



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
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Parks and Recreation Committee Agenda
July 20, 2021
Reedsburg City Hall, 134 S Locust Street
5:15 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY ATTEND THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THE COMMON COUNCIL HAS DECISION-MAKING AUTHORITY. IF A QUORUM OF THE COMMON COUNCIL ATTENDS THIS MEETING, NO ACTION WILL BE TAKEN BY THE COMMON COUNCIL AT THIS MEETING.

CALL TO ORDER

APPROVAL OF MINUTES

I. APPROVE MINUTES FOR THE MEETING HELD ON JUNE 15, 2021:

THE COMMITTEE WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COMMITTEE BY MEMBERS OF THE PUBLIC. THE COMMITTEE WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING

I. GENERAL BUSINESS:

- A. Consideration of Park & Facility inventory and improvement needs
- B. Discuss 2022-2026 CIP/CEP budgets
- C. Approve/Deny: Seasonal wage adjustments
- D. Update on department projects and programs

II. ADJOURN:



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Reedsburg, WI 53959
June 15, 2021

The Parks and Recreation Committee convened in regular session on Tuesday, June 15, 2021, at 5:15 p.m. at Reedsburg City Hall – Council Chambers with the following members present:

Present: Phil Peterson
Darrin Frye
Jake Stanek
Aaron Bauer

Absent: Tom Seamonson

Also Present: Tim Becker and Jim Welsh-Groundswell Conservancy (Zoom)

Minutes: Moved by Bauer, seconded by Stanek to approve May 18, 2021 minutes.

Motion Carried 4-0

1. Presentation from Groundswell Conservancy – Cady’s Marsh Property. No Action Taken

2. Consideration of Nishan Park Improvements.

Moved by Bauer, seconded by Frye to approve the Nishan Park improvements to not exceed \$131,000 and to take out PA system portion and add parking lot improvements to list.

Motion Carried 4-0

3. Update on department projects and programs.

No Action Taken

Motion by Stanek, seconded by Frye to adjourn at 6:25 pm.

Motion Carried 4-0

Submitted by Matt Scott

PARK CLASSIFICATIONS

Tot Lot

The play lot is the smallest unit of the park system in terms of size and area that it would serve and is generally considered a substitute for a backyard. The primary function of a play lot is intended to serve preschool children and usually in areas of high-density housing as well as areas with a high concentration of multiple family housing.

Neighborhood Park

A neighborhood park is a “walk to” park serving the people of a residential area with a service radius of approximately one-half mile. The park is to provide recreational activities for all age groups. Some things you may see at a neighborhood park are picnic tables, benches, walkways, play equipment, plaques, statues and special plantings. The most important function of the neighborhood park is to meet the distinctive recreation needs of the neighborhood it serves. Since recreation needs vary from one neighborhood to another, depending upon age, income, and preferences of its residents, the facilities and programs of a neighborhood should not be rigidly standardized, but should be designed to meet the particular requirements of each individual neighborhood.

Neighborhood parks should not be located on arterial streets in order that people using the facility can walk or ride bikes to the park more safely.

Community Park

A community park is a facility designed to provide a combination of passive and active recreational activities for the entire community. A community park is larger and contains more facilities than a neighborhood park and may provide community playfield facilities for organized leagues and teams in which are not provided at neighborhood parks.

Community parks should be dispersed throughout the community; however, their location is highly dependent on securing a site of large enough size, which provides a variety of natural amenities and physical features. Community parks, including both land-based and water-based activities is preferable.

Community parks should be located on collector or arterial streets to provide easy access by residents of the community. In addition, since these parks attract a large number of people, they should be well buffered from adjacent residential areas.

REEDSBURG PARK INVENTORY

NEIGHBORHOOD PARKS

Anna Stone Park

1.5 acres

Inventory

- Bathrooms
- Play structure
- Swings
- Small shelter
- ½ Basketball court with standard
- 2 benches

Needed Improvements

- Shelter will need to new shingles
- Black top and Basketball standard need updating.
- Restrooms will need to be replaced.
- More trees need to be planted.
- Park sign

East Ridge

.5 acres

Inventory

- Play structure
- Swings
- ½ basketball court with standard
- Bench

Needed Improvements

- Slide replacements in next 3-5 years

City Park

2.5 acres

Inventory

- Band shell
- Shelter
- Gazebo
- Bathrooms
- 5 lights poles
- 5- benches
- Swings
- 2 grills
- Play structure

Needed Improvements

- Benches
- Lights for the band shell
- Larger shelter to accommodate larger events
- Historic bench repair
- Slide replacement in 3-5 years
- Playground border
- Down spouts on band shell
- Paint gazebo

Wellness Park

7 acres

Inventory

- 8 outdoor exercise features
- Play structure
- 2 – 16 x 20 shelters
- Full basketball court
- 1300ft of side walk
- Restrooms
- Benches
- Park sign

Needed Improvements

- Water fountain

Huntington Park

2.0 acres

Inventory

- Play structure
- 16 x 20 shelter
- Swings Tot & standard
- ½ basketball court
- Water fountain

Needed Improvements

- Playground border
- Additional bench or two
- Park sign
- Trees

Oak Park

4.1 acres

Inventory

- 1- Little league field - fenced.
- 2 dugouts
- Scoreboard
- Play structure
- 4 tennis courts – fenced and lighted
- 2 shelters
- Restroom
- 2 benches
- Scorer's table
- Full basketball court
- 1 Ga Ga ball court
- 2 parks signs
- Ball field Irrigation system

Needed Improvements

- Minor fence repair on ball field
- Pour bleacher pad
- Replace restrooms
- Reconstruct tennis courts with new fencing.
- Replace tennis court lighting fixtures
- Replace scoreboard in 2-4 years

Ramsay Park

2.4 acres

Inventory

- AAA ballfield – fenced
- Full basketball court
- Restrooms
- Play structure
- Swings & Teeter totter
- Shelter
- Park sign

Needed Improvements

- New backstop for ballfield
- Bleacher pad
- New Restrooms (5-10 years)
- **Basketball court reconstruction (5-7 years)**

Sorom Park

1.4 acres

Inventory

- Playground
- ½ basketball court
- Swings
- Shelter
- Restrooms
- Park sign

Needed Improvements

- New Restrooms
- Trees

20th St Park

2 acres

Inventory

- Play structure
- ½ basketball court
- Bench
- Swings

Needed Improvements

- Shelter
- Trees
- Park sign

Northwest Recreational Area

3 acres

Inventory

- Play structure
- Full basketball court
- Bow range
- Swings

Needed Improvements

- Restrooms
- Possible parking area
- New ballfield
- Walking trail
- Park sign

COMMUNITY PARKS

Webb Park

35.5 acres

Inventory

- Play structure
- Swings
- Wheel chair swing
- Gazebo
- 9 benches
- 2 - 20 x 16 shelters
- 1 30 x 50 shelter
- Informational kiosk
- 2 - Park signs with brick pillars
- Barbeque pit
- Fishing pier
- 2 - disc golf baskets
- 2 – bike racks
- Cannon
- Kiosk
- Water fountain

Needed Improvements

- Sidewalk to wheelchair swing
- Paint large shelter
- New concrete in and around large shelter
- Replace playground border
- Signage
- Replace trees at Fish gazebo

Nishan Park

50 acres

Inventory

- Regulation baseball field with lights, scoreboard, dugouts, grand stands and irrigation.
- 2 – Softball fields with lights, dugouts and scoreboard
- 2 – Little League fields with dugouts and scoreboard (1 with irrigation)
- 1 – Flex field with dugouts and scoreboard
- 5 - Scorers tables
- 3 - Batting cages
- 3 - Shelters (16' x 20')
- 2 -- Concession stands
- 2 - Sets of bathrooms
- Veterans Memorial with benches
- Play structure
- Swings
- 3 - Parking lots
- 3 - Park signs
- 1 – Electronic sign
- 1 - Maintenance building 20' x 24'
- 1 - storage building 30' x 50'
- 4 – Pickle ball courts
- Flag pole 40'
- Hockey Arena
- Fairgrounds building (Lion's/Jaycees)
- Butter festival building
- Tractor Pull area with lights and seating
- Barbeque Pit
- Parking lot lights – 6 poles
- kiosk

Needed Improvements

- Fence and backstop repair throughout park
- New scoreboard on Legion Field
- Replace fence cap throughout park where needed.
- Bleach pads – 10
- Field conditioning – edging and infield mix
- Parking lot/service roads sealcoating, crack filling and/or reconstruction
- Fencing for pickle ball courts
- Lighting for pickle ball courts
- P.A System throughout Park.
- Investigate LED lighting for fields in near future
- Dugout Painting

SPECIAL AREAS/ FACILITIES

South Park

25 acres

Inventory

- Bathrooms
- Barrier post and cable
- Small parking area
- Pond
- Fishing pier on River
- Shelter – 16' x 20'

Needed Improvements

- Minor post and cable repair
- Sealcoat parking area and road
- Replace metal doors on bathrooms
- Park sign
- Trees
- Replace roof on shelter
- Dredging of pond

The Popple Nature Area

60 acres

Inventory

- Walking trails
- 2 walk bridges
- 2 signs
- Disc golf course (18 holes)
- Kiosk

Needed Improvements

- Minor trail clearing
- Improved signage
- More benches

The Smith Conservancy

27 acres

Inventory

- 2 bridges
- Sign
- 2 benches

Needed Improvements

- Replace interior bridge
- Map of trail – kiosk

Hay Creek

43 acres

Inventory

- Nature area

Needed Improvements

- Sign

Granite Avenue Recreational Area/Skate Park

3 acres

Inventory

- Concrete skate Park
- Chain link fence
- 40' x 90' Pole building with attached shelter, bathroom and shower facility
- Boat launch

Needed Improvements

- Minor fence repair
- Park sign
- Kiosk with map of river

Harvest Park

.5 acres

Inventory

- Decorative Harvester
- 4 benches
- 2- Informational pedestals
- Park sign

Needed Improvements

- None

Dog Park

3 acres

Inventory

- 200' x 300' fencing
- Kiosk
- 10' x 15' shelter
- 2 - dog tunnels
- 2 – fire hydrants (decorative)
- 4 benches

Needed Improvements

- Park will need to move for wastewater treatment plant construction.

GENERAL FUND PROJECTS:		2020	2021	2022	2023	2024	2025
Municipal Campus Maintenance							
75 517100-03	City Hall - Misc.	\$ 45,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000.00
75 517100-03	ReValuation - City-Wide		\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000.00
75 517100-03	City Hall - ADA Bathrooms / ADA Ramp/Court	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
75 517100-03	Renovation Historic Preservation Room	\$ 5,000					
75 517100-03	Fire Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
75 517100-03	Police Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Police Station Expansion	\$ 2,500,000			\$ -	\$ -	\$ -
75 517100-03	Greenwood Cemetery		\$ 5,000				
75 551200-03	Public Works Facility - Fin. Advisor/ Cost Analysis	\$ 6,600,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Public Works Facility - Architect /Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Public Works Facility - WW Portion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Public Works Facility - Storm Water Portion			\$ -	\$ -	\$ -	\$ -
75 551100-03	Library Facility / Paint and Carpet	\$ 45,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -
75 554540-03	Other Buildings-CDA Tenant/Energy Improvement	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
75 554540-03	Essential Buildings-Space Needs Studies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
75 551200-03	Other Essential Buildings - Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	10 year Comp Plan Update due 2023		\$ 75,000	\$ 75,000	\$ -		
75 595050-03	Public Art Program	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000.00
	SUB TOTAL MUNICIPAL CAMPUS MAINTENANCE	\$ 9,200,000	\$ 160,000	\$ 292,000	\$ 180,000	\$ 180,000	\$ 180,000.00
Parks and Recreational Facility Improvements							
75 554800-03	Aquatics - Pool House / Reconstruction	\$ 15,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -
	Aquatics - Study (Splash Pad Design, Engineering)	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Pickle Ball Courts			\$ 6,000			
	Aquatics - Splash Pad Construction	\$ 157,856	\$ -	\$ 750,000			
	Nisha Field House	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
	City Park Restroom Reno	\$ 25,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
	Granite Avenue Park and Smith Conservancy	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Great Sauk Trail - Reedsburg Area Planning	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000.00

		2020	2021	2022	2023	2024	2025
New Park Improvement		\$ 109,000	\$ -	\$ -	\$ -	\$ -	\$ -
Nishan Ball Fields		\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
Nishan Concession Stand / Sheds / Pole Barn		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nishan Parking Lots		\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 100,000.00
North/City/Other Park Reconstruct / Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oak Bathroom Replacement		\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Oak Tennis Court Resurface and Paint		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Improvements (Pball Courts)		\$ -	\$ 10,000	\$ 20,000	\$ 25,000	\$ 25,000	\$ 10,000.00
RACA Painting/Repairs		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Recreation Equipment		\$ 15,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000.00
School and City Tennis Court Resurface/Paint		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
Signs and Monuments		\$ 5,000	\$ 6,000	\$ 10,000	\$ 6,000	\$ 6,000	\$ 6,000.00
Urban Forest Mgmt, Tree Inv, Ash Borer Response		\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Webb Park Improvements		\$ 30,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Willow Park Bathroom Replacement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUB TOTAL PARKS & REC IMPROVEMENTS		\$ 402,856	\$ 231,000	\$ 3,901,000	\$ 111,000	\$ 216,000	\$ 181,000.00
Street Projects (Includes Sewer and Storm Water)		2020	2021	2022	2023	2024	2025
S. Oak Street - E. Main Street to Plum Street							
75 543100-03 Street Reconstruction		\$ -	\$ -	\$ 113,000			
20 531000-04 Sewer Collection Mains		\$ -	\$ -	\$ 30,000			
23 544800-04 Storm water Infrastructure		\$ -	\$ -	\$ 10,000			
N. Dewey Avenue - 19th Street to 21st Street							
75 543100-03 Street Reconstruction		\$ -	\$ 76,500	\$ -			
20 531000-04 Sewer Collection Mains		\$ -	\$ 22,000	\$ -	\$ -	\$ -	
23 544800-04 Storm water Infrastructure		\$ -	\$ 10,000	\$ -	\$ -	\$ -	
Plum Street - S. Willow Street to S. Dewey Avenue							
75 543100-03 Street Reconstruction		\$ -	\$ -	\$ 204,000			
20 531000-04 Sewer Collection Mains		\$ -	\$ -	\$ 36,000	\$ -	\$ -	
23 544800-04 Storm water Infrastructure		\$ -	\$ -	\$ 10,000	\$ -	\$ -	

	Ladder Truck	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	S.C.B.A. Replacement (Shared Cost)	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	Siren - Fire Department	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	Sub Total	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	-	\$ 15,000	\$ 15,000	\$ 315,000	\$ -
Parks and Recreation/Library/Cemetery										
70-554100-03 Cemetery	Mower	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	Truck	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	Cemetery Total		\$ -							
70-551100-03 Library	Digital MicroFilm Reader (Replacement)	\$ 9,000								
	Self Check Kiosk	\$ 18,000	\$ 5,000			-	\$ -	\$ -	\$ -	-
	Replacement PCs		\$ 5,000							
	Library Total		\$ 10,000							
70-554100-03 Parks	Chevy Truck	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	Dodge Truck	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	Dodge Truck	\$ -	\$ -	\$ -	\$ 30,000			\$ -	\$ -	-
	JD1445 Mower 72" Deck	\$ -	\$ 12,000			-	\$ -	\$ -	\$ -	-
	JD3720 Tractor	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
	John Deere Mower 2TRK 60" - Z925A	\$ -	\$ -	\$ -	\$ -	-	\$ 15,000	\$ -	\$ -	15,000
	Kubota Tractor	\$ -	\$ -	\$ -				\$ -	\$ -	50,000
	Land Pride Pull Grooming Mower	\$ -	\$ 7,500			-	\$ -	\$ -	\$ -	9,000
	Land Pride Pull Grooming Mower	\$ -	\$ 7,500			-	\$ -	\$ -	\$ -	9,000
	Massey Fergeson	\$ -	\$ -	\$ -		-	\$ -	\$ -	\$ -	-
	New Tractor	\$ 51,500	\$ -			-	\$ -	\$ -	\$ -	-
	Trail Groomer	\$ -	\$ -	\$ -		-	\$ -	\$ -	\$ -	-
	Mower Trailer		\$ 5,000							
	Sub Total	\$ 78,500	\$ 32,000	\$ 32,000	\$ 35,000	-	\$ 15,000	\$ 15,000	\$ -	\$83,000