

Reedsburg Public Library
Library Board Minutes
August 12, 2021

Members present: Steve Balda; Natalie Buckner; Kate Campbell; Mike Gargano, Dana Westedt; Also present, Sue Ann Kucher, Library Director;

Call to Order: Vice President Balda called the meeting to order at 6:31 p.m.

Approval of the Agenda: Kucher requested that item 3 be stricken from the agenda Campbell moved to approve the agenda as corrected. Westedt seconded. All approved.

Minutes of the July meeting: Buckner moved to approve the minutes of the July meeting. Gargano seconded. All approved

Finance Report: Campbell presented the Finance report. Balda moved to approve the report as presented; Gargano seconded. All approved.

Bills: \$11,424.28 was expended from library operating for 2021 bills; Campbell moved to approve the bills. Westedt seconded. All approved.

Director's Report: Kucher presented the report, showing July circulation of 11,166 items. Library visits estimated at 9,737 including 44 Curbside pick-ups. The library presented 29 live youth programs, 3 live virtual programs and 4 recorded youth programs for youth attendance of 343. We hosted 5 live and 3 live virtual programs for adults with attendance of 87. Youth programming is scheduled to begin Monday, September 20. Summer Assistant Sarah Lancaster will be staying on as a regular part-time Circulation Assistant. Friends of the Library Book Sale is planned September 9-12.

General Business: Kucher presented an overview of budget planning for 2022. Plan is for a cost-to-continue budget, with recommended 1.5% increase for staff. Capital requests include \$5,000 for network equipment and computer replacement and \$5,000 for general maintenance to include maintenance and update of restroom fixtures, paint and cabling. Gargano moved to approve the capital requests, Buckner seconded, all approved. Kucher discussed existing Covid guidelines, which grants Director authority to establish Covid precautions within the Library based on recommendations from state and local health departments. No action taken to change the existing provisions of the Emergency Policy or Reopening Guidelines.

Adjournment: Moved by Campbell. Seconded by Westedt. All approved.