

COMMON COUNCIL AGENDA
June 14, 2021
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 PM

DUE TO THE RESTRICTIONS CAUSED BY THE COVID-19 PANDEMIC, SOME VOTING MEMBERS MAY BE PRESENT VIA TELECONFERENCE OR VIDEO CONFERENCE, AS PROVIDED BY THE RECOMMENDATIONS OF THE WISCONSIN DEPARTMENT OF JUSTICE. [HTTPS://WWW.DOJ.STATE.WI.US/NEWS-RELEASES/OFFICE-OPEN-GOVERNMENT-ADVISORY-CORONAVIRUS-DISEASE-2019-COVID-19-AND-OPEN-MEETINGS](https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings)

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA (ONE MOTION APPROVES ALL ITEMS):

1. Approve minutes for the meeting held on May 24, 2021
2. Approve/Deny: May 2021 paid bills.
3. Approve/Deny: Alcohol Beverage License Application (Beer Only), Lake Mills Hospitality, DBA Quality Inn, 2115 E. Main Street.
4. Approve/Deny: Alcohol Beverage License Application (Class A), Ruthie & Co. LLC, 297 E. Main Street.
5. Approve/Deny: Annual 2021 - 2022 Alcohol Beverage, Cigarette and Amusement Licenses.
6. Approve/Deny: 2021 Emergency Operations Plan.
7. Receive Building Permit Report - May 2021.

II. GENERAL BUSINESS:

1. Approve/Deny: Upgrade of the communications system at the Police Department.
2. Approve/Deny: Memorandum of Understanding with South School Estates, LLC for the renovation of the former South School, 420 Plum Street.

III. CITY ADMINISTRATOR REPORTS:

1. Discussion: Partnership with Sauk County regarding the Sauk County Public Works - Reedsburg Satellite Building.

IV. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

1. Plan Commission: Approve/Deny: Resolution 4442-21 Certified Survey Map E5724 County Road K, Town of Reedsburg, Parcel 030-0295-00000 - Extraterritorial Zone.



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

V. COMMISSION, COMMITTEE, BOARD AND STAFF REPORTS:

1. 1st Meeting Committees: Board of Review, Reedsburg Area Development, Airport Commission, Plan Commission, Historic Preservation, City Plan, Library Board (any other committees or commissions with report).

VI. OFFICE OF THE MAYOR:

VII. CLOSED SESSION:

1. Per section 19.85(1)(e) of the Wisconsin statutes, the Common Council will consider entering closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

VIII. ADJOURN:



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City of Reedsburg Meeting of the Common Council
May 24, 2021

Present: Mayor Dave Estes, Alderpersons Darrin Frye, Craig Braunschweig, Jason Schulte, Mike Gargano, Missy Frenz, Phil Peterson, Tom Seamonson, Dave Knudsen, and Adam Kaney.
Absent: None.
Others Present: City Administrator Tim Becker, City Clerk-Treasurer/Finance Director Jacob Crosetto, Police Chief Pat Cummings, City Attorney Derek Horkan, Parks and Recreation Director Matt Scott, Citizens, Press.

Mayor Dave Estes called the regular session of the Common Council to order at 6:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: consisting of the minutes from the Common Council meetings held on May 10, 2021; Amusement license for Mr. Ed's Midway for Butterfest, June 16-20, 2021 at Nishan Park, 1411 Viking Drive; Application for Temporary Class B/Class B Retailer's License for Butterfest, June 16-20, 2021 at Nishan Park, 1411 Viking Drive; and Application for Temporary Class B/Class B Retailer's License for Reedsburg Young Professionals for Butterfest from June 16 - 20, 2021 for the RACA Building, 1411 Viking Drive

Motion: Schulte, Second: Gargano to approve the consent agenda. Motion carried 9-0.

GENERAL BUSINESS

- A. Approve/Deny: Resolution 4438-21 ordering the removal of personal property and razing of the buildings at 101 Logelin Drive, Reedsburg, WI.
 - a. **Motion: Peterson, Second: Frye to approve Resolution 4438-21 as presented. Motion carried 9-0 on a roll call vote.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS

- A. Plan Commission: Approve/Deny: Resolution 4440-21 - Certified Survey Map for 927/929 Exhibit Circle, parcel # 276-2408-14300, zero lot line.
 - a. **Motion: Seamonson, Second: Braunschweig to approve Resolution 4440-21 and the CSM as presented. Motion carried 9-0.**
- B. Public Works: Approve/Deny: Resolution 4439-21 reviewing the Compliance Maintenance Annual Report for the Wastewater Treatment Plant.
 - a. **Motion: Braunschweig, Second: Gargano to approve Resolution 4439-21 as presented. Motion carried 9-0.**

Motion: Braunschweig, Second: Gargano to enter Closed Session per section 19.85(1)(e) of the Wisconsin statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically related to the extension of municipal sewer and water and use of potential ARPA funding.

Motion carried 9-0. Time: 6:31 p.m.

Motion: Knudsen, Second: Braunschweig to exit Closed Session.

Motion carried 9-0. Time: 6:54 p.m.

Motion: Schulte, Second: Braunschweig to approve Resolution 4441-21 as presented.

Motion carried 8-0-1 with Kaney abstaining.

Motion: Seamonson, Second: Braunschweig to adjourn.

Motion carried 9-0. Meeting adjourned at 6:56 p.m.

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer/Finance Director

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - MAY 2021	05/04/2021	366.68	366.68	05/06/2021
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					366.68	366.68	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - MAY 2021	05/04/2021	3,075.24	3,075.24	05/06/2021
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					3,075.24	3,075.24	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-0	LIFE INS - MAY	04/16/2021	161.36	161.36	05/06/2021
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					161.36	161.36	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA-0521	POLICE OFFICERS UNION DUES	05/01/2021	630.00	630.00	05/20/2021
Total 10-213610 UNION DUES DEDUCTIONS:					630.00	630.00	
10-213810 DEFERRED COMPENSATION							
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	04/28/2021	50.00	50.00	05/06/2021
263283	NORTH SHORE BANK FSB	DEFERREDCO	DEFERRED COMP	05/12/2021	50.00	50.00	05/20/2021
Total 10-213810 DEFERRED COMPENSATION:					100.00	100.00	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - MAY 2021	05/04/2021	400.48	400.48	05/06/2021
Total 10-213915 VISION PREMIUMS:					400.48	400.48	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - MAY	05/04/2021	3,996.80	3,996.80	05/06/2021
Total 10-213925 DENTAL PREMIUMS:					3,996.80	3,996.80	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-0	LIFE INS - MAY	04/16/2021	233.29	233.29	05/06/2021
Total 10-213935 METLIFE PREMIUMS:					233.29	233.29	
10-213945 AFLAC PREMIUMS							
263208	AFLAC	539151	AFLAC PREMIUMS	04/27/2021	288.70	288.70	05/06/2021
Total 10-213945 AFLAC PREMIUMS:					288.70	288.70	
10-213955 SECURIAN ACC. PREMIUMS							
130675	SECURIAN FINANCIAL GROUP I	002832L-0621	LIFE INS	05/11/2021	1,609.21	1,609.21	05/20/2021
130675	SECURIAN FINANCIAL GROUP I	76038051	LIFE INS	05/01/2021	41.72	41.72	05/20/2021
Total 10-213955 SECURIAN ACC. PREMIUMS:					1,650.93	1,650.93	
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	LOTTERYCRE	LOTTERY CREDIT MOBILE HOMES	03/22/2021	9,198.85	9,198.85	05/20/2021
190962	SCHOOL DIST OF REEDSBURG	MHT#0421	MOBILE HOME TAX - APRIL 2021	05/14/2021	3,864.42	3,864.42	05/20/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					13,063.27	13,063.27	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8243-0421	ELECTION MEALS	04/28/2021	390.00	390.00	05/24/2021
262839	JACOB CROSETTO	JC051421	MILEAGE REIMBURSE TO BARABOO FOR ELECTION EQUIPMENT	05/14/2021	35.84	35.84	05/20/2021
140729	NEWS PUBLISHING INC	99105839-042	ADS/LEGALS/NOTICES	04/30/2021	450.44	450.44	05/20/2021
190936	SAUK COUNTY CLERK	SCCO051121	SPRING ELECTION PRIMARY CHARGES	05/11/2021	1,004.14	1,004.14	05/20/2021
221075	VIKING VILLAGE INC	152300-0421	SNACKS FOR ELECTION 4/6/21	04/30/2021	31.59	31.59	05/20/2021
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					1,912.01	1,912.01	
10-514130-05 ADMIN/GEN MGMT ISF							
262630	BMO HARRIS BANK CREDIT CA	8243-0421	ZOOM	04/28/2021	684.60	684.60	05/24/2021
20094	CONCENTRIC INTEGRATION	0222154	WIRELESS ACCESS POINT CITY HALL, PD; ADDITIONAL EQUIPMENT FOR PD	04/22/2021	11,158.05	11,158.05	05/06/2021
20094	CONCENTRIC INTEGRATION	0222480	2020 TIME & MATERIAL SERVICES -CITY HALL, PD; REPAIRS AT PD; WIRELESS AT PD AND NEW SHOP	04/22/2021	1,357.32	1,357.32	05/06/2021
80442	HARDER CORP	M203701	CAN LINERS	05/07/2021	393.44	393.44	05/20/2021
261269	LENNY'S HEATING & AIR CONDI	LHAC050721	BURNERS, EXHAUST, HEAT EXCHANGER - CITY HALL	05/07/2021	2,652.12	2,652.12	05/20/2021
263780	MEDIA STREAM PROFESSIONA	2023	VIDEO SERVICES APRIL 2021	04/22/2021	200.00	200.00	05/20/2021
130664	MID-AMERICAN RESEARCH CH	0731242-IN	BOWL CLEANER, CLEANING SUPPLIES	05/06/2021	1,641.52	1,641.52	05/20/2021
160650	PETERSON SANITATION INC	1072-0521	HALL- UTILITIES	05/03/2021	192.00	192.00	05/20/2021
160650	PETERSON SANITATION INC	1072-0521	GARABAGE & REFUSE	05/03/2021	192.00	192.00	05/20/2021
160650	PETERSON SANITATION INC	1072-0521	SHOP	05/03/2021	88.00	88.00	05/20/2021
160650	PETERSON SANITATION INC	1072-0521	RACA	05/03/2021	104.00	104.00	05/20/2021
160650	PETERSON SANITATION INC	1072-0521	PARKS	05/03/2021	112.00	112.00	05/20/2021
160650	PETERSON SANITATION INC	1072-0521	GARBAGE SERVICE	05/03/2021	111.02	111.02	05/20/2021
160650	PETERSON SANITATION INC	1072-0521	RECYCLE TONAGE	05/03/2021	2,865.00	2,865.00	05/20/2021
160760	PITNEY BOWES INC	1017975719	RED INK CARTRIDGE - POSTAGE MACHINE CITY HALL	04/20/2021	237.98	237.98	05/06/2021
180890	REEDSBURG TRUE VALUE	800027-0421	SUPPLIES	04/25/2021	133.59	133.59	05/06/2021
262628	RHYME BUSINESS PRODUCTS	29185100	HP DESIGNJET T830 PRINTER AGREEMENT	04/21/2021	172.00	172.00	05/06/2021
262628	RHYME BUSINESS PRODUCTS	29222428	COPIER MACHINES	04/27/2021	790.91	790.91	05/20/2021
190957	SCHILLING PAPER COMPANY	824399-00	PAPER TOWELS, DISINFECTING WIPES	05/13/2021	244.42	244.42	05/20/2021
190980	SERVICE ELECTRIC	21303	INSTALLING CIRCUIT FOR NEW HEATER, PARTS, LABOR	04/21/2021	435.10	435.10	05/06/2021
191030	SUPERIOR CHEMICAL CORP	302036	HAND SANITIZER & STANDS	05/13/2021	652.19	652.19	05/20/2021
Total 10-514130-05 ADMIN/GEN MGMT ISF:					24,417.26	24,417.26	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	3561-0421	ANNUAL FEE	04/28/2021	45.00	45.00	05/24/2021
262630	BMO HARRIS BANK CREDIT CA	5848-0421	OFFICE PRINTERS & SUPPLIES	04/28/2021	251.59	251.59	05/24/2021
262630	BMO HARRIS BANK CREDIT CA	8243-0421	EXPRESS MAIL	04/28/2021	26.60	26.60	05/24/2021
262630	BMO HARRIS BANK CREDIT CA	8243-0421	CABINET FILE BARS	04/28/2021	365.09	365.09	05/24/2021
110551	KRUEGER OFFICE SUPPLIES	88606	PEN REFILL	04/07/2021	1.29	1.29	05/20/2021
110551	KRUEGER OFFICE SUPPLIES	88667	NAMEPLATES FRYE & FRENZ NEW COUNCIL MEMBERS	04/15/2021	24.89	24.89	05/20/2021
110551	KRUEGER OFFICE SUPPLIES	88766	EMPLOYEE RECORD MASTER FILE JACKETS - CITY HALL	04/28/2021	32.04	32.04	05/20/2021
180906	REEDSBURG UTILITY	1821	POLY VVX 411	05/12/2021	210.75	210.75	05/20/2021
261445	U.S.POSTAL SERVICE	POBOX2021	PO BOX ANNUAL FEE - CITY HALL	04/30/2021	446.00	446.00	05/06/2021
221075	VIKING VILLAGE INC	152300-0421	SNACKS FOR FAREWELL				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			COUNCIL MEMBERS	04/30/2021	27.93	27.93	05/20/2021
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					1,431.18	1,431.18	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	154174	ASSESSOR SERVICES-MAY	05/01/2021	3,804.24	3,804.24	05/06/2021
Total 10-515200-03 ASSESSMENT OF PROPERTY:					3,804.24	3,804.24	
10-515510-03 PAYROLL ACCOUNTING - OPERATING							
262630	BMO HARRIS BANK CREDIT CA	5848-0421	UATTEND	04/28/2021	85.00	85.00	05/24/2021
Total 10-515510-03 PAYROLL ACCOUNTING - OPERATING:					85.00	85.00	
10-515940-03 FLEX PLAN ADMINISTRATION							
50315	EMPLOYEE BENEFITS	3259336	BENNY FEE & ADMIN FEE	05/15/2021	148.50	148.50	05/20/2021
Total 10-515940-03 FLEX PLAN ADMINISTRATION:					148.50	148.50	
10-516110-03 COUNSEL							
120585	LAROWE GERLACH TAGGERT L	5200.000-354	GENERAL BUSINESS	04/30/2021	1,726.73	1,726.73	05/20/2021
120585	LAROWE GERLACH TAGGERT L	5200.004-208	GENERAL BUSINESS - PD	04/30/2021	100.75	100.75	05/20/2021
Total 10-516110-03 COUNSEL:					1,827.48	1,827.48	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	5379440000-0	GAS - PD	04/19/2021	270.02	270.02	05/06/2021
10024	ALLIANT ENERGY/WP&L	6030200000-0	GAS- CITY HALL	04/16/2021	98.80	98.80	05/06/2021
10024	ALLIANT ENERGY/WP&L	7755430000-0	GAS- VINE	04/20/2021	102.15	102.15	05/06/2021
10024	ALLIANT ENERGY/WP&L	8543840000-0	GAS- FIRE	04/19/2021	271.81	271.81	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	HALL - UTILITIES	03/22/2021	5,097.75	5,097.75	05/06/2021
Total 10-517110-03 HALL-UTILITIES:					5,840.53	5,840.53	
10-521100-03 PD ADMINISTRATION - OPERATING							
20096	BEAVER GLASS	BGI042921	WINSHIELD REPAIR - PD	04/29/2021	129.95	129.95	05/20/2021
262630	BMO HARRIS BANK CREDIT CA	3561-0421	TRAINING - PD	04/28/2021	125.00	125.00	05/24/2021
262630	BMO HARRIS BANK CREDIT CA	5848-0421	PD USB DATASTICK & INK PAD	04/28/2021	75.62	75.62	05/24/2021
30172	CARQUEST OF REEDSBURG	1600-0421	PARTS & SUPPLIES	04/30/2021	48.48	48.48	05/06/2021
263178	EVIDENT INC	179365A	DRUG TEST KITS - PD	05/05/2021	132.50	132.50	05/20/2021
180795	REEDSBURG AREA AMBULANC	RAAS050121	BLOOD DRAWS - APRIL 2021	05/01/2021	105.00	105.00	05/06/2021
191006	STANDARD INSURANCE CO	630950 0001-0	DIABILITY INS	04/16/2021	1,047.90	1,047.90	05/06/2021
191007	STEVES AUTO SERVICE INC	114879	PATCH LEFT REAR TIRE SQUAD 33 - PD	04/30/2021	20.00	20.00	05/06/2021
263370	SUNSET LAW ENFORCEMENT	0005157-IN	PORTION OF AMMO - PD	05/12/2021	335.00	335.00	05/20/2021
262587	TNT AUTO TINT LLC	11400	NEW VEHICLE TINT - PD	04/30/2021	210.00	210.00	05/06/2021
262159	WAUKESHA COUNTY TECHNIC	8111	SEARCH WARRANTS, AFFIDATIVS TRAINING BOTTEN - PD	04/29/2021	165.00	165.00	05/06/2021
262159	WAUKESHA COUNTY TECHNIC	8112	SUPERVISOR TRAINING 4/13/21 BENSON, EBERLE, SPEARS, WOLF - PD	04/29/2021	500.00	500.00	05/06/2021
263104	WHEEL CITY MOTORS INC	002291	OIL FILTER UNMARKED SILVER EXPLORER - PD	04/19/2021	28.00	28.00	05/06/2021
263104	WHEEL CITY MOTORS INC	002296	INSTALLED NEW PADS & ROTARS FRONT & REAR; NEW TIRES CAR #34 - PD	04/20/2021	909.00	909.00	05/06/2021
263104	WHEEL CITY MOTORS INC	002302	INSTALLED 4 TIRES PROVIDED AND DISPOSAL CAR #37 - PD	04/22/2021	120.00	120.00	05/06/2021
263104	WHEEL CITY MOTORS INC	002329	LUBE, OIL FILTER CHIEF CAR - PD	05/07/2021	28.00	28.00	05/20/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					3,979.45	3,979.45	
10-521900-03 POLICE UNIFORM ALLOWANCE							
30190	CHECKERED FLAG LLC	18929	POLO WITH LOGO AND FLEECE ZIP JACKET - DEMPSEY CLOTHING ALLOWANCE - PD	04/27/2021	81.75	81.75	05/06/2021
70345	GALLS INC	018072665	SHIRT FRY CLOTHING ALLOWANCE - PD	04/06/2021	84.99	84.99	05/20/2021
70345	GALLS INC	018077099	REFUND RETURN FOR FRY- PF	04/06/2021	94.99-	94.99-	05/20/2021
262917	STYLE N' STITCHES	9243	T-SHIRTS, POLO, SWEATSHIRT SCREEN PRINTING SAUK COUNTY DIVE TEAM LOGOS - HOEGE - PD	05/06/2021	77.00	77.00	05/20/2021
263004	TOP PACK DEFENSE LLC	6000	CARGO POCKET PANTS, SHIRT, CHARGER KIT, STREAMLIGHT - CUTRELL UNIFORM ALLOWANCE - PD	04/26/2021	364.25	364.25	05/06/2021
263004	TOP PACK DEFENSE LLC	6032	CARGO PANTS - CUMMINGS CLOTHING ALLOWANCE - PD	04/22/2021	81.49	81.49	05/06/2021
263004	TOP PACK DEFENSE LLC	6065	SPRINGFIELD HELLCAT GUN - BENSON CLOTHING ALLOWANCE - PD	04/13/2021	562.50	562.50	05/20/2021
263004	TOP PACK DEFENSE LLC	6066	BLACK SHOES, DUTY BELT HOEGE CLOTHING ALLOWANCE - PD	04/15/2021	133.65	133.65	05/20/2021
263004	TOP PACK DEFENSE LLC	6067	GLOVES, TECH STRIPES, PANTS, PATCHES, UNDERVEST EBERLE CLOTHING ALLOWANCE - PD	04/30/2021	299.46	299.46	05/20/2021
263004	TOP PACK DEFENSE LLC	6068	TECH STRIPES AND HANDCUFF POUCH - FOESCH CLOTHING ALLOWANCE - PD	04/30/2021	77.97	77.97	05/20/2021
263004	TOP PACK DEFENSE LLC	6145	6360 GLOCK - CUMMINGS - PD	05/08/2021	203.84	203.84	05/20/2021
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					1,871.91	1,871.91	
10-523100-03 FIRE ADMINISTRATION-OPERATING							
20120	BEST SERVICE	172842	CLEAN MATS & TOWELS - FIRE	04/27/2021	39.60	39.60	05/06/2021
20120	BEST SERVICE	173049	CLEAN MATS & TOWELS - FIRE	05/11/2021	39.62	39.62	05/20/2021
30172	CARQUEST OF REEDSBURG	5151-0421	DIESEL EXHAUST FLUID - FIRE	04/30/2021	14.99	14.99	05/20/2021
261209	GENERAL COMMUNICATIONS I	292891	WARRANTY REPAIR, RECHARGABLE AAA PAGER BATTERY - FIRE	04/15/2021	11.40	11.40	05/06/2021
100520	JEFFERSON FIRE & SAFETY	IN129170	HONEYWELL CHINSTRAP W POSTMAN SLIDE - FIRE	05/05/2021	38.00	38.00	05/20/2021
110551	KRUEGER OFFICE SUPPLIES	88688	TAPE - FIRE	04/19/2021	87.57	87.57	05/20/2021
110552	KRUEGER PRINTING INC	24915	NAMEPLATE SIGNS DEMPSEY, HINEMAN - FIRE	04/29/2021	41.00	41.00	05/20/2021
262907	MADISON COLLEGE	DEMPSEY050	FIREFIGHTER 1 STATE EXAM - DEMPSEY - FIRE	05/08/2021	80.00	80.00	05/20/2021
180890	REEDSBURG TRUE VALUE	800195-0421	VALVE, PARTS - FIRE	04/25/2021	30.24	30.24	05/06/2021
263776	STEVEN DEMPSEY	SD-0521	HOTSPOT CHARGE TO RUN IPAD FOR INSPECTIONS ON PERSONAL CELL PHONE - FIRE	05/01/2021	20.00	20.00	05/06/2021
263373	UNITED COOPERATIVE	0711865-0421	ROADMASTER FUEL - FIRE	04/30/2021	160.45	160.45	05/21/2021
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					562.87	562.87	
10-523300-03 POLICE & FIRE COMMISSION							
221075	VIKING VILLAGE INC	152300-0421	SNACKS FOR PFC MEETING 4/20/21 - PD	04/30/2021	23.16	23.16	05/20/2021
Total 10-523300-03 POLICE & FIRE COMMISSION:					23.16	23.16	
10-524100-03 BUILDING INSPECTION-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8268-0421	BP STATE SEALS	04/28/2021	40.80	40.80	05/24/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
261657	JAMES O. SANDBERG SR	JS042121	INSPECTION 4/21/21 2025 E MAIN ST	04/21/2021	35.00	35.00	05/06/2021
261657	JAMES O. SANDBERG SR	JS042321	INSPECTION 4/23/21 222 N PARK	04/23/2021	35.00	35.00	05/06/2021
261657	JAMES O. SANDBERG SR	JS042621	INSPECTION 10 VIKING DUNKIN DONUTS	04/26/2021	35.00	35.00	05/06/2021
261657	JAMES O. SANDBERG SR	JS051221	INSPECTION CITY PARK RESTROOMS 5/12/21	05/12/2021	35.00	35.00	05/20/2021
261657	JAMES O. SANDBERG SR	JS051421	INSPECTION 5/14/21 @ 1225 N DEWEY	05/14/2021	35.00	35.00	05/20/2021
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - BUILDING INSPECTION	05/14/2021	45.55	45.55	05/20/2021
263710	MICHAEL EDMONDS	ME042721	60 MIN ONLINE PRESENTATION BIRDS AND PEOPLE IN THE HEART OF AMERICA- ANNUAL BIRD CITY EVENT	04/27/2021	150.00	150.00	05/06/2021
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					411.35	411.35	
10-525100-03 EMERGENCY GOVERNMENT							
180905	REEDSBURG UTILITY	RUC 0421	EMERGENCY GOVERNMENT	03/22/2021	74.65	74.65	05/06/2021
Total 10-525100-03 EMERGENCY GOVERNMENT:					74.65	74.65	
10-525600-03 COMMUNICATIONS - OPERATING							
263787	AT&T MOBILITY	287304672169	CELL PHONES - PD	03/23/2021	789.84	789.84	05/06/2021
263787	AT&T MOBILITY	28730467216X	CELLPHONES - PD	04/23/2021	721.77	721.77	05/20/2021
262630	BMO HARRIS BANK CREDIT CA	5848-0421	PD KEYBOARD & MOUSE	04/28/2021	34.99	34.99	05/24/2021
263819	DENISE AMBER LEE FOUNDATI	1416	REGISTRATION FOR HOPE IN THE MIDST OF CHAOS - 9/20/21 - PD	04/20/2021	195.00	195.00	05/06/2021
262118	DIANE FRY	DF051221	CPR RECERTIFICATION FOR 7 PEOPLE - PD	05/12/2021	35.00	35.00	05/20/2021
262164	LANGUAGE LINE SERVICE	10226808	OVER THE PHONE INTERPRETATION - PD	04/30/2021	128.07	128.07	05/20/2021
180890	REEDSBURG TRUE VALUE	800233-0421	CAT CABLE - PD	04/25/2021	31.99	31.99	05/06/2021
180906	REEDSBURG UTILITY	20369-0421	TELEPHONE- INTERNET - PD	04/20/2021	1,189.12	1,189.12	05/06/2021
Total 10-525600-03 COMMUNICATIONS - OPERATING:					3,125.78	3,125.78	
10-541100-03 FLEET, SHED, & MACH - OPS							
10011	AIRGAS	9979013687	CARBON DIOXIDE/OXYGEN	04/30/2021	28.16	28.16	05/20/2021
10024	ALLIANT ENERGY/WP&L	3545528310-0	GAS- NEW CITY SHOP	04/28/2021	526.74	526.74	05/06/2021
10024	ALLIANT ENERGY/WP&L	4320840000-0	GAS OLD SHOP WALNUT ST	04/19/2021	81.59	81.59	05/06/2021
20066	BADGER WELDING SUPPLIES	3648906	OCYGEN / ACETYLENE	04/30/2021	6.00	6.00	05/20/2021
262630	BMO HARRIS BANK CREDIT CA	5848-0421	DPW PRINTER	04/28/2021	169.89	169.89	05/24/2021
30172	CARQUEST OF REEDSBURG	1600-0421	PARTS & SUPPLIES	04/30/2021	1,787.73	1,787.73	05/06/2021
261595	COUNTRY OVERHEAD DOOR S	CODS051321	PARTS & LABOR FOR OLD CITY SHOP	05/13/2021	185.00	185.00	05/20/2021
70375	GAWRONSKI SIGNS & ADVERTI	24373	VINYL NUMBERS FOR OVERHEAD DOORS AT NEW SHOP	05/08/2021	140.00	140.00	05/20/2021
80458	HARTJE LUMBER INC	MN318310	WALL LOUVER PLASTIC, PARTS - SHOP	04/12/2021	285.90	285.90	05/06/2021
80458	HARTJE LUMBER INC	MN318510	2X6X8 LUMBER - SHOP	04/13/2021	77.76	77.76	05/06/2021
80458	HARTJE LUMBER INC	MN319015	2X6X8 LUMBER - SHOP	04/20/2021	23.50	23.50	05/06/2021
60300	JOHN DEER FINANCIAL	75331-82742-0	PARTS	05/14/2021	50.63	50.63	05/20/2021
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PW	05/14/2021	1,305.61	1,305.61	05/20/2021
261316	KIMBALL MIDWEST	8822504	PAINT - SHOP	04/22/2021	147.84	147.84	05/06/2021
110551	KRUEGER OFFICE SUPPLIES	88596	L DESK SURFACE AND DESK PEDESTAL - NEW SHOP	04/07/2021	1,085.50	1,085.50	05/20/2021
120400	LA FARGE TRUCK CENTER	03P2523	BELT FAN, AIR FILTERS, AIR-DRYER, OIL FILTER - SHOP	04/20/2021	271.99	271.99	05/06/2021
120400	LA FARGE TRUCK CENTER	03P2548	FUSE, FUEL FILTERS, AIR DRYER, HOOD STRAP - SHOP	04/26/2021	358.69	358.69	05/06/2021
120400	LA FARGE TRUCK CENTER	03P2628	OIL FILTER KIT - SHOP	04/28/2021	85.20	85.20	05/06/2021

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120400	LA FARGE TRUCK CENTER	03P2727	MOTOR WITH WIPER AND BELT - SHOP	05/10/2021	175.13	175.13	05/20/2021
120400	LA FARGE TRUCK CENTER	03P2825	OIL PAN GASKET, PAN ASSEMBLY OIL WITH HEATER - SHOP	05/17/2021	532.68	532.68	05/20/2021
261667	LAKES GAS CO.	2441326	33# FORKLIFT CYLINDER SET - SHOP	03/04/2021	109.00	109.00	05/20/2021
130655	MEYER OIL COMPANY	696708	DIESEL FUEL	04/28/2021	1,946.13	1,946.13	05/06/2021
261926	MT. HOREB TRUCK PARTS INC	45917	HYDROLIC TANK - SHOP	03/25/2021	200.00	200.00	05/20/2021
180844	QUILLIN'S INC	02180952	SUPPLIES FOR NEW SHOP	04/08/2021	49.65	49.65	05/20/2021
180844	QUILLIN'S INC	02182188	IBUPROFEN - SHOP	04/20/2021	12.09	12.09	05/20/2021
261190	RAY ZOBEL & SONS INC	51883	ROAD GRAVEL FOR NEW CITY SHOP	05/04/2021	393.48	393.48	05/20/2021
180883	REEDSBURG SALVAGE YARD	0041277	OXYGEN	04/21/2021	53.00	53.00	05/20/2021
180890	REEDSBURG TRUE VALUE	800027-0421	SUPPLIES	04/25/2021	675.64	675.64	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	GARAGE	03/22/2021	1,722.49	1,722.49	05/06/2021
263736	SAFELITE FULFILLMENT INC	261412	REMOVE & RE-INSTALL DOOR	05/12/2021	200.00	200.00	05/20/2021
191030	SUPERIOR CHEMICAL CORP	302125	HEALTHY HANDS RUGGED CLEANER - SHOP	05/14/2021	163.02	163.02	05/20/2021
221074	VIKING EXPRESS MART	61050-0421	FUEL - SHOP	04/30/2021	839.66	839.66	05/20/2021
221074	VIKING EXPRESS MART	64575-0421	DIESEL - PD	04/30/2021	37.24	37.24	05/20/2021
231160	WISCONSIN METAL SALES INC	418055	HOT ROLLED SQUARE TUBING & RECTANGULAR TUBE, HOT ROLLED FLAT - SHOP	04/20/2021	404.00	404.00	05/06/2021
231160	WISCONSIN METAL SALES INC	418230	HOT ROLLED FLAT, COLD FINISHED FLAT - SHOP	04/22/2021	26.50	26.50	05/06/2021
231160	WISCONSIN METAL SALES INC	418392	HOT ROLLED FLAT - SHOP	04/26/2021	75.00	75.00	05/06/2021
231160	WISCONSIN METAL SALES INC	418795	HOT ROLLED SQUARE TUBING - SHOP	05/03/2021	59.50	59.50	05/06/2021
231160	WISCONSIN METAL SALES INC	419517	HOT ROLLED - SHOP	05/17/2021	495.00	495.00	05/20/2021
Total 10-541100-03 FLEET, SHED, & MACH - OPS:					14,786.94	14,786.94	
10-542700-03 CITY ENGINEER/PW ADMIN-OPS							
262630	BMO HARRIS BANK CREDIT CA	5848-0421	IPAD CASE	04/28/2021	25.99	25.99	05/24/2021
262630	BMO HARRIS BANK CREDIT CA	8250-0421	ICLOUD STORAGE - ENGINEERING	04/28/2021	.99	.99	05/24/2021
30248	COMPUTER CONNECTIONS OF	156818	HDMI ADAPTER	05/10/2021	13.00	13.00	05/20/2021
Total 10-542700-03 CITY ENGINEER/PW ADMIN-OPS:					39.98	39.98	
10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS							
262962	BLACKSTONE TECHNOLOGIES	211612	HIGH PERFORMANCE PATCH	05/14/2021	1,720.56	1,720.56	05/20/2021
30262	CROELL INC.	513059	4000 PSI	04/27/2021	586.76	586.76	05/06/2021
261270	DETROIT INDUSTRIAL TOOL	584500	EIGHT DIAMOND BLADES - SHOP	04/13/2021	2,054.54	2,054.54	05/06/2021
80458	HARTJE LUMBER INC	MN318586	CONCRETE MIX 80# BAG, 5000 PSI - SHOP	04/14/2021	100.80	100.80	05/06/2021
80458	HARTJE LUMBER INC	MN318874	LUMBER - SHOP	04/19/2021	167.10	167.10	05/06/2021
261203	OLSEN SAFETY EQUIPMENT C	0387259-IN	ORANGE CONES WITH REFLECTIVE CONE COLLAR	04/26/2021	535.50	535.50	05/06/2021
261190	RAY ZOBEL & SONS INC	51873	ROAD GRAVEL, TOPSOIL, WEAR N TEAR	05/04/2021	2,288.85	2,288.85	05/20/2021
180905	REEDSBURG UTILITY	RUC 0421	TRAFFIC CONTROL	03/22/2021	224.71	224.71	05/06/2021
261361	THE SHERWIN-WILLIAMS CO.	8238-2	PAINT FOR BRIDGE DOWNTOWN	05/05/2021	541.65	541.65	05/20/2021
261361	THE SHERWIN-WILLIAMS CO.	8273-9	PAINT FOR BRIDGE DOWNTOWN	05/06/2021	2,159.15	2,159.15	05/20/2021
221070	VIERBICHER ASSOCIATES INC	210026-00003	2021 GENERAL SECTION CORNER REPLACEMENT & TIE SHEETS	05/04/2021	1,338.75	1,338.75	05/20/2021
231160	WISCONSIN METAL SALES INC	418850	HOT ROLLED SQUARE TUBING - SHOP	05/04/2021	525.00	525.00	05/20/2021
231160	WISCONSIN METAL SALES INC	418857	HOT ROLLED SQUARE TUBING - SHOP	05/04/2021	750.00	750.00	05/20/2021
231160	WISCONSIN METAL SALES INC	418939	HOT ROLLED SQUARE TUBING - SHOP	05/05/2021	1,112.00	1,112.00	05/20/2021

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231160	WISCONSIN METAL SALES INC	418960	TUBE - SHOP	05/06/2021	500.00	500.00	05/20/2021
231160	WISCONSIN METAL SALES INC	419363	HOT ROLLED SQUARE TUBING - SHOP	05/13/2021	24.00	24.00	05/20/2021
231160	WISCONSIN METAL SALES INC	419364	HOT ROLLED SQUARE TUBING - SHOP	05/13/2021	250.00	250.00	05/20/2021
Total 10-543100-03 STS/TRFC/TREE/BRUSH/SW - OPS:					14,879.37	14,879.37	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
190938	SAUK COUNTY HIGHWAY DEPT	4966	COMPASS MINERALS/SALT	04/08/2021	19,961.30	19,961.30	05/06/2021
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					19,961.30	19,961.30	
10-544200-03 STREET LIGHTING							
180905	REEDSBURG UTILITY	RUC 0421	STREET LIGHTS	03/22/2021	13,891.03	13,891.03	05/06/2021
Total 10-544200-03 STREET LIGHTING:					13,891.03	13,891.03	
10-544700-03 FLOOD DAMAGE							
263830	BRACK THERMAL SYSTEMS IN	BTS051521	REMOVAL OF ASBESTOS CONTAINING MATERIAL FROM RESIDENTIAL HOUSES	05/15/2021	19,932.00	19,932.00	05/20/2021
263824	DIANE L KNULL	DLK050721	REEDSBURG HMGP PROJECT FLOOD PROPERTY - KNULL	05/07/2021	5,428.06	5,428.06	05/10/2021
263183	WELLS FARGO HOME MORTGA	WFHM050721	REEDSBURG HMGP PROJECT - FLOOD DAMAGE - KNULL	05/07/2021	89,332.23	89,332.23	05/10/2021
263825	WISCONSIN DEPARTMENT OF	WDHS050721	REEDSBURG HMGP PROJECT - FLOOD PROPERTY - KNULL	05/07/2021	5,259.60	5,259.60	05/10/2021
Total 10-544700-03 FLOOD DAMAGE:					119,951.89	119,951.89	
10-545200-03 PARKING LOTS							
180905	REEDSBURG UTILITY	RUC 0421	PARKING LOTS	03/22/2021	153.08	153.08	05/06/2021
Total 10-545200-03 PARKING LOTS:					153.08	153.08	
10-552200-03 REC ADMINISTRATION - OPERATING							
110552	KRUEGER PRINTING INC	25009	2000 BOOKLETS - PARK & RECREATION	04/22/2021	4,275.00	4,275.00	05/06/2021
Total 10-552200-03 REC ADMINISTRATION - OPERATING:					4,275.00	4,275.00	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	2613740000-0	GAS - POOL	04/28/2021	70.82	70.82	05/06/2021
263402	COPLIEN PAINTING INC	24570	CLEAN AND TOUCH UP POOL PAINTING	05/05/2021	2,836.00	2,836.00	05/20/2021
180890	REEDSBURG TRUE VALUE	800027-0421	SUPPLIES	04/25/2021	26.39	26.39	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	POOL	03/22/2021	135.84	135.84	05/06/2021
263005	SAUK COUNTY HEALTH DEPAR	138 HSAT-7Q	OUTDOOR WADE POOL LICENSE - POOL	04/27/2021	255.00	255.00	05/06/2021
263005	SAUK COUNTY HEALTH DEPAR	138 HSAT-7Q	OUTDOOR COMBINATION POOL LICENSE - POOL	04/27/2021	255.00	255.00	05/06/2021
263822	THE LIFEGUARD STORE	INV001050044	SWIMSUITS, SHORTS - POOL	04/26/2021	276.00	276.00	05/06/2021
263822	THE LIFEGUARD STORE	INV001050329	ADULT FLEX VESTS- POOL	04/27/2021	90.00	90.00	05/06/2021
263822	THE LIFEGUARD STORE	INV001055531	RISE GUARD POLY H BACK - POOL	05/07/2021	30.50	30.50	05/20/2021
Total 10-552300-03 SWIMMING POOL - OPERATING:					3,975.55	3,975.55	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
180905	REEDSBURG UTILITY	RUC 0421	CELEBRATIONS/ENTERTAINMENT	03/22/2021	30.73	30.73	05/06/2021

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Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					30.73	30.73	
10-554100-03 PARKS - OPERATING							
20096	BEAVER GLASS	BGI050321	REPLACE PLEXI GLASS ON FRAME - PARKS	05/03/2021	20.85	20.85	05/20/2021
263299	BOLT FENCING LLC	BF042721	LABOR - INSTALL HEAVY TIES & BANDS TO OUTFIELD FENCE	04/27/2021	350.00	350.00	05/06/2021
263299	BOLT FENCING LLC	BF042721	MATERIAL FOR NISHAN BALLFIELD TIES & BANDS	04/27/2021	110.00	110.00	05/06/2021
30172	CARQUEST OF REEDSBURG	1600-0421	PARTS & SUPPLIES	04/30/2021	16.54	16.54	05/06/2021
60330	FIRST SUPPLY MADISON	12693742-00	PIPE, PVC CAP - PARKS	04/28/2021	1,066.24	1,066.24	05/20/2021
60300	JOHN DEER FINANCIAL	75331-82742-0	FERTILIZER, CHAIN SAW, SUPPLIES	05/14/2021	614.27	614.27	05/20/2021
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PARKS	05/14/2021	863.76	863.76	05/20/2021
110554	KOENECKE FORD-MERCURY I	48293	OIL CHANGE, FILTER, ROTATE TIRES, REPLACE SOCKETS SHIELD - PARKS	05/05/2021	113.42	113.42	05/20/2021
263067	LANGE PLUMBING	30333672	1-1/2" BRASS CLOSET SPUD - PARKS	05/10/2021	105.00	105.00	05/20/2021
263522	REEDSBURG AREA HIGH SCHO	RAHS050721	FABRICATION OF TWO BENCHES BUILT BY RAHS WELDING CLASS	05/07/2021	200.00	200.00	05/20/2021
180820	REEDSBURG FARMERS CO	327952	PERENNIAL RYEGRASS - PARKS	04/05/2021	330.00	330.00	05/20/2021
180820	REEDSBURG FARMERS CO	S3773	OIL CHANGE, ROTORS, BRAKE PADS, CALIPERS, LABOR FOR 2011 DODGE - PARKS	05/12/2021	1,233.95	1,233.95	05/20/2021
180890	REEDSBURG TRUE VALUE	800027-0421	SUPPLIES	04/25/2021	304.25	304.25	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	PARKS	03/22/2021	1,590.52	1,590.52	05/06/2021
190980	SERVICE ELECTRIC	21335	REPAIRING LIGHTS ON VARSITY SOFTBALL FIELD	05/04/2021	557.92	557.92	05/20/2021
190980	SERVICE ELECTRIC	21336	LABOR AND PARTS REPAIR WATER HEATER WIRING AND MATERIALS	05/04/2021	800.76	800.76	05/20/2021
263597	THE FLOWER SHOP LLP	100004439	LEGION CONCESSION STAND SUMMER CITY PLANTERS DOWNTOWN - INCLUDES 4 NEW PLANTERS	05/17/2021	1,423.84	1,423.84	05/20/2021
Total 10-554100-03 PARKS - OPERATING:					9,701.32	9,701.32	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-0	GAS - RACA	05/03/2021	203.22	203.22	05/20/2021
180890	REEDSBURG TRUE VALUE	800027-0421	SUPPLIES	04/25/2021	10.98	10.98	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	RACA	03/22/2021	3,581.86	3,581.86	05/06/2021
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					3,796.06	3,796.06	
10-561100-03 TREE PLANTING							
262533	HONEY CREEK TREE NURSER	2020-128	TREES	04/28/2021	10,190.00	10,190.00	05/06/2021
262290	TIMBERLINE CONSTRUCTION L	328666	STUMP GRINDING, CLEANUP & DISPOSE	04/12/2021	5,600.00	5,600.00	05/06/2021
262290	TIMBERLINE CONSTRUCTION L	328681	STUMP GRINDING MAIN STREET	05/03/2021	351.00	351.00	05/20/2021
Total 10-561100-03 TREE PLANTING:					16,141.00	16,141.00	
10-563300-03 LONG RANGE PLANNING-OPERATING							
262630	BMO HARRIS BANK CREDIT CA	8268-0421	TRAINING - DUVALLE	04/28/2021	20.00	20.00	05/24/2021
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					20.00	20.00	
10-564400-03 INDUSTRIAL DEVELOPMENT							
180905	REEDSBURG UTILITY	RUC 0421	INDUSTRIAL DEVELOPMENT	03/22/2021	14.14	14.14	05/06/2021
221070	VIERBICHER ASSOCIATES INC	210040-00004	RIDC- 2021 GENERAL	05/07/2021	621.25	621.25	05/20/2021

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Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					635.39	635.39	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
10024	ALLIANT ENERGY/WP&L	4175177410-0	GAS- VINE	04/19/2021	220.53	220.53	05/06/2021
10024	ALLIANT ENERGY/WP&L	6250757162-0	GAS- EAGLE ST	04/28/2021	14.08	14.08	05/06/2021
261420	JAMES J & REBECCA J KRUEG	CD-052021	INCUBATOR MONTHLY PAYMENT - MAY 2021 CRAFDEES	05/01/2021	300.00	300.00	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	CDA	03/22/2021	18.28	18.28	05/06/2021
263408	TRAEDER RENTAL	LMM-0521	INCUBATOR MONTHLY PAYMENT - MAY 2021 - LUCY'S	05/01/2021	1,000.00	1,000.00	05/06/2021
263408	TRAEDER RENTAL	TH-052021	INCUBATOR MONTHLY PAYMENT - MAY 2021- THE SPOT	05/01/2021	600.00	600.00	05/06/2021
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					2,152.89	2,152.89	
10-564950-03 PERSONNEL - EDUCATION ASSIST.							
262839	JACOB CROSETTO	JC051821	BOOK RENTAL AND TUITION/FEE REIMBURSEMENT - CROSETTO	05/18/2021	1,430.10	1,430.10	05/20/2021
Total 10-564950-03 PERSONNEL - EDUCATION ASSIST.:					1,430.10	1,430.10	
11-517110-03 300 VINE ST. UTILITIES							
180905	REEDSBURG UTILITY	RUC 0421	TIF 6 HARDWARE STORE	03/22/2021	622.74	622.74	05/06/2021
Total 11-517110-03 300 VINE ST. UTILITIES:					622.74	622.74	
15-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-0421	COURT FEES - APRIL	04/30/2021	8,838.75	8,838.75	05/20/2021
Total 15-515121-03 STATE FEES - COURT:					8,838.75	8,838.75	
15-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES-0421	COURT FEES - APRIL	04/30/2021	2,827.17	2,827.17	05/20/2021
Total 15-515122-03 COUNTY FEES - COURT:					2,827.17	2,827.17	
15-515123-03 RESTITUTION FEES - COURT							
263827	KAYLEE MATTHEWS	RESTITUTION	RESTITUTION FUNMAKER	04/30/2021	360.00	360.00	05/20/2021
261547	KWIK TRIP	RESTITUTION	RESTITUTION EGELSTON	04/30/2021	7.58	7.58	05/20/2021
261791	MEDIA WAREHOUSE	RESTITUTION	RESTITUTION ALT	04/30/2021	25.00	25.00	05/20/2021
180844	QUILLIN'S INC	NSF043021	NSF JOHNSON	04/30/2021	90.53	90.53	05/20/2021
261202	REEDSBURG TRAVEL PLAZA	NSF043021	NSF VOIGHTS FROM 2007	04/30/2021	98.27	98.27	05/20/2021
180890	REEDSBURG TRUE VALUE	NSF043021	NSF FROGG	04/30/2021	38.98	38.98	05/20/2021
190962	SCHOOL DIST OF REEDSBURG	RESTITUTION	RESTITUTION PAPARA	04/30/2021	6.00	6.00	05/20/2021
263826	STARLA M STANKIEWICZ	RESTITUTION	RESTITUTION KUECHENMEISTER	04/30/2021	272.12	272.12	05/20/2021
263374	TEDS & FREDs	NSF04302021	NSF GAVIN	04/30/2021	4.29	4.29	05/20/2021
263374	TEDS & FREDs	NSF043021	NSF CHECKS	04/30/2021	132.37	132.37	05/20/2021
221076	VIKING VILLAGE	RESTITUTION	RESTITUTION	04/30/2021	16.88	16.88	05/20/2021
263812	ZACHARY HALE	RESTITUTION	RESTITUTION	04/30/2021	154.98	154.98	05/20/2021
Total 15-515123-03 RESTITUTION FEES - COURT:					1,207.00	1,207.00	
15-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES-0421	COURT FEES - APRIL	04/30/2021	131.73	131.73	05/20/2021

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Total 15-515125-03 TOWN OF LAVALLE FEES - COURT:					131.73	131.73	
15-516110-03 PROSECUTION - REEDSBURG							
120585	LAROWE GERLACH TAGGERT L	5200.005-295	PD- PROSECUTIONS/CODE ENFORCEMENT/PRPERTY MTN - SERVICES	04/30/2021	3,293.75	3,293.75	05/20/2021
120585	LAROWE GERLACH TAGGERT L	5200.005-295	PD- PROSECUTIONS/CODE ENFORCEMENT/PRPERTY MTN - MATERIALS	04/30/2021	23.76	23.76	05/20/2021
Total 15-516110-03 PROSECUTION - REEDSBURG:					3,317.51	3,317.51	
15-516120-03 PROSECUTION - LA VALLE							
120585	LAROWE GERLACH TAGGERT L	5200.018-38	TOWN OF LAVALLE PROSECUTION - SERVICES	04/30/2021	77.50	77.50	05/20/2021
120585	LAROWE GERLACH TAGGERT L	5200.018-38	TOWN OF LAVALLE PROSECUTION - MATERIALS	04/30/2021	.81	.81	05/20/2021
Total 15-516120-03 PROSECUTION - LA VALLE:					78.31	78.31	
20-511000-03 LABORATORY							
140718	NCL OF WISCONSIN INC	454201	BUFFER SOLUTION, AMMONIA-WWTP	05/04/2021	1,543.41	1,543.41	05/20/2021
261946	TOTAL WATER OF BARABOO LL	0324819	DEMINERALIZED WATER - WWTP	04/07/2021	120.35	120.35	05/20/2021
Total 20-511000-03 LABORATORY:					1,663.76	1,663.76	
20-521000-03 GEN TREATMENT/SOLIDS - OPS							
262278	CINTAS CORP	8405117816	EMERGENCY KIT SUPPLIES AND ORGRANIZED - WWTP	04/30/2021	25.06	25.06	05/20/2021
262066	GRAINGER	9878590760	EXPANSION WEDGE ANCHOR - WWTP	04/22/2021	163.90	163.90	05/20/2021
262066	GRAINGER	9891823115	ADAPTER, COUPLINGS - WWTP	05/05/2021	50.41	50.41	05/20/2021
60300	JOHN DEER FINANCIAL	75331-82742-0	CHAINSAW	05/14/2021	743.30	743.30	05/20/2021
110551	KRUEGER OFFICE SUPPLIES	88683	PAPER TOWELS - WWTP	04/19/2021	28.26	28.26	05/20/2021
130655	MEYER OIL COMPANY	173877	PREMIUM DIESEL FUEL SPREADER TRACTOR - WWTP	05/03/2021	204.85	204.85	05/06/2021
261207	ZORN COMPRESSOR & EQUIP	336059-00	OIL, OIL SAMPLE KIT, ELEMENT AND SERVICE - WWTP	05/06/2021	1,189.47	1,189.47	05/20/2021
Total 20-521000-03 GEN TREATMENT/SOLIDS - OPS:					2,405.25	2,405.25	
20-522000-03 LIME							
150255	OMNI MATERIALS INC	346124	80/20 BLEND - WWTP	04/11/2021	6,729.07	6,729.07	05/06/2021
150255	OMNI MATERIALS INC	346188	80/20 BLEND - WWTP	04/18/2021	6,743.55	6,743.55	05/20/2021
150255	OMNI MATERIALS INC	346278	80/20 BLEND - WWTP	04/25/2021	3,341.48	3,341.48	05/20/2021
Total 20-522000-03 LIME:					16,814.10	16,814.10	
20-524000-03 POLYMER							
261758	AQUACHEM OF AMERICA INC	6145AQ	POLYMER - WWTP	04/30/2021	10,759.86	10,759.86	05/20/2021
Total 20-524000-03 POLYMER:					10,759.86	10,759.86	
20-525000-03 CONTRACT HAULING							
262321	DANIEL ROECKER	572842	TRACTOR SLINGER, QUAD AXLE, SEMI - WWTP	05/01/2021	12,442.50	12,442.50	05/20/2021
80455	HARTJE TIRE CENTER INC	40-83443	REPAIR TIRE AND 2 NEW TIRES - WWTP	04/28/2021	777.00	777.00	05/06/2021
Total 20-525000-03 CONTRACT HAULING:					13,219.50	13,219.50	

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20-526000-03 UTILITIES - BIO-SOLIDS							
10024	ALLIANT ENERGY/WP&L	6808940000-0	GAS - WWTP	04/19/2021	259.14	259.14	05/06/2021
180905	REEDSBURG UTILITY	000616113-042	UTILITIES - TREATMENT PLANT #70	04/30/2021	6,779.78	6,779.78	05/20/2021
180905	REEDSBURG UTILITY	RUC 0421	UTILITIES - TREATMENT PLANT #70	03/22/2021	2,925.34	2,925.34	05/06/2021
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					9,964.26	9,964.26	
20-527000-04 TREATMENT PLAN PROJECT (CIP)							
201064	TOWN & COUNTRY	22700	WWTF FACILITIES PLAN	04/22/2021	2,325.00	2,325.00	05/06/2021
Total 20-527000-04 TREATMENT PLAN PROJECT (CIP):					2,325.00	2,325.00	
20-531000-03 COLLECTION SYSTEM							
30262	CROELL INC.	515847	4000 PSI	04/30/2021	140.50	140.50	05/20/2021
40276	DIGGERS HOTLINE INC	210 4 99501	NOTICES- APRIL	04/30/2021	308.45	308.45	05/20/2021
60330	FIRST SUPPLY MADISON	12670470-00	RINGS, PVC, PLUGS - WWTP	04/13/2021	845.44	845.44	05/06/2021
263489	MACQUEEN EQUIPMENT	P19487	MAGNUM ROOT - WWTP	05/14/2021	3,296.00	3,296.00	05/20/2021
262779	PICKETT'S SEPTIC SERVICE IN	PSS041421	PUMP OUT SEWER SYSTEM MANHOLES, PUMP OUT SLUDGE TRUCK - WWTP	04/14/2021	1,050.00	1,050.00	05/06/2021
261190	RAY ZOBEL & SONS INC	51871	BACKHOE WEST MAIN SANITARY SEWER	05/04/2021	1,750.00	1,750.00	05/20/2021
Total 20-531000-03 COLLECTION SYSTEM:					7,390.39	7,390.39	
20-531000-04 REPLACEMENT FUND (INTERNAL)							
130612	MSA PROFESSIONAL SERVICE	R02068027.0-6	GOLF COURSE RD SANITARY SEWER EXTENSION	05/13/2021	1,775.35	1,775.35	05/20/2021
Total 20-531000-04 REPLACEMENT FUND (INTERNAL):					1,775.35	1,775.35	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
10024	ALLIANT ENERGY/WP&L	5239740000-0	GAS - WWTP	04/16/2021	56.40	56.40	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	UTILITIES - LIFT STATION	03/22/2021	914.56	914.56	05/06/2021
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					970.96	970.96	
20-548000-03 INDEPENDENT AUDITING							
20072	BAKER TILLY US, LLP	BT1813634	AUDITING	04/30/2021	500.00	500.00	05/20/2021
Total 20-548000-03 INDEPENDENT AUDITING:					500.00	500.00	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
263792	BATZNER PEST CONTROL INC	3133326	PEST CONTROL - WWTP	05/05/2021	243.00	243.00	05/20/2021
180890	REEDSBURG TRUE VALUE	800027-0421	SUPPLIES	04/25/2021	477.80	477.80	05/06/2021
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					720.80	720.80	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
10024	ALLIANT ENERGY/WP&L	7723830000-0	GAS - WWTP	04/19/2021	292.94	292.94	05/06/2021
180905	REEDSBURG UTILITY	000616113-042	UTILITIES - TREATMENT PLANT	04/30/2021	4,519.86	4,519.86	05/20/2021
180905	REEDSBURG UTILITY	RUC 0421	UTILITIES - TREATMENT PLANT	03/22/2021	4,109.63	4,109.63	05/06/2021
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					8,922.43	8,922.43	
20-593200-04 REPLACEMENT FUND EXP (INT)							
60330	FIRST SUPPLY MADISON	12670470-01	SPACER RING LADTECH- WWTP	05/03/2021	1,200.00	1,200.00	05/20/2021

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Total 20-593200-04 REPLACEMENT FUND EXP (INT):					1,200.00	1,200.00	
21-435580 GARBAGE/RECYCLING REVENUE							
263820	JAMIE ADEE	JA032421	REFUND REFRIDGERATOR STICKER #8928	03/24/2021	50.00	50.00	05/06/2021
Total 21-435580 GARBAGE/RECYCLING REVENUE:					50.00	50.00	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	1072-0521	CONTRACT SERVICES	05/03/2021	32,104.50	32,104.50	05/20/2021
Total 21-546100-03 CONTRACT SERVICES:					32,104.50	32,104.50	
21-546300-03 OPERATING EXPENSES							
190987	SHRED-IT USA LLC	8181878197	SHREDDING - CITY HALL	04/22/2021	91.46	91.46	05/06/2021
190987	SHRED-IT USA LLC	8181878522	SHREDDING - PD	04/22/2021	111.02	111.02	05/06/2021
Total 21-546300-03 OPERATING EXPENSES:					202.48	202.48	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	1072-0521	GARABAGE & REFUSE - STICKERS	05/03/2021	1,281.20	1,281.20	05/20/2021
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					1,281.20	1,281.20	
23-541100-03 EQUIPMENT REPLACEMENT							
70405	GRINDER SHEET METAL	7167	REBUILD LEAF SUCKER BOOK - SHOP	04/06/2021	190.00	190.00	05/20/2021
263489	MACQUEEN EQUIPMENT	P19316	IMPELLER, IMPELLER BUSHINGS - SHOP	05/03/2021	2,057.77	2,057.77	05/06/2021
Total 23-541100-03 EQUIPMENT REPLACEMENT:					2,247.77	2,247.77	
23-544500-03 STORM SEWER REPAIRS							
30262	CROELL INC.	512071	4000 PSI	04/20/2021	134.50	134.50	05/06/2021
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PW	05/14/2021	435.20	435.20	05/20/2021
130655	MEYER OIL COMPANY	696708	DIESEL FUEL	04/28/2021	648.71	648.71	05/06/2021
201029	T & M GENERAL CONTRACTOR	23333	INSTALL NEW CATCH BASIN GRATE AT WILLOW HEIGHTS FILL WITH COLD PATCH & PLUG HOLE IN STORM PIPE	04/23/2021	996.00	996.00	05/20/2021
Total 23-544500-03 STORM SEWER REPAIRS:					2,214.41	2,214.41	
40-515120-03 CDBG OPERATING							
263823	JW ELECTRIC OF REEDSBURG	3229	LABOR, MATERIAL FLORESCENT BULBS RACA, LIONS/JAYCEES. PROVIDED & INSTALLED 5 LED EXIT/EMERGENCY LIGHT IN RACA	04/28/2021	15,623.24	15,623.24	05/06/2021
Total 40-515120-03 CDBG OPERATING:					15,623.24	15,623.24	
41-542600-03 TAXI CAB EXPENSES							
263508	RUNNING INC	24340	MONTHLY CAB EXPENSE - APRIL 2021	05/06/2021	13,448.34	13,448.34	05/20/2021
Total 41-542600-03 TAXI CAB EXPENSES:					13,448.34	13,448.34	
42-516110-03 ATTORNEY FEES							
120585	LAROWE GERLACH TAGGERT L	5200.000-354	AIRPORT	04/30/2021	62.00	62.00	05/20/2021

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Total 42-516110-03 ATTORNEY FEES:					62.00	62.00	
42-517110-03 AIRPORT UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	1266040000-0	GAS- AIRPORT	05/12/2021	14.22	14.22	05/20/2021
10024	ALLIANT ENERGY/WP&L	4079272914-0	GAS- AIRPORT	04/28/2021	24.99	24.99	05/06/2021
10024	ALLIANT ENERGY/WP&L	5765710000-0	GAS- AIRPORT	04/26/2021	19.44	19.44	05/06/2021
Total 42-517110-03 AIRPORT UTILITIES, CELL PHONES:					58.65	58.65	
42-545300-03 AIRPORT OPERATING (FBO)							
130663	METCO	192234	2021 ANNUAL COMPLIANCE INSPECTION - AIRPORT	04/30/2021	275.00	275.00	05/20/2021
263829	REEDSBURG AREA FLYING CL	RAFC050621	REEDSBURG AIRPORT COMMISSION APPROVED FUNDING FOR THE 69TH ANNUAL PANCAKE BREAKFAST	05/06/2021	500.00	500.00	05/20/2021
262918	REEDSBURG AVIATION LLC	RA-0521	AIRPORT MANANGEMENT - MAY 2021	05/01/2021	3,700.00	3,700.00	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	AIRPORT	03/22/2021	983.79	983.79	05/06/2021
263821	TRICOR INC	40016	RENEWAL OF AIRPORT LIABILITY YEAR 2 EFF 5/25/21	04/16/2021	2,343.00	2,343.00	05/06/2021
Total 42-545300-03 AIRPORT OPERATING (FBO):					7,801.79	7,801.79	
42-545350-03 AIRPORT FUEL							
262976	ARROW ENERGY	131110	JET-A FUEL - AIRPORT	04/21/2021	5,911.61	5,911.61	05/06/2021
262976	ARROW ENERGY	131230	AVIATION GAS - AIRPORT	04/29/2021	22,100.75	22,100.75	05/06/2021
Total 42-545350-03 AIRPORT FUEL:					28,012.36	28,012.36	
43-461600 PARK DEDICATION FEES							
263371	LEE RECREATION LLC	13376-21	MODULAR PLAYSTRUCTURE, DOLPHIN & SEAHORSE ROCKER, SWING 2 BAY WITH 2 BELT/ 2 TOT SEATS -SAUEY PARK	05/11/2021	25,536.00	25,536.00	05/20/2021
Total 43-461600 PARK DEDICATION FEES:					25,536.00	25,536.00	
45-521400-03 K-9 EXPENSES							
70345	GALLS INC	018226088	ZAK TOOL BLACK ALLOY ENTRY TOOL - PD	04/26/2021	215.79	215.79	05/20/2021
Total 45-521400-03 K-9 EXPENSES:					215.79	215.79	
48-554500-03 Disconsin Disc Golf Expenses							
262598	HENKE SIGNS	1563	4X10 SIGNS	05/04/2021	260.00	260.00	05/20/2021
Total 48-554500-03 Disconsin Disc Golf Expenses:					260.00	260.00	
50-553400-03 ARTS EXPENDITURES							
262076	WORMFARM INSTITUTE	WORMFARM0	DISC-OVER ART GOLF GRANT AWARD APPROVED BY REEDSBURG ARTS AND COMMON COUNCIL	04/27/2021	1,500.00	1,500.00	05/06/2021
Total 50-553400-03 ARTS EXPENDITURES:					1,500.00	1,500.00	
52-553400-03 FIREWORKS EXPENSE							
263738	CHROME FIREWORKS AND DIS	2021FIREWOR	1/2 DEPOSIT FOR 2021 FREEDOM FEST FIREWORKS	05/12/2021	5,500.00	5,500.00	05/12/2021
263832	MILES PRO AUDIO-VISUAL LLC	MPAS052621	DEPOSIT FOR AUDIO, LIGHTING, VIDEO, STAGING				

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			EQUIPMENT FOR 2021 FREEDOM FEST	05/26/2021	1,850.00	1,850.00	05/26/2021
Total 52-553400-03 FIREWORKS EXPENSE:					7,350.00	7,350.00	
56-517110-03 UTILITIES, CELL PHONES							
10024	ALLIANT ENERGY/WP&L	4066940000-0	GAS - LIBRARY	04/19/2021	268.33	268.33	05/06/2021
180905	REEDSBURG UTILITY	RUC 0421	LIBRARY UTILITIES	03/22/2021	1,033.59	1,033.59	05/06/2021
Total 56-517110-03 UTILITIES, CELL PHONES:					1,301.92	1,301.92	
56-551300-01 LIBRARY WAGES							
40400	DWD-UNEMPLOYMENT INSURA	#00001078034	UNEMPLOYMENT	05/11/2021	139.73	139.73	05/20/2021
Total 56-551300-01 LIBRARY WAGES:					139.73	139.73	
56-551300-03 LIBRARY OPERATING							
20070	BAKER & TAYLOR	2035874724	Books	03/30/2021	152.34	152.34	05/06/2021
20070	BAKER & TAYLOR	2035878478	Books	04/01/2021	576.76	576.76	05/06/2021
20070	BAKER & TAYLOR	2035901982	Books	04/12/2021	214.53	214.53	05/06/2021
20070	BAKER & TAYLOR	2035929704	Books	04/23/2021	107.48	107.48	05/06/2021
20070	BAKER & TAYLOR	2035943145	Books	04/29/2021	606.22	606.22	05/20/2021
20070	BAKER & TAYLOR	2035963889	Books	05/10/2021	104.18	104.18	05/20/2021
263742	BLACKSTONE PUBLISHING	1217388	AUDIO BOOK ON CD	04/06/2021	39.99	39.99	05/06/2021
262630	BMO HARRIS BANK CREDIT CA	8318-0421	BOOKS & SUPPLIES	04/28/2021	498.55	498.55	05/24/2021
262083	CAVENDISH SQUARE	3299361	CULTURES OF THE WORLD 3RD ED GROUP 25	04/22/2021	195.54	195.54	05/06/2021
30174	CENTER POINT LARGE PRINT	1844322	Large Print Books	05/01/2021	272.64	272.64	05/20/2021
40270	DEMCO INC	6937366	PROCESSING SUPPLIES, BOOK JACKET COVERS, TAPE, LABEL PROTECTORS	04/14/2021	307.51	307.51	05/06/2021
40270	DEMCO INC	6941339	PROCESSING SUPPLIES, TAPE, BOCD ALBUMS, DISCARD STAMP	04/21/2021	125.40	125.40	05/06/2021
263611	DIGITALBAY LLC	6540	EXIT BUTTONS & ACCESS FOBS FOR ELECTRONIC DOORS	01/01/2021	284.00	284.00	05/06/2021
70300	GALE	74131225	LARGE PRINT BOOKS - APRIL CHRISTIAN FIC 2	04/09/2021	50.23	50.23	05/06/2021
70300	GALE	74131553	LARGE PRINT BOOKS - APRIL CHRISTIAN ROM 2	04/09/2021	47.23	47.23	05/06/2021
70300	GALE	74175872	LARGE PRINT BOOKS - APRIL WHEELER WESTERN 2	04/20/2021	39.73	39.73	05/06/2021
70300	GALE	74249277	LARGE PRINT BOOKS - MAY CHRISTIAN FICTION 2	05/07/2021	50.23	50.23	05/20/2021
60335	GORDON FLESCH CO INC	13283845	COPIERS 4/7/21-5/6/21; COPIES 3/1/21-3/30/2021	04/07/2021	282.18	282.18	05/06/2021
60335	GORDON FLESCH CO INC	13318757	COPY MACHINE 5/7/21-6/6/2021; COPIES 3/30/21-4/29/21	05/07/2021	343.76	343.76	05/20/2021
90510	INGRAM	52218866	Books	04/01/2021	188.73	188.73	05/06/2021
90510	INGRAM	52241365	Books	04/02/2021	707.46	707.46	05/06/2021
90510	INGRAM	52261166	Books	04/04/2021	248.81	248.81	05/06/2021
90510	INGRAM	52386378	Books	04/12/2021	276.90	276.90	05/06/2021
90510	INGRAM	52567459	Books	04/22/2021	224.32	224.32	05/06/2021
90510	INGRAM	52684176	Books	04/29/2021	273.73	273.73	05/20/2021
90510	INGRAM	52733162	Books	05/03/2021	506.00	506.00	05/20/2021
90510	INGRAM	52807099	Books	05/06/2021	278.08	278.08	05/20/2021
262526	LAURA GEFFERT	202105GEFFE	ASL - PROGRAM MULTILINGUAL MONDAYS 2 PROGRAMS	05/01/2021	50.00	50.00	05/20/2021
120589	LERNER PUBLISHING GROUP	1383336	CHILDREN'S BOOKS	04/12/2021	387.83	387.83	05/06/2021
263417	LIFE: BEAUTIFUL	20210430LB	LIFE: BEAUTIFUL SUBSCRIPTION	04/30/2021	18.95	18.95	05/06/2021
262620	MIDWEST TAPE	500265294	AUDIO BOOKS ON CD	04/05/2021	36.99	36.99	05/06/2021
262620	MIDWEST TAPE	500326931	AUDIO BOOKS ON CD	04/19/2021	379.90	379.90	05/06/2021

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
262620	MIDWEST TAPE	500361430	AUDIO BOOKS ON CD	04/27/2021	84.98	84.98	05/06/2021
262620	MIDWEST TAPE	500380208	HOOPLA USAGE	04/30/2021	447.78	447.78	05/06/2021
262620	MIDWEST TAPE	500390150	BOOKS ON CD	05/04/2021	39.99	39.99	05/20/2021
262194	NATIONAL BUSINESS FURNITU	131987	REPLACE OFFICE CHAIR	04/23/2021	444.25	444.25	05/06/2021
261904	PENWORTHY COMPANY	0571704	CHILDREN'S BOOKS	05/05/2021	786.33	786.33	05/06/2021
170500	QUILL CORPORATION	16143479	TAPE, GLOVES	04/19/2021	148.03	148.03	05/06/2021
180890	REEDSBURG TRUE VALUE	800027-0421	SUPPLIES	04/25/2021	69.26	69.26	05/06/2021
190987	SHRED-IT USA LLC	8181878521	SHREDDING - LIBRARY	04/22/2021	71.46	71.46	05/06/2021
191005	SOUTH CENTRAL LIBRARY SYS	21360	GROUP PUBLIC PERFORMANCE MOVIE LICENSE 6/1/21 -11/30-22	05/10/2021	282.00	282.00	05/20/2021
70374	SYNCHRONY BANK/AMAZON	34867	DVDS	04/11/2021	318.20	318.20	05/20/2021
70374	SYNCHRONY BANK/AMAZON	41840	DVDS	04/20/2021	99.53	99.53	05/20/2021
70374	SYNCHRONY BANK/AMAZON	44999	DVDS	04/26/2021	11.99	11.99	05/20/2021
70374	SYNCHRONY BANK/AMAZON	463498784483	DVDS	05/03/2021	55.91	55.91	05/20/2021
70374	SYNCHRONY BANK/AMAZON	478383635785	DVDS	05/03/2021	18.76	18.76	05/20/2021
70374	SYNCHRONY BANK/AMAZON	58377	DVDS	04/12/2021	19.99	19.99	05/20/2021
263033	TURNER WATERCARE	8120-04	WATER SERVICE	05/01/2021	31.75	31.75	05/06/2021
261740	WISCONSIN HISTORICAL FOUN	024383-0521	WISCONSIN HISTORICAL SOCIETY MEMBERSHIP & COLUMNS NEWSLETTER WAPL- CONFERENCE 2021 REGISTRATION SMK	05/01/2021	65.00	65.00	05/20/2021
261590	WISCONSIN LIBRARY ASSOCIA	11668	TRANSPARENT LANGUAGE	04/08/2021	85.00	85.00	05/06/2021
261245	WISCONSIN LIBRARY SERVICE	494356		04/15/2021	138.69	138.69	05/06/2021
Total 56-551300-03 LIBRARY OPERATING:					11,095.10	11,095.10	
69-564500-03 DEVELOPMENT INCENTIVES							
70375	GAWRONSKI SIGNS & ADVERTI	24286	4X8 SIGN REEDSBURG CINEMA COMING SOON	04/18/2021	300.00	300.00	05/06/2021
262229	WISCONSIN RIVER TITLE CONS	321041646	VACANT LAND SOLD TO SERVICE LINE FILE 321041646	04/28/2021	475.00	475.00	05/20/2021
Total 69-564500-03 DEVELOPMENT INCENTIVES:					775.00	775.00	
70-521100-03 POLICE EQUIPMENT							
261352	EWALD MOTORS OF OCONOM	18487	NEW SQUAD #11 VIN#2379 - PD	04/26/2021	32,292.00	32,292.00	05/06/2021
Total 70-521100-03 POLICE EQUIPMENT:					32,292.00	32,292.00	
75-517100-03 MUNICIPAL CAMPUS							
262630	BMO HARRIS BANK CREDIT CA	2833-0421	REC CENTER BARSTOOLS	04/28/2021	723.70	723.70	05/24/2021
201029	T & M GENERAL CONTRACTOR	23323	REMAINING BALANCE OF REC CENTER REMODEL 2021	04/07/2021	28,095.60	28,095.60	05/06/2021
Total 75-517100-03 MUNICIPAL CAMPUS:					28,819.30	28,819.30	
75-521100-03 POLICE STATION							
263612	MIKE KOENIG CONSTRUCTION	PMT9-2021	PAYMENT 9 - NEW PD ADDITION	04/19/2021	63,263.80	63,263.80	05/06/2021
Total 75-521100-03 POLICE STATION:					63,263.80	63,263.80	
75-525200-03 COVID-19 SMALL BUSINESS LOANS							
120585	LAROWE GERLACH TAGGERT L	5200.019-15	EMERGENCY FUND LOANS - SERVICES	04/30/2021	46.50	46.50	05/20/2021
Total 75-525200-03 COVID-19 SMALL BUSINESS LOANS:					46.50	46.50	
75-543100-03 STREET RECONSTRUCTION							
262156	CGC INC	C20532-02122	K STREET RECONSTRUCTION GEOTECH	02/12/2021	3,737.00	3,737.00	05/06/2021
262598	HENKE SIGNS	1548	SANDBLASTED BUSINESS				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
261190	RAY ZOBEL & SONS INC	51872	PARK SIGN 2 SIDES	05/06/2021	12,420.00	12,420.00	05/20/2021
			BACKHOE REMOVE BLACKTOP, DUMP TRUCK HAULING BLACKTOP OUT AND ROAD GRAVEL - COMMERCIAL AVE	05/04/2021	5,529.11	5,529.11	05/20/2021
201025	TAPCO	1696937	PARK STREET CAMERAS	05/12/2021	9,960.24	9,960.24	05/20/2021
221070	VIERBICHER ASSOCIATES INC	200359-00007	2021 CDBG STREET & UTILITY RECONSTRUCTION	05/07/2021	5,986.25	5,986.25	05/20/2021
Total 75-543100-03 STREET RECONSTRUCTION:					37,632.60	37,632.60	
75-551200-03 PUBLIC WORKS SHOP							
263146	ARCHITECURAL DESIGN CONS	14751	PROFESSIONAL SERVICES PUBLIC WORKS FACILITY	04/30/2021	1,888.44	1,888.44	05/20/2021
Total 75-551200-03 PUBLIC WORKS SHOP:					1,888.44	1,888.44	
75-554800-03 PARKS IMPROVEMENTS							
263818	HOLTZ BUILDERS INC	20-041-PMT2	PAYMENT #2 - CITY PARK TOILETS	05/03/2021	57,775.15	57,775.15	05/20/2021
130612	MSA PROFESSIONAL SERVICE	R02068026.0-2	WEBB PARK SPLASH PAD	05/10/2021	13,671.60	13,671.60	05/20/2021
Total 75-554800-03 PARKS IMPROVEMENTS:					71,446.75	71,446.75	
75-595010-03 TRANSFER OUT - GENERAL FUND							
262923	WCCU	WCCU052421	SPLASH PAD DONATIONS TRANSFER	05/24/2021	326,373.28	326,373.28	05/25/2021
Total 75-595010-03 TRANSFER OUT - GENERAL FUND:					326,373.28	326,373.28	
90-556100-03 CHAMBER OF COMMERCE (70%)							
180804	REEDSBURG AREA CHAMBER	2021 1ST QTR	2021 1ST QUARTER ROOM TAX	05/20/2021	8,042.70	8,042.70	05/21/2021
Total 90-556100-03 CHAMBER OF COMMERCE (70%):					8,042.70	8,042.70	
90-564200-03 SPECIAL EVENT GRANT (30%)							
261642	DISTINCTLY DOWNTOWN REE	DDR051121	ROOM TAX APPROVED 5/5/21 PARTY IN THE PARK	05/11/2021	3,500.00	3,500.00	05/20/2021
262557	REEDSBURG ARTS LINK	RA051121	ROOM TAX APPROVED 5/5/2021 REEDSBURG ARTSLINK	05/11/2021	1,200.00	1,200.00	05/20/2021
261761	REEDSBURG RUNNING CLUB I	RRC051121	ROOM TAX APPROVED 5/5/2021 FOR VETFEST 2021	05/11/2021	2,000.00	2,000.00	05/20/2021
263828	RWD YOUTH HOCKEY ASSOCA	RWD051121	ROOM TAX APPROVED 5/9/21 REPLACE HOCKEY RINK GLASS	05/11/2021	5,000.00	5,000.00	05/20/2021
Total 90-564200-03 SPECIAL EVENT GRANT (30%):					11,700.00	11,700.00	
Grand Totals:					1,127,744.27	1,127,744.27	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

City Administrator: _____

Dated: _____

City Clerk-Treasurer: _____

Dated: _____

Mayor: _____

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7-1-2021 ending: 6-30-2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Reedsburg

County of Sauk Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1029739667-04</u>	
FEIN Number <u>83-1706404</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$ <u>100.00</u>
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>25.00</u>
TOTAL FEE	\$ <u>125.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
LAKE MILLS HOSPITALITY LLC, DBA QUALITY IN

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>PATEL</u>	(First) <u>VIPUL</u>	(Middle Name) <u>P</u>	Home Address (Street, City or Post Office, & Zip Code) <u>234 MEADOW LN, COLUMBUS, WI 53925</u>
Vice President / Member Last Name <u>PATEL</u>	(First) <u>PINAL</u>	(Middle Name) <u>V</u>	Home Address (Street, City or Post Office, & Zip Code) <u>234 MEADOW LN, COLUMBUS, WI 53925</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name QUALITY IN Business Phone Number 608-524-8535
2. Address of Premises 2115 E MAIN ST Post Office & Zip Code REEDSBURG, 53959

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Behind the Front Desk where alcohol Beverages are to be kept, sold at desk and stored in the closet Room behind the Front Desk.

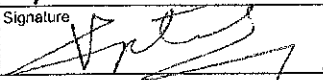
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

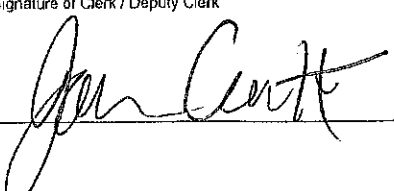
(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☒ Yes ☐ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 08/27/2018 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) PATEL VICK P	Title/Member CEO	Date 3/22/2021
Signature 	Phone Number 920 319 9576	Email Address v.patel83@tch.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 3-22-2021	Date reported to council / board 6-14-2021	Date provisional license issued 6-14-2021	Signature of Clerk / Deputy Clerk 
Date license granted 6-14-2021	Date license issued 6-14-2021	License number issued 2021003865	

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7-1-2021 ending: 6-30-2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Reedsburg

County of Sauk Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1030538951-02</u>	
FEIN Number <u>86-1966897</u>	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$ <u>60.00</u>
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$ <u>240.00</u>
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>25.00</u>
TOTAL FEE	\$ <u>325.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Ruthie and Co LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Landon</u>	(First) <u>Sarah</u>	(Middle Name) <u>Ruth</u>	Home Address (Street, City or Post Office, & Zip Code) <u>1843 Tivoli Ct, Reedsburg, WI 53959</u>
Vice President / Member Last Name <u>Landon</u>	(First) <u>Zachary</u>	(Middle Name) <u>Lee</u>	Home Address (Street, City or Post Office, & Zip Code) <u>1843 Tivoli Ct, Reedsburg, WI 53959</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Ruthie and Co Business Phone Number 414-333-2430
2. Address of Premises 297 East Main St Post Office & Zip Code Reedsburg 53959

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Alcohol beverages will be stored and sold at the store location with street address 297 E. Main St, Reedsburg, WI. The building: 2 front entrances, 1 back, 1 doorway to each side business (Landon Chiropractic, US Cellular). Liquor will be stored adjacent to cash registers in a display and in coolers. Liquor sales will be available during normal business hours 10-5:30 M-F, 10-4 S and extended holiday hours not to extend beyond 9pm.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 02/06/2021
of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Landon, Sarah R</u>	Title/Member <u>Owner</u>	Date <u>2/7/2021</u>
Signature <u>Sarah Ruthie</u>	Phone Number <u>414-333-2430</u>	Email Address <u>sarahruthie@hotmail.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>4-19-2021</u>	Date reported to council / board <u>6-14-2021</u>	Date provisional license issued <u>6-14-2021</u>	Signature of Clerk / Deputy Clerk <u>[Signature]</u>
Date license granted <u>6-14-2021</u>	Date license issued <u>6-14-2021</u>	License number issued <u>2021003867</u>	

AT-106 (R 3-19)

2021-2022 LICENSES

Class "A" Combination Retail License

Casey's General Store #3773

Kwik Trip #838

Kwik Trip #839

La Bombita

Quillins Quality Foods

Reedsburg Travel Plaza

Ruthie & Co

United Cooperative

Viking Express Mart

Viking Liquor

Viking Village Foods

Walgreen's

Class "B" Fermented Malt Beverage Retail/Class "C" Wine License

Calabria Pizza and Pasta

Golden Buffet

Pizza Hut

Quality Inn

Class "B" Combination Retail License (All Issued)

Brewsters Lanes

Corner Pub

Donnies Restaurant

J's Pub & Grill

Just One

Knights of Columbus Hall

Reedsburg Country Club

The Badger Bar

Thirsty Beaver

Touchdown Tavern

Viking Village Inc.

Voyageur Inn & Conference Center

Organizations Limited Combination Class "B" Retail License

VFW Post 1916

Combination Class "B" Reserve Retail License

Cancun Mexican Restaurant

Kessler's Vault

Amusement Licenses

Brewster's Lanes

Corner Pub

Donnie's Restaurant

J's Pub & Grill

Just One

The Badger Bar

Thirsty Beaver

Touchdown Tavern

Voyageur Inn & Conference Center

Cigarette License

Casey's General Store #3773
Dollar General Store #113318
Kwik Trip #838
Kwik Trip #839
Quillins Quality Foods
Reedsburg Country Club
Reedsburg Travel Plaza
United Cooperative
Viking Express Mart
Viking Liquor
Viking Village Foods
Walgreen's

City of Reedsburg

Emergency Operations Plan

April 2021



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Incident Priorities

1. Life Safety
2. Incident Stabilization
3. Property Preservation

14 Essential Incident Command System Features

1. Common Terminology helps define organizational functions, incident facilities, resource descriptions, and position titles.
2. Modular Organization develops following the Incident Command (IC) organizational structure based on the incident size/complexity and the hazard environment the incident creates.
3. Management by Objectives includes establishing overall objectives and strategies; developing assignments, plans, procedures, and protocols; establishing objectives for incident management activities and directing efforts to attain them; and measuring performance and facilitating corrective action.
4. Incident Action Plans (IAPs) communicate the overall incident objectives in the context of both operational and support activities.
5. Span of Control should range from three to seven subordinates for any individual with incident management supervisory responsibility to ensure effective and efficient incident management.
6. Incident Support Locations & Facilities are established in the vicinity of an incident to accomplish a variety of purposes (e.g., command posts, bases, camps, staging areas, mass casualty triage areas).
7. Comprehensive Resource Management maintains an accurate and up-to-date picture of resource use. Resources include personnel, equipment, supplies, and facilities potentially available for assignment/allocation in support of incident management activities.
8. Integrated Communications are facilitated by developing and using a common communications plan and interoperable communications processes and architectures.
9. The establishment & Transfer of Command must be clearly defined from the beginning of an incident. When the command is transferred, the process must capture essential information for continuing safe and effective operations.
10. Chain of Command & Unity of Command clarify reporting relationships and eliminate confusion caused by conflicting directives. The chain of command refers to the orderly line of authority within the ranks. Unity of command means

- that every individual has a designated supervisor to report to at the scene of the incident.
11. Unified Command allows agencies with different legal, geographic, and functional responsibilities to work together effectively without affecting individual agency authority, responsibility, or accountability in incidents involving multiple jurisdictions or multiagency involvement.
 12. Accountability at all jurisdictional levels and within individual functional areas is essential and relies on the following principles:
 - Check-in. All responders must report in to receive assignments.
 - IAP. Response operations must be directed and coordinated as outlined in the IAP.
 - Unity of Command. Individuals involved in incident operations will be assigned to only one supervisor.
 - Personal Responsibility. All responders are expected to use good judgment and be accountable for their actions.
 - Span of Control. Supervisors must be able to adequately supervise, manage, control, and communicate with their subordinates.
 - Resource Tracking. Supervisors must record and report resource status changes as they occur.
 13. Dispatch/Deployment of personnel/equipment should only occur when requested by an appropriate authority.
 14. Information & Intelligence Management should follow a defined process for gathering, analyzing, sharing, and managing incident-related information.

Emergency Telephone Listings

Law Enforcement:

City of Reedsburg Police Department	608 524 2376
City of Baraboo Police Department	608 355 2720
Village of Lake Delton Police Department	608 254 7571
Village of Plain Police Department	608 546 2034
Village of Spring Green Police Department	608 588 2003
Sauk Prairie Police Department	608 643 2427
City of Mauston Police Department	608 847 6363
Sauk County Sheriff's Department	608 355 4495
DNR Wardens:	
Shawn Neverman	608-963-9102
Alex Brooks (C207)	608-370-0079
Keith Meverden (C233)	608-963-7332
Richard Maki (C231)	608-393-6504

Fire Departments:

Reedsburg Fire Department	608 524 2376
Baraboo Fire Department	608 355 4495
Hillpoint Fire Department	Same as Above
Lake Delton Fire Department	Same as Above
LaValle Fire Department	Same as Above
Loganville Fire Department	Same as Above
North Freedom Fire Department	Same as Above
Plain Fire Department	Same as Above
Prairie du Sac Fire Department	Same as Above
Sauk City Fire Department	Same as Above
Spring Green Fire Department	Same as Above

Ambulance Services:

Reedsburg Area Ambulance	608 524 2376
Baraboo Area Ambulance	608 355 4495
Cazenovia Ambulance	608 647 8906
Lake Delton Ambulance	608 355 4495
Plain Ambulance	Same as Above
Spring Green Ambulance	Same as Above

First Responders:

LaValle	608 355 4495
Loganville	608 355 4495
North Freedom	608 355 4495

Air Medical:

UW Medflight	1 800 472 0111
Gunderson Air – LaCrosse	1 800 527 1200

Spirit of Marshfield	1 800 387 7676
Theda Star – Neenah	1 800 236 2066
Flight for Life – Milwaukee	1 800 344 1000
Mayo One - Rochester/Eau Claire	1 800 237 6822
Eagle III – Green Bay	1 800 332 4533
Life Link III – Rice Lake	1 800 328 1377
Scott Air Force Rescue	1 800 851 3051

Hospitals:

Divine Savior – Portage	608 742 4131
Meriter Hospital – Madison	608 267 6000
Mile Bluff – Mauston	608 847 6161
Moundview Memorial – Adams/Friendship	608 339 3331
Reedsburg Area Medical Center	608 524 6487
Richland Center Hospital	608 647 6321
Sauk Prairie Memorial Hospital	608 643 3311
St. Clare Hospital – Baraboo	608 356 1400
St. Joseph’s Hospital – Hillsboro	608 489 8000
St. Mary’s Hospital – Madison	608 251 6100
UW Hospital – Madison	608 263 6400
VA Hospital – Madison	608 256 1901

Emergency Management:

Wisconsin Emergency Management	608 242 3232
WEM Duty Officer 24-Hour Number	800 943 0003
Sauk County Emergency Management	608 355 3200

Utilities:

Reedsburg Utility Commission	608 768 1000
	608 524 4381
Alliant	800 758 1376 Police Only
Charter Communications	800 581 0081
Wisconsin Central Railroad	715 345 2462

Utilities (cont.):

American Transmission Company	866 899 3204
Bug Tussel	888 583 7062
Dairyland Electric Cooperative	608 788 4000
Frontier (Emergencies)	877 486 5667
Northern Natural Gas (Emergencies)	888 367 6671
Oakdale Electric Cooperative	608 372 4131
US Cellular	800 922 0204
Verizon Wireless	800 483 2000
	888 420 7701

Services:

American Red Cross	877 618 6628
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ChemTec	800 424 9300
National Response Center	800 424 8802
Salvation Army	608 355 4410 Day
	800 963 5591 Pager
Sauk County Coroner	608 355 4495
Sauk County Human Services	608 355 4200
Reedsburg Library	608 524 3316
Reedsburg Library – Second Line	608 768 7323
Reedsburg School District – Admin Offices	608 524 2401
Reedsburg School District – Building Request	608 963 3725 Randy Johnson
Reedsburg School District Bus Garage	608 524 6529
After Hours – Contact Key-holders	
Able Trek Busses	608 524 3021
VARC Busses	608 524 3716
Media:	
WRDB	608 524 1400
Reedsburg Independent	608 524 0387
Reedsburg Times-Press	608 524 4336
WISC TV – Madison	608 273 3333
Red Cross Approved Shelters:	
Pineview Elementary School	608 963 3725
Reedsburg Area High School	608 963 3725
Debris Management Assistance:	
Petersen/Town and Country Sanitation	608 375-5856
Waste Management	608 355 3111
Zobel and Sons	608 524 2194
National Guard Armory	608 807 6626

City of Reedsburg Emergency Management Position Designations

The City of Reedsburg has designated the following positions to act as City Emergency Management Director and Public Information Officer under the authority of the Mayor.

Emergency Management Director:

Ambulance Chief
Police Chief
Fire Chief
City Administrator
City Clerk/Treasurer/Finance Director

Public Information Officer:

City Administrator
Police Chief
Fire Chief
Ambulance Chief
City Clerk/Treasurer/Finance Director

The designated Emergency Management Director may defer that position and the position of Public Information Officer to the next available position based on the incident and the expertise of the position holder.

Emergency Operations Center Alerting List

1. City Emergency Management Director/Ambulance Chief Joshua Kowalke
Available through Dispatch – 608 524 2376
2. Mayor – David Estes or Designee (Common Council President)
Available through Dispatch – 608 524 2376
3. City Administrator – Timothy Becker
Available through Dispatch – 608 524 2376
4. Police Chief – Patrick Cummings or designee
Available through Dispatch – 608 524 2376
5. Fire Chief – Craig Douglas or designee
Available through Dispatch – 608 524 2376
6. City Engineer/DPW Director – Steve Zibell or designee
Available through Dispatch – 608 524 2376
7. Reedsburg Utility – Brett Schuppner or designee
Available through Dispatch – 608 524 2376
8. City Clerk-Treasurer – Jacob Crosetto or designee
Available through Dispatch – 608 524 2376
9. Reedsburg Ambulance Chief Joshua Kowalke or designee
Available through Dispatch – 608 524 2376
10. Reedsburg Public Library – Sue Ann Kucher, Director or designee
Available through Dispatch – 608 524 2376
11. Parks and Recreation – Matt Scott, Director or Designee
Available through Dispatch – 608 524 2376
12. Planner/Building Inspector– Brian Duvalle, or Designee
Available through Dispatch – 608 524 2376

Legal Basis and Accountability

The legal basis and accountability for the development of the Emergency Operation Plan for the City of Reedsburg is stated in the following documents and statutes:

Federal Law:

Public law 103-337	National Defense Authorization Act
Title 42, Chapter 116	Emergency Planning and Community Right-to-Know Act (EPCRA)
Public law 100-707	Robert T. Stafford Disaster Relief and Emergency Assistance Act

Wisconsin Statutes:

66.0101	Administrative Home Rule
62.11	Powers of a City
166.23	Emergency powers of cities, villages, and towns.
213.095	Police Power of Fire Chief, Rescue Squads
321.39	Call to state active duty
323	Emergency Management
895.483(2)	Civil Liability Exemptions; County Emergency Response Team –

City Ordinances:

Chapter 48 – Emergency Management

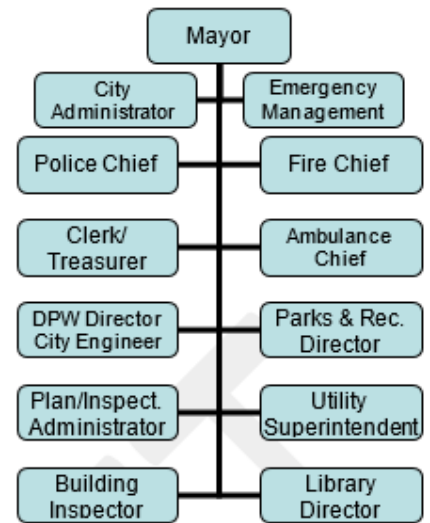
Acronyms

ChemTec	Chemical Transportation Emergency Center
CP	Command Post
DNR	Department of Natural Resources
DPW	Department of Public Works
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
FEMA	Federal Emergency Management Administration
HAZMAT	Hazardous Materials
IC	Incident Commander
ICS	Incident Command System
NIMS	National Incident Management System
PIO	Public Information Officer
UDSR	Uniformed Disaster Situation Report
WEM	Wisconsin Emergency Management

City of Reedsburg Emergency Operations Plan

- A. Purpose
 - a. This plan has been developed to provide procedures for the City of Reedsburg government agencies to respond to various types of emergencies or disasters that affect the community. This plan also illustrates the City's commitment to the National Incident Management System – Incident Command System. The City of Reedsburg Emergency Operations Plan (EOP) is to be used in conjunction with the Sauk County EOP. The City of Reedsburg EOP will be maintained following the current standards of the Sauk County EOP. A review of this plan shall be accomplished concurrently with the Sauk County plan.
- B. Situation and Assumptions
 - a. Several types of hazards pose a threat to the lives, property, or environment in Sauk County. These hazards are outlined in the Sauk County Hazard Analysis. A copy of this is located at the Reedsburg City Hall, Reedsburg Police Department, and Sauk County Emergency Management Department.
- C. Concept of Operations
 - a. Local City of Reedsburg officials have the primary responsibility for disasters that take place in the City of Reedsburg. Those officials will activate the appropriate local agencies to deal with the disaster. The Mayor or the Reedsburg Emergency Management Director is responsible for coordinating the response with Sauk County officials if County assistance is needed.
- D. Actions that the City and County should consider if this plan is activated:
 - a. City agencies assess the nature and scope of the emergency or disaster.
 - b. If the situation can be handled locally, do so using the procedures in this plan, as appropriate.
 - i. The Emergency Management Director (EMD), or their designee, identifies the primary Incident Commander (IC), advises the mayor and coordinates all emergency response actions.
 - ii. The Mayor declares a local state of emergency and notifies the Sauk County Emergency Management Department of this action.
 - iii. Forward the local declaration of emergency to the Sauk County Emergency Management.
 - iv. The EMD activates the municipal EOC or CP. Depending on availability and practicality the EOC or CP shall be located at the Police Department or other location as deemed appropriate.
 - v. Department Heads and agencies are notified by the IC to respond to the appropriate location.
 - vi. The IC issues directives as to the travel restrictions on local roads and recommends protective if necessary.
 - vii. Notify the public via the PIO of the situation and appropriate actions to take.
 - viii. Keep Sauk County officials informed as needed.
 - c. If municipal resources become exhausted or if special resources are required, request County assistance through the Sauk County Emergency Management Director.

- d. If assistance is requested, the Sauk County Emergency Management Director shall assess the situation and make the appropriate recommendations.
 - e. Sauk County Emergency Management will complete the following if appropriate:
 - i. Activate the county EOC
 - ii. Implement the county EOP
 - iii. Respond with county resources as requested.
 - iv. Activate mutual aid agreements.
 - v. Coordinate county resources with municipal resources.
 - vi. Notify the Wisconsin Emergency Management (WEM) Director.
 - vii. Assist the City with prioritizing and allocating resources.
 - f. If municipal and county resources are exhausted, the Sauk County Emergency Management Director may request assistance from the WEM Director.
 - g. If state assistance is requested, the WEM Director in conjunction with county and local emergency management directors shall assess the disaster or emergency and recommend that personnel, services, and equipment be made available for response, mitigation or recovery.
 - h. The WEM Director makes notification to the Governor's Office.
 - i. If state assistance is granted, procedures will be followed as stated in the Wisconsin EOP and Sauk County EOP.
- E. Organization
 - a. Organizational chart of the Emergency Operations chain of command.
- F. Responsibilities and Tasks
 - a. See attachments for specific recommended tasks and responsibilities.
- G. Resource Management
 - a. Resources may be allocated from the following organizations depending on need (not inclusive):
 - i. City Department resources (See Attached, Logged by Department).
 - ii. Sauk County Resources available through County EOC
 - iii. Reedsburg School District
 - iv. American Red Cross
 - v. Salvation Army
 - vi. Southern Baptist Convention
 - vii. Police Chaplains
 - viii. Reedsburg Ministerial Association
 - ix. Wisconsin National Guard
 - x. Fort McCoy
- H. Plan Development and Maintenance
 - a. The City of Reedsburg EOP Team is composed of representatives of all City Departments. These Department representatives are responsible for developing



and maintaining this plan under the direction of the Public Safety Committee and Common Council.

- b. This Team meets on an as-needed basis or as determined by the Mayor, City Administrator, or Emergency Management Director. This Team reviews incidents, changes, and new information and makes revisions in this plan.
- c. This Team also conducts after-action reviews of all exercises and major incidents.
- d. Upon updating this plan, a copy shall be forwarded to the committee of jurisdiction for approval and recommendation to the Common Council.

Dated: April 1, 2020.

Mayor

City Administrator

Clerk/Treasurer/Finance Director

Police Chief

Fire Chief

Ambulance Chief

City Engineer/DPW Director

Reedsburg Utility Superintendent

Planning/Building Inspection

Parks and Recreation Director

Library Director

Sample Documents

Declaration of a State of Emergency

Whereas, a severe XXXX event has occurred in the City of Reedsburg; and affecting
XXXX

Whereas, emergency conditions exist that requires a multi-agency, multi-jurisdictional
response; and

Whereas, several injuries have occurred and XXXX death(s) has been contributed to the
incident; and

Whereas, the disaster has caused the commitment of all available resources to the
affected areas; and

Whereas, the City of Reedsburg is asking for Sauk County assistance and requests that
the county seek state and federal disaster assistance on its behalf; and

Whereas, the State of Emergency shall expire XXXX after issuance; and

Be It Resolved to protect the public peace, health, and safety, preserve lives and property,
economic stability, and ensure cooperation and coordination, a Declaration of a Local
State of Emergency is imposed; and

Be It Further Resolved that the City Reedsburg Common Council be notified by the filing
of the written declaration with the City Clerk on the first regular business day following
the declaration and the City Clerk shall present the written declaration to the City Council
for ratification at its first meeting following such a declaration.

Set forth this day, the XXXX of XXXX, 20XX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Resolution Adopting Declaration of Emergency

The City Council of the City of Reedsburg, Sauk County, Wisconsin, by this resolution, adopted by a majority of the Common Council with a quorum present and voting and proper notice having been given, resolves and orders as follows:

Whereas, an emergency has been declared by XXXX of the City of Reedsburg; and

Whereas, recent events including in an XXXX has resulted in a XXXX; and (Further situational- descriptive information goes here (i.e. concerns for dam failures are being monitored)

Whereas, emergency conditions exist that requires a multi-agency, multi-jurisdictional response; and

Whereas, the disaster has caused the affected areas to commit all available resources; and

Whereas, the City of Reedsburg Declaration on its behalf; and requests that the Governor seek a Presidential Disaster; and

Whereas, the State of Emergency shall expire XXXX after issuance; and

Whereas, the declaration of an emergency is the best option and is necessary and expedient for the health, safety, welfare and good order to protect the public peace, preserve lives and property, economic stability, and ensure cooperation and coordination, the City of Reedsburg ratifies the Declaration of Emergency.

RESOLUTION NO. XXXX

ADOPTED on this XXXX Day of XXXX, XXXX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No.XXXX, dated XXXX XX, XXXX.

Date Passed: XXXX XXXX, XXXX.

Published: XXXX XX, XXXX

Vote: _____

Key Action Checklists

City of Reedsburg – Mayor

The Mayor of the City of Reedsburg is responsible for the overall supervision of the City of Reedsburg. The following tasks represent a checklist of actions that should be considered in an emergency or disaster situation.

Mayor should:

1. Ensure that the City Emergency Management Director or designee has activated the Emergency Operations Center or Command Post.
2. Report to the EOC or CP.
3. Ensure that the City Emergency Management Director or designee provides an initial damage estimate and casualty report.
4. Ensure that the City Emergency Management Director brief appropriate staff members and officials.
5. Be prepared to declare a local state of emergency.
6. Ensure an official or staff member has been identified as the Public Information Officer (PIO) or act as the City PIO.
7. In consultation with the Emergency Management Director, determine the need for County, State, or Federal assistance. City resources must be exhausted before a County, State, Federal request.
8. Ensure an Incident Commander has been identified.

City of Reedsburg –Emergency Management Director

The City Emergency Management Director coordinates all components of the emergency management program in the City of Reedsburg. This includes hazard analysis, preparedness, mitigation, response and recovery activities for natural and technological disasters or emergencies.

City Emergency Management Director should:

1. Report to the City EOC/CP.
2. Ensure those appropriate city officials and Sauk County Emergency Management Director and key facilities have been notified.
3. Activate the City EOC/CP as appropriate. Confirm appropriate participation of all EOC staff at the EOC/CP.
4. Obtain initial Uniform Disaster Situation Report and other relevant information. Relay this information to the City Administrator and/or Mayor and the Sauk County Emergency Management Director.
5. Conduct regular “as needed” briefings with key officials as to the status of the incident.
6. Evaluate available resources, including personnel, by checking with EOC staff. Obtain needed resources as the need arises.
7. Ensure that all department heads are keeping separate records related to incident expenditures.

City of Reedsburg – Incident Commander

The City of Reedsburg designated Incident Commander is responsible for the overall management of the specific incident. The IC can be the Emergency Management Director or another official based on their training and experience. These responsibilities include the overall management of the response, recovery, rescue, and mitigation of the incident. The IC has a primary objective is to promote life-safety.

The Incident Commander should:

1. Conduct initial briefing
2. Set up required organizational elements
3. Ensure Meetings/Briefings are conducted
4. Approve Authorized Action Plan
5. Manage Incident Operations
6. Approve Requests for Additional Resources
7. Authorize Information Release
8. Coordinate Staff Activities
9. Release Resources

City Clerk/Treasurer/Finance Director

The City Clerk/Treasurer/Finance Director is responsible for their assigned activities in the City of Reedsburg. The following represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Report to the City EOC/CP.
2. Maintain records indicating city expenditures incurred due to the incident.
3. Assist in the damage assessment process by:
4. Provide information regarding the dollar value of property damaged as a result of the incident.
5. Provide information regarding the owners of the affected property.
6. Delegate authority to department heads to permit the acquisition of needed equipment and supplies.
7. Assign department heads account numbers to which emergency expenditures may be charged.

Law Enforcement

The City of Reedsburg Police Department is responsible for law enforcement activities in the City of Reedsburg. The following tasks represent a checklist of actions the Police Department should consider in an emergency or disaster situation.

1. Ensure that appropriate Police Department staff has been notified and they report as the incident dictates.
2. Direct the designated law enforcement representative to report to the EOC/CP if needed.
3. Secure the affected area and perform traffic and crowd control.
4. Participate in warning the public as situation warrants.
5. Determine the scope of the incident as to immediate casualties/destruction and whether the incident has the potential to expand and escalate.
6. Direct officers to close off the damaged site area and stop all inbound traffic. Initiate an emergency pass procedure if needed.
7. Designate an initial CP if appropriate.
8. Other potential activities:
 - a. Enforce curfew restrictions in the affected areas.
 - b. Coordinate the removal of vehicles blocking evacuation or other response activities.
 - c. Assist Coroner with mortuary services.
 - d. Maintain contact with the County EOC.
 - e. Anticipate personnel needs for a 24-hour advanced period of operation, to include mutual aid.

Department of Public Works

The Department of Public Works is responsible for public works activities in the City of Reedsburg. The following checklist represents a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all appropriate department personnel have been alerted and that they report as to the situation directs.
2. Report to the City EOC/CP.
3. Review the incident with field personnel and report to the City Emergency Management Director.
4. Maintain transportation routes.
5. If necessary, coordinate flood fighting activities, including sandbagging, emergency diking, and pumping operations.
6. Coordinate with law enforcement travel restriction and road closures within the City.
7. Provide emergency generators and lighting.
8. Assist with traffic control and access to the affected area.
9. Assist with urban search and rescue operations as requested.
10. Assist private utilities as needed.
11. Report public damage to EOC/CP.
12. Assist in debris management.

Emergency Medical Services – Ambulance Service

The Reedsburg Area Ambulance Service will serve as the public health and emergency medical services liaison in the City of Reedsburg and is responsible for public health and emergency medical activities in the City of Reedsburg. They will coordinate health service activities with a representative from the Sauk County Health Department. The following tasks represent a checklist of actions this person should consider in an emergency or disaster situation.

1. Assist in evacuating nursing homes, hospitals, and other medical facilities as needed.
2. Coordinate emergency medical care to victims (hospitals/ambulances).
3. Assure that the public health needs of disaster victims are met.
4. Assume primary operational control for health-related emergencies such as pollution, contaminates, diseases and epidemics.
5. Establish a triage area, treatment, and transport areas.
6. Coordinate medical transportation.

Public Information Officer

The City Administrator or designee is responsible for public information activities in the City of Reedsburg. The following tasks represent a checklist of actions that the PIO should consider in an emergency or disaster situation.

1. The Public Information Officer shall serve as the sole point of contact for the news media and public officials.
2. Maintain liaison with the EOC/CO to have the most current and accurate information.
3. Establish a news briefing room/area and provide information at periodic intervals at City Hall or other appropriate location.
4. If traditional avenues of communication are suspended or damaged, the PIO should consider the following:
 - a. Television
 - b. Radio
 - c. Internet
 - d. Nixle
 - e. Email
 - f. SKYPE
 - g. Facebook
 - h. Newspaper
 - i. Reader Boards
 - j. Telephone Mass Calling System
 - k. Door to Door Notification
5. Conduct press tours of disaster areas within the City as the situation stabilizes.
6. Issue Public Service Announcements as directed by the EOC/CP.

Fire Services

The City of Reedsburg Fire Department is responsible for fire services activities in the City of Reedsburg. The following tasks represent a checklist of actions that the Fire Department should consider in an emergency or disaster situation.

1. Establish and/or respond to the designated staging area, CP or EOC as directed by on-scene personnel.
2. Assist law enforcement in warning the affected population.
3. Conduct a rescue operation for injured/trapped/isolated individuals.
4. Protect critical facilities and infrastructure.
5. Assist with evacuations.
6. Assist local and private utilities.
7. Other potential responsibilities:
 - a. Assist in traffic control
 - b. Assist with debris management.
 - c. Assist in flood fighting activities, including sandbagging, emergency diking, and pumping operations.
 - d. Assist in the evaluation of a Hazards Materials incident.
 - e. Utilize mutual aid if necessary (MABAS).

Building Inspection/Planning and Zoning

The Building Inspection Department and Planning and Zoning Department are responsible for damage assessment activities in the City of Reedsburg. The following tasks represent a checklist of actions these departments should consider in an emergency or disaster situation.

1. Report to the EOC/CP.
2. Record initial information from first responders such as the Police Department, Department of Public Works or the Fire Department.
3. Activate the damage assessment team which consists of representatives from Building Inspection, Planning and Zoning, and the City Engineer's Office.
4. The damage estimate team should track the following:
 - a. Number of fatalities
 - b. Number of injuries
 - c. Number of damaged homes/businesses
 - d. Number of public utilities damaged
 - e. Number of public facilities damages including roads, bridges, etc.
 - f. Estimate public and private damages
 - g. Videotape and photograph major areas of damage
5. Provide damage assessment information to appropriate City officials.
6. Provide report to Incident Commander for release by PIO.
7. Serves as secondary Volunteer Coordinator/Liaison in the absence of primary Volunteer Coordinator/Liaison or to assist primary Volunteer Coordinator/Liaison.

Volunteer Coordinator/Liaison

Director of Parks and Recreation

The Director of Parks and Recreation is responsible for coordinating volunteer activities in the City of Reedsburg. The following tasks represent a checklist of actions these departments should consider in an emergency or disaster situation.

1. Report to the EOC/CP.
2. Record initial information and requests from first responders such as the Police Department, Department of Public Works or the Fire Department.
3. Coordinate volunteer response with Sauk County EOC and their designated Volunteer Coordinator.
4. Ensure that a record is made of all volunteers by name and activities to include dates worked, work performed, time started, and time ended (see attached forms).
5. Locate volunteers to include court defendants required to perform community service and inmates in the Sauk County Jail.
6. Maintain contact with local volunteer organizations (community groups/churches, etc.) to ensure proper documentation is being completed.
7. Act as point of contact for volunteer organizations and liaison to the Incident Commander.

Resource Lists

City Hall Resource List

Department Head:

Timothy Becker, Administrator

Employees:

Jacob Crosetto, City Clerk/Treasurer

Julie Strutz, Deputy Clerk/Treasurer

Anita Young, Deputy Clerk/Treasurer

Loretta Roberts, Clerk of Municipal Court

Jamie Schulz, Receptionist

Vehicles:

2010 Dodge Mini-Van

Department of Public Works

Department Head:

Steve Zibell, City Engineer/Director of Public Works

Employees:

Daniel Kinsman (Foreman)

Neil Olson (Assistant Foreman)

Darren Scherbert

Michael Faivre

Nate Runde

Fred Korklewski

Mike Kast

Ross Roecher

WWTP:

Chris Kleinschmit (Manager)

Jim Polanek (Foreman)

Jeff Borkenhagen

Brandon Bowers

Steven Benton

Custodial:

Steve Herritz

Equipment – Vehicle Resources:

2 Case Skid-steers	1 Pickup with Crane
3 John Deere Loaders	2 Trailer Generators
1 Volvo Loader	1 Portable Generator
1 Champion Road Grader	1 Trailer Air Compressor
1 Cat Road Grader	1 6” Pump on Trailer
1 Dodge Flat Bed with dump	2 – 3” Portable Pumps (gas)
6 Dump Trucks with 6-yard box and snowplows	1 Vermeer Brush Chipper
1 AWD Dump Truck	3 Leaf Collectors Trailer
1 Loader Mounted Snow Blower	1 Water Tanker Truck with Pump
5 Pickup Trucks	2 Cut off Saw
1 Elgin Street Sweeper	4 Chain Saws
1 Bobcat Skid Steer	1 Ring Saw
Reedsburg Airport:	
1 Hanger	
Potential for a staging area	

Department of Planning & Zoning/Building Inspection

Brian Duvalle, Planner/Building Inspector

Vehicles: 2017 Dodge Truck

Police Department

Department Head: Patrick Cummings, Chief of Police

Police Employees:

Andrew Stelter, Lieutenant
Andrew Foesch, Admin. Sergeant
Richard Wolf, Sergeant
Mark Eberle, Sergeant
Jesse Spears, Detective Sergeant
Josh Benson, Sergeant

Communications Employees:

Summer Karll, Administrative Assistant
Dori Helm, Support Specialist
Diane Fry, Dispatch
Dan Meinhardt, Receptionist
Jon Peters, Dispatcher
Lynette Richardson, Dispatcher
Brooke Dempsey, Dispatcher

Tim Knuth
Marty Pugh (SRO)
David Frie, Detective
Jon Schaefer
Will Botten
Josh Hoege (K9)
Samantha Mittlesteadt (SRO)
Jacob Williams
Kyle Yeager
Chris Cali
Jeremy Drexler
Kimberly Bleske
Micha Dunse
Brendan Cutrell
Jordan Solchenberger
Ben Seamans, Chaplain

Equipment/Vehicles Resources:

5 Marked Patrol units with rifle locks, medical bag, AED, mobile radio,
video recording system
1 Marked K-9 Patrol unit with rifle lock, medical bag, AED, mobile radio,
video recording system
6 Unmarked Patrol Units with mobile radios and emergency lights.
1 Unmarked Transport car with a cage
1 N.E.V. unit with emergency lights
21 Motorola APX 6000 portable radios
3 sets of waders
2 speed control unit on trailers, 1 hang-able speed sign
1 Humvee
3 Less Lethal shotguns
4 shotguns
10 Tasers
21 G22 Glock 40 cal semiauto pistols
3 G23 Glock 40 cal semiauto pistols
8 .223 AR15 Rifles

Fire Department

Department Head:

Craig Douglas, Fire Chief

Employees:

Allan	Anthony	Johnson	Ben
Althiser	Howie	Klang	Tom
Beth	Brady	Kleeber	Jacob
Bierman	Paul	Knuth	Doug
Bolt	John	Lichte	Don
Bradley	Ryan	Matusek	Frank
Bychinski	Todd	Mcdonough	Zach
Corwith	Mike	Mcphee	Pat
Craker	Keith	Meyer	Craig Jr.
Dallman	Zach	Meyer	Craig Sr.
Dempsey	Steve	Meyer	Mark
Douglas	Brandon	Powell	Adam
Douglas	Craig	Powell	Josh
Duren	Dennis	Ritzer	Jared
Fedderly	Mike	Rivera	Nich
Finnegan	Trae	Schyvinck	Jeremy
Gawronski	Matt	Sukup	Eric
Hauenstein	Matt	Thompson	Troy
Hirschinger	Tom	Uminski	Joe
Hoegel	Josh	Webber	Darren
Hoegel	Randy	Zobel	Zach

Equipment/Vehicle Resources:

<u>Quan.</u>	<u>Resource</u>
3	4-wheel drive vehicles
2	2000 GPM Engines
1	1500 GPM Engine
1	Mercury inflatable rescue boat
2	Tankers 4800 gallon
4	Truck mounted generators
1	Portable generator
25	Rechargeable flashlights
1800'	1 ¾" hose
3000'	2 ½" hose
3000'	5" large dia. supply hose
2	Hurst jaws of life extrication tools
1	Hurst electric power unit
1	Hurst gas power unit
3	Hurst rescue air bags
1	100' aerial ladder truck
30	Scott self-contained breathing apparatus (SCBA)
30	Scott SCBA air tanks (spares)
2	Truck mounted winches
1	Bauer air compressor (non-portable)
5	Chain saws
1	Circular saw
25	Portable radios
1	Complete heavy rescue: -Ice/water rescue -Confined space rescue -Low angle rope rescue
10	Hip boots
4	Chest waders
24	Reflective raincoats
1	Pressure washer
1	Four gas meter
2	CO meter
12	Life jackets (PFD)
4	Swift water (PFD)

Reedsburg Area Ambulance Service

Department Head: Josh Kowalke, Director
Assistant Chief: Phil Raupp
On Duty Captain: 608-415-1865

Employees:

Allan, Anthony	Karstetter, Chelsey
Anderson, Jesse	Krueger, Kristin
Brecka, Travis	Lopez, Hannah
Burton, Amanda	Matusek, Frank
Carson, Timothy	Meinhardt, Dan
Catenacci, Vitorio	Mezyk, Joshua
Cragin, Kris	Perea, Jerome
Deitelhoff, Lisa	Ringelstetter, Nakia
Even, Jeffrey	Rockweiler, Kevin
Fry, Diane	Schmitt, Sawyer
Graf, Matt	Schwartzner, Courtney
Halatek, Amanda	Shields, Mary
Hershberger, Wayne	Stahmer, Chris
Hoege, Brittney	Stockland, Krystin
Hoege, Josh	Thompson, Brad
Johnson, Ben	Vildberg, Lauren
Jones, Alexander	Witmer, Tanner
Kaeo, Nikki	Woolever, Jacob

Ambulances: 511 – 963-7742 512 – 963-9052 513 – 963-6043
515 – 415-2069 516 – 415-1732

Equipment/Facility/Vehicle Resources:

Quantity	Resource
54	Portable Radios (20 WISCOM Capable)
5	ALS Stocked Ambulances (All have WISCOM Radios)
2	ALS First Response Emergency Vehicles (Fly Car)
3	Mass-Casualty / Triage Kits
3	Bags of 10 ea. Active Shooter Downed Officer Kits
1	Storage Room with Medical Supplies
1	Pandemic Supply Kit (Masks and Gloves)
5	Beds with Sleeping Quarters
1	Training Room with base radio and computers
1	Kitchen
2	Offices with Computers
1	General Restroom and Shower Facilities
1	Laundry Room with Washer and Dryer

Parks and Recreation Department Resource List

Department Head:

Matt Scott

Employees:

James Phillippi

Todd Pepper

Part-Time Positions:

Parks – 4

Aquatics Director – 1

Lifeguards – 15

Gymnastics Instructors – 8

Umpires – 15

Scorekeepers – 4

Tee Ball – 2

Soccer Clinic – 4

Softball Coaches – 6

Tot Lot Supervisors - 2

Rec Center Workers - 3

Tennis Instructors - 4

Basketball Referees - 3

Basketball Scorekeeper - 1

Volleyball Referees - 3

Concession Manager - 1

Total: 79

Equipment/Resource List:

Mowers:

3 Tractors, 1 Front Cut, 1 Zero Turn

Trucks:

4

Groomers:

2

Reedsburg Utility Resource List

Department Head:

Brett Schuppner, General Manager

Emergency Contact Information:

Name:	Title:	Work #:	Cell #:
Brett Schuppner	General Manager	608-768-6435	608-434-7897
Dennis Horkan	Electric Dept. Supervisor	608-768-6428	608-434-1123
Scott Waffle	Electric Dept. Foreman	608-963-9528	608-963-9528
Jon Craker	Water Dept. Supervisor	608-768-6427	608-524-9080
Chuck Setter	Water Dept. Foreman	608-768-6441	608-985-7434
Ken Las	Fiber Dept. Supervisor	608-768-6450	608-415-9924
Logan Coy	Fiber Outside Plant Foreman	608-768-6431	608-963-8868
Ryan Johansen	Communications Tech	608-768-6463	608-415-1814
Terri Gher	Accounting Manager	608-768-6422	608-727-2118
Teri Ruhland	Office Contact	608-768-6433	608-415-2038
Janet Fisher	Office Contact	608-768-6423	608-415-8876
Main Office Number	Reedsburg Utility	608-524-4381	
Main Office Number	RUC LightSpeed	608-768-1000	
24 hr. On-Call	Electric Department	608-768-1926	
24 hr. On-Call	Water Department	608-768-1951	
24 hr. On-Call	Fiber Department	608-768-1976	

Commissioners:

James Krueger
Tom Seamonson
Mike Gargano
Mike Glick
Amy Reine

Vehicle Resources:

UNIT #	YEAR	MAKE	DESCRIPTION
1	2000	International	IH2000 Chassis w/ Dump Bed
3	2007	Dodge	Ram 2500 4WD Reg Cab ST w/ Utility Body
6	2003	Chevrolet	1500 4x4 blue pickup
12	2000	Ford	F250 4x4 Ford Truck w/ Lift Gate & Snowplow
15	1998	Dodge	Ram 2500 Truck w/ used utility body
16	2003	Ford	F150 4x4 white pickup
21	2008	International	4400 Chassis w/ Digger Derrick
22	2008	Dodge	Ram 1500 4WD Reg Cab-White
23	2008	Dodge	Grand Caravan 4D Wagon
24	2008	Ford	F450 4x4 white truck w/ Utility Body
25	2009	Ford	F150 4x4 white pickup
27	2009	Dodge	Grand Caravan 4d Wagon SE
28	2010	Chrysler	Town & Country 4D Wagon LX
29	2008	Ford	F350 Truck w/ flat bed
30	2008	Ford	F350 Truck w/ utility body
31	2004	GMC Sierra	C3500 Truck w/ utility body
32	2014	International	4300 4x2 Bucket Truck (60')
33	2014	Ford	F150 4x4 white pickup
34	2015	Ford	Fusion (car) white
35	2015	Ford	F150 Super cab 4x4 SS
36	2017	Ford	F550 4x4 Bucket Truck (40')
37	2017	Ram	1500 4WD Crew Cab Tradesman pick up - white
38	2018	Ram	5500 Crew Cab Truck w/ Utility Body - black
39	2018	Ram	1500 4WD Quad Cab Tradesman - black
40	2018	Ram	1500 4WD Reg Cab Tradesman - white
41	2018	Ram	3500 Crew Cab Truck w/ Flat Bed - black
42	2018	Ram	2500 4WD Reg Cab w/ Utility Body - white

Equipment Resources:

UNIT #	DESCRIPTION	MAKE/MODEL
50	Backhoe/Loader	John Deere 310D
51	Compressor	Atlas
52	Chipper	Eeger Beever
53	Trencher	Case 660
54	Flatbed Trailer w/ tilt-Trencher (16,000 lbs.)	Rugged Road
55	4" Pneumatic Hammer Boring Tool	Pierce Arrow
56	Pole Trailer	
58	Cable Reel Trailer (5,000 lbs.)	
60	Magnetic Locator	Schonstedt
61	Rammer-Compactor	
62	Diesel Engine Generator/Trailer (10,000 lbs.)	Generac
63	Forklift	Daewoo G455
64	Mower trailer w/ ramp (2,990 lbs.)	
66	Thumper (fault locator)	Magliner
67	Radar (fault locator)	Magliner
68	3-reel turret wire trailer (23,500 lbs.)	Sauber
69	Underground Locator	Ditch Witch
70	Underground Locator	Ditch Witch
71	Mower-rider	John Deere X720
72	Locator-Receiver & Transmitter	Ditch Witch
74	Mini-Excavator	Bobcat 323J
75	18' Equipment Trailer (12,000#)	Road Warrior
76	20' Equipment Trailer (12,000#)	Road Warrior
77	Underground Locator	Ditch Witch
78	Power Rake	Land Pride
79	Tractor w/ dual remotes & Loader	New Holland
80	Air Compressor	Boss Industries
81	Vibratory Plow w/ Trencher Attachment	Ditch Witch 420SX
82	Pneumatic Hammer Boring Tool	Ditch Witch
83	20' Equipment Trailer (12,000#)	Road Warrior
84	Horizontal Directional Drill on Trailer	Ditch Witch JT922
85	Fiber Splicing Cargo Trailer	Interstate
86	500 Gallon Vacuum on Tandem Trailer	Ditch Witch FX30
87	Skid Mount Straw Mulcher	Kincaid KSM20
88	Fiber Blower/Pusher	Condux
89	Magnetic Locator	Schonstedt
90	Quad Track Plow with Backhoe & Blade	Vermeer RTX750
91	Double Reel Trailer	
92	Utility Trailer - 20' Pintle Hook	Big Tex
93	60" Rotary Cutter	New Holland
94	Submersible Dewatering Pump – ½ hp 115V	
95	Horizontal Directional Drill w/ Trailer	Vermeer D20x22111
96	500 Gallon 1000 CFM Vacuum on Tandem Trailer	Vermeer CV573SGT

Reedsburg Public Library

Reedsburg Public Library

Department Head: Sue Ann Kucher, Director

Employees:

(FTE)

Kris Houtler - Assistant Director

Joleen Clark, Circulation Supervisor

Jess McCarlson- Youth Services Librarian

Wendy Collins - Tech Services

Kathy Kosak - Circulation Clerk

(PT)

Janet Gasser – Reference Services Librarian

Laura Geffert - Assistant Youth Services

Alyssa Pace - Circulation Assistant, Supervisory

Brittany Bruun – Circulation Assistant, Supervisory

Jill Van Arman – Circulation Assistant

Karen Schuppner – Circulation Assistant

Tamela Balk – Circulation Assistant

Glen Slaats – Circulation Assistant

Liz Wedam - Circulation Assistant

Resources:

21 public computers

10 staff computers some of the staff computers are connected to the Utility network and some are connected to the South-Central LINK network.

Response Checklist

Response Issues

- 1) Direction and Control / Incident Command
 - (a) Set Up Incident Command/Unified Command, Span of Control and Unity of Command.
- 2) Size Up the Incident
 - (a) Determine the Size of the Area Affected, Population Characteristics, and Economic Profile of the Area.
- 3) Search and Rescue
 - (a) Search the Damaged Area, Rescue the Injured, Recover Bodies
- 4) Evacuation and Shelter
 - (a) Inform People of the Areas Which Should be Evacuated, Red Cross open pre-designated shelters, consider special needs groups, special provisions for pets, determine procedures for return to the evacuated area.
- 5) Damage Assessment
 - (a) Activate Damage Assessment Team Composed of People Familiar with Property Value.
 - (b) Damage Assessment Important to Secure State and Federal Assistance. We Can't Deliver State and Federal Assistance Unless We Know Your Needs.
- 6) Public Information
 - (a) Designate people to Provide Information to the Media.
 - (b) Establish a location to meet with the media away from your EOC, such as City Hall.
 - (c) Inform Citizens of the Status of the Response and the Recovery.
- 7) Track Citizen's Needs
 - (a) Designate Someone to Keep Track of Request for Assistance and the Delivery of that Assistance.
- 8) Track Offers of Assistance
 - (a) Be Prepared to Deal with Voluntary Help – There Will be a Lot! Designate Someone to Keep track of Offers of Assistance.
 - (b) Discourage Shipments of Donated Goods.
 - (c) Identify a Location to Store Donated Goods.
- 9) Debris Clean Up and Disposal
 - (a) Work with DNR on the Proper Disposal of Debris.
 - (b) Inform the Public of Proper Separation and Disposal of Debris.
- 10) Obtain Outside Assistance (Mutual Aid)
 - (a) Activate Your Mutual Aid Agreements as Necessary.
- 11) Determine Public Health Issues
 - (a) Address Health Issues Such as Safe Water and Food, Disease, Mental Health as They Relate to Both Victims and Responders.
- 12) Site Security/Pass System
 - (a) Establish a Pass System (if available) to Access to the Area.
 - (b) Relates to Security, and Orderly Clean Up and Repair of the Affected area.

Response Timeline

A. 0-2 Hours

- ☐ Establish Incident Command System
- ☐ Notify all the agencies with a role in your plan
- ☐ Determine the size and nature of the area affected by the disaster
- ☐ Determine the number of people, buildings, and businesses affected by the disaster
- ☐ Conduct search and rescue operations as needed
- ☐ Open shelters as needed
- ☐ Determine if the area needs access control and set up roadblocks
- ☐ Begin clearing roads and streets
- ☐ Begin to determine the types and amount of outside assistance you may need
- ☐ Notify the County Emergency Management Director
- ☐ Notify Wisconsin Emergency Management
- ☐ Begin public information activities and issue protective actions for the public if necessary
- ☐ Hold one or more Command Staff briefings
- ☐ Consult your agency's Response Checklist
- ☐ Activate mutual aid agreements
- ☐ Consider the need to declare a State of Emergency

B. 2-4 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities
- ☐ Consider the need for 24-hour operations and the establishment of 12-hour shifts
- ☐ Continue shelter operations as needed
- ☐ Inform the hospital(s) of potential casualties
- ☐ Begin preparations for establishing a Pass System
- ☐ Activate damage assessment team
- ☐ Assign people to handle the request for assistance and to track the needs of Special Populations
- ☐ Assign people to track request for information on disaster victims
- ☐ Assign people to track offers of assistance and donations
- ☐ Continue clearing roads and streets
- ☐ Determine how debris will be disposed
- ☐ Begin to determine the public health effects of the disaster
- ☐ Begin to consider the needs of Special Populations
- ☐ Begin to take care of the needs of the responders
- ☐ Consult your agency's Response Checklist
- ☐ Hold one or more Command Staff Briefings

C. 4-12 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities

- ☐ Prepare for the next shift to take over
- ☐ Consider the need for ongoing mutual aid
- ☐ If necessary, activate the Pass System
- ☐ Continue to inform the hospital of potential casualties
- ☐ Continue Damage Assessment activities, compile the information collected by the damage assessment teams and report to the state
- ☐ Continue clearing roads and streets
- ☐ Take debris to an appropriate landfill
- ☐ Prepare a prioritized list of repairs to critical facilities and transportation routes
- ☐ Begin clean-up activities on public and private property
- ☐ Continue to track the request for assistance and the needs of Special Populations
- ☐ Continue to track request for information on disaster victims
- ☐ Continue to track offers of assistance and donations
- ☐ Continue shelter operations as needed
- ☐ Address the public health needs of the disaster victims and responders
- ☐ Take care of the personal needs of the responders
- ☐ Conduct several command staff briefings
- ☐ Consult your agency's response checklist
- ☐ Brief the next shift
- ☐ Coordinate with utilities in the restoration of service
- ☐ Anticipate and address Public Health issues

D. 12-24 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities
- ☐ Continue operation of the Pass System if necessary
- ☐ Continue damage assessment activities and submit UDSR
- ☐ Continue repairs to critical facilities
- ☐ Consider the need for ongoing mutual aid
- ☐ Inform the hospital(s) of casualties as necessary
- ☐ Continue cleanup activities on public and private property
- ☐ Take debris to an appropriate landfill
- ☐ Coordinate with utilities in the restoration of service
- ☐ Continue shelter operations as needed
- ☐ Keep records of agency expenses
- ☐ Anticipate and address Public Health needs
- ☐ Track the request for assistance and the needs of special populations
- ☐ Continue to track request for information on disaster victims
- ☐ Conduct several Command Staff briefings during each shift
- ☐ Brief the next shift

E. 24-48 Hours

- ☐ Continue search and rescue operations if necessary
- ☐ Continue public information activities
- ☐ Continue operation of the Pass System if necessary
- ☐ Continue damage assessment activities and submit UDSR

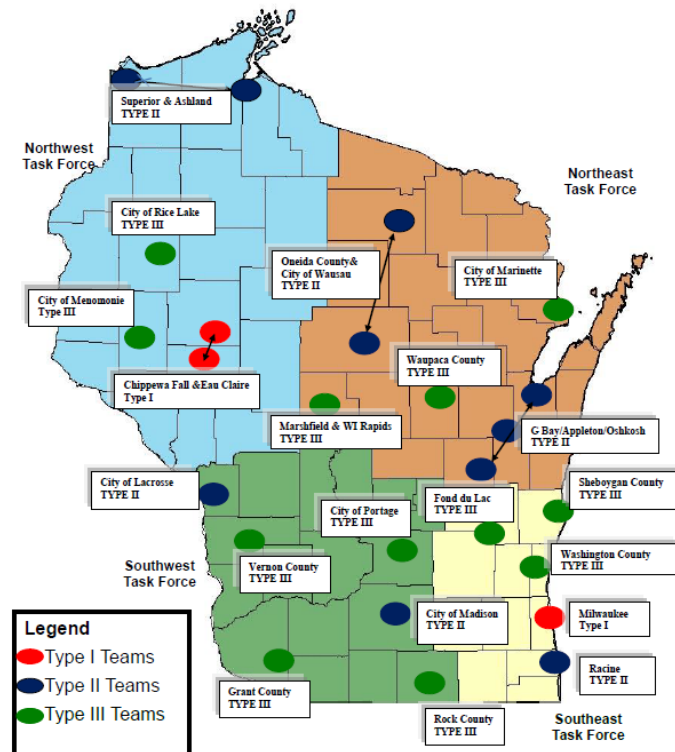
- ☐ Continue repairs to critical facilities
- ☐ Consider the need for ongoing mutual aid
- ☐ Continue cleanup activities on public and private property
- ☐ Take debris to an appropriate landfill
- ☐ Coordinate with utilities in the restoration of service
- ☐ Continue shelter operations as needed
- ☐ Keep records of agency expenses
- ☐ Anticipate and address Public Health needs
- ☐ Continue to track the request for assistance and the needs of special populations
- ☐ Continue to track request for information on disaster victims
- ☐ Coordinate activities of volunteers assisting with clean-up efforts
- ☐ Begin planning for reentry and long-term recovery
- ☐ Conduct several Command Staff briefings during each shift
- ☐ Brief the next shift

F. 48-? Hours

- ☐ Continue public information activities
- ☐ Continue operation of the Pass System if necessary
- ☐ Continue damage assessment activities and submit UDSR
- ☐ Provide updated damage estimates to the state
- ☐ Consider the need for ongoing mutual aid
- ☐ Inform the hospital(s) of casualties as necessary
- ☐ Continue cleanup activities on public and private property
- ☐ Take debris to an appropriate landfill
- ☐ Coordinate with utilities in the restoration of service
- ☐ Continue shelter operations as needed
- ☐ Keep records of agency expenses
- ☐ Anticipate and address Public health needs
- ☐ Continue to track the request for assistance and the needs of special populations
- ☐ Continue to track request for information on disaster victims
- ☐ Coordinate the activities of volunteers assisting with clean-up efforts
- ☐ Continue planning for reentry and long-term recovery
- ☐ Provide people to participate in the Preliminary Damage Assessment
- ☐ Conduct several Command Staff briefings during each shift
- ☐ Brief the next shift

Hazardous Materials Teams

1. Gather the following information:
 - a. Agency and person making the request:
 - b. Two call back numbers:
 - c. Location of the incident:
 - d. Incident Commander:
 - e. Reason for your request (the type of incident):
 - f. What specific information about the release is known (physical state, UN ID, chemical properties, etc.):
 - g. Where is staging:
 - h. What are the resources needed?
 - i. Immediately:
 - ii. Sustained deployment:
 - i. Are there any evacuations in progress?
 - j. What other resources have been requested to the scene:
 - k. What is the appropriate/safe routing to the incident?
2. With the above information contact, 1-800-943-0003, the state WEM Duty Officer.
3. Contact Emergency Management also.



Sauk County Volunteer Management System - 2017

Introduction

The Sauk County Volunteer Management System (SCVMS) model consists of a System Description (describing the structure and primary functions required for the system) and the Concept of Operations (how the system components function during each stage of response and recovery). This SCVMS is designed to address the use of volunteers for adequately filling positions required during an incident response. The SCVMS may be expanded and configured as needed to meet the incident requirements. Applying Incident Command System principles, positions in the SCVMS are structured to take on the responsibilities of any unfilled subordinate position in the response configuration, making the system highly collapsible or expandable.

Goal

Provide a safe, effective and efficient Volunteer Management System to process and ‘just-in-time’ train volunteers, both pre-registered and spontaneous, who arrive to assist Sauk County during emergencies, disasters, or other challenging events.

Objectives

- 1) Organize volunteers and volunteer groups for maximum efficiency and effectiveness in supporting incident response and recovery efforts.
- 2) Provide for the safety of volunteers.
- 3) Process and catalog volunteers to efficiently match volunteer skills with the identified incident response personnel needs.
- 4) Provide effective orientation and ‘just-in-time’ training for volunteers to understand their roles, responsibilities, and supervision issues.
- 5) Integrate the SCVMS and processed volunteers into the Incident Command System/Incident Management System (ICS/IMS) that is managing the incident.
- 6) Maximize the volunteer experience to promote increased volunteer participation in future events.

Assumptions

An extensive number of assumptions were delineated in the System Description, to provide an understanding of the basis for this model system. They explain:

- The rationale for a volunteer management system and the critical issues that must be addressed, including direct responsibility for recruiting and processing volunteers throughout the response and recovery phases, and the need for ‘just-in-time’ training.
- The rationale for using Incident Command System/Incident Management System (ICS/IMS) concepts to develop the SCVMS and for integrating the system into the ICS/IMS that is managing the incident.
- The various categories of volunteers: spontaneous versus recruited, affiliated pre-incident versus unaffiliated, pre-registered, accepted, volunteer groups, and support volunteers.

Sauk County Volunteer Management System (SCVMS) System Description

During an incident, the SCVMS will be based at a Volunteer Management Center (VMC). The location of this facility may vary and physical requirements to adequately support the SCVMS are listed within the project. The management of the SCVMS and the processing of volunteers are both located within the VMC to minimize staffing requirements. A Volunteer Point of Assembly (VPOA) is delineated, in case a separate location is needed for the initial contact with potential volunteers.

The organization of the SCVMS, based upon ICS principles and the tasks necessary for efficient management and integration of volunteers into the response and recovery are grouped according to the similarity of purpose. Not all functions or positions are staffed in all incidents Per ICS fundamentals that are dependent upon the nature and complexity of the incident. *In events where no individual is assigned to a functional position, the responsibility for accomplishing the function or task is assumed by the supervisory position for that function or task.*

The VMS Manager provides the overall supervision of the SCVMS system and is therefore responsible for the overall effectiveness of the SCVMS response. This responsibility involves:

- establishing the SCVMS control objectives as well as objectives for each operational period
- Assuring the system is adequately functioning
- Problem-solving issues that can't be resolved at a lower level
- Performing any necessary senior liaison and public information tasks
- Addressing safety issues for the VMC and volunteers (unless delegated to a safety officer).

The Operations Section achieves the objectives set by Management, which are primarily organizing and processing volunteers, and then integrating the *accepted* volunteers into the incident. Two Operation Branches are therefore described: The Volunteer Processing Branch and the Incident Integration Branch.

The Volunteer Processing Branch is focused on the volunteers themselves. This Branch is responsible for:

- The overall reception, cataloging, briefing, training, assigning, and scheduling of volunteers. Information related to all these activities is continually provided to VMS Plans for incident archiving and maintaining accountability of volunteer records.
- Establishing the Volunteer Point of Assembly (VPOA), a location where volunteers should report to for in-processing in the Volunteer Management Center (VMC). The VPOA and VMC are commonly co-located for incidents but may be located separately. Volunteers will not be allowed to participate in response unless they

have initially reported to the VPOA and are processed through the Sauk County Volunteer Management Center (VMC).

- Establishing the organized processing of incoming & outgoing volunteers. Volunteers are provided with a written orientation to the VMC and their responsibilities as volunteers. Those wishing to proceed are registered, have their credentials verified (identification/certification/qualification-the exact process to be determined by Sauk County based on the incident) and if accepted/approved, are placed on a roster according to their skillsets for a possible assignment.
- Establishing an identification system to ensure accountability and mitigate the chance of injury.
- Assure that volunteers are dressed properly for the jobs they will be conducting. *(Public information messages will clearly state what the required dress is. Safety Officer will provide a safety message, which includes proper dress to staff doing volunteer check-in.)*
- Review and verify volunteer photo identification.
- Verify volunteers are at least 18 years of age. *(Utilizing volunteers under 18 is at the discretion of the incident commander. The incident commander must approve utilizing volunteers under 18.)*
- Volunteers will give staff their ID and staff will print the information requested on the form. Registered volunteers will be given a wristband with a number. The number will correspond with the number on the registration form thus allowing identification during an emergency.
- Obtain a signed “Sauk County Volunteer Management Waiver”.
- Matching accepted/approved volunteers with appropriate incident positions that the Incident Management System has requested be filled. Volunteers without an assignment are either staged (if an expected assignment is pending) or released with a call-back mechanism in place if an appropriate position need is identified.
- Provide Volunteers who have accepted an assignment briefing. This provides a situation update and addresses job risks and safety issues, personal protective equipment (PPE) orientation, and standard volunteer operating procedures. Assignees are given the opportunity for their questions to be answered. Specific assignment tasks shift length and duration, supervisory requirements, liability and worker’s compensation details (to be determined by Sauk County) are provided either in this briefing or later at their job briefing by their direct supervisor.
- Provide Volunteers equipment and supplies as indicated by their role *(some will be equipped at the incident site)*. issue the volunteer their site access badge and arrange transportation to their worksite. Upon arrival at their designated assignment, their supervision is transferred to the designated incident (IMS) personnel where assignment-specific instructions are provided.
- Out-process volunteers that have completed their assignments and returned to the Volunteer Management Center (VMC) Include evaluation and rehabilitation and re-assignment if qualified and willing. If no further assignment is offered or accepted, out-processing will include an incident review *(a brief review of activities while managed by Sauk County)*, a performance evaluation if not accomplished by their incident supervisor, counseling as indicated, and return of volunteer issued equipment, unused supplies, and the access privilege badge. At this time the

volunteer is allowed to provide feedback on the Sauk County Volunteer Management System operations.

- The Volunteer Processing Branch may also be responsible for volunteer recruitment if this is necessary, or developing messages for ICS/IMS to publicize that no further volunteers are needed.

The Incident Integration Branch is responsible for:

- Working with the Incident Management System to identify incident volunteer needs and to monitor volunteers assigned to the incident. This could also be accomplished through the Sauk County Emergency Operations Center (EOC).
- Takes the requests for assistance and translates these into categories of current and anticipated volunteer capabilities and delineates details necessary for the assignment briefings (*specific job tasks, shift time and location, etc.*). This information is provided to the Volunteer Processing Branch and forwarded to SCVMS Plans for documentation.
- Conducts volunteer tracking while volunteers are deployed on-incident, provide briefings to ICS/IMS personnel on the role of volunteers, and maintains a 'trouble desk' function to answer questions ICS/IMS personnel or deployed volunteers may have. The Trouble Desk also assists with documenting any adverse incidents involving deployed volunteers and investigates/intervenes as indicated.

The SCVMS Logistics Section, Planning Section, and Administration/Finance Sections provide support to Management and Operations per standard incident management principles.

SCVMS TOOLKIT

ICS forms will be used for all documentation. These forms will be part of the SCVMS as an appendix. The toolkit will be maintained and kept in the Sauk County Emergency Operation Center.

FOLLOW-ON ACTIVITIES

As with any new systems development, implementation requires personnel designation, equipment purchase and storage/staging arrangements, and the follow-on steps of education, training, exercise/evaluation, and system improvements. Implementation decisions, such as a definitive procedure for verifying volunteer credentials, and other development activities are currently being conducted by Sauk County Emergency Management to ready the SCVMS for operation.

CONCLUSION

The SCVMS has been developed to enable Sauk County (Wisconsin) to effectively and efficiently integrate volunteers, as required, during emergency response and recovery. The model is consistent with the Sauk County Emergency Operations Plan and with the ICS

required by the National Incident Management System. Volunteer managers have valid tools to accomplish their volunteer-related responsibilities and volunteers are provided a structured system that enables them to safely engage as they render assistance.

Volunteer Management Waiver

NAME: _____TODAYS DATE: _____

HOME ADDRESS: _____CITY/STATE/ZIP: _____

EMERGENCY CONTACT: _____RELATIONSHIP: _____

EMERGENCY CONTACT PHONE#: _____

Release of Liability Statement

I, for myself and my heirs, executors, administrators and assigns, hereby release, indemnify and hold harmless the County of Sauk, Wisconsin, and the supervisors of the response and recovery efforts from all liability for all risk of damage or bodily injury or death or property damage, including any injury or damage caused by negligence, in connection with any volunteer effort in which I participate or which may arise from my participation in volunteer efforts or my presence on a Sauk County/City of Reedsburg site or in a Sauk County/City of Reedsburg vehicle or vehicle contracted, leased or otherwise made available for use by Sauk County/City of Reedsburg as part of said participation. Also, Sauk County/City of Reedsburg officials have permission to utilize any photographs or videos taken of me for publicity or training purposes without compensation paid to me, I will abide by all safety instructions and information provided to me during the response and recovery efforts.

Further, I expressly agree that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the State of Wisconsin and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I acknowledge that work may involve dangerous and/or strenuous activities and that bending and lifting will be a part of the job. I acknowledge that I may have to work in uneven terrain and damp, wet, Dirty, hot or cold, and muddy conditions.

I have no known physical or mental condition that would impair my capability to participate fully, as intended or expected of me.

I have carefully read the foregoing release and indemnification and understand the contents thereof and sign this release as my own free act.

Signature: _____

Date: _____

Parent or Guardian, if under 18: _____

Date: _____

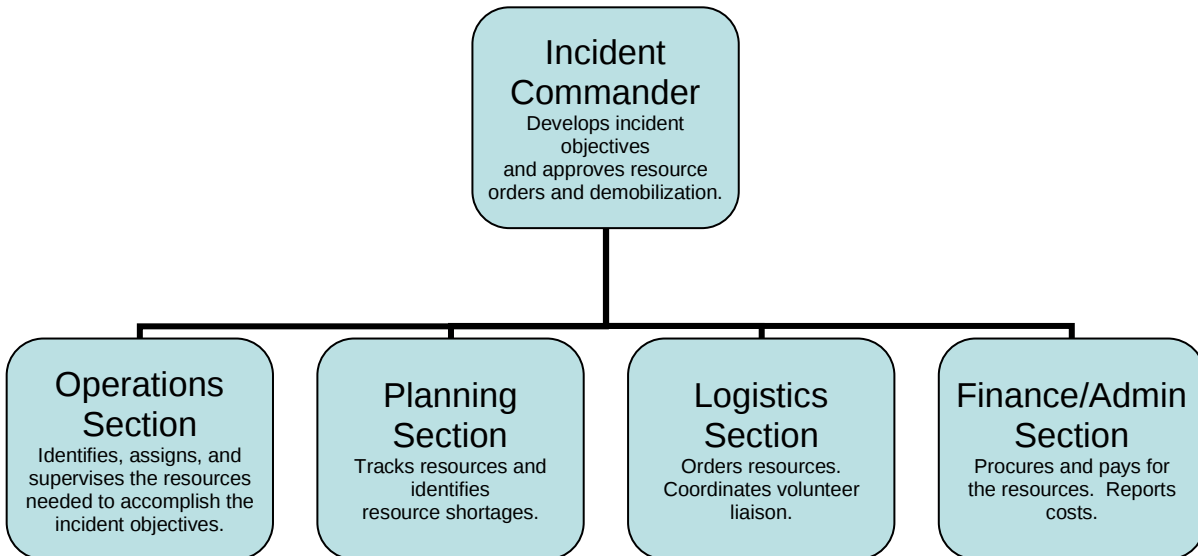
Volunteer Sign-In Log
PLEASE PRINT LEGIBLY – ONLY ONE NAME PER LINE

INCIDENT NAME: _____

INCIDENT TASK: _____

Date	Time-in (Military Time)	Time-out (Military Time)	Name	Phone	Assignment

City of Reedsburg Organizational Chart - ICS



Equipment Rate Resolution



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

RESOLUTION

FILE NO. 4275-17

**RESOLUTION OF THE CITY OF REEDSBURG CITY COUNCIL
ADOPTING THE STATE OF WISCONSIN EQUIPMENT RATE LIST
APPROVING EQUIPMENT AND VEHICLES RATES FOR THE
CITY OF REEDSBURG, WISCONSIN**

WHEREAS, the Wisconsin Department of Transportation establishes a Schedule of Classified Equipment and Vehicle Rates that are updated annually; and

WHEREAS, The City of Reedsburg uses these State Equipment Rates when issuing invoices that include charges for the use of the City of Reedsburg's owned equipment; and

WHEREAS, the adoption and use of these State Equipment and Vehicle Rates assists the City of Reedsburg in receiving reimbursement from the Federal Emergency Management Agency (FEMA) and the Wisconsin Emergency Management Agency for work performed by the City during emergency situations;

THEREFORE, BE IT RESOLVED, The City Council of the City of Reedsburg does hereby adopt the State Equipment and Vehicle Rates for the use of City's owned equipment and vehicles that are listed in Section 1:

SECTION 1:

The following published State of Wisconsin Equipment and Vehicle Rates are incorporated as part of this Resolution.

- Composite Rates (02-25-60)
- Non-Standard Rates (02-25-55) and photos
- Classified Equipment Rates (02-25-50) and photos

ADOPTED on this 27th day of March, 2017.

David G. Estes, Mayor

Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4275-17, dated March 27, 2017.

Date Passed: March 27, 2017

Vote:

9-0-0

Annex A – Plan for Pets

If you are a pet owner, your Disaster Plan must include your pets. Different disasters require different responses. If it's not safe for you to stay in the disaster, it's not safe for your pet to stay. Therefore, pet owners must take responsibility for their pets as they would for any member of their family who cannot take care of themselves in a disaster.

In the event of a disaster in which you must evacuate your family, the most important thing you can do to protect your pets is to evacuate them too. Leaving pets behind is likely to expose them to danger and may result in them being injured, lost or killed.

Because most shelters will not accept pets, except for service animals, you must plan to ensure that your family and pets will have a safe place to stay. Some warnings for disasters may be issued hours or days in advance. Prepare your pet and supplies early so that you can leave with them quickly if necessary.

- Know which hotels and motels outside your immediate area will accept pets during disasters.
- Check with friends, relatives or others outside your immediate area and determine if they would be able to shelter you and your pets or just your pets if necessary
- Make a list of veterinary offices and boarding facilities which might be able to shelter pets in emergencies
- Create a survival kit for your pet that includes:
 - Identification collar and rabies tag with up to date information. Attach phone number and address of where you'll be staying during the evacuation
 - Animal carrier or cage and leash with bedding material
 - Medications and veterinary records stored in a waterproof container. Most kennels will not allow pets without proof of vaccination.
 - Bags for handling waste
 - A two-week supply of food, water, and food bowls
 - Other items such as grooming items, toys, household bleach
- Pets may be disoriented after a disaster. Familiar sights and smells may be gone. Try to get pets back into their normal routine as soon as possible after a disaster. Behavioral problems that cause stress to the pets may have to be addressed by a veterinarian.

Pet-Friendly Accommodations

Below are listed some pet-friendly hotels and motels in and around the Reedsburg area. It is recommended that residents call the business themselves to determine the availability of rooms and housing for pets.

Name	Address	Phone
Quality Inn	2115 East Main Street, Reedsburg	608-524-8535
Reedsburg Motel	1133 E Main St, Reedsburg	608-524-2306

Annex B - Severe Weather Plan

Section A - Introduction

The purpose of this Severe Weather Plan is to provide a course of action to be used during a severe weather event to minimize the potential for injury and loss of life that can result during severe weather. This plan also identifies the most tornado-resistant areas in your building. These areas are not necessarily to be considered tornado safe; but, in our judgment, they are the "best available" for locating people during tornado warnings. This plan should be reviewed at least annually by all employees in your area to ensure that everyone knows where the severe weather shelter area is and what to do when the severe weather siren activates. Tornadoes develop from high winds associated with thunderstorm activity or in conjunction with hurricanes. Typically, spring and late summer thru early fall seasons provide the best conditions conducive to tornado formation, although, a tornado can form during any season.

Section B - Severe Weather Definitions

Tornado

A violently rotating column of air, usually pendant to a cumulonimbus, with circulation reaching the ground. It nearly always starts as a funnel cloud and may be accompanied by a loud roaring noise. On a local scale, it is the most destructive of all atmospheric phenomena.

Tornado Warning

This is issued when a tornado is indicated by radar or sighted by spotters; therefore, people in the affected area should seek shelter immediately. They can be issued without a Tornado Watch being already in effect. They are usually issued for around 30 minutes.

Tornado Watch

This is issued by the National Weather Service when conditions are favorable for the development of tornadoes in and close to the watch area. Their size can vary depending on the weather situation. They are usually issued for a duration of 4 to 8 hours. They normally are issued well in advance of the actual occurrence of severe weather. During the watch, people should review tornado safety rules and be prepared to move to a place of safety if threatening weather approaches.

Severe Thunderstorm

A thunderstorm that produces a tornado, winds of at least 58 mph and/or hail at least 1" in diameter. Structural wind damage may imply the occurrence of a severe thunderstorm. A thunderstorm wind equal to or greater than 40 mph and/or hail of at least ½" is defined as approaching severe.

Guide for determining hail sizes:

- Less than 0.50" Pea
- 0.50" – marble/mothball
- 0.75" – dime/penny
- 0.88" – Nickel
- 1.00" – quarter
- 1.25" – half-dollar
- 1.50" – walnut/ ping pong
- 1.75" – Golf Ball
- 2.00" – Hen Egg

- 2.50” – Tennis Ball
- 2.75” – Baseball
- 3.00” – Teacup
- 4.00” – Grapefruit
- 4.50” – Softball

Severe Thunderstorm Warning

This is issued when either a severe thunderstorm is indicated by radar or a spotter reports a thunderstorm producing hail one inch or larger in diameter and/or winds equal or exceed 58 mph, therefore, people in the affected area should seek safe shelter immediately. Severe thunderstorms can produce tornadoes with little or no warning. Lightning frequency is not criteria for issuing a severe thunderstorm warning. They are usually issued for a duration or one hour. They can be issued without a Severe Thunderstorm Watch being already in effect.

Severe Thunderstorm Watch

This is issued by the National Weather Service when conditions are favorable for the development of severe thunderstorms in and close to the watch area. A severe thunderstorm is a thunderstorm that produces one-inch hail or larger in diameter and/or winds equal or exceeds 58 mph. The size of the watch can vary depending on the weather situation. They are usually issued for a duration of 4 to 8 hours. They are normally issued well in advance of the actual occurrence of severe weather. During the watch, people should review severe thunderstorm safety rules and be prepared to move to a place of safety if threatening weather approaches.

Severe Weather Statement

A National Weather Service product provides follow up information on severe weather conditions that have occurred or are currently occurring.

Flash Flood

A flood that is caused by heavy or excessive rainfall in a short time, generally less than 6 hours. Also, at times a dam failure can cause a flash flood, depending on the type of dam and time during which the break occurs.

Flash Flood Warning

Issued to inform the public, emergency management, and other cooperating agencies that flash flooding is in progress, imminent, or highly likely.

Flash Flood Watch

Issued to indicate current or developing hydrologic conditions that are favorable for flash flooding in and close to the watch area, but the occurrence is neither certain nor imminent.

Section C - Thunderstorms

Thunderstorms may develop at any time of the year. Although thunderstorms can occur during any month, the more violent storms occur in the spring and summer months. Thunderstorms can be a single cell, multicell cluster, multicell line, and supercell. Supercells always form severe thunderstorms. Thunderstorms typically consist of very high winds, rain, lightning, and in many cases hail. Typically, the larger the hail is, the stronger the thunderstorm is. Hail one inch in diameter or more with winds over 58 mph indicates a severe thunderstorm where tornados are likely to be spawned. Tornado formation is most likely to occur where the hail falls. Another dangerous aspect of a thunderstorm is lightning. The best protection from lightning is to seek shelter in a nearby building. Flooding can also occur in low areas and in

areas where storm drains are blocked. It is also no surprise that severe thunderstorms can produce damaging winds with or without forming tornados.

Section D – Anatomy of a Tornado

Tornadoes form under a certain set of weather conditions in which three very different types of air come together in a certain way. Near the ground lies a layer of warm and humid air along with strong south winds. Colder air and strong west or southwest winds lie in the upper atmosphere. Temperature and moisture differences between the surface and the upper levels create what is called instability, while the change in wind with height is known as wind shear. This shear is linked to the eventual development of rotation from which a tornado may form.

A third layer of very warm dry air becomes established between the warm moist air at low levels and the cool dry air aloft. This very warm layer acts as a cap and allows the atmosphere to warm further making the air even more unstable. Things start to happen when a storm system aloft moves east and begins to lift the various layers. Through this lifting process, the cap is removed thereby setting the stage for explosive thunderstorm development as strong updrafts develop. Complex interactions between the updraft and the surrounding winds, both at storm level and near the surface, may cause the updraft to begin rotating and a tornado is born.

A tornado is a violently rotating column of air in contact with the ground with speeds of 60-300 mph. It is only visible due to water droplets mixed with dust and debris. Doppler radar will not "see" tornados. The radar only detects precipitation and light rain in the center of heavy rain indicates tornado potential. Contrary to popular belief, tornados do not leave the ground, only the intensity changes and they appear to "jump". Tornados can be categorized into three groups based on the "Fujita" scale.

- Weak - 80% of all tornados, 60-110 mph winds, path 3 miles long lasting 1-10 minutes. It causes less than 5% of all deaths.
- Strong - 19% of all tornados, 110-205 mph winds, a path less than 5 miles, lasting 10-20 minutes. Cause 30% of all deaths,
- Violent - 1% of all tornados, winds greater than 205 mph, can have a 50-mile path lasting up to 60 minutes. Cause 70% of all deaths.

The most common direction of a tornado path is from the southwest to the northeast, but they can come from any direction. Tornadoes are most likely to occur during the afternoon and evening. The most violent storms occur in April through September. The peak hours are from 12:00 noon until 7:00 P.M.

Section E – Effects of High Winds

The causes of damage to buildings by a tornado may be classified in one of three categories which include: extreme winds, missiles, collapse. All buildings have at least one undesirable structural feature relating to the effects of a tornado. Examples are large areas of glass, long roof/ceiling spans, wind tunnels, and load-bearing wall construction. The areas designated in this report are not to be considered "tornado-proof", but rather the best available areas for sheltering during a tornado and severe thunderstorm warnings.

As much as possible, the shelters were selected to:

- Avoid glass
- Avoid interior and exterior doors
- Utilize interior spaces with short spans
- Keep occupants as far away as possible from entrances
- Avoid areas expected to become wind tunnels
- Distribute locations throughout the building to facilitate rapid access

- Avoid areas where chemicals are stored
- Put as many walls as possible between you and the exterior of the building

Section F – Emergency Notification System

Severe weather alerts are transmitted by two means: via pole-mounted outdoor sirens stationed at six specific locations around the City and via severe weather radios located within City buildings. The sirens are tested audibly on the 1st Wednesday of the month at noon (this will not occur if it is storming to prevent confusion).

Watches and warnings are broadcast via the severe weather radios. Minimum actions that should be taken based on specific alerts are detailed in the next section.

Sirens will not sound for a tornado watch, only for a tornado warning which means one has been sighted in our area. The sirens will activate for three minutes when a tornado has been sighted. The primary activation location for the sirens is from the Reedsburg Police Department Communications Center. A secondary activation location is from the fire station. Sauk County also can activate the Reedsburg Tornado Sirens.

The NWS will activate Wireless Emergency Alerts (WEA) for tornado warnings. The City of Reedsburg Emergency Manager is a registered user of the Integrated Public Alerts and Warning System (IPAWS) and may use the WEA feature post-tornado or severe weather event to broadcast life safety messages.

Section G – Minimum Actions to be Taken Based on Weather Alerts

Severe Thunderstorm Watch

Be aware that conditions may be suitable for the development of a severe thunderstorm.

Severe Thunderstorm Warning

Review your severe weather action plan. Usual activities can continue but be prepared to seek shelter. Avoid going outside if possible. Department supervisors should ensure facilities are in place to respond to storm-related emergencies.

Tornado Watch

Review your severe weather action plan. Usual activities can continue but be prepared to seek shelter. Department supervisors should maintain situational awareness by continuously monitor weather reports and conditions related to the severe weather, i.e. traffic problems, storm damage, staffing and equipment needs. Police, Fire, EMS, and Public Works supervisors should establish communications and determine the need to institute a Unified Command at an Incident Command Post.

Tornado Warning

When a tornado warning is issued, the outdoor sirens will be activated, and the NWS will broadcast the warning using NOAA weather radios and Wireless Emergency Alerts (WEA) are activated through the FCC and FEMA based off the NWS alert. All employees should immediately proceed to their building's designated shelter area. Employees near a severe weather radio(s) in the building should unplug them and take them to the shelter area to monitor for additional warnings. All persons located outdoors shall seek shelter indoors immediately.

When a tornado warning is issued, the Reedsburg Police Department Communications Center will activate the pagers of the Reedsburg Fire Department and Reedsburg Ambulance and advise of the tornado warning. All available fire personnel will use their best judgment to decide if they can safely respond to the fire/ems

facility where they will immediately seek shelter. No emergency services response should occur during a Tornado Warning for any non-emergency call until it expires, is canceled, or unless directed by a department supervisor.

Exterior doors should not be opened. Under no circumstances should persons leave buildings during a warning. During a warning, persons should take one of two positions -- The preferred position is kneeling with their head between their knees facing the wall, and the other is, seated on the floor with their backs to the wall. In either case, they should be as low as possible to reduce their potential for injuries from flying missiles or glass or debris. If available, some form of covering should be used to protect heads, arms, and legs.

Building occupants should remain in the shelter area until the National Weather Service issues a release. Listen to your radio for information.

Remember, you typically have only three minutes to reach a shelter so do not delay. Waiting can mean the difference between life and death. Everyone must be familiar with the location of the severe weather shelter area(s) in their buildings and should be briefed on what actions to take when the sirens have sounded. Persons in the shelter should tune to local radio stations, their severe weather radio, and/or NOAA weather radio for additional information.

Section H – Severe Weather Kit

Every building should have at least one Severe Weather Kit. Some buildings will have more than one. The kit should include at least the following items:

- Flashlight(s), with extra batteries
- Battery-operated Radio, with extra batteries
- NOAA Weather Radio if available
- First-aid Kit
- An A-B-C-type fire extinguisher
- Several Blankets

Section I – Shelter Area Identification

Shelter locations for the occupants of the following City-owned buildings are as follows:

1. FIRE DEPARTMENT, 131 South Park Street
 - a. Basement
2. REEDSBURG CITY HALL, 134 South Locust Street
 - a. Internal upstairs break room
 - b. Downstairs bathrooms
3. AIRPORT, 1720 E MAIN ST
 - a. Utility room
4. POLICE STATION, 200 South Park Street
 - a. Interior Restrooms
 - b. Lobby Restroom
 - c. Cognitive Graphic Interview Room
 - d. Cognitive Graphic Viewing Room
 - e. Booking
5. AMBULANCE SERVICE GARAGE, 230 Railroad Street
 - a. Interior Bathrooms
 - b. Laundry Room
6. BOYS AND GIRLS CLUB, 300 Vine Street

- a. Classrooms A and/or B
 - b. Go across the street to the PD
7. REEDSBURG PUBLIC LIBRARY, 370 Vine Street
 - a. Lobby Restrooms
 - b. Staff Breakroom / Restroom
8. PUBLIC WORKS, 414 South Walnut Street
 - a. Internal storage room
9. WASTEWATER TREATMENT PLANT, 802 Division Street
 - a. Office server room
10. SWIMMING POOL, 425 N Webb Avenue
 - a. Bathhouse/Guard House
11. RACA & CONCESSION, 1411 Viking Drive
 - a. Concession Area
 - b. Restroom Area
12. REEDSBURG UTILITIES, 501 Utility Court
 - a. Men's Locker Room/Restroom
 - b. Women's Locker Room/Restroom

Section J – Measures to be Taken When Using a Shelter Area

- All doors around shelter areas should be closed and secured during a tornado warning.
- Windows and doors with glass panels should be avoided because of potential missiles propelled by high wind.
- Chemicals and cleaning supplies should be removed from areas designated for shelter use and relocated to a non-shelter area.

Section K – Flood Alerts

- Flood notifications will take place following National Weather Service watches and warnings using weather radios, television, and Nixle.
- City-specific messaging will take place according to Annex D – City Flood Response.
- During a Flash Flood Warning, a Flood Warning, or if the Baraboo River is expected to exceed 12.5 feet, the Police Department will notify any Granite Avenue campers of the situation and assist them in making alternative accommodations.

Section L – Additional Resources

The National Weather Service

Current and Forecasted Weather Conditions, Hazardous Weather Outlook and Other Resources

<http://www.weather.gov/mkx>

Interactive Weather Maps and Forecasting

<http://www.wunderground.com/>

Tornado Facts and Sheltering Instructions

<http://readywisconsin.wi.gov/media/pdf/Tornadoes.pdf>

Preparedness Information

<http://readywisconsin.wi.gov/>

Emergency Alerts and IPAWS Information

<https://www.fema.gov/emergency-alert-system>

Annex C – EOC Operations

In a major incident, the EOC can provide resources and information to on-scene responders, alerting, warning and watching assistance, communications assistance, public information, an off-scene PIO and other forms of assistance. It will require up to two hours to bring the EOC to full operational capacity.

- Facilities
 - The EOC provides a central location for the management of a disaster of emergency. It allows for face-to-face communications among the Emergency Management Staff.
- The City of Reedsburg's EOC is at:

Reedsburg Police Department
Training Room
200 South Park Street
Reedsburg, WI 53959

- EOC Phone Numbers:
 - 608-768-1264
 - 608-768-1265
 - 608-768-1266
 - 608-768-1267

Facility Requirements

Equipment and resources at the EOC must respond to a broad range of emergency-related needs. One of the most crucial needs is for adequate and redundant communications systems. Hard-line telephones, a base radio and ham radio capabilities, cellular phones, portable radios, and chargers are all necessary. A laptop computer and printer are on site. A variety of office supplies including; flip charts and easels, are on hand to facilitate work and allow for the appropriate documentation of actions taken. Adequate office furniture to accommodate EOC staff and partner organizations is available. Since EOC staff may work long hours without returning home, a variety of personal hygiene kits, as well as bedding, cots and towels, are available. Checklists for EOC staff positions.

Emergency Operations Center Staff and Officials

EOC staff are involved in all phases of the City's Emergency Management Program including preparedness, mitigation, response and recovery activities. The Emergency Management/Ambulance Director, City Administrator, Police Chief, Fire Chief, Public Works Director, Parks Director and City Treasurer comprise the EOC staff. This group is the functional backbone of the EOC, acting as command and control; decision-makers for emergency response activities.

Command Locations

Emergency Management Staff are not confined to any location during an emergency. The only major criteria are that they work together to make decisions and apply the command concepts.

In general, command locations follow the nature of the emergency:

- Small incident – Command at the scene
- A large, but limited, incident such as a major fire – Command at the scene
- A major incident, such as a full city block on fire – Command at the scene with backup in the EOC
- Disaster (resources overextended, unable to control visually or a prolonged major incident) – Command at the EOC

- Planning for the possibility of any incident escalating (lightning storm, wildfire, winter storm with possible power loss, etc.) - Command at the EOC
- Activation of the Emergency Operations Center

General

Any department head or the Mayor may request activation of the EOC based on information of an impending event that could evolve into a major emergency in the city. Warning, emergency information or disaster reports may be received by any of the departments in the city. In all cases, such information will be relayed to Reedsburg Dispatch and the Emergency Management Director or designee. Decisions to respond, implement the disaster plan, and activate the primary Emergency Operations Center (EOC) or the secondary EOC will be made by the Emergency Management Director and City Administrator or designees in a Level I situation. In Level II or III situations, EOC activation may be executed by the Incident Commander.

Situations calling for the activation of the EOC include but are not limited to:

- Severe weather conditions about to endanger the City
- Utility malfunction that could be problematic
- A Hazardous Material incident that could exceed resources
- Terrorism threat that could exceed resources
- Imminent flooding situations or ones beyond local capabilities to handle the event
- Any other situation that could threaten life, health and or property beyond those events that would be handled by a normal emergency response.

EOC Activation Levels

The three levels of activation are based on the scale of the emergency:

- **EOC Level I Advisory Notification**
 - A routine emergency, i.e. A motor vehicle collision or small Hazardous Materials (HazMat) spill, occurs or an impending situation must be monitored in case it should evolve into a significant event. The Emergency Management Director is notified and decides whether to notify other Emergency Management Staff. If so, personnel on the Level I Call Out List are contacted.
 - Advisory/Standby Notification
 - No action is necessary, only to standby if requested.
 - Monitoring/Callback Notification
 - Monitor at the EOC when necessary. For some people, a callback may be required.
- **EOC Level II Coordinating Activation**
 - A major emergency or unusual incident occurs that may affect a small portion of the community. Conditions exceed typical resource use and response by multiple agencies is required. Emergency Management Staff must report to the EOC. Staff requests a representative from the County to provide continuity of emergency functions and coordination. Personnel on the Level II Call Out List is contacted.
- **EOC Level III Full Activation**
 - The scale of the disaster is widespread and serious. A full range of emergency services, i.e. Evacuation, sheltering, etc. are provided with the assistance of outside agencies.
 - Emergency Management Staff coordinates with County, State, and Federal resources for needed assistance. All-City personnel report to the EOC. Personnel on the Level III Call Out List are contacted.

Annex D – City Flood Response

- ☐ Coordinate a meeting with department heads and elected officials to review:
 - ☐ Hillsboro Dam status
 - ☐ Anticipated flood levels
 - ☐ Barricade Placement
 - ☐ Sandbag inventory
 - ☐ Take sandbags and sand to the High School and Webb School
 - ☐ Communicate with Sauk County Emergency Management
 - ☐ Establish the Emergency Operations Center and determine staffing
 - ☐ Hand out 214's for time tracking
 - ☐ Call residents on the Lake Redstone Emergency Plan list
 - ☐ Consider taking flyers to homes in previously flood-affected areas. (Tab 1)
 - ☐ Coordinate with Lakeside Foods for levee pumps and protection
 - ☐ Establish a PIO and transmit public information
 - ☐ Establish Finance section to track expenses
- ☐ Create a common log to record river levels and flood updates.
- ☐ Maintain sandbag and sand supplies
 - ☐ Consider establishing a list of homes that need sandbags delivered
- ☐ Track volunteers at sandbag sites
- ☐ Notify public of phone numbers for local and county EOC's
- ☐ Establish a daily media release through the PIO
 - ☐ Use Nixle for public information releases
 - ☐ Use City TV Channels for public information releases
- ☐ Create an official flood website
- ☐ Coordinate daily or twice daily briefings with department heads and elected officials
- ☐ Communicate with public/private partners through PIO
- ☐ Encourage the reporting of damage and make remind the public to take pictures
- ☐ Assign a City Employee to take pictures around the City focusing on public damage and debris. Establish a drop box on the City's drive to maintain pictures.

Tab 1 to Flood Response Annex

Evacuation Notice

TO: ????

FROM: ????

DATE: ????

TIME: ????

FOR YOUR SAFETY, IT IS RECOMMENDED THAT PEOPLE IN YOUR AREA LEAVE THEIR HOME (EVACUATE).

DUE TO THE POTENTIAL FOR RAPID RISE OF THE ??? RIVER OVER THE NEXT ??? HOURS/DAYS.

YOU AND YOUR FAMILY SHOULD IMMEDIATELY FIND SHELTER WITH A RELATIVE/FRIEND OR A SHELTER IS AVAILABLE AT ????

Before You Leave Your Home:

- Turn off your water and electricity and gas to your furnace and water heater, **if possible**

Each Household Member Should Bring:

- Prescription medications
- Cell phones, laptops, iPad, etc.
- Cash, checkbook, and credit cards
- Important Documents: driver's license, social security card, insurance papers, relative/friend phone numbers, etc.
- Sleeping bags/blankets and pillows
- Clothing and toiletries

Bring Your Pet(s) with:

- ID Tags
- Leash and/or Pet carriers
- Pet Medications
- Specialized foods
- Vaccination records
- Microchip Information

LOCK YOUR HOME AND TAKE THE KEY WITH YOU!

TRANSPORTATION:

- INDIVIDUALS WITH TRANSPORTATION NEEDS REQUIRING ASSISTANCE SHOULD CALL SAUK COUNTY AT 608-356-4895

INFORMATION:

For the latest information, please sign up for Nixle alerts by texting to "888777" and entering your zip code in the message box.

Please call ??? at ??? for any questions you have.

Annex E – Debris Management

A. Introduction

A. Policy

1. The debris removal process must be initiated promptly and conducted in an orderly, effective manner to protect public health and safety following an incident. Debris Management will be conducted in the following prioritized phases.

B. Purpose

1. To facilitate and coordinate the removal, collection, and disposal of debris following a disaster to mitigate against any potential threat to the health, safety, and welfare of the impacted citizens, expedite recovery efforts in the impacted area, and address any threat of significant damage to improved public or private property.

C. Scope

1. The debris management program implemented will be based on the waste management approach of reduction, reuse, reclamation, resource recovery, incineration, and landfilling, respectively;
2. Public Works and agencies can reasonably be expected to accomplish expedient repair and restoration of essential services and vital facilities, but it may be necessary to contract for major reconstruction;
3. Public Works will be able to organize and carry out debris clearance in the aftermath of an emergency, but may require external assistance in debris removal if there are large quantities of debris or if debris includes hazardous materials;
4. Assistance may be available from other jurisdictions through local agreements (and from commercial firms through contingency contracts);
5. Damage to chemical plants, power lines, sewer, and water distribution systems, and secondary hazards, such as fires, could result in health and safety hazards that may pose a threat to employees;
6. Local landfills and waste disposal facilities may be inadequate to deal with large amounts of debris and it may be necessary to use alternate methods and facilities for disposal;
7. The City may have insufficient resources to remove the debris created by a major emergency or disaster and accomplish other recovery tasks;
8. If local debris removal capabilities are insufficient, it may be necessary to execute a local emergency declaration and request the State assist in debris removal. If the local emergency is of such magnitude that the Governor requests a Presidential Disaster Declaration and such a declaration is approved, federal resources could become available.
9. For major emergencies or disasters, private contractors may be needed to collect, reduce the volume of, and dispose of debris;
10. Citizens will assist in removing debris from the immediate area of their homes and businesses, but will generally need government assistance in hauling it away for disposal; and
11. Citizens are often willing to help their neighbors in removing the debris; proper public information can encourage such cooperative action, speeding up the process and reducing costs.

B. Concept of Operations

A. Organization:

1. The Public Works Department is responsible for the debris removal function and will work in conjunction with designated support departments, utility companies, waste management firms, and trucking companies, to facilitate the debris clearance, collection, reduction, and disposal needs of the locality following a disaster.

B. Emergency Roadway Clearance: Clear debris from major arterial roads to provide access for emergency vehicles and resources into the impacted area;

1. Following a disaster, the top priority is to clear major roads and routes providing access to key population support facilities such as hospitals, to allow for the movement of emergency vehicles, resumption of

critical services and damage assessment. Emergency roadway clearance also facilitates the deployment of external response elements and the delivery of emergency equipment and supplies. In initial roadway debris clearance, debris is normally pushed to the side of the road and no attempt is made to remove or dispose of it.

2. In this phase, crews equipped with chain saws will generally be needed to cut up downed trees, and heavy equipment will be needed to move the remains. If possible, heavy equipment used for moving debris should be equipped with protective cabs and all personnel should wear protective equipment. Fire hydrants, driveway cutouts, and utility valves should be left unobstructed; and
3. As electrical systems are often damaged by the same hazards that create substantial debris, debris management crews may need to coordinate their efforts to remove debris with utility crews.

C. Debris Removal and Disposal:

1. Debris removal from public property

- a. In the aftermath of a disaster, debris may have to be removed from a variety of public areas including:
 - i. Roads and rights of way;
 - ii. Government buildings, grounds and parking lots; and
 - iii. Storm drainage systems and reservoirs.
- b. If the emergency resulted in a Presidential Disaster Declaration, expenses of debris removal from the public property may be partially reimbursed by the federal government if the debris must be removed to:
 - i. Eliminate immediate threats to life, public health, and safety;
 - ii. Eliminate immediate threats of significant damage to improved public or private property; and
 - iii. Ensure the economic recovery of the affected community.
- c. As large-scale debris removal and disposal operations can be extremely costly, it is vital to determine if federal assistance will be provided and the rules that apply to such assistance before commencing debris removal operations.

D. Debris Removal from Private Property

1. Debris removal from private property, including demolishing condemned structures, is generally the responsibility of the property owner and the cost may be wholly or partially covered by insurance. If there has been a Presidential Disaster Declaration and debris on private property is so widespread that public health, safety or the economic recovery is threatened, the local government may be partially reimbursed for the cost of debris removal from private property. The City normally has the responsibility for picking up and disposing of debris from private property placed at the curb and bears the cost for the effort.

E. Preparation for Debris Removal

1. Considerable time and labor can be saved in the debris removal process by sorting debris from public property and encouraging the public to sort from the private property before it is picked up. A proactive public outreach program should advise the public of the actions they can take to facilitate pickup including:
 - a. Sorting debris into categories (See Tab 1-Debris Classifications);
 - b. Placing sorted debris piles curbside;
 - c. Keeping debris out of the road and away from fire hydrants and utility services; and
 - d. Disposing household garbage in normal refuse containers.

F. Determining Debris Removal Strategy

1. Depending on the amount of debris to be cleaned up, Public Works may use contracted help to assist in the cleanup efforts.

G. Establishing Temporary Debris Storage and Reduction (TDSR) Facilities

1. The Reedsburg Airport will be used for a TDSR.

H. Public Information and Instructions

1. In the aftermath of an emergency, the Public Information staff should provide the public with detailed information on debris removal and disposal plans and procedures. Providing appropriate instructions to the public concerning debris removal can significantly reduce the time and costs involved. Public information on debris removal must start as soon as possible after the disaster – before people start moving and stacking large amounts of debris.
2. Public instructions should encourage citizens to:
 - a. Assist their neighbors, particularly the elderly or infirm, in removing the debris.
 - b. Move debris to curbside for pickup.
 - c. Separate debris into categories determined by local officials.
 - d. Keep debris piles away from fire hydrants and utility valves.
3. Public information should keep citizens advised of:
 - a. Debris pickup schedules and the system of pick up, if various types of debris will be picked up on different days; and
 - b. Self-help disposal guidelines for citizens and businesses that wish to haul their debris to a debris storage area or landfill.
4. The normal methods of public information dissemination through the media should be used to provide information to the public. If loss of electric power has occurred, extra effort must be made to reach those without power using door hangers, flyers, signs and if necessary, door-to-door outreach.

I. Debris Tracking

1. All Public Employee time and equipment used will be kept track of on ICS 214's. Private Contractors will keep track of their own time.
2. The number of loads of debris that are taken to the TDSR will be kept track of by Public Works.
3. The loads of debris that are removed from the TDSR by a disposal company will be kept track of by Public Works.

Tab 1 to Debris Support Annex

Debris Classifications

Definitions of classifications of debris are as follows:

1. **Natural Debris:** Natural debris includes, but is not limited to, damaged and disturbed trees; stumps; bushes and shrubs; broken, partially broken and severed tree limbs and bushes. Natural debris consists predominately of trees and vegetation. Natural debris does not include garbage, construction and demolition material debris.
2. **Appliances:** Refrigerators, freezers, air conditioners, televisions, wash machines, dryers, etc.
3. **Other Debris:** construction and demolition debris including, but not limited to, timber; wood products; plastic; glass; rubber and metal products; sheetrock; roofing shingles; carpet; tires; household garbage; and other materials as may be designated by the coordinating agency.
4. **Ineligible Debris:** Ineligible debris to remain in place includes, but is not limited to, chemicals, petroleum products, paint products, asbestos, and power transformers.

Any material found to be classed as hazardous or toxic waste (HTW) shall be reported immediately to the designated coordinating agency representative. At the coordinating agency representative's direction, this material shall be segregated from the remaining debris in such a fashion as to allow the remaining debris to be loaded and transported. Standing broken utility poles; damaged and downed utility poles and appurtenances; transformers and other electrical material will be reported to coordinating agency.

Emergency workers shall exercise caution with existing overhead, underground utilities and above ground appurtenances, and advise the appropriate authorities of any situation that poses a health or safety risk to workers on-site or to the general population.

Annex F - Evacuation and Re-Entry Annex

I. Purpose

The purpose of this annex is to ensure the safe and orderly evacuation of people threatened by hazards in the City of Reedsburg and to provide for the safe re-entry of the affected area. This annex outlines provisions to quickly evaluate and assess the immediate human and animal needs (food, water, health / medical, and housing), the operational status of vital community infrastructure (transportation, communications and utility systems), and to assist impacted localities with the restoration of essential services.

II. Scope

This annex adopts an all-hazards approach to preparing for and managing evacuations. It establishes a methodology that applies to any threat, hazard, or event that results in the need to evacuate. This Annex includes all areas of the City of Reedsburg including public land areas. This annex provides considerations for the evacuation of populations affected by large or small incidents within the City of Reedsburg.

III. Authority

An order to evacuate incorporated areas may be issued through local ordinance, resolution, or proclamation by local officials or the City Council under Chapter 166.23 of Wisconsin State Statutes. A Declaration of State of Emergency shall be issued before an evacuation order is issued. Additionally, during a state of emergency, the Governor can issue such orders as he or she deems necessary, for the security of persons or property.

IV. Situation and Assumptions

The City of Reedsburg has facilities available for evacuation and sheltering but would need the support of Sauk County Emergency Management and the American Red Cross to set up and operate those shelters.

A. Planning Assumptions

1. The primary means of evacuation for most individuals will be personal vehicles. Individuals who rely on other means of transportation (carpool, vanpool, public transportation, etc.) may require assistance in evacuating.
2. Individuals with access and functional needs may require evacuation assistance and/or transportation coordination.
3. Spontaneous evacuation will occur.
4. Some individuals will resist an order to evacuate.
5. Residents will utilize all available public information sources to acquire emergency information.
6. More than one incident could cause an evacuation.
7. The combined expertise and capabilities of government at all levels, the private sector, and non-governmental organizations will be required to prevent, prepare for, respond to, and recover from disasters.
8. There is a potential that public transportation and roadways could be disrupted or damaged. This will demand maximum flexibility in responses.
9. Dissemination of information to the public is essential to gaining control of the situation, reducing fears and implementing an organized effort for evacuation.
10. Information that is available to the public may be conflicting amongst various sources and may cause credibility issues with official information sources.
11. Some percentage of the population automatically assigns suspicion to the motives of government agencies, particularly regarding evacuations.
12. Communication of accurate information is crucial during an emergency, as conflicting, incorrect and often disruptive information is common in larger disasters.

V. Concept of Operations

A. Evacuation

1. **The authority for evacuation** rests with the Mayor and/or City Council in conjunction with the Incident Commander, who will make determinations regarding the evacuation of residents and visitors from affected areas within the City of Reedsburg. All evacuation plans will be accomplished in coordination with the ICS structure established for the incident to ensure the accountability of personnel.

B. Evacuation Orders and Notifications

1. Evacuation Orders will be communicated by the Reedsburg Police Department.
2. NIXLE will be used as the primary system for all emergency notifications and evacuation orders. Additionally, orders will be sent via public address systems, through local media, and social media.
3. The City of Reedsburg uses two types of notification:
 - Voluntary Evacuation – To alert residents (when time is available) that evacuation may occur and to be ready for the order, and to alert residents who need additional assistance or time to begin evacuation actions for their safety
 - Mandatory Evacuation – The mandatory evacuation order of the affected population. Exceptions would include public safety officials, disaster response personnel and organizational / agency employees designated as “essential” to emergency operations.
4. **Evacuation Information** – The following information will be helpful for affected residents and workers to receive before an evacuation order:
 - Nature of the hazard
 - Methods of warning and who will carry out the warning
 - Evacuation routes
 - Information about emergency evacuation points
 - Information about the risks of sheltering-in-place (as needed)
 - Information about the care of pets and domestic animals (as needed)
 - Need to connect with a public official at the evacuation point for more information related to the hazard and necessary safety actions
5. **Refusal to Evacuate** - Persons who refuse to comply with a mandatory evacuation order will not be arrested nor forcibly removed from their homes. Those who refuse to evacuate should be informed that they should not expect rescue or other lifesaving assistance during the incident. If minor juvenile children are present and under the care of those who refuse to evacuate, the children may be taken into protective custody if Law Enforcement believes the children are in imminent danger of serious bodily injury or death. Sauk County Human Services Department will be contacted for continued care and custody of juvenile children. Additionally, and depending on the circumstances, those who refuse to evacuate that are under the influence of alcohol, drugs or displaying severe behavioral health issues may be taken into protective custody.

A primary reason people refuse to evacuate may be due to pets not being allowed to transport with their owner or a lack of provisions for the shelter and care of pets. The City of Reedsburg recognizes this need and has plans in place to ensure the evacuation of pets with people.
6. **Provisions for People Unable to Self-Evacuate**
 - People with Disabilities – Likely to require assistance with transportation out of

evacuated areas and back into affected areas once the emergency is stabilized. Service Animals shall be allowed to remain with their people throughout evacuation, shelter, and re-entry.

- Hospitals and Care Centers – Consider the need for buses with wheelchair lifts, ambulances, and ambulances with advanced life support capability for transfers.
- Schools – Planning must include arrangements for family reunification and availability of school buses and drivers.
- Daycare Providers – In addition to family reunification plans, infant seats and close supervision will be required.
- Seasonal and Homeless Populations – Additional transportation and information requirements will be needed to locate and inform seasonal and homeless populations, and to estimate the scope of the transportation requirements.

7. Provisions for Domestic Animals at Risk – See Annex A – Plan for Pets

C. Perimeter Control Requirements

1. Plan to maintain access points and establish policies for permitting traffic in and out for official business.
2. Plans must be flexible to allow for additional evacuations of people who initially refused if they may be evacuated safely.
3. Emergency personnel will not engage in evacuation attempts of “hold outs” if the risk is deemed unreasonable.
4. Assure the public that patrols are routinely monitoring the evacuated areas to discourage theft and/or looting.
5. Media access should be coordinated through the PIO and law enforcement.

D. Accountability

1. Data Collection assignments will be made by the EOC Planning Section at the Reedsburg EOC.
2. The following events, resources, or information must be accounted for in an evacuation operation:
 - Where and when evacuation warnings have been issued
 - Number evacuated
 - Number remaining in the risk area, including provisions for functional needs and people with disabilities (medical conditions, medications, mobility, etc.).
 - The number of evacuees in shelters.
 - Names and locations of individuals evacuated from nursing homes, assisted living centers, schools, and hospitals.
3. Data Collection will be done in coordination with Damage Assessment Teams and Emergency Responders
 - Consider using a large map of the affected area to visualize the evacuation zones, closed roads, security checkpoints, and other facilities.
 - Indicate which homes have been evacuated or are empty, and which households have been warned but are not leaving.
 - Maintain a transmittable data file in a common software format for data sharing when possible.

E. Return to the Risk Area – Re-Entry

The process for re-entry into the evacuated areas must be coordinated to ensure the safety of the public, protection of property, and the continuation of response and recovery activities. Law enforcement will be responsible for ensuring the return occurs in an orderly and safe fashion.

1. **Re-Entry Scenarios** - Once the threat has passed, the re-entry policy may be based upon one of three (3) scenarios.
 - Incident has passed and there are little or no damages that affect the communities.
 - Effects are isolated to a localized area, operational area, or region of the city with minimal or isolated significant damages.
 - Total devastation with significant infrastructure damages over a widespread area.
2. **Re-Entry Decision** - The decision of when to permit residents to return to the affected area will be made cooperatively between the City EOC and the Incident Commander based upon the three scenarios above. The decision to allow re-entry will be based on an overall evaluation of the situation, including the following major factors:
 - Access – Following a major event a survey (ground or aerial) of the impacted areas should be conducted immediately to identify and prioritize the most seriously damaged areas of the locality. This can determine the level of damage to major routes into the area and help to determine the time needed for debris clearance from those routes.
 - Water Levels – Floodwaters have receded from most of the area.
 - Public Health – Water and sewer services are operating, or reasonable accommodations are in place or available.
 - Subsistence – Food is available or made available in the impacted area.
 - Utilities – Electricity, water, telephone, propane and natural gas services are operating, or information is available about when they will be available in the affected area or reasonable accommodations are in place or available.
 - Existing services can support the people already in the impacted area as well as an additional influx of people.
3. **Pre-Reentry Teams** should begin the process of clearing access to critical facilities and roads to facilitate the reentry process. The Pre-Reentry Teams consist of but are not limited to:
 - Public Works Team with heavy equipment (wheel loader, backhoe, etc), and chain saw crews.
 - Power Crews to identify and remove downed utility lines (Power, Cable, etc).
 - Emergency Medical Service to provide medical support to victims that are located while opening roads.
 - Fire Service Agencies to provide incident, evacuation and re-entry support.
 - Law enforcement to provide security for crews.

It needs to be understood that the Pre-Reentry Teams are not Search and Rescue Teams, they are only tasked with opening roads to gain access so Search and Rescue Teams and Damage Assessment teams can gain access to areas of destruction.

4. **Informing Evacuees of Re-Entry Procedures** – Public Information Officers at the Incident Command Post, EOC and JIC will coordinate messaging regarding re-entry procedures. This will be done through multiple means, including news releases, public

briefings, social media, website messaging and NIXLE notifications.

5. **Phased Re-Entry** – (Only used for significantly damaged areas) Once the decision to permit re-entry has been established, law enforcement personnel should set up checkpoints and roadblocks as needed based upon the level of damage that has occurred. Re-entry can proceed as recommended based upon a phased re-entry. This can ensure primary access to essential personnel and help to manage the number of people entering the disaster area.

- **Phase A** – Phase A allows the re-entry of agencies and groups that play key roles in restoring normal operations in the impacted areas following a disaster. Law enforcement personnel should restrict access during this phase to provide for area safety and security. Phase A agencies and groups may include, but are not limited to, the following:

- Law enforcement and security agencies (including private security for facilities and residential communities)
- Search and Rescue Responders
- Fire and EMS crews
- Facility/Industry Emergency Response Teams
- Debris Clearing and Removal Crews
- Infrastructure and Utilities Repair Personnel
- Official Damage Assessment Teams
- Other personnel at the direction of the County/Municipal EOCs

- **Phase B** – Phase B allows for the short-term limited re-entry of other critical groups as well as residents and business owners to assess damages. The local EOC in coordination with public safety personnel should determine when it is safe to begin Phase B entry. These groups may include, but are not limited to, the following:

- All agencies and personnel listed under Phase A
- Resident and Business Owners (with Insurance Adjusters and Contractors) to conduct insurance assessments (access may be temporary)
- Relief Workers
- Commodities Points of Distribution (POD) Teams
- Health Agencies
- Large Box Store Management and Staff (to support recovery ops)
- Hotel/Motel Staff (to prepare for receiving of State and Federal relief agencies)

- **Phase C** – Phase C allows for the re-entry of only those residents and business owners who can prove they live, own, rent, lease or otherwise need to be allowed into the affected areas. It includes all agencies and personnel from Phase A and B, as well as residents and business owners within the evacuated area. Phase C may still involve roadblocks and areas where access is limited.

6. **Temporary Housing** - If the impacted areas cannot support the return of evacuated residents, temporary housing may be established in the non-impacted areas near the disaster area. City, state, and county authorities will make decisions on the location and operation of temporary housing facilities.
7. **Assisted Living Centers and Nursing Homes** are NOT to bring residents back to the community until all services have been restored to normal. To include power, water, sewer, communications and local suppliers of commodities used by the facilities.

Tab 1 to Evacuation and Re-Entry Annex
Residential Access Pass Registration

Address: _____

Names of all household residents:

Cell Phone #: _____

Temporary Address: _____

Vehicle #1 Make: _____ Model: _____ Color: _____

Plate #: _____ State: _____

Vehicle #2 Make: _____ Model: _____ Color: _____

Plate #: _____ State: _____

Vehicle #3 Make: _____ Model: _____ Color: _____

Plate #: _____ State: _____

Emergency Contact Information: _____

Pass # _____

Pass # _____

Pass # _____

Pass # _____

Pass # _____

Pass # _____



Declaration of Order to Evacuate

Recent events including XXXX have resulted in XXXX affecting the following areas: XXXX. The effects of XXXX are XXXX.

Under Wisconsin State Statute 166.23, elected officials of counties, cities, villages, and towns are granted “the general authority to order, whatever is necessary and expedient for the health, safety, welfare and good order of the county, city, village, or town in the emergency...”

It is hereby proclaimed that EVACUATION of XXXX is necessary and expedient for the health, safety, welfare and good order to protect the public peace, preserve lives and property, and economic stability.

NOW, THEREFORE, The City of Reedsburg issues this Order to Evacuate for the following area(s): XXXX

Be It Further Resolved that the City Reedsburg Common Council be notified by the filing of the written declaration with the City Clerk on the first regular business day following the declaration and the City Clerk shall present the written declaration to the City Council for ratification at its first meeting following such a declaration.

Set forth this day, the XXXX of XXXX, 20XX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Resolution Adopting Declaration of Order to Evacuate

The City Council of the City of Reedsburg, Sauk County, Wisconsin, by this resolution, adopted by a majority of the Common Council with a quorum present and voting and proper notice having been given, resolves and orders as follows:

Whereas, an evacuation has been proclaimed by XXXX of the City of Reedsburg; and

Recent events including XXXX have resulted in XXXX affecting the following areas: XXXX. The effects of XXXX are XXXX.

Whereas the proclamation ordering an evacuation is the best option and is necessary and expedient for the health, safety, welfare and good order to protect the public peace, preserve lives and property, economic stability, and ensure cooperation and coordination, the City of Reedsburg Common Council ratifies this Proclamation Ordering the Evacuation of the following area(s): XXXX

RESOLUTION NO. XXXX

ADOPTED on this XXXX Day of XXXX, XXXX.

XXXX, Mayor

XXXX, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No.XXXX, dated XXXX XX, XXXX.

Date Passed: XXXX XXXX, XXXX.

Published: XXXX XX, XXXX

Vote: _____

Sample Evacuation Message Content:

This is an Order to Evacuate from the City of Reedsburg.

A (hazard description) is threatening the following area(s):

- Area A (define the area with clear, well know boundaries)
- Area B (define the area with clear, well know boundaries)

Please use the following evacuation routes:

- From Area A – xxx.
- From Area B – yyy.

Persons should evacuate to:

- Specific locations including XXX, or
- Locations derived by the specific conditions of the situation (i.e. locations at least xx miles away).

The evacuation will take place over the next XX hour(s) and should be completed by HHMM hrs. Once evacuees leave the area, they will not be allowed to re-enter.

Evacuation is the best option for persons to protect themselves. The immediate threat(s) of the hazard include:

- Describe serious bodily harm, and / or
- Describe the expected impact on the population.

Evacuees should bring:

- Wallet / Purse (including personal identification),
- House and car keys,
- Eyeglasses,
- Medications,
- Proper / Warm Clothing,
- Family pet(s), and
- Cash.

These supplies may need to last for an indefinite time. It is suggested that persons bring three days' worth of personal supplies to meet their individual needs.

Persons who need additional assistance with access and functional needs should contact XXX at XXX. More information will be released when known. Official information may be found at:

- NIXLE Communications (Text 53959 to 888777 to sign up)
- Local television and radio stations,
- The City of Reedsburg Web-page

STAFF REPORT

AGENDA ITEM: _____

To: Mayor and Common Council
From: Brian Duvalle, Planning and Building
Date of Meeting: June 14, 2021

Subject: Monthly Building Permit Report

BACKGROUND

On a routine basis the building inspector presents to the Common Council the actions of the proceeding monthly activity.

PERMITS

	May 2020	May 2021	Total Change
Zoning	8	6	-2
Building	29	24	-5

VALUE

	May 2020	May 2021	Total Change
Zoning	\$6,850	\$21,800	\$14,950
Building	\$1,112,374	\$701,150	(\$411,224)

STAFF RECOMMENDATION

Recommend the Monthly Building Permit Report be received and filed by the Common Council.

NOTES

Reedsburg Radio System Review

May 27, 2021

REEDSBURG *Wisconsin*

Fox Crossing

1620 Drum Corps Dr.
Menasha, WI 54952

800-726-5426

Green Bay

2040 Radisson St.
Green Bay, WI 54302

800-726-5426

La Crosse

3470 Losey Blvd South
La Crosse, WI 54601

608-788-8980

Madison

2011 South Stoughton Rd.
Madison, WI 53716

608-241-7700

Pewaukee

W239N2890 Pewaukee Rd.
Pewaukee, WI 53072

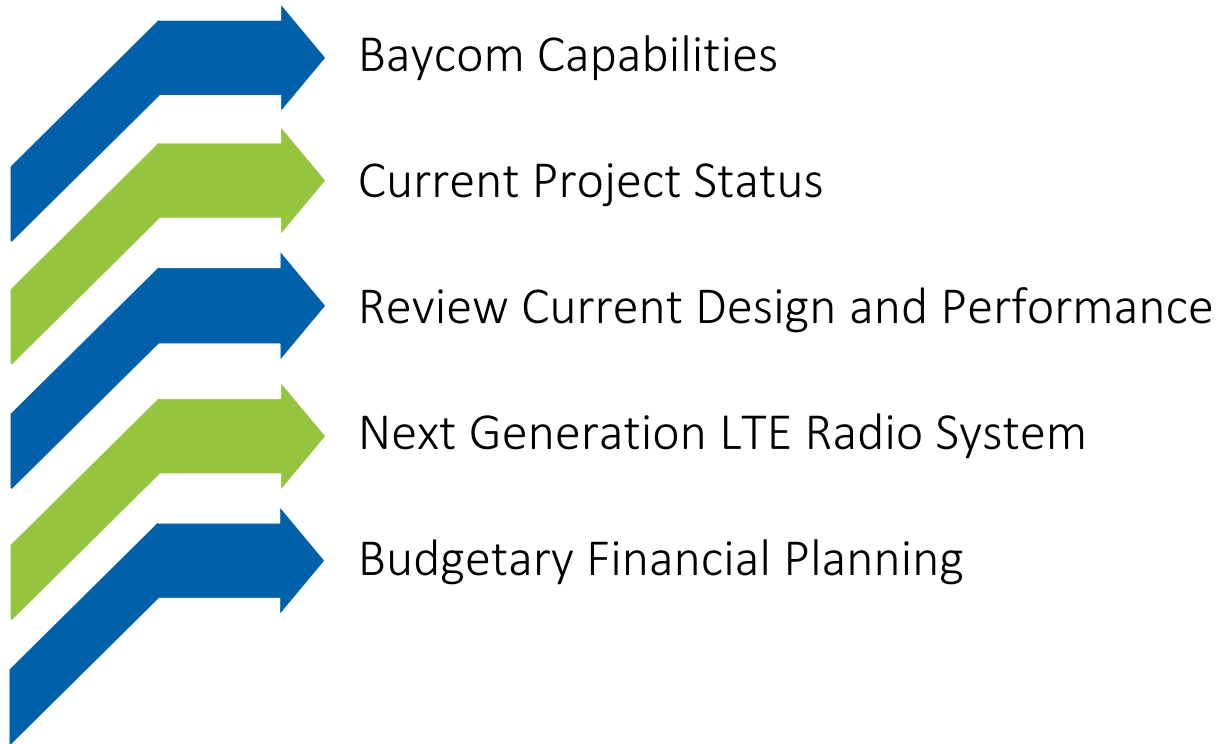
414-546-2011

Portage

305 East Albert St.
Portage, WI 53901

608-745-3300





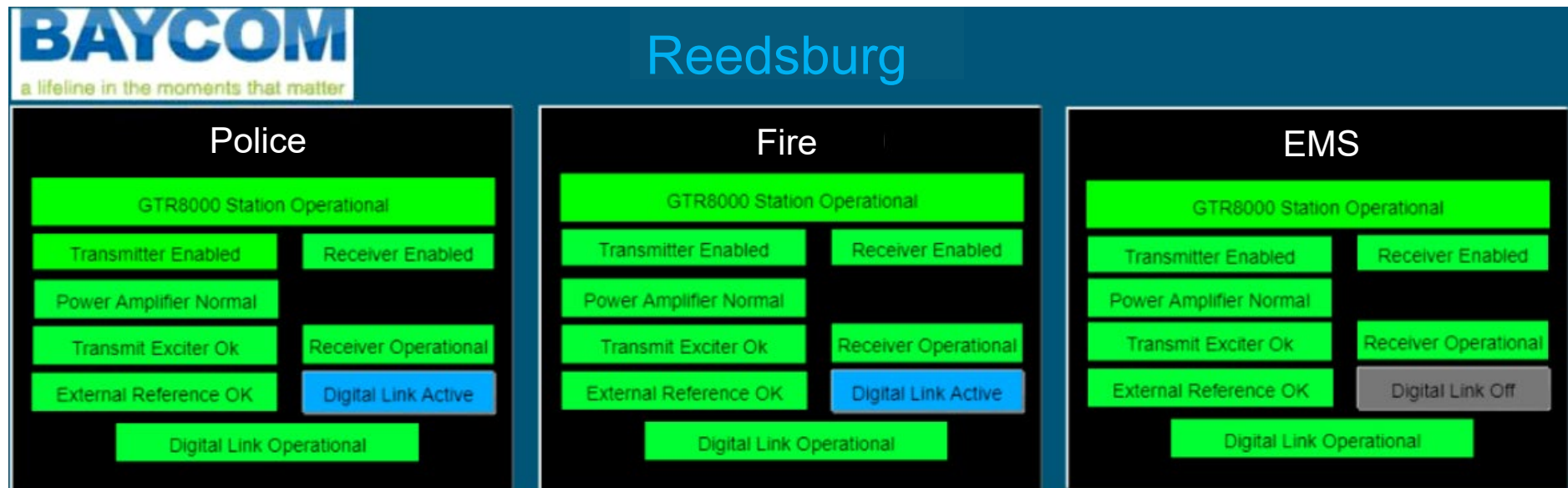
Baycom Capabilities

More than just two-way radio



Alarming Capability

- Based on IP network capability
- Allows insight into equipment that was previously not available
- Easily see the state of equipment for operations and for servicing
- Allows rapid response to specific issues within the system





Police Station

KSD 1 GTR Alive
KSD 2 GTR Alive
CFR GTR Alive
KSD 1 GCM Alive
KSD 2 GCM Alive
CFR MLC-VGU Alive
CFR MLC-AGU Alive
GGM 1 Alive
GGM 2 Alive
SWITCH 1 Alive
SWITCH 2 Alive
GPS 1 Alive
RTU 1 Fault
MW 1 Fault
NM CLIENT Alive

Fire Station

KSD 1 GTR Alive
KSD 2 GTR Alive
CFR GTR Alive
CFR MLC-AGU Alive
GGM 1 Alive
SWITCH 1 Alive
GPS 1 Alive
RTU 1 Fault
MW 1 Fault

Utility Site

KSD 1 GTR Alive
KSD 2 GTR Alive
CFR GTR Alive
CFR MLC-AGU Alive
GGM 1 Alive
SWITCH 1 Alive
GPS 1 Alive
RTU 1 Fault
MW 1 Fault



Current Project Status



Project	Completion Percentage
T1 Over IP Upgrade	0%



Review Current Design and Performance



- **Currently Shipping**
 - Product is currently shipping
 - Factory repair and new replacement parts available
 - Software updates available
 - Covered by BAYCOM Maintenance Agreement

- **Maintenance Window**
 - Product is no longer shipping
 - Factory repair and new replacement parts available
 - Software updates available
 - Typically 5-7 years
 - Covered by BAYCOM Maintenance Agreement

- **Outside Maintenance Window**
 - Product is no longer shipping
 - Factory Repair and New Replacement Parts no longer available
 - Repairs completed with used parts or total replacement
 - Software updates no longer available
 - PC operating systems for software may not be available
 - Increased frequency of failure and longer repair times
 - Covered by BAYCOM Maintenance Agreement



Reedsburg Radio System

Radio Channel	Band	Voted Receive	Transmit	Type
Police	VHF	3 Sites *1 Site offline due to phone line issue	1 Site	Analog non-Simulcast
Fire	VHF	1 Site non-voting	1 Site	Analog non-Simulcast

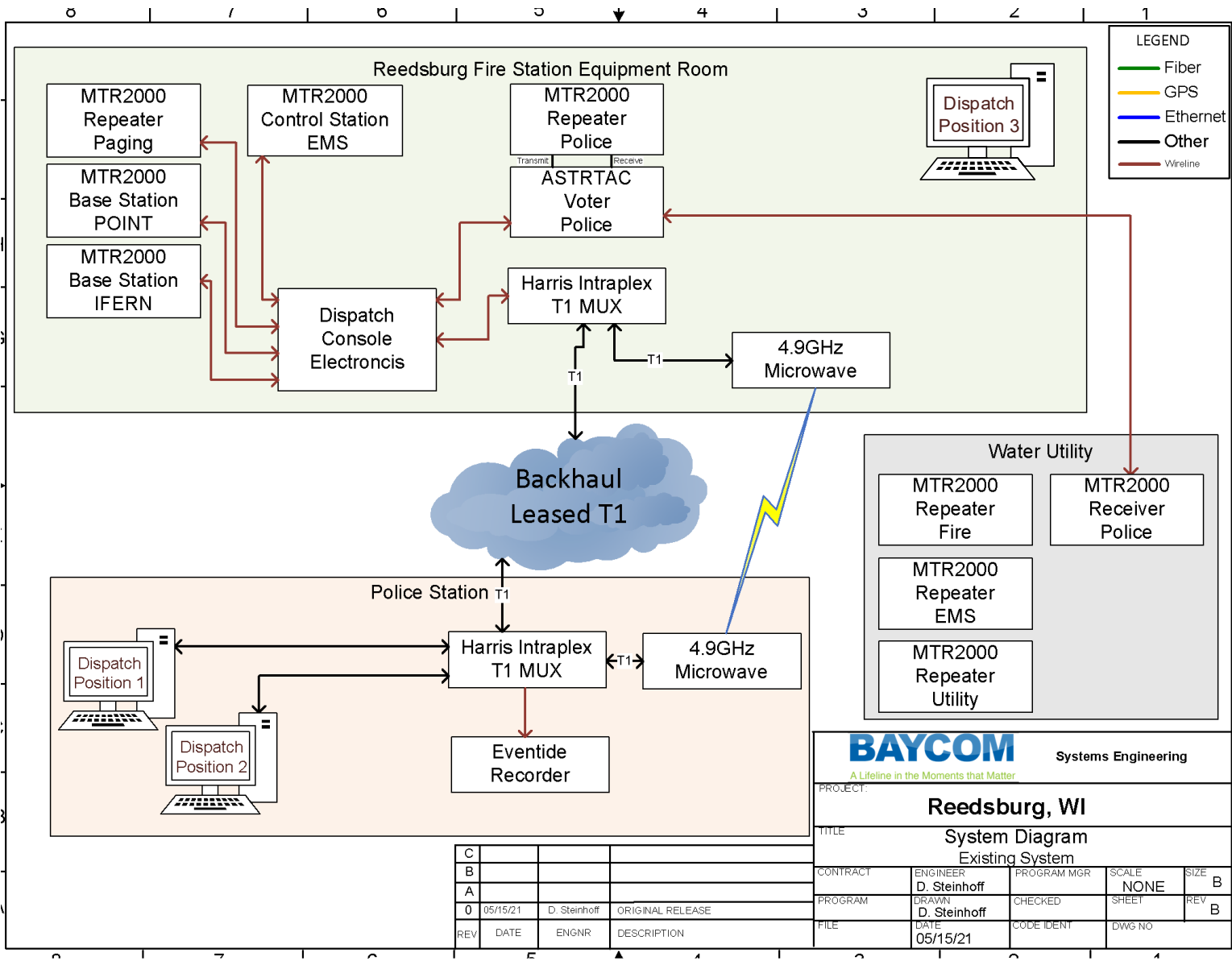


Reedsburg Radio System

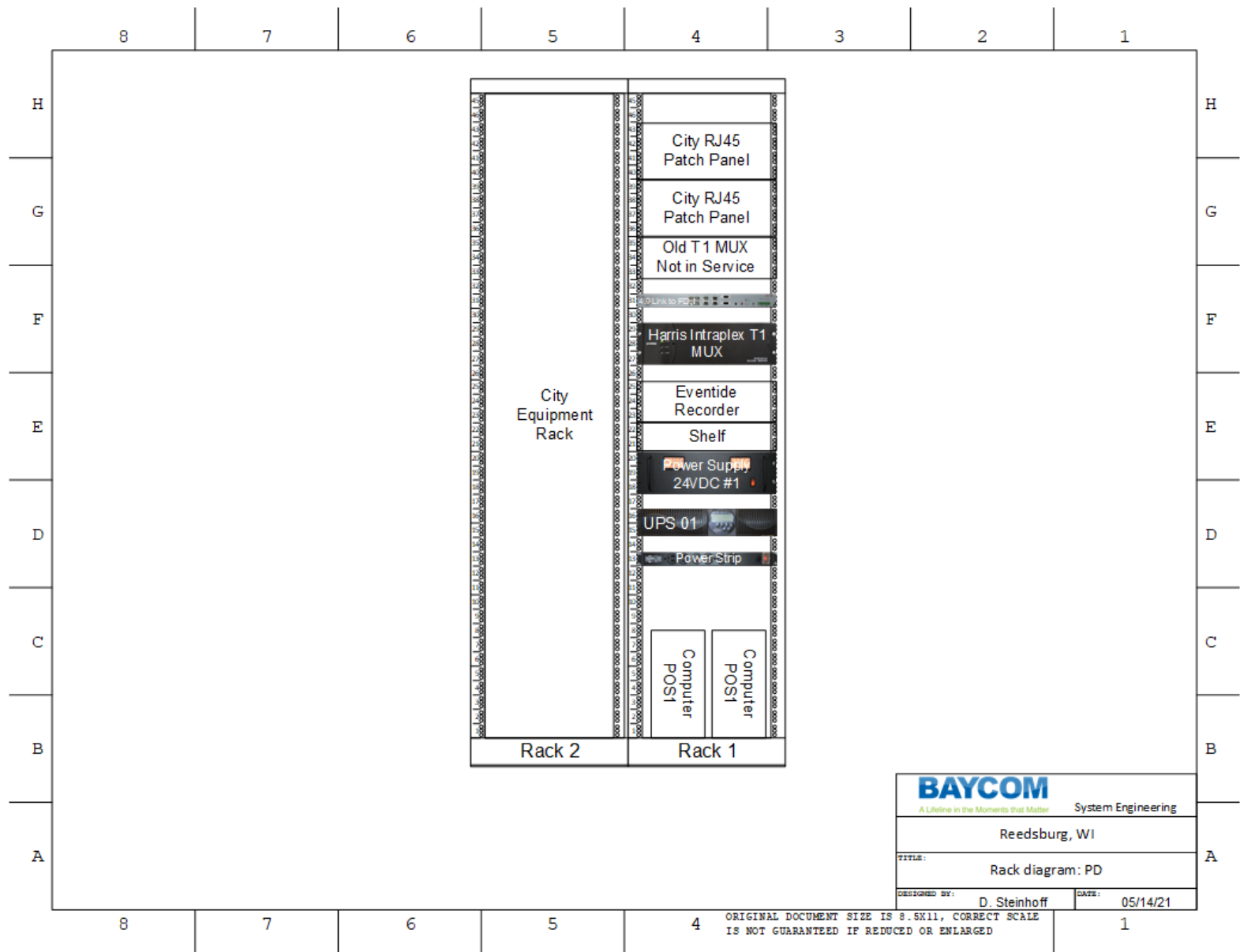
Product Currently in Service	Maintenance Window Ends	Installed	Years of Service	Notes
Motorola Centracom Elite Dispatch Console	2018	2002	19	Windows 7 OS support ended in 2020
Police SpectraTAC Voting System	2014	2002	19	Product cancelled in 2009
MTR2000 Base Stations	2018	2002	19	Product cancelled in 2011
Alpha Pinnacle UPS	2018	2009	12	
Eventide NexLog 740	2027	2013?	8	Stopped production July1, 2020
Harris Multiplexer	n/a	2013	8	
Exalt 4.9 Microwave	n/a	2013	8	



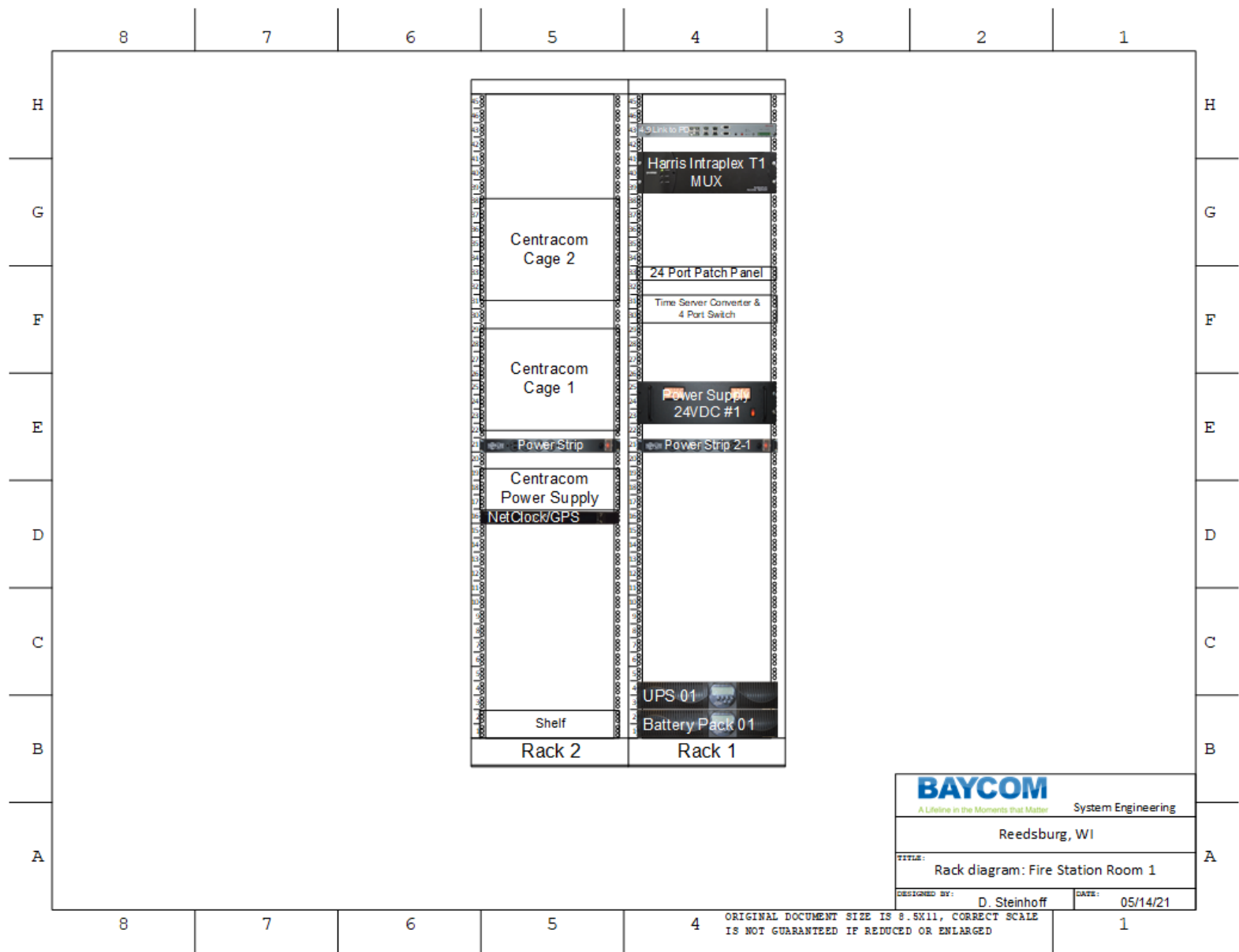
Reedsburg Radio System Diagram



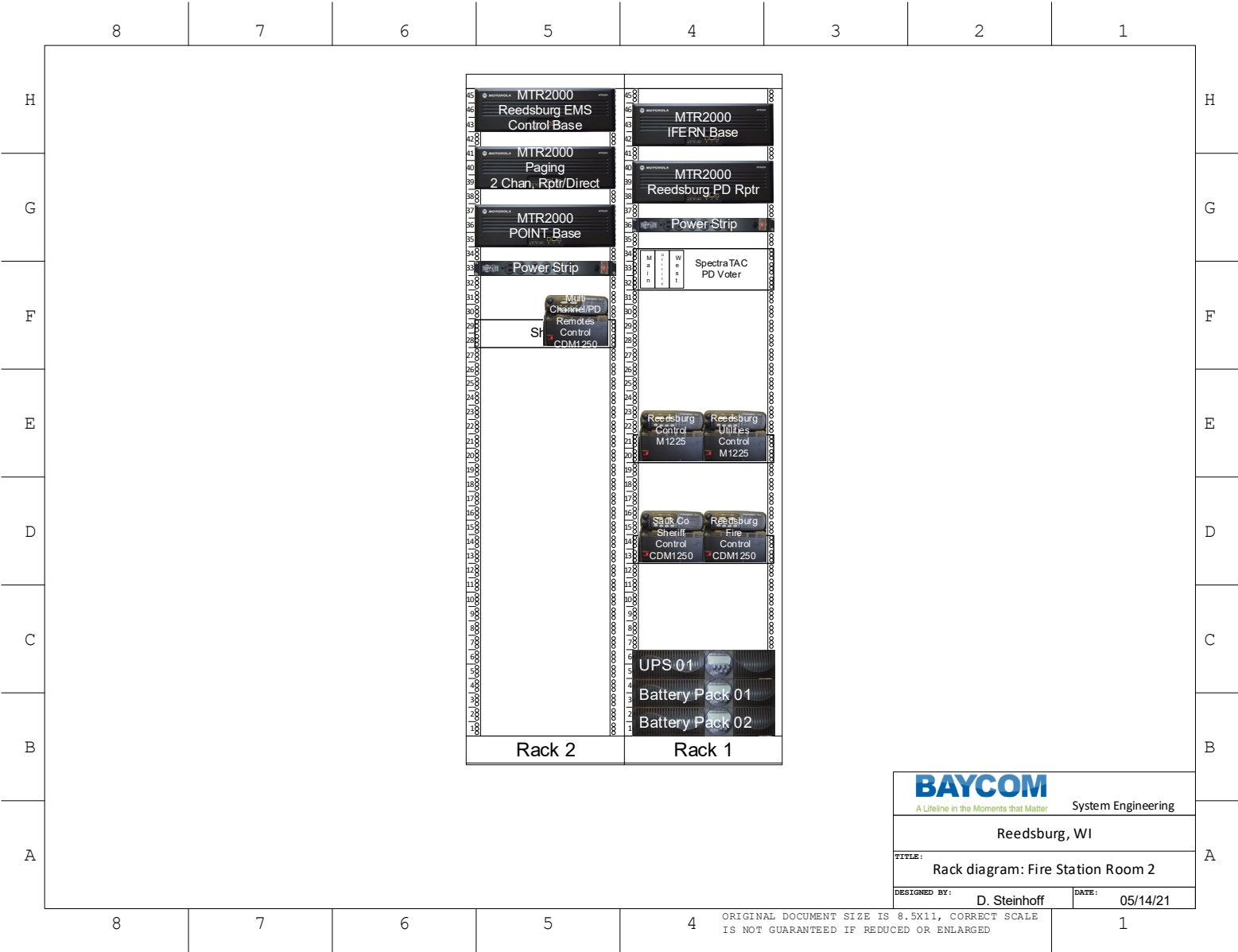
Reedsburg Radio Rack Diagram



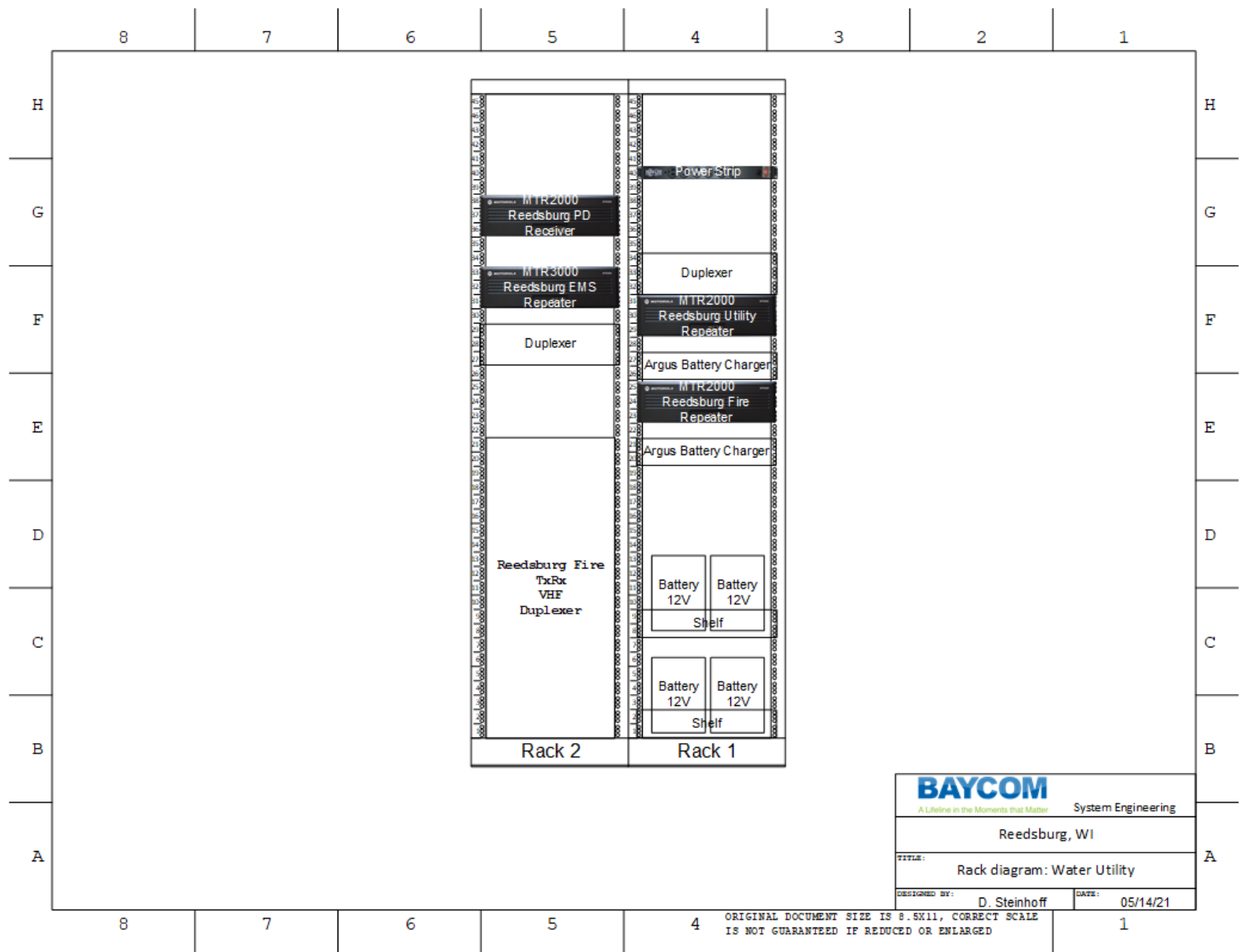
Reedsburg Radio Rack Diagram



Reedsburg Radio Rack Diagram

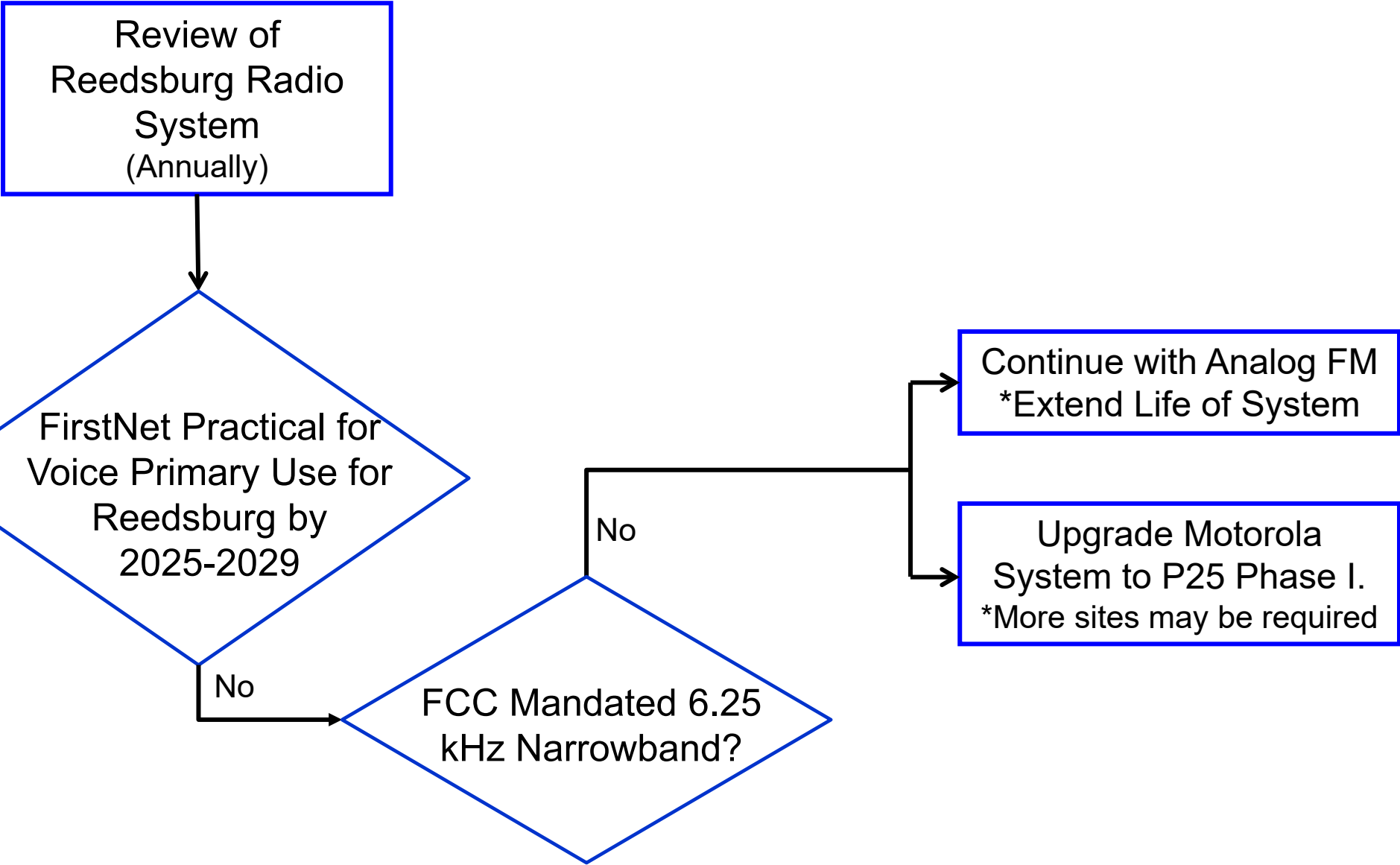


Reedsburg Radio Rack Diagram



Next Generation LTE Radio System





4.9GHz for Microwave Links in Question



FCC Expands Access to and Investment in the 4.9 GHz Band

Full Title: In the Matter of Amendment of Part 90 of the Commission's Rules

Document Type(s): Order, FNPRM

Bureau(s): Wireless Telecommunications

Description:

This item adopts new rules that will stimulate expanded use of the underused 4.9 GHz band and make available up to 50 megahertz of mid-band spectrum throughout the country for public safety or non-public safety use

DA/FCC #: FCC-20-137

Docket/RM: 07-100

Document Dates

Released On: Oct 2, 2020

Adopted On: Sep 30, 2020

Issued On: Oct 2, 2020

Tags:

[4.9 GHz - 911 - Public Safety - Spectrum - Wireless Services](#)



FCC commissioners this week voted 3-2 to approve an order that allows states to lease 4.9 GHz spectrum—50 MHz of airwaves previously designated for public-safety use—to commercial entities, although sources indicated that there is some uncertainty surrounding the practical timetable for implementing such leasing deals.

“They can keep using this spectrum for public safety—and, in fact, do so more efficiently, due to the new rules we put in place—or they can lease these airwaves and use the revenue that’s generated to fund public safety or other mission-critical initiatives,” Carr said during the meeting. “They have the choice, and I trust them to make the right call for their communities.”

FCC Commissioner Jessica Rosenworcel expressed her opposition to the new 4.9 GHz rules, noting that public-safety organization overwhelmingly disagree with the measure, which she described as a “a slapdash effort to try to foster use of this spectrum by giving states the right to divert public-safety communications in exchange for revenue.”

*Excerpted from [urgentcomm.com](https://www.urgentcomm.com) October 2, 2020 article



2021-2025 Radio System Budget and Planning



- **Currently Shipping**
 - Product is currently shipping
 - Factory repair and new replacement parts available
 - Software updates available
 - Covered by BAYCOM Maintenance Agreement

- **Maintenance Window**
 - Product is no longer shipping
 - Factory repair and new replacement parts available
 - Software updates available
 - Typically 5-7 years
 - Covered by BAYCOM Maintenance Agreement

- **Outside Maintenance Window**
 - Product is no longer shipping
 - Factory Repair and New Replacement Parts no longer available
 - Repairs completed with used parts or total replacement
 - Software updates no longer available
 - PC operating systems for software may not be available
 - Increased frequency of failure and longer repair times
 - Covered by BAYCOM Maintenance Agreement



UPS Batteries (2021 – 2025)

Radio System Maintenance Agreement	Product / Solution	Price	Notes
2021 Batteries Qty 1 UPS 1000RM Qty 2 UPS 2000RM Qty 3 Battery Packs	New Batteries	\$1,600	(Qty 51) UPS batteries Main UPS 1000RM = 3 batteries each Main UPS 2000RM = 6 batteries each Battery Pack = 12 batteries each Recommended every 4 years
2022 Batteries		-	
2023 Batteries		-	
2024 Batteries		-	
2025 Batteries	New Batteries	\$1,600	(Qty 51) UPS batteries Recommended every 4 years

*Recommend replacing UPS units instead of just the batteries



Extend Life of Existing Radio System

Some components in the system will reach the end of their formal support life between 2019 and 2020. BAYCOM can continue to maintain these items after the support window expires but used parts and used replacements will be used. End of formal support life also correlates with reduced reliability.

Product Currently in Service	Maintenance Window Ends	Replace With	Budgetary Cost	Quantity	Total	Notes
Exalt 4.9GHz	Still Supported	n/a	-	1	-	
SpectraTAC Voter	2014	MLC8000/ GRV800	\$12,900	1	\$12,900	
MTR2000 Repeater Police	2018	GTR8000	\$11,800	1	\$11,800	Simulcast Capable
MTR2000 Receiver Police	2018	GPW8000	\$4,700	2	\$9,400	Receive Only
Centracom 3 Position Dispatch Console	2018	MCC7500e 3 Position K1 Core	\$270,000	1	\$270,000	3 Position non- redundant console with 24 resource capability



Extend Life of Existing Radio System

Some components in the system will reach the end of their formal support life between 2019 and 2020. BAYCOM can continue to maintain these items after the support window expires but used parts and used replacements will be used. End of formal support life also correlates with reduced reliability.

Product Currently in Service	Maintenance Window Ends	Replace With	Budgetary Cost	Quantity	Total	Notes
MTR2000 Repeater/Base	2018	GTR8000	\$11,900	6	\$71,400	Fire, Paging, Point, IFERN, EMS, Utility
MTR2000 Control Station	2018	XPR Mobile Control Station	\$1,600	1	\$1,600	EMS
CDM1250/M1225 Control Station	CDM1250 2020 M1225 2012?	XPR Mobile Control Station	\$1,600	5	\$8,000	Fire, Sauk Co Sheriff, PD Remotes
Alpha Pinnacle UPS	2021? No longer available for purchase in 2018	Alpha Continuity UPS	\$7,200	1	\$7,200	Replaces (1) 3000RM w/2 battery packs, (1) 3000RM w/ 1 battery pack, (1) 1000RM



Other Items for Consideration 2021 to 2025

Item for Consideration	Product/ Solution	Budgetary Cost	Quantity	Total	Notes
Site Router and Site Switch	Juniper SRX345 and Aruba Switch	\$10,300	1	\$10,300	Network Preparations if to join into the Sauk County radio network
Alarm System Option	Davicom	\$12,300	1	\$12,300	Davicom Alarm Upgrade for 1 Site
Add Police Receiver Site East side of City	Motorola	\$19,200	1	\$19,200	Physical site is assumed to be a City owned building on the East site. Contingent of coverage study to ensure it meets the needs. Site will require network connectivity to PD site



Other Items for Consideration 2021 to 2025

Item for Consideration	Product/ Solution	Budgetary Cost	Quantity	Total	Notes
MCC7500 Dispatch Console Upgrade 5 years	Motorola MCC7500e SUAll	\$3,500	Year 1	\$3,500	Reference SUAll support document for details. *Must be purchased as a 5 year package at the same time with the system, paid yearly
MCC7500 Dispatch Console Upgrade 5 years	Motorola MCC7500e SUAll	\$23,000	Year 2	\$23,000	Reference SUAll support document for details. *Must be purchased as a 5 year package at the same time with the system, paid yearly
MCC7500 Dispatch Console Upgrade 5 years	Motorola MCC7500e SUAll	\$23,400	Year 3	\$23,400	Reference SUAll support document for details. *Must be purchased as a 5 year package at the same time with the system, paid yearly
MCC7500 Dispatch Console Upgrade 5 years	Motorola MCC7500e SUAll	\$24,200	Year 4	\$24,200	Reference SUAll support document for details. *Must be purchased as a 5 year package at the same time with the system, paid yearly
MCC7500 Dispatch Console Upgrade 5 years	Motorola MCC7500e SUAll	\$25,000	Year 5	\$25,000	Reference SUAll support document for details. *Must be purchased as a 5 year package at the same time with the system, paid yearly



Budget Year	Description	Budgetary Cost	Quantity	Total	Notes
2021	UPS Replacement	\$7,200	1	\$7,200	Replaces (1) 3000RM w/2 battery packs, (1) 3000RM w/ 1 battery pack, (1) 1000RM
2022	MCC7500e 3 Position Console	\$270,000	1	\$270,000	IP Based Console
	MCC7500 SUAII	\$3,500	1	\$3,500	Year 1 of 5 Year Upgrade
2023	MCC7500 SUAII	\$23,000	1	\$23,000	Year 2 of 5 Year Upgrade
	PD Voter Upgrade	\$12,900	1	\$12,900	
	PD Repeater Upgrade	\$11,800	1	\$11,800	IP connectivity back to voter is recommended
	PD Receiver Upgrade	\$4,700	2	\$9,400	IP connectivity back to voter is recommended
	Add PD Receiver Site, East Side	\$19,200	1	\$19,200	IP connectivity back to the voter is recommended

*Equipment changes may impact service agreement pricing



Budget Year	Description	Budgetary Cost	Quantity	Total	Notes
2024	MCC7500 SUAII	\$23,400	1	\$23,400	Year 3 of 5 Year Upgrade
	MTR2000 Repeater/Base Upgrades	\$10,200	6	\$62,200	Fire, Paging, Point, IFERN, EMS, Utility
2025	MCC7500 SUAII	\$24,200	1	\$24,200	Year 4 of 5 Year Upgrade
	MTR2000 Control Station Upgrades	\$1,600	6	\$1,600	EMS
	CDM1250/M1225 Control Station Upgrades	\$1,600	5	\$8,000	Fire, Sauk Co Sheriff, Radio for PD Remotes
2026	MCC7500 SUAII	\$25,000	1	\$25,000	Year 5 of 5 Year Upgrade
	TBD				

*Equipment changes may impact service agreement pricing





A Lifeline in the Moments that Matter

MEMORANDUM OF UNDERSTANDING
Between
South School Estates, LLC
And The
City of Reedsburg, Wisconsin

South School Estates, LLC, a Wisconsin Limited Liability Company, (Developer) is proposing to acquire the South School property located at 420 Plum Street in the City of Reedsburg (South School) and to create residential apartment and commercial lease spaces in the historic school building and on the parcel. This Memorandum of Understanding is intended to summarize the proposed commitments of the Developer and City of Reedsburg (City), respectively, to be formalized in a Development Agreement which will be executed by the Developer and City.

WITNESSETH:

Whereas, the Developer is proposing to acquire South School and create 13 housing units and three commercial lease spaces in the South School building, plus eight housing units in a new building on the parcel; and

Whereas, the City is proposing to retain ownership of the gymnasium and related amenities in the South School building for public uses, plus a parcel for a City-owned neighborhood park; and,

Whereas, the ability to implement the South School project will be based on the financial feasibility of the project; and

Whereas, the City utilizes Tax Incremental Financing as a tool to promote the orderly development of the community; and

Whereas, the City recognizes having an adequate supply of high-quality and affordable housing units and commercial lease spaces is necessary to support continued development within the City; and

Whereas, the City has determined it is in the public's best interest to use Tax Incremental Financing to create additional affordable housing units and commercial lease spaces in the City.

NOW, THEREFORE, in consideration of the promises and the mutual obligations of the parties hereto, the Developer and City do hereby covenant and agree with the other as follows:

I. Developer Agreement

1. Developer shall purchase a portion of the South School property from the City as shown on Exhibit A for One dollar (\$1.00). City shall retain ownership of a portion of the property for a City owned neighborhood park as also shown on Exhibit A. The Developer shall get a credit toward the City Park Impact Fees for this park land.
2. Developer shall lease the gymnasium and related amenities as shown on Exhibit B to the City for public activities. Terms of the lease shall be included in a separate Lease Agreement executed between the Developer and City.
3. Based on preliminary plans, which are subject to change as the project gets further developed, Developer proposes to create five (5) one-bedroom and eight (8) two-bedroom units in the South School building, plus eight (8) two-bedroom units in a new apartment building. In addition, Developer proposes to create three (3) commercial lease spaces in the South School building. Proposed rent rates, not including utilities, are estimated as follows:

- a. One Bedroom Apartment = \$650 to \$700 per month
 - b. Two Bedroom Apartment = \$850 to \$900 per month
 - c. Commercial Lease Spaces = \$1,000 per month
4. Developer shall implement the project in the following phases:
- a. Phase 1: Renovate the South School including the following activities:
 - (1) General building renovations required to build-out thirteen residential apartments and three commercial lease spaces;
 - (2) Remove existing handicap ramps and construct new ADA ramps and a new sidewalk along the east side of the building;
 - (3) Install new plumbing, electrical and HVAC for each lease space;
 - (4) Install new windows that are similar in appearance to the original windows;
 - (5) Site improvements including access drives, surface parking areas, garages and storm sewer.
 - (6) Remove the existing asphalt and gravel in the area of the proposed City Park and replace with topsoil and seed. Also remove the existing chain link fence around the perimeter of the property. The City shall compensate Developer for this work with due credit towards City impact fees.
 - (7) Phase 1 shall be completed by December 31, 2022.
 - b. Phase 2: Construct Apartment Building including the following activities:
 - (1) Eight (8) unit apartment building as shown on Exhibit A.
 - (2) Site improvements including access drives, surface parking and storm sewer as shown on Exhibit A.
 - (3) Phase 2 shall be completed by December 31, 2024
5. Developer shall spend an estimated One Million Four Hundred Thousand dollars (\$1,400,000) for Phase 1 improvements and an estimated One Million Eight Hundred Thousand dollars (\$1,800,000) for Phase 2 improvements.
6. Developer shall increase the property tax assessment in conjunction with Phase 1 to create an actual Increment Value of not less than One Million One Hundred Twenty Thousand dollars (\$1,120,000) on or before December 31, 2022, generating a minimum annual tax increment payment of Twenty Three Thousand Five Hundred dollars (\$23,500) beginning with the full tax payments due in 2024. During the term of this agreement, beginning with the full tax payments due in 2024, Developer shall guarantee a minimum annual tax increment payment from Phase 1 in the amount of Twenty Three Thousand Five Hundred dollars (\$23,500). In the event the actual tax increment payment is less than Twenty Three Thousand Five Hundred dollars (\$23,500), the Developer shall pay to City annually a sum equal to the shortfall difference between Twenty Three Thousand Five Hundred dollars (\$23,500) and the actual tax increment payments. See also Article II, Section D, Security.
7. Developer shall increase the property tax assessment in conjunction with Phase 2 to create an actual Increment Value of not less than One Million Four Hundred Forty Thousand dollars (\$1,440,000) on or before December 31, 2024 generating a minimum annual tax increment payment of Thirty Thousand Two Hundred dollars (\$30,200), beginning with the full tax payments due in 2026. During the term of this agreement, beginning with the full tax payments due in 2026, Developer shall guarantee a minimum annual tax increment payment from Phase 2 in the amount of Thirty Thousand Two Hundred dollars (\$30,200). In the event the actual tax increment payment is less than Thirty Thousand Two Hundred dollars (\$30,200), the Developer shall pay to City annually a sum equal to the shortfall difference between Thirty Thousand Two Hundred dollars (\$30,200) and the actual tax increment payments. See also Article II, Section D, Security.

8. The minimum annual tax increment payments shall be sufficient to recover the development incentives and the City administrative costs in the time proscribed by the City's governing body. Payments made pursuant to these paragraphs shall hereinafter be referred to as Guaranteed Tax Increment Revenue. Fifty percent (50%) of the Guaranteed Tax Increment Revenue shall be due January 31 and fifty percent (50%) due on July 31 of the year taxes for improvements are paid, and every year thereafter until termination of the Development Agreement. In no event shall this paragraph be interpreted to allow the Developer to pay less than the legally established annual property tax levied against the property, which may be in excess of the Guaranteed minimum amount established above, nor shall the Developer be relieved of its responsibility to pay such taxes levied after termination of the Development Agreement.
9. Developer acknowledges the City shall lease the gymnasium and related amenities as shown on Exhibit B for public uses to include, but not limited to, Boys & Girls Club activities, recreation activities and other uses open to the public. The terms of the lease shall be included in a separate Lease Agreement executed between the Developer and City.
10. The Developer will not be allowed to sell the South School during the term of the Development Agreement unless granted written approval from the City, which will not be unreasonably withheld. If approval to sell is granted, the terms of the Development Agreement between the Developer and the City will be assigned to the buyer.
11. This agreement acknowledges that the Developer may construct and own Phase 2, or Developer may create a separate parcel necessary for Phase 2 and make Phase 2 available to another Developer to complete. Any transfer described in this section will only be allowed with written approval from the City, which will not be unreasonably withheld. The terms of the Development Agreement applicable to Phase 2 would necessarily be agreed between Developer, the City and any third party in order to receive approval.
12. Obtain all necessary permits; comply with all local, state, and federal requirements. Developer shall be responsible to pay all permit fees and City impact and connection fees, with due credit from the City for the separate park to be created.
13. Submit a site plan, building plan and a landscaping plan for the City to review and approve.
14. Execute a Development Agreement between the City and Developer as stipulated in Section IV.
15. Execute a Lease Agreement between the City and Developer as stipulated in Section IV.
16. Developer shall not seek a reduction of property tax assessment during the term of this agreement.
17. Any costs expended by the Developer will be exclusive to the Developer and will not be a cost of the City.

II. City of Reedsburg agreement

1. The City shall sell the South School to the Developer as shown on Exhibit A for One dollar (\$1.00) free and clear of all encumbrances. The City shall provide a Certified Survey Map, Title Insurance and pay for closing costs.
2. The City shall retain ownership of that portion of the property intended for a City owned neighborhood park as shown on Exhibit A.
3. The City shall lease the gymnasium and related amenities as shown on Exhibit B from the Developer for public activities. Terms of the lease shall be included in a separate Lease Agreement executed between the Developer and City.

4. The City shall make the following improvements in conjunction with Phase 1 of the project:
 - a. Install a new sanitary sewer lateral and water service from South Locust Street into the South School building. The location of the utility lines shall be generally as shown on Exhibit A.
 - b. Relocate the electrical transformer and connect to a new meter bank provided by the Developer at the southeast corner of the South School building. The electrical work will be performed by the Reedsburg Utility Commission.
 - c. Make further improvements to the neighborhood park including playground equipment.
 - d. Pay for Leasehold improvements to the leased space including gymnasium floor repair, new men's and women's restrooms, modifications for required exit doors, plumbing, electrical and HVAC.
5. The City shall create Tax Increment District No. 10 which will include the South School.
6. Using TID No. 10 funds, the City shall provide TIF funding to the Developer in the form of "PayGo" payments. The TIF incentive payment shall be equal to the amounts shown below. Said incentive payment shall be made in installment payments over a ten year period and will be calculated starting two years after the completion of each Phase.

The actual annual "PayGo" payments by the City to the Developer are shown below, which are based on the Guaranteed Annual Tax Increment Revenue as stipulated in Section I.6 and I.7 above.

- a. Phase 1: Based on the Guaranteed Annual Tax Increment Revenue in the amount of Twenty Three Thousand Five Hundred dollars (\$23,500), the City shall provide annual "PayGo" payments to the Developer in the amount of Eleven Thousand dollars (\$11,000) until the aggregate sum of annual payments equals One Hundred Ten Thousand dollars (\$110,000). The first payment will be made on July 31, 2024 and the last payment on July 31, 2033.
- b. Phase 2: Based on the Guaranteed Tax Increment Revenue in the amount of Thirty Thousand Two Hundred dollars (\$30,200), the City shall provide annual "PayGo" payments to the Developer in the amount of Fourteen Thousand dollars (\$14,000) until the aggregate sum of annual payments equals One Hundred Forty Thousand dollars (\$140,000). The first payment will be made on July 31, 2026 and the last payment on July 31, 2035.

Said payments shall be made provided the Developer is in compliance with the terms of the Development Agreement. Payments are also subject to the Guaranteed Tax Increment Revenue provisions included in Section III, 2 of this MOU. If the actual TIF revenue is less than the Guaranteed Tax Increment Revenue, the annual "PayGo" payment shall be decreased by the amount of the shortfall. For example, if the actual annual tax increment revenue is five thousand dollars (\$5,000) less than the Guaranteed Annual Tax Increment Revenue amount, the annual "PayGo" payment to the Developer will be reduced by five thousand dollars (\$5,000). In the event the annual "PayGo" payments are decreased, the amount of the annual reduction will also be reduced from the aggregate amounts of TIF assistance provided for in Article II, Section 6 above.

7. The terms of the TIF payments shall be incorporated into a Promissory Note issued by the City.
8. The terms of the TIF payments shall be incorporated into a Municipal Revenue Obligation (MRO) issued by the City. The MRO will be a special limited revenue obligation, not a general obligation of the City, and payable only from TID No. 10 tax increment revenue.

9. City acknowledges the Developer shall own and operate residential living units and commercial lease spaces in the South School building. The City agrees to operate the gymnasium in such a manner as to mitigate the negative impact on the Developer's building tenants. Such measures shall be specified in the Developers Agreement and may include limiting hours of operation, noise levels, etc. The City shall be responsible for the ongoing operation and maintenance of the portion of the property leased by the City. In the event there are improvements and/or maintenance of facilities that are owned in common, such as dividing walls, equipment and utilities, the Developer and City shall mutually agree to cost share in the improvements and/or maintenance costs.
10. The City shall own, develop and maintain the neighborhood park as shown on Exhibit A. The City will give the Developer due credit toward the required park impact fees for Developer's contributions.
11. Any money expended exclusively by the City for this project will not be reimbursed by the Developer.

III. Security

1. Insurance. The Developer shall maintain insurance on the South School, in an amount not less than the full insurable value of the improvements, for fire, casualty, and external damage coverage and shall name the City as an additional insured, for the term of the Development Agreement. The City shall be in a subordinate position to any bank and/or other lender (collectively, the "Lender") providing construction or long-term financing for the Facility or to the Developer. A copy of an insurance binder or certificate of insurance demonstrating compliance with this Section shall be submitted to the City within thirty (30) days after commencement of construction at the Facility. Thereafter, the Developer shall provide the City with written evidence of compliance with this Section on an annual basis. In the event the South School improvements are damaged or destroyed before the City has totally recovered its expenditures for this project, the proceeds from the insurance shall be payable to the Developer, and subject to the Lender's requirements, shall be applied toward either (a) the reconstruction of the improvements so destroyed or damaged, or (b) the then outstanding unpaid balance of the City's upfront Development Costs. The parties agree that solely for purposes of this MOU, the amount of the City's upfront Development Cost is \$20,000.
2. Guaranteed Annual Tax Increment Revenue. During the term of the Development Agreement, the Developer shall generate from Phase 1 and Phase 2 at least the annual amount of tax increment revenue as stipulated in Sections I.6 and I.7 above. In the event the actual tax increment revenue payment is less than the Guaranteed Annual Tax Increment Revenue, the City shall reduce the annual "PayGo" payment to the Developer, as provided for in Section II.6 of this MOU. The amount of the reduction to the annual "PayGo" payment shall be equal to the difference between the actual annual tax increment revenue and the Guaranteed Annual Tax Increment Revenue. In the event the reduction to the annual "PayGo" payment is not sufficient to make up the shortfall of the Guaranteed Tax Increment Revenue, Developer shall pay to City annually a sum equal to the difference between the Guaranteed Tax Increment Revenue and the deficit left after the reduction in the annual "PayGo" is applied. So long as there is a deficit left after the reduction in the annual "PayGo" payment is applied, the payments shall be made by the Developer to the City and shall continue annually until the expiration date of the Development Agreement. If the Developer fails to make the payment upon the written demand of the City, the City shall add the amount owed by the Developer to the real estate tax bill for the Development Site. In no event shall this paragraph be interpreted to allow the Developer to pay less than the legally established annual property tax levied against the property which may be in excess of the guaranteed minimum amount established above; nor shall the Developer be relieved of its responsibility to pay such taxes levied after termination of the Development Agreement.

IV. Acknowledgements & Contingencies

The parties to this MOU acknowledge the commitments included in this document are preliminary and are subject to change as the project scope is finalized. The parties also acknowledge the following contingencies, all of which must occur in order to bind the parties as is proposed in this MOU:

1. Developer receives final financing approval.
2. Recording of the Certified Survey Map.
3. The City and Developer approve and execute the Development Agreement and Promissory Note.
4. The City and Developer execute a Lease Agreement.
5. The City successfully creates Tax Increment District No. 10.

With the approval of this MOU, the City of Reedsburg Common Council is granting authority to the Mayor, City Administrator, City Clerk, and City Attorney to prepare and execute a Development Agreement and other documents necessary for the implementation of the project, provided they are consistent with the terms of the MOU.

The term of the Development Agreement is until the final annual "PayGo" payment is made by the City to the Developer, which is estimated to be on July 31, 2035. Both parties mutually understand the City and Developer will execute a Development Agreement. This MOU will expire once both parties sign a Development Agreement, or on July 31, 2021, whichever comes first. The terms stated herein constitute the entire agreement between the Developer and City. The City and the Developer must agree to any amendment to this agreement in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on:

_____, 2021.

For the City of Reedsburg

David G. Estes, Mayor

Date

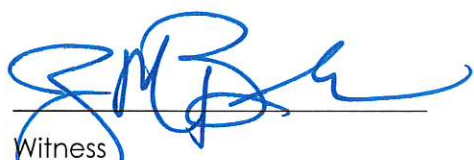
Jacob Crosetto, City Clerk

Date

For South School Estates, LLC


Daniel J. DeBaetes, Member

6/10/21
Date


Witness

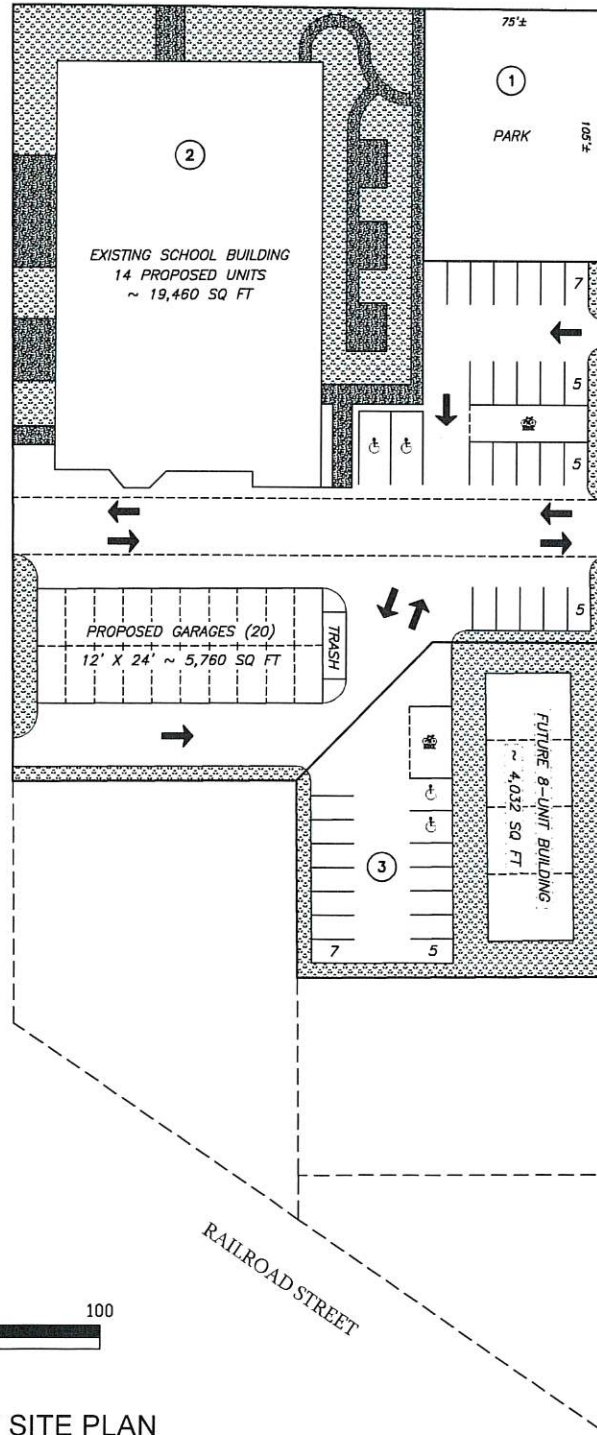
6/10/2021
Date

PLUM STREET

SOUTH LOCUST STREET

SOUTH PINE STREET

RAILROAD STREET



PRELIMINARY SITE PLAN
SOUTH SCHOOL APARTMENTS

PRESENTED BY:
DCI REEDSBURG, LLC

EXHIBIT
A

Sauk County

Owner (s):
SAUK COUNTY

Location:
Sect. 16, T12N,R4E

Mailing Address:
**SAUK COUNTY
HIGHWAY DEPT
505 BROADWAY
BARABOO, WI 53913-0000**

School District:
4753 - Sch D of Reedsburg

Tax Parcel ID Number:Tax District: Status:
2100-01030 276-City of Reedsburg Active

Alternate Tax Parcel Number:Government Owned:Acres:
4.8100

Description - Comments (Please see Documents tab below for related documents. For a complete legal description, see recorded document.):
S 16-12-4 PRT NW NE COM ON N LI 20RD W OF NECOR-S533'- W300'-N533'-E300' TO POB & ALSO CSM #2461 LOT 1 4.81A (HWY SHOP) (W/RESTR & EASE PER D-822061) (ANNX D-664373/FMLY 030-0621)

Site Address (es): *(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)*
537 K ST REEDSBURG, WI 53959

Tax Year: 2020
Click here for detailed assessment data. (square footage, year built, building type, etc)

Real Estate Assessments

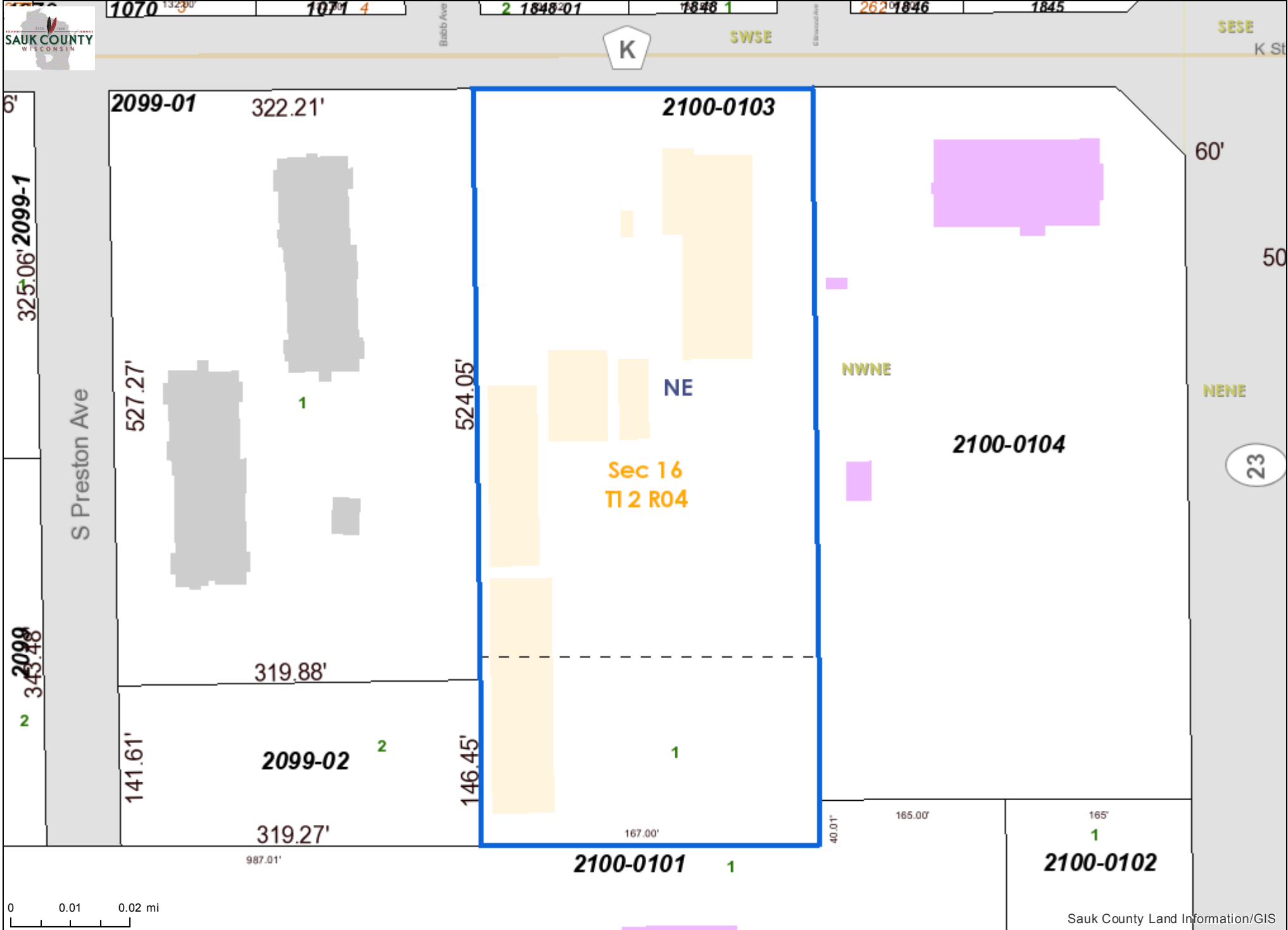
Code	Description	Acres	Land Value	Improvement Value	Total Value
3	Exempt County	4.810	\$0	\$0	\$0
Total:		4.810	\$0	\$0	\$0

Estimated Fair Market Value:
\$0
Average Assessment Ratio:
0.983079615

* MFL, PFC, and Agriculture values are not included in the total Estimated Fair Market Value.

** Land classified Undeveloped and Agricultural Forest is assessed at 50% of market value. Doubling the assessed value then dividing by the average assessment ratio will determine the EFMV of these land classifications.

Sauk County Land Information/GIS Web Map



RESOLUTION
(CSM – Town of Reedsburg; E5724 County RD K; Parcel #030-0295-00000)

File No. 4442-21

Resolved, that this Certified Survey located in the Town of Reedsburg and Reedsburg's extraterritorial zoning area is hereby approved by the Common Council of the City of Reedsburg.

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 14th day of June, 2021, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 14th day of June, 2021.

Jacob Crosetto
City Clerk

Staff Report

APPLICANT: Blakeslee Land Surveying

LOCATION: E5724 County RD K; Parcel #030-0295-00000

ZONING: Ag

PROPOSED LAND USE CHANGE: Site Plan Review (SPR)

DESCRIPTION OF PROPERTY/IMPROVEMENTS: Consider recommending Certified Survey Map to divide existing tax parcel into two parcels that would split residence from farm.

General Findings

SURROUNDING LAND USES:

- North – Agricultural
- West – Agricultural
- South – Agricultural
- East – Residential

ZONING:

- North – Agricultural
- West – Agricultural
- South – Agricultural
- East – R-2 Residential

TOPOGRAPHY: Flat slopes

STREET R.O.W./TRAFFIC/ACCESS: CTH K; 66' ROW

ENVIRONMENTAL HAZARDS/CONDITIONS: None known

COMPREHENSIVE PLAN DESIGNATION: Ag

COMMENTS

ADMINISTRATOR:

AMBULANCE:

FIRE:

POLICE:

PUBLIC WORKS:

SCHOOL:

UTILITIES:

OTHER:

Exhibit List

- A. City of Reedsburg Comprehensive Plan
- B. Zoning Ordinance, City of Reedsburg, Wisconsin
- C. Tuesday, June 8, 2021, Plan Commission Agenda
- D. Land Use Change Application
- E. Staff Report
- F. Notice of Public Meeting

City of Reedsburg Land Use Application

134 S. Locust St.
PO Box 490
Reedsburg, WI 53959

Ph: 608-524-6404
Fax: 608-524-8458
bduvalle@ci.reedsburg.wi.us

APPLICANT: Blakeslee Land Surveying LLC

ADDRESS: 1228 E. Main ST. **CITY:** Reedsburg **STATE:** WI

ZIP: 53959 **PHONE:** 608-524-0402 **FAX:** _____

E-MAIL: bsurvey@rucsls.net

PROPERTY OWNER: (if different from Applicant) Donald and Betty Davis

LOCATION: SW1/4-SW1/4, Section 9, T12N, R4E **PARCEL #:** 030-0295-00000

LAND USE CHANGE REQUESTED

(Please describe one or more as applicable – attach extra pages/maps if necessary)

☐ **Conditional Use Permit:** _____

For *CONDITIONAL USE PERMIT* requests, also answer "A" on the opposite side.

☐ **Zoning Variance:** _____

For *VARIANCE* requests, also answer "B" on the opposite side.

☐ **Zone Change (Rezoning) - From:** _____ **To:** _____

☒ **Certified Survey Map (C.S.M.):** creating 1 acre Lot around existing farm homestead

☐ **Preliminary Plat:** _____ **Final Plat:** _____ **Name of Plat:** _____

☐ **Flood Plain Zone Change: From:** _____ **To:** _____

☐ **Comprehensive Plan Amendment:** _____

☐ **Other:** _____

AFFIDAVIT

I certify that the information and plans submitted are true and accurate to the best of my knowledge. I also give permission to City zoning officials to enter my property for inspection purposes.

Richard T. Blakeslee 4/9/21

Applicant Signature / Date

Don Davis 4-9-21

Owner Signature / Date

Extraterritorial Committee Date: _____

Plan Commission Date: _____

Board of Zoning Appeals Date: _____

City Council Action & Date: _____

Account #10-461500-00

**The applicant or representative MUST
ATTEND the meeting**

C:\Users\kwitt\CITYHALL\Desktop\Land Use Appl.doc

Conditional Use	\$153	_____
Cond. Use-Agriculture	\$400	_____
Variance	\$112	_____
Zone Change	\$200	_____
C.S.M.	\$171	<u>\$171</u>
Subdivision Plat	\$610	_____
- w/ Stormwater Plan	\$100	_____
Flood Plain Zone	\$189	_____
Mapping Fee \$61/parcel		_____
in C.S.M./plat		_____
Comp Plan Amend	\$200	_____
Date Paid	<u>4-12-2021</u>	_____
Receipt #	<u>1.037521</u>	_____

BLAKESLEE LAND SURVEYING
1228 E. MAIN STREET
REEDSBURG, WI 53959
(608) 524-0402

SHEET 1 OF 3

SAUK COUNTY CERTIFIED SURVEY MAP NO. _____

A PARCEL OF LAND LOCATED IN THE SW1/4-SW1/4 OF SECTION 9,
T12N, R4E, TOWN OF REEDSBURG, SAUK COUNTY, WISCONSIN.

ZONED: AGRICULTURAL
WITHIN THE E.T.

UTILITY EASEMENTS

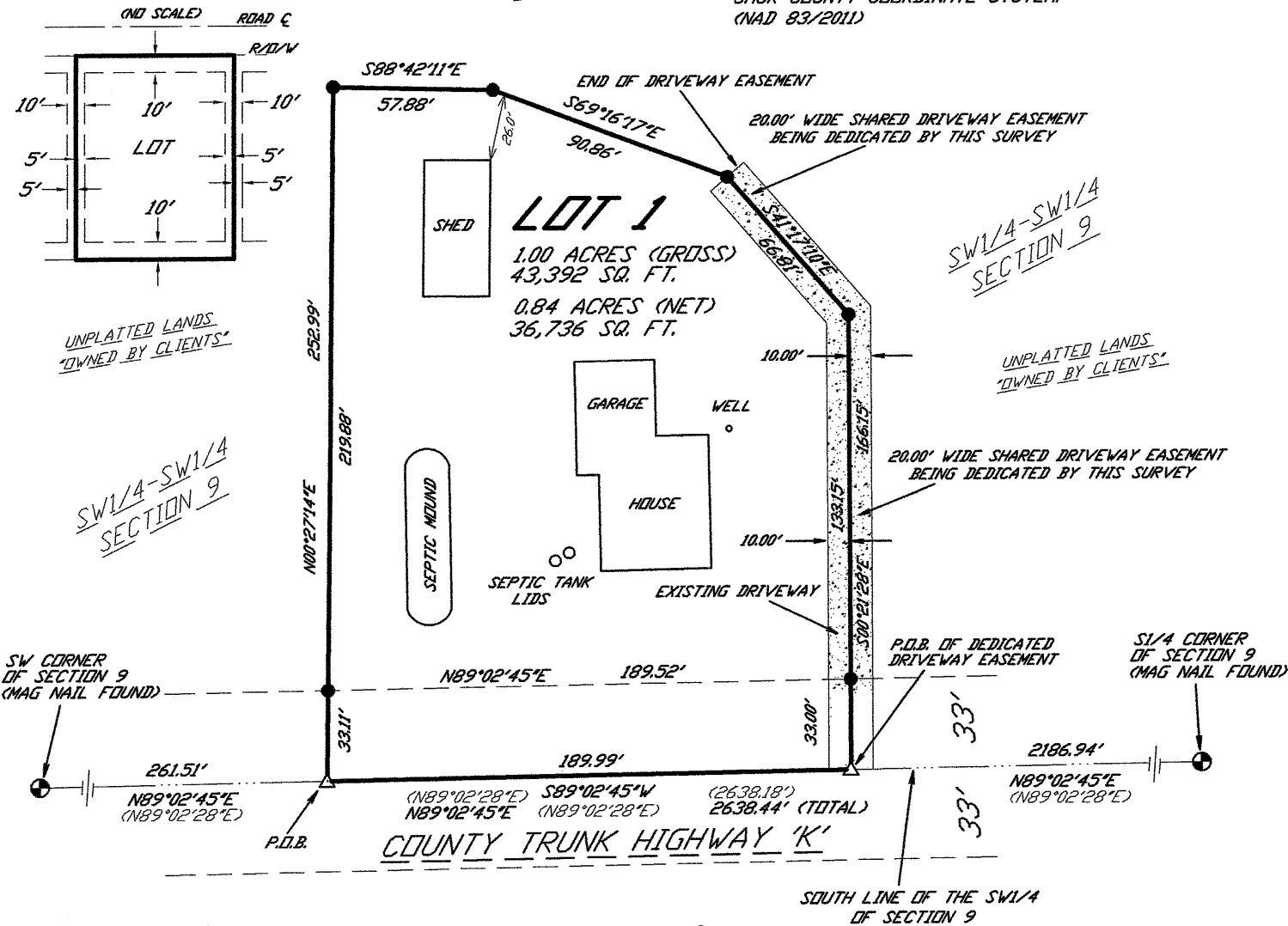
THE LOT BEING CREATED ON THIS C.S.M. HAS UTILITY
EASEMENTS AS DEDICATED AND SHOWN.
THE UTILITY EASEMENTS SHOWN ON THIS
CERTIFIED SURVEY MAP ARE BEING DEDICATED
BY THIS INSTRUMENT AND ARE GRANTED TO
THE CITY OF REEDSBURG AS HOLDER AND BENEFICIARY.

CLIENTS:
DONALD & BETTY DAVIS
E5724 C.T.H. 'K'
REEDSBURG, WI 53959



UNPLATTED LANDS
'OWNED BY CLIENTS'

BEARINGS ARE REFERENCED TO THE SOUTH
LINE OF THE SW1/4 OF SECTION 9,
COMPUTED TO BEAR N89°02'45"E USING THE
SAUK COUNTY COORDINATE SYSTEM.
(NAD 83/2011)



LEGEND

- SECTION CORNER MONUMENT FOUND AS NOTED
(ALL TIES FOUND & VERIFIED)
- 3/4" X 18" REBAR SET
WEIGHING 1.50 LBS./LIN. FT.
- COMPUTED POSITION
- (REC) RECORDED DATA
- GRAVEL DRIVEWAY

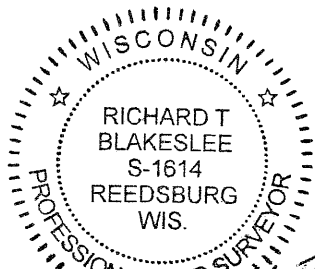
GRAPHIC 1"=60' SCALE



THROUGH WIS. STAT. 823.08, THE WISCONSIN LEGISLATURE HAS
ADOPTED A RIGHT TO FARM LAW. THIS STATUTE LIMITS THE
REMEDIES OF OWNERS OF LATER ESTABLISHED RESIDENTIAL
PROPERTY TO SEEK CHANGES TO NEARBY PRE-EXISTING
AGRICULTURAL PRACTICES. ACTIVE AGRICULTURAL OPERATIONS
ARE NOW TAKING PLACE AND ARE PLANNED TO CONTINUE ON
LANDS IN THE VICINITY OF THIS C.S.M. THESE ACTIVE
AGRICULTURAL OPERATIONS MAY PRODUCE NOISES, ODORS, DUST,
MACHINERY TRAFFIC OR OTHER CONDITIONS DURING DAYTIME AND
EVENING HOURS.

FIELD WORK COMPLETED
ON 04-02-2021

RICHARD T. BLAKESLEE
PROFESSIONAL LAND SURVEYOR S-1614



Richard T. Blakeslee
4/9/21

SURVEYOR'S CERTIFICATE

I, Richard T. Blakeslee, Professional Land Surveyor, hereby certify that I have surveyed, divided and mapped a parcel of land located in the SW1/4-SW1/4 of Section 9, T12N, R4E, Town of Reedsburg, Sauk County, Wisconsin; being more fully described as follows:

Commencing at the South ¼ corner of Section 9; thence N89°02'45"E, 261.51 feet along the South line of the Southwest ¼ of Section 9 to the point of beginning; thence N00°27'14"E, 252.99 feet; thence S88°42'11"E, 57.88 feet; thence S69°16'17"E, 90.86 feet; thence S41°17'10"E, 66.81 feet; thence S00°21'28"E, 166.15 feet to a point on the South line of the Southwest ¼ of Section 9; thence S89°02'45"W, 189.99 feet along the aforesaid South line to the point of beginning.

Said parcel is subject to a 20.00 foot wide shared driveway easement having a centerline described as follows: Commencing at the Southwest corner of Section 9; thence N89°02'45"E, 451.50 feet along the South line of the Southwest ¼ of Section 9 to the point of beginning of the centerline of the easement; thence N00°21'28"W, 166.15 feet along said centerline; thence N41°17'10"W, 66.81 feet along said centerline to a point at the end of the centerline of the easement. Including all lands lying 10.00 feet either side of the above described centerline.

Said parcel contains 1.00 acres, more or less, and is subject to the rights-of-way of County Trunk Highway 'K', the utility easements dedicated on this survey, a 20.00 foot wide shared driveway easement being dedicated on this survey and all utility easements of record.

That I have complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes, Township of Reedsburg Subdivision regulations and the Sauk County Land Resources and Environment Department regulations. Also that this map is in compliance with Chapter A.E. 7 of the Administrative Code of the State of Wisconsin to the best of my knowledge and belief in surveying, dividing and mapping the same.

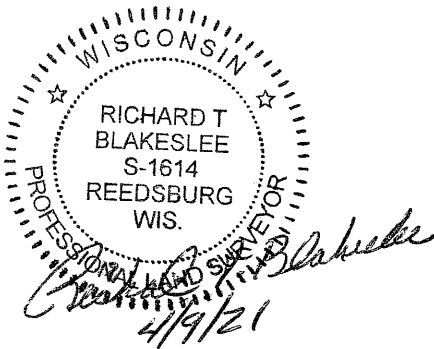
That such plat is a true and correct representation of the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have performed such Certified Survey under the direction of Donald and Betty Davis, E5724 County Trunk Highway 'K', Reedsburg, WI 53959; owners of said lands.

Richard T. Blakeslee
Professional Land Surveyor S-1614

Soil Certificate

Lot 1 of this Certified Survey Map has an existing septic system.



Reedsburg Town Board Approval

Resolved, that this Certified Survey in the Town of Reedsburg, be and is hereby approved. I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Reedsburg Town Board and made effective this _____ day of _____, 2021.

Town Board Chairman

Sauk County Land Resources and Environment Department Approval

Resolved, that this Certified Survey in the Town of Reedsburg, be and is hereby approved in compliance with Chapter 236 of the Wisconsin Statutes, and the zoning requirements of the Sauk County Land Resources and Environment Department regulations.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Sauk County Land Resources and Environment Department and made effective this _____ day of _____, 2021.

Date

Administrator

COMMON COUNCIL RESOLUTION

Resolved, that this Certified Survey located in the Town of Reedsburg be and is hereby approved.

Date

Approved _____
Mayor

Date

Approved _____
Clerk

OWNERS CERTIFICATE OF DEDICATION

Donald and Betty Davis as owners do hereby certify that they have caused the lands described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this map. Donald and Betty Davis do further certify that the Certified Survey is required by s.236.10 or 236.12 to be submitted to the following for approval or rejection: The City of Reedsburg, The Town of Reedsburg and the Sauk County Land Resources and Environment Department.

Donald Davis

Betty Davis

State of Wisconsin:
Sauk County:

Personally came before me this _____ day of _____, 2021, Robert Donald and Betty Davis, to me known to be the person who executed the foregoing instrument and acknowledged that they have executed the foregoing instrument.

Notary Public; Sauk County, Wisconsin.

My commission expires _____.

Richard T. Blakeslee
Professional Land Surveyor S-1614

