

Ordinance Agenda  
September 27, 2021  
Reedsburg City Hall Council Chambers  
5:45 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

*NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.*

CALL TO ORDER

APPROVAL OF MINUTES

**I. APPROVE MINUTES FOR THE MEETING HELD ON JUNE 28, 2021:**

**THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING**

**I. GENERAL BUSINESS:**

- A. Approve/Deny: Junk violation under § 402-3(L) at 406 S Park St, parcel #1366 – Dustin A. Schneider.
- B. Approve/Deny: Junk & junk car violation under § 402-3(K) & 402-3(L) at 348 W Main St, parcel #0740 – Andrew G Koch.

**II. ADJOURN:**



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

# City of Reedsburg Ordinance Committee Minutes

## June 28, 2021

Present: Tom Seamonson, Craig Braunschweig, Adam Kaney, and Kristi Brown  
Absent: Richard Braun  
Others: Jacob Crosetto, Derek Horkan, Tim Becker, Brian Duvalle, Citizens, Press

Chairperson Seamonson called the meeting to order at 5:15 p.m.

- I. Approval of Minutes from August 24, 2020
  - a. **Motion: Brown, Second: Braunschweig to approve the minutes from August 24, 2020. Motion carried 4-0.**

### GENERAL BUSINESS

- A. Approve/Deny: Junk violation under 402-3(1) at 335 Laurel Street, parcel #0564 - Cordell Royer.
  - a. **Motion: Brown, Second: Peterson to find probable cause and hold open the case until July 20th at 8:00 AM at which a citation will be issued and the debris removed at the owner's expense. Motion carried 4-0.**
- B. Approve/Deny: Junk violation under 402-3(L) at 32 Jaz Circle, parcel #2515-105 - Suzanne Strubel.
  - a. **Motion: Peterson, Second: Brown to find probable cause and hold open the case until July 20th at 8:00 AM at which a citation will be issued and the debris removed at the owner's expense. Motion carried 4-0.**
- C. Approve/Deny: Junk Violation under 402-3(L) at 527 6th Street, parcel #0248 - Carol Schulz.
  - a. **Motion: Brown, Second: Peterson to find probable cause and hold open the case until July 20th at 8:00 AM at which a citation will be issued and the debris removed at the owner's expense. Motion carried 4-0.**
- D. Approve/Deny: Junk Car violation under 402-3(K) at 608 LaValle Street, parcel #1807 - James Behnke.
  - a. **Motion: Peterson, Second: Braun to find probable cause and hold open the case until July 20th at 8:00 AM at which a citation will be issued and the debris removed at the owner's expense. Motion carried 4-0.**

**Moved by Braunschweig and seconded by Seamonson to adjourn. Motion carried 4-0.**

**Meeting adjourned at 5:27 p.m.**

Respectfully submitted,

Jacob Crosetto  
City Clerk-Treasurer/Finance Director

DATE: 06/09/2021

TO: DUSTIN A SCHNEIDER  
406 S PARK ST  
REEDSBURG, WI 53959

RE: Grass/Weeds  
Junk

Property Address: 406 S Park St  
Parcel #: 1366-00000

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(F) Noxious Weeds. All noxious weeds, rank growth of vegetation, or the accumulation of unsightly growth and foliage.

**10-day cure required for violations.** If not cured within 10 days the City will assign a contractor to correct the violation at owner's expense.

You will only receive one notice informing you of the requirements in Municipal Code 402-3(F) after which in 10 days weeds and grass will be cut, and billed to the property owner. Hereafter, each time the weeds and grass become unsightly during the growing season they will be cut if the property owner fails to control them.

(L) **Debris, Junk: Order to Remove and Penalties**

(1) Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness or cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.

- (a) The order shall specify a time not to exceed **30 days** within which the owner and/or occupant shall comply therewith.
- (b) The order shall further advise the owner that if the nuisance is not corrected, the debris/junk is subject to be removed and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.
- (c) A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.
- (d) Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the junk/debris is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3, of the Code of the City of Reedsburg shall be issued and the junk/debris shall be removed. In the event that the junk/debris is removed, the owner shall remain liable for all removal charges and these charges shall be assessed over and above the penalties set forth in § 1-3 if the person is found to be guilty of a violation of this chapter.

**Thank you for your cooperation and please contact me at the above number or [bduvalle@ci.reedsburg.wi.us](mailto:bduvalle@ci.reedsburg.wi.us) with any questions.**



Brian Duvall  
Planner/Building Inspector

DATE: 08/25/21

Delivered via RPD paper service

TO: DUSTIN A SCHNEIDER  
406 S PARK ST  
REEDSBURG, WI 53959

RE: Junk  
Tree limbs

Property Address: 406 S Park St  
Parcel #: 1366-00000

**Mr. Schneider,**

**This is the final notice for junk on your property. Therefore this will be reviewed at the next Ordinance Committee meeting tentatively scheduled for 5:30 PM, 9/27/21 in City Hall. You are encouraged to attend the meeting to present your case as needed.**

**Thank you for your cooperation and please contact me at the above number or [bduvalle@ci.reedsburg.wi.us](mailto:bduvalle@ci.reedsburg.wi.us) with any questions.**

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) Debris, Junk: Order to Remove and Penalties

(1) *Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness of cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.*

- (a) *The order shall specify a time not to exceed 30 days within which the owner and/or occupant shall comply therewith.*
- (b) *The order shall further advise the owner that if the nuisance is not corrected, the debris/junk is subject to be removed and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.*
- (c) *A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.*
- (d) *Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the junk/debris is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3, of the Code of the City of Reedsburg shall be issued and the junk/debris shall be removed. In the event that the junk/debris is removed, the owner shall remain liable for all removal charges and these charges shall be assessed over and above the penalties set forth in § 1-3 if the person is found to be guilty of a violation of this chapter.*

---

§ 402-5 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

(E) *Tree limbs. All limbs of trees will be trimmed to a seven-foot height.*

10-day cure required for violations of limbs blocking the sidewalk. If not cured within 10 days the City will assign a contractor to correct the violation at owner's expense.

406 S Park



DATE: 07/13/2021

TO: ANDREW G KOCH  
E8848 COUNTY RD O  
SAUK CITY, WI 53583

RE: Junk/Unlicensed Vehicle(s)  
Junk

Property Address: 348 W Main St  
Parcel #: 0740-00000

This letter is sent regarding the junk cars, tires, etc on the property. You contacted me recently about a new shed, but in the meantime all these items still need to be removed or stored properly.

Thank you for your cooperation and please contact me at the above number or [bduvalle@ci.reedsburg.wi.us](mailto:bduvalle@ci.reedsburg.wi.us) with any questions.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(K) **Abandoned, Wrecked or Inoperative Motor Vehicles.**

(2) Abandonment prohibited. No person shall park, store, leave, or permit the parking, storing, or leaving of any motor vehicle of any kind that is in an abandoned, wrecked, inoperative, unlicensed, or dismantled condition upon any private property within the City. This section shall not apply to any vehicle enclosed within a building on private property, to any vehicle held in connection with a lawful business within the City or its extraterritorial area, such as a junkyard, salvage yard, or auto repair business, or to temporary repair work that is performed within 24 hours of a vehicle becoming unexpectedly unroadworthy.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) **Debris, Junk: Order to Remove and Penalties**

(1) Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness or cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.



Brian Duvall  
Planner/Building Inspector

DATE: 09/1/2021

Sent via certified mail

TO: ANDREW G KOCH  
E8848 COUNTY RD O  
SAUK CITY, WI 53583

RE: Junk/Unlicensed Vehicle(s)  
Junk

Property Address: 348 W Main St  
Parcel #: 0740-00000

This is the second notice for junk on your property. Therefore this will be reviewed at the next Ordinance Committee meeting tentatively scheduled for 5:30 PM, 9/27/21 in City Hall. You are encouraged to attend the meeting to present your case as needed. An agenda will be mailed prior to the meeting.

Thank you for your cooperation and please contact me at the above number or [bduvalle@ci.reedsburg.wi.us](mailto:bduvalle@ci.reedsburg.wi.us) with any questions.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(K) *Abandoned, Wrecked or Inoperative Motor Vehicles.*

(2) *Abandonment prohibited. No person shall park, store, leave, or permit the parking, storing, or leaving of any motor vehicle of any kind that is in an abandoned, wrecked, inoperative, unlicensed, or dismantled condition upon any private property within the City. This section shall not apply to any vehicle enclosed within a building on private property, to any vehicle held in connection with a lawful business within the City or its extraterritorial area, such as a junkyard, salvage yard, or auto repair business, or to temporary repair work that is performed within 24 hours of a vehicle becoming unexpectedly unroadworthy.*

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) *Debris, Junk: Order to Remove and Penalties*

(1) *Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness or cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.*



Brian Duvall  
Planner/Building Inspector

402-3(K) (2)

Abandonment prohibited. No person shall park, store, leave, or permit the parking, storing, or leaving of any motor vehicle of any kind that is in an abandoned, wrecked, inoperative, unlicensed, or dismantled condition upon any private property within the City. This section shall not apply to any vehicle enclosed within a building on private property, to any vehicle held in connection with a lawful business within the City or its extraterritorial area, such as a junkyard, salvage yard, or auto repair business, or to temporary repair work that is performed within 24 hours of a vehicle becoming unexpectedly unroadworthy.

(a)

Notice shall be sent to the property owner or vehicle owner with an order that the owner shall, within 30 days, make the vehicle operable and roadworthy and license any vehicle that may not be licensed or, in the alternative, place such vehicle in an enclosed structure or remove the vehicle from the property.

(b)

The notice shall further advise the owner that if the nuisance is not corrected, the vehicle is subject to be towed, stored, and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.

(c)

A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.

(d)

Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the vehicle is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3 of this Code shall be issued and the vehicle shall be impounded. In the event that the vehicle is impounded, the owner shall remain liable for all towing charges, and these charges shall be assessed over and above the penalties set forth in Chapter 1, § 1-3, if the person is found to be guilty of a violation of this chapter.

§ 402-3 PUBLIC NUISANCES AFFECTING HEALTH

(L) **Debris, Junk: Order to Remove and Penalties**

(1) Whenever City Staff finds that conditions on any premises within the City create a fire or health hazard or shall find that, by virtue of any accumulation of unsightly materials, junk or debris of any nature on any premises or for any other reason, any premises are detrimental to the appearance, neatness or cleanliness of a neighborhood so as to tend to depreciate property values therein or create a nuisance or offend the aesthetic character of the immediate neighborhood or produce blight or deterioration by reason of such conditions, City staff may order the owner of said premises to correct any such condition or to remove therefrom any such unsafe, hazardous or unsightly articles, material or debris. Examples of junk, refuse, litter, garbage, and scrap or waste matter shall include, but are not limited to, appliances, furniture, tires, wood, machinery parts, boats recreational vehicles, or other unsightly debris that is wrecked, dismantled, partially dismantled, discarded, or inoperative.

- (a) The order shall specify a time not to exceed **30 days** within which the owner and/or occupant shall comply therewith.
- (b) The order shall further advise the owner that if the nuisance is not corrected, the debris/junk is subject to be removed and, if not redeemed, disposed of at owner's expense following a hearing before the Ordinance Committee.
- (c) A written notice shall be provided to that owner either personally or by registered mail. All hearings shall be scheduled within a reasonable time after receipt of the written request.
- (d) Failure to appear at the hearing may be grounds for an immediate towing under the terms of this chapter. If, at the conclusion of the hearing, the Committee finds that there is probable cause to believe that the junk/debris is in violation pursuant to the definitions contained in this chapter, a citation provided in Chapter 1, General Provisions, § 1-3, of the Code of the City of Reedsburg shall be issued and the junk/debris shall be removed. In the event that the junk/debris is removed, the owner shall remain liable for all removal charges and these charges shall be assessed over and above the penalties set forth in § 1-3 if the person is found to be guilty of a violation of this chapter.

748 W. Main

