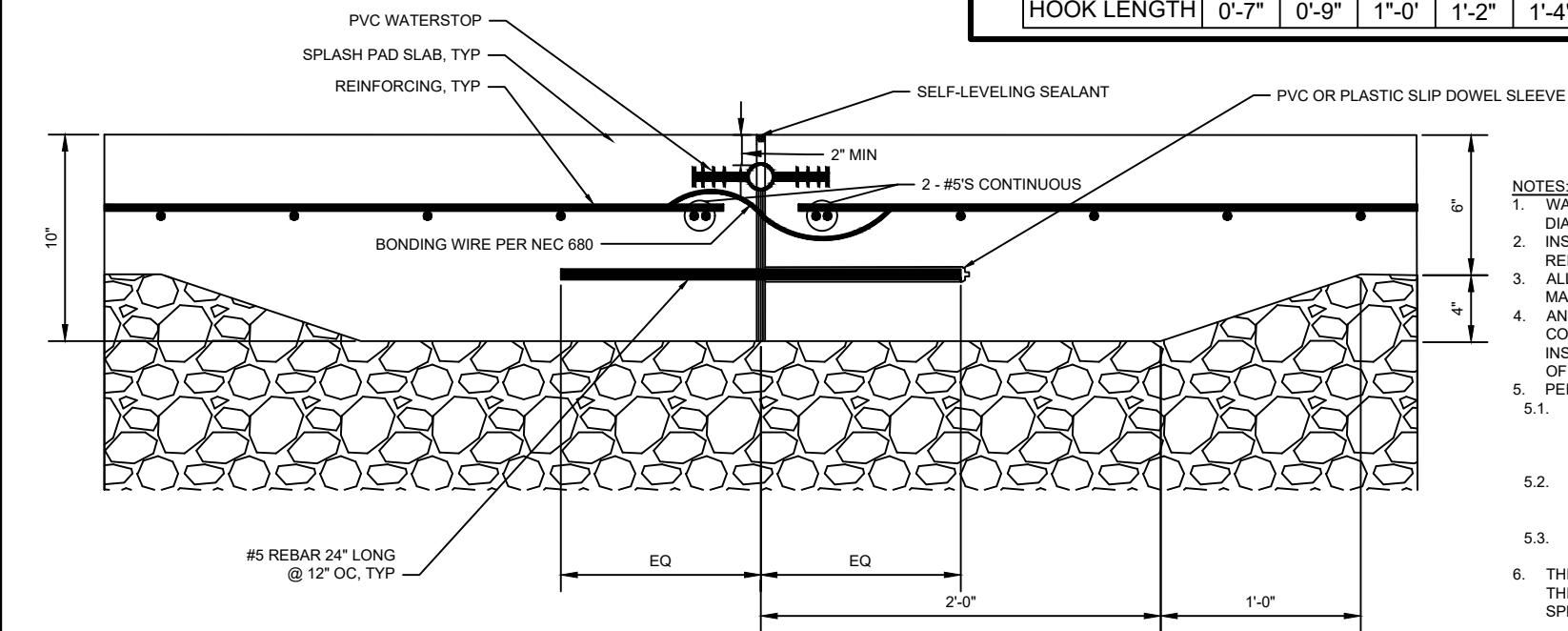
STANDARD HOOK DIMENSION										
BAR SIZE	#3	#4	#5	#6	#7	#8	#9	#10	#11	
HOOK LENGTH	0'-7"	0'-9"	1'-0"	1'-2"	1'-4"	1'-6"	1'-11"	2'-2"	2'-5"	



3 REINFORCEMENT AT OPENINGS DETAIL
C-505 NTS

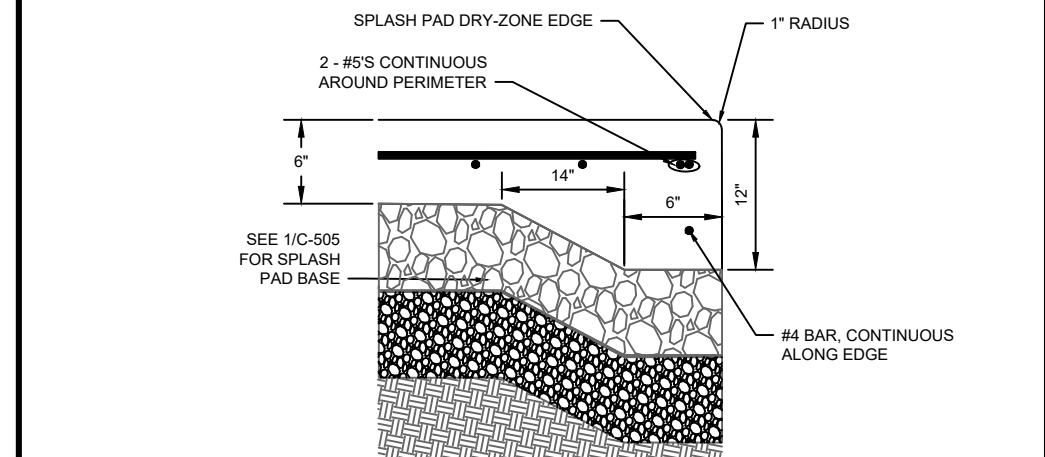
NOTES:

- TYP FOR ALL OPENINGS IN CONCRETE WALLS AND SLABS INCLUDING DRAINS UNLESS INDICATED OTHERWISE ON PLANS.
- DO NOT WELD REINFORCEMENT TO PIPE SLEEVES AND INSERTS.



4 REINFORCEMENT AT OPENINGS AND SPLASH PAD EXPANSION JOINT DETAIL
C-505 NTS

- NOTES:
- WATERSTOPS SHALL BE 6" PVC RIBBED WITH 1" DIA CENTERBULB UNLESS NOTED OTHERWISE.
 - INSTALL WATERSTOP ON WET SIDE(S) OF REINFORCEMENT.
 - ALL WATERSTOPS SHALL BE WELDED PER MANUFACTURER'S REQUIREMENTS.
 - AN EQUIPOTENTIAL BONDING GRID SHALL CONFORM TO ALL NEC 680 REQUIREMENTS. INSTALLING THE GRID IS THE RESPONSIBILITY OF THE CONTRACTOR.
 - PER NEC 680, THE GRID SHALL:
 - COMPLETELY SURROUND THE PERIMETER OF THE SPLASHPAD AND EXTEND THREE (3) FEET HORIZONTALLY FROM THE INSIDE WALLS OF THE SPLASHPAD.
 - BE ARRANGED IN A 12"x12" (OR LESS) NETWORK OF CONDUCTORS IN A UNIFORMLY SPACED PATTERN.
 - BE BONDED TO THE SPLASHPAD REINFORCING STEEL.
 - THE BONDING GRID SHALL EXTEND THROUGH THE ENTIRE WET AND DRY ZONES OF THE SPLASHPAD.



5 SPLASH PAD THICKENED EDGE AT PLAYGROUND DETAIL
C-505 NTS

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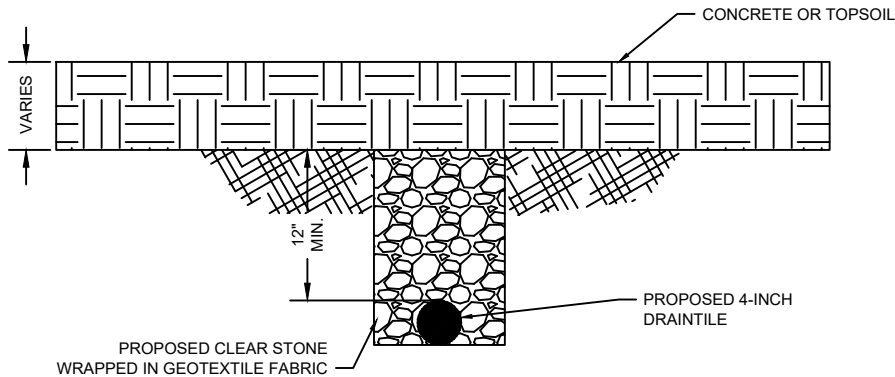


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SPLASH PAD DETAILS

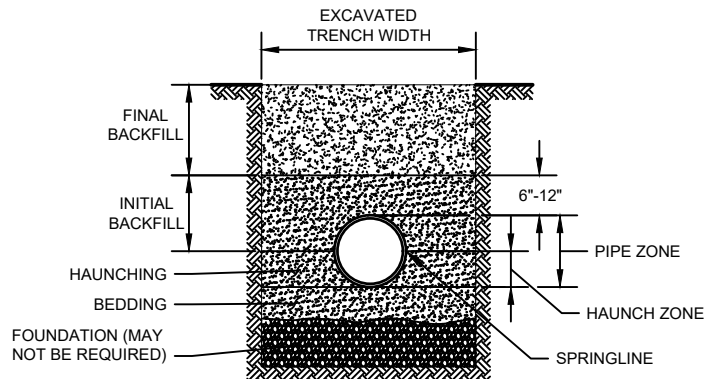
PROJECT NO:
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C-505



NOTES:

1. DRAINTILE UNDER SPLASHPAD & AROUND PERIMETER SHALL BE PERFORATED DRAINTILE.
2. DRAINTILE OUTSIDE SPLASHPAD SHALL BE NON-PERFORATED DRAINTILE.

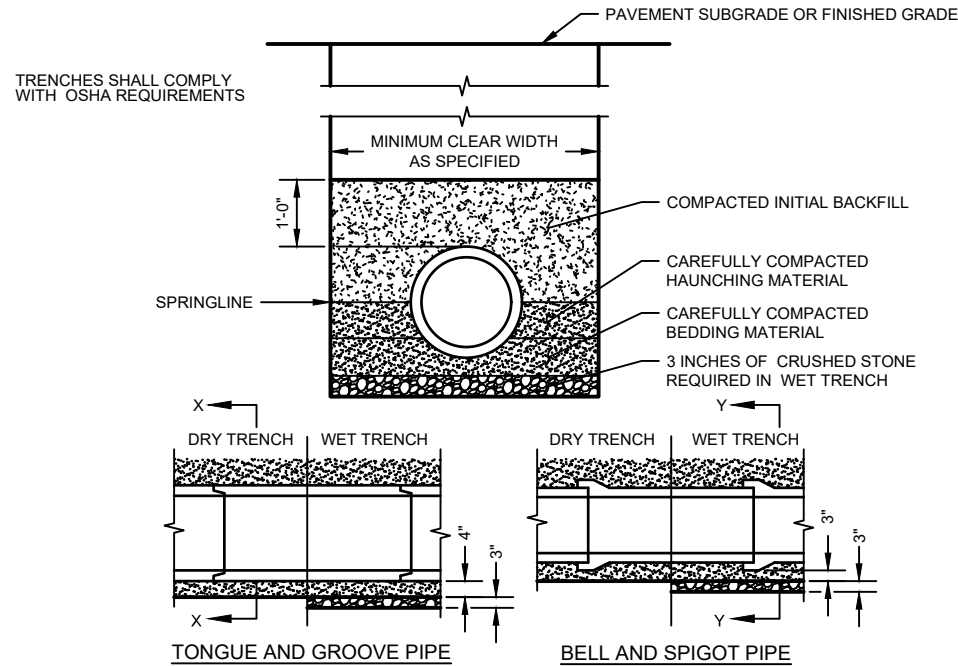
1 4-INCH PERFORATED DRAIN TILE
C-506 NTS



GENERAL NOTES:

1. DETAILS OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO ASTM D2321.
2. CLASS 1 EMBEDMENT MATERIAL SHALL BE CLEAN, OPEN GRADED CRUSHED STONE, ROCK OR GRAVEL.
3. NO PARTICLES LARGER THAN 1 1/2 -INCHES SHALL BE USED IN THE PIPE EMBEDMENT.
4. DO NOT USE CLASS 1A MATERIAL WHERE CONDITIONS MAY CAUSE MIGRATION OF FINES FROM ADJACENT SOIL AND LOSS OF PIPE SUPPORT.
5. CLASS 1 MATERIAL IS SUITABLE AS FOUNDATION AND FOR REPLACING OVER-EXCAVATED AND UNSTABLE TRENCH BOTTOM. INSTALL AND COMPACT IN 6-INCH MAXIMUM LAYERS.
6. INSTALL BEDDING IN 6-INCH MAXIMUM LAYERS. LEVEL FINAL GRADE BY HAND. MINIMUM DEPTH 4 INCH (6 INCH IN ROCK CUTS).
7. INSTALL AND COMPACT HAUNCHING IN 6-INCH MAXIMUM LAYERS. WORK IN AROUND PIPE BY HAND TO PROVIDE UNIFORM SUPPORT.
8. INSTALL AND COMPACT INITIAL BACKFILL TO A MINIMUM OF 6 INCH ABOVE PIPE CROWN
9. EMBEDMENT COMPACTION:
CLASS 1: PLACE AND WORK BY HAND TO INSURE ALL EXCAVATED VOIDS AND HAUNCH AREAS ARE FILLED. FOR HIGH DENSITIES USE VIBRATORY COMPACTORS.
10. EMBEDMENT INCLUDES BEDDING, HAUNCHING, AND INITIAL BACKFILL

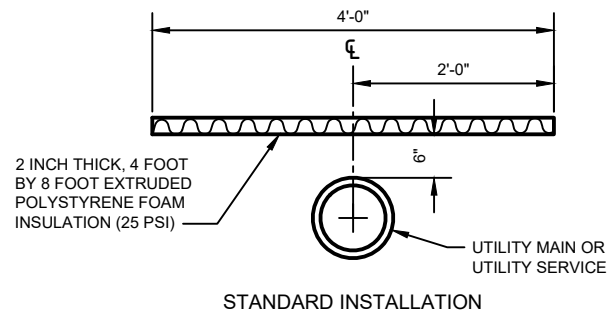
2 CLASS I - FLEXIBLE PIPE EMBEDMENT DETAIL
C-506 NTS



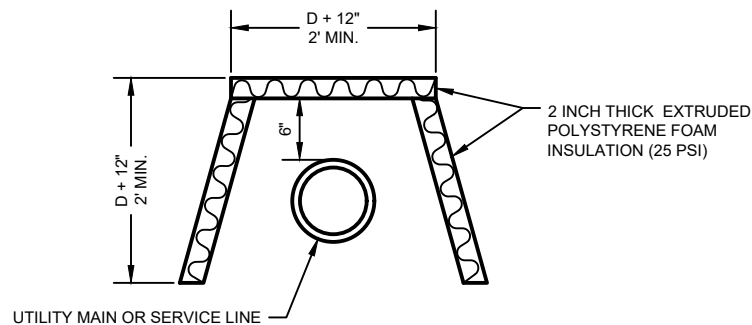
GENERAL NOTES:

1. BEDDING AND HAUNCHING MATERIAL SHALL BE WELL-GRADED 3/4 TO 1/4 INCH CRUSHED STONE OR OTHER NON-COHESIVE MATERIAL NOT SUBJECT TO MIGRATION AND FREE OF DEBRIS, ORGANIC MATERIAL, AND LARGE STONES.
2. BEDDING MATERIAL TO BE PLACED BEFORE SETTING PIPE, 4 INCH MINIMUM UNDER BARREL WITH 3 INCH MINIMUM UNDER BELL.
3. INITIAL BACKFILL SHALL BE DENSELY COMPACTED, NON-COHESIVE FINELY DIVIDED MATERIAL FREE OF DEBRIS, ORGANIC MATERIAL, AND LARGE STONES.
4. IN ROCK OR OTHER UNCOMPRESSIBLE MATERIALS, THE TRENCH SHALL BE OVEREXCAVATED A MINIMUM OF 6-INCHES AND REFILLED WITH GRANULAR MATERIAL.

3 CLASS "B" EMBEDMENT FOR RIGID PIPE DETAIL
C-506 NTS



STANDARD INSTALLATION

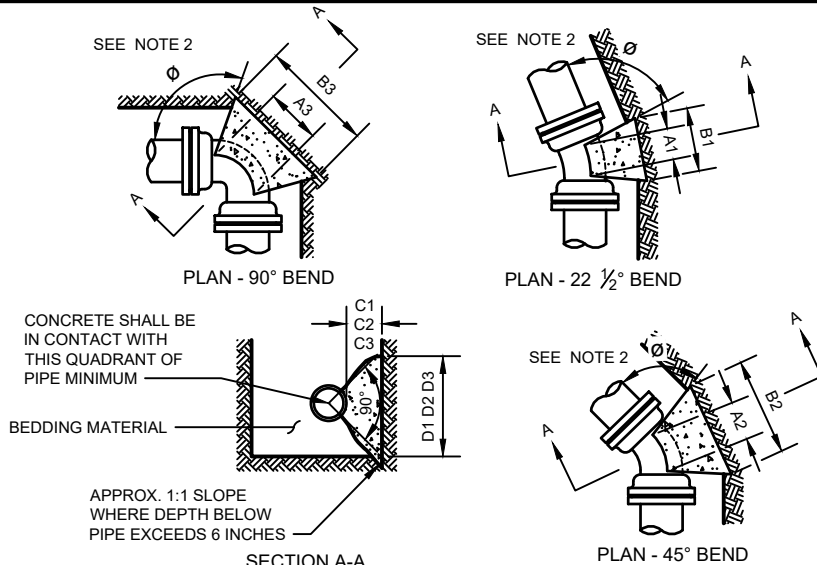


SIDE PROTECTION INSTALLATION

GENERAL NOTES:

1. THE SIDE PROTECTION INSTALLATION SHALL BE USED WHERE FROST WILL PENETRATE BELOW THE PIPE INVERT.

4 PIPE INSULATION DETAIL
C-506 NTS

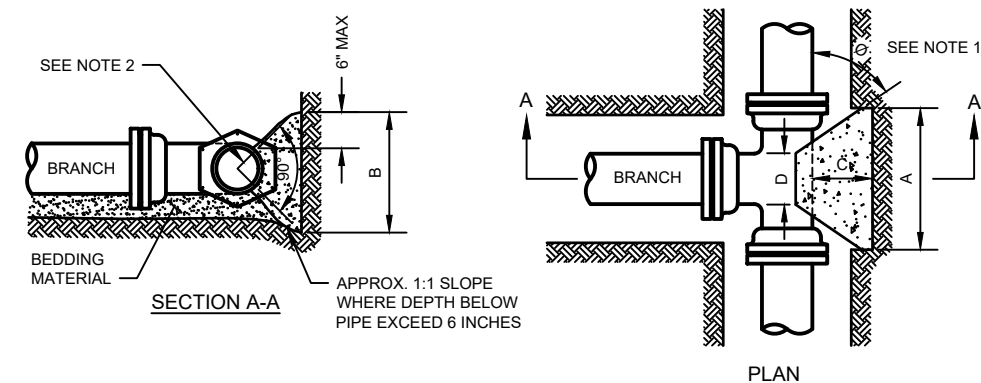


NOTES:

1. DIMENSIONS IN TABLE ARE BASED ON A WATER PRESSURE OF 150 P.S.I. AND AN EARTH RESISTANCE OF 2 TONS PER SQ. FT. INFORM THE ENGINEER IF PRESSURES EXCEED 150 PSI, OR ON-SITE SOIL DOES NOT MEET THIS CONDITION.
2. DIMENSION C1 C2 C3 SHOULD BE LARGE ENOUGH TO MAKE ANGLE Ø EQUAL TO OR LARGER THAN 45°.
3. DIMENSION A1 A2 A3 SHOULD BE AS LARGE AS POSSIBLE WITHOUT INTERFERING WITH THE MECHANICAL JOINT.
4. BUTTRESS TO BE POURED AGAINST FIRM UNDISTURBED SOIL, OR DISTURBED SOIL COMPACTED TO 95% OF MODIFIED PROCTOR DENSITY, ASTM D1557.
5. ALL BUTTRESSED FITTINGS SHALL BE WRAPPED IN POLYETHYLENE.
6. CONCRETE SHALL HAVE A MINIMUM 7-DAY COMPRESSIVE STRENGTH OF 2000 PSI.
7. IN ADDITION TO BUTTRESS, ALL JOINTS SURROUNDING BENDS SHALL BE RESTRAINED WITH WEDGE ACTION RESTRAINING GLANDS.

5 BUTTRESS FOR BENDS DETAIL
C-506 NTS

PIPE SIZE	BUTTRESS DIMENSIONS					
	22 1/2° BENDS		45° BENDS		90° BENDS	
	B1	D1	B2	D2	B3	D3
6"	1'-0"	1'-0"	1'-0"	1'-0"	1'-4"	1'-2"
8"	1'-0"	1'-0"	1'-4"	1'-2"	1'-10"	1'-6"
10"	1'-2"	1'-2"	1'-7"	1'-7"	2'-3"	1'-10"
12"	1'-4"	1'-4"	1'-10"	1'-10"	2'-8"	2'-3"
16"	1'-10"	1'-8"	2'-6"	2'-4"	3'-10"	2'-10"
20"	2'-4"	2'-0"	3'-3"	2'-10"	5'-0"	3'-4"
24"	2'-10"	2'-4"	4'-0"	3'-3"	6'-4"	3'-10"



NOTES:

1. DIMENSION 'C' SHOULD BE LARGE ENOUGH TO MAKE ANGLE Ø GREATER THAN OR EQUAL TO 45°.
2. CONCRETE SHOULD BEAR ON THIS QUADRANT OF PIPE AT A MINIMUM.
3. DIMENSION 'D' SHOULD BE AS LARGE AS POSSIBLE BUT CONCRETE SHOULD NOT INTERFERE WITH MECHANICAL JOINTS.
4. BUTTRESS DIMENSIONS ARE BASED ON A SOIL RESISTANCE OF TWO TONS PER SQ. FT. AND A WATER PRESSURE OF 150 PSI. INFORM THE ENGINEER IF ON-SITE SOIL DOES NOT MEET THIS CONDITION OR PRESSURES EXCEED 150 PSI.
5. BUTTRESS TO BE PLACED AGAINST FIRM UNDISTURBED SOIL, OR DISTURBED SOIL COMPACTED TO 95% OF MODIFIED PROCTOR DENSITY, ASTM D1557.
6. CONCRETE SHALL HAVE A MINIMUM 7-DAY COMPRESSIVE STRENGTH OF 2000 PSI.
7. ALL POURED BUTTRESSED FITTINGS SHALL BE WRAPPED IN POLYETHYLENE.
8. IN ADDITION TO BUTTRESSES, ALL JOINTS SURROUNDING TEES SHALL BE RESTRAINED WITH WEDGE ACTION RESTRAINING GLANDS.

6 BUTTRESS FOR TEES DETAIL
C-506 NTS

BUTTRESS DIMENSIONS				
DIA.	A	B	C	D
6"	1'-3"	1'-0"	SEE NOTE NO. 1	SEE NOTE NO. 3
8"	1'-6"	1'-4"		
10"	1'-10"	1'-8"		
12"	2'-3"	2'-0"		
16"	3'-2"	2'-6"		
20"	4'-0"	3'-0"	SEE NOTE NO. 1	SEE NOTE NO. 3
24"	5'-3"	3'-4"		

DIA. = BRANCH DIAMETER

PROJECT DATE:	DRAWN BY:	TAP	NO.	DATE	REVISION	BY:
	DESIGNED BY:	Init				
	CHECKED BY:	Init				

PLOT DATE: 12/16/2021 4:14 PM, G:\02\02068\02068026\CADD\Construction Documents\Utility Details1.dwg



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WEBB PARK SPLASH PAD
CITY OF REEDSBURG
SAUK COUNTY, WI

UTILITY DETAILS

PROJECT NO:
02068026
SHEET
C-506

Milestone Items

I. Construction Documents Phase

- a. Start
- b. Coordination with CRS & MSA
- c. Project Review Meeting with City Staff
- d. Park and Rec. Committee* Site Approval
- e. Common Council** Site Approval
- f. Final Bid Documents compiled
- g. WI DNR Grant Review (if required)

II. Bidding Phase

- a. Ads for Bid
- b. Release for Bidding
- c. Bid Opening
- d. City Awards Project (Common Council**)
- e. MSA issues Notice to Proceed

III. Construction Phase

- a. Start
- b. Substantial Completion
- c. Final Completion

IV. Open Splash Pad

- a. Soft Opening
- b. Ribbon Cutting

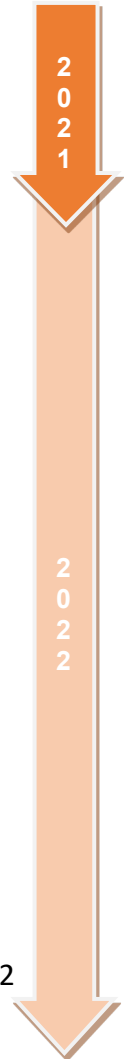
Dates

Feb. 3, 2021
 Week of Feb. 8
 April 8, 2021
 Dec. 21, 2021
 Jan 10, 2021
 Jan. 11, 2022
 TBD

Wk. of Jan. 3 &
 Jan. 10, 2022
 Jan 12
 Feb. 10
 Feb. 14
 Feb. 16

March/April
 July 28
 Sept. 29

Late Summer '22
 June 2023



* Parks Committee meetings are 3rd Tuesday of the month.
 ** Common Council meetings are 2nd and 4th Monday of the month.



City of Reedsburg
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www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
Prepared By: Brian Duvalle
Date of Meeting: January 10, 2022

Subject: Ord 1932-21 Home Business Amendment

There was a recent municipal court case involving a home business. The owner of the property/business was previously denied a conditional use permit. The owner continued off and on to use the property for his business afterwards, resulting in a municipal citation. When the case was eventually heard, the municipal court judge ruled that the type of business being run at the site did not fall under the zoning ordinance section on home businesses. In other words, it was a business but did not trigger a need for a conditional use permit per the ordinance.

Therefore the Plan Commission proposes an amendment to § 690-27. This amendment would provide a wider scope of what would trigger a CUP, such as noise, outside storage and employees. We believe it will better address the concerns at the aforementioned site as well as any similar sites in the future.

ORDINANCE NO. 1932-21
(§ 690-27 Home businesses)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE.

The purpose of this amendment is to clarify the requirements and standards of businesses that are operated out of residential dwellings.

SECTION II: PROVISION AMENDED.

City of Reedsburg Code § 690-27 is hereby amended by this ordinance:

The City of Reedsburg recognizes the desire and/or need of some citizens to use their residence for business activities in order to reduce trip generation and to provide another economic development tool, but it also recognizes the need to protect the surrounding areas from adverse impacts generated by these business activities. This section is intended for those uses that are the primary business of the homeowner and/or ~~contain deliveries and/or customer visits on a regular basis~~ **contains commercial land use effects not consistent with the surrounding residential area**. It is not intended for infrequent uses or gatherings that do not otherwise conflict with the intent of this chapter.

A. Administration.

- (1) Home businesses require conditional use permits and are those land uses involving any of the following:
 - (a) ~~Requires~~ **Contains** an additional on-site, nonresident employee **who works at and/or travels to and from the home site**.
 - (b) ~~Requires~~ **Contains** additional parking for or results in additional traffic from customers and/or employees.
 - (c) ~~Requires~~ **Contains or receives** commercial deliveries or pickups of materials or supplies used in the home occupation.
 - (d) **Contains outside storage and/or performance standards that exceed the standards for residential lots per Article XVIII Enclosures and Article XIX Performance Standards.**
 - (e) Any other commercial-related activity the same as or similar to those listed in Subsection B below.
- (2) No home business shall be conducted until a conditional use permit has been approved by the Plan Commission. The application shall include:
 - (a) The type of business and business activities.
 - (b) The number of employees.
 - (c) The vehicles used in the home occupation.
 - (d) The number of expected customers per day.
 - (e) The number of expected deliveries/drop-offs per day.

B. Conditional uses. It is recognized that this list may not be all-inclusive. The Plan Commission shall determine whether a request is similar to the following listed uses as part of its decision.

- (1) Home office, including architects, counselors, clergy, doctors, dentists, engineers, attorneys, contractors and accountants.
- (2) Home studios, including artists, sculptors, musicians, photographers and authors.
- (3) Personal services, including barbershops and beauty parlors.
- (4) Instructional services, including music, dance, art and craft classes.
- (5) Repair services, including small appliances, small engines and computers/electronics.
- (6) Workrooms, including weaving and woodworking.
- (7) Day-care homes with more than eight children.

C. Standards. All home business requests shall meet the following standards for approval in addition to the conditional use permit standards of this chapter:

- (1) Uses permitted herein shall only be approved for parcels occupied by the parcel owner and which shall contain the owner's primary residence or in an R1-, R2-, or B3-zoned rental dwelling unit with the owner's consent. [Amended 7-23-2018 by Ord. No. 1876-18]
- (2) Home businesses shall be conducted within the principal residential dwelling or permitted accessory building(s) and utilize less than 50% of the total dwelling floor area.
- (3) Excluding day-care homes, customer visits and delivery vehicles are limited to the hours of 8:00 a.m. and 7:00 p.m. The Plan Commission may allow additional operating hours if they determine through findings of fact that the hours are necessary and would not negatively affect surrounding properties.
- (4) Delivery vehicles are limited to passenger vehicles, mail carriers and express carriers.
- (5) Nonresident employees on the premises are limited to one at any one time. The Plan Commission may allow one additional employee for day-care homes if it determines through findings of fact that this would not negatively affect surrounding properties.

- (6) Home occupations shall not create traffic, visible displays, vibrations, heat, noise, odors, dust, glare or other similar nuisances not normally found in the surrounding area.
- (7) Home occupations shall not generate waste volumes and/or types that are not normally associated with residential use.
- D. Conditional approvals. The Plan Commission may impose reasonable conditions with the approval of an application, pursuant to the preceding Subsection C, Standards.

SECTION IV: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VII: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 690.

Dated this 10th day of January 2022.

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council:
Public Hearing Noticed:
2nd Reading at Council/Public Hearing:
Published, Enactment Date:

November 22, 2021
December 2 & December 9, 2021
January 10, 2022
January 20, 2022