

April 19, 2021

Mike Gargano, called the regular meeting of the Reedsburg Utility Commission to order on Monday, April 19, 2021 at 4:01 P.M.

Roll Call of Commissioners Present:

James Krueger, President/Citizen Member arrived (4:04 pm) Mike Glick, Citizen Member
Amy Reine, Secretary/Citizen Member arrived (4:15 pm) Mike Gargano, City Council Member
David Moon, City Council Member

Others Present:

Brett Schuppner, General Manager	Dennis Horkan, Electric Supervisor
Jon Craker, Water Supervisor	Terri Gher, Accounting Manager
Ken Las, Communications Supervisor	Tara Leege, Sales & Marketing
Jen Powell, Accounting Assistant	Adam Favia, Sales & Marketing
Teri Ruhland, Accounts Specialist	Missy Frenz, Citizen
Kyran Horkan, Electric Line Worker Apprentice	Carl Mundth, Citizen
Gregg Borucki, Citizen	

Approve Agenda:

Motion made by Mike Glick, seconded by David Moon, to approve the agenda. All Commissioners present voted “aye” (3-0). Motion carried.

Public Comment: None.

Safety & Training Updates: Telecom Department held new employee training.

Approve Minutes:

Motion made by Mike Glick, seconded by David Moon, to approve the minutes and place them on file. All Commissioners present voted “aye” (4-0). Motion carried.

Financial Update:

- a) Motion made by Mike Glick, seconded by Mike Gargano, to approve the treasurer’s report and the financial reports. All Commissioners present voted “aye” (4-0). Motion carried.
- b) Motion made by Mike Gargano, seconded by David Moon, to approve: payments paid since the last meeting of \$1,827,900.19; less already approved WPPI power bill & street light loan payment of (\$1,252,899.52); net payroll/labor totals of \$220,481.35; for a total paid before the meeting of \$795,482.02. Unpaid checks on the Cash Commitment Report for \$670,872.90 less miscellaneous credits applied to invoices from vendors (\$2,438.03); wire to Associated Bank for water bond payment of \$70,507.50; wire to WPPI for power bill and street light loan payment for \$1,329,794.39; total checks unpaid before the meeting of \$2,068,736.76. Total disbursements paid of \$2,864,218.78. Upon roll being called all Commissioners present voted “aye” with Jim Krueger abstaining (4-0-1). Motion carried.
- c) Motion made by David Moon, seconded by Amy Reine, to approve the 2021 Vehicle and Equipment updates as presented. All Commissioners present voted “aye” (5-0). Motion carried.

Human Resources:

Matthew Rebacz, Austin Denman, Hunter Laukant, and Dalton Mueller were hired on the Fiber Outside Plant crew. Aaron Normand and Eric Smorstad accepted Fiber Outside Plant Tech

positions and will be starting the last week of April. Positions are still open for a telecom installer/technician and fiber line workers.

COVID-19 Operations Update: The utility office lobby will be reopening on May 3rd.

Collections and Disconnections Update:

The disconnect moratorium ended on April 16th, electric disconnects will resume on May 13th.

Water Department Update:

- a) Jon Craker, Water Supervisor, reviewed the water department updates with the Commission.
- b) Motion made by Mike Gargano, seconded by Mike Glick, authorizing applying for a 3% inflationary water simplified rate increase and implement the new rates effective June 25th per PSC approval and requirements. Upon roll being call all Commissioners present voted “aye” (5-0). Motion carried.
- c) Motion made by David Moon, seconded by Mike Glick, to move into Closed Session per WisStats 19.85 (1)(g) regarding legal advice with respect to litigation that RUC is likely to become involved. All Commissioners present voted “aye” (5-0). Motion Carried.

Motion made by Mike Gargano, seconded by Mike Glick, to reconvene in Open Session. All Commissioners present voted “aye” (5-0). Motion Carried

Motion made by Mike Gargano, seconded by Mike Glick, to offer a settlement in the amount of \$6,000.00 to Gregg and Ann Borucki for complete release of their property damage claim. If the settlement offer is not accepted by the Borucki’s, the claim is therefor denied. Upon roll being called all Commissioners present voted “aye” (5-0). Motion Carried.

Telecom Department Update:

Ken Las, Communications Supervisor, reviewed the fiber department updates with the Commission.

Marketing Update:

Tara Leege, Sales and Marketing Representative, reviewed the marketing updates with the Commission.

Electric Department:

Dennis Horkan, Electric Supervisor, reviewed the electric department updates with the Commission.

Commission Concerns:

Mike Gargano thanked David Moon for his years of service to RUC and the City of Reedsburg. David Moon was thankful for the opportunity to serve on the Commission. He also mentioned he appreciated the customer service that LightSpeed recently provided to him and the LightSpeed local tv channels.

Adjourn Meeting:

Motion made by Mike Glick, seconded by Amy Reine, to adjourn the meeting at 5:23 P.M. All Commissioners present voted “aye” (5-0). Motion carried.

Amy Reine, Commission Secretary